

Permit Application

Kosciusko County Highway Department
2936 E. Old Road 30
Warsaw, Indiana 46582
Ph: (574) 372-2356 Fax: (574) 372-2357
rladson@kcgov.com

This is a fillable form. Use TAB to jump from field to field, and SPACEBAR or a mouseclick to put a check into the checkboxes. When finished, it may be printed or emailed to the Highway Department.

Permit Number: \_\_\_\_\_

Date: \_\_\_\_\_

Type of Permit: Road Cut \_\_\_\_\_ Right-of-way Work \_\_\_\_\_ Drainage Discharge \_\_\_\_\_

Type of Road Surface: Asphalt \_\_\_\_\_ Gravel \_\_\_\_\_ Concrete \_\_\_\_\_

Location: X \_\_\_\_\_

Purpose of Work:

X \_\_\_\_\_

General Requirements:

- 1. If the work interferes with traffic, erect and maintain any barricades, detour signs, and warning lights necessary to safely direct traffic around the work area.
2. Saw cut all asphalt or concrete roads.
3. For road cuts, backfill the trench and repair the road surface in accordance with county specifications.
4. For road cuts, maintain the road cut repair for a period of 1 month from the completion of the work.
5. When disturbing vegetated areas, seed or sod disturbed area.
6. Contact the Indiana Underground Plant Protection Service. (Ph: 800-382-5544)
7. Install pipe in accordance with county specifications.

Additional Requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Disclaimers:

- 1. Should future road, right-of-way, or drainage improvements by the Kosciusko County Highway Department necessitate the removal of any structures installed under this permit, the owner is to remove or relocate said structures at his expense.
2. Approval of this permit by the Kosciusko County Highway Department does not imply approval from the landowner. Landowner approval, if necessary, must be obtained directly from the landowner.
3. Permit holder assumes all responsibility for any injuries or damages resulting from work associated with the permit.
4. Permit expires one year from the date of issuance.

To submit this form via email, you will need to have PDF Printer software installed on your system (PDF995 is a free version that may be downloaded from this site). Type your name into the signature line, then click on File > Print. Choose PDF995 from the list of printers. Give the file a name and save it someplace where you can find it. Then, attach that file to an email and send it to: rladson@kcgov.com
You will need to bring the permit fee to the Highway Department at the address at the top of the page

X \_\_\_\_\_
Signature of Applicant

X \_\_\_\_\_
Name of Individual or Company

X \_\_\_\_\_
Address

X \_\_\_\_\_
Telephone Number