

# KOSCIUSKO COUNTY COMMISSIONERS

## January 10, 2017

The Kosciusko County Commissioners met for their regular meeting on January 10, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex  
Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator  
Minutes were approved as presented. Claims were signed and approved for payment.

Ron Truex opened the meeting and asked for nominations for the 2017 officers. Robert Conley nominated Brad Jackson to serve as President for 2017.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 2 NAYS: 0  
UNANIMOUS  
TO: Approve the nomination of Brad Jackson to serve as President for 2017.

Ron Truex nominated Robert Conley to serve as Vice-President for 2017.

MOTION: Ron Truex  
SECOND: Brad Jackson  
AYES: 2 NAYS: 0  
UNANIMOUS  
TO: Approve the nomination of Robert Conley to serve as Vice-President for 2017.

Ron Truex passed the meeting over to the newly elected President, Brad Jackson.

### **IN THE MATTER OF JANUARY VETERAN OF THE MONTH – PHILIP DAVID**

#### **BEER:**

Rich Maron, Veteran Affairs Officer, came before the Commissioners with the January 2017 Veteran of the month. Maron introduced Philip David Beer as the Veteran of the month. Beer was born in May of 1930 in Milford, IN and was drafted by the Army in August of 1951. Beer completed basic training at Fort Meade Maryland in late 1951 and was sent overseas to Korea where he served as a medic in the 7<sup>th</sup> Medical Battalion of the 7<sup>th</sup> Infantry Division.

During Beer's time in Korea, the war involved mostly nighttime skirmishes where Chinese and Allied Forces would engage along a 10-mile wide zone through the middle of the county. Beer's primary duty during the war was to transport medical officers to first aid station outposts inside this zone. These outposts provided lifesaving measures. They worked to stop bleeding, control pain and prevent shock, until the injured could be evacuated to more sophisticated care units. These aid stations were frequently in harm's way.

Maron shared a story of when Beer witnesses a tank being hit by a mortar round. One soldier was badly injured by the explosion. Beer and his medical officer quickly assisted the injured soldier, taking measures to keep him alive and transported him via jeep to a hospital. The soldier did not survive the injuries and this will forever be an experience Beer will never forget.

Beer received a medal of commendation from the Army and was about to make Sergeant Rank when he was discharged back to Indiana in May 1953. Beer was called home to help on the family farm after his brother had broken his back.

Beer and his wife Millie had nine children, twenty grandchildren and five great grandchildren.

Beer was involved and active in the Milford, Syracuse, and Kosciusko County communities serving and leading on various boards.

Maron stated Beer is a beloved citizen of Kosciusko County and a true patriot. Maron and the Commissioners presented Beer with a plaque congratulating him and thanking him for his sacrifice and dedication to his country and county.

**IN THE MATTER OF ROBERT BISHOP – SENIOR PROSECUTOR HUB**

**CONTRACT:**

Robert Bishop, Deputy Prosecuting Attorney, stated on October 18, 2016 he came before the Commissioners to obtain approval for a grant to be submitted that would allow the county to be the Senior Prosecutor Hub for the Northern District. Bishop stated they have been selected to be the county for that. Bishop presented the agreement contract for the Commissioners approval. Bishop and Michelle Puckett, County Auditor, advised the Commissioners that a special fund will be created that will track all the expenditures and receipts for the advanced Senior Hub grant. Puckett stated that since this is an advanced grant the county will not be out any expenditure.

MOTION: Ron Truex

TO: Approve the Senior Prosecutor Hub contract.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF JOETTA MITCHELL – BULK USER AGREEMENT:**

Joetta Mitchell, County Recorder, came before the Commissioners to request approval for a Bulk User Agreement. Mitchell stated the Bulk User Agreement will allow the Recorders office to increase the charges from \$.07 to \$.10 per page for bulk users. Mitchell also stated the agreement states that the bulk form copies purchased by the Bulk User shall only be used in the ordinary course of the business of the Bulk User and by customers of the Bulk User and shall not be resold for a profit. Mitchell stated a cost analysis was completed to determine the original \$.07 was not sufficient enough to cover the costs associated with making copies for Bulk Users. Mitchell stated the time frame for payment will be twenty (20) days. Mitchell stated that County Attorney, Chad Miner, reviewed the agreement and found no issues or concerns.

MOTION: Robert Conley

TO: Approve the Bulk User Agreement for the Recorders office, which will allow the charges to be increased from \$.07 to \$.10.

SECOND: Ron Truex

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF ORTHOWORX QUARTERLY UPDATE:**

Sheryl Conley, OrthoWorx, came before the Commissioners to give a quarterly update for the January Collaboration agreement disbursement. Sheryl Conley shared that since the last quarterly update on October 4, 2016, OrthoWorx has continued to make progress towards its goal of establishing AcceLINX, the musculoskeletal health focused start-up accelerator, and an affiliated venture fund. Sheryl Conley touched on the following key points of the progress that has been made:

1. Accelerator Administrative
  - a. A legal entity was formed for AcceLINX C-Corp on November 9, 2016. The C-Corp comprises two divisions; an Accelerator Division which will provide strategic and day-to-day tactical support to start-ups and an Investment Division where the affiliated venture fund will reside.
  - b. The initial Board of Directors for the C-Corp had been appointed.
  - c. Banking relationship has been established.
  - d. The initial Officers for the Accelerator C-Corp have been elected.
2. Fund Raising for AcceLINX Operations
  - a. The expected six-year funding gap stands at approximately \$300,000. Dialog continues with other regional stakeholder groups for potential funding.
3. Preparing for an Initial Launch of AcceLINX Accelerator
  - a. While the OrthoWorx team continues to raise needed operational funding for the accelerator and work to establish a capital partner, the group desires to launch AcceLINX as soon as possible to begin to offer support start-ups in the region and across the state by providing expertise via in-house resources or through their external network of service providers.

- b. The development of branding and logos, office signage, and a website which is in the latter stages of construction. The website will provide much of the information a prospective start-up partner would want to know about AcceLINX. They expect to go live with the website in Q1 2017. Additional promotional activities are planned for Q1 2017 and beyond to drive awareness and inquiries.
- c. An additional AcceLINX branded website has been established on the Venture360.co platform to facilitate receipt of start-up business plans and other critical company information. It also enables discussion amongst AcceLINX and fund management team members regarding applications as well as communications with the start-up applicants.
- d. Recognizing that University-based researchers are both potential sources of start-ups as well as external service providers of research, they have begun conversations within the state on how they might collaborate. Discussions will continue into 2017 and similar efforts will be kicked off with other in-state institutions.
- e. They have developed a service provider and supplier database containing well over 100 companies that can be tapped. They have also consulted with 13 outside suppliers to develop a standard consulting or supply arrangement.
- f. They have had discussions with six entities (two from out-of-state that are considering relocation to Indiana) for the provision of consulting services via relatively passive marketing efforts. They expect to engage more companies after they begin more actively promoting the accelerator.

4. Venture Fund Development

- a. They are continuing to take organizational steps relative to the entity and have engaged consultants and identified a preliminary team to work on the capital formation and investment components of AcceLINX.

Sheryl Conley stated the OrthoWorx team is grateful for the commitment of funds from Kosciusko County and they look forward to making continued progress with the accelerator and affiliated venture fund over the course of the next three months, at which time another quarterly progress report will be made.

Robert Conley, Commissioner, stated he has concerns with funding companies to start up in other states and having those states benefit from our funding efforts. Sheryl Conley stated AcceLINX will work with the companies and provide suppliers and resources within our community and region that they can partner with for their needs. AcceLINX will also work with these companies to provide them with benefits and resources that would illustrate a reason to relocate to our community or region. Sheryl Conley stated that at a minimum they are using are resources here which will ultimately allow them to establish their facility here or a portion of their facility here.

Ron Truex stated that the connectivity of 100+ companies and universities has to be priceless for community as it keeps Kosciusko County on the radar for all of these entities. Sheryl Conley agreed with Truex and added that it improves efficiency to these companies and universities as the toughest part can be locating the necessary resources to succeed.

Sheryl Conley thanked the Commissioners again for their time and support.

**IN THE MATTER OF DRAINAGE BOARD APPOINTMENT – STEVE METZGER:**

Ron Truex, County Commissioner, made motion to approve the Drainage Board appointment for Steve Metzger. Truex stated Metzger has been contacted and would like to continue to serve on this board for another four (4) year term to end on December 31, 2020.

MOTION: Ron Truex

TO: Approve the Drainage Board appointment of Steve Metzger for a four (4) year term to end of on December 31, 2020

SECOND: Robert Conley

AYES: 3            NAYS: 0

UNANIMOUS

**IN THE MATTER OF DEPUTY REPRESENTATION FOR THE SHERIFF TRIAL:**

Chad Miner, County Attorney, requested that Scott Reust with the Rockhill Pinnick Law Firm represent the County Deputy's. Miner stated due to a conflict of interest he will not be able to represent the Deputy's on behalf of the county as his father Mike Miner, Attorney, will be

representing Sheriff Rovenstine. Miner stated Reust has agreed to honor the current rate that Miner receives from the county, which is a rate of \$200 per hour.

MOTION: Ron Truex	TO: Approve the request to have Scott Ross
SECOND: Robert Conley	provide representation for the County
AYES: 3      NAYS: 0	Deputy's that are called upon during the
UNANIMOUS	Sheriff's Trial.

**IN THE MATTER OF EPWORTH FOREST ROAD PROPERTY FOR RESALE:**

Chad Miner, County Attorney, stated he is coming back to the Commissioners with a Resolution request to approving the disposition of the Epworth Forest Road property. Miner stated the Commissioners obtained this property through the Sheriff's sale. Miner stated the meeting today is a public hearing on Resolution 2017-01-10-001 for the sale of this property. The Commissioners opened the meeting up to the public and asked if anyone was opposed to this Resolution. The Commissioners heard no objections and approved Miner to place the Epworth Forest Road property up for sale. The property will be disposed of via an auction with written bids to be submitted to the Kosciusko County Administrator. The purchaser of the property will be required to demolish all structures located thereon, remove all garbage/rubbish therefrom, and return the property to a healthful and slightly condition with one hundred and twenty (120) days of bid acceptance and prior to receipt of a deed to the property.

MOTION: Robert Conley	TO: Approve the Resolution 2017-01-10-001
SECOND: Ron Truex	for the approval of the disposition of the
AYES: 3      NAYS: 0	Epworth Forest Road property.
UNANIMOUS	

**IN THE MATTER OF HAWKINS RAGLAND – EAGLE SCOUT AWARD:**

Brad Jackson, President, wanted to recognize Hawkins Ragland of troop 726 out of North Webster for receiving the Eagle Scout award, which is one of the highest awards in the Boy Scouts. Jackson stated the Commissioners recognize his hard work and dedication that it takes to earn this award.

**IN THE MATTER OF COUNTY HIGHWAY – BID DATE FOR 3 PICKUP TRUCKS:**

Scott Tilden, County Highway Superintendent, came before the Commissioners to request permission to quote out bids for three (3) pickup trucks. Tilden stated the trucks being replaced are 20-22 years old. Tilden will provide specs to all local companies that have new ¾ ton pickup trucks. Tilden will have the companies submit their sealed bids directly to the Auditors office. The bids will be opened by the County attorney, Chad Miner, at the January 24<sup>th</sup> Commissioners meeting.

MOTION: Ron Truex	TO: Approve the request to accept bids for
SECOND: Robert Conley	three (3) ¾ ton pickup trucks to be opened at
AYES: 3      NAYS: 0	the January 24 <sup>th</sup> Commissioners meeting.
UNANIMOUS	

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**January 24, 2017**

The Kosciusko County Commissioners met for their regular meeting on January 24, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President	Chad Miner – County Attorney
Robert Conley	Michelle Puckett – Auditor
Ron Truex	Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF ECONOMIC DEVELOPMENT COMMISSION APPOINTMENT  
– WES STOUDER:**

Marsha McSherry, County Administrator, stated she spoke to Wes Stouder and he is willing to serve another term on the Economic Development Commission.

MOTION: Ron Truex

TO: Approve the Economic Development

SECOND: Robert Conley

Commission appointment for Wes Stouder.

AYES: 3                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF BARRY ANDREWS – COMMUNITY CORRECTIONS FY2018  
BUDGET & GRANT APPLICATION:**

Barry Andrews, Community Corrections Director, came before the Commission and introduced Anna Bailey and Cari Whitaker as the Community Corrections team. Bailey stated the program currently has forty-three (43) clients with three (3) pending and forty-one (41) clients under review at this time. The program has made \$13,000 for the month of January up to January 24<sup>th</sup>. The program had a made a total of \$75,883 since June of 2016. Bailey explained there are three (3) programs their clients can qualify for: jail, work release or home detention. Bailey stated she reviews the client files and makes a recommendation to the courts for what program the client is eligible for. The Judge, Prosecuting Attorney and Baily meet to discuss her recommendation for the client and the courts then make the final determination as to what program the client is approved for.

Andrews came before the Commission to submit the FY2018 Application and Budget. Andrews stated the budget for this Community Corrections grant is from fiscal year July 1, 2017 to June 30, 2018. The biggest difference between the 2017 and 2018 budget is the addition of the Forensic Diversion Program, which will be covered by user fees. Andrews stated the major source of funding for the Community Correction program is the State Grants along with funding from user fees that the clients pay to participate in the programs. Ron Truex, Commissioner, stated the county does provide support and funding through the use of office space. Robert Conley questioned what the collection of user fees would be if all the current and pending clients were in the program. Bailey stated the amount collected in user fees would be in the upward amount of \$200,000, but this amount could vary slightly due to how long the client is in the program and which program they enter into.

Andrews thanked the Commissioners for their continued support for the Community Corrections program. Commissioner, Robert Conley, thanked Andrews and his team on the work they have and continue to do for the community and the individuals they have helped and continue to help. Conley stated he has spoken to individuals in the program who have said they feel they are being successful.

MOTION: Ron Truex

TO: Approve the FY2018 Budget and

SECOND: Robert Conley

Application Grant.

AYES: 3                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF ANN TORPY – ANNUAL VOTING EQUIPMENT  
MAINTENANCE AGREEMENT:**

Ann Torpy, County Clerk, came before the Commissioner with the 2017 Infinity Voting Systems Annual Maintenance Agreement in the amount of \$12,000. Torpy stated this agreement is for the MicoVote equipment. Torpy stated Chad Miner, County Attorney, reviewed the agreement and stated he had no issues with it.

MOTION: Robert Conley

TO: Approve the 2017 Infinity Voting

SECOND: Ron Truex

Systems Annual Maintenance Agreement for

AYES: 3                      NAYS: 0

the MicroVote equipment in the amount of

UNANIMOUS

\$12,000.

**IN THE MATTER OF KABS INDIANA DEPARTMENT OF TRANSPORTATION  
CONTRACT INVOICE:**

Robert Cunningham, KABS Director, came before the Commissioners with the INDOT Contract Invoice for reimbursement period October 1, 2016 to December 31, 2016. The amount of reimbursement being requested is \$35,128 for the State share portion and \$87,006 for the Federal share portion. Cunningham stated that per INDOT the Commissioners must now sign the Contract Invoice in order for the reimbursement to be submitted to INDOT for payment.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the INDOT Contract Invoice voucher in the amount of \$122,134 (\$35,128 for the State Share & \$87,006 for the Federal Share) for reimbursement period October 1, 2016 to December 31, 2016.

**IN THE MATTER OF BOARD OF FINANCE CANCELLATION OF WARRANTS:**

Rhonda Helser, Coutny Treasurer, came before the Commissioners with a request for cancellation of warrants. Helser stated these warrants are for outstanding and unpaid checks for a period of two (2) or more years. The warrants being submitted today are from January 2013 through December 2014.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the request for the cancellation of warrants from January 2013 through December 2014.

**IN THE MATTER OF 2016 ANNUAL JAIL REPORT:**

Sheriff Rovenstine, came before the Commissioners with the 2016 Annual Jail Report. Rovenstine stated the bookings for 2016 are down from 2015, but with the new sentencing guidelines the stay for the inmates is longer. The Work Release center is currently being remodeled to allow the women currently in the jail to be moved to the work release program if they qualify, which is currently at sixty-eight (68).

Rovenstine stated he is a big supporter of the Community Corrections program and without these programs the jail would be overcrowded and unable to house all the offenders. Rovenstine thanked Andrews and his team for all their hard work.

**IN THE MATTER OF HILLSIDE DRIVE PROPERTY SALE:**

Chad Miner, County Attorney, came before the Commissioners stating the bidding for the Hillside Drive Property closed as of 3pm on January 20, 2017. Miner stated there were two (2) bids for both the East and West tract of property. Miner stated the bidding process allows a bidder to review the bids that have been previously placed and if they offer a higher bid then the first bidder is notified in writing. Miner stated due to the time constraints of when the last bid was placed there was not enough time to notify the other bidder. Miner stated when this situation has happened in the past the property was scheduled for a live auction between the bidders that had previous placed bids. Miner requested permission from the Commissioners to set up a time for a live auction.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the live auction for the Hillside Drive East and West Properties for the current bidders to take place.

**IN THE MATTER OF CORE MECHANICAL SERVICES AGREEMENT:**

Marsha McSherry, County Administrator, came before the Commissioners with a Maintenance Agreement for Core Mechanical Services for the HVAC in the amount of \$6,700 annually, based on a three (3) year agreement with no increase. McSherry stated it will cover the Justice Building, the Courthouse, the Annex, the Maintenance Shop, the Highway Department and Work Release.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Maintenance Agreement for Core Mechanical Services for HVAC in the amount of \$6,700 annually.

**IN THE MATTER OF LETTER FROM BICENTENNIAL COMMITTEE:**

Marsha McSherry, County Administrator, stated a letter was received from the Bicentennial Committee, requesting the Bicentennial Torch be placed in a public location for the community to see. Ron Truex, Commissioner, made a suggestion to have McSherry pick an appropriate location to place the torch.

**IN THE MATTER OF BID OPENING FOR THREE (3) DUMP TRUCKS:**

Chad Miner, County Attorney, and Scott Tilden, County Highway Superintendent, came before the Commissioners and read and opened bids for three (3) dump trucks. The bids were for the following:

- Quote #1: One New ¾ ton 4x4 double cab standard box
- Quote #2: One New ¾ ton 4x4 crew cab long box
- Quote #3: One New ¾ ton 4x4 double cab long box

The bids received are as follows:

VENDOR	UNIT PRICE	TRADE ALLOWANCE	NET
KERLIN FORD			
Quote #1	\$30,966.87	\$400.00	\$30,566.87
Quote #2	\$32,969.33	\$500.00	\$32,469.33
Quote #3	\$32,388.64	\$600.00	\$31,788.64
RICE FORD			
Quote #1(super cab)	\$30,228.12	\$300.00	\$29,928.12
Quote #1 (crew)	\$31,029.00	\$300.00	\$30,729.00
Quote #2	\$30,895.12	\$300.00	\$30,595.12
Quote #3(super cab)	\$30,904.00	\$300.00	\$30,604.00
Quote #3 (crew)	\$31,004.00	\$300.00	\$30,704.00
LAKESIDE CHEVY			
Quote #1		Included in net	\$31,741.03
Quote #2		Included in net	\$33,046.09
Quote #3		Included in net	\$32,213.78
WARSAW/BUICK GMC			
Quote #1 GMC	\$33,864.00 + \$199.00df	\$500.00	\$33,563.00
Quote #1 RAM	\$31,200.00 + \$199.00df	\$500.00	\$30,899.00
Quote #2 GMC	\$32,822.00 + \$199.00df	\$500.00	\$32,521.00
Quote #2 RAM	\$31,709.00 + \$199.00df	\$500.00	\$31,408.00
Quote #3 GMC	\$33,696.00 + \$199.00df	\$500.00	\$33,395.00
Quote #3 RAM	\$32,264.00 + \$199.00df	\$500.00	\$31,963.00

Tilden made the request to take all the bids under review and return to the next Commissioners meeting scheduled for February 7, 2017 to make a recommendation.

MOTION: Robert Conley

SECOND: Ron Truex

AYES: 3                      NAYS: 0

UNANIMOUS

TO: Approve the request to take all the bids under advisement and present recommendation at the February 7, 2017 Commissioners meeting.

**IN THE MATTER OF KOSCIUSKO COUNTY FARM BUREAU:**

Mike Long, Kosciusko County Farm Bureau, came before the Commissioners to invite them to attend the third Legislation Session. The meeting will be held at the Crazy Egg Café with doors opening at 9:30AM and the meeting starting promptly at 10:00AM. The State Legislators will be present for this session and Long felt it would be good to have local representation from the County Commissioners and County Council.

Being no further business to come before the Commissioners, the meeting was adjourned.

The Kosciusko County Commissioners met for their regular meeting on February 7, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex - Absent

Chad Miner – County Attorney  
Michelle Puckett – Auditor’s Office  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF BOARD OF FINANCE:**

Rhonda Helser, County Treasurer, came before the Commissioners and stated the Board of Finance held their annual meeting. Helser stated the first order of business is to select a president and secretary. Helser stated that traditionally the County Treasurer serves as the Secretary for the board and requested the Commissioners accept this for 2017. Helser also suggested that Ron Truex continue as the President. Helser gave a presentation of a written report summarizing the investments made in the previous calendar year. Helser stated there was \$116,027.83 increase in interest from 2015 to 2016.

MOTION: Robert Conley  
SECOND: Brad Jackson  
AYES: 2                      NAYS: 0  
UNANIMOUS

TO: Approve the recommendation to have Ron Truex serve as the 2017 President and the Treasurer serve as the 2017 Secretary for the Board of Finance. The Commissioners also approved the 2017 Board of Finance Organization and Investment Policy.

**IN THE MATTER OF MATT MEERSMAN – ST. JOSEPH RIVER BASIN COMMISSION (SJRBC):**

Matt Meersman, Program Director of St. Joseph River Basin Commission (SJRBC), came before the Commissioners to introduce himself and to thank the Commissioners for their past support. Meersman stated the SJRBC is an organization that is dedicated to improving water quality within the St. Joseph River Basin. Meersman welcomed any questions the Commissioners had and stated he is always available if they have any questions or concerns later.

**IN THE MATTER OF ORDINANCE ADOPTING INTERNAL CONTROL STANDARDS AND ESTABLISHING MATERIALITY THRESHOLD:**

Chad Miner, County Attorney, came before the Commissioners and presented Ordinance 17-02-07-001 for Adopting Internal Control Standards and Establishing Materiality Threshold for approval. Miner stated the Indiana State Board of Accounts developed and published the Uniform Internal Controls Standards for Indiana Public Subdivisions. Miner stated the Ordinance states that Kosciusko County adopts the internal control standards set forth by the State Board of Accounts in the Uniform Internal Controls Standards for Indiana Public Subdivisions, dated September 2015. Miner stated that each officer and employee of Kosciusko County whose official duties include receiving, processing, depositing, disbursing, or otherwise having access to funds that belong to the federal government, state government, or another governmental entity must undergo training in the standards and procedures developed by the Indiana State Board of Accounts. Miner continued that a variance, loss, shortage, or theft of cash or other asset belonging to Kosciusko County in an amount greater than Five Hundred Dollars (\$500.00) shall be deemed “material” and reported to the Indiana State Board of Accounts.

MOTION: Robert Conley  
SECOND: Brad Jackson  
AYES: 2                      NAYS: 0  
UNANIMOUS

TO: Approve Ordinance 17-02-07-001 for Adopting Internal Control Standards and Establishing Materiality Thresholds.

**ORDINANCE NO. 17-02-07-001 (2017020206)**  
As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF EPWORTH FOREST PROPERTY BIDS:**

Chad Miner, County Attorney, came before the Commissioners and stated there was one bid received for the property located at 8993 E. Epworth Forest Road, North Webster, IN. The bid

was received by Michael Kissinger in the amount of One Thousand Dollars (\$1,000.00). Miner stated the Commissioners need to accept this bid or decline it. The Commissioners agreed to accept the bid in the amount of One Thousand Dollars (\$1,000.00) from Kissinger. Miner stated Kissinger must demolish all unsafe structures and buildings located on the property, remove all garbage, rubbish and other debris from the property and ensure the property is in a healthful and slightly condition within one hundred and twenty (120) days from the date the bid is accepted and prior to receipt of the deed conveying ownership of the property.

MOTION: Robert Conley  
SECOND: Brad Jackson

AYES: 2                      NAYS: 0  
UNANIMOUS

TO: Approve and accept the bid presented by Michael Kissinger in the amount of One Thousand Dollars (\$1,000.00) for the property located at 8993 E. Epworth Forest Road, North Webster, IN.

**IN THE MATTER OF RECOMMENDATION OF VENDOR TO PURCHASE THE THREE (3) DUMP TRUCKS FOR THE HIGHWAY:**

Scott Tilden, County Highway Superintendent, came before the Commissioners and gave his recommendation on the bids that were opened bids for three (3) dump trucks at the January 24, 2017 Commissioner meeting. The bids were for the following:

- Quote #1: One New ¾ ton 4x4 double cab standard box
- Quote #2: One New ¾ ton 4x4 crew cab long box
- Quote #3: One New ¾ ton 4x4 double cab long box

Tilden made the recommendation to table the bids for Quote #1 due to there were specification discrepancies in all of the quotes received. Tilden would like to re-bid Quote #1 and bring back to the February 21<sup>st</sup> meeting.

Tilden recommended Quote #2 be awarded to Warsaw Buick in the amount of Thirty-One Thousand Nine-Hundred and Eight Dollars (\$31,908.00) and Quote #3 be awarded to Warsaw Buick in the amount of Thirty-Three Thousand Eight Hundred and Ninety-Five Dollars (\$33,895.00). Tilden stated both of these quotes are without trade-in as Tilden felt there was not enough allowed for the trades, so they will be placed in an Auction at a later date.

MOTION: Robert Conley  
SECOND: Brad Jackson

AYES: 2                      NAYS: 0  
UNANIMOUS

TO: Approve the recommendation to award Quote 2 & 3 to Warsaw Buick and table Quote 1 till the February 21, 2017 meeting.

**IN THE MATTER OF LETTER OF UNDERSTANDING FOR UNOFFICIAL DETOUR ON SR14:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a Letter of Understanding for an Unofficial Detour on SR 14 for small structure replacements. Tilden stated INDOT will be replacing two small structures on SR 14 over Crazy Creek and Crazy Creek Overflow 2.4 and 2.67 miles east of SR 13. SR 14 will be closed to replace the structures thereby creating the need for a road detour. INDOT will have one official detour over state roads for both structures. Tilden stated since the official detour is on the state highway system, an unofficial detour has been identified per contact with Whitley County Highway and Kosciusko County Highway. The unofficial detour will be South on CR 700 E, to East on CR 1150/Cr W 650 S, and North on CR S 950 W. INDOT agrees to reimburse Kosciusko County for costs related to damages on the listed unofficial detour in Kosciusko County. Tilden stated the project is supposed to start the summer of 2017.

MOTION: Robert Conley  
SECOND: Brad Jackson

AYES: 2                      NAYS: 0  
UNANIMOUS

TO: Approve the Letter of Understanding for the Unofficial Detour on SR 14 by INDOT.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS February 21, 2017

The Kosciusko County Commissioners met for their regular meeting on February 21, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex

Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF 2016 HOMELAND SECURITY GRANT – SUBRECIPIENT AGREEMENT:**

Ed Rock, Emergency Management Director, came before the Commissioner with a grant in the amount of \$7,100.00. Rock stated this grant is awarded each year to help with state and local efforts to prevent terrorism and other catastrophic events and to sustain the efforts of the Emergency Management office.

Rock stated he will be using the reimbursable grant funds to replace a nine (9) year old computer, a fifteen (15) year old projector and ongoing public education efforts.

MOTION: Ron Truex

TO: Approve the 2016 Homeland Security

SECOND: Robert Conley

Reimbursable grant in the amount of

AYES: 3                      NAYS: 0

\$7,100.00.

UNANIMOUS

### **IN THE MATTER OF 2016 YEAR END SHERIFF STATISTICS:**

Sheriff Rovenstine came before the Commissioners and presented the Kosciusko County Sheriff's Departments 2016 Year End Statistics. Rovenstine stated the "calls for service" increased by over 1,300 and the total number of fatalities was fifteen (15) which is an increase from 2015.

### **IN THE MATTER OF FEBRUARY VETERAN OF THE MONTH – CARL E RITCHISON:**

Rich Maron, County Veteran Affairs Officer, came before the Commissioners and introduced Carl E Ritchison as the February Veteran of the month. Maron stated Ritchison entered into the Army in 1952 and took basic training at Camp Atterbury in Indiana. Ritchison was shipped to Ft. Lewis, Washington to await shipment to Korea. Ritchison gained the rank of Motor Pool Sgt. In the 24<sup>th</sup> division, where he delivered ammunition, equipment and food to the troops.

Maron stated the 24<sup>th</sup> division was set up near the front lines to relieve the 25<sup>th</sup> division and to pick up supplies for his unit. Ritchison stated that on his way to pick up supplies he heard the announcement being made that the war would be over the next day, June 26, 1953 at 10am.

After the war ended Ritchison drove General Taylor, a Far East Commander, to release prisoners being held on the Kodijo Island. Ritchison returned back home four month after the war ended.

Ritchison went to work for Farm Bureau Co-op once back home for fifteen (15) years and then worked twenty (20) years as a Field Manager for Penguin Point where he later retired from. Maron stated Richison has been married for fifty-seven (57) years and has one (1) son and two (2) grandchildren.

Maron and the Commissioners thanked Ritchison for his sacrifice and dedication to his Country and Community and presented Ritchison with a plaque.

### **IN THE MATTER OF SYRACUSE-WAWASEE TRAIL WAIVER OF BOND:**

Chad Miner, County Attorney, came before the Commissioners with a Waiver of Bond for the Syracuse-Wawasee Trail. Miner stated the Syracuse-Wawasee Trails have been working on a

Trail in the Conklin Bay area along SR 13. Miner stated the approval of the waiver of bond would allow the project to run smoother. Miner stated the exposure to the Commissioners would be very minimal risk and is a great way for the Commissioners to help the Syracuse-Wawasee Trail project that will benefit the entire community.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Syracuse-Wawasee Trail Waiver of Bond.

**IN THE MATTER OF KOSCIUSKO ECONOMIC DEVELOPMENT CORPORATION (KEDCO) AGREEMENT FOR SERVICES:**

Chad Miner, County Attorney, came before the Commissioners with an Agreement for Services with KEDCO. Miner stated the agreement is for One Hundred and Ninety Thousand Dollars (\$190,000.00) and is between the Commissioners and KEDCO. The agreement states that KEDCO will provide certain services to the citizens of Kosciusko County with the use of these funds for the period of January 1, 2017 through December 31, 2017.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Kosciusko Economic Development Corporation (KEDCO) Agreement for Services.

**IN THE MATTER OF RESOLUTION APPROVING THE DISPOSITION OF CERTAIN REAL PROPERTY ALONG WOOSTER ROAD, WINONA LAKE:**

Chad Miner, County Attorney, came before the Commissioners with a Resolution approving the Disposition of certain real property located on and along Wooster Road, Winona Lake, Indiana (parking lot at Orthopedic Capital). Miner stated this property was believed to be owned by Grace College, but the property in fact still belongs to the Kosciusko County Commissioners. Miner further stated that Grace College was instrumental in accomplishing the environmental cleanup of the property and Grace College desires to obtain ownership of this property so it may be used for the good of the community and to further the non-profit purposes for which Grace College was created. Miner stated the Commissioners would need to approve the Resolution and the Commissioners Deed conveying the property to Grace School's, Inc.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve Resolution 17-02-21-001 approving the Disposition of the property on Wooster Road, Winona Lake and the Commissioners Deed conveying this property over to Grace School's Inc.

**RESOLUTION NO. 17-02-21-001 (2017020874)**  
As recorded in the office of the Kosciusko County Recorder

**DEED NO. 2017020876**  
As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF HEALTH CLINIC AGREEMENTS FOR GRACE VILLAGE HEALTH CARE FACILITIES AND CARDINAL SERVICES:**

Marsha McSherry, County Auditor, came before the Commissioners and presented two agreements for approval. McSherry stated the agreements are between the Board of Commissioners and Grace Village Health Care Facilities and Cardinal Services. The Agreements state Grace Village and Cardinal Services shall both pay Kosciusko County the sum of Nine Hundred Dollars (\$900.00) each per month beginning March 1, 2017, for the use of the Health Clinic facility for a period of two (2) years, after which it becomes a month-to-month agreement.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Health Clinic Agreements between Grace Village Health Care Facilities and Cardinal Services.

**IN THE MATTER OF COUNTY GRANT APPROVAL AND ADMINISTRATION  
POLICY PROCESS:**

Marsha McSherry, County Administrator, came before the Commissioners with a Grant Approval and Administration Policy. This new policy is effective on and after February 21, 2017. McSherry stated the policy has specific guidelines for a pre-approval and grant approval process. McSherry stated the new grant approval process will help to understand the grant in terms of employee requirements, time period and county obligations. McSherry stated the new policy will allow the Commissioners and Council to be aware of the grants in advance of them being applied for instead of afterwards.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the County Grant Approval and Administration Policy Process.

**IN THE MATTER OF COURTHOUSE BASEMENT RENOVATIONS:**

Marsha McSherry, County Administrator, came before the Commissioners with three (3) quotes for the Courthouse basement renovations (copies of the quotes can be requested from the County Administrator). McSherry stated out of the three (3) quotes only one (1) vendor provided the exact specifications that were asked for. McSherry made a recommendation to use BC Tile & Floor Covering out of Syracuse, IN. and also stated their quote was Three Hundred Dollars (\$300.00) lower. McSherry stated the cost included cleaning, leveling and a moisture barrier.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the recommendation to use BC Tile & Floor Covering out of Syracuse, IN. for the Courthouse Basement Renovation project.

**IN THE MATTER OF JUSTICE BUILDING JAIL SHOWER STALLS:**

Marsha McSherry, County Administrator, came before the Commissioners with two (2) quotes for the Justice Building Jail Shower Stalls (copies of the quotes can be requested from the County Administrator). McSherry stated one is for stainless inserts and the other is for quartz flooring with a \$1,500.00 difference. McSherry is asking for a recommendation from the Commissioners on the two quotes presented. Ron Truex, Commissioner, stated after conversations with McSherry his recommendation would be to split the shower stalls and do half with stainless steel and the other half with quartz flooring. Sheriff Rovenstine agreed with the recommendation made by Truex and they will re-visit their decision in the next five (5) + years to determine if the stainless steel or quartz flooring is holding up better. The motion was made to do four (4) stalls in the quartz and three (3) stalls in the stainless steel.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the recommendation to have four (4) of the quartz flooring and three (3) of the stainless steel floorings installed for the Jail shower stalls.

**IN THE MATTER OF SURVEY WORK FOR THE COUNTY HIGHWAY:**

Marsha McSherry, County Administrator, came before the Commissioners with an agreement between Kosciusko County Board of Commissioners and Lochmueller Group, Inc. for survey work for the County Highway Construction project. McSherry stated the Lochmueller Group will perform a full topographic survey of the highway garage property.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the agreement between Kosciusko County Board of Commissioners and Lochmueller Group, Inc. for the survey work for the County Highway Construction project.

**IN THE MATTER OF BID FOR PICKUP TRUCK:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a request to re-bid quote #1 from the original bids received for the County Highway Pickup Trucks. Tilden

stated he will hand deliver the revised specs to the vendors and requested they be delivered to the Auditor's office. Tilden also requested a bid opening date at the March 7, 2017 Commissioners Meeting.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS  
TO: Approve the request to re-bid quote #1 for a County Highway Pickup Truck. The bid opening date will be at the March 7, 2017 Commissioners Meeting.

**IN THE MATTER OF MUNICIPAL CAPITAL FINANCE PURCHASE AGREEMENT FOR PAVER:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a request to approve the Municipal Capital Finance Purchase Agreement for the purchase of a Volvo PF 2181 Paver. Tilden stated he has the funding in his budget for this purchase.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS  
TO: Approve the Municipal Capital Finance Purchase agreement for the purchase of a Volvo PF 2181 Paver.

**IN THE MATTER OF TITLE SHEET FOR INTERSECTION RELOCATION OF KERN ROAD AND C.R. 1300 N AND BID OPENING DATE FOR THIS PROJECT:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a request to sign the Title Sheet for plans for the intersection relocation of Kern Road and C.R. 1300 N. Tilden also requested permission to have the bids opened at the Commissioners meeting on March 21, 2017 at 9:15 for this project. Tilden there will be a joint effort with the school system on this project.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS  
TO: Approve the Title sheet and bid opening date of March 21, 2017 at 9:15 for the Intersection Relocation of Kern Road and C.R. 1300 N.

**IN THE MATTER OF REQUEST FOR PROPOAL (RFP) ON INDOT WEBSITE FOR COUNTY WIDE BRIDGE INSPECTIONS:**

Scott Tilden, County Highway Superintendent, advised the Commissioners that an RFP has been placed on the INDOT website for the County Wide Bridge Inspections that will cover 2018-2021. Tilden stated the RFP's are due back to the County by March 17, 2017, and will be reviewed by Tilden, County Administrator, Marsha McSherry, and Steve Moriarty, Highway Department, to score them. Tilden requested the RFP's be reviewed at the March 21, 2017 Commissioners Meeting. The Commissioners agreed to the March 21, 2017 date.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS  
March 7, 2017**

The Kosciusko County Commissioners met for their regular meeting on March 7, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex  
Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF THE MARCH VETERAN OF THE MONTH – DONALD E RING:**  
Rich Maron, Veteran Affairs Officer, came before the Commissioners with the March 2017 Veteran of the month. Maron introduced Donald E Ring and stated Ring was born in Warsaw in

1925 and grew up in Claypool. Ring was drafted after graduation at the age of 19 and joined the Navy on April 4, 1944. Ring took basic training at the Great Lakes Training Center in Chicago, IL and after being shipped around to a couple different places for some advance training his first assignment took him to Little Creek, VA where he became part of the Naval Amphibious Corps.

Ring's unit was vigorously training for a land invasion on Japan when President Harry Truman dropped the Atomic Bomb on them, which brought an abrupt end to the war and to his training. Ring spent the rest of his service time running Liberty launch ships to shore until his discharge in June of 1946.

Ring returned home to Kosciusko County where he settled down and farmed his land with his brother and son from 1947 to just recently 2015. Ring has been married to his wife for sixty-nine (69) years.

Maron and the Commissioners thanked Ring for his time and dedication to our country and community.

**IN THE MATTER OF THE 2016 OPERATING GRANT WITH INDOT & THE PURCHASE OF TWO NEW VEHICLES:**

Robert Cunningham, KABS General Manager, came before the Commissioners with a Notification of Deobligation of Transit Grant Funds. Cunningham stated the letter being provided serves as the Grant Close Out and Deobligation Agreement for the 2016 Operating Grant 18034040. This agreement will close out the contract and allow the unused funds of \$3,075.00 to be used for other projects. These funds represent the unexpended balance of transit funds provided through the grant program. Cunningham stated the funds were unused due to being down two (2) drivers last year.

Cunningham also presented order forms for two (2) new vehicles that require the signature of the Commissioners President.

MOTION: Ron Truex

TO: Approve the Notification of Deobligation of Transit Grant Funds and the approval of two new vehicles.

SECOND: Robert Conley

AYES: 3                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF MICROVOTE UPGRADE:**

Ann Torpy, County Clerk, came before the Commissioners with the cost estimate and details of the upgrade to the voting machines used by the Kosciusko County Election Board. Torpy stated she is looking for approval to update the current voting machines and also to seek financing of the remaining balance not paid by the County Election Board budget, which is estimated to be \$85,172.00. Torpy stated the total cost will be \$299,872.00 and the County Election Board budget has \$214,700.00, with a remaining balance of \$85,172.00 needed. The Commissioners stated they approved the Microvote upgrade and agreed to pay the \$85,172.00 out of the Commissioners budget.

MOTION: Ron Truex

TO: Approve the request to upgrade the Microvote equipment and to pay \$85,172.00 from the Commissioners budget.

SECOND: Robert Conley

AYES: 3                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF DRUG COURT GRANT:**

Judge Reed came before the Commissioners to introduce, Ron Ousley as the new Drug Court Coordinator for the Drug Court. Reed and Ousley offered to answer any questions the Commissioners might have in reference to the Drug Court Grant that was given to them. The Commissioners welcomed Ousley and stated they did not have any questions.

Judge Reed stated he and Ousley will be presenting a report at a later date with the statistics of the Drug Court program and how it has progressed and the benefits it has provided to the community.

MOTION: Ron Truex

TO: Approve the Drug Court Grant in the

SECOND: Robert Conley amount of \$400,000.00.  
AYES: 3 NAYS: 0  
UNANIMOUS

**IN THE MATTER OF EMERGENCY MANAGEMENT PERFORMANCE GRANT:**

Ed Rock, Emergency Management Director, came before the Commissioners with a \$5,000.00 Emergency Management Performance Grant. Rock stated this grant is support from IDHS for the EMAI/IERC conference through our contracted management team ProCam. Rock stated this is a pass through grant that they have been waiting on since October 2016.

MOTION: Robert Conley TO: Approve the Emergency Management  
SECOND: Ron Truex Performance Grant in the amount of  
AYES: 3 NAYS: 0 \$5,000.00.  
UNANIMOUS

**IN THE MATTER OF TURKEY CREEK REGIONAL SEWER DISTRICT APPOINTMENT:**

Brad Jackson, Commissioners President, presented the new appointment of Don Dewitt to replace Joe Todd on the Turkey Creek Regional Sewer District. Jackson stated he has spoken to Dewitt and approves of the appointment.

MOTION: Ron Truex TO: Approve the Turkey Creek Regional  
SECOND: Robert Conley Sewer District appointment of Don Dewitt to  
AYES: 3 NAYS: 0 replace Joe Todd.  
UNANIMOUS

**IN THE MATTER OF 2017 JAIL REPORT:**

Sheriff Rovenstine presented the Commissioners with the 2017 Jail report. Rovenstine stated the Jail has had outstanding operations and he thanked the County Administrator, Marsha McSherry for the help with the maintenance issues that were corrected.

Rovenstine stated the Work Release facility upgrades have been completed and there will be ten (10) female's taken into the Work Release program as of today. Rovenstine stated within the next month that number could increase to twenty (20).

**IN THE MATTER OF RESOLUTION 17-03-07-001 APPROVING THE DISPOSITION OF HILLSIDE DRIVE & DEED FOR HILLSIDE DRIVE:**

Chad Miner, County Attorney, came before the Commissioners with Resolution 17-03-07-001 approving the disposition of Hillside Drive. Miner stated the bidder has remitted payment in full with respect to the said property in the amount of \$7,650.00.

Miner also requested the Commissioners approve and sign the Deed and Indiana Sales Disclosure form for the property located at Hillside Drive.

MOTION: Robert Conley TO: Approve the Resolution 17-03-07-001 for  
SECOND: Ron Truex the disposition of the property located at  
AYES: 3 NAYS: 0 Hillside Drive.  
UNANIMOUS

**RESOLUTION NO. 17-03-07-001 (2017030191)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF TRUCK BID FOR THE REBID OF QUOTE #1 FOR THE NEW 2017 HIGHWAY:**

Chad Miner, County Attorney, opened the rebids for Quote #1 for one new ¾ ton 4x4 double cab long box. Miner opened and read the following bids:

Warsaw Buick GMC - \$33,115

Kerlin Motor - \$31,283

Lakeside Chevy - \$32,380

Rice Ford Lincoln – Bid information was not opened as the bid was received past the deadline.

Scott Tilden, County Highway Superintendent, would like to take the three bids under review and come back to the March 21, 2017 Commissioners meeting with his recommendation. The Commissioners agreed to allow Tilden to make his recommendation at the March 21, 2017 meeting.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS March 17, 2017

The Kosciusko County Commissioners met for their regular meeting on March 17, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. The official start time for this meeting was 9:19 am.

Those present were:

Brad Jackson – President - Absent	Chad Miner – County Attorney
Robert Conley	Michelle Puckett – Auditor
Ron Truex	Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF REQUEST TO APPLY FOR AN INTERPRETER STATE**

#### **GRANT:**

Michelle Puckett, County Auditor, came before the Commissioners to represent Judge Sutton. Puckett stated Judge Sutton is requesting permission to apply for an Interpreter State Grant. Puckett stated the grant is for \$4,500 and has been approved for roughly the past ten (10) years. The granted has no matching funds.

MOTION: Ron Truex

TO: Approve the request to apply for the Interpreter State Grant in the amount of \$4,500.

SECOND: Robert Conley

AYES: 2                      NAYS: 0

UNANIMOUS

### **IN THE MATTER OF KEDCo QUARTERLY UPDATE:**

George Robertson, KEDCo Director, came before the Commissioners and gave a quarterly update. Robertson started with a quick review of 2016. He stated 2016 was a tough economic year, with the National election, terrorism, soft global-national economy, CEO's and businesses on hold. Robertson shared the lack of expansions, fewer prospects, and very little small business start-up activity. KEDCo's activities from the past two years continued to spur economic growth, which allowed Kosciusko County to still have a good year. Robertson shared that they had announced four (4) projects resulting in one hundred (100) new jobs at an average wage of \$21.53 per hour. The unemployment rate for our county for the entire year stayed in the 3.5-4.2% range and was one of the lowest rated in Indiana.

Robertson then shared the 2017 activities they are currently working on. Robertson started by sharing "Confidence Levels" is critical to growth and expansion of the economy held by corporation and business owners. The CEO Confidence index which came out in January 2017 indicated the highest corporate CEO confidence for the future in many years. The NFIB Confidence level of small business owners which was released in February 2017 indicated the highest confidence level in twenty (20) years.

Robertson stated they have seen this in the local economy as companies whose expansion plans went on hold are now moving forward again. They expect to be able to announce a couple of these in the next sixty (60) days. The prospect enquiries from the State and Northeast Regional group have had a significant increase. In the first six (6) weeks of 2017, they had more prospect information request than they had in the last six (6) months of 2016.

Robertson stated they do not expect to see rapid growth in employment as the local economy is still absorbing lay-offs from the continuing Zimmer-Biomet merger process. The good news is that most of the employees who got laid off have chosen to remain in Kosciusko County.

The workforce development efforts are continuing to have success. The securing of an OCRA grant will allow them to train twenty-five (25) residents of Kosciusko County in the much needed field of CNC machinists.

Robertson stated there is a significant shortage of affordable homes in eleven (11) counties in the Northeast Regional Partnership. KEDCo has taken on the exploration and analysis of this problem. They have already held meetings with the Towns as well as community groups and begun an exploration of best practices across the County to solve this problem. The problem is there will be no quick or easy solution to this problem.

**IN THE MATTER OF COUNTY ATTORNEY – CHAD MINER:**

Chad Miner, County Attorney, came before the Commissioners with the Title VI Implementation Plan for 2017. Miner stated this is a plan to deal anti-discrimination practices that are required by the government. Miner stated this is required in order for us to continue to receive Federal grants for highway projects. Miner stated if the Commissioners choose not to approve the plan it could potentially put the county at risk of not receiving funding for Highway projects, which could be a significant amount of funding. Miner stated the Commissioners need to adopt a resolution and then he will work with Marsha McSherry, County Administration, to have the process implemented.

MOTION: Ron Truex

TO: Approve the Title VI Implementation Plan for 2017.

SECOND: Robert Conley

AYES: 2                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF RECOMMENDATION FOR THE REVISED QUOTE FOR 2017 PICK UP TRUCK:**

Scott Tilden, County Highway Superintendent, came before the Commissioners to award the revised Quote 1 for a pickup truck. Tilden stated these bids were opened at the March 7, 2017 Commissioners meeting and taken under advisement for review to be awarded at this meeting. Tilden gave the recommendation to award the truck bid to Kerlin Ford of Silver Lake as they were the lowest bid and met all the required specs.

Tilden provided the following recap of the bids that were opened and read at the March 7, 2017 meeting.

- Kerlin Ford – 2017 F250 Super Duty Super Cab long box 4x4 for \$31,472.00
- Lakeside Chevrolet – 2017 Chevrolet Double cab long box 2500 HD 4x4 for \$32,380.00
- Warsaw Auto Plex – 2017 GMC Sierra Double cab long box 2500 HD 4x4 for \$33,115.00
- Rice Ford – submitted quote but was not opened and read due to the untimely submission of the quote.

MOTION: Ron Truex

TO: Approve the bid for Kerlin Ford of Silver Lake in the amount of \$31,472.00.

SECOND: Robert Conley

AYES: 2                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF INTERLOCAL AGREEMENT WITH THE CITY OF WARSAW AND THE KOSCIUSKO COUNTY HIGHWAY DEPARTMENT:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with an Interlocal Agreement with the City of Warsaw and the Kosciusko County Highway. Tilden stated the agreement allows for the City of Warsaw and Kosciusko County Highway to share the use of a street sweeper, a paver and a Sewer Vac if needed. Tilden stated both parties benefit from not having to purchase additional equipment.

MOTION: Ron Truex

TO: Approve the Interlocal Agreement between the City of Warsaw and Kosciusko County Highway.

SECOND: Robert Conley

AYES: 2                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF REZONING FOR PETITIONER'S MARK DILLION AND NUMBER 1 STOP BAIT & TACKLE:**

Dan Richard, Area Plan Director, came before the Commissioners with a rezoning request for petitioner's Mark Dillion and Number 1 Stop Bait & Tackle. Richard stated both of these rezoning requests are to go from residential and Ag to commercial uses. Richard stated a portion of the current property for the Number 1 Stop Bait & Tackle is residential and a portion is Ag, but they are requesting both the residential and Ag be rezoned to commercial use as they are planning on additional expansions. Richard stated the Number 1 Stop Bait & Tackle wanted Area Plan to impose conditions on the rezoning, but Richard advised the Commissioners they were not allowed to impose conditions, but the Number 1 Stop Bait & Tackle could self-impose conditions if they choose to. Richard stated the Area Plan Commission was in unanimous decision to allow the rezoning for both petitioners request to commercial use.

Steve Snyder, Attorney, came before the Commissioners and stated they felt it was in the best interest of the petitioners Mark Dillion and Number 1 Stop Bait & Tackle to list restrictions for the commercial use of the property. Snyder stated they limited the type of consignment sales that would be visible from the outside of the building. Snyder stated the consignment sale of a boat, RV or car will be limited and these restrictions are listed in the restrictive covenants for the development of the property and will be recorded with the deed to the property.

**ORDINANCE NO. 2017-03-17-001 (2017030588)**

**ORDINANCE NO. 2017-03-17-002 (2017030587)**

As recorded in the office of the Kosciusko County Recorder

MOTION: Ron Truex

SECOND: Robert Conley

AYES: 2                      NAYS: 0

UNANIMOUS

TO: Approve the Ordinance 2017-03-17-001  
& 2017-03-17-002 for the rezoning to  
Commercial use for petitioner Mark Dillion  
and Number 1 Stop Bait & Tackle.

**IN THE MATTER OF A FORMAL COMPLAINT AGAINST THE AREA PLAN  
COMMISSION (APC):**

Mark Dillion, Petitioner, came before the Commissioners and requested to file a formal complaint against the Area Plan Commission. Dillion requested that the Area Plan chairman hold all questions till he was finished with his complaint.

Dillion stated the following:

- Over the course of seven (7) years, Dillion and many others which include private citizens, contractors, and plain laymen, are tired of how we are being treated by the APC. Dillion stated examples can be given and discussed later.
- February 2017 was Dillions first meeting with the board that involved the same topic as of today. The board voted to table the concerns in the regards of consignment until March, which Dillion stated could have been resolved at the time of the previous hearing. Dillion stated the reason Mr. Richard gave was someone at one of the meetings had brought up that they had concerns with the piece of property being used for consignment as being an obstruction of view coming down highway 13. The name Scott Tilden was given as the individual with the concerns. Dillion stated there were two (2) issues that really upset him, which are as follows:
  - a. The March hearing was a fifteen (15) minute hearing opposed to the previous hearing that took approximately an hour. Each time Dillion comes to a hearing it costs him money. Not only does he have to pay an attorney fee, but he has to either close his business or pay someone to run it while he is away trying to resolve a matter that he feels could have been resolved in February.
  - b. Dillion believes that he has not been given correct information or that he is deliberately getting the "run around". Dillion stated he took the time to visit Scott Tilden and Tilden denied having said or even insinuated to anyone about having concerns about the property in regards to the consignment items.

Dillion wanted to remind the Commissioners that the consignment matters were resolved at a prior hearing that was held a few years ago and have been executing consignments with no incidents other than theft.

- Dillion stated that the Commissioners are responsible for the proceedings of these meetings and like them he takes them very serious. Dillion stated that during a recent APC meeting

- he noticed one of the members “nodding off”. Dillion felt this was very unprofessional and does not feel that shows respect to the individuals that come to speak before the committee.
- The last complaint Dillion shared was he feels the meetings go off on tangents that have nothing to do with the matters at hand. Dillion stated this seems to be more of the norm than not. Dillion stated again this costs him money. Dillion feels the APC needs to look at another format to conduct the business at hand and not discuss other matters that are not in the scope of the hearing.

Dillon stated the bottom line is the items listed above are the frustrations that the public has to deal with when working with the APC. Dillion has requested a written resolution to his complaint and thanked the Commissioners for their time.

Robert Conley thanked Dillion for presenting his complaints. Conley stated they will review the complaints and address them with the appropriate parties.

**IN THE MATTER OF REQUEST TO APPLY FOR AN 2015 EMP COMPETITIVE GRANT:**

Ed Rock, Emergency Management Director, came before the Commissioners with a request to apply for the 2015 EMP Competitive Grant. Rock stated the grant is for \$27,360 and will be used to training purposes. Rock stated the grant is 100% reimbursable. Michelle Puckett, County Auditor, stated she reviewed the grant request and it falls in line with all of Rock’s other grants and feels comfortable with the Commissioners approving this grant request.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 2                      NAYS: 0  
UNANIMOUS

TO: Approve the request to apply for the 2015 EMP Competitive Grant in the amount of \$27,360.

**IN THE MATTER OF DRAINAGE PLAN REVIEWS:**

Dan Richard, Area Plan Director, came before the Commissioners with the drainage plan reviews. Richard stated there are drainage reviews that need to be reviewed by an engineer or surveyor to make sure they meet the requirements. Richard stated they currently have a contract with Mr. Emmons at the cost of \$500 for each review. Richard stated that Mr. Emmons has now contracted privately and is now doing some of these on his own. Richard stated the county needs to find another surveyor and engineer that can process the drainage reviews. Richard stated they have some requests out, but have not heard back from them. Richard stated the issue they are facing is they have two (2) drainage reviews on their desk that need to be reviewed. Ron Truex, Commissioner, questioned Richard on why Mr. Emmons could not do the review. Richard stated because he was contracted out by the other party as a private contractor and he would be reviewing his own plans. The Commissioners and Richard further discussed the pros and cons of having an engineer preparing and reviewing another engineer’s plans. The Commissioners stated they would like to look at the Ordinance and possibly make changes to it. The Commissioners agreed to allow Richard to contact a different surveyor/engineer to complete the two (2) drainage reviews he currently has on his desk until the current Ordinance can be reevaluated.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 2                      NAYS: 0  
UNANIMOUS

TO: Approve the request allow Richard to contract with a different surveyor/engineer to complete the two (2) drainage reviews he currently has on his desk until the current Ordinance can be reviewed for changes.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**March 21, 2017**

The Kosciusko County Commissioners met for their regular meeting on March 21, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson – President - Absent  
Robert Conley

Chad Miner – County Attorney  
Michelle Puckett – Auditor

Ron Truex - Absent

Marsha McSherry – County Administrator

Robert Conley called the meeting to order and stated the business to be conducted at today's meeting will be heard at the April 4, 2017 Commissioners meeting due to a quorum is not present to hold a meeting. Conley further announced that the April 4, 2017 Commissioners meeting will be held at 9:00am in the Courtroom on the third floor of the Courthouse, 100 W Center St, Warsaw IN.

Robert Conley closed the meeting.

## KOSCIUSKO COUNTY COMMISSIONERS April 4, 2017

The Kosciusko County Commissioners met for their regular meeting on April 4, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex

Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF THE APRIL VETERAN OF THE MONTH –CHARLES F. HARTMAN:**

Rich Maron, Veteran Affairs Officer, came before the Commissioners with the April 2017 Veteran of the month. Maron introduced Charles F. Hartman as the April Veteran of the month. Maron stated Hartman entered the Air Force in 1961 and did his basic training at Lakeland Air Force Base in San Antonio, Texas. Hartman did ten (10) weeks of training and was then sent to Lockbourne Air Force Base in Columbus, Ohio. Hartman was assigned to the 801<sup>st</sup> Civil Engineering Squadron to help out with specifically the plumbing section. Hartman also helped out with the heating, air conditioning and electrical when needed. Hartman was asked to work the Emergency night duty section which consisted of working from 4pm – 8am. They were responsible for all base emergency calls. Hartman worked real hard and was promoted to Airman First Class. Maron stated that Hartman treasured his Air Force time and wouldn't trade it for anything. After leaving the Air Force, Hartman worked in the heating and air conditioning business and then became a police officer and retired in 1998. Hartman currently resides in Warsaw and is enjoying his retirement with family and friends. Maron thanked Hartman for his dedication and time to our Country and presented him with a plaque. The Commissioners thanked Hartman for his service and dedication.

### **IN THE MATTER OF ABATE – MAY MOTORCYCLE SAFETY MONTH:**

James Dawson, ABATE, came before the Commissioners to have a Proclamation approved and signed dedicating the Month of May as motorcycle safety awareness month. Commissioner, Robert Conley, read the Proclamation to the public prior to approving.

MOTION: Ron Truex

TO: Approve the ABATE Proclamation

SECOND: Robert Conley

dedicating the Month of May as motorcycle safety awareness month.

AYES: 3                      NAYS: 0

UNANIMOUS

### **IN THE MATTER OF DISTRACTED DRIVING AWARENESS MONTH:**

Tracey Hazelet-Sleighter and Kenneth Mounsey came before the Commissioners to have a Proclamation approved and signed dedicating the Month of April as Distracted Driving Awareness Month. Commissioner, Robert Conley, read the Proclamation to the public prior to approving. Hazelet-Sleighter and Mounsey stated the awareness is in remembrance of Mounsey's son Dean who was killed on his motorcycle due to a driver texting and driving. Mounsey stated there will be a memorial ride on Saturday, April 15<sup>th</sup> and all proceeds from the ride will be donated to Wawasee Community Schools for driver's education and motorcycle awareness.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                NAYS: 0  
UNANIMOUS

TO: Approve the Proclamation dedicating the Month of April as Distracted Driving awareness month.

**IN THE MATTER OF BOARD OF FINANCE:**

Rhonda Helser, Treasurer, presented the 2017 Board of Finance Organization and Investment Policy. Helser stated the first order of business is to select a President and Secretary. The Secretary will be the Treasurer, Rhonda Helser and Ron Truex was nominated to be President. Helser presented the Commissioners with Board of Finance minutes from their February 7, 2017 meeting for their approval.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                NAYS: 0  
UNANIMOUS

TO: Approve the minutes from the Board of Finance February 7, 2017 meeting.

**IN THE MATTER OF COUNTY ATTORNEY- CHAD MINER:**

Chad Miner, County Attorney, came before the Commissioners with Resolution 17-04-04-001 approving the transfer of Parcel ID 006-110-015 (State ID 43-11-22-400-011.000-033) to the Town of Winona Lake, Indiana. Miner stated the Commissioners obtained a small lot fifty (50) plus years ago from a tax default. The lot is in Winona Lake behind the street department and the Town of Winona Lake is attempting to clean up some title work and would like the Commissioners to transfer this small lot over to the Town of Winona Lake. The Commissioners agreed that transferring the ownership to the Town of Winona Lake is the best use for this property.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                NAYS: 0  
UNANIMOUS

TO: Approve the Resolution 17-04-04-001 for Parcel ID 006-110-015 (State Id 43-11-22-400-011.000-033) to the Town of Winona Lake.

**RESOLUTION NO. 17-04-04-001 (2017040117)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF COUNTY ADMINISTRATOR- INTERNAL CONTROL PROCEDURES:**

Marsha McSherry, County Administrator, came before the Commissioners to obtain approval for the Internal Controls Procedures that the State Board of Account now requires for all County Departments that handle money. McSherry listed the following departments: Highway Department, Clerk, Recorder, Prosecutors Criminal Division, Systems Administration and Soil & Water Conservation District.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                NAYS: 0  
UNANIMOUS

TO: Approve the Internal Control Procedures for the following County Departments: Highway Department, Clerk, Recorder, Prosecutors Criminal Division, Systems Administration and Soil & Water Conservation District.

**IN THE MATTER OF NAPPANEE PUBLIC LIBRARY CONFLICT OF INTEREST- ANGELA STILLSON:**

Michelle Puckett, County Attorney, presented to the Commissioners a Conflict of Interest for Angela Stillson for the Nappanee Public Library. Stillson is owner of Stillson Studio who provides graphic art services for the library as needed. Puckett stated this Conflict of Interest has been signed in the past by the Commissioners.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                NAYS: 0  
UNANIMOUS

TO: Approve the Nappanee Public Library Conflict of Interest for Angela Stillson.

**IN THE MATTER OF THE 2016 COUNTY HIGHWAY ANNUAL OPERATIONAL REPORT FORM #16:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a request to approve the 2016 County Highway Annual Operational Report Form #16.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the 2016 County Highway Annual Operational Report Form #16.

**IN THE MATTER OF THE MUNICIPAL LEASE AGREEMENT FOR A JOHN DEERE GRADER:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a request to approve the Municipal Lease Agreement for a John Deere Grader.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Municipal Lease Agreement for a John Deere Grader.

**IN THE MATTER OF PARKING PERMIT FOR BACKWATER RETRIEVER CLUB:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a parking permit for Backwater Retriever Club for location 1000E from 750N to 1000N. Tilden stated parking will be limited to one side of the road. Tilden stated they have requested this in the past for their big event and has never had any issues. The date of the event is April 8-9, 2017.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the parking permit for Backwater Retriever Club for 1000E from 750N to 1000N.

**IN THE MATTER OF THE CONSTRUCTION INSPECTION ENGINEERING AGREEMENT WITH USI CONSULTANTS:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a request to approve a Construction Inspection Engineering Agreement with USI Consultants for the construction inspection for the Kern Road at 1300 north intersection construction project of the intersection and roadway.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Construction Inspection Engineering Agreement with USI Consultants for the Kern Road construction project.

**IN THE MATTER OF THE BIDS FOR THE KERN ROAD CONSTRUCTION PROJECT:**

Chad Miner, County Attorney, opened the bids for the Kern Road Construction project. There were only two (2) bids received and they were as follows:

Niblock Excavating \$199,800.11  
Phend & Brown Excavating \$247,883.45

Tilden requested to take the bids under review and to return at the end of the meeting with his recommendation.

**IN THE MATTER OF THE LIBERTY TEMPLE MINISTRY VACATION:**

Lee Ann Taylor, Area Plan, came before the Commissioners with a unanimous decision to approve the vacation request by Liberty Temple Ministry.

Steve Snyder, Attorney for Liberty Temple Ministry, requested a portion of EMS R4C in the plat Riley Memorial Park be vacated. The request is being made to fit the description of the deed so the house remains on private property and not on the public right of way.

MOTION: Ron Truex  
TO: Approve the Ordinance 17-04-04-002

SECOND: Robert Conley

AYES: 3                      NAYS: 0

UNANIMOUS

request by Liberty Temple Ministry to vacate a portion of the public right of way in the plat of Riley Memorial Park.

**ORDINANCE NO. 17-04-04-002 (2017040116)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF THE BIDS FOR THE KERN ROAD CONSTRUCTION PROJECT:**

Scott Tilden returned to the Commissioners with his recommendation for awarding the bid for the Kern Road construction project. Tilden stated the final engineer estimate was \$195,398.87. The lowest bidder was Niblock Excavating out of Bristol with a bid of \$199,800.11. Tilden stated Niblock Excavating's bid was 2.25% over the Engineers estimated bid, which is within the guidelines that INDOT sets that according to Tilden is 5%.

MOTION: Ron Truex

SECOND: Robert Conley

AYES: 3                      NAYS: 0

UNANIMOUS

TO: Approve the recommendation by Scott Tilden, County Highway Superintendent, to award the Kern Road Construction Project to Niblock Excavating with a bid amount of \$199,800.11.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**April 18, 2017**

The Kosciusko County Commissioners met for their regular meeting on April 18, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President

Robert Conley

Ron Truex

Chad Miner – County Attorney

Michelle Puckett – Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF KABS QUARTERLY INDOT VOUCHER FUNDING:**

Robert Cunningham, KABS Director, came before the Commissioners with the INDOT Contract Invoice for reimbursement period October 1, 2016 to December 31, 2016. The amount of reimbursement being requested is \$32,418 for the State share portion and \$85,730 for the Federal share portion. Cunningham stated that per INDOT the Commissioners must now sign the Contract Invoice in order for the reimbursement to be submitted to INDOT for payment. Cunningham stated they are requesting more local funding as the state funding is not increasing enough to keep up with the federal funding. Cunningham said they were able to get the local funding this year, but not sure how this will work in the future.

Cunningham stated they are currently three (3) drivers short, which is causing some issues with the number of rides they are able to give. Cunningham referenced he has even picked up driving some of the routes in order to not turn rides down. Cunningham stated they are working very hard to find drivers, but their pay cannot compete with other companies.

MOTION: Ron Truex

SECOND: Robert Conley

AYES: 3                      NAYS: 0

UNANIMOUS

TO: Approve the INDOT Contract Invoice voucher in the amount of \$118,148 (\$32,418 for the State Share & \$85,730 for the Federal Share) for reimbursement period October 1, 2016 to December 31, 2016.

**IN THE MATTER OF MULTI HAZARD MITIGATION PLAN GRANT REQUEST:**

Ed Rock, Emergency Management Director, came before the Commissioners to present a grant request for a Multi Hazard Mitigation Plan. Rock stated this grant is to review and revise our current Multi Hazard Mitigation Plan. The plan is needed before they can submit for Pre-

Disaster Mitigation grants that would help the county make purchases of or improvements to tornado sirens, shelters, dams or other items in preparing to minimize the impact of a disaster. The grant request is for \$22,317.61, which the county has to show at least a \$5,579.58 in a soft match share. Rock stated the county currently has a Multi Hazard Mitigation Plan but it has exceeded its effective date and must be renewed. The grant would allow them to move forward with a complaint plan. Rock stated they will have a contractor to help with the execution of the plan.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Multi Hazard Mitigation Plan Grant request.

**IN THE MATTER OF CLAYPOOL DRAINAGE ISSUE:**

Marsha McSherry, County Administrator, came before the Commissioners with an issue brought before her by the Drainage Board. McSherry stated she was approached by Mike Kissinger, County Surveyor, with a request to use funds from the Dreyfus TIF to correct the drainage issue in the Claypool area. Conley stated there have been a few houses that have been abandoned due to the water issue. Per County Attorney, Chad Miner, the Dreyfus TIF funds are eligible to be used for this type of project.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Drainage Board to use the funds from the Dreyfus TIF to correct and repair the drainage issue in Claypool.

**IN THE MATTER OF WATER SOFTENER FOR JUSTICE BUILDING:**

Marsha McSherry, County Administrator, came before the Commissioners with request to replace the water softener in the Justice Building. McSherry stated they have a quote from Rabb Kinetico that includes the system, installation, start up and salt. They also have a quote from Culligan for option 1 which includes installation, pressure relief valve to allow the unit to run on air. Robert Conley, Commissioner, stated they need to be cognitive of the amount of salt that would be used. Conley stated you can spend less money on a unit but then overspend on the cost for the salt to run the unit. The Commissioners discussed the options and agreed to go with the quote from Rabb Kinetico. Ron Truex, Commissioner, stated he feels going with Rabb Kinetico will allow the county to receive the best cost effective solution. The quote specs are with the County Administrator.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the quote from Rabb Kinetico for the purchase of a water softener due to the long term effectiveness of the whole program for the Justice Building.

**IN THE MATTER OF SPEEDLIMIT ORDINANCE FOR SHADOW LAKES SUBDIVISION:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a Speed Limit Ordinance for Shadow Lakes Subdivision to be 25 mph. Tilden stated the subdivision requested a speed limit sign be posted as currently there are none posted. Tilden stated the traffic study showed 25 mph is the recommended speed.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Speed Limit Ordinance for Shadow Lakes Subdivision for 25 mph.

**ORDINANCE NO. 17-04-18-001 speed limit (2017040693)**  
As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF SPEEDLIMIT ORDINANCE FOR HICKORY ESTATES SUBDIVISION:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a Speed Limit Ordinance for Hickory Estates Subdivision to be 25 mph. Tilden stated the subdivision

requested a speed limit sign be posted as currently there are none posted. Tilden stated the traffic study showed 25 mph is the recommended speed.

MOTION: Robert Conley  
SECOND: Ron Truex

TO: Approve the Speed Limit Ordinance for  
Hickory Estates Subdivision for 25 mph.

AYES: 3                      NAYS: 0  
UNANIMOUS

**ORDINANCE NO. 17-04-18-002 speed limit (2017040694)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF JENNIFER HOBSON PETITIONER TO VACATE PUBLIC WAY  
IN POPENFOOSE ADDITION:**

Dan Richard, Area Plan Director, came before the Commissioners with a request from Jennifer Hobson to vacate a portion of EMS T13A in the plat Popenfoose Addition. Richard stated there are no owners abutting the portion of the public way to be vacate other than the petitioner. Richard also stated there is no access to another's property or any public place will be impaired by the vacation, nor will orderly development of the area be impeded. Richard stated the Area Plan Commission gave a unanimous decision to approve the vacation as presented.

Steve Snyder, Petitioner's attorney, stated Walker and Associates completed a survey of the property to confirm the boundaries and to support the argument given by Richard.

MOTION: Ron Truex  
SECOND: Robert Conley

TO: Approve the Vacation request for Jennifer  
Hobson to vacate a portion of EMS T13A in  
the plat Popenfoose Addition.

AYES: 3                      NAYS: 0  
UNANIMOUS

**ORDINANCE NO. 17-04-18-003 VAC (2017040696)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF RODNEY & SHARON DELONG PETITIONER FOR  
REZONING FROM AGRICULTURAL TO AGRICULTURAL II:**

Dan Richard, Area Plan Director, came before the Commissioners with a request from Rodney & Sharon DeLong for a rezoning of 21 ½ acres from Agricultural to Agricultural II. Richard stated the Area Plan Commission gave a unanimous approval for the rezoning request. Richard further stated the property is located to the southwest of the Town of Pierceton. The request is to split off the 21 ½ acres into four (4) different lots that would require a sub-division. The sub-division would require the rezoning the from Agricultural to Agricultural II. The DeLong's would like to build their home and then sell off the other acres into the four (4) lots. Richard stated this recommendation is with the condition the site property is subdivided into no more than two (2) lots. The plat is to contain this restrictive covenant of no further subdivision. The DeLong's know this is a voluntary recommendation and completely understand what they are agreeing committing to and will abide by this covenant.

MOTION: Ron Truex  
SECOND: Robert Conley

TO: Approve the rezoning request by Rodney  
and Sharon DeLong from Agricultural to  
Agricultural II with the restrictive covenant of  
no further subdivision.

AYES: 3                      NAYS: 0  
UNANIMOUS

**ORDINANCE NO. 17-04-18-004 Zone (2017040695)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF CONTRACTOR'S BID FOR KERN ROAD & CR1300 N  
INTERSECTION RELOCATION:**

Scott Tilden, County Highway Superintendent, came before the Commissioner with a request for the Commissioners to sign the Contractor's Bid agreement for the Kern Road & CR1300 N Intersection Relocation project. The Commissioners approved this project at the April 4, 2017 meeting.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS  
May 16, 2017**

The Kosciusko County Commissioners met for their regular meeting on May 16, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex

Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – Asst. County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

A moment of silence was observed in remembrance of Council President, Bob Sanders.

**IN THE MATTER OF PICTOMETRY DATA SHARING AGREEMENT:**

Susan Engelberth, County Assessor, came before the Commissioners, with the Pictometry Data Sharing Agreement between Kosciusko County and the Michiana Area Council of Governments (MACOG). The agreement is to secure Pictometry oblique imagery, ortho photography and associated hardware and software for various purposes including re-assessment. Engelberth stated another flight will take place in the Spring of 2018 free of charge due to the poor conditions of the flight that was performed in the Spring of 2017. County Auditor, Michelle Puckett, stated Engelberth did provide a copy of the agreement to County Attorney, Chad Miner, for approval. Miner stated he saw no issues or concerns with the agreement.

MOTION: Robert Conley

TO: Approve the Pictometry Data Sharing Agreement.

SECOND: Ron Truex

AYES: 3                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF WARSAW LIBRARY APPOINTMENT – CHRISTOPHER MERRILL:**

Michelle Puckett, County Auditor, stated Ann Zydek from the Warsaw Library submitted a library appointment for Christopher Merrill. Merrill was present and stated he would like to continue his term on the board. He feels he works well with the library due to his unique talents with technology.

MOTION: Robert Conley

TO: Approve the Warsaw Library Appointment of Christopher Merrill for a term of 4 years.

SECOND: Ron Truex

AYES: 3                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF GYMPSY MOTH SPRAY UPDATE:**

Ed Rock, Emergency Management Director, came before the Commissioners and gave an update on the gypsy moth spray project. Rock stated the DNR finished up this morning spraying for the gypsy moths. Rock stated the product they use to spray with is safe for humans and only affects certain insects.

**IN THE MATTER OF INDIANA FIBER NETWORK AGREEMENT:**

Marsha McSherry, County Administrator, came before the Commissioners with the Indiana Fiber Network Agreement. McSherry stated the annual agreement is for \$925.00 which is a savings of \$200.00 from the previous agreement. The agreement is for Ethernet Transport services.

MOTION: Robert Conley

TO: Approve the annual Indiana Fiber Network agreement in the amount of \$925.00.

SECOND: Ron Truex

AYES: 3                      NAYS: 0

UNANIMOUS

**IN THE MATTER OF KONE INC AGREEMENT:**

Marsha McSherry, County Administrator, came before the Commissioners with the Kone, Inc Agreement. McSherry stated the agreement is servicing all the elevators and dumb waiter units.

McSherry stated there is a reduction in the amount of \$448.54 per hour and the total cost reduction for the overall agreement will be twenty percent (20%).

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the agreement with Kone, Inc. for servicing the elevators and dumb waiter units.

**IN THE MATTER OF CONGRESSIONAL SCHOOL FUND ANNUAL REPORT:**

Michelle Puckett, County Auditor, came before the Commissioners with the Congressional School Fund Annual Report that needs to be approved and submitted to state.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the Congressional School Fund Annual Report.

**IN THE MATTER OF INDOT RFP FOR BRIDGE INSPECTIONS FOR 2018-2021:**

Scott Tilden, Highway Superintendent, came before the Commissioners and stated they received four (4) letters of interest (LOI). Tilden stated they scored the LOI's and sent the results to INDOT for their approval. INDOT approved the results submitted and approved negotiations to start with USI Consultants out of Indianapolis. Tilden stated he is requesting from the Commissioners permission to start the negotiation process with USI Consultants. Tilden stated the bridge inspections are eighty percent (80%) reimbursable with the state.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3                      NAYS: 0  
UNANIMOUS

TO: Approve the negotiation process with USI Consultants for the 2018-2021 bridge inspections.

**IN THE MATTER OF PAVING/CHIP SEAL UPDATE:**

Scott Tilden, Highway Superintendent, stated they are currently paving roads in the county and will continue till the 1<sup>st</sup> of July. Chip and Seal will run from July till the end of August and then paving will start again from September till mid-November.

**IN THE MATTER OF IRRIGATION OVER ROADS:**

A county resident came before the Commissioners to express their concern of the farmer's irrigation system being sprayed over and onto the roads. The specific road was the Syracuse/Milford road. The resident stated there have been many close accidents due to the irrigation and the excessive speed on the road. The suggestion was made to start fining the farmers who spray their irrigation over and onto the roads. The resident would also like to have extra sheriff officers patrol the area due to the excessive speed issue.

The Commissioners thanked the resident for bring their concerns to them. Commissioner, Ron Truex, requested, County Attorney, Chad Miner, to confirm with other counties and states to see what their ruling is on the irrigation issue. Truex also requested Sheriff Rovenstine to address the speeding issues that was of concern.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**May 30, 2017**

The Kosciusko County Commissioners met for their regular meeting on May 30, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex

Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF SAND BAGS FOR RECENT FLOODING ON BARBEE LAKE CHAIN:**

Ed Rock, Emergency Management Director, stated there is sand and sandbags available at the North Webster Community Center for the recent flooding on the Barbee Lake Chain.

**IN THE MATTER OF MARBLE FLOORS UPDATE:**

Marsha McSherry, County Administrator, stated the marble floors in the Court House have been stripped and a new coat of wax is being applied. The Justice Building floors will be completed next.

**IN THE MATTER OF SPEED LIMIT ORDINANCE FOR CR 600S:**

Scott Tilden, County Highway Superintendent, came before the Commissioners and presented a speed limit ordinance for CR 600S, between County Farm Road and Country Club Road for 45 mph.

MOTION: Ron Truex

TO: Approve the Speed Limit Ordinance for CR 600S, between County Farm Road and Country Club Road for 45 mph.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

**ORDINANCE NO. 17-05-30-001 (2017051178)**

As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**June 13, 2017**

The Kosciusko County Commissioners met for their regular meeting on June 13, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President

Chad Miner – County Attorney

Robert Conley

Michelle Puckett - Auditor

Ron Truex -Absent

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF 5311 OPERATING GRANT FOR 2018:**

Robert Cunningham, KABS Director, came before the Commissioner to request approval on the 5311 Operating Grant for 2018. Cunningham stated funding for the 5311 Operating Grant was cut by \$21,000 for 2018, due to the overall state funding cuts. The 5311 Operating Grant is to help fund public transportation projects.

MOTION: Robert Conley

TO: Approve 5311 Operating Grant for 2018.

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

**IN THE MATTER OF NON PROFIT 2018 BUDGET REQUESTS:**

The following not-for-profit organizations appeared before the Commissioners to request funding for the 2018 budget year.

- ❖ **Historical Society** – Jerry Black, Museum Treasurer, and Sally Hogan, Director requested the amount of \$22,000 for 2018. Black explained this amount covers the basic expenses. They will continue to apply for grants and conduct fundraisers throughout the year to help support and improve the Historical Society and its various projects. The amount of funding will be used to maintain the current level of operations. Black stated

genealogy is becoming very popular at the Historical Society and the tours continue. Sally Hogan stated they are doing a special exhibit on fishing called Fish Tales. Hogan stated there will be a special project in Winona Lake to honor the WWI veterans.

- ❖ **4-H Council** – Mindy Wise, 4H Educator thanked the Commissioners for their continuing support of 4-H in the County. Wise stated they have over seven hundred (700) youth participants and over three hundred (300) community volunteers for the 4H programs. Wise stated the majority of this \$41,802 funding request is to cover the cost of use of the fairgrounds for 4-H activities during the fair as well as other times of the year. The rest of the funding will be used to provide 4-H members with the opportunities to attend workshops, trips, and 4-H camp, provide educational programming and workshops to members as well as provide ribbons and premiums to recognize 4-H member's achievements. The 4-H Livestock Poss-Abilities program will take place again this year at the Kosciusko County 4-H Fair. The program was designed to make interactive livestock experiences possible for youth of all abilities. The program matches a peer mentor with a youth that has special needs so they can have a 4H experience. The program was as huge success last year and they are hopeful it will continue to grow.
- ❖ **Cardinal Services** – Randy Hall, President/CEO, came before the Commissioners and thanked them for their past and continued support. Hall stated Cardinal Services is requesting a total amount of \$96,071 for 2018 which is a 2% increase over last year. Hall explained the funds will be used for financial support of three programs offered by Cardinal Services: Head Start (services children birth through age 5), Community Living Program (services adults with developmental and physical disabilities) and KABS (bus services provided throughout the County). Hall stated they served over 4,000 individuals through those programs.
- ❖ **Home Care & Hospice** – Rick Paczkowski, Executive Director, requested \$44,000 for 2018 for the REAL Service Program to help support the under-funding by the state. Paczkowski thanked the Commissioners for all of their support and spoke about how compassionate the employees are to each of the families and patients they serve. The Real Service Program is run by the State Area II Agency on Aging and is for the elderly and disabled. Paczkowski stated the nurses, aids, and homemakers provide services to keep the clients safe in their own homes to avoid nursing home placement. Paczkowski stated unfortunately they continue to see increases in wages, benefits, as well as every facet of their operations in excess of 2%, and are unable to cover the continued losses with other programs since their reimbursements are also being reduced by Medicare and Medicaid each year. Paczkowski stated there is a huge need for Real Services as there is a waiting list of over 1 ½ years.
- ❖ **Beaman Home** – Tracie Hodson, Executive Director, requested \$38,860 for 2018. Hodson thanked the County and Commissioners for supporting the Beaman Home over the past years. Hodson stated with the new facility should be ready in the next thirty (30) to forty-five (45) days. The new shelter has a total of thirty-six (36) beds and will also have accommodations for male victims and their families. Hodson stated the demand and use of their programs and services had increased by 27% in the last nine (9) months and they can only see this number increasing. In addition to the Residential Program participants coming and going through the Shelter, they also have Non-Residential Program participants coming into the adjacent Outreach Center to participate in support groups, Adult Life Skills classes, children's programming and more. Hodson stated there has been four (4) times the amount of foot traffic through their doors as they expand their services to better reach and meet the needs of the community's domestic violence victims and their children.
- ❖ **Kosciusko Community Senior Services (KCSS)** – David Neff, Executive Director, thanked the Commissioners for their continued support. Neff requested an amount of \$35,000 for 2018. Neff explained KCSS provides handicapped rides for seniors. The rides are prioritized with medical being first, nutrition being second, and recreation being last. KCSS also serves mobile meals to seniors at their homes throughout the entire County. Neff stated over 32,000 meals were served last year and 12,000 county-wide rides given. KCSS also provides other services to seniors including help with taxes, Medicare/Medicaid and legal services. Neff explained KCSS collaborates with KABS to

provide different routes throughout the County. Neff stated their priority to be a door-to-door service continues to allow many frail or wheelchair bound clients the opportunity to remain independent.

- ❖ **Animal Welfare League** – Darla McCammon, Director, and Woody Zimmerman, Board President, requested an amount of \$81,438 for 2018, which is approximately 18% of their annual budget. McCammon started by stating the Animal Shelter saves the County \$377,000/year since the shelter takes on the responsibility of providing the complete care of the animals. McCammon stated for a County of our size, we have one of the highest adoption rates in the U.S. McCammon stated the AWL helps people throughout the community including seniors, people with Autism, people in the military, and the boy scouts and girl scouts. They also visit schools in the area. McCammon stated they have begun some of the improvements to the facility, but they still have a lot to do.
- ❖ **Bowen Center** – Jay Baumgartner, Senior Vice President, requested \$612,150 for 2018 which is the amount mandated by the State. Baumgartner introduced, Rob Ryan, Vice President of Operations and Matthew Graham, County Director. Baumgartner thanked the Commissioners for their support over the years and stated Bowen Center strives to meet the mental health and addiction needs of the communities they serve, which includes Kosciusko County. The Bowen center served over 6,386 residents from Kosciusko County last year. About 1 out of 13 residents receive services from the Bowen Center at some point during the year. Baumgartner and Ryan advised the Commissioners the County’s financial support makes services more affordable to the residents.
- ❖ **St. Joseph River Basin** – Matt Meersman, Program Director, requested an amount of \$3,599 for 2018. Meersman stated the river basin covers seven counties in Northern Indiana including the top third of Kosciusko County. The mission of the basin is to be an advocate for water quality to help write a forum of regional discussion across the entire watershed about different issues such as environmental impacts to our waterways and surface water quality. Meersman stated according to Indiana Code 14-30-3-24, each member county may appropriate funds to cover a portion of the Commission’s budget. Meersman continued it states the apportionment amount counties shall be directly related to the amount of land area each county has in the river basin. Kosciusko County has approximately 65,280 acres that drain to the St. Joseph River, which represents about 6% of all the land area in the basin. Meersman stated that based on these guidelines and the current operating expenses, the calculation comes to requesting the amount listed above for 2018.

President Jackson stated the information presented will be reviewed by the Commissioners and a recommendation presented at their June 27, 2017 meeting to present to the Council.

**IN THE MATTER OF RESOLUTION & DEED FOR PROPERTY LOCATED AT 8993 EAST EPWORTH FOREST ROAD, NORTH WEBSTER:**

Chad Miner, County Attorney, came before the Commissioners with Resolution 17-06-13-001 and Deed for the sale of the property located at 8993 East Epworth Forest, North Webster, IN. Miner stated the property was auctioned off and the buyer, Mike Kissinger, has now demolished the unsafe structures and removed the garbage and rubbish from the property mentioned. The buyer has remitted the agreed upon price and requested the property be deeded over to him and his wife.

MOTION: Robert Conley

SECOND: Brad Jackson

AYES: 2            NAYS: 0

UNANIMOUS

TO: Approve the Resolution 17-06-13-001 and Deed for the sale of the property located at 8993 East Epworth Forest, North Webster IN.

**RESOLUTION NO. 17-06-13-001 (2017060806)**

As recorded in the office of the Kosciusko County Recorder

**Deed (2017060807)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF LIONS CLUBS CENTENNIAL CELEBRATION PROCLAMATION:**

Sue Ann Mitchell and Jon Garber came before the Commissioners with the Lions Clubs Centennial Celebration Proclamation. Mitchell stated the Lions Clubs of Kosciusko County include the clubs in Atwood, Claypool, Etna Green, Winona Lake, Leesburg, Mentone, Milford, North Webster, Pierceton, Sidney, Silver Lake, Syracuse and Warsaw. Mitchell stated they are celebrating the 100<sup>th</sup> anniversary of Lions Clubs International during June 2017. Commissioner Conley read the Proclamation and proclaimed the month of June as “Lions Clubs International Centennial Celebration Month”.

MOTION: Brad Jackson  
SECOND: Robert Conley  
AYES: 2            NAYS: 0  
UNANIMOUS

TO: Approve the Lions Clubs Centennial Celebration Proclamation proclaiming the month of June as the celebration month.

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS June 27, 2017

The Kosciusko County Commissioners met for their regular meeting on June 27, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President	Chad Miner - County Attorney
Robert Conley	Michelle Puckett - Auditor
Ron Truex	Marsha McSherry - County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF THE PRESENTATION OF EAGLE SCOUT TO JOSEPH SUNDAY:**

President, Brad Jackson, and the Commissioners recognized Joseph Sunday for his outstanding and continued dedication to the cause of Boy Scouting. Jackson stated Sunday has completed all the requirements to achieve the Scouting’s highest rank of Eagle Scout. Sunday was presented with a plaque.

### **IN THE MATTER OF BULK FORM COPIES TO A BULK USER:**

Joetta Mitchell, County Recorder, came before the Commissioners and presented Ordinance 17-06-27-003 for establishing the manner and form in which the recorder may provide bulk form copies to a bulk user. Mitchell stated the law changed effective July 1, 2017 that will allow a higher amount to be collected for bulk copies. Mitchell stated she is requesting the bulk copy fees be increased from \$0.07 to \$0.15 effective July 1, 2017. The Commissioners discussed the requested increase and agreed to the amount recommended by Mitchell.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3            NAYS: 0  
UNANIMOUS

TO: Approve Ordinance 17-06-27-003 for establishing the manner and form in which the recorder may provide bulk form copies to a bulk user at a fee of \$0.15 per copy effective July 1, 2017.

**ORDINANCE NO. 17-06-27-003 (2017061150)**  
As recorded in the office of the Kosciusko County Recorder.

### **IN THE MATTER OF KEDCO QUARTERLY UPDATE:**

George Robertson, KEDCo Director, came before the Commissioners and gave a brief quarterly update. Robertson stated the shortage of skilled workers in our county still ranks as the top concern for the businesses in our community, but another area of concern is how do we recruit and retain the individuals that we train. Robertson stated the problem with recruiting and retaining the skilled work force is the county has no affordable housing. Robertson stated the housing issue is for all of the ten (10) counties in the North East Region, not just Kosciusko County.

Robertson shared with the Commissioners that the first class of high school students has successfully graduated from the machining classes at Ivy Tech. Robertson stated they have two (2) classes starting in July with eight (8) students each and another class set for November. Robertson stated every school in the district is on board with career training and sees the value in offering this to the high school students.

Robertson stated the affordable housing has become a critical issue for the recruiting and retaining individuals to the work force in Kosciusko County and is an area of concern for the entire state of Indiana. Robertson is working with all the cities and towns in the county to get an inventory of what properties are currently vacant and ready to be built on. Robertson is hopeful they can then contact developers for those vacant properties.

**IN THE MATTER OF DAVIS CONSTRUCTION FOR CORRIDOR TRIM WORK AND HR OFFICE REMODEL PROJECT:**

Marsha McSherry, County Administrator, came before the Commissioners with two (2) proposals for work. The first proposal was for Corridor Trim Work and the second proposal is to remodel the HR office. Please contact the County Administrator to see the proposals submitted by Davis Construction.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the two (2) proposals submitted by Davis Construction for Corridor Trim Work and HR office remodel job.

**IN THE MATTER OF AGREEMENT WITH LOCHMUELLER GROUP FOR THE HIGHWAY GARAGE DESIGN SERVICES PROJECT:**

Marsha McSherry, County Administrator, came before the Commissioners with an agreement with Lochmueller Group for the Highway Garage Design Services Project.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the agreement with Lochmueller Group for the Highway Garage Design Services Project.

**IN THE MATTER OF 2018 HOLIDAY & MEETING CALENDAR:**

Michelle Puckett, County Auditor, came before the Commissioners and presented the 2018 Holiday and Meeting calendar for approval.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the 2018 Holiday & Meeting Calendar.

**IN THE MATTER OF FY18 REGIONAL PUBLIC SAFETY GRANT:**

Michelle Puckett, County Auditor, came before the Commissioners and presented the FY18 Regional public safety grant in the amount of \$59,883.40. Puckett stated this is for the review of the annual Fire District 2 grant. The grant will be used for training and education.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3      NAYS: 0  
UNANIMOUS

TO: Approve the FY18 Regional Public Safety Fire District 2 Grant.

**IN THE MATTER OF KOSCIUSKO COUNTY FIRE ASSOCIATION GRANT:**

Michelle Puckett, County Auditor, came before the Commissioners and presented the Kosciusko County Fire Association Grant. Puckett stated is a pass through grant through the County Fire Association. Puckett stated the grant will be used to purchase a repeater radio system.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3      NAYS: 0

TO: Approve the Kosciusko County Fire Association Grant in the amount of \$6471.30.

UNANIMOUS

**IN THE MATTER OF THE SHERIFF'S SALARY CONTRACT:**

Michelle Puckett, County Auditor, came before the Commissioners and presented the updated Sheriff's Salary Contract due to the new Sheriff election on June 21, 2017. Puckett stated the compensation will remain the same and is effective till the end of 2017.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the updated Sheriff's salary contract.

**IN THE MATTER OF BID OPENING FOR COUNTY HIGHWAY TRUCK CHASSIS:**

Scott Tilden, Highway Superintendent, and Chad Miner, County Attorney, opened bids from Rice Ford Lincoln and Kerlin Motors. The bids were for one (1) new 19,000# truck chassis 4x4, regular cab delete box to be used for a dump truck. The quotes were as follows:

- Rice Ford Lincoln \$37,068.02
- Kerlin Motors \$36,789.56

Tilden requested permission from the Commissioners to take the bids back for further review and return to the July 11, 2017 Commissioners meeting with his recommendation. The Commissioners agreed to hear Tilden's recommendation at the July 11<sup>th</sup> meeting.

**IN THE MATTER OF REZONING FROM AGRICULTURAL TO AGRICULTURAL II FOR MIKE & KAREN GRADY:**

Dan Richard, Area Plan Director, came before the Commissioners with a rezoning request of 8.16 acres from Agricultural to Agricultural II classification. Richard stated the property is located on the south side of Syracuse Webster Rd and a quarter mile west of 700 E. Richard stated the petitioners want to divide the property into two (2) lots. The Area Plan Commission has recommended by a unanimous decision to allow the rezoning from Agricultural to Agricultural II.

Mike and Karen Grady came before the Commissioners and stated they agreed with the explanation Richard gave and added they want to divide the property to allow his son to build next to them.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Rezoning Ordinance 17-06-27-001 from Agricultural to Agricultural II.

**ORDINANCE NO. 17-06-27-001 (2017061151)**  
As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF REZONING FROM AGRICULTURAL TO RESIDENTIAL FOR GEORGE BUCKINGHAM:**

Dan Richard, Area Plan Director, came before the Commissioners with a rezoning request for three-tenths of an acre from Agricultural to Residential classification. Richard stated the property is located on the south side of Forest Glen Rd (Tippecanoe Lake area), west of Teeple Ave. Richard stated the petitioner is requesting the additional acreage be added to the proposed lots to accommodate for the installation of sewer systems. The Area Plan Commission has recommended by a unanimous decision to allow the rezoning from Agricultural to Residential.

George Buckingham came before the Commissioners and stated he agreed with the explanation Richard gave and had nothing to add.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Rezoning Ordinance 17-06-27-002 from Agricultural to Residential.

**ORDINANCE NO. 17-06-27-002 (2017061152)**  
As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

## **KOSCIUSKO COUNTY COMMISSIONERS** **July 11, 2017**

The Kosciusko County Commissioners met for their regular meeting on July 11, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex

Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF JULY VETERAN OF THE MONTH – JOHN J RINKER:**

Rich Maron, Veteran Affairs Officer, came before the Commissioners to introduce the July Veteran of the month John J Rinker. Maron stated Rinker was one of seven children born to Lossie and Mae Rinker in 1931. In 1949 he and his wife, Beverly, eloped and shortly after, he and his brother were drafted into the Army. Since only one family member could be sent to the front lines and his brother was serving in Europe, John was sent to the front lines in Korea. Because John was a member of the National Guard, he was named an Active Sergeant. He recalls digging trenches and delivering supplies to the men fighting on the front lines. In 1953 he left the service and returned home. In 1954, he, along with his brother, started Famous Craft Boats in Syracuse, Indiana. By 1958 they were one of the firsts to introduce fiberglass into the manufacturing process along with their innovations, such as multiple gel coat colors and back-to-back seating. In the 1980s the name changed to Rinker Boat, which in 1995, celebrated their 50<sup>th</sup> anniversary. John retired from the boat industry in 2005 but still stays involved in the boat racing community. He also enjoys his retirement by spending time with his four daughters and six grandchildren. Maron and the Commissioners thanked Rinker for his service and presented him with a plaque.

### **IN THE MATTER OF BIOTERRORISM PREPAREDNESS GRANT REQUEST:**

Bob Weaver, Health Department Director, came before the Commissioners with a Bioterrorism Preparedness Grant Request form.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3            NAYS: 0  
UNANIMOUS

TO: Approve the District II Emergency Preparedness Grant.

### **IN THE MATTER OF MULTI-HAZARD MITIGATION PLAN:**

Ed Rock, Emergency Management Director, came before the Commissioners with an update. Rock stated that he is in the process of updating the County's mitigation plan. He stated that to meet the requirements, he needs to put together a team of individuals from different jurisdictions that can add input to the current plan for minimizing the impact of disasters. Anyone interested should contact his office.

### **IN THE MATTER OF SAFETY EMPLOYEE MANUAL:**

Marsha McSherry, County Administrator, came before the Commissioners to present a new safety employee manual for the county to adopt. McSherry stated that the highway has previously implemented an accident prevention and safety program where a committee has already been established as well as a sub-committee at the highway for accident investigation.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3            NAYS: 0  
UNANIMOUS

TO: Approve the adoption of Safety Employee Manual.

### **IN THE MATTER OF HIGHWAY TRUCK REPAIRS:**

Scott Tilden, County Highway Superintendent, returned to the Commissioners with his recommendation for the Highway to purchase a 2017 F-550 chassis. Tilden stated that Kerlin Ford offered a quote of \$36,789.56 and Rice Ford offered a quote of \$37,068.02, a difference of \$278.46. Tilden recommended the lower quote made by Kerlin Ford.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the recommendation of Scott Tilden, to purchase the chassis from Kerlin Ford at a purchase price of \$36,789.56.

**IN THE MATTER OF COMMUNITY CROSSING MATCHING GRANT REQUEST:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a Community Crossing Grant Request form. Tilden stated that the grant in the amount of \$2,092,352.80, would be used to resurface CR 900 N from SR 15 to SR 19 as well as CR 1000W from CR 700S to 1000S. Tilden stated this is a fifty/fifty matching grant.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Community Crossings Grant in the amount of \$2,092,352.80.

**IN THE MATTER OF FUNDING COMMITMENT LETTER:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a funding commitment letter. Tilden states that the letter must be submitted along with the grant application and that this tells INDOT where the matching funds are coming from. Tilden further states that funds would come from the LOIT special distribution for the CR 1000W project, which he would be requesting an additional appropriation from and that funds would come from the motor vehicle highway funds for the CR 900N project.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the signing of the funding commitment letter.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS  
July 25, 2017**

The Kosciusko County Commissioners met for their regular meeting on July 25, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson - President  
Robert Conley  
Ron Truex  
Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF CARDINAL SERVICES - :**

Matt Boren, Vice President Cardinal Services, came before the Commissioners with a request to sign a new contract request for an MV1 low floor vehicle to transport individual who are on Medicaid. The original vehicle is no longer available so the State has worked out a different contract with a new vendor for a Dodge Low Rise Van to purchase. County Attorney, Chad Miner, reviewed the contract and saw no issues with the Commissioners approving the contract.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the new contract to purchase a Dodge Low Rise Van.

**IN THE MATTER OF NFP RECOMMENDATION TO COUNTY COUNCIL:**

Ron Truex, Commissioner, stated he would like to make a motion to award the NFP Organizations the same percentage increase that the county employees will receive for the 2018 budget. The exception to this would be the State mandated amount that is to be awarded to the Bowen Center and Truex would like to increase the St. Joe River Basin to \$1,000.00. Truex stated the St. Joe River Basin has not asked for an increase for several years and feels the work they are doing is worthy of the \$1,000.00. Robert Conley, Commissioner, and President, Brad Jackson, were in agreement with Truex.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the NFP recommendation to allow the NFP Organizations to receive the same percentage increase that the county employees receive. The exception is the State mandated amount for the Bowen Center and the \$1,000.00 being awarded to the St. Joe River Basin.

**IN THE MATTER OF CREATIVE BENEFIT SOLUTIONS, LLC LEASE AGREEMENT:**

Chad Miner, County Attorney, came before the Commissioners with a new lease agreement between Kosciusko County and Creative Benefit Solutions, LLC. Miner stated a contract was entered into with Kosciusko County and Creative Benefit Solutions, LLC for five (5) years effective October 1, 2011. Miner stated that once the contract expired the lease became a month-to-month tenancy on October 1, 2016, and both Kosciusko County and Creative Benefit Solutions, LLC would like to extend the lease for an additional one-year period. The contract will commence on August 1, 2017 and terminate on July 31, 2018. The yearly lease rent will be \$11,361.60, which will be payable in equal monthly installments of \$946.80 due on or before the first day of each calendar month beginning August 1, 2017.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve Lease Agreement between Kosciusko County and Creative Benefit Solutions, LLC from August 1, 2017 to July 31, 2018.

**IN THE MATTER OF BID OPENINGS FOR RESURFACING ROAD PROJECTS FOR THE COMMUNITY CROSSINGS GRANT:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a request to open bids for the two (2) Community Crossing Grant resurfacing road projects at 9:15 am on September 5, 2017.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request for bids to be opened on September 5, 2017 at 9:15 am for the Community Crossing Grant resurfacing road projects.

**IN THE MATTER OF DUMP BODY BID OPENINGS:**

Scott Tilden, County Highway Superintendent, came before the Commissioners to advise on August 8, 2017 bids will be opened for the Dump Body on the new F550 that was ordered a few weeks ago.

**IN THE MATTER OF FLOODPLAIN CRS RECERTIFICATION:**

Matt Sandy, Area Plan, came before the Commissioners with a Floodplain CRS Recertification form that shows the required activities are being implemented in the county so residents can receive discounts.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Floodplain CRS Recertification.

**IN THE MATTER OF VACATION REQUEST TO VACATE A PORTION OF OTTER TRAIL FOR PETITIONER DEBORAH BALLINGER:**

Dan Richard, Area Plan Director, came before the Commissioners with an Ordinance 2017-07-25-001 VAC request to vacate a portion of Otter Trail in the plat Bensart's North Shore Park. Richard stated the portion of the public way to be vacated does not impair access to any property, does not serve as access to any public place, and the vacation will not hinder the orderly development of the area.

Mr. Brashear came before the Commissioner to confirm he would have ten (10) feet of Otter Trail. Brashear stated his septic is on the lot and the only way to access this lot is through Otter Trail.

The Commissioners assured Mr. Brashear that he would have the ten (10) feet of access that he referenced.

MOTION: Ron Truex TO: Approve the Ordinance 2017-07-25-001  
SECOND: Robert Conley VAC

AYES: 3 NAYS: 0

UNANIMOUS

**ORDINANCE NO. 2017-07-25-001 VAC (2017071222)**

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners the meeting was adjourned.

## **KOSCIUSKO COUNTY COMMISSIONERS**

### **August 8, 2017**

The Kosciusko County Commissioners met for their regular meeting on August 8, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson - President

Robert Conley – Vice President

Ron Truex

Chad Miner – County Attorney

Michelle Puckett – Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

#### **IN THE MATTER OF AUGUST VETERAN OF THE MONTH – WILLIAM KRETSCH:**

Rich Maron, Veteran Affairs Officer, came before the Commissioners to introduce the August Veteran of the month, William Kretsch. Maron stated Kretsch grew up in Warsaw and attended Warsaw Community High School and graduated in 2004. Kretsch joined the Air Force and did his boot camp at Lackland AFB in San Antonio Texas. After boot camp Kretsch went to Goodfellow AFB in San Angelo, Texas to attend school for 16 weeks to become an Air Force Fire Fighter. Kretsch received his orders in December of 2004 and was headed to Spangdahlem AB in Germany. Kretsch was deployed to 3 different locations while in Germany. The first deployment was in October of 2005 to Manas AFB in Kyrgyzstan and then onto Ali AB in Iraq and Al Udeid AB in Qatar. In 2008 Kretsch received orders for Whiteman AFB in Missouri. Kretsch got out of the Air Force in August 2014 and returned home to Warsaw and went to school at Grace College. Kretsch currently works at Lake City Bank as a Consumer Solutions. Maron and the Commissioners presented Kretsch a plaque and thanked him for his dedication and service to our Country and Community.

#### **IN THE MATTER OF KABS 2<sup>nd</sup> QUARTER CLAIM & NEW GENERAL MANAGER:**

Matt Boren, Corporate Vice President of Cardinal Services, came before the Commissioners and introduced the new General Manager, Amanda Landis. The Commissioners welcomed Landis and congratulated her on her new position.

Boren presented the 2<sup>nd</sup> quarter claim for the INDOT contract invoice for April 1, 2017 to June 30, 2017 in the amount of \$115,819.00 (State share \$32,367.00 and Federal share \$83,452.00).

MOTION: Ron Truex

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2<sup>nd</sup> quarter Claim for  
INDOT in the amount of \$115,819.00.

**IN THE MATTER OF REIMBURSABLE GRANTS FROM INDIANA HOMELAND SECURITY:**

Ed Rock, Emergency Management Director, came before the Commissioners with two (2) different grant opportunities from the Indiana Homeland Security department. Rock stated the first grant is a 2017 SHSP Competitive grant and would be for \$50,000.00 but could possibly increase to \$150,000.00 if they are able to collaborate with other organizations. The grant would require an assessment to see where there might be any gaps in the emergency preparedness for the county due to some sort of disaster. Rock stated he is working with the Sheriff's Department to determine what project would fit the grant criteria. The due date for this grant submission is August 18, 2017.

Rock stated the second grant is a 2017 EMPG Competitive Grant in the amount of \$100,000.00. The grant would be for training or equipment needed to help with the threat of terrorism Rock stated they are also working with the Sheriff's Department to determine what projects would fit the grant criteria. The Letter of Intent for this grant is due on August 18, 2017.

MOTION: Ron Truex

TO: Approve the request to submit the letter of intent for the 2017 SHSP Competitive and 2017 EMPG Competitive Grants.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF CARDINAL SERVICES COMPETITIVE WAGE INCREASE:**

Randy Hall, CEO of Cardinal Services, came before the Commissioners with a formal request for funding implementation under Indiana Code 12-29-1-1 that can be used for an intellectual/developmental disability provider. Hall began by thanking the Commissioners for all of their past and continued support of the services they provide. Hall stated that Cardinal Services are facing a severe labor shortage due to the poverty-level wages and it is having a profound effect upon the lives of the people in our community.

Hall stated the Cardinal Services board of directors recognizes that this is the single greatest challenge that the organization has faced in a generation and they prioritized it as their top strategic goal.

The current hire-in wage for a DSP at Cardinal is \$9.34 an hour, an annual income of \$19,427.00 for a full-time employee. This is one-third of the Indiana median family income, according to a report generated by the Indiana University Public Policy Institute in 2016. According to the Federal Poverty Guidelines, a family of three is living in poverty with an annual income below \$20,420.00.

Hall stated Cardinal Services believes that it must be wage competitive across the entire labor market, not within the healthcare sector or service jobs, such as retail or restaurants. The average starting wage for related jobs collected by the Indiana Workforce Development for Kosciusko region is \$14.03 an hour. Cardinal's goal is to increase the DSP wage to the average starting wage plus 2%, or \$14.31 an hour, to position itself competitively in the labor market.

Hall stated Cardinal Services are asking that they implement Indiana Code 12-29-1-1, which allows the county executives to request the county fiscal body to appropriate annually from the county's general fund the money to provide financial assistance to Cardinal Services.

Hall stated they will be making the same presentation to the County Council at their August 10, 2017 meeting.

Commissioner, Ron Truex, stated there are a lot of questions that still need to be answered and further discussion that needs to take place on this issue. Truex stated they will be in contact with Hall so they can get a better understanding of how this whole request will play out.

**IN THE MATTER OF BID OPENINGS FOR DUMP BODY:**

Scott Tilden, County Highway Superintendent, came before the Commissioners to hear the opening of the bids for the dump body by County Attorney, Chad Miner. The following bids were read:

Terry Truck & Equipment - \$31,550.00

WA Jones - \$31,982.00  
Lindco Equipment - \$33,577.00

Tilden requested permission to take the bids under advisement and return to the August 22, 2017 meeting with his recommendation.

Being no further business to come before the Commissioners the meeting was adjourned.

## **KOSCIUSKO COUNTY COMMISSIONERS August 22, 2017**

The Kosciusko County Commissioners met for their regular meeting on August 22, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley – Vice President  
Ron Truex

Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF ROAD NAME CHANGE – POTAWATOMI LANE TO POTAWATOMI LANE:**

Lee Taylor, Area Plan, came before the Commissioners with Ordinance 2017-08-22-001 requesting the platted right of way within Stanton Lake Estates Div 8, known as Potawatami Lane shall be renamed as Potawatomi Lane, located within Tippecanoe Township. Taylor explained the street signs and other legal documents have Potawatomi Lane spelled with an O now instead of an A. Ron Truex, Commissioner, questioned what issues will there be with changing the name on the plat. Dan Richard, Area Plan Director, stated the name of the plat is not being changed, but just spelled correctly. The Commissioners continued discussions and agreed to allow the spelling from an O to an A.

MOTION: Ron Truex

TO: Approve the Ordinance 2017-08-22-001 to allow the name change from Potawatami Lane to Potawatomi Lane.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

### **ORDINANCE NO. 2017-08-22-001 (2017080999)**

As recorded in the office of the Kosciusko County Recorder

### **IN THE MATTER OF TOM EDINGTON – WAWASEE HIGH SCHOOL:**

Tom Edington, Superintendent of Wawasee High School, came before the Commissioners to thank them for their support on the new road located by the new Syracuse Elementary school. Edington stated things went better than they could have ever imagined.

### **IN THE MATTER OF KABS – LIMITED POWER OF ATTORNEY:**

Amanda Landis, KABS General Manager, came before the Commissioners to request limited power of attorney for vehicle transactions.

MOTION: Robert Conley

TO: Approve the request from KABS for limited power of attorney for vehicle transactions.

SECOND: Ron Truex

AYES: 3 NAYS: 0

UNANIMOUS

### **IN THE MATTER OF 2016 EMPG DE-OBLIGATED COMPETITIVE GRANT REQUEST:**

Ed Rock, Emergency Management Director, came before the Commissioners and requested permission to submit a letter of intent for the 2016 EMPG De-obligated Competitive Grant. Rock stated these are grant funds that could not be used by other agencies and are available to be requested. The funds must be used by September 30, 2017. Rock stated he would like to request \$10,000.00, which could be used to purchase spill containments for cleanup of semi-truck spills or other hazardous spills.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request to submit a letter of intent for the 2016 EMPG De-Obligated Competitive Grant in the amount of \$10,000.00.

**IN THE MATTER OF REQUEST BY GIS DIRECTOR TO ATTEND USER CONFERENCE:**

Bill Holder, GIS Director, came before the Commissioners with a request to attend a User Conference in Augusta, Georgia in September.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the request to attend a User Conference in Augusta, Georgia in September.

**IN THE MATTER OF MASONRY WORK ON OLD COURTHOUSE:**

Marsha McSherry, County Administrator, came before the Commissioners with a quote from Masonry Solutions out of Wabash, Indiana to complete some repair work on the Old Courthouse. The quote was in the amount of \$28,875.00 and would cover the cost to repair and patch the mortar, clean soiled belts on all sides, tuck point missing mortar & damp proof entire building after work is completed.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the quote for Masonry Solutions in the amount of \$28,875.00 for masonry repairs on the Old Courthouse.

**IN THE MATTER OF UPDATING COUNTY WEBSITE:**

Marsha McSherry, County Administrator, came before the Commissioners with a quote from eGov Strategies LLC in the amount of \$8,500.00 that will allow for updates, new search engines and give the website a new look.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the quote in the amount of \$8,500.00 to update the County website.

**IN THE MATTER OF RECOMMENDATION FOR DUMP BODY BID:**

Scott Tilden, County Highway Superintendent, came before the Commissioners to give his recommendation for the dump body form the bids read at the August 8, 2017 Commissioners meeting. Tilden stated his recommendation is to go with the lowest bid of 31,550.00 from Terry Truck & Equipment.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the recommendation to accept the bid from Terry Truck & Equipment for the dump body.

**IN THE MATTER OF VACATION FOR GEORGE XANDERS III – TURKEY CREEK TOWNSHIP:**

Dan Richard, Area Plan Director, came before the Commissioners with a vacation (Ordinance 2107-08-22-002) request from petitioner, George Xanders III. Richard stated the platted easement asking to be vacated, Bonar Alley, is on the plat of Wildwood Park. Richard stated the Area Plan Commission was in unanimous decision to allow the vacation. There are no other owners abutting the easement and no access to another's property or any public place will be impaired by the vacation.

Steve Snyder, Petitioner's Attorney, agreed with the recommendation from Area Plan and Richard.

MOTION: Ron Truex  
SECOND: Robert Conley

TO: Approve the Ordinance 2017-08-22-002 to vacate the easement of Bonar Alley as

AYES: 3 NAYS: 0 requested.  
UNANIMOUS

**ORDINANCE NO. 2017-08-22-002 (2017081000)**  
As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF ZONING ORDINANCE FOR GROWING KIDS MANAGEMENT:**

Dan Richard, Area Plan Director, came before the Commissioners with a Zoning Ordinance 2017-08-22-003 for Growing Kids Management. Richard stated the request is remove classification of Industrial II and to reclassified and rezoned as Commercial. Richard stated the traffic in this area will increase, but feels the traffic can be routed to various points to elevate some of the heavy flow.

Representation for Mike Garatoni, GEO of Growing Kids Learning Center, was present and gave a brief overview of what the property would be used for. Two letters of recommendations were submitted from United Way and Zimmer Biomet showing their support and stressing the need for high quality child care in our community. Brad Jackson abstained from voting as he was one of the property owners notified.

MOTION: Robert Conley TO: Approve the Ordinance 2017-08-22-003  
SECOND: Ron Truex for Growing Kids Management to rezone from  
AYES: 2 NAYS: 0 Industrial II to Commercial.  
UNANIMOUS

**ORDINANCE NO. 2017-08-22-003 (2017081001)**  
As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF ZONING ORDINANCE FOR SAILING RENDEVOUS:**

Dan Richard, Area Plan Director, came before the Commissioners with a Zoning Ordinance 2017-08-22-004 for Sailing Rendevous. Richard stated the request is to rezone from Agricultural to Residential and the Area Plan Commission gives their unanimous recommendation to approve the rezoning request.

Steve Snyder, Attorney for Petitioner, stated he agrees with Richard's recommendation.

MOTION: Ron Truex TO: Approve the Ordinance 2017-08-22-004  
SECOND: Robert Conley for Sailing Rendevous to rezone from  
AYES: 3 NAYS: 0 Agricultural to Residential.  
UNANIMOUS

**ORDINANCE NO. 2017-08-22-004 (2017081002)**  
As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**September 5, 2017**

The Kosciusko County Commissioners met for their regular meeting on September 5, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President Chad Miner – County Attorney  
Robert Conley – Vice President Michelle Puckett – Auditor  
Ron Truex Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF AUGUST VETERAN OF THE MONTH – DAVID EDWARD READ:**

Rich Maron, Veteran Affairs Officer, came before the Commissioners to introduce the September Veteran of the month, David Edward Read. Maron stated Read was born in Spirit Lake, Iowa. Read was deferred two times to finish school and could have been deferred to stay

and work on the farm, but it was important to him to be of service to his country. In December of 1943 Read left Iowa to enlist in the service. Read attended boot camp in Farragut, Idaho and then went onto Great Lakes, Illinois for Naval Training and Gunnery Training. Read's ship LST 813 left San Pedro for Pearl Harbor delivering supplies and adding supplies to be delivered to the troops or their supply ships for use by our soldiers.

In February 1945 LST 813 landed on a beach at Iwo Jima with its load of Marines. The LST 813 left Leyte on March 1945 towards Japan in the large convoy that was part of the campaign for Okinawa, including the Invasion of Kerama Retto Islands, Ie Jima & Ie Shima. They continued between Saipan and these islands till the war ended on September 2, 1945. The LST 813 was then converted to a mother ship for five (5) minesweepers in the harbors of Japan. This continued till all five (5) minesweepers and LST 813 reached San Francisco and Read was discharged May 24, 1946.

After returning from the war, Read married and continued in engineering, by using his GI Bill to pay for his college. Read was able to go on an Honor Flight to Washington DC and was amazed at the reception they received.

Maron and the Commissioners thanked Read for his service and dedication to his country and community and presented him with a plaque.

**IN THE MATTER OF KABS INDOT INVOICE FOR FEDERAL DISBURSEMENT:**

Amanda Landis, KABS General Manager, came before the Commissioners with an invoice from INDOT for the disbursement of Federal Funds. The motion was made at the August 22, 2017 meeting and a signature is now required.

**IN THE MATTER OF ADDITIONAL LICENSE AGREEMENT FOR THE GIS SOFTWARE:**

Bill Holder, GIS Director, came before the Commissioners and requested permission to purchase another license agreement. Holder stated the county currently has six (6) licenses that are shared by ten (10) employees. They recently added another individual and the current six (6) licenses are not adequate to support eleven (11) users. The cost to purchase an additional license will be \$6,300 with a \$1,200 year charge to maintain that license.

MOTION: Ron Truex

TO: Approve the request to purchase one (1) additional license agreement.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF 2015 SHSP RACES GRANT REQUEST:**

Marsha McSherry, County Administrator, came before the Commissioners on behalf of Ed Rock, Emergency Management Director. McSherry requested permission for Rock to apply for a grant in the amount of \$1,498.77 that would be used to purchase amateur radio parts to develop "go-kits". These "go-kits" would be used in the event of a major communications outage.

MOTION: Ron Truex

TO: Approve the request to apply for the 2015 SHSP Races Grant in the amount of \$1,498.77.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF LETTER OF UNDERSTANDING/UNOFFICIAL DETOUR:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a Letter of Understanding/Unofficial Detour from INDOT. Tilden stated INDOT will be replacing a small structure on SR 15 over Middleton Memorial Ditch, 7.58 miles north of US 30. The work is tentatively scheduled for the summer of 2018 construction.

Tilden stated INDOT will have one official detour over state roads and an unofficial detour. The unofficial detour will be ear on Waubee Rd, south on old SR 15 and west on CR 900. INDOT will set up and maintain the necessary traffic control for the official detour and Kosciusko County Highway will be responsible for signing any weight restrictions on the unofficial detour on the county roads.

Tilden stated INDOT has agreed to reimburse Kosciusko County for costs related to damages on the listed unofficial detour on the county road, but reimbursable work must be approved by INDOT prior to the beginning of any work.

MOTION: Robert Conley

SECOND: Ron Truex

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Letter of Understanding

from INDOT for unofficial detour for

construction work on a small structure on SR  
15 over Middleton Memorial Ditch.

**IN THE MATTER OF BID OPENING FOR CR900 N AND CR1000 W:**

Chad Miner, County Attorney, and Scott Tilden, County Highway Superintendent, came before the Commissioners to open bids for the CR900 N and CR1000 W resurfacing projects.

The following bids were opened:

CR900 N

- Phend & Brown \$1,563,809.36
- Rieth-Riley Construction \$1,731,206.56
- Niblock \$1,400,424.56

CR1000 W

- Phend & Brown \$380,007.76
- Rieth-Riley Construction \$520,652.76
- Niblock \$428,679.76

Tilden requested permission to take the bids under advisement pending approval of the Community Crossing Grant. Tilden stated they are supposed to hear by October 1, 2017.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**September 19, 2017**

The Kosciusko County Commissioners met for their regular meeting on September 19, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President

Robert Conley – Vice President

Ron Truex

Chad Miner – County Attorney

Michelle Puckett – Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF GEORGE ROBERTSON – KEDCO QUARTERLY UPDATE:**

George Robertson, KEDCo Director, came before the Commissioners and gave a quarterly update for KEDCo. Robertson stated that Kosciusko County is having another good year in terms of the economy. Robertson shared there have been three (3) projects completed so far this year that created 233 jobs, \$23M in new capital investments, and three (3) pending projects could possibly close before the end of the year. Robertson stated that even though we are having a good year we have to be careful how many new businesses we attract to our area, as we do have a shortage of workers. We do not want to have company's come to our area if we cannot supply the work force.

Robertson stated they are researching why we still have so many people out of the workforce and what can be done to get them back into the workforce. They are still offering the programs at Ivy Tech and are seeing those number increasing.

Robertson stated there is still a shortage in housing for our county and this is a problem county wide. This is not a new problem, but a problem they are continuing to research and explore all options.

**IN THE MATTER OF COUNTY ATTORNEY - HOFFMAN LAKE VACATION IN 2014:**

Chad Miner, County Attorney, came before the Commissioner's with a remonstrance that was filed in the Hoffman Lake Vacation that was approved back in 2014. The Commissioners agreed to allow the vacation, but a remonstrance was filed and there were some stipulation applied to the vacation. Miner is asking the Commissioners to approve an agreed judgement stating the County is in agreement to enter into this judgement.

MOTION: Robert Conley

TO: Approve the agreed judgement for the Hoffman Lake Vacation.

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

Ron Truex abstained

**IN THE MATTER OF 2018 NFP AGREEMENTS:**

Michelle Puckett, County Auditor, came before the Commissioners with the 2018 NFP Agreements to sign.

**IN THE MATTER OF FIRE ASSOCIATION COMMUNICATION GRANT:**

Michelle Puckett, County Auditor, came before the Commissioners with the Fire Association Communication Grant request. The grant request is for \$6352.87 and will be used for VHF Radio Repeater and equipment to provide Winona Lake Fire Department and other area department communication.

MOTION: Ron Truex

TO: Approve the request to apply for the Fire Association Communications Grant.

SECOND: Robert Conley

AYES: 3 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF BID OPENING DATE FOR BRIDGE 18:**

Scott Tilden, County Highway Superintendent, came before the Commissioners to request a bid opening date of October 31, 2017 at 9:15am for Bridget 18. The Commissioners agreed with this date.

MOTION: Robert Conley

TO: Approve the bid opening date of October 31, 2017 at 9:15 am for Bridge #18.

SECOND: Ron Truex

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF TITLE SHEET FOR BRIDGE 18:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with the Title sheet for Bridge #18.

**IN THE MATTER OF BID OPENING DATE FOR ANNUAL COUNTY HIGHWAY SUPPLIES:**

Scott Tilden, County Highway Superintendent, came before the Commissioners to request a bid opening date of November 14, 2017 at 9:15am for the 2018 Annual County Highway Supplies. The Commissioners agreed with this date.

MOTION: Ron Truex

TO: Approve the bid opening date of November14, 2017 at 9:15am for Bid opening for the Annual County Highway.

SECOND: Robert Conley

AYES: 3 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF RE-ZONING ORDINANCE FOR PETITIONER MIKE JEFFERSON:**

Dan Richard, Area Plan Director, came before the Commissioners with a Re-Zoning Ordinance 2017-09-19-001 for petitioner Mike Jefferson. Richard stated Jefferson would like to have a portion of the property re-zoned from agricultural to residential.

MOTION: Robert Conley

TO: Approve the rezoning request by Mike Jefferson from agricultural to residential.

SECOND: Ron Truex

AYES: 3      NAYS: 0  
MOTION CARRIED

**ORDINANCE NO. 2017-09-19-001 (2017090749)**  
As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**  
**October 3, 2017**

The Kosciusko County Commissioners met for their regular meeting on October 3, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson - President	Chad Miner – County Attorney
Robert Conley – Vice President	Michelle Puckett – Auditor
Ron Truex	Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF THE OCTOBER VETERAN OF THE MONTH – EARL EVANS:**

Rich Maron, Veteran Affairs Officer, came before the Commissioners to introduce the October Veteran of the month, Earl Evans. Maron stated Evans was born in Warsaw Indiana in 1924 and attended Claypool School and joined the U.S. Navy in May 1944. Evans conducted his basic training at NTC Great Lakes, Illinois followed by Armed Guard Training in Gulfport, Mississippi.

Evans was commissioned as a gunner on the SS Thomas Eakins and set sail for France. They sailed up the English Channel avoiding enemy fire and successfully unloaded US supplies to the troops stationed in France. Evans later joined the crew of the USS Elmore APA 42 sailing European waters and later in the Pacific arriving after the invasion of Japan to pick up U.S. Military heading home. Evans served two (2) years in the U.S. Navy and was Honorably Discharged in May 1946.

Evans returned to Warsaw and worked as a livestock dealer and later in the heavy construction industry. Evans retired in 1986.

Maron and the Commissioners thanked Evans for his service and dedication to his country and community and presented him with a plaque.

**IN THE MATTER OF 2018 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS PROGRAM GRANT REQUSET:**

Ed Rock, Emergency Management Director, came before the Commissioners to request permission to apply for the 2018 Hazardous Materials Emergency Preparedness grant. Rock stated the grant is for \$30,000, which will be used for the mandated Federal Hazmat training and the purchase of any supplies.

Rock also shared he received two award letters for two (2) other grants that he had applied for. The amounts of those grants were \$5,000 and \$97,000.

MOTION: Ron Truex	TO: Approve the 2018 Hazardous Materials
SECOND: Robert Conley	Emergency Preparedness Program Grant
AYES: 3      NAYS: 0	Request in the amount of \$30,000.
UNANIMOUS	

**IN THE MATTER OF ACCELINK QUARTELY UPDATE:**

Brad Bishop and David Anderson, OrthoWorx, came before the Commissioners with a quarterly update for AcceLinx. Bishop spoke on the AcceLinx Accelerator Promotion and Engagement. Bishop stated their website visits continue to grow and recently had 297 visitors which 69% were

new users. The webinar series continues provide education on key topics of interest to musculoskeletal entrepreneurs, build awareness of the AcceLinx value proposition and engage the audience. They recognize that University-based researchers are potentially rich sources of start-ups, and have had conversations with University of Notre Dame, Purdue University and Indiana University to reach an understanding on how they might preferentially collaborate on musculoskeletal technologies developed at these institutions. AcceLinx has identified a total of seven (7) start-ups that have musculoskeletal applications. Bishop stated they have had twenty-six (26) entities for the provision of consulting services. They are actively engaged with one Warsaw-area client and other discussions are promising.

Bishop shared they will continue to take organizational steps relative to the entity and have engaged consultants and identified a team that continues to work on the capital formation and investment components of AcceLinx.

Bishop stated the fund development team continues to make progress on fundraising to secure commitments from financial and strategic investors to enable a first close and activation of the fund. Year two operational funding has been received from IEDC, Warsaw Redevelopment Commission, the City of Fort Wayne and Allen County. They will continue to seek funds to support operational funding as needed.

**IN THE MATTER OF CR 900 N 2017 COMMUNITY CROSSINGS GRANT:**

Scott Tilden, County Highway Superintendent, came before the Commissioners and stated the county was awarded \$797,587 for the 2017 Community Crossings Grant fund program. Those funds will be used for the project on CR 900 N from SR 19 to SR 15. Tilden stated this project will be done in 2018. Tilden requested approval from the Commissioners to accept the lowest bid received, which was from Phend & Brown out of Milford, Indiana. The total amount for their bid was \$1,163,809.36.

MOTION: Ron Truex  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the 2017 Community Crossings Grant CR 900 N project with Phend & Brown.

**IN THE MATTER OF BRIDGE INSPECTIONS FOR 2018-2021:**

Scott Tilden, County Highway Superintendent, came before the Commissioners and presented the LPA Consulting Contract for the County Bridge Inspections with USI Consultants, Inc. The contract is for the mandated bridge inspections from 2018 to 2021. Tilden stated the contract is not exceed \$275,499.56 and 80% of these funds are reimbursed back to the county.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the LPA Consulting Contract with USI Consultants, Inc for the mandated bridge inspections from 2018-2021.

**IN THE MATTER OF LONG VACATION FOR HOFFMAN LAKE:**

Steve Snyder, Long's Attorney, came before the Commissioners with a judgement from an appeal on the Long Vacation that was originally heard in February 2014. Snyder stated this vacation is subject to the terms and conditions of the Judgement entered in Cause Number 43C01-1403-PL-16 in Kosciusko Circuit Court.

MOTION: Robert Conley  
SECOND: Ron Truex  
AYES: 3 NAYS: 0  
UNANIMOUS

TO: Approve the Long Vacation with the terms and conditions of the Judgement entered in Cause Number 43C01-1403-PL-16,

**ORDINANCE NO. 2017-10-03-001 (2017100084)**  
As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS**

## October 17, 2017

The Kosciusko County Commissioners met for their regular meeting on October 17, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President  
Robert Conley – Vice President

Chad Miner – County Attorney  
Michelle Puckett – Auditor  
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF PROCLAMATION FOR DOMESTIC VIOLENCE AWARENESS MONTH:**

Tracie Hodson, Beaman Home Director, came before the Commissioners with a Proclamation to declare the month of October as Domestic Violence Awareness month. Hodson read the Proclamation and asked the Commissioners for their approval.

MOTION: Robert Conley

TO: Approve the Proclamation to declare the month of October as Domestic Violence Awareness month.

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

### **IN THE MATTER OF DRUG PROSECUTION FUND GRANT REQUEST:**

Dan Hampton, County Prosecutor, came before the Commissioners with a grant request in the amount of \$4,000.00 for the Drug Prosecution Fund. Hampton stated this grant is awarded once a year and is not a matching grant. The funds are from the State of Indiana and considered a pass through grant.

Hampton requested the Commissioners to re-evaluate the grant approval process for the pass through grants. Hampton feels these grants should not have to go through the normal grant approval process as these are not county tax payer monies. Commissioner President, Brad Jackson, stated they will review this process and see where it might be able to be streamlined.

MOTION: Robert Conley

TO: Approve the Drug Prosecution Fund Grant request in the amount of \$4,000.00.

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

### **IN THE MATTER OF OPERATION PULL OVER GRANT REQUEST:**

Rick Shepherd, Sheriff's Communications Director, came before the Commissioners with an Operation Pull Over grant request in the amount of \$28,820.00. Shepherd stated the Operation Pull Over grant is payed and supported though the Indiana Criminal Justice Institute. The grant pays officers to patrol for impaired and aggressive driving on the roadways of Kosciusko County. Shepherd stated this is a recurring grant that renews every year. Shepherd stated the officers patrol various areas of the county, watching for seatbelt use, aggressive or reckless driving, and to get impaired drivers off the roadways of Kosciusko County.

MOTION: Robert Conley

TO: Approve the Operation Pull Over Grant request in the amount of \$28,820.00.

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

### **IN THE MATTER OF 2018 INTER-LOCAL AGREEMENTS FOR TERMINAL SERVICES DATA:**

Marsha McSherry, County Administrator, came before the Commissioners with the 2018 Inter-Local Agreements for Terminal Services Data. McSherry shared the agreements state Kosciusko County purchased computer equipment and will provide remote OSSI data access and functionality for other agencies law enforcement vehicles. The agreements are with the Town of Mentone, Town of Claypool, Town of Winona Lake, City of Warsaw, Town of Syracuse, Town of Silver Lake, Town of Pierceton, Town of Milford, and the Town of North Webster.

MOTION: Robert Conley

TO: Approve the 2018 Inter-Local



*Bid Package Three – Combined*

**Mosaic Building Solutions, LLC**

Base Bid \$3,403,500.00

Alternate A-1 (Suspended 2-Hour Fire Rated Gypsum Board Ceiling) \$11,525.00

Unit Price #1- (Cost to cut & remove unsuitable soil & install engineered full per cubic yard \$35.00/CY

Unit Price #2 – (Cost to remove concrete sub-on-grade per 100 square yard) \$2,330.00/100SY

**Robinson Construction, LLC**

Base Bid \$3,183,328.00

Alternate A-1 (Suspended 2-Hour Fire Rated Gypsum Board Ceiling) \$18,600.00

Unit Price #1- (Cost to cut & remove unsuitable soil & install engineered full per cubic yard \$30.45/CY

Unit Price #2 – (Cost to remove concrete sub-on-grade per 100 square yard) \$2,131.50/100SY

**James S. Jackson, LLC**

Base Bid \$3,197,000.00

Alternate A-1 (Suspended 2-Hour Fire Rated Gypsum Board Ceiling) \$80,000.00

Unit Price #1- (Cost to cut & remove unsuitable soil & install engineered full per cubic yard \$45.00/CY

Unit Price #2 – (Cost to remove concrete sub-on-grade per 100 square yard) \$2,300.00/100SY

The recommendation was made to take all the bids under advisement and return to the October 31, 2017 Commissioners meeting with a recommendation for approval.

**IN THE MATTER OF AR ENGINEERING REZONING REQUEST:**

Dan Richard, Area Plan Director, came before the Commissioners with a rezoning request from Petitioner, AR Engineering. Richard stated the AR Engineering has requested to go from Residential to Commercial for parcel located in the Wawasee Lake area. The rezoning will allow for a new Dollar General to be constructed. Richard stated there were several remonstrance letters received, but the Area Plan Board voted 6-1 in favor of the rezoning request.

Andrew Rossell, AR Engineering, came before the Commissioners requesting the Rezoning request be tabled until the vacant Commissioners seat is filled. Rossell stated they would feel more comfortable with a decision of a full Commission. Richard stated they have ninety (90) days to hear the Rezoning request from today's date (October 17, 2017).

There were several individuals who spoke in favor of the rezoning stating the following reasons:

- Creating additional local jobs
- Appeal to the community as Dollar General stores are well landscaped
- Travel aspect for the local residents
- Convenience of location
- Additional access to a user friendly store

There were also several individuals who were opposed to the rezoning stating the following reasons:

- There are little Commercial properties in the area that is requesting to be rezoned
- Drainage issues
- Roads are not suitable for the extra traffic that will be created
- Dangerous intersection
- Roads are narrow and very winding
- Lights from parking lot will affect the residents in that area
- There are better locations for the convenience store
- Hinders wildlife

Steve Snyder stated the Commissioners have certain guidelines they are required to follow in order to make the determination for the use of Residential land being used for Commercial use. Snyder feels this would not be a desirable use of the Residential land.

The Commissioners discussed and felt it was in the best interest for all parties involved to table this discussion till the December 12, 2017 Commissioners meeting. Jackson stated at that time the vacant Commissioners seat will be filled.

MOTION: Robert Conley

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

TO: Approve the decision to table the

Rezoning request from Residential to

Commercial for AR Engineering till the

December 12, 2017 Commissioners meeting.

**IN THE MATTER OF ROGER RAPSAVAGE REZONING REQUEST:**

Dan Richard, Area Plan Director, came before the Commissioners with a rezoning request from Petitioner, Roger Rapsavage. Richard stated the Rapsavage has requested to go from Residential to Commercial for parcel located in Plain Township on the South Side Armstrong Rd, Tippy Lake Mart. The property in question would like to add additional parking for the Tippy Lake Mart. Richard stated the Area Plan Board gave a unanimous recommendation to approve the rezoning request.

MOTION: Robert Conley

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

TO: Approve the Rezoning request from

Residential to Commercial for Petitioner Roger

Rapsavage.

**ORDINANCE NO. 2017-10-17-002 (2017100980)**

As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS  
October 31, 2017**

The Kosciusko County Commissioners met for their regular meeting on October 31, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President

Robert Conley – Vice President

Chad Miner – County Attorney

Michelle Puckett – Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF CSI-COMPUTER SYSTEMS, INC MAINTENANCE AGREEMENT:**

Ann Torpy, County Clerk, came before the Commissioners with the CSI Maintenance Agreement for approval. Tropy stated the agreement is a renewal for coverage period 1/1/18 to 12/31/18.

MOTION: Robert Conley

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

TO: Approve the annual CSI Maintenance

agreement.

**IN THE MATTER OF INDOT KABS GRANT AGREEMENT FOR PROJECT #18036040:**

Amanda Landis, KABS General Manager, came before the Commissioners with an INDOT KABS Grant Agreement for Project #18036040, which is for Operating Expenses.

MOTION: Robert Conley

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

TO: Approve the INDOT KABS Grant for

Operating Expenses.

**IN THE MATTER OF INDOT KABS GRANT AGREEMENT FOR PROJECT #18036040:**

Amanda Landis, KABS General Manager, came before the Commissioners with an INDOT KABS Grant Agreement for Project #1803604C, which is for Capital Expenses.

MOTION: Robert Conley  
SECOND: Brad Jackson  
AYES: 2 NAYS: 0  
MOTION CARRIED

TO: Approve the INDOT KABS Grant for Capital Expenses.

**IN THE MATTER OF CAPITAL FINANCIAL STATUS CONTRACT INVOICE:**

Amanda Landis, KABS General Manager, came before the Commissioners for approval of the Capital Financial Status Contract Invoice for the amount of Federal share \$70,621.00.

MOTION: Robert Conley  
SECOND: Brad Jackson  
AYES: 2 NAYS: 0  
MOTION CARRIED

TO: Approve the Capital Financial Status Contract Invoice of Federal Share in the amount of \$70,621.00

**IN THE MATTER OF QUARTERLY OPERATING FINANCIAL STATUS CONTRACT INVOICE:**

Amanda Landis, KABS General Manager, came before the Commissioners for approval of the Quarterly Operating Financial Status Contract Invoice for the amount of Federal share \$91,022.00 and State Share \$41,890.00 for a total of \$132,912.00.

MOTION: Robert Conley  
SECOND: Brad Jackson  
AYES: 2 NAYS: 0  
MOTION CARRIED

TO: Approve the Quarterly Operating Financial Status Contract Invoice of Federal Share in the amount of \$91,022.00 and State Share of \$41,890.00 for a total of \$132,912.00.

**IN THE MATTER OF LIMITED POWER OF ATTORNEY:**

Amanda Landis, KABS General Manager, came before the Commissioners with a Limited Power of Attorney for Landis to purchase license plates for the KAB buses.

MOTION: Robert Conley  
SECOND: Brad Jackson  
AYES: 2 NAYS: 0  
MOTION CARRIED

TO: Approve the Limited Power of Attorney which would allow Landis to purchase license plates for the KAB buses.

**IN THE MATTER OF TREASURER BOARD OF FINANCE:**

Rhonda Helser, County Treasurer, came before the Commissioners with a request to accept Robert Conley as the President for the Board of Finance with the resignation of Ron Truex.

MOTION: Brad Jackson  
SECOND: Robert Conley  
AYES: 2 NAYS: 0  
MOTION CARRIED

TO: Approve the request for Robert Conley to be President for the Treasurers Board of Finance due to the resignation of Ron Truex.

**IN THE MATTER OF SOLID WASTE INTER-LOCAL AGREEMENT RESOLUTION:**

Michelle Puckett, County Auditor, came before the Commissioners with the Solid Waste Inter-Local Agreement Resolution that would allow the Auditors office to be the Financial Controller for them.

MOTION: Robert Conley  
SECOND: Brad Jackson  
AYES: 2 NAYS: 0  
MOTION CARRIED

TO: Approve the Solid Waste Inter-Local Agreement Resolution.

**IN THE MATTER OF BID OPENING FOR BRIDGE #18 – COUNTY RD 300N OVER TIPPECANOE RIVER:**

Chad Miner, County Attorney, came before the Commissioners stating the bid publication for Bridge #18 was not advertised correctly due to an error by the newspaper. Miner requested the bid opening to be tabled till the November 28, 2017 Commissioners meeting.

MOTION: Robert Conley

TO: Approve the request to table the bid opening for bridge #18 till the November 28, 2017 Commissioners meeting.

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF AWARDING BID FOR THE NEW COUNTY HIGHWAY ADMINISTRATIVE OFFICE BUILDING AND ADDITIONS TO THE MAINTENANCE HIGHWAY GARAGE:**

Brad Jackson, Commissioner President, stated after review of the bids for the County Highway Administrative Office Building and Additions to the Maintenance Highway Garage, the decision was to go with the lowest bid from Robinson Construction.

MOTION: Robert Conley

TO: Approve the recommendation to use Robinson Construction for the County Highway Administrative Office Building and Additions to the Maintenance Highway Garage.

SECOND: Brad Jackson

AYES: 2 NAYS: 0

MOTION CARRIED

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS  
November 14, 2017**

The Kosciusko County Commissioners met for their regular meeting on November 14, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President

Chad Miner – County Attorney

Robert Conley – Vice President

Michelle Puckett – Auditor

Cary Groninger

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF RECOGNITION FOR RON TRUEX:**

Commissioners Robert Conley and Brad Jackson presented Ron Truex with a plaque for his seventeen (17) years of dedicated service to Kosciusko County. Conley stated Cary Groninger will be the replacement for Truex and believes he will do a great job for the county.

**IN THE MATTER OF THE NOVEMBER VETERAN OF THE MONTH – CLAUDE SHEPHERD:**

Rich Maron, Veteran Affairs Officer, came before the Commissioners to introduce the November Veteran of the month, Claude Shepherd. Maron stated Shepherd was born in Kentucky. Shepherd was drafted into the Army in September of 1944 at the age of 18. He was sent to Camp Atterbury in Indiana and then to Camp Fannin in Texas for infantry training. Shepherd volunteered for the Airborne Service and attended jump training in Ft. Benning, Georgia. Shepherd trained with the 11<sup>th</sup> Airborne Division for the jump into Japan.

Shepherd shared that he was asked to secure an area for General MacArthur's plane to land. He was close enough to see MacArthur walking off the plane, wearing his 50 mission cap and smoking his famous corn cob pipe.

Shepherd received an honorable discharge in November 1946. He was awarded the WWII Good Conduct Medal, Asiatic-Pacific Campaign Medal, Army of Occupation Medal, sharpshooter's badge and paratrooper wings.

Shepherd was employed for 30 years at the Warsaw Post Office and retired in 1987.

Shepherd said “the real heroes of war are the ones who paid with their lives so that we might live free. It was an honor to serve my country, and America is still the greatest in the world.”

Maron and the Commissioners thanked Shepherd for his service and dedication to his country and community and presented him with a plaque.

**IN THE MATTER OF LIMITED POWER OF ATTORNEY FOR KABS:**

Amanda Landis, KABS General Manager, came before the Commissioners with a request to sign a corrected Limited Power of Attorney for a Dodge Grand Caravan. Landis stated the wrong information was on the POA that was approved at the October 31, 2017 meeting.

**IN THE MATTER OF NORTH WEBSTER LIBRARY APPOINTMENT – LINDA STOOKEY:**

Michelle Puckett, County Auditor, came before the Commissioners with a Library Appointment for the North Webster Library. Puckett stated Helen Leinbach, Director of the library, sent a letter requesting the re-appointment of Linda Stookey. Stookey has served three terms as a trustee for the North Webster Community Public Library and is eligible to serve one more term. Leinbach also stated Stookey is a valuable asset to the library.

MOTION: Robert Conley

TO: Approve the Library Appointment of

SECOND: Cary Groninger

Linda Stookey to the North Webster Library

AYES: 3 NAYS: 0

Board.

UNANIMOUS

**IN THE MATTER OF NAPPANEE LIBRARY APPOINTMENT – RANDY CRIPE:**

Michelle Puckett, County Auditor, came before the Commissioners with a Library Appointment for the Nappanee Library. Puckett stated Lissa Krull, Director of the library, sent a letter requesting the appointment of Randy Cripe. Krull stated Cripe would be a valuable asset to the library with his background in education.

MOTION: Robert Conley

TO: Approve the Library Appointment of

SECOND: Cary Groninger

Randy Cripe to Nappanee Library Board.

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER HEALTH BOARD APPOINTMENTS – REICHENBACH, COPLEN & REMINGTON:**

Bob Weaver, Health Department Director, came before the Commissioners with the re-appointments of Brian Reichenbach, Larry Coplen and William Remington for another four (4) years.

MOTION: Cary Groninger

TO: Approve the Health Board appointments

SECOND: Robert Conley

for Reichenbach, Coplen and Remington for

AYES: 3 NAYS: 0

another four (4) years.

UNANIMOUS

**IN THE MATTER OF ALCOHOL BEVERAGE COMMISSION BOARD:**

Brad Jackson, Commissioner President, stated Gordon Vanator recently passed away and his position on the Alcohol Beverage Commission appointment needs to be filled. David Mayer has been selected as a replacement to complete the term for the late Vanator.

MOTION: Robert Conley

TO: Approve the appointment of David Mayer

SECOND: Cary Groninger

to the Alcohol Beverage Commission Board

AYES: 3 NAYS: 0

for the remaining term of the late Vanator.

UNANIMOUS

**IN THE MATTER OF MACOG – EPA BROWNFIELDS ASSESSMENT GRANT:**

James Turnwald, MACOG Executive Director, and Leah Thill, Environmental Planner, came before the Commissioners and presented a Resolution to support the submission of the MACOG coalition application for EPA Brownfields assessment grant. Turnwald and Thill stated the resolution would encourage new private sector capital investment to return impacted properties to more productive uses, aid in the creation of new jobs, and enrich the tax base of the

communities specifically in economically distressed areas with older industrial and commercial development. Thill stated it has been determined that it would be advantageous for Kosciusko County to join a "Coalition" including Marshall County and Elkhart County with the MACOG serving as the grant recipient and administrator. Turnwald stated that upon award of the grant, Kosciusko County and the Coalition members will finalize a binding Memorandum of Agreement to document the allocation of grant funds and various other responsibilities.

County Attorney, Chad Miner, questioned if the county or residents would be forced into having their properties assessed through the Brownfields assessment grant. Turnwald and Thill stated the assessments would all be voluntary and not a requirement. Turnwald continued by stating although there is no required cost share match for this grant, Kosciusko County and Coalition Partners' in-kind services will be leveraged and made part of the cooperative agreement with the EPA.

Council member, Ernie Wiggins, spoke in favor of the Coalition and stated it would only benefit the county and give the county funding opportunities.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Resolution of the Kosciusko County Board of Commissioners to support the submission of the MACOG Coalition application for EPA Brownfields Assessment Grant.

**IN THE MATTER OF CONTRACT AWARD AND NOTICE TO PROCEED FOR THE NEW ADMINISTRATIVE OFFICE BUILDING AND ADDITIONS FOR HIGHWAY MAINTENANCE GARAGE:**

Marsha McSherry, County Administrator, came before the Commissioners with a Contract Award and Notice to proceed for the New Administrative Office Building and additions for the Highway Maintenance Garage that was awarded on October 31, 2017 to Robinson Construction. McSherry requested the Commissioners sign the award letter as a formality as the project was awarded at the October 31, 2017 meeting.

**IN THE MATTER OF REPLACING COMPUTERS:**

Marsha McSherry, County Administrator, came before the Commissioners requesting permission to purchase forty-one (41) new computers for the IT department. McSherry stated most of the computers are over eight (8) years old. The reason for this request is these computers are not compatible with windows 10 and are shutting down. McSherry stated the total cost would be \$28,700.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to replace forty-one (41) computers in the amount of \$28,700.

**IN THE MATTER OF UPDATE ON REMODEL PROJECT IN THE OLD COURT HOUSE:**

Marsha McSherry, County Administrator, stated the remodeling project in the Old Court House is almost finished with only a few minor things to be completed. McSherry stated they received a reimbursement check from the insurance company for the water damage in the amount of \$21,818.75.

**IN THE MATTER OF CONFLICT OF INTEREST FOR THE CONDUCT OF COUNTY BUSINESS:**

Marsha McSherry, County Administrator, came before the Commissioners with Ordinance 2017-11-14-001 for establishing and adopting a conflict of interest policy for the conduct of county business. The Commissioners recognizes the value of collaboration that occurs at special events and functions such as conferences, dinners, and social outings in which Kosciusko County Officials and employees may be guest of one or more vendors that do business with the county. The established dollar threshold of \$100.00 will become effective as of November 14, 2017.

MOTION: Robert Conley

SECOND: Cary Groninger

TO: Approve the Conflict of Interest for the Conduct of County Business with a dollar



Elkhart County Gravel	New Paris, IN	Limestone & gravel aggregate
Speedway Sand & Gravel	Fort Wayne, IN	Gravel aggregate
Columbia City Mill Service	Columbia City, IN	Slag aggregate
Robert McCullough	Fort Wayne, IN	Gravel aggregate
Hanson Aggregates	Peru, IN	Limestone aggregate
Phend and Brown Inc	Milford, IN	Limestone & gravel aggregate
Phend and Brown Inc	Milford, IN	Asphalt plant rental
Phend and Brown Inc	Milford, IN	Hotmix asphalt & cold mix
Phend and Brown Inc	Milford, IN	Hotmix asphalt laid & placed
Asphalt Materials Inc	Warsaw, IN	Liquid bituminous materials
Pierceton Trucking Co	Warsaw, IN	Liquid bituminous materials
Great Lakes Chloride	Warsaw, IN	Calcium chloride dust control
Brooks Construction Co	Fort Wayne, IN	Hotmix Asphalt products
Niblock Excavating Inc	Bristol, IN	Hotmix asphalt
Niblock Excavating Inc	Bristol, IN	Hotmix asphalt laid & placed
Petroleum Traders Corp	Fort Wayne, IN	On & off road diesel
Lemler Oil, Inc	Bourbon, IN	On & off road diesel
Ceres Solutions Co-op	Wabash, IN	On & off road diesel
Bellman Oil Co	Bremen, IN	On & off road diesel
Central Paving Inc	Logansport, IN	Cold mix asphalt
Primco Inc	Fort Wayne, IN	Bridge packages
American Timber Ridge	Portage, MI	Treated timber bridge products
Civilcon, Inc	Jeffersonville, IN	Concrete & metal culvert products
St Regis Culvert Inc	Indianapolis, IN	Metal culvert products
St Regis Culvert Inc	Indianapolis, IN	Structural plate pipe
Debco Metal Culverts	Francesville, IN	Aluminum & metal culvert products

Scott Tilden, County Highway Superintendent, made the recommendation to the Commissioners to take all these bids under advisement to review and return to the November 28, 2017 meeting for his recommendations. Tilden also stated the bids would be available for public inspection after the meeting.

**IN THE MATTER OF DRAINAGE BOARD MEMBER:**

Mike Kissinger, County Surveyor, came before the Commissioners to request a new chairman for the Drainage Board. Kissinger stated with Ron Truex stepping down the Commissioners need to appoint a new member. Kissinger stated Cary Groninger brings the knowledge of a construction worker that the board has never had.

MOTION: Robert Conley

TO: Approve the Cary Groninger as President to the Drainage Board.

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

Cary Groninger Abstained

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS  
November 28, 2017**

The Kosciusko County Commissioners met for their regular meeting on November 28, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President

Chad Miner – County Attorney

Robert Conley – Vice President

Michelle Puckett – Auditor

Cary Groninger

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF EXTENSION CONTRACTUAL SERVICES AGREEMENT:**

Kelly Heckaman, Extension Director, came before the Commissioners with an Extension Contractual Services Agreement between Purdue University and the Government of Kosciusko County. The agreement is for the period of January 1, 2018 through December 31, 2018. The total cost of the Contractual Agreement is \$113,270.00.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Approve the Extension Contractual Services Agreement between Purdue University and Kosciusko County Government from January 1, 2018 through December 31, 2018.

**IN THE MATTER OF DNR GRANT REQUEST FORM:**

Sheriff Goshert came before the Commissioners with a DNR Grant request form. Goshert stated the Sheriff's Department has annually participated in the Indiana Department of Natural Resources Marine Patrol Assistance Grant since 2005. Goshert further stated all wages of full and part time employees participating in the lake patrol program are funded by the grant. The grant request is for \$15,000.00.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Approve the DNR Grant request form in the amount of \$15,000.00.

**IN THE MATTER OF ORTHOWORX BUSINESS UPDATE AND 2018 MEMBERSHIP DUES:**

Brad Bishop, OrthoWorx Executive Director, came before the Commissioners with a quarterly update. Bishop touched on a few key accomplishments from January 2017 to November 2017.

- Innovative Careers Pathway Program, Think Ortho Tour with eight graders and their parents
- Worked with the Indiana Department of Workforce for an on-line job fair

Bishop asked the Commissioners to partner with OrthoWorx for 2018. The membership fee for 2018 is \$13,000.00.

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Approve the 2018 Membership fees of \$13,000.00.

**IN THE MATTER OF ST. JOSEPH RIVER BASIN APPOINTMENT:**

Robert Conley, Commissioner, made a motion for Jon Roberts to serve as Proxy for Cary Groninger on the St. Joseph River Basin Board.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Approve the appointment of Jon Roberts to server as Proxy for Cary Groninger to the St. Joseph River Basin Board.

**IN THE MATTER OF MACOG APPOINTMENT:**

Brad Jackson, Commissioner President, stated Commissioner, Cary Groninger, has shown interest in serving on the MACOG board. Robert Conley made a motion to accept Groninger to the MACOG board.

MOTION: Robert Conley  
SECOND: Brad Jackson  
AYES: 2 NAYS: 0  
MOTION CARRIED

TO: Approve the recommendation of Cary Groninger to the MACOG board.

**IN THE MATTER OF FRIENDS OF LAKE TIPPY:**

Bob Ragland, resident of Lake Tippecanoe, came before the Commissioners and expressed his concern over the possibility of home values decreasing or stagnating due to the increased development and added tax liability. Ragland further stated that the proposed conservancy district would have the power to add levies, control lake activity and enter Tippecanoe Lake residents' properties without permission. Ragland stated to pay for the proposed conservancy

district, the district board would tax all freeholders and base that tax on the homeowner's tax assessed value.

Tom Van Meter, John Warren, Spencer Brown and Bill Warren all shared their concerns that some residents were not fully aware of what they were signing when the petitions were circulated. Brown stated that he had signed the petition due to misleading information and that he is actually against the conservancy district.

Van Meter stated that some homeowners will be required to pay \$5,000 to \$10,000 a year in additional taxes for a single family dwelling. Van Meter shared that the Barbee Lake residents, with their new sewer system which was based on a sewer district only pays \$70 per month per residence. The sewer district is a different concept than a conservancy district.

County Attorney Chad Miner explained that this is not a decision the county is in charge of making. Miner stated that if the Commissioners wish to take a position on this issue, they would be able to make their opinion known to the Natural Resources Commission at a later time, if the petition was actually taken to circuit court.

The Commissioners all expressed concern with the potential establishment of a conservancy district around the Tippecanoe Lake area and stated they will keep on top of this and do whatever is in the best interest for the residents.

**IN THE MATTER OF 2018 ANNUAL SUPPLY BIDS FOR THE COUNTY HIGHWAY:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a recommendation for the 2018 Annual Highway Supply bids. The recommendation is as follows:

**Dust Control** - awarded to Great Lakes Chloride

**Road Signs** – No bids solicited due to aluminum and plastics market volatility

**Sign Posts** – No bids solicited due to the steel market volatility

**Aggregate** – Given that the gravel pits and stone quarries are located in various areas throughout and around the County, it was recommended that the best value to the County is to accept all bids due to geographic areas. The bidders were: Columbia City Mill Service Company, Elkhart County Gravel, Inc, Hanson Aggregates Midwest LLC, Irving Materials, Inc (IMI), Robert McCullough, Phend & Brown, Speedway Sand & Gravel, West Plains Mining LLC, and RJ Keirn

**Weed Spray** – awarded to Daltons

**Corrugated Metal Pipe (Culvert)** – Accept all bids since there are many product variations and sizes that would hold value for the County. The bidders were: Debco Metal Culverts, Metal Culverts Inc, St Regis Culvert Inc, and CivilCon

**Cast In Place, Concrete Simple Bridge Package** – Accept both bids from Primco & CivilCon due to the variation and sizes of products

**Structural Plate Pipe, Pipe Arches & Arches** – Accept the three bids from Debco Metal Culverts, St Regis and CivilCon due to the variations and sizes that would hold value for the county

**Liquid Bituminous Material** – Accept the two bids from Asphalt Materials & Pierceton Trucking due to the monthly pricing of the market volatility

**Plant Rental for Mixing H.A.C or H.A.E** – Awarded to Phend and Brown

**Bituminous Hot Mix H.A.C or H.A.E (provided in county trucks)** – Accept all bids due to product availability in various locations from Brooks Construction Company, Niblock, Phend & Brown and Central Paving, Inc.

**Bituminous Hot Mix H.A.C or H.A.E (Laid by Contractor)** – Accept all bids that are based upon the annual bids for each specific project throughout the season from Brooks Construction, Niblock Excavating and Phend & Brown

**Diesel Fuel(ULSD)** – Accept bids from Ceres Solutions Cooperative, Petroleum Traders & Lemler Oil Company

**Treated Timber Structures** – Award bid to American Timber and Bridge

MOTION: Robert Conley

TO: Approve the recommendation by Scott

SECOND: Cary Groninger

Tilden for the 2018 Annual Highway Supplies.

AYES: 3 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF ALLWAY STOP:**

Scott Tilden, County Highway Superintendent, stated he will be bringing an Ordinance to the December 12, 2017 Commissioners meeting for approval of an all way stop at the intersection of 200 S and Ferguson Rd.

**IN THE MATTER OF STEPHEN ELLIS REZONING REQUEST:**

Dan Richard, Area Plan Director, came before the Commissioners with a rezoning request from Petitioner, Stephen Ellis. Richard stated Ellis has requested to go from Agricultural to Residential for parcel located in Wayne Township on Crystal Lake Road, east of CR 400 W. Richard stated the Area Plan Board gave a unanimous recommendation to approve the rezoning request.

The Ellis family owns an adjacent 38-acre tract on which the number of sell-offs permitted by the County Ordinance, have been exhausted. Ellis would like his home to be on a separate, smaller tract of ground than the 38 acres. The other 37 acres will continue to be farmed, according to Ellis. An agricultural disclaimer was included, and Ellis agreed to the addition of a restriction stating that another home cannot be added to the remaining land parcels.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

MOTION CARRIED

TO: Approve the Rezoning request from

Agricultural to Residential for Petitioner

Stephen Ellis, with a disclaimer that no

additional home can be built on the remaining parcels.

**ORDINANCE NO. 2017-11-28-001 Zone (2017120147)**

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF BIDS FOR BRIDGE #18 (COUNTY RD 300 N OVER TIPPECANOE RIVER:**

Chad Miner, County Attorney, and Scott Tilden, County Highway Superintendent, came before the Commissioners and opened the bids for the Bridge 18 project (County Rd 300 N over Tippecanoe River. The bids were as follows:

- JCI Bridge Group, Inc. - \$819,743.86
- Grand River Construction - \$899,924.28
- Northern Indiana Construction - \$847,633.93
- Laporte Construction - \$994,139.00
- Anlaan Corporation - \$1,037,900.00

Tilden would like to take all the bids under advisement and return to the Dec 12, 2017 Commissioners meeting with his recommendation.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS  
December 12, 2017**

The Kosciusko County Commissioners met for their regular meeting on December 12, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President

Robert Conley – Vice-President

Cary Groninger

Marsha McSherry – County Administrator

Michelle Puckett – Auditor

Chad Miner – County Attorney

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF DECEMBER VETERAN OF THE MONTH – CLIFFORD LINN:**

Rich Maron, Veteran Affairs Officer, came before the Commissioners to introduce the December Veteran of the month, Clifford Linn. Maron stated Linn was born in 1927 in Pierceton, Indiana. Linn joined the US Navy at the age of 17 between his junior and senior year of High School.

Linn did his basic training at Sampson Naval Training Center in Seneca Lake near Geneva, New York. He was stationed aboard the USS Queens where he served most of his time.

Linn's duty was a "sight setter" on a 5" 48mm cannon, that consisted of sitting alongside the cannon and setting the sight for proper aim. While at sea he was a "JV talker and was responsible for relaying messages from lookouts to the Officer of the deck. While anchored in port he served as Captain's orderly.

Linn served in California, the Philippines, Guam, Saipan, and the Panama Canal. He finished his service aboard the USS Guadalcanal where he served as a gunner's mate.

Linn was honorably discharged on July 19, 1946 and returned home to his hometown of Pierceton, Indiana and resumed school for his senior year.

Linn became employed as an operating engineer and retired in 1992. Linn married his high school sweetheart and has been a devoted husband for 68 years and a loving father and grandfather.

Maron and the Commissioners presented Linn with a plaque and thanked him for his dedication and service to his Country and Community.

**IN THE MATTER OF INDIANA CRIMINAL JUSTICE INSTITUTE (ICJI) TEEN COURT GRANT REQUEST:**

Dan Hampton, County Prosecutor, came before the Commissioners with a request for a Indiana Criminal Justice Institute (ICJI) Teen Court Grant Request. Hampton stated the mission of the Kosciusko Teen Court is to carry out a peer-led, balanced and restorative approach to juvenile justice that devotes attention to making amends to victims and the community, and increases offender well-being and competencies. Teen Court strives to promote feelings of self-esteem and the desire for self-improvement, and fosters a healthy attitude towards rules and authority. By intervening in early anti-social, delinquent and criminal behavior and reducing the incidence and preventing escalation of such behavior at the onset of these actions. Hampton continued by stating Teen Court will provide guidance, rehabilitative placements, mentorship, and close supervision of juvenile offenders and in turn, will help develop youth to become positive contributing citizens of their community.

Hampton stated they already submitted the grant application prior to obtaining permission from the Commissioners and Council due to the filing deadline of processing the grant request. Hampton stated they received approval of the application from the ICJI in the amount of \$85,550.00. The Title II grants are to be applied to programs from January 1, 2018 through December 31, 2018.

Hampton stated he understands if the Commissioners approve the Teen Court Grant request that he will need to still appear before the Council at the December 14, 2017 meeting to gain their approval as well before he can proceed with the Teen Court grant.

MOTION:	Robert Conley	TO: Approve the request for the ICJI Teen		
SECOND:	Cary Groninger	Court grant request in the amount of		
AYES:	3	NAYS:	0	\$85,550.00 for time period January 1, 2018
MOTION CARRIED		through December 31, 2018.		

**IN THE MATTER OF JUVENILE DETENTION ALTERNATIVES INITIATIVE (JDAI) GRANT REQUEST:**

Judge Cates came before the Commissioners with a grant request from the Juvenile Detention Alternatives Initiative (JDAI) system. Cates stated the JDAI is a public safety and detention reform strategy for working with youth in the juvenile justice system. JDAI is based on the belief that it is in the best interest of youth and the community to provide community-based alternative programs which allow youth to remain in the community while still ensuring public safety.

Cates stated the Kosciusko County would qualify for up to \$50,000.00 per year for three (3) years commencing on July 1, 2018, followed by a fourth year at \$25,000.00. The concept is that our county would utilize the funds to contract with and/or employ an individual to provide data and develop community input as to methods to improve services for juvenile delinquents locally.

Ultimately, JDAI seeks to reduce detention while minimizing the likelihood of re-offense. JDAI seeks to expand alternatives for juveniles at the local level.

Cates stated these are all state dollars and no county match is required. JDAI believes the county will save so much money that the county will take over the program at the end of the four (4) years.

MOTION: Cary Groninger

TO: Approve the request to apply for the  
Juvenile Detention Alternatives Initiative  
(JDAI) Grant.

SECOND: Robert Conley

AYES: 3            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF KEDCO QUARTERLY UPDATE:**

George Robertson, KEDCO Director, came before the Commissioners with a quarterly update. Robertson stated Kosciusko County has been running ahead of other counties as having a healthy economy. The counties employment is up, capital investment is up and the unemployed numbers are down. Robertson stated the machinist course has been increasing in size for each class they have offered. The original class had five (5) students and then increased to nine (9) students and now there are nineteen (19) students enrolled. Robertson shared there will be enough for one more class under the current grant.

Robertson stated the two issues the county is facing, is having trained skilled workers and the housing for the work force. Robertson stated the young adult's right out of high school cannot afford the housing prices with the amount of wages they will be earning. The current cost for apartment rentals is over \$1,000.00. Robertson stated the affordable housing issues in a major concern across the state and is being looked at in 2018 for affordable housing programs that can be implemented.

Robertson also shared that the biggest economy growth was not in the big cities, but rather the smaller ones.

Robertson thanked the Commissioners for allowing him to present his quarterly update.

**IN THE MATTER OF FRIENDS OF TIPPY – SEWER DISTRICT:**

Scott Reust, Attorney for Friends of Tippy, came before the Commissioners and asked them to implement a study to determine the necessity and feasibility of a regional sewer district at Tippecanoe Lake.

Reust noted studies by the Health Department have come back showing great water quality. Many homeowners feel the sewers are not necessary and would like for a study to be done to see if it is necessary and if it is feasible to have a regional sewer district.

Reust stated it is felt a regional sewer district is the best option if there were to be sewers on the lake and added the county's experience with other options, including a conservancy group, has not been good.

County Attorney, Chad Miner, questioned if this would be a new regional sewer district or if there were plans to align with the Lakeland Regional Sewer District. Miner explained his understanding was that after a petition process began, the county would then decide how to proceed based on what the results were from IDEM. During the discussion no one was clear on whether an engineering study would be needed prior to the petition process, who would pay for the study, or if the study would be done by IDEM after a request was made. Brad Jackson, Commissioner President, stated it would be appropriate to do the same for this group as was done for the Lakeland Sewer District.

Reust stated it was his understanding that the initial study cost would be from the county, as the preliminary engineering reports and studies would need to be included in the petition.

Miner stated should have some initial thoughts ready to be presented at the Commissioners meeting on Tuesday, December 19, 2017. Jackson asked that Miner and Reust work together to gather information on the cost analysis. The Commissioners agreed to table this discussion till the December 19<sup>th</sup> meeting.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Table the discussion with the Friends of Tippy on the Sewer District concerns till the December 19, 2017 Commissioners meeting.

**IN THE MATTER OF C.L.COONROD AND COMPANY:**

Stu Rhodes, Local Government Consultant, and Curt Coonrod, CPA for C.L. Coonrod and Company, came before the Commissioners to present a brief overview of their company. Coonrod stated C.L. Coonrad & Company is an Indiana CPA firm serving primarily state and local government officials.

Coonrod stated their mission is to work and assist local officials to plan their fiscal affairs and deal effectively with the regulations imposed by the State Board of Accounts, the Department of Local Government Finance and other state agencies. Coonrod stated while planning the fiscal affairs they normally find opportunities to increase revenue and advise on the procedures for securing them.

Coonrod stated our situation is unique that they normally work on fiscal planning and that is where they find the possible increased revenue, which is contracted out on a hourly fee. The Commissioners requested the company work on a percentage basis as they would only charge the county if they were in fact able to secure the county additional monies that they are eligible for and were not aware of these funds. Coonrod stated they have never worked in percentages and doesn't feel comfortable with that arrangement. Coonrod is very confident that they can find additional revenue that is due to the county, but cannot give a total at this time till further research is completed.

Ernie Wiggins, Councilman, stated he was not comfortable with the percentage arrangement as we normally do not work county business in this manner. Wiggins stated an agreement/contract should be presented so each party is well aware of the agreement between the two parties.

County Attorney, Chad Miner, will review the request and have some guidance at the December 19, 2017 Commissioners meeting.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Table the discussion of the C.L. Coonrod & Company till the December 19, 2017 Commissioners meeting.

**IN THE MATTER OF 2017 BOARD APPOINTMENTS:**

Brad Jackson, President, presented the 2018 Board Appointments for approval.

Alcohol Beverage Commission	OPEN	12/31/2018
Area Plan Board	Bob Conley	12/31/2018
Arrow Head RC & D	Stanley Moore	12/31/2018
Board of Zoning Appeals	Walt Church	12/31/2021
	Charlie Haffner	12/31/2018
	Lee Harman	12/31/2018
Child Protection Team	Dave Bumbaugh	12/31/2018
KCCRCV	Kristi Plikerd	12/31/2019
	Mark Skibowski	12/31/2019
Drainage Board	Dennis Darr	12/31/2021
	Cary Groninger	12/31/2018
Emergency Mngt Advisory	Cary Groninger	12/31/2018
KEDCo	Brad Jackson	12/31/2018
Ortho Worx	Brad Jackson	12/31/2018
PTABOA	Susie Stookey	12/31/2018
	David Knisely	12/31/2018
	Open	12/31/2018
Public Defenders	Steve Harris	12/31/2018
	John Hall	12/31/2018
	Alan Alderfer	12/31/2018

Redevelopment Commission	Bruce Woodward	12/31/2018
	David Mayer	12/31/2018
	Henry DeJulia	12/31/2018
	Jeremy Mullins	12/31/2019
Wage Committee	Brad Jackson	12/31/2018
Weights & Measures	Larry Marner	12/31/2018
Strategic Planning	Brad Jackson	12/31/2018
	Marsha McSherry	12/31/2018

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Approve the 2018 Board Appointments as presented.

**IN THE MATTER OF 2018 DEPARTMENT HEAD APPOINTMENTS:**

Brad Jackson, President, presented the 2018 Department Head Appointments for approval.

Area Plan Director	Dan Richard	12/31/2018
County Administrator	Marsha McSherry	12/31/2018
County Attorney	Chad Miner	12/31/2018
GIS	Bill Holder	12/31/2018
County Highway Superintendent	Scott Tilden	12/31/2018
Homeland Security/LEPC	Ed Rock	12/31/2018
System Administrator	Bob Momeyer	12/31/2018
Veteran Officer	Rich Maron	12/31/2018

MOTION: Cary Groninger  
SECOND: Robert Conley  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Approve the 2018 Department Head Appointments as presented.

**IN THE MATTER OF THE 2018 COUNTY ATTORNEY CONTRACT:**

Chad Miner, County Attorney, came before the Commissioners and presented this 2018 County Attorney Contract. The contract is for \$26,911.12 which is payable in twenty-six (26) bi-weekly installments.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Approve the 2018 County Attorney Contract in the amount of \$26,911.12.

**IN THE MATTER OF THE 2018 FUNDING CONTRACT FOR KOSCIUSKO ECONOMIC DEVELOPMENT CORPORATION:**

Chad Miner, County Attorney, came before the Commissioners and presented this 2018 funding contract for Kosciusko Economic Development Corporation in the amount of \$190,000.00. The amount will be disbursed in one lump sum payment in the month of January 2018.

MOTION: Robert Conley  
SECOND: Cary Groninger  
AYES: 3 NAYS: 0  
MOTION CARRIED

TO: Approve the 2018 funding contract for Kosciusko Economic Development Corporation in the amount of \$190,000.00 to be disbursed in one lump sum payment in January 2018.

**IN THE MATTER OF THE AWARDED BID FOR BRIDGE #18:**

Scott Tilden, County Highway Superintendent, came before the Commissioners with a recommendation to accept the bid and award the project for Bridge #18 to JCI Bridge Group, Inc. in the amount of \$819,743.86. This bid was under the engineers bid and was the lowest responsive bid. The construction is to start in January of 2018, but will have road closures to begin in May.

MOTION: Robert Conley  
SECOND: Cary Groninger

TO: Approve recommendation to award the Bridge #18 rehabilitation project to JCI Bridge

AYES: 3 NAYS: 0 Group, Inc.  
MOTION CARRIED

**IN THE MATTER OF THE FOUR WAY STOP AT INTERSECTION 200 S AND FERGUSON ROAD:**

Scott Tilden, County Highway Superintendent, came before the Commissioners and stated he is holding off on bring to the Commissioners his request for a four way stop at the intersection of 200 S and Ferguson Road due to the cold and snowy conditions for the winter months. Tilden would rather make this change when the roads are in better condition to avoid any unnecessary accidents.

**IN THE MATTER OF AR ENGINEERING REZONING FROM RESIDENTIAL TO COMMERCIAL:**

Matt Sandy, Area Plan, came before the Commissioners on the petition filed by the AR Engineering Group to rezone a parcel from Residential to Commercial. The rezoning was tabled from the October 17, 2017 Commissioners meeting till the vacant Commissioners seat was filled. Sandy stated the Area Plan Commission voted in favor of the rezoning request 6-1.

Andrew Rossell, AR Engineering, came before the Commissioners and thanked them for the continuation of the rezoning request. Rossell started by stating at the original hearing there were both residents in favor of and opposition of the rezoning. Rossell stated there were concerns about the use of the property as Commercial use. Rossell stated they looked at several properties around that same general area and they could not get any of the landowners to sell, which was one of the issues addressed at the last meeting. It was referred to that AR Engineering did not look at all the viable options.

Rossell continued that there have been concerns with traffic and storm drainage issues, but Rossell stated they have done their due diligence on this piece of property and feel that the traffic and drainage will not be a problem.

Several residents from the Enchanted Hills Estate came before the Commissioners to speak in favor of the Ordinance to allow the rezoning from Residential to Commercial. The individuals who came before the Commissioners were Ron Simms, Carolyn Baker, Charles Haffener, Cathy Linberg and Tony Cries. The residents all felt the Dollar General store would be great for the community and allow the less fortunate or the elderly that live in that area to have access to a reasonable store for shopping.

Steve Snyder and John Wygant came before the Commissioners in opposition of the rezoning. Snyder stated the appropriate decision would be to leave area as residential because that is the nature of the area. Snyder stated that the Area Plan Board did not use the right criteria to determine the use of the Commercial Property. Snyder stated the properties located in that area are all classified as residential not commercial, which the intended use for those properties are residential not commercial. Wygant stated he is concerned with drainage issues and the moral issues that go along with this request. Snyder also stated the Commissioner need to look at the comprehensive plan, current conditions and use of property, the development growth and the most desirable use of the land, which is not commercial.

Rossell stated if the Commissioners wanted AR Engineering to make a stipulation to the uses of the land he would be more than happy to accommodate those stipulations. Jackson and Groninger discussed this and stated AR Engineering would need to suggest the stipulations as the Commissioners are not allowed to sway either party.

The Commissioners voted 2-1 in favor of the Ordinance 2017-12-12-001. Brad Jackson opposed.

MOTION: Robert Conley TO: Approve recommendation to award the  
SECOND: Cary Groninger Bridge #18 rehabilitation project to JCI Bridge  
AYES: 2 NAYS: 1 Group, Inc.  
MOTION CARRIED

Being no further business to come before the Commissioners, the meeting was adjourned.

## KOSCIUSKO COUNTY COMMISSIONERS December 19, 2017

The Kosciusko County Commissioners met for their regular meeting on December 19, 2017 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson - President	Chad Miner – County Attorney
Robert Conley – Vice-President	Michelle Puckett – Auditor
Cary Groninger	Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

### **IN THE MATTER OF SENIOR HUB GRANT REQUEST:**

Dan Hampton, County Prosecutor, came before the Commissioners with the Senior Hub Grant request in the amount of \$20,000. Hampton stated the Senior Hub Grant is a program designed to provide senior prosecutors who assist with Title IV-D child support cases to the State's computerized child support tools, generally, ISETS. The senior prosecutor is a prosecutor who handles a case when the local prosecutor has a conflict of interest. Under the grant, the current Kosciusko County Child Support staff will handle the administrative duties of these cases for the Northern third of Indiana along with their duties for Kosciusko County cases during normal business hours. Hampton stated no new staff will be hired as a result of this grant. It is required that the grant proceeds be distributed among the Prosecutor's staff who will perform the work and would be in addition to their normal county pay. Hampton assured the Commission that all taxes, Perf and distributions calculated into the budget for the grant will be paid by grant funds.

Hampton stated the staff would be working these cases on their lunch hours or after work. The staff will also be required to keep a track of their hours worked via a paper timesheet that will be turned in as supporting documentation. The staff will not work any overtime for these cases.

MOTION: Robert Conley	TO: Approve the Senior Hub Grant request in
SECOND: Cary Groninger	the amount of \$20,000.
AYES: 3	NAYS: 0

UNANIMOUS

### **IN THE MATTER OF THE FRIENDS OF TIPPY:**

Scott Reust, Attorney for Friends of Tippy, came before the Commissioners and stated they were at the December 12, 2017 Commissioners meeting asking for the Commissioners to consider a their request to have study done on the feasibility of sewers and the possibility of joining another regional sewer district. Reust stated Lakeland Regional Sewer District has shown interest in expanding their sewer district if the study shows that sewers are feasible in the Tippy Lake area.

Sue Ann Mitchell, Councilwoman and Lakeland Sewer District Board member, came before the Commissioners and stated the Lakeland Sewer District board has discussed and agreed that they are in a position to consider expanding their sewer district once the study is completed. Mitchell stated they cannot commit to anything as this time, but would consider it. Mitchell stated she has provided a letter to the Commissioners from the Lakeland Sewer Districts President stating their consideration of expanding.

Chad Miner, County Attorney, stated that any petitions in favor of or against the sewers in the Tippecanoe area be submitted to the County Administrator no later than January 2, 2018. Miner stated this would allow the Commissioners time to review the petitions prior to the next Commissioners meeting on January 9, 2018. Miner stated the Commissioners would be in a position at the January 9, 2018 meeting to make a decision to request the Lakeland Regional Sewer District expand their district or not to expand.

Brad Jackson, Commissioners President, stated the Friends of Tippy should provide a written petition supporting the request. Reust stated he would get a petition written and submitted.

**IN THE MATTER OF C.L. COONROD & COMPANY:**

Chad Miner, County Attorney, shared he spoke to Stu Rhodes from C.L. Coonrod & Company and stated they found a surplus and Miner is working with them on a contract that they can bring to the Commissioners for approval at a later date.

**IN THE MATTER OF KCCRVC 2018 INTER-LOCAL AGREEMENT**

Michelle Puckett, County Auditor, came before the Commissioners with the 2018 Inter-local Agreement for the KCCRVC (17-12-14-001 ILA-KCCRVC). Puckett stated this will allow the Auditor to serve in the capacity of Controller for the KCCRVC in accordance with IC 6-9-18-9 through an Inter-local resolution.

MOTION: Robert Conley

TO: Approve the 2018 Inter-Local Agreement  
for the KCCRVC (17-12-14-001 ILA-  
KCCRVC).

SECOND: Cary Groninger

AYES: 3            NAYS: 0

UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.