

KOSCIUSKO COUNTY COUNCIL

January 10, 2002

The Kosciusko County Council held their regular meeting January 10, 2002 at 7 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	BRAD TANDY	SUE ANN MITCHELL, AUDITOR
MAURICE BEER	LARRY TEGHTMEYER	RON ROBINSON,
HAROLD JONES	JIM TRANTER	COUNTY ADMINISTRATOR
JOHN KINSEY		

The meeting was called to order by President Jim Tranter. The pledge was recited. Council Member John Kinsey led the group in prayer.

Minutes were approved as presented.

IN THE MATTER OF COUNCIL ELECTION OF OFFICERS:

The floor was opened for nominations. Tom Anglin noted the good year the Council enjoyed in 2001 under the current leadership. He felt the officers should remain the same.

MOTION: TOM ANGLIN	TO: NOMINATE JIM TRANTER, PRESIDENT
SECOND: MAURICE BEER	AND BRAD TANDY, VICE PRESIDENT FOR
AYES: 5 NAYS: 0	2002.
ABSTAIN 2 (TRANTER & TANDY)	
APPROVED	

IN THE MATTER OF APPROVAL OF THE APPOINTMENT OF VETERANS SERVICE OFFICER:

Commissioner Avis Gunter introduced the new Veterans Service Officer, Mike Barnett. He replaces Tom Everett who retired. The Council approved the appointment. President Tranter expressed thanks to Barnett for accepting the position. Barnett stated he felt it was an honor to serve the Veterans of Kosciusko County. Barnett invited Council members to stop in his office.

IN THE MATTER OF APPOINTMENT TO CONVENTION AND VISITORS BUREAU:

The Kosciusko County Visitors Bureau made a request that Joe Banks be re-appointed to their board. They also requested that Marie Tom, Prairie House Bread and Breakfast, be appointed to replace Jean Ann Dennie who does not wish to continue on the board.

MOTION: HAROLD JONES	TO: RE-APPOINT JOE BANKS TO THE CVB.
SECOND: BRAD TANDY	
AYES: 7 NAYS: 0	
APPROVED	

MOTION: TOM ANGLIN	TO: APPOINT MARIE TOM TO THE CVB.
SECOND: JOHN KINSEY	
AYES: 7 NAYS: 0	
APPROVED	

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IN THE MATTER OF APPOINTMENT TO THE PROPERTY TAX ASSESSMENT BOARD OF APPEALS:

Laurie Renier, County Assessor, requested the reappointment of Gerald Bitner to the PTABOA. Bitner has served in that capacity for several years and is willing to continue. Renier requested the appointment of Howard Woodward, Jr. This will make a complete PTABOA with their appointments

MOTION: MAURICE BEER TO: APPROVE THE RE-APPOINTMENT OF GERALD
SECOND: LARRY TEGHTMEYER BITNER AND THE APPOINTMENT OF
AYES: 7 NAY: 0 HOWARD WOODWARD, JR.
APPROVED

IN THE MATTER OF COUNCIL APPOINTMENT TO KOSCIUSKO COUNTY DEVELOPMENT, INC.:

Larry Teghtmeyer served in that capacity for the year 2001. President Tranter asked if Council member Teghtmeyer would be willing to serve another year. He agreed to serve for another year.

MOTION: BRAD TANDY TO: APPROVE APPOINTMENT OF LARRY
SECOND: TOM ANGLIN TEGHTMEYER TO KDI, INC.
AYES: 7 NAYS: 0
APPROVED

IN THE MATTER OF APPOINTMENT TO ALCOHOLIC BEVERAGE COMMISSION:

Kenneth Johnson, Syracuse, has been the Council appointment for that position for the past two years. Johnson has agreed to serve another term.

MOTION: TOM ANGLIN TO: APPROVE APPOINTMENT OF KENNETH
SECOND: HAROLD JONES JOHNSON TO THE ALCOHOLIC BEVERAGE
AYES: 7 NAYS: 0 COMMISSION.
APPROVED

IN THE MATTER OF COUNCIL SOLID WASTE BOARD APPOINTMENT:

Council member Maurice Beer had served on that board in 2001. He requested another Council member take that appointment. President Tranter asked Council Member Tom Anglin to serve in that position. Anglin agreed.

MOTION: MAURICE BEER TO: APPROVE APPOINTMENT OF TOM ANGLIN
SECOND: LARRY TEGHTMEYER TO THE SOLID WASTE BOARD FOR THE
AYES: 7 NAYS: 0 COUNTY COUNCIL.
APPROVED

IN THE MATTER OF COUNCIL APPOINTMENTS TO THE WAGE COMMITTEE:

Council member Tom Anglin cited the effectiveness of Jim Tranter and Brad Tandy on the Wage Committee. President Tranter indicated the Commissioner's appointment to the Wage Committee is Brad Jackson.

MOTION: TOM ANGLIN TO: APPROVE APPOINTMENT OF JIM TRANTER AND
SECOND: JOHN KINSEY BRAD TANDY TO THE WAGE COMMITTEE FOR
AYES: 7 NAYS: 0 2002.
APPROVED

[illegible]

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IN THE MATTER OF AN ADDITIONAL APPROPRIATION FOR THE
COURT REPORTERS

Per the agreement with the CVB establishing the budget calendar for the appropriation of \$

TO: APPROVE CVB BUDGET AT \$339,000 FOR

TO: APPROVE CVB BUDGET AT \$339,000 FOR 2002.

Laurie Renier, County Assessor, presented the request for additional appropriations for the

REASSESSMENT BUDGETS AS LISTED BELOW.

REASSESSMENT BUDGETS AS LISTED BELOW:

264-10003-000-003	County Assessor	\$ 5,220.00
264-11301-000-003	Part Time	30,000.00

COUNTY ASSESSOR-COMMERCIAL/INDUSTRIAL	\$341,120.00
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264-11401-000-046	C/O Overtime	\$ 6,000.00
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264-10200-000-023	Clay Twp Trustee	\$ 5,220.00
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264-11301-000-023	Part Time	5,739.00
264-21001-000-023	Office Supplies	250.00
264-32003-000-023	Mileage/Fuel/Travel	250.00
		\$11,459.00

ETNA TOWNSHIP

264-10202-000-024	Etna Twp Trustee	\$ 5,220.00
264-11301-000-024	Part Time	8358.00
264-21001-000-024	Office Supplies	350.00
264-32003-000-024	Mileage/Fuel/Travel	494.00
		\$14,422.00

FRANKLIN TOWNSHIP

264-10204-000-025	Franklin Twp Trustee	\$ 5,220.00
264-11301-000-025	Part Time	7,651.00
264-21001-000-025	Office Supplies	120.00
264-32003-000-025	Mileage/Fuel/Travel	400.00
		\$13,391.00

HARRISON TOWNSHIP

264-10206-000-026	Harrison Twp Trustee	\$ 2,000.00
264-11301-000-026	Part Time	5,000.00
264-21001-000-026	Office Supplies	100.00
264-32003-000-026	Mileage/Fuel/Travel	300.00
		\$ 7,400.00

JACKSON TOWNSHIP

264-10208-000-027	Jackson Twp Trustee	\$ 2600.00
264-11301-000-027	Part Time	5967.00
264-32003-000-027	Mileage/Fuel/Travel	50.00
		\$8617.00

JEFFERSON TOWNSHIP

264-10210-000-028	Jefferson Twp Trustee	\$ 5,100.00
264-11301-000-028	Part Time	3,339.00
264-21001-000-028	Office Supplies	125.00
264-32003-000-028	Mileage/Fuel/Travel	150.00
		\$8,714.00

LAKE TOWNSHIP

264-10212-000-029	Lake Twp Trustee	\$ 5,220.00
264-11301-000-029	Part Time	8,415.00
264-21001-000-029	Office Supplies	100.00
264-32003-000-029	Mileage/Fuel/Travel	300.00
		\$14,035.00

MONROE TOWNSHIP

264-10214-000-030	Monroe Twp Trustee	\$ 1640.00
264-11301-000-030	Part Time	2200.00
264-21001-000-030	Office Supplies	50.00
264-32003-000-030	Mileage/Fuel/Travel	50.00
		\$3940.00

PRAIRIE TOWNSHIP

264-10216-000-032	Prairie Twp Trustee	\$ 5,220.00
264-11301-000-032	Part Time	3,825.00
264-21001-000-032	Office Supplies	200.00
264-32003-000-032	Mileage/Fuel/Travel	250.00
		\$9,495.00

SCOTT TOWNSHIP

264-10218-000-033	Scott Twp Trustee	\$ 1000.00
		\$1000.00

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SEWARD TOWNSHIP

264-10220-000-034	Seward Twp Trustee	\$ 5,220.00
264-11301-000-034	Part Time	21,000.00
264-21001-000-034	Office Supplies	200.00
264-32003-000-034	Mileage/Fuel/Travel	1,000.00
		\$27,420.00

VANBUREN TOWNSHIP

264-10222-000-036	VanBuren Twp Trustee	\$ 5,220.00
264-11301-000-036	Part Time	7,115.00
264-21001-000-036	Office Supplies	125.00
264-32003-000-036	Mileage/Fuel/Travel	460.00
		\$12,920.00

WASHINGTON TOWNSHIP

264-10224-000-034	Washington Twp Trustee	\$ 5,220.00
264-11301-000-034	Part Time	25,000.00
264-21001-000-034	Office Supplies	1,500.00
264-32003-000-034	Mileage/Fuel/Travel	1,100.00
		\$32,820.00

PLAIN TOWNSHIP

264-10228-000-031	Plain Twp Assessor	\$ 2,800.00
264-11301-000-031	Part Time	7,500.00
264-11401-000-031	Over Time	3,000.00
264-32003-000-031	Mileage/Fuel/Travel	700.00
		\$14,000.00

TIPPECANOE TOWNSHIP

264-10230-000-035	Tippecanoe Twp Assessor	\$ 5,000.00
264-11301-000-035	Part Time	14,994.00
264-11401-000-035	Over Time	11,000.00
264-21001-000-035	Office Supplies	500.00
264-32003-000-035	Mileage/Fuel/Travel	1,000.00
		\$32,494.00

TURKEY CREEK TOWNSHIP

264-10238-000-035	Turkey Creek Twp Assessor	\$ 5,000.00
264-11301-000-035	Part Time	23,976.00
264-11401-000-035	Over Time	7,642.00
264-21001-000-035	Office Supplies	500.00
264-32003-000-035	Mileage/Fuel/Travel	1,000.00
		\$38,118.00

WAYNE TOWNSHIP

264-10244-000-040	Wayne Twp Assessor	\$ 5,220.00
264-11301-000-040	Part Time	5,000.00
264-11401-000-040	Over Time	10,000.00
264-21001-000-040	Office Supplies	300.00
264-32003-000-040	Mileage/Fuel/Travel	1,000.00
264-44001-000-040	Office Equipment	400.00
		\$21,920.00

IN THE MATTER OF 2001 JAIL BUDGET TRANSFER OF FUNDS:

Sheriff Aaron Rovenstine presented a request to transfer \$ 2,654.11 because jail employees left positions with vacation and sick time accrued. That time had to be settled at the time the employees left. Other employees were hired to fill the positions causing a shortfall in accounts. This is a transfer for 2001 funds to cover a shortfall discovered when the last payroll was posted.

Sheriff Aaron Rovenstine presented a request to transfer \$ 2,660.85 because employees paid out of the Sheriff's budget left positions with vacation and sick time accrued. That time had to be settled for at the time the employees left. Other employees were hired to fill the positions causing a shortfall in accounts. This is a transfer for 2001 funds to cover a shortfall discovered when the last payroll was posted.

IN THE MATTER OF 2001 SHERIFF'S BUDGET TRANSFER OF FUNDS:

IN THE MATTER OF SHERIFF AD GRANT TRANSFER OF FUNDS TO MATCH GRANT CATEGORIES:

The budget categories established in the grant are not the same as the budget categories requested at budget time. Office Supplies need to be changed to operating expense.

IN THE MATTER OF 2001 CORONER TRANSFER OF FUNDS:

MOTION: TOM ANGLIN TO: APPROVE TRANSFER OF \$ 694.76 & \$ 99.50
SECOND: JOHN KINSEY FROM: 100-32002-000-010 MILEAGE \$694.76
AYES: 7 NAYS: 0 TO: 100-11018-000-010 CORONER \$573.32
APPROVED 100-11079-000-010 CLERICAL ASSIST \$121.44
FROM: 100-44022-000-010 TRUCK \$ 99.50
TO: 100-11078-000-010 DEPUTY CORONER \$ 99.50

IN THE MATTER OF SUPERIOR COURT 3 TRANSFER OF FUNDS FOR COURT REPORTER POSITION:

Judge Joe Sutton requested a transfer of \$1307 from the Secretary/Bailiff position to the Court Reporter/Secretary position. At budget time, the position was approved for a person with less years of service. The employee left county employment and was replaced with an employee transferring from another department with more years of service.

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MOTION: HAROLD JONES TO: APPROVE TRANSFER OF \$1307
SECOND: JOHN KINSEY FROM 100-10283-000-044 Secretary/Bailiff
AYES: 7 NAYS: 0 TO 100-10281-000-044 Reporter/Secretary
APPROVED

MOTION: LARRY TEGHTMEYER TO: APPROVE SALARY ORDINANCE FOR
SECOND: TOM ANGLIN 100-10281-000-044 AT \$ 1051.80 BIWEEKLY
AYES: 7 NAYS: 0
APPROVED

**IN THE MATTER OF PROSECUTOR'S REQUEST FOR PART TIME POSITIONS IN
IV D BUDGET AND PROSECUTOR'S BUDGET:**

Prosecutor Chuck Waggoner presented a request for part time positions to be created in both his IV D and Prosecutor's Budgets that were omitted when he made his 2002 budget requests. Waggoner has a co-op student working in his office and an additional part time employee working in the IV D Office. He agreed for the money to be paid from his incentive funds. He requested \$5,600 be placed in a part time account in his IV D Budget and that \$3,536 be placed in a part time account in his Prosecutor's Budget.

MOTION: BRAD TANDY TO: APPROVE TRANSFER OF \$5,600
SECOND: MAURICE BEER FROM: INCENTIVE 100-11355-000-022
AYES: 7 NAYS: 0 TO: PART TIME 100-11301-000-022
APPROVED APPROVE TRANSFER OF \$ 3,536
FROM: INCENTIVE 100-11351-000-015
TO: PART TIME 100-11301-000-015

MOTION: HAROLD JONES TO: APPROVE SALARY ORDINANCE FOR
SECOND: JOHN KINSEY 100-11301-000-022 AT \$ 8.25
AYES: 7 NAYS: 0 100-11301-000-015 AT \$ 8.25
APPROVED

IN THE MATTER OF VOCA AND STOP SALARY ORDINANCE FOR 2002:

No salary ordinances for the VOCA or STOP Grants were adopted when the 2002 salary ordinance was approved by the Council because the amounts of the grant were unknown. It was noted that the grant funds to be received cannot support the salaries at the levels if the counties wage scale was applied. Waggoner Prosecutor Waggoner indicated he was willing to supplement the money for the STOP Grant at around \$7,000 with his incentive money. The VOCA grant will have enough funds to meet the payroll. Council Member Teghtmeyer inquired as to what generated the incentive funds. Waggoner explained that they are child support collections reimbursements received back from the state. Last year the funds received had restrictions placed on them. They can only be used the same as tax dollars. Funds received prior to last year can be used for any purpose the Prosecutor chooses.

MOTION: JOHN KINSEY TO: APPROVE TRANSFER OF FUNDS TO KEEP
SECOND: MAURICE BEER VOCA POSITION UNTIL THE END OF JUNE.
AYES: 7 NAYS: 0
APPROVED

MOTION: TOM ANGLIN TO: APPROVE SALARY ORDINANCE
SECOND: HAROLD JONES STOP 504-11158 \$ 930.38 BI WEEKLY
AYES: 7 NAYS: 0 VOCA 506-11159 879.31 BI WEEKLY
APPROVED

IN THE MATTER OF EMERGENCY PLANNING BUDGET TRANSFER OF FUNDS:

An agreement is being prepared with the Commissioners and Elsworth Everest, Emergency Planning Director, for the storage of materials. The transfer of \$1,200 from Telephone to a newly created budget item – Storage will make the contract payment possible..

MOTION: MAURICE BEER TO: APPROVE TRANSFER OF \$1200 IN THE
SECOND: LARRY TEGHTMEYER EMERGENCY PLANNING BUDGET
AYES: 7 NAYS: 0 FROM: 100-32001-000-007 TELEPHONE
APPROVED TO: 100-34012-000-007 STORAGE

IN THE MATTER OF AUDITOR' TRANSFER OF FUNDS FOR PLAT ROOM SUPERVISOR SALARY INCREASE:

Auditor Sue Ann Mitchell requested the transfer of \$ 1,154 from 100-11214-000-005 Counter Deputy to 100-11160-000-005 Counter Deputy Supervisor. Mitchell cited that because of the large volume of deeds and the variety of exemptions being processed by the plat room of the Auditor's Office it has become necessary to appoint a Supervisor. This position existed previously but was dropped until the backlog of work could be addressed by Mitchell when she took office. The salary requested is inline with other positions of a supervisory nature. The transfer of funds will cover the increase in salary and no additional funding will be required.

MOTION: HAROLD JONES TO: APPROVE THE COUNTER SUPERVISOR POSITION
SECOND: TOM ANGLIN TRANSFER OF FUNDS
AYES: 7 AYES: 0 FROM: 100-11214-000-005 COUNTER DEPUTY
APPROVED TO: 100-11160-000-005 COUNTER DEPUTY
SUPERVISOR

MOTION: BRAD TANDY TO: APPROVE SALARY ORDINANCE AT
SECOND: LARRY TEGHTMEYER \$ 892.15 BI WEEKLY for 100-11160-000-005
AYES: 7 NAYS: 0
APPROVED

IN THE MATTER OF CORRECTION TO ASSISTANT PLAN DIRECTOR SALARY:

It was discovered that an error had been made in the Assistant Plan Director's salary because of his years of service. He should have moved to an advanced grid position but was not causing his salary to be incorrect in the salary ordinance. This will require a transfer of \$744 from a part time account to the assistant planner account.

MOTION: LARRY TEGTMEYER TO: APPROVE THE TRANSFER OF \$ 744
SECOND: JOHN KINSEY FROM: 100-11301-000-002
AYES: 7 NAYS: 0 TO: 100-11045-000-002
APPROVED AND APPROVAL OF SALARY ORDINANCE
AT \$1,380.20 BI WEEKLY FOR THE
ASSISTANT PLANNER POSITION.

IN THE MATTER OF PROBATION DEPARTMENT SALARY ORDINANCE CHANGES:

County Administrator Ron Robinson reported that state statute requires probation employees with a masters degree to be compensated an additional 5%. Because employees have obtained masters degrees and because the newly hired person in the Probation Department has a masters degree, the salary ordinance must be amended. The judges have agreed to pay \$40,000 from the Adult Probation User Fees to County General to support these position increases. Three Probation Officer's salaries should be \$ 1,429.58 Biweekly.

The Judges agreed to apply Adult Probation User Fees in the amount of \$15,812.00 to supplement the increase in salaries. Council Member Anglin asked what happens next year. Robinson stated there was uncertainty about the status of the courts. They may be taken over by the state much like the welfare department employees. They have also authorized the transfer of \$40,000 to be transferred from the Adult Probation User Fees Fund to fund a portion of the two new positions create in the 2002 budget. This will be addressed in an additional appropriation by the Council at a later date.

MOTION: HAROLD JONES	TO: APPROVE THE SALARY ORDINANCE
SECOND: MAURICE BEER	AMENDMENT TO INCLUDE THE FOLLOWING:
AYES: 7	NAYS: 0
100-11157-000-043 PROBATION #7	
100-11167-000-043 PROBATION #8	
100-11196-000-043 PROBATION #9	

IN THE MATTER OF ORTHO PHOTO INFORMATION FOR CCD EXPENDITURE:

Information was presented to the Council concerning the contract for the purchase of ortho photos. The Council approved money in the CCD Budget for this expenditure with the understanding they would receive a report when the final contract amount was determined. Following an request for proposals process followed by the Ortho Photo Committee consisting of Dick Kemper, Surveyor; Bill Holder, GIS Director; and Sue Ann Mitchell, Auditor, Woolpert was selected as the vendor. Payments from the CCD Fund are to be \$52,594.45 per month from April to December 2002 for a total of \$ 473,350.05. In 2003 the Reassessment budget will pay three payments of \$33,333.32 for a total of \$100,000. Reassessment Funds have been used for over twenty-five years when aerial photos have been updated. The Surveyor's Corner Perpetuation Fund will make the final payment in April of 2003 in an amount of \$ 35,507.00.

IN THE MATTER OF SALARY ORDINANCE CORRECTION FOR JAIL MATRON:

Auditor Sue Ann Mitchell advised the Council that an error had been made on the Salary Ordinance that was adopted for 2002. There was a request received after the preparation of the Jail Budget for an increase in the Matron's pay to equal that of a Road Deputy. When the salary ordinance was prepared, that figure was included, but was not approved by Council. Mitchell requested clarification on the correct salary for the Jail Matron. President Jim Tranter indicated he believed the salary was to be appropriate where it fit on the salary grid. He cited that the county had paid for the wage study and was trying to stick by what was established. The question was asked of Sheriff Rovenstine if the position was a merit employee. He advised it was not a merit position. Tom Anglin asked what the difference in salary would be. The difference would be \$4500 for the year. Sheriff Rovenstine stated there was a statute that required the Matron to be paid equal to a Road Deputy. Discussion was held that if the position required the same qualifications as a Road Deputy including attending the academy, the positions would be considered equal. Because the Matron is not required to attend the Academy, the Council felt it would not be fair to Road Deputies to pay the Matron equal pay without meeting the same requirements.

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Council Member Tom Anglin moved the increase be approved to get the liability off of the Sheriff. President Tranter indicated that because Aaron had made the request it was now the Council's problem. Council Member Anglin withdrew his motion.

Council Member Teghtmeyer indicated he felt the positions are so dissimilar that it would not be correct to relate them salary wise. He stated he believed the positions needed to be evaluated with other similar jobs.

Sheriff Rovensine stated that to be fair, no matron has ever been paid that wage. He stated he made the request for himself and future Sheriff's in our county. He indicated the County has never abided by that. He was only asking to remove his liability for not following the statutes. Rovensine indicated he has previously provided the Council with information concerning the law. He stated that constitutionally and historically the Matron is one of two positions the Sheriff can appoint. The duties of the Matron are at the discretion of the Sheriff.

Council Member John Kinsey asked if the Council should reconsider this at a later date. President Tranter stated that if the Council was called on the issue they would need to answer honestly why the action was taken. He feared changing one or two salaries would have a domino effect on the whole wage scale. It was agreed by several Council members that this was an area state government should have stayed out of.

MOTION: TOM ANGLIN TO: APPROVE CORRECTING THE SALARY
SECOND: LARRY TEGHTMEYER ORDINANCE FOR JAIL MATRON TO
AYES: 7 NAYS: 0 100-11084-000-019 TO \$ 1,119.41 WHICH
APPROVED IS NOT EQUAL TO A ROAD DEPUTIES SALARY.

IN THE MATTER OF CENTRAL PURCHASING FOR COUNTY DEPARTMENTS:

President Tranter indicated the Council had instructed on Robinson to research central purchasing. County Administrator Ron Robinson has done preliminary research on central purchasing. He noted that he has checked prices of several vendors. Each department could place their own order by phone or email and receive a day later. President Tranter instructed the Auditor to address a letter to all Department Heads reference central purchasing. He instructed Robinson to use the Wednesday Department Heads Meeting to address the issue.

IN THE MATTER OF JUSTICE BUILDING CONSTRUCTION PROGRESS:

County Administrator Ron Robinson reported the building progress has slowed. He anticipated a late February move date depending on continued progress.

IN THE MATTER OF UNAPPROPRIATED FUNDS FOR STATE CALLED MEETINGS:

Auditor Sue Ann Mitchell requested clarification from the Council concerning officials attending state called training. Each time state called meetings are held a letter is sent from the State Board of Accounts authorizing the payment of expenses without an appropriation. Mitchell asked if it was the intent of the Council with the inclusion of funds in each department's budget for training, lodging, meals, mileage and per diem that these funds be used instead of unappropriated funds. The Council agreed that their intent was that the appropriated funds be used for those meeting opportunities. The intent was to include those expenditures in the budget so the operating balance for the county was not effected by those expenditures. The Council stated that if departments experienced shortfalls in their budget for training and state called meetings they should return to the Council with an additional appropriation request.

Council Member Teghtmeyer felt it was unnecessary since meetings were budgeted for so money would not be spent without appropriations. The Council was unanimous in affirming

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that no funds in County Government shall be expended without the official appropriation of Council. President Tranter indicated that if circumstances warranted Office Holders and Department Heads should appear before the Council and request additional funds.

IN THE MATTER OF AUDITOR'S TRANSFER FEE COLLECTIONS FOR 2001:

Auditor Sue Ann Mitchell reported that the Auditor's Transfer Fee that was established at \$5 in July has raised \$ 11,971 in six months. Mitchell indicated this would more than fund one of the positions in the Plat Room of the Auditor's Office.

IN THE MATTER OF ANNUAL REPORT FOR 2001:

Auditor Sue Ann Mitchell indicated the 2001 Annual Report would be available at the next Council meeting. She indicated this would provide a great deal of information to the Council concerning how money was spent and what money was received in 2001.

IN THE MATTER OF CONFLICT OF INTEREST FORMS:

Auditor Sue Ann Mitchell indicated she had conflict of interest forms available for the Council for those who need to complete them.

IN THE MATTER OF COUNCIL APPROVAL OF GRANT PROCEDURES:

Auditor Sue Ann Mitchell requested the Council consider the grant procedures she prepared. This would require each Department Head or Office Holder requesting a grant to provide necessary information so the Council can make a decision on grants based on facts. The Council tabled the matter to further study the grant process. Mitchell recommended Council members contact those who administer grants in the county to get their feeling on the forms.

IN THE MATTER OF MEETING DATE FOR FEBRUARY:

President Tranter indicated he could not be here on the date of the February meeting due to another commitment. It was agreed that Brad Tandy, Vice President, would conduct the meeting in Tranter's absence.

IN THE MATTER OF A QUESTION FROM THE AUDIENCE ON THE ORTHO PHOTOS:

Jason Gibbons, a person from the audience, inquired as to what the ortho photos were. Auditor Sue Ann Mitchell explained that ortho photos are pictures taken from airplane height. Those photos are used with the GIS (Graphic Information System). Plat maps can be overlaid to determine building placement. Mitchell explained the payment plan that has been established. Mitchell indicated these are reflowed every five to six years. Mitchell explained the RFP process the county had used in determining that Woolpert would be the vendor.

IN THE MATTER OF A QUESTION FROM THE AUDIENCE ON THE PROBATION DEPARTMENT HIRING PRACTICES:

Jason Gibbons asked about the hiring practice for the Probation Department. He asked if the jobs were posted locally or was someone just hired from Marshall County. County Administrator Ron Robinson indicated they were found in various places. Gibbons indicated he applied for a probation job in December a year ago. He stated he was called for an interview, but had not been contacted since the interview. President Tranter referred Gibbons to the Human Resource Department for answers to his questions.

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K T U S T U O

K T U N U U

K T U O T U

K O U S O

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Being no further business to come before the Council, the meeting was adjourned.

KOCISKU COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEEER

HAROLD JONES

JOHN KINSEY

LARRY TECHMEYER

ATTEST:

SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

February 14, 2002

The Kosciusko County Council held their regular meeting February 14, 2002 at 7 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	BRAD TANDY	SUE ANN MITCHELL, AUDITOR
MAURICE BEER	LARRY TEGHTMEYER	RON ROBINSON,
HAROLD JONES		COUNTY ADMINISTRATOR
JOHN KINSEY		

Vice President Brad Tandy called the meeting to order in the absence of President Jim Tranter. Tandy announced that Councilman Jim Tranter had a heart attack in Florida and would not be returning to the county until the May meeting per doctor's orders. Tandy requested Tranter be kept in everyone's thoughts and prayers.

Minutes of the January 10, 2002 meeting were approved as presented.

IN THE MATTER OF AREA PLAN BOARD APPOINTMENT:

Dan Richard, Area Plan Director, requested the reappointment of Hal Strong to the Area Plan Commission.

MOTION: TOM ANGLIN TO: APPROVE REAPPOINTMENT OF HAL STRONG
SECOND: MAURICE BEER TO THE AREA PLAN COMMISSION.
AYES: 6 NAYS: 0
APPROVED

IN THE MATTER OF APPOINTMENT TO THE SYRACUSE PUBLIC LIBRARY:

The Syracuse-Turkey Creek Public Library requested the reappointment of Cynthia Thornburg to their Library Board. The appointment would be effective for four years until December 31, 2005.

MOTION: LARRY TEGHTMEYER TO: RE-APPOINT CYNTHIA THORNBURG TO.
SECOND: MAURICE BEER THE SYRACUSE TURKEY CREEK
AYES: 6 NAYS: 0 TOWNSHIP PUBLIC LIBRARY BOARD.
APPROVED

IN THE MATTER OF CONFLICT OF INTEREST FORM FOR REBECCA LEHMAN, NAPPANEE PUBLIC LIBRARY APPOINTMENT:

Lynette Kirkdorffer, Administrative Assistant for the Nappanee Public Library, requested approval of the Conflict of Interest Disclosure Statement for Rebecca Lehman for 2002. She is a library board member and is employed by Kindig & Sloat who handles legal matters for the Nappanee Public Library.

MOTION: TOM ANGLIN TO: APPROVE THE CONFLICT OF INTEREST FORM
SECOND: JOHN KINSEY PRESENTED FOR REBECCA LEHMAN.
AYES: 6 NAYS: 0
APPROVED

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IN THE MATTER OF STOP AND VOCA GRANT APPROVAL:

County Prosecutor Chuck Waggoner presented a request for grant application approval for STOP and VOCA grants. Waggoner indicated this grant is for two positions that provide services to victims. Waggoner indicated the funds would come from the Indiana Criminal Justice Institute and would be for the 2002 to 2003 cycle. He indicated there was no expectation that the money would be reduced by ICJI this year as it had been last year. Deb Pennington does the fiscal and administrative duties while Joanna Beatson does the emergency response.

MOTION: HAROLD JONES TO: APPROVE BOTH GRANTS AS LONG AS THERE
SECOND: TOM ANGLIN ARE NO CHANGES.
AYES: 5 NAY: 0 (1 ABSTAIN – LARRY TEGHTMEYER)
APPROVED

IN THE MATTER OF RECEIPT OF DEFIBRILLATORS FROM K21 FOR SQUAD CARS:

Sheriff Aaron Rovenstine gave thanks to the K21 Foundation for the donation of 20 portable defibrillators to be placed in squad cars. The department received training on the operation of the life saving equipment. Rovenstine stated this was about \$60-70,000 savings worth of equipment. He expressed thanks to the Winona Lake Police Department that spearheaded the project.

IN THE MATTER OF COMMUNITY TRANSITION GRANT REQUEST:

Sheriff Aaron Rovenstine requested the approval to apply for a grant to provide community transition for state prisoners being released. This would be a start up grant for \$45,000 for two years for a total of \$90,000. The money would be spent to hire one person to oversee the program, purchase drug testing equipment, and purchase a transport vehicle. The county would receive \$15 per day in addition to the grant money for housing these prisoners being released. The prisoners being released would be brought back to Kosciusko County 60 to 90 days before their final release. They would be housed at the Work Release Center and would be required to have employment. The county would receive 25% of their wages in addition to the \$15 per day. The theory is to provide transition back into the workforce with some guidance and direction. Rovenstine stated he believed that with the overcrowding of state facilities, the people that would be in the program would probably just be released early without supervision. This would only include Class C and D felons.

Rovenstine presented the Council with information on the income produced by the Work Release since it's start up in 1994. He indicated that in a little more than seven years it has brought in \$1.3 million dollars which includes over \$300,000 for 2001.

Council Member Anglin asked if this would be a continuing grant. Rovenstine stated this was a two-year grant that he could reapply for at the end of that grant period. He stated the salary proposed in the grant would also include benefits. County Prosecutor Chuck Waggoner spoke in favor of the program. He stated that approximately fifteen requests are received per month, which are now being turned down. Rovenstine, Waggoner and the Judges have met and agree this is a good tool to return prisoners to the county under a controlled environment. Waggoner estimated there would be 8-10 of our own county residents returned per month. They would have to meet the criteria established for entry into the Work Release program. Medical on these individuals would be paid for by the Department of Corrections, State of Indiana. When they come back home and are required to work, they are able to meet other obligations such as child support.

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Council member Anglin praised the work release program and the staff for the positive impact they provide. Rovenstine stated he felt the drug and alcohol testing done at the facility is also a factor in its success. The additional personnel Rovenstine planned would be to oversee this program. It was thought that the program would be better than just cutting them loose. These would be people sentenced from Kosciusko County. They would have to meet the eligibility requirements of our county work release. There are both social and financial benefits to the program. Rovenstine indicated that the return to jail rate for the work release is less than 10%. Last year only 14 of the 177 inmates were returned to jail because of violations at work release. Rovenstine indicated we receive \$35 per day for DOC prisoners.

MOTION: TOM ANGLIN TO: APPROVE APPLICATION FOR THE GRANT TO
SECOND: MAURICE BEER PROVIDE COMMUNITY TRANSITION.
AYES: 6 NAYS: 0
APPROVED

IN THE MATTER OF STATE JAIL INSPECTION:

Sheriff Aaron Rovenstine presented the Council with a letter from State Jail Inspector Paul E. Downing. The letter indicated that at least 11 additional jailers would be required to adequately staff the jail once the construction is completed. The letter indicated there are people in the state qualified to conduct a jail analysis to determine the needed jailers. Rovenstine indicated the number of prisoners do not dictate the jailers required. It is based on the number of locations required to be manned by the facility design. Councilmen Tandy and Tegtmeyer agreed the Council may want to contact someone for the study. Councilman Anglin indicated he did not feel a review would be impartial. Rovenstine indicated the space is approximately three times the size of the existing jail.

When asked about Courthouse security in general, Rovenstine indicated he expected that to be the next request by the Judges. Councilman Jones indicated he would like to see the facility for a visual picture of where the jailers would be placed.

Rovenstine indicated manning the front counter during the transition would be an issue. Another issue that has come to light with the temporary facilities is moving prisoners from secure areas to unsecured areas for meetings with lawyers and medical treatment. Rovenstine is working on a way to address this issue. Either of these two activities for a prisoner would require a jailer remain with the prisoner. Rovenstine indicated he felt we knew going into the building project that additional personnel would be needed. He expressed displeasure that the jail staff would remain the same as what is currently staffed. He indicated that we are opening the county to lawsuits.

Councilman Tandy indicated he felt the state of art facility we have built would be more efficient therefore not requiring a great number of additional staff. Rovenstine indicated he did not believe the figures should come as a shock. Rovenstine stated he felt he was to be an advocate for the safety of his jail officers and the community. Jailers have doubled in the last five years. There are two more jailer positions being added in July of this year. Eleven additional jailers are the recommendation from the state when the facility is complete. Councilman Tandy indicated he appreciated the early presentation of the information.

IN THE MATTER OF THE HEALTH DEPARTMENT LOCAL HEALTH
MAINTENANCE FUND EXPENDITURE REQUEST:

Bob Weaver, Health Department, requested an additional appropriation be considered by the Council. He indicated the fund has \$63,000 in the fund. He requested the fund be used to replace a 10 year old pick up truck used by the Health Department. The truck has over 145,000 miles. He asked that the vehicle be retired and become a vector control unit. This

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would be used for mosquito control in the summer. By permanently mounting equipment on the truck, mosquito control could be initiated. He indicated the West Nile Virus is the concern because infected birds have been found in the state. Auditor Sue Ann Mitchell indicated that of the \$63,000 balance in the account \$56,000 was already appropriated. The funds would need to be in the account before an additional appropriation can be approved. Weaver indicated that an additional \$47,000 would be received in 2002. The additional appropriation would be considered at next months meeting. The Council advised Weaver he would not need to appear for the additional appropriation.

IN THE MATTER OF JUSTICE BUILDING PROGRESS:

Ron Robinson, County Administrator, indicated the building is progressing. The final approval of the structure is being done. Discussion was held concerning the location of offices during the transition period.

IN THE MATTER OF TRANSFER OF FUNDS IN THE COMMISSIONER'S BUDGET:

Auditor Sue Ann Mitchell presented a request on behalf of the Commissioners. Because of a ruling by the State Board of Accounts that the County Recorder must charge for the recording of all documents recorded by the county, a transfer of funds is required. Mitchell requested the transfer of \$2,000 from Office Supplies to Recording Fees.

MOTION: JOHN KINSEY TO: APPROVE TRANSFER OF \$2,000
 SECOND: HAROLD JONES FROM: 100-21001-000-009 OFFICE SUPPLIES
 AYES: 6 NAYS: 0 TO: 100-34013-000-009 RECORDING FEES
 APPROVED

IN THE MATTER OF THE ANNUAL REPORT:

Sue Ann Mitchell, Kosciusko County Auditor, presented copies of the annual report for the county to each Council member for their future reference. She called special attention to the listing of grants that are in place in the county.

IN THE MATTER OF APPROVAL OF GRANT PROCEDURES:

Auditor Sue Ann Mitchell requested approval of an in county grant application. She noted the number of grants that are administered by the Auditor's Office. When requests for funds are made, the Auditor is responsible for verifying that the expenditures have been made. She prepared paper work for the county departments to use to provide information to the Council for the original approval as well as forms to provide documentation of actual expenditures. Because matching money is required for most grants, this has a financial impact on the county. Mitchell stated that some grants require the signature of the Commissioners. If the Commissioners agree with it conceptually, but the Council fails to approve the appropriation because of the fiscal impact the grant cannot be used. In order to alleviate this problem, Mitchell proposed that the Council make first approval and then forward to Commissioners for final approval. Councilman Jones indicated the supported the idea as a means to gather more information before approval. Jones clarified that the intent was not to send a message that this was done to discourage grants, but rather a mechanism to provide the facts necessary for the Council to make better decisions. The following is a copy of the information provided by Mitchell:

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**KOSCIUSKO COUNTY
GRANT APPLICATION
PROCEDURES**

The Kosciusko County Council has identified a need for procedures to be set in place for the application, approval, receipt and closure of grants being received by Kosciusko County. The Kosciusko County Council does on this 14th day of February 2002 hereby adopt the Grant Application Procedures Outline as attached. All Kosciusko County Departments applying for grants are required to follow the guidelines before acceptance, after acceptance, during receipt and at the close of a grant.

**KOSCIUSKO COUNTY
GRANT APPLICATION OUTLINE**

1. COUNTY GRANT APPLICATION TO COUNCIL.
GRANT APPLICATION APPROVAL BY COUNCIL
2. GRANT AWARDED BY AGENCY
GRANT AWARD APPROVAL BY COUNCIL
3. COUNTY GRANT WORKSHEET COMPLETION
4. GRANT MONEY REQUESTS PROCEDURE
5. GRANT CLOSE OUT - FINAL REPORTING

**1. KOSCIUSKO COUNTY GRANT APPLICATION
MUST DO BEFORE GRANT APPLICATION**

These steps are required before application in addition to the required grant paper work.
BEFORE GRANT APPLICATION:

1. The County Grant Application must be completed and signed by the Office Holder or Department Head.
2. The County Grant Application and the official grant request must be delivered to the Auditor to be placed on the County Council agenda.
3. The County Grant Application will be considered by the County Council.
4. The County Council may approve or deny the County Grant Application.

NOTE: The official grant application must show Kosciusko County, 100 W Center Street, Room 220, Warsaw, IN 46580 as the address for notices and payments.

**2. KOSCIUSKO COUNTY GRANT ACCEPTANCE
MUST BE DONE AFTER GRANT AWARD:**

1. If the grant is awarded to the County, the award letter and all other paper work received must be presented to the County Council for its approval to accept the monies.
2. Any communication or correspondence made between the County Department and the grantor who will grant monies to the County MUST be copied to the Auditor's Office. There can be no exceptions to this requirement. It is understood that the Grant Agreement may come with the award letter or may come at a later date.
3. After the letter of award has been presented to the County Council and it has approved receiving monies, a Grant Worksheet must be completed and returned to the Auditor's Office within 10 days of Council approval.

3. KOSCIUSKO COUNTY GRANT WORKSHEET COMPLETION
MUST BE COMPLETED WITHIN 10 DAYS AFTER COUNCIL ACCEPTANCE OF GRANT.

- 1. Enter the Grant Number on the grant worksheet. This will normally be found on the award letter.
 - 2. Enter the grant name on the grant worksheet. Fill in the name you will use when referring to this grant. It does not necessarily have to reflect the actual grant name given by the grantor.
 - 3. Enter the CFDA# on the grant worksheet. If the CFDA # does not appear on the award letter, contact the grantor who is disbursing the money to determine the number. This is only required when federal funds are part of the grant.
 - 4. Identify on the grant worksheet if the grant is one of the following:
Advance; Reimbursement; Federal Pass Through.
 - 5. Enter the grant period on the grant worksheet.
 - 6. Enter grant amount on grant worksheet.
 - 7. If a match is required, circle which type of match is required on grant worksheet.
- The remainder of the grant worksheet is for the Auditor's Office use.

4. REQUESTING MONIES FROM AWARDING AGENCY:

- 1. Follow the requirements of the grant in requesting monies.
- 2. If the grant is a reimbursable grant, that means you have already spent the money and are asking the grantor to reimburse you for those monies expended. These types of grants are not intended to be received at 1/12th per month. If you request funding based on 1/12th per month, we may wind up having to return money that was not actually spent. These types of grants can run in the red.
- 3. Use the forms provided with the grant to request monies.
- 4. All funding requests MUST be signed by the Auditor before mailing.
- 5. For new grants, when the first check is received, the Auditor's Office will assign a new budget number to the grant.
- 6. The Auditor's Office will notify you when a check has been received.
- 7. It is the responsibility of the County department requesting money to comply with the grantor's reporting requirements. The Auditor's Office is willing to help in the reporting requirements set by the grantor. Please contact the Auditor's Office if you need assistance.

KOSCIUSKO COUNTY
REQUEST FOR GRANT APPLICATION APPROVAL

(This form must be completed and approved by the County Council prior to applying for any grant.)

DEPARTMENT _____

GRANT TYPE: _____

☐ REIMBURSABLE(COUNTY SPENDS AND IS REIMBURSED)

REQUIRES A BUDGET

☐ PASS THROUGH(COUNTY RECEIVES FUNDS AND PASSES FUNDS ON TO ANOTHER ENTITY)

☐ ADVANCE(COUNTY RECEIVES FUNDS UP FRONT) REQUIRES A BUDGET

GRANT PERIOD DATES:

STARTING _____ ENDING _____

DOLLARS REQUESTED _____

COUNTY MATCH _____

☐ NO ☐ YES AMOUNT OF MATCH _____

☐ IN KIND ☐ CASH _____

EXPLANATION: _____

Department Head Signature _____

Date _____

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☐ APPLICATION APPROVED ☐ APPLICATION DENIED

ATTEST:

Kosciusko County Council President Sue Ann Mitchell, Auditor
Date _____

(Requires final approval of County Council for Grant Acceptance.)

REQUEST FOR GRANT ACCEPTANCE APPROVAL

(County Council must have approved Grant Application prior to Acceptance Approval.)
(This form must be completed and signed by County Council before acceptance of grant.)

DEPARTMENT _____

GRANT TYPE: _____

☐ REIMBURSABLE (COUNTY SPENDS AND IS REIMBURSED)
REQUIRES A BUDGET

☐ PASS THROUGH (COUNTY RECEIVES FUNDS AND PASSES FUNDS ON TO ANOTHER ENTITY)

☐ ADVANCE (COUNTY RECEIVES FUNDS UP FRONT)
REQUIRES A BUDGET

GRANT PERIOD DATES:

STARTING _____ ENDING _____

DOLLARS TO BE RECEIVED _____

COUNTY MATCH

☐ NO ☐ YES AMOUNT OF MATCH _____

☐ IN KIND ☐ CASH

EXPLANATION: _____

NOTE: MUST ATTACH BUDGET AMOUNTS AND CATEGORIES

Department Heads Signature _____

Date: _____

☐ ACCEPTANCE APPROVED ☐ ACCEPTANCE DENIED

ATTEST:

Kosciusko County Council President Sue Ann Mitchell, Auditor

**KOSCIUSKO COUNTY
GRANT WORKSHEET**

Grant Number: _____ Grant Name: _____

CFDA# _____ (Federal Only)

Grant Type: ☐ Advance ☐ Reimbursement ☐ Federal Pass Through

Grant Period Dates: Starting Date _____

Ending Date _____

Grant Amount _____

County Match: ☐ NO ☐ YES

☐ Cash Amount _____ ☐ In Kind Amount _____

AUDITOR'S USE ONLY

DATE	AMOUNT REQUESTED	DATE	AMOUNT RECEIVED

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**5. KOSCIUSKO COUNTY
GRANT CLOSE OUT PROCEDURES**

1. ALL GRANTS MUST BE CLOSED OUT AT THE END OF THE PERIOD THE GRANT WAS ALLOWED IN A TIMELY MANNER.
2. OFFICE HOLDER OR DEPARTMENT HEAD APPLYING FOR GRANT IS RESPONSIBLE FOR SEEING THAT THE GRANT IS CLOSED OUT PROPERLY.
3. ALL FINAL REPORTS MUST REFLECT ACTUAL EXPENDITURES AND COUNTY MATCH FIGURES. THE AUDITOR'S OFFICE WILL WORK WITH DEPARTMENTS NEEDING ASSISTANCE.

MOTION: MAURICE BEER TO: APPROVE THE RESOLUTION PRESENTED
SECOND: LARRY TEGHTMEYER FOR GRANT REQUESTS AND IMPLEMENT
AYES: 6 NAYS: 0 GRANT APPLICATION PROCEDURES.
APPROVED

IN THE MATTER OF REASSESSMENT FINANCIAL INFORMATION:

Auditor Sue Ann Mitchell presented information concerning the reassessment financial status. Mitchell indicated the reassessment is progressing in the county. The Council expressed thanks for the information presented and requested a final tally when the reassessment is completed.

**IN THE MATTER OF PROPERTY TAX ASSESSMENT BOARD OF APPEALS
SALARY ORDINANCE AMENDMENT:**

Auditor Sue Ann Mitchell presented a request to amend the salary ordinance for the PTABOA. One of the members is declining any payment for per diem. The salary ordinance amendment would exclude Jack Kelly from receiving compensation. This is being done at the instruction of the State Board of Accounts. County Assessor Laurie Renier contacted Bruce Hartman with the State Board of Accounts and was advised the salary ordinance would have to be amended to specifically exclude one member if they were not to be compensated.

MOTION: TOM ANGLIN TO: AMEND THE PTABOA SALARY ORDINANCE.
SECOND: JOHN KINSEY TO EXCLUDE JACK KELLY FROM
AYES: 6 NAYS: 0 COMPENSATION.
APPROVED

IN THE MATTER OF THE AUDITOR'S OFFICE ANNUAL REPORT:

Auditor Sue Ann Mitchell presented the Council with information and accomplishments of her office within the last year. She gave credit to her employees for their dedication. The Council expressed appreciation for the information.

IN THE MATTER OF CONVENTION AND VISITOR'S BUREAU FUNDING:

Councilman Larry Teghtmeyer expressed an interest in contacting the CVB reference the increase in funds being received for the Innkeepers Tax. He felt using the money for capital expenditures to enhance tourism would be a good use of the funds. He asked that a resolution be considered to request they consider a capital expenditure plan. Councilman Beer indicated the funds are state mandated and unless the CVB is willing, little can be done. Councilman Anglin agreed. Teghtmeyer indicated he felt the Council should encourage the capital expenditures more than brochures and billboards. He indicated the large increase in funding prompted his suggestion. He cited their contributions to the CCAAC as a positive. He asked that the Council consider the idea for discussion at the next meeting. Councilman Jones indicated it did not cost anything to ask. He indicated capital expenditures has a local benefit

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to tourists and local residents. Councilman Teghtmeyer advised he would address at the next Council meeting.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEEER

HAROLD JONES

JOHN KINSEY

LARRY TEGHTMEYER

ATTEST:

SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

March 14, 2002

The Kosciusko County Council held their regular meeting March 14, 2002 at 7 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	BRAD TANDY	SUE ANN MITCHELL, AUDITOR
MAURICE BEER	LARRY TEGHTMEYER	RON ROBINSON,
HAROLD JONES		COUNTY ADMINISTRATOR

Vice President Brad Tandy called the meeting to order in the absence of President Jim Tranter. Vice President Brad Tandy offered the prayer. The pledge to the flag was recited. Minutes of the February 14, 2002 meeting were approved as presented.

IN THE MATTER OF INMATES MEDICAL SERVICES CO-PAYMENT:

Sheriff Aaron Rovenstine presented information indicating the legal rate for co payment for medical raised from \$7 to \$10 per IC 11-12-5-5. He advised the Council he would be asking the Commissioners to approve an ordinance to charge \$10 instead of the \$7 as is now being charged. He further stated that there is a bill to raise it even further to \$15. Councilman Tom Anglin encouraged Rovenstine to pursue the \$15 if it became law. The Council agreed with the concept.

Councilman Tandy requested information concerning the insurance policy for inmates the Sheriff had discussed at an earlier meeting with the Council. Rovenstine stated he had talked to two companies. He found the premiums are based on jail population. He thought it would be better to wait until the new facility is open and the jail population levels out before making any changes.

IN THE MATTER OF TRANSFER FOR COUNTY HIGHWAY:

Rob Ladson, County Highway Engineer/Superintendent, requested a transfer from Overtime Pay to Group Insurance in the amount of \$20,000. This is to cover a shortfall in his insurance account since the insurance premiums were set after budgets were submitted. Because of the increase in insurance costs, this transfer became necessary.

MOTION: MAURICE BEER	TO: APPROVE THE TRANSFER OF \$20,000
SECOND: TOM ANGLIN	FROM: 204-11401 OVERTIME PAY
AYES: 5 NAYS: 0.	TO: 204-11605 GROUP INSURANCE
APPROVED	

IN THE MATTER OF TRANSFER IN COUNCIL BUDGET FOR RECORDING FEES:

Auditor Sue Ann Mitchell requested the transfer be done so recording fees can be paid for from the Council budget when necessary. This is the same process that was done with the Commissioner's budget at the February meeting.

MOTION: TOM ANGLIN	TO: APPROVE THE TRANSFER OF \$500
SECOND. HAROLD JONES	FROM: 100-31002-000-045 CONSULTING
AYES: 5 NAYS: 0	TO: 100-34013-000-045 RECORDING FEES
APPROVED	

IN THE MATTER OF TRANSFER FOR COMMISSIONER'S BUDGET:

Auditor Sue Ann Mitchell stated that all other payroll accounts had been moved to the personal services category in the 100's. The account for Group Insurance was missed. She requested the transfer of \$620,000 from 100-34006-000-009 Group Insurance to 100-11605-000-009 Group Insurance. This will bring the account numbers in line with all other Group Insurance funds in the county.

MOTION: HAROLD JONES TO: APPROVE THE TRANSFER OF \$620,000
SECOND: MAURICE BEER FROM: 100-34006-000-009 GROUP INSURANCE
AYES: 5 NAYS: 0 TO: 100-11605-000-009 GROUP INSURANCE
APPROVED

IN THE MATTER OF TRANSFER OF THE EDIT MONEY FROM THE CCD FUNDS:

Auditor Sue Ann Mitchell requested the EDIT money received in 2001 be moved to a separate fund for tracking purposes. Because of bond refinancing the EDIT money needs to be set aside from other Cumulative Capital Development funds. The amount that needs to be moved to the newly created EDIT fund is \$2,645,606 which represents the counties share of the EDIT funds received for 2002.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TRANSFER OF \$2,645,000
SECOND: MAURICE BEER FROM: FUND 236 CCD
AYES: 5 NAYS: 0 TO: FUND 290 EDIT
APPROVED

IN THE MATTER OF SOLID WASTE RECEIVING NO COIT FUNDS:

Auditor Sue Ann Mitchell advised the Council that it is time to make the annual decision on the Solid Waste District receiving COIT funds. Traditionally, they have not received funds. The Council has signed an ordinance in the past prohibiting the distribution of COIT funds to the Kosciusko County Solid Waste District.

RESOLUTION-02-03-14 COIT

WHEREAS, the County of Kosciusko has previously established the "Kosciusko County Solid Waste Management District," and IC 6-3.5-6-1.3 permits the County fiscal body to pass a resolution approving the distribution from COIT to the County Solid Waste Management District; and

WHEREAS, the Kosciusko County Council has determined that it would not be in the best interests of Kosciusko County to approve the distribution from COIT to the Kosciusko County Solid Waste Management District;

NOW, THEREFORE, BE IT RESOLVED BY THE KOSCIUSKO COUNTY COUNCIL, KOSCIUSKO COUNTY, INDIANA that pursuant to the authority granted in IC 6-3.5-6-1.3 the Kosciusko County Solid Waste Management District shall not receive a distribution from COIT.

RESOLVED BY THE KOSCIUSKO COUNTY COUNCIL, KOSCIUSKO COUNTY, INDIANA on this 14th day of March, 2002.

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

ATTEST:

MAURICE BEEER

HAROLD JONES

SUE ANN MITCHELL, AUDITOR

LARRY TEGHTMEYER

KOSCIUSKO COUNTY COUNCIL - 3-14-2002

IN THE MATTER OF JUSTICE BUILDING PROGRESS:

County Administrator Ron Robinson indicated the Courts and Clerk's office would be moving April 1. Services will still be provided to those in need, but the offices will be closed to the public. Arrangements have been made for banks and abstractors to access data. The employees will be required to report to work to help with moving tasks. Robinson indicated the kitchen is almost ready. He advised the electronics seem to be the hold up at this time. Councilman Anglin asked if an open house was planned. Robinson indicated there would be one, but it is not possible to set a date at this time.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM PRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEEER

HAROLD JONES

JOHN KINSEY

LARRY TECHMEYER

ATTEST:

SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

Thursday, April 11, 2002

The Kosciusko County Council met for their regular meeting on Thursday, April 11, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN HAROLD JONES SUE ANN MITCHELL, AUDITOR
MAURICE BEER BRAD TANDY RON ROBINSON, COUNTY ADMINISTRATOR
JOHN KINSEY LARRY TEGHTMEYER

The meeting was called to order by Vice President Brad Tandy. The meeting was opened with the pledge to the flag and a prayer. Minutes for March 14, 2002 were approved.

IN THE MATTER OF ANTI DRUG GRANT TRANSFER:

Aaron Rovenstine, County Sheriff, requested the following routine transfers:

From Dare 718	To County General #
From Anti Drug Grant 712-11140-000-000	To County General # 100-10085-000-019
From Anti Drug Grant 712-11140-000-000	To County General # 100-11154-000-019

MOTION: JOHN KINSEY TO: APPROVE THE ROUTINE TRANSFERS AS PRESENTED
SECOND: MAURICE BEER FOR THE SHERIFF'S DEPARTMENT
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF LOCAL HEALTH MAINTENANCE FUND TRANSFER:

Bob Weaver, Health Department Administrator, requested the transfer of \$27,342 in the Local Health Maintenance Fund. From 230-11340 Public Health Specialist

To 230-44022 Vehicle Replacement

The Local Health Maintenance Fund is grant money received by the county. Weaver had originally budgeted for a Public Health Specialists from this fund, but decided the money would be better spent to replace the 1992 pick up truck with over 150,000 miles. Weaver explained at the February Council meeting that he wanted to purchase a new truck and use the old truck to spray for mosquitoes. Council member Teghtmeyer supported the proposal since it would utilize grant money instead of tax dollars.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TRANSFER OF \$27,342 FOR THE
SECOND: TOM ANGLIN PURCHASE OF A PICK UP TRUCK.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF HEALTH DEPARTMENT TRANSFER OF FUNDS:

Bob Weaver, Health Department Administrator, requested the transfer of \$ 1,500
FROM: 203-21016-000-000 Official Records

TO: 203-11604-000-000 Workmen's Compensation

When the review for the final Workmen's Compensation premium was done, it was determined the Health Department was responsible for a greater portion of the bill than what was built into the budget.

MOTION: HAROLD JONES TO: APPROVE THE TRANSFER OF \$1,500 AS PRESENTED.
SECOND: MAURICE BEER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ADULT PROBATION USER FEES ADDITIONAL APPROPRIATION AND TRANSFERS TO COUNTY GENERAL:

A request for four additional appropriations were made by Judge Rex Reed and Judge Duane Huffer as follows:

248-11157 Probation Officer #7	\$ 12,258.00
248-11167 Probation Officer #8	1,777.00
248-11197 Probation Officer #9	1,777.00
248-60000 Probation Officers	<u>40,000.00</u>
	\$55,812.00

The Judges requested the additional appropriations to cover the increase in salaries required to be paid because the wage for the education and experience level of those hired to fill the positions exceeded the levels of pay budgeted. This non-tax money in the Adult Probation User Fees can fund increases in salaries being paid for probation but not existing wages being paid. The Judges in prior years had agreed to provide \$20,000 for two years for new positions created in the Probation Department's Budget. This additional appropriation is necessary to appropriate the money that was missed in prior years. All of these additional appropriations then need to be transferred to the County General Fund where the salaries have either already been paid from or will be paid. Council member Tom Anglin requested information concerning how this would appear at budget time. Anglin asked if county tax dollars would be required to support these increases in the following years budget. The Judges could chose to continue to support these supplemental funds to reimburse County General.

MOTION: LARRY TEGTMEYER TO: APPROVE THE ADDITIONAL APPROPRIATION OF
SECOND: JOHN KINSEY \$ 55,812 AS PRESENTED.
AYES: 6 NAYS: 0
MOTION CARRIED

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER OF \$55,812 FROM ADULT
SECOND: HAROLD JONES PROBATION USER FEES TO COUNTY GENERAL.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SHERIFF'S DEPARTMENT ADDITIONAL APPROPRIATION REQUEST FOR VEHICLE:

Sheriff Aaron Rovenstine requested an additional appropriation of \$20,000 in Law Enforcement Forfeitures Fund account 306-40002-000-000 in the amount of \$20,000 for the purchase of a vehicle. This is money acquired from drug forfeitures. Council member Anglin asked if this was a replacement or an additional car for the Sheriff's Department. Ron Robinson, County Administrator, advised this was a replacement for a car that had been wrecked. Additional funds were needed above what the insurance reimbursed to replace the vehicle.

MOTION: TOM ANGLIN TO: APPROVE THE ADDITIONAL APPROPRIATION IN THE
SECOND: MAURICE BEER AMOUNT OF \$ 20,000 FOR THE PURCHASE OF A
AYES: 6 NAYS: 0 VEHICLE.
MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR JAIL BUDGET- WORK RELEASE DRUG SCREENING:

Sheriff Aaron Rovenstine requested an additional appropriation in the Jail Budget for Drug Screening for the Work Release Center in the amount of \$3,000. Each individual taking part in the work release is charged for the drug test. All money collected by the Work Release Center comes back to County General. The Jail budget does not have a line item for the purchase of drug testing kits for the Work Release Center specific.

MOTION: HAROLD JONES TO: APPROVE ADDITIONAL APPROPRIATION AS
SECOND: TOM ANGLIN PRESENTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF LIBRARY APPOINTMENT FOR BELL MEMORIAL PUBLIC LIBRARY:

Lorna Klein, Director for the Bell Memorial Public Library, requested a replacement for Diane Warren who had faithfully served the board for 16 years. Klein requested Brandon Spittler be appointed to fill the position.

MOTION: JOHN KINSEY TO: APPROVE THE APPOINTMENT OF BRANDON SPITLER TO
SECOND: HAROLD JONES BELL MEMORIAL PUBLIC LIBRARY BOARD.
AYES: 6 NAYS: 0
MOTION CARRIED

**IN THE MATTER OF WABASH VALLEY MANUFACTURING, INC. AND BIOMET
ABATEMENT:**

Auditor Sue Ann Mitchell indicated the abatement forms for both companies appear to be prepared correctly and they appear to be fulfilling their agreement with the county. Mitchell spoke with the Commercial/Industrial appraiser hired by the county who indicated the businesses have either completed all phases of construction or have a good start on construction as agreed to in the original abatement approval.

MOTION: JOHN KINSEY TO: APPROVE ABATEMENT CONTINUATION FOR
SECOND: LARRY TEGHTMEYER WABASH VALLEY AND BIOMET.
AYES: 4 NAYS: 1 ABSTAIN: 1
MOTION CARRIED

**IN THE MATTER OF EXTENDING THE WESTERN ROUTE PROJECT NORTH
AS WELL AS SOUTH:**

Council member Larry Teghtmeyer, representative from the Council on the Western Route Project, presented a point of interest that has developed out of the Western Route Study Committee. Teghtmeyer stated the committee has determined that doing only a southern route up to US 30 might be a bit short sided. He indicated Elkhart County has plans to bring CR 17 down to US 6. If the road is stopped at US 30, it forces traffic to select a road to continue North. The Troyer Group would look at the most cost efficient logical connection to tie with CR 17 in Elkhart so traffic could go from the toll road through Elkhart County and Kosciusko County. The Troyer Group has been instructed by the study group to consider extending the roadway north to the Kosciusko County- Elkhart County line. Teghtmeyer presented information to the Council for their consideration at the next meeting. Rob Ladson, County Highway Engineer, will attend along with the Commissioners to discuss the matter. Council member John Kinsey asked if that was something the Council would be required to act upon. Teghtmeyer indicated it would require an additional appropriation of \$ 109,400 which would be the increase in the contract amount with Troyer Group. Council member Anglin indicated he favored extending the road around Warsaw with limited access and strict zoning.

Teghtmeyer expressed thanks to Ron Truex, County Commissioner, and Rob Ladson, County Highway Engineer, for the open manner in which the committee has been conducted. Public meetings have been scheduled to provide input from the community before a decision has been made.

IN THE MATTER OF MEAL AND TOUR OF JAIL FACILITY:

Brad Tandy expressed thanks to Aaron Rovenstine, Sheriff and Ron Robinson, County Administrator for the meal and tour provided the Council, Commissioners, News media and others prior to the meeting.

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IN THE MATTER OF WORKMEN'S COMPENSATION CARRIER:

Ron Robinson, County Administrator informed the Council that ESI, the Counties Workmen's Compensation carrier, informed the county last month that they would no longer be issuing workmen's comp policies. Robinson has sought other quotes. IPEP has provided a quote and the county has accepted the proposal. Costs broken down by individual agency indicated more money was due from County Highway, County Health and less from County General.

IN THE MATTER OF JUSTICE BUILDING BOND REISSUE:

County Administrator Ron Robinson received word from Roger Umbaugh on the reissue of bonds. Umbaugh advised that we would realize over a \$3 million dollar savings because of the bond reissue. Papers will be signed by the Justice Building Corporation and Commissioners on April 23rd and the closing will be held on April 25th. Mitchell indicated the county should have no federal tax issue to pay.

IN THE MATTER OF OPEN HOUSE FOR JUSTICE BUILDING:

County Administrator Ron Robinson indicated the open house would be held April 14th from 1-4 PM. Some air circulation problems have occurred which must be addressed. The open house will allow the public to see what their tax dollars at work. Tours will include the new courts, clerk's office area and jail facilities.

IN THE MATTER OF VOTE COUNT TESTING BY CLERK:

Auditor Sue Ann Mitchell indicated Sharon Christner, Clerk would be testing the voting equipment Friday, April 12th at 11 AM. This will be the equipment used to tabulate votes in the upcoming election. The test is open to the public.

IN THE MATTER OF TAX BILL PRINTING:

Stephanie Esenwein, Kosciusko County Treasurer, has completed the printing of tax bills. She is in the process of stuffing the bills into envelopes. Bills are scheduled to be mailed Monday, April 15th which is 10 days in advance of April 25th which is the last day by law tax bills can be mailed for May 10th collection.. Mitchell indicated that three years ago the county paid \$18,000 to have the tax bills printed by a private company. Last year two high-speed printers and a basic folding machine were purchased at a cost of less than \$18,000. Bills were printed and stuffed by employees in the Treasurer and Auditor's Office. The end result was that the county had three pieces of equipment for the \$18,000 spent. This year Esenwein and Mitchell investigated a new piece of equipment that folds inserts, stuffs inserts and seals envelopes. This equipment was purchased and is available for any office to use. The county has something to show for the \$18,000 that was spent. Mitchell advised there were over 50,000 real properties, 3,800 mobile homes and 20,000 personal properties for which tax bills were prepared.

IN THE MATTER OF SHELTER ALLOWANCE:

Auditor Sue Ann Mitchell clarified information that had appeared in the newspaper concerning the shelter allowance. The State of Indiana Department of Local Government Finance prepared a press release that made people believe they had to file a separate form for the shelter allowance in addition to having filed for the Homestead Credit. Auditor's Offices throughout the State of Indiana were bombarded by taxpayers rushing in to beat the deadline to file for the shelter allowance. Mitchell indicated her office had a large increase in Homestead Credit filings because of the articles. She indicated the Shelter Allowance is being challenged as unconstitutional in court.

IN THE MATTER OF PLAIN TOWNSHIP PRESENTATION OF JOB RESPONSIBILITIES:

Jean Lynch, Plain Township Assessor, presented the Council with a list of duties provided by her office for the Council's information. The Council expressed thanks to Lynch for her presentation.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

ABSENT

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEER

HAROLD JONES

JOHN KINSEY

ATTEST:

Sue Ann Mitchell
SUE ANN MITCHELL, AUDITOR

LARRY TEGTMEYER
LARRY TEGTMEYER

KOSCIUSKO COUNTY COUNCIL

Thursday, May 9, 2002

The Kosciusko County Council met for their regular meeting on Thursday, May 9, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	HAROLD JONES	LARRY TEGTMEYER
MAURICE BEER		RON ROBINSON, COUNTY ADMINISTRATOR
JOHN KINSEY	JIM TRANTER	SUE ANN MITCHELL, AUDITOR
BRAD TANDY	ARRIVED LATE	

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF CCD FUND TRANSFER FOR ORTHOPHOTOS:

Auditor Sue Ann Mitchell presented information concerning the transfer for the balance of the contract for orthophotos. At the time the budget was prepared last year, it was unknown what the exact amount of the contract would be so \$300,000 was budgeted. The bid accepted by the Commissioners was for \$ 473,350.05 because some additional features were added to the contract above and beyond the original plan. These additional features will enhance the information provided by the orthophotos. This money was originally appropriated in the CCD Fund under land and improvements. The transfer request is for \$173,350.05 from 236-41001 CCD Land and Improvements to 236-44051 Orthophotos.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS PRESENTED
SECOND: JOHN KINSEY IN THE AMOUNT OF \$173,350.05.

AYES: 6 NAYS: 0
MOTION CARRIED

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IN THE MATTER OF CCD FUND TRANSFER FOR WESTERN ROUTE NORTH STUDY:

Sue Ann Mitchell presented information concerning the transfer of funds in the amount of \$110,000 for the Western Route Project. This transfer includes the funding for the extension of the study to the Northern part of the county as well as the Southern part of the county. The quote from Troyer Group for that additional study was in the amount of \$109,400. Some additional money is being transferred to cover incidental expenses that may be charged by the Troyer Group per the contract that were not included in the original budget. This could include mileage, miscellaneous office costs, etc.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TRANSFER AS PRESENTED IN THE
SECOND: MAURICE BEER TO: APPROVE THE TRANSFER AS PRESENTED IN THE
AYES: 6 NAYS: 0 AMOUNT OF \$110,000.
MOTION CARRIED

IN THE MATTER OF AUDITOR TRANSFER REQUEST FOR PART TIME AND OVER TIME FUNDING:

Auditor Sue Ann Mitchell requested the transfer of \$4,000 from Counter Deputy position 100- -000-005 with \$ 2,000 transferred to 100-11301-000-005 Part Time and \$ 2,000 transferred to 100-11401-000-005. Mitchell cited the large volume of mortgage exemption and homestead credit filings as the reason for the transfer request. She stated there were so many people filing for those two exemptions that her staff had not been able to keep up with deed transfers. The impact of reassessment has prompted many people to file for the homestead credit or to check on the status of their filing. Mitchell stated she placed an ad in the paper to call taxpayer's attention to the filing of exemptions. The low interest rates have caused many people to re-mortgage their homes. This requires a new filing of their mortgage exemption.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER OF \$4,000 AS REQUESTED.
SECOND: HAROLD JONES.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CLERK'S ELECTION BOARD TRANSFER:

Clerk Sharon Christner requested a transfer of \$1900 from 100-22015-000-012 Operating Supplies with \$700 being transferred to 100-332003-000-012 Mileage and \$ 1,200 being transferred to 100-33002-000-012 Publish Legal Notices. Christner stated she missed these two items when preparing the budget last year. The mileage is for the traveling election board. The Legal Notice Publication is for official notice of candidates to be elected and polling places required to be published.

MOTION: HAROLD JONES TO: APPROVE THE TRANSFERS IN THE AMOUNT OF \$1,900 AS
SECOND: MAURICE BEER REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CLERK FOR VOTER REGISTRATION CARDS ADDITIONAL APPROPRIATION:

Clerk Sharon Christner presented information on her request for \$1,000 for voter registration cards. She stated her office had been required to send out 43,000 voter registration cards. Because of the big push to get people registered before the spring primary, there was a large number of registration cards used. Council President Tranter indicated the request had been received too late to advertise so this matter would have to be considered at the next meeting. Tranter requested Christner study her budget and determine if there was not a way she could transfer the \$1,000 instead of doing an additional appropriation. She was advised to contact the Auditor if she found she could not find the extra funds and if an additional appropriation was really necessary.

IN THE MATTER OF CLERK'S ADDITIONAL APPROPRIATION FOR TWO NEW DEPUTY CLERK POSITIONS:

Clerk Sharon Christner requested an additional appropriation to fund two new positions. She cited increased work loads in all courts. Since the move to the new facilities, the Clerk's Office is pulling all files for the courts. Prior to this the Courts always pulled their own files. She state it was taking at least one half day to pull files and put mail in order for the courts. President Tranter indicated there was a 5-10% increase in the

number of filings but the request is for a 20% increase in employees. County Administrator Ron Robinson agreed that one position might be needed, but he suggested a study of the work-flow be done to evaluate the need for the second position. Tranter stated that several months ago when additional help was requested, it was determined that no new positions would be added until the move to the new facilities. Tranter cited the fact that the Clerk has only been in her new facilities for 30 days. He believed it was premature to add two new positions at this time. Tranter believed new employees learning their jobs should increase their productivity level. Councilman Teghtmeyer agreed with adding one position at this time until an evaluation can be done of work efficiency. Councilman Jones inquired if the amounts requested are in line with the salary grid established by the county. He was assured it was in line. Tranter emphasized that customer service is most important.

MOTION: JOHN KINSEY TO: APPROVE ADDITIONAL APPROPRIATION FOR ONE
SECOND: LARRY TEGHTMEYER DEPUTY FILE CLERK IN THE AMOUNT OF \$19119.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PERF COVERAGE FOR CORONER:

Coroner Larry Ladd explained to the Council that when he took office in January of 1997 he was covered under the PERF program. He voluntarily withdrew from the PERF program on September 30, 1997 when he realized he would never be vested under the laws in place at that time. The law in place at that time required ten years service to be vested. Vesting allows a covered employee to receive not only the 3% withheld from the employees salary but also to receive the contribution made by the county. With the law as it was written in 1997, Ladd could have only received back the 3% he paid into the PERF program. In 2002 the legislature changed the law to allow employees to be fully vested at eight years instead of ten. Ladd made a request of the Council to pay the match the county would have paid had he not withdrawn from the program. The total would amount to approximately \$ 3,000 that the county would have put in since 1997 on Ladd's behalf. He stated he was agreeable to put in the 3% he would have paid in if the Council chose for him to do so.

MOTION: TOM ANGLIN TO: APPROVE THE PAYMENT OF THE COUNTY PORTION THAT
SECOND: HAROLD JONES WOULD HAVE BEEN PAID ON LADD'S BEHALF HAD HE
AYES: 7 NAYS: 0 OPTED TO STAY IN THE PROGRAM.
MOTION CARRIED

IN THE MATTER OF BELL MEMORIAL LIBRARY CAPITAL PROJECTS HEARING:

Director Lorna Klein, Board Vice President Fred Anderson and new board member Brandon Spitzer appeared before the Council to present the plan. The libraries last capital project plan expired in 1998. There is \$6,00 still in place in that fund. The library must have a plan before that money can be spent. Klein brought a picture of the proposed building project. The project has been in the planning stages for the last six years. There will be a senior citizens center and a licensed day care center in the building with the library. President

Tranter called for anyone who wanted to speak for or against the proposed capital project as presented. No one rose to speak for or against the project.

MOTION: TOM ANGLIN TO: APPROVE THE BELL MEMORIAL LIBRARY CAPITAL
SECOND: JOHN KINSEY PROJECTS FUND AS PRESENTED.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY ADMINISTRATOR'S COMMENTS:

County Administrator Ron Robinson reported that the Sheriff got moved into his temporary quarters and prisoners were moved to the new jail facility. Demolition is moving along. Problems have been experienced because the original facility was not necessarily built as the plans indicate. Some additional expenses may be incurred because of this fact. President Tranter indicated he had toured the facility prior to the meeting and found things to be moving along.

Sheriff Aaron Rovenstine indicated the inmates saved the county a considerable amount of money by helping with the move. Rovenstine indicated the move went fairly smooth. He stated the Jailers were getting more familiar with the computer systems. He related that he and Captain Springer were caught between doors for about fifteen minutes. He indicated there were some problems yet with the air circulation. He cited the

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feeding of prisoners was much more efficient with the new kitchen. President Tranter encouraged the Council to schedule a visit at the jail and see what the jailers jobs actually entail.

IN THE MATTER OF ADDITIONAL JAILER POSITIONS:

Sheriff Aaron Rovenstine requested he be allowed a salary ordinance to hire the two additional jailer positions that were included in the jail budget for the second half of 2002. Rovenstine stated the current building layout and division of work areas have become quite a challenge. The Council agreed that the salary ordinance needed to be prepared for the June meeting.

IN THE MATTER OF APPOINTMENT TO THE WARSAW LIBRARY BOARD:

Auditor Sue Ann Mitchell stated a letter was received requesting the appointment of a board member to replace Caroline Nye on the Warsaw Library Board. Nye has declined to serve another term. Her term expires June 30 2002. No name was submitted by the library board for consideration. Council member Teghtmeyer indicated he thought they had some good names to be considered at the time of the last appointment. The Council agreed they would prefer to appoint someone selected by the Warsaw Library Board.

MOTION: JOHN KINSEY	TO: TABLE THE APPOINTMENT UNTIL A
SECOND: HAROLD JONES	RECOMMENDATION IS RECEIVED FROM THE
AYES: 7 NAYS: 0	BOARD.
MOTION CARRIED	

IN THE MATTER OF CENTER OF HOPE GRANT RENEWAL REQUEST:

Auditor Sue Ann Mitchell indicated the Center of Hope grant has been in place for some time, but no claims were filled for reimbursement by the person administering the grant. Craig Allenbach contacted Mitchell indicating he was asked to take over the administration of this grant. He indicated it was time to reapply for the grant and needed the Council's approval before the grant request can be filed. This is the grant that pays for the examination, evaluation and counseling of rape victims. The paper work approved by the Council at a prior meeting for submitting grant requests could not be completed since Allenbach just contacted Mitchell today. There is an in-kind match already in place. Council member Brad Tandy indicated he supported the concept of the grant paying for the service.

MOTION: BRAD TANDY	TO: APPROVE THE APPLICATION FOR CENTER OF HOPE
SECOND: MAURICE BEER	GRANT.
AYES: 7 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF COMMISSIONERS APPROVAL OF THE COMMUNITY TRANSITION PROGRAM:

Auditor Sue Ann Mitchell advised the Council that the Commissioners had approved the Community Transition Grant that Sheriff Aaron Rovenstine had presented the Council with information at a prior meeting. The DOC prisoners released early would be brought back to the county in a more structured environment. They are coming back one way or another. This appears to be a better way to provide transition back the prisoner's home community through the work release program. This \$15 per day would be ontop of the 33% of their gross salary which is the regular fee for work release participants. This is a reimbursement program.

IN THE MATTER OF MEDICAL CO PAY FOR PRISONERS:

Auditor Sue Ann Mitchell advised the Council that the Commissioners signed the ordinance to allow the maximum amount allowed by law for the prisoner's payment for medical. Currently it is \$10 per day which will be effective until June 30, 2002 at which time it will increase to \$15. The ordinance was written to continue to increase if the law allows for the increase without requiring an additional ordinance be prepared. This was County Attorney Mike Milner's suggestion.

IN THE MATTER OF APPROVAL OF COIT AND EDIT RATE FOR 2003:

Auditor Sue Ann Mitchell indicated it was time for the annual approval of the COIT and EDIT tax rates for 2003. The rates must be sent to the Indiana Department of Revenue Tax Policy Division. The current rate for

COIT is .007 and EDIT is .003. Mitchell state the county has received EDIT money in the amount of \$1.521 million dollars for the first six months of 2002.

MOTION: TOM ANGLIN
SECOND: BRAD TANDY
AYES: 7 NAYS: 0
MOTION CARRIED

TO: APPROVE THE SAME COIT RATE AT .007 AND THE
SAME EDIT RATE AT .003.

IN THE MATTER OF THE BOND REFINANCE INFORMATION:

Audior Sue Ann Mitchell presented the Council with bound books of information on the bond reissue. The money the county paid out to reduce the bond issue was paid out of the CCD fund instead of the EDIT fund because the EDIT money had been moved to its own fund, but there was no appropriation. Mitchell stated the approximate savings in interest to the county is \$3 million.

IN THE MATTER OF BUDGET HEARING SCHEDULE:

Audior Sue Ann Mitchell presented a tentative schedule for budgets including preliminary, public hearings and adoption. Dates include the following:

Thursday	July 11 th	Consider Non Profit Organizations in Commissioner's Budget
Monday	August 5 th	Preliminary consideration of department budgets.
Tuesday	August 6 th	Preliminary consideration of department budgets.
Thursday	August 8 th	Public Hearing on Budgets
Thursday	September 12 th	Final Adoption of Budgets

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEER

HAROLD JONES

JOHN KINSEY

LARRY TEGTMEYER

ATTEST:

SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL
Thursday, June 13, 2002

The Kosciusko County Council met for their regular meeting on Thursday, June 13, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	HAROLD JONES	JIM TRANTER
MAURICE BEER	LARRY TEGTMAYER	SUE ANN MITCHELL, AUDITOR
JOHN KINSEY	BRAD TANDY	RON ROBINSON, COUNTY ADMINISTRATOR

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF COURT SPONSORED ALCOHOL AND DRUG PROGRAM:

Superior Court II Judge James Jarrette presented a request for a court sponsored alcohol and drug program. Jarrette indicated the program would be administered by the Probation Department. This program is intended to identify why alcohol and drugs are being used in addition to rehabilitation. Other providers have provided the county with some services in this area, but were not comprehensive. The Indiana Judicial Center is responsible for the approval of the programs. The Council allowed another probation officer position for 2003 at a salary that will compensate at the appropriate level. Jarrette requested approval from the fiscal body which is required for final approval of the program. Participants will pay a fee of \$150. Jarrette did not believe the program would cost the county. Council member Larry Teghtmeyer asked if there were statistics to show the success of the program. Jarrette stated he could not identify specific numbers, but felt doing anything would be beneficial.

MOTION: TON ANGLIN	TO: APPROVE THE PROGRAM BECAUSE OF THE NEED AND
SECOND: JOHN KINSEY	THE FACT IT WILL NOT COST THE COUNTY BECAUSE OF
AYES: 6 NAYS: 0	THE USER FEES.
MOTION CARRIED	

IN THE MATTER OF MILFORD LIBRARY CAPITAL PROJECTS HEARING:

Robert Bowers, President of the Milford Library Board, thanked the Council for prior approvals of Capital Projects. He cited all they have been able to accomplish as a small town library because of the Capital Projects Fund. He requested they be allowed to continue their .04 cent rate which collects approximately \$20,000 yearly. They plan to continue their existing projects plus some additional projects. The floor was opened for public comments. No one rose to speak.

MOTION: HAROLD JONES	TO: APPROVE THE CAPITAL PROJECTS FUND FOR THE
SECOND: MAURICE BEER	MILFORD LIBRARY.
AYES: 6 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF AUDITOR'S OVERTIME:

Sue Ann Mitchell, County Auditor requested a transfer of \$2000 from a counter deputy position to the overtime account. Mitchell cited work load because of the low mortgage interest rate and the filing of exemptions as reasons for the request.

MOTION: TOM ANGLIN	TO: APPROVE THE TRANSFER OF \$2,000 FROM
SECOND: HAROLD JONES.	100-11214-000-005 COUNTER DEPUTY TO 100-11401-
AYES: 6 NAYS: 0	000-005 OVERTIME.
MOTION CARRIED	

IN THE MATTER OF SHERIFF'S DEPARTMENT TRANSFER:

Sue Ann Mitchell, County Auditor presented a request from Sheriff Aaron Rovenstine to transfer \$2,000 from 100-11400-000-013 Promotions with \$ 1,000 going to 100-10149-000-013 Jailer and 100-10143-000-013 Jailer. These are promotions the Sheriff is giving to two jailers who will have additional responsibilities. MOTION: HAROLD JONES TO: APPROVE THE TRANSFER OF \$1,000 FOR EACH OF THE SECOND: MAURICE BEER POSITIONS REQUESTED AND APPROVE THE SALARY AYES: 6 NAYS: 0 ORDINANCE TO SUPPORT THE INCREASE AT \$1097.77 BI-WEEKLY. MOTION CARRIED

IN THE MATTER OF INSURANCE PROCEEDS ADD BACK TO SHERIFF'S BUDGET:

Sue Ann Mitchell, Auditor, presented information concerning an insurance check received in the amount of \$5,512.12. Sheriff Aaron Rovenshine requested that amount be added back to the Sheriff's line for general repairs 100-35001-000-019.

MOTION: HAROLD JONES TO: APPROVE ADDING \$5,512.12 BACK TO ACCOUNT
SECOND: TOM ANGLIN 100-35001-000-019 GENERAL REPAIRS.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF JAILER SALARY ORDINANCE:

County Auditor Sue Ann Mitchell, presented information concerning the two Jailer positions being added for July. These were budgeted at the regular budget time with the understanding they were not to start until July.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE SALARY ORDINANCE FOR TWO JAILERS
SECOND: HAROLD JONES AT \$1059.46 BI WEEKLY.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF WORK RELEASE ADDITIONAL POSITION REQUEST FOR COMMUNITY TRANSITIONS GRANT :

Sheriff Aaron Rovenshine requested an additional appropriation in the Jail budget for an additional work release employee to oversee the new community corrections program. The grant approval was received from the state. Work Release Director Sam Whitaker presented information on the position at last months meeting. This is being appropriated from County General in the Jail budget because it is uncertain when the money will come.

MOTION: JOHN KINSEY TO: APPROVE THE SALARY ORDINANCE AS REQUESTED.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SHERIFF'S MATRON SALARY ORDINANCE:

Sue Ann Mitchell, County Auditor, explained that when the Matron was not working full time (37 ½ hours) she was paid \$13.59 per hour instead of the usual hourly rate. There was no salary ordinance to support the wage. This is a corrective measure retroactive. The salary ordinance amendment is required to comply with a request by the State Board of Accounts.

MOTION: JOHN KINSEY TO: APPROVE THE SALARY ORDINANCE FOR THE
SECOND: HAROLD JONES MATRON AT \$ 13.59.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CLERK'S SALARY ORDINANCE:

Sue Ann Mitchell, County Auditor, presented a salary ordinance for the new position created in the Clerk's Office at a prior meeting.

MOTION: TOM ANGLIN TO: APPROVE THE SALARY ORDINANCE AS PRESENTED.
SECOND: JOHN KINSEY
AYES: 6 NAYS: 0

IN THE MATTER OF PROSECUTOR TRANSFER OF FUNDS:

Sue Ann Mitchell, County Auditor presented a request from the Prosecutor to move money from his Prosecutor" incentive account to part time. He requested a transfer of \$480. Mitchell cited the fact that money in the Prosecutor's IV D budget is the old money being received by the Prosecutor which can only be used for items regular tax dollars can be used for. The new incentive money is being placed in the IV D Budget.

MOTION: MAURICE BEER TO APPROVE THE TRANSFER IN THE AMOUNT OF \$480.
SECOND: JOHN KINSEY

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AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PROSECUTOR'S REQUEST FOR GUN VIOLENCE GRANT APPROVAL:

Prosecutor Chuck Waggoner requested the approval of a gun Violence Grant. The county would receive \$120,000 over the next three years to pay for an additional Prosecutor who would be responsible for crimes involving guns as well as other crimes. This would pay \$40,000 per year for the salary. The county would pay the balance of the salary plus the benefits. This would be a cost of about \$18,000 to the county including the salary and benefits package. This position would be an additional attorney. Council member Tandy suggested the Council look at this grant with the budget process. The council indicated they would like to hear from the new prosecutor on the issue since Waggoner would not be serving in that capacity next year.

MOTION: TOM ANGLIN TO: TABLE CONSIDERATION UNTIL FURTHER INFORMATION
SECOND: JOHN KINSEY IS RECEIVED FROM THE NEW PROSECUTOR.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF WARSAW PUBLIC LIBRARY BOARD APPOINTMENT:

Sue Ann Mitchell, County Auditor, referenced a letter received by the Warsaw Public Library Board requesting the appointment of a new board member. At a previous meeting the Council requested the Library Board be contacted for their recommendation. Dr. Paulette Sanders name has been submitted for the Council's consideration. Sanders is a 35 year English Professor.

MOTION: HAROLD JONES TO: APPOINT DR. PAULETTE SANDERS TO THE WARSAW
SECOND: MAURICE BEER PUBLIC LIBRARY BOARD.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PERF ISSUE FOR CORONER:

Sue Ann Mitchell, County Auditor, requested clarification on the intent for the Council with regards to the Coroner paying or not paying his 3% contribution. Mitchell indicated that all other employees are required to put in their 3% for the PERF benefit.

MOTION: TOM ANGLIN TO: REQUIRE THE CORONER TO PAY THE 3% MATCH.
SECOND: HAROLD JONES
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CARDINAL CENTER LAND TRANSFER:

Sue Ann Mitchell, County Auditor, presented information on the Cardinal Center property transfer. This is property that was the Cardinal Centers originally. It was then transferred to the county for holding so additional funds could be received by the Cardinal Center. It is now time for the property to be returned to the Cardinal Center. County Attorney Mike Milner prepared the documents that the Commissioner's have already signed.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER OF PROPERTY BACK TO THE
SECOND: LARRY TEGHTMEYER CARDINAL CENTER.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PUBLIC DEFENDER FUND REIMBURSEMENT RECEIPT:

Sue Ann Mitchell, County Auditor noted that \$56,626.05 was received as reimbursement for county expenditures for public defenders.

IN THE MATTER OF NSF CHECKS RECEIVED:

Sue Ann Mitchell, County Auditor expressed concern over the increased number of NSF checks that were received for the payment of spring taxes. Over 60 checks have been received. A new ordinance is being drafted for the Commissioner's approval which will add a fee for NSF checks.

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Being no further business to come before the Council, the meeting was adjourned to an executive session with the County Commissioners concerning land acquisition.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEER

HAROLD JONES

ATTEST:

JOHN KINSEY

SUE ANN MITCHELL, AUDITOR

LARRY TEGTMEYER

EXECUTIVE SESSION:
IN ATTENDANCE: ALL COUNCIL MEMBERS, ALL COMMISSIONERS, COUNTY ADMINISTRATOR RON ROBINSON, SUE ANN MITCHELL, AUDITOR.
The purpose of the meeting was to discuss possible land acquisition for the county.
No official votes were taken.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEER

HAROLD JONES

JOHN KINSEY

SUE ANN MITCHELL, AUDITOR

LARRY TEGTMEYER

ATTEST:

KOSCIUSKO COUNTY COUNCIL

Thursday, July 11, 2002

The Kosciusko County Council met for their regular meeting on Thursday, July 11, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	HAROLD JONES	RON ROBINSON, COUNTY ADMINISTRATOR
MAURICE BEER	LARRY TEGHTMEYER	
JOHN KINSEY	JIM TRANTER	SUE ANN MITCHELL, AUDITOR

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF LEF USER FEES TRANSFER FOR SHERIFF:

Sheriff Aaron Rovenstine requested a transfer in the amount of \$276 from the Law Enforcement Forfeitures User Fees to account # 245 Continuing Education. This is a routine transfer.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS PRESENTED

SECOND: JOHN KINSEY IN THE AMOUNT OF \$276.00.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TRANSFER FOR RECORDER:

Recorder LaShawn Brumfield requested a transfer of \$400 from 100-44001-000-016 to 100-11508-000-016 in order to attend the Association of Indiana Counties Conference. She plans to take two employees in addition to herself to the conference. Brumfield indicated she and her employees are attending classes for credits toward the AIC diploma program.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS PRESENTED IN THE

SECOND: MAURICE BEER AMOUNT OF \$400.00.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY HIGHWAY TRANSFER REQUEST:

County Highway Engineer/Superintendent Rob Ladson, requested the transfer of \$2,000 from account # 204-44001-000-000 Land & Improvements to 204-43001-000-000 Intersection Improvements.

MOTION: TOM ANGLIN

TO: APPROVE THE TRANSFER OF \$2,000 AS REQUESTED.

SECOND: HAROLD JONES.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY HIGHWAY MVH ADDITIONAL APPROPRIATION:

County Highway Superintendent/Engineer Rob Ladson requested an additional appropriation in the amount of \$100,000. He cited repair of curb and gutter; the re-paving of Riverview Subdivision; and chip and seal work to be completed at Southbrook along with drainage. Council member Harold Jones asked if the expense for those types of repairs would not normally be paid by the sub-division developer. Ladson advised that these are two older subdivisions that are being brought up to current county specs.

MOTION: HAROLD JONES TO: APPROVE THE ADDITIONAL APPROPRIATION FOR

SECOND: MAURICE BEER 204-22037 BITUMINOUS IN THE AMOUNT OF \$100,000.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CLERK'S ADDITIONAL APPROPRIATION FOR VOTER

REGISTRATION:

Clerk Sharon Christner presented information on her request for \$1,000 for voter registration cards. She stated her office was required to send out 43,000 voter registration cards. Because of the big push to get people registered before the spring primary, there was a large number of registration cards used. At last months Council meeting, President Tranter requested Christner study her budget and determine if there was a

KOSCIUSKO COUNTY COUNCIL - 7/11/2002

way she could transfer the \$1,000 instead of doing an additional appropriation. Christner determined she had no place to transfer the money from and requested the additional of \$1,000 for account 100-21022-000-017.

MOTION: TOM ANGLIN TO: APPROVE \$ 1,000 ADDITIONAL APPROPRIATION

SECOND: LARRY TEGTMEYER FOR VOTER REGISTRATION.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY ASSESSOR REASSESSMENT ADDITIONAL APPROPRIATION:

County Assessor Laurie Renier requested two additional appropriations for service contracts. She requested \$79,619 for Manatron maintenance/support/administration in account 264-31018-000-003. She also requested an additional appropriation for account # 264-31018-000-003 in the amount of \$49,920 for a contract with Indiana Assessment Service.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TWO ADDITIONAL APPROPRIATIONS
SECOND: HAROLD JONES AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF JAIL BUDGET ADDITIONAL APPROPRIATION FOR WORK RELEASE
TO BE PAID BY COMMUNITY TRANSITIONS GRANT:

Sheriff Aaron Rovenstine requested an additional appropriation in the Jail budget for an additional work release employee to oversee the new Community Corrections Program. The grant approval was received from the state. Work Release Director Sam Whitaker presented information on the position at last months meeting. This is being appropriated from County General in the Jail budget because it is uncertain when the money will come.

MOTION: HAROLD JONES
SECOND: JOHN KINSEY
AYES: 6 NAYS: 0
MOTION CARRIED

TO: APPROVE THE ADDITIONAL APPROPRIATION AND
APPROVED SALARY ORDINANCE AT \$23,148 AS
PRESENTED.

IN THE MATTER OF PROSECUTOR REQUEST FOR GRANT APPROVAL:

Prosecutor Chuck Waggoner requested approval of a Gun Violence Grant. This issue was tabled from a prior council meeting. Chuck Waggoner was not available for the meeting. The grant would be for \$ 40,000 and the county would have to supplement approximately \$30,000. This would be for a prosecutor to handle handgun crimes. Discussion was held by the Council concerning the wishes of the new prosecutor who will take office in January 2003.

MOTION: LARRY TEGTMAYER TO: DENY THE GRANT AND REQUEST FOR AN
SECOND: HAROLD JONES ADDITIONAL PROSECUTOR.
AYES: 6 NAYS: 0
MOTION CARRIED

NON PROFIT ORGANIZATIONS REQUEST FOR FUNDING PRESENTATIONS TO COUNCIL:

All items considered were taken under advisement by the Council to be acted upon when approving the Commissioner's budget.

IN THE MATTER OF HOME HEALTH CARE REQUEST FOR FUNDING:

Director Gary Lyon requested by letter, the same funding level as in 2002. Kosciusko Home Care & Hospice, Inc. received \$50,000 in 2002 for their services to the community.

IN THE MATTER OF CARDINAL CENTER REQUEST FOR FUNDING:

Cardinal Center representative Randy Paul presented information on their request for funding. Paul thanked the Council for their past support. He cited several accomplishments. They requested a total appropriation of \$95,000 the same as in 2002.

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IN THE MATTER OF 4H REQUEST FOR FUNDING:

Thames Goon and Tracy George representing the 4H Council sent a written request in the amount of \$48,811. In 2002 they received \$42,639. The total requested was broken down into three categories including Fair Expenses, Members Recognition and Youth Trips.

IN THE MATTER OF KOSCIUSKO COUNTY DEVELOPMENT INC REQUEST FOR FUNDING:

Joy McCarthy-Sessing presented information concerning their request for \$35,000 which was the same as in 2002. She expressed thanks for prior year support. She cited several of the services provided by KDI to local businesses and potential businesses. Councilman Harold Jones asked if there was anything the Council could be doing as elected officials to help bring industry to the area. McCarthy-Sessing indicated just continuing to be supportive of KDI is a big step. Councilman Teghtmeyer indicated several items that KDI has been involved in to promote business in the county. She cited water, sewer and roads were major concerns for larger industry interested in locating in the area. Councilman Tranter asked if there were any programs in place to assist the businesses we already have in the county. McCarthy-Sessing indicated there are workshops to help local businesses.

IN THE MATTER OF HISTORICAL SOCIETY FUNDING REQUEST:

Jean Jones presented information concerning the Historical Society's request for funding in the same amount as in the same amount at 2002, \$23,000. Jones expressed appreciation for the support the Historical Society has enjoyed from the Council over the years. Jones cited several of the improvements that have been made to the historical jail. Councilman Harold Jones expressed appreciation for the fine manner in which the group continues to maintain the building on behalf of the County.

IN THE MATTER OF ANIMAL SHELTER REQUEST FOR FUNDING:

Tracy Jones representing the Animal Shelter presented a request for funding in the amount of \$72,600 which is a 10% increase over the 2002 amount budgeted. Jones expressed thanks for the funding received from the county that has made it possible to keep the shelter open. She cited additional expenses to maintain the shelter as a reason for the needed increase. She presented the Council with a book including detailed information concerning the finances and operations of the Animal Shelter.

IN THE MATTER OF BEAMAN HOME FUNDING REQUEST:

Jeanne Campbell, Beaman Home Director, presented information indicating the facility has been open since 1986. She stated that funding seems to get tighter each year. She requested an increase of \$ 4,000 from \$30,000 to \$34,000 for 2003. She stated that the state cut their funding by 20%. She indicated there are extra expenses included with the operation being in a house that was built in the 40's.

IN THE MATTER OF COUNCIL ON AGING FUNDING REQUEST:

April Baxter made the presentation for the Council on Aging for Jack Felger. She expressed thanks for prior support from the county. Baxter explained that the cost to deliver mobile meals for one person for one year is \$1,300. Council on Aging requested \$40,000 in 2003 which is an increase over the 2002 funding of \$ 30,000.

IN THE MATTER OF ST JOE RIVER BASIN FUNDING REQUEST:

The St Joe River Basin requested in writing funding at the same level in 2003 as in 2002 which was \$500.

IN THE MATTER OF TIPECANOE ENVIRONMENTAL FUNDING REQUEST:

Director Lynn Stevens presented a first time request to the Council for \$1,000 to provide information including newsletters and a website. They are an established non profit entity covering Kosciusko, Whitley and Noble County. They are active in monitoring water quality and are also supported by various lakes associations.

IN THE MATTER OF COMBINED COMMUNITY SERVICE FUNDING REQUEST:

Darlene Reddinger presented information on Combined Community Services funding request. She presented two proposals for funding with \$85,000 being requested. She cited the need for insurance coverage for their eleven full time employees. She also requested funding for an information referral project that CCS initiated

in 1998. The United Way has funded this program in the past, but withdrew funding this year. They would like to provide information concerning clients the internet.

IN THE MATTER OF TITLE IV D GRANT MONEY FOR OVERTIME PAY:

A request was received from the Division of Family and Children, Child Support Bureau. They have set aside \$3,840 to be designated as overtime specifically for Kosciusko County. Title IV D employees, Beth Bugg and Ginger Swick, have already started the overtime to clean up the records. This is a requirement to clean up records so the State of Indian can receive additional Federal funds. The Prosecutor's Office will file on behalf of the Title IV Office for reimbursement of the funds from the state. This is actually a pass through grant of funds with no obligation for the county.

MOTION: TOM ANGLIN TO: APPROVE THE GRANT MONEY BE USED AS REQUESTED
SECOND: HAROLD JONES. TO FUND OVERTIME FOR THE IV D OFFICE FOR BETH
AYES: 6 NAYS: 0 BUGG AND GINGER SWICK. ALSO ESTABLISH AN
MOTION CARRIED OVERTIME ACCOUNT FOR THE IV D OFFICE.

IN THE MATTER OF PERF COVERAGE FOR COUNTY CORONER:

Kosciusko County Auditor Sue Ann Mitchell presented an information update on Public Employees Retirement for Coroner Larry Ladd. In May the Council approved covering the Coroner with PERF. In June, Mitchell asked if the Council intended Ladd to pay his 3% that would have been due. The Council agreed that the match would be appropriate since had Ladd continued to remain in the PERF program he would have been required to put his own money into the program. Mitchell contacted PERF reference enrolling Ladd into the program. When she spoke with the PERF Supervisor, she asked when and how Ladd was dropped from PERF. The PERF representative stated you must be a full time employee to participate and you must participate if you are a full time employee. It is not at the option of the employee. Mitchell stated the PERF representative forwarded a form requesting the date of withdrawal; the date of reinstatement and the reason why Ladd was withdrawn. The change in the law to allow elected officials with eight years of service to collect on PERF is not sufficient reason to re-enroll Ladd in the program per the PERF official. Councilman Jones asked what the options are.

MOTION: TOM ANGLIN TO: REVERSE THE DECISION TO INCLUDE THE
SECOND: HAROLD JONES. CORONER AS A FULL TIME EMPLOYEE COVERED BY
AYES: 6 NAYS: 0 PERF.
MOTION CARRIED

IN THE MATTER OF BOWEN CENTER APPOINTMENT:

The Bowen Center made a request for a county representative to be appointed to the Bowen Center Board of Directors. They cited a change in the law under IC 12-29-2-15 Section 15 (a) indicating the fiscal body must designate an appointee to the Board of Directors. Senator Kent Adams has served as the Chairman of the Board and the Bowen Center requested the reappointment of Senator Kent Adams.

MOTION: TOM ANGLIN TO: APPROVE THE APPOINTMENT OF SENATOR KENT
SECOND: JOHN KINSEY ADAMS TO THE BOWEN CENTER BOARD.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF HOUSE BILL 1001 INVENTORY TAX ELIMINATION OPTION FOR COUNCIL:

Auditor Sue Ann Mitchell presented information concerning changes to the laws. The new law includes a \$35,000 homestead credit deduction. This will require software changes to both the Auditor and Assessor's software causing the county to pay each company for software changes. Another part of that bill includes moving 60% of the School General Fund from the property tax bill to a property tax replacement credit to be paid by the state. That money is expected to be received in July of 2003. Schools, as a regular practice, request advance payments of taxes collected. That will still be an option for schools, but will not net them much money since 60% of that money is not going to be collected locally. Reduced advance draw funding will probably mean that schools will have to borrow money to cover expenses. An adjustment is required on personal property to reduce the inventory by 35%. This decision was made after the Assessor's work was

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completed, turned into the Auditor and posted by the Auditor. The Trustee and Township Assessors have to redo their work, making the necessary adjustment to the inventory figures. Inventory taxes by 2005 pay 2006 will no longer be an issue as an incentive for manufacturing businesses. The counties share of riverboat revenue sharing will be \$300,000. The riverboat revenue sharing money can be used to offset the inventory decrease. Mitchell will continue to gather information concerning the inventory reduction process. The gas tax increase will also be received by the County in an estimated amount of \$300,000.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

ABSENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEER

HAROLD JONES

JOHN KINSEY

LARRY TEGTMAYER

ATTEST:

SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

Thursday, July 11, 2002

The Kosciusko County Council met for their regular meeting on Monday, August 5, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	BRAD TANDY	RON ROBINSON, COUNTY ADMINISTRATOR
HAROLD JONES	LARRY TEGTMAYER	SUE ANN MITCHELL, AUDITOR
JOHN KINSEY	JIM TRANTER	

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey. Council member Maurice Beer was absent due to having surgery.

Council President Jim Tranter gave opening remarks concerning the budget process he indicated salary discussions and new position discussion would take place on Thursday night. He noted the Wage Committee would be presenting their report and recommendations then.

IN THE MATTER OF AREA PLAN COMMISSION BUDGET:

Dan Richards, Area Plan Director, appeared to present the Area Plan Commission Budget. He indicated only two additions to the 200, 300, 400 accounts. He increased mileage and legal fees. He cited that legal fees are always uncertain.

MOTION: TOM ANGLIN	TO: APPROVE BUDGET ITEMS IN THE 200, 300, 400'S AS
SECOND: HAROLD JONES	PRESENTED.
AYES: 7	NAYS: 0
MOTION CARRIED	

MOTION: HAROLD JONES TO: APPROVE BUDGET 11302 PART TIME
SECOND: BRAD TANDY AS PRESENTED.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY HIGHWAY MVH #1 BUDGET:

Rob Ladson, County Highway Engineer, presented his budget indicating an increase in truck costs. He proposed buying two tandem axle trucks instead of the usual single axle trucks. This is a difference of \$30,000. Ladson did the calculation related to larger trucks vs additional employees. It appeared to Ladson that purchasing the larger trucks would be cost beneficial in the long run.

MOTION: HAROLD JONES TO: APPROVE 11601 to 200, 300, 400 ACCOUNTS.
SECOND: TOM ANGLIN
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY HIGHWAY MVH#2 BUDGET:

County Highway Engineer/Superintendent Rob Ladson, requested budget approval. His MVH budget was split this year to accommodate the two accounts is should be divided into per the state.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE 200, 300 AND 400 ACCOUNTS AS
SECOND: JOHN KINSEY PRESENTED.
AYES: 6 NAYS: 0
MOTION CARRIED

MOTION: LARRY TEGHTMEYER TO: APPROVE 11301 AND 11401 AS PRESENTED.
SECOND: HAROLD JONES
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY HIGHWAY LOCAL ROAD AND STREET:

County Highway Superintendent/Engineer Rob Ladson presented information concerning the Local Road and Street budget.

MOTION: HAROLD JONES TO: APPROVE ACCOUNTS 22037 AND 22043 AS PRESENTED.
SECOND: SECOND: TOM ANGLIN
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CUMULATIVE BRIDGE BUDGET:

Rob Ladson, County Highway Engineer, indicated he would have two bridges in 2003 that would be repaired.

MOTION: TOM ANGLIN TO: APPROVE CUMULATIVE BRIDGE BUDGET AS
SECOND: LARRY TEGHTMEYER AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY RECORDER'S BUDGET:

County Recorder Lashawn Brumfield indicated there was little change in her budget.

MOTION: TOM ANGLIN TO: APPROVE THE RECORDER'S BUDGET
SECOND: HAROLD JONES 200, 300, 400 ACCOUNTS AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

KOSCIUSKO COUNTY COUNCIL - 8/5/2002

MOTION: HAROLD JONES TO: APPROVE 11500 PER DIEM AS REQUESTED.
SECOND: JOHN KINSEY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF VETERAN'S SERVICE OFFICER BUDGET:

County Veterans Service Officer Mike Barnett presented his budget indicating there was little change from last year.

MOTION: LARRY TEGHTMEYER TO: APPROVE 11508 AND THE 200 AND 300 ACCOUNTS.
SECOND: BRAD TANDY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SOIL AND WATER BUDGET:

Sherman Bryant, Secretary Treasurer of the Soil and Water conservation district presented their budget. He indicated they were requesting \$24,325 for their operations grant in addition to the salaries that are paid from County General.

MOTION: JOHN KINSEY TO: APPROVE THE SOIL AND WATER BUDGET WITH THE
SECOND: TOM ANGLIN EXCEPTION OF SALARIES.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY TREASURER'S BUDGET:

County Treasurer Stephanie Esenwein presented her budget indicating there was little change to her request from last year.

MOTION: HAROLD JONES TO: APPROVE ACCOUNTS 11301, 11401, 11517, 11522
SECOND: TOM ANGLIN AND 200, 300, 400 AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CIRCUIT & SUPERIOR COURT I BUDGET:

Judge Huffer appeared to answer budget questions for the two courts. He indicated a shift in funds from several categories to court appointed attorney for civil matters. The Public Defender Services included in the budget are for criminal cases. No new probation officers are being requested however, he did request increases in salaries for several. Ron Babcock, Chief Probation Officer, presented information concerning Probation Officer's salaries. He indicated that because there are now ten probation officers, they are allowed to appoint an Assistant Chief Deputy. An increase in the Chief Probation Officer's pay was also requested. Judge Huffer indicated these pay increases would come from the Adult User Fees fund. He stated these salaries were mandated meaning they had to be paid. There was some question concerning whether they were mandates or recommendations.

MOTION: LARRY TEGHTMEYER TO: APPROVE 11301 AND THE BALANCE OF THE BUDGET
SECOND: HAROLD JONES AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

MOTION: LARRY TEGHTMEYER TO: APPROVE 11139 AS REQUESTED.
SECOND: BRAD TANDY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ADULT PROBATION USER FEES BUDGET:

Judge Huffer presented the Adult Probation User Fees Budget.

MOTION: TOM ANGLIN TO: APPROVE THE BUDGET AS REQUESTED.
SECOND: HAROLD JONES
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SUPERIOR II AND III:

Judge Jarrette presented the budget request for Superior II and III. He indicated the budget had little change except for the additional request for a Bailff. The Judge indicated there had been some concerns for security, crowd control and general court security. Superior II handles criminal and traffic cases. He indicated there were problems with maintaining court order between small children, hats on and general respect for the court. He indicated additional supervision is needed for prisoners. Judge Jarrette cited the courts are each entitled to a bailff by statute. This position would act as a director in case of emergencies. The salary requested was at a rate equal to a security officer salary.

MOTION: LARRY TEGHTMEYER TO: APPROVE 11016 THRU THE 200, 300 AND 400
SECOND: HAROLD JONES ACCOUNTS AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CLERK'S BUDGET:

Clerk of the Courts Sharon Christner presented the budget. She indicated increases were for dues and meetings and postage. Christner requested money be included in her budget for a Gavel software seat. This is the program used by the Courts. Christner was advised this would be removed and should come from the Commissioner's budget where all computer items are budgeted.

MOTION: LARRY TEGHTMEYER TO: APPROVE 11351 AND THE BALANCE OF THE
SECOND: TOM ANGLIN BUDGET AS REQUESTED DELETTING 44052.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ELECTION BOARD BUDGET:

Clek of the Courts Sharon Christner presented the budget. She indicated the budget items have been reduced because next year will be a city election requiring less funding. Christner explained about the request for voting machines. She stated touch screen machines have been selected by the Election Board. The company who sells the equipment being considered has equipment in place in Florida. Christner is planning a trip to Florida to observe their election process. Council President Tranter asked if that trip had been presented to the Commissioners for their approval. She stated she planned to make the request at their next meeting. Christner's estimate of costs to purchase the voting machines is \$1,000,000. She indicated the Federal government will provide funding to Indiana and Indiana will distribute the money. Council member Teghtmeyer indicated he did not think this should be budgeted from County General but from the Cumulative Capital Development budget. He indicated he would prefer the county be last not first in the purchasing and implementing of the new machines.

MOTION: TOM ANGLIN TO: APPROVE 11301 THROUGH 36035 OMITTING THE VOTING
SECOND: HAROLD JONES MACHINES REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF VOTER REGISTRATION BUDGET:

Clerk of the Courts Sharon Christner presented the voter registration budget with few changes.

MOTION: TOM ANGLIN TO: APPROVE THE VOTER REGISTRATION BUDGET
SECOND: HAROLD JONES AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COMMISSIONER'S BUDGET:

County Commissioner President Avis B. Gunter presented the Commissioner's budget indicating it was ultra conservative. She stated it was extremely short depending on what the Council does. Council member Teghtmeyer asked about the computer equipment budget line item. Gunter explained that this is where all computers for the county are purchased. They are on a three year replacement schedule.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE COMMISSIONER'S BUDGET AS
SECOND: JOHN KINSEY REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CUMULATIVE CAPITAL DEVELOPMENT BUDGET:

County Auditor Sue Ann Mitchell presented information on the CCD budget. She indicated that because all of the money in the fund had been budgeted in 2002 because of completing the Justice Building project. The only amount that is being budgeted at this time is what will be raised in the fund for 2003. An additional appropriation is expected for additional items that will be purchased from the fund next year.

MOTION: HAROLD JONES TO: APPROVE THE CCD BUDGET AS REQUESTED.
SECOND: BRAD TANDY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF EDIT FUND BUDGET:

County Auditor Sue Ann Mitchell presented information for the EDIT budget. The amount requested will make the bond payment required for the Justice Building construction.

MOTION: BRAD TANDY TO: APPROVE THE EDIT BUDGET AS REQUESTED.
SECOND: JOHN KINSEY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CORONER BUDGET REQUEST:

Larry Ladd, County Coroner presented the Coroner's budget. He requested the Deputy Coroner pay be increased. He indicated he needed to replace two way radios. He cited the fact that with the exception of one radio, they were operating with radios that are over ten years old.

MOTION: TOM ANGLIN TO: APPROVE 11513 AND THE BALANCE OF THE BUDGET
SECOND: BRAD TANDY AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY SURVEYOR BUDGET:

Dick Kemper, County Surveyor, presented the budget. He increased the budget under gas and motor oil for three sets of emergency lights for the Surveyor's Office personnel's trucks. He indicated his truck that is county owned, the Assistant Surveyor and the Ditch Maintenance Inspector would all need lights.

MOTION: TOM ANGLIN TO: APPROVE 11301 AND THE BALANCE OF THE BUDGET
SECOND: HAROLD JONES. AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF DRAINAGE BOARD:

Dick Kemper, County Surveyor, presented the budget for the Drainage Board. There were no changes to the budget.

MOTION: TOM ANGLIN TO: APPROVE 11405 AND THE BALANCE OF THE BUDGET.

SECOND: JOHN KINSEY

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF JAIL BUDGET:

Sheriff Aaron Rovenstine indicated he was again requesting four new jailers for next year. Two would be employed in January and two would be hired in July. Upon examination of the budget submitted, the additional jailers had not been included. He indicated drug testing for the Work Release was an addition to the budget which was approved mid year in 2002.

Council member Jones asked about Courthouse security. Sheriff Rovenstine indicated authority should be vested with the Sheriff's Department only. He indicated it needs to be a dedicated position in either County Corrections or the jail budget.

MOTION: BRAD TANDY

TO: APPROVE 11301 THROUGH 44018.

SECOND: TOM ANGLIN

AYES: 5 NAYS: 0 ABSTAIN: 1 HAROLD JONES

MOTION CARRIED

IN THE MATTER OF THE SHERIFF'S BUDGET:

Sheriff Aaron Rovenstine indicated he requested an increase in the positions, promotions and vehicles. President Tranter asked about the DARE officer coming to the Sheriff's budget because the grant ran out. The grant is expected to expire in February or March. At that time the county will have to be responsible for ten months of the salary if they expect the program to continue. Consideration was given to asking the schools for funding. Rovenstine indicated he would be willing to meet with the schools and request funding. There is a DARE officer in place for Wawasee and Tippecanoe Valley School Corporations. Syracuse had their own officer for elementary school. Warsaw Police Department services the Warsaw Community Schools. Rovenstine stated this is the third year for the grant. The officers work the regular hours plus pick up time in the summer as road deputies or performing other duties. Council member Jones asked if it was necessary to call them a "School Resource Officer" after the grant expires. Rovenstine stated they could be designated as road deputies. Council member Teghtmeyer questioned whether having officers in the school is necessary or if they just need to be available to the school. Council member Tandy supported leaving the title to insure the school officers are continued. Rovenstine is also asking for two new road officers. Increased service in the summer drives the requested. Teghtmeyer questioned if it would be more cost effective to pay over time instead of adding more officers. Teghtmeyer cited the additional cars, benefits etc. Rovenstine stated he felt the officers would support the increased hours. Historically, Rovenstine stated that overtime has not been paid. He agreed to evaluate the concept and get back with the Council. The Sheriff included a promotions account. This would be used to promote officers with in 2003. Teghtmeyer asked for criteria for the School Resource officer. It was determined that there are approximately 180 school days. Rovenstine thought a part time schedule could be appropriate. Rovenstine stated he believed the program has a positive impact on the kids and increases crimes solved, provides the police with a better rapport with the kids. He indicated the two officers in place have studied building lay outs and have developed security plans and training. Having an officer in the North and South has also proven to be beneficial with emergency responses. If the need arise, officer have left the school to handle incidents.

IN THE MATTER OF LAW ENFORCEMENT FORFEITURES FUND:

Sheriff Aaron Rovenstine presented the budget with little change.

MOTION: TOM ANGLIN TO: APPROVE THE LEF FUND BUDGET

SECOND: HAROLD JONES

AS REQUESTED.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY CORRECTIONS BUDGET:

Sheriff Aaron Rovenstine presented the county Corrections Budget. He indicated this is the fund where Courthouse Security officers are paid. There are two courthouse security officer. One works the front desk at all times. The other is one who moves throughout the building. Rovenstine noted that the Sheriff is the only person who can give arrest powers. Judges can not give powers to arrest. Judges can't be sued, but the Sheriff can. Council member Tandy questioned if there would be enough money received to fund two positions. County Auditor Sue Ann Mitchell indicated there would not be enough to fund three full positions from the fund. It was decided to address this issue on Thursday since there are only two entries for the budget and they are both wages.

IN THE MATTER OF AD GRANT BUDGET:

Sheriff Aaron Rovenstine presented the budget. There were little changes in the budget.

MOTION: TOM ANGLIN TO: APPROVE THE 200 AND 300 ACCOUNT IN THE BUDGET

SECOND: BRAD TANDY AS REQUESTED.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF 911 BUDGET:

Tom Brindle, Chief Dispatcher, presented the budget. He indicated there were some increases due to anticipated equipment changes.

MOTION: TOM ANGLIN TO: APPROVE THE DISPATCH BUDGET

SECOND: HAROLD JONES AS REQUESTED.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY HEALTH DEPARTMENT BUDGET:

Bob Weaver presented the budget for the County Health Department. He cited little change in the budget from prior years.

MOTION: BRAD TANDY TO: APPROVE 11327 AND THE BALANCE OF THE BUDGET

SECOND: TOM ANGLIN AS REQUESTED.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF HEALTH MAINTENANCE BUDGET:

Bob Weaver presented the budget. There were minor changes from the prior year budget.

MOTION: BRAD TANDY TO: APPROVE THE BUDGET

SECOND: TOM ANGLIN AS REQUESTED.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PRENATAL BUDGET:

Bob Weaver presented the Prenatal Budget. Council member Jones asked why so many accounts were reduced. Weaver indicated he could take the money from other accounts so he reduced several. Weaver expects to know about funding through grants. He stated he felt there would be grant money available to continue this program.

MOTION: HAROLD JONES TO: APPROVE ALL BUT 11353 OF THE BUDGET

SECOND: TOM ANGLIN AS REQUESTED.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF WELL CHILD BUDGET:

Bob Weaver indicated the grant has already been approved for this budget.

MOTION: TOM ANGLIN TO: APPROVE THE WELL CHILD BUDGET

SECOND: BRAD TANDY AS REQUESTED.

AYES: 6 NAYS: 0

IN THE MATTER OF PROSECUTOR'S BUDGET:

Deputy Prosecutor Tony Garza presented the budget in Chuck Waggoner's absence. He noted an increase in the Court Reporter, Office Supplies and a decrease in the personnel costs. Council member Jones asked about the Part Time Prosecutor Position that is paid from incentive. It was noted that this year the funds for the Part Time Prosecutor Position was funded from County General unlike in the prior year.

MOTION: HAROLD JONES

TO: APPROVE 11515 THROUGH 44001 WITH

SECOND: BRAD TANDY

11301 BEING ADDRESSED ON THURSDAY.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF IV D BUDGET:

Tony Garza, Deputy Prosecutor, presented the budget in Chuck Waggoner's absence.

MOTION: TOM ANGLIN

TO: APPROVE 11517 to 44001 AS REQUESTED.

SECOND: HAROLD JONES

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF STOP VICTIMS ASSISTANCE GRANT:

Tony Garza indicated the funding for the STOP grant would be short. There has been a shortfall in the STOP grant in past years and the VOCA grant picked up the benefits for the employee. The Council decided to table this budget since it is outside the budget process for tax purposes.

IN THE MATTER OF VOCA VICTIMS ASSISTANCE GRANT:

Tony Garza indicated this grant appeared to be fully funded.

MOTION: TOM ANGLIN

TO: APPROVE THE VOCA GRANT BUDGET

SECOND: LARRY TEGTMEYER AS REQUESTED.

AYES: 6 NAYS: 0

MOTION CARRIED

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM PRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEER

HAROLD JONES

JOHN KINSEY

LARRY TEGTMEYER

ATTEST:

SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

Tuesday, August 6, 2002

The Kosciusko County Council met for their regular meeting on Tuesday, August 6, 2002 at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	BRAD TANDY	RON ROBINSON, COUNTY ADMINISTRATOR
HAROLD JONES	LARRY TEGHTMEYER	SUE ANN MITCHELL, AUDITOR
JOHN KINSEY	JIM TRANTER	

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey.

Council President Jim Tranter gave opening remarks concerning the budget process he indicated salary discussions and new position discussion would take place on Thursday night. He noted the Wage Committee would be presenting their report and recommendations then.

IN THE MATTER OF EXTENSION OFFICE BUDGET:

Joan Younce, Extension Office Director, requested an increase in several accounts including a request for meeting room rental in the amount of \$1,500 because she has experienced difficulty in securing places for meetings in the Munson Building and the courtroom. President Tranter asked Younce about the contractual Service amount listed in the budget. She explained that is the money paid due Purdue (\$87,450 for 2003) because there are three agents in the county. She indicated the amount is payable in two installments. The money listed includes three employees plus their benefits. President Tranter asked if Younce has spoken to Ron Robinson concerning the room rental issue. He indicated further research would be needed on the room rental issue.

MOTION: TOM ANGLIN TO: APPROVE THE 200, 300 AND 400 ACCOUNTS EXCEPT FOR
 SECOND: HAROLD JONES 33011.
 AYES: 6 NAYS: 0
 MOTION CARRIED

IN THE MATTER OF FAMILY AND CHILDREN'S BUDGET:

Peggy Shively, Welfare Director, presented her budget request. She indicated the bottom line includes all probation costs except for secure detention which comes out of the Commissioner's Budget. Regular placement of a child in a foster home costs \$6,500 for a year. Placement of a child that requires therapeutic treatment can cost up to \$27,000 per year. Treatment for a child that is harmful to themselves or others could cost up to \$300 per day. She indicated one child could cause the whole budget to be out of sync. She noted the Adoption Service has increased. This is an ongoing expenditure for the county that is reimbursable if the child is eligible. Federal funds are received as reimbursement for eligible placements.

MOTION: JOHN KINSEY TO: APPROVE FAMILY AND CHILDREN'S BUDGET IN TOTAL.
 SECOND: LARRY TEGHTMEYER
 AYES: 6 NAYS: 0
 MOTION CARRIED

IN THE MATTER OF COUNTY ASSESSOR'S BUDGET:

Becky Richard presented the budget on behalf of Laurie Renier who was at the County Assessor's Conference. She itemized several budget item changes. Richard indicated the increases in the 400 accounts are for a scanner for the Sales Disclosures and files for the non profit forms.

MOTION: HAROLD JONES TO: APPROVE 11301, 11401, 11501, 11523, 200, 300 AND 400
 SECOND: TOM ANGLIN ACCOUNTS.
 AYES: 6 NAYS: 0
 MOTION CARRIED

IN THE MATTER OF COUNTY REASSESSMENT BUDGET:

Becky Richard presented information concerning the County Reassessment Budget on behalf of Laurie Renier, County Assessor who was attending the Assessor's Conference. She noted postage was increased in the budget because of the mailing of Form 11s. Council member Tandy asked about the orthophotos. Richard

indicated that was the share for the reassessment to pay for the contract with Woolpert for the orthophotos. County General has paid for a portion, reassessment will pay a portion and the Surveyor's Corner Perpetuation fund will pay a portion. Richard explained the contractual expenditures were for land pricing. Council member Teghtmeyer requested information concerning the training and over time included in the budget. Because of changes in the computer program training was included in the budget as well as money to pay the township people for attending training both local and state required. Overtime will also be needed for the appeal process as well as completing the reassessment. The overtime money would be paid to the employees of the County Assessor's Office. The county has experienced about 500 appeals in any given reassessment. That is about a 1% appeal rate. The Property Tax Assessment Board of Appeals is paid from two different places. For reassessment appeals, they are paid from the Reassessment Budget. During years without reassessment, they are paid from the Commissioner's Budget. An inquiry was made concerning the overtime Council member Tandy asked why the Computer expenditures were not included in the Commissioner's Budget. He was advised the money for reassessment equipment has been requested in this budget instead of the Commissioner's because it is a legitimate expenditure for reassessment.

MOTION: HAROLD JONES TO: APPROVE 11410 AND THE BALANCE OF THE BUDGET.
SECOND: BRAD TANDY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY AUDITOR'S BUDGET BUDGET:

Auditor Sue Ann Mitchell presented her budget noting an increase in Office Supplies and Record Binding. She noted an increase in the number of forms because of mortgage exemptions and homestead credits. The declining mortgage rates have caused a great increase in the number of form being used.

MOTION: LARRY TEGHTMEYER TO: APPROVE ACCOUNTS 11301 AND THE BALANCE OF THE
SECOND: BRAD TANDY OF THE BUDGET.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF MAINTENANCE BUDGET:

Don Taylor presented the Maintenance Budget. He and County Administrator had addressed the hiring of an evening maintenance person. There are some increases in the budget because of maintaining the new building. He indicated the increase in elevators, additional space and just general learning how some of the new things in the Justice Building work as reasons for some increases in the budget. He also indicated there is a need for an additional floor scrubber. The Council asked about the cost of contracts. They asked if it would be smarter to hire someone who could maintain those items where contracts are currently in place. The contracts cover HVAC.

MOTION: HAROLD JONES TO: APPROVE 21001 TO 44011 AS REQUESTED.
SECOND: JOHN KINSEY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF EMERGENCY MANAGEMENT BUDGET:

County Administrator Ron Robinson presented information concerning the Emergency Management Budget.

MOTION: TOM ANGLIN TO: APPROVE 21001 THROUGH THE BALANCE OF THE BUDGET
SECOND: BRAD TANDY AS REQUESTED.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF LOCAL EMERGENCY PLANNING BUDGET:

The Council considered the budget for Local Emergency Planning. There were no changes in the budget request from 2003.

MOTION: HAROLD JONES TO: APPROVE THE BUDGET AS PRESENTED.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CLAY TOWNSHIP ASSESSOR'S BUDGET:

Clay Township Trustee/Assessor, Ben McKill appeared before the Council to present his budget. County Veterans Service Officer Mike Barnett presented his budget indicating there was little change from last year.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 154 DAYS.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ETNA TOWNSHIP ASSESSOR BUDGET:

The Etna Township Budget was considered by Council.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 70 DAYS.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF FRANKLIN TOWNSHIP ASSESSOR BUDGET:

The Franklin Township Budget was considered by Council.

MOTION: BRAD TANDY TO: APPROVE THE TOWNSHIP BUDGET AND 70 DAYS.
SECOND: HAROLD JONES
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF HARRISON TOWNSHIP ASSESSOR BUDGET:

Harrison Township Trustee Jim Moyer presented the township budget.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 185 DAYS.
SECOND: JOHN KINSEY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF JACKSON TOWNSHIP ASSESSOR BUDGET:

The Jackson Township Budget was considered by Council.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 90 DAYS.
SECOND: HAROLD JONES
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF JEFFERSON TOWNSHIP ASSESSOR BUDGET:

The Jefferson Township Budget was considered by Council. Beth Krull provided information that she would be at the State Fair and would be unable to attend the Council budget meeting.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 65 DAYS.
SECOND: HAROLD JONES
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF LAKE TOWNSHIP ASSESSOR BUDGET:

Lake Township Trustee Molly Bradford presented the township Budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TOWNSHIP BUDGET AND 110 DAYS.
SECOND: JOHN KINSEY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF MONROE TOWNSHIP ASSESSOR BUDGET:

The Monroe Township Budget was considered by Council.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 61 DAYS.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PRAIRIE TOWNSHIP ASSESSOR BUDGET:

The Prairie Township Budget was considered by Council. Julie Goon indicated she could not be at the meeting because of her birthday celebration.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 150 DAYS.
SECOND: HAROLD JONES
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SCOTT TOWNSHIP ASSESSOR BUDGET:

The Scott Township Budget was considered by Council.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 71 DAYS.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SEWARD TOWNSHIP ASSESSOR BUDGET:

The Seward Township Budget was considered by Council.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 200 DAYS.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF VAN BUREN TOWNSHIP ASSESSOR BUDGET:

VanBuren Township Trustee Pat Hurd presented the township budget.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET AND 200 DAYS.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF WASHINGTON TOWNSHIP ASSESSOR BUDGET:

The Washington Township Budget was considered by Council.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TOWNSHIP BUDGET AND 265 DAYS.
SECOND: TOM ANGLIN
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PLAIN TOWNSHIP ASSESSOR'S BUDGET:

Jean Lynch, Plain Township Assessor, presented the budget with a request for overtime pay for 2003 pay 2004 data entry. She cited the fact that they are behind because of the delays.

MOTION: TOM ANGLIN TO: APPROVE THE TOWNSHIP BUDGET FROM 11523 AND
SECOND: LARRY TEGHTMEYER THE BALANCE OF THE BUDGET.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF TIPECANOE TOWNSHIP ASSESSOR'S BUDGET:

Judy Prado, Tippecanoe Township Assessor, presented the budget with a request for overtime for 2003 pay 2004 data entry. She noted having people who are already experienced with the computer program do the data entry is much easier than training someone new to do the work.

KOSCIUSKO COUNTY COUNCIL - 8/6/2002

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TOWNSHIP BUDGET FROM 11523
 SECOND: HAROLD JONES AND THE BALANCE OF THE BUDGET.
 AYES: 6 NAYS: 0
 MOTION CARRIED

IN THE MATTER OF TURKEY CREEK TOWNSHIP BUDGET:

Turkey Creek Township Assessor Mary Gervasi presented the township budget. She noted she did not request overtime money in her budget. She did not disagree with the need for overtime, she just did not request it in her budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TOWNSHIP BUDGET FROM 11517 TO
 SECOND: HAROLD JONES THE BALANCE OF THE BUDGET.
 AYES: 6 NAYS: 0
 MOTION CARRIED

IN THE MATTER OF WAYNE TOWNSHIP BUDGET:

Wayne Township Assessor Kristy Mayer presented the township budget. She requested over time for 2003 pay 2004 data entry also.

MOTION: BRAD TANDY TO: APPROVE THE TOWNSHIP BUDGET AND 265 DAYS.
 SECOND: HAROLD JONES
 AYES: 6 NAYS: 0
 MOTION CARRIED

IN THE MATTER OF COUNCIL BUDGET:

The Council considered their own budget.

MOTION: JOHN KINSEY TO: APPROVE THE COUNCIL BUDGET AS SUBMITTED.
 SECOND: HAROLD JONES
 AYES: 6 NAYS: 0
 MOTION CARRIED

President Tranter noted the Council's regular meeting will be Thursday, August 8th. Wages will be addressed at that time. The Council requested the Assessors provide a time line as to their deadlines so the Council can better understand their requests.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

ABSENT

MAURICE BEER

HAROLD JONES

JOHN KINSEY

LARRY TEGHTMEYER

ATTEST:

Sue Ann Mitchell
 SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

Thursday, August 8, 2002

The Kosciusko County Council met for their regular meeting on Thursday, August 8, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	BRAD TANDY	RON ROBINSON, COUNTY ADMINISTRATOR
JOHN KINSEY	LARRY TEGHTMEYER	
HAROLD JONES	JIM TRANTER	SUE ANN MITCHELL, AUDITOR

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF SHERIFF'S REQUEST FOR INSURANCE PROCEEDS TO BE ADDED BACK TO BUDGET:

Sheriff Aaron Rovenstine requested a insurance receipts in the amount of \$4,359.44 be added back to line items 100-46001-000-019 Vehicle Purchase in the amount of \$1,465 and 100-35001-000-019 General Vehicle in the amount of \$2,894.44.

MOTION: TOM ANGLIN	TO: APPROVE ADDING BACK THE AMOUNT REQUESTED.
SECOND: HAROLD JONES	
AYES: 6 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF SHERIFF'S DONATION FUND EXPENDITURE REQUEST:

President Tranter addressed an issue related the State Board of Accounts audit of the Sheriff. The Sheriff received a donation from a private individual last year. The department held a Christmas party and paid for the party from the donation fund. The State Board of Accounts took exception to that expenditure because it was not an expenditure approved by the County Council. The Council needs to address the donation and specifically approve the Christmas party as an allowable expenditure for 2002 and 2003. The council discussed the donation and using that money for the department Christmas party.

MOTION: JOHN KINSEY	TO: APPROVE THE USE OF THE SHERIFF'S DONATION FUND
SECOND: HAROLD JONES	TO PAY FOR THE DEPARTMENT CHRISTMAS PARTY.
AYES: 6 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF COUNTY LAW ENFORCEMENT FUNDS:

Auditor Sue Ann Mitchell presented a revised ordinance with current IC codes. It was discovered during the audit process that the IC code on which the ordinance was established was repealed and replaced with a different code.

MOTION: HAROLD JONES	TO: APPROVE THE ORDINANCE AS PRESENTED.
SECOND: JOHN KINSEY	
AYES: 6 NAYS: 0	
MOTION CARRIED	

Ordinance 02-08-08
AN ORDINANCE AMENDMENT
UPDATING THE KOSCIUSKO COUNTY
LAW ENFORCEMENT FUND ORDINANCE

WHEREAS, IC 34-24-2-4 (Formerly IC 34-4-30.5-1) provides, among other things, civil remedies for racketeering activity (RICO) violations; and

WHEREAS, there appear to be no constitutional or statutory provisions regarding the specific manner in which funds generated by forfeiture under said statute are to be disposed of; and

WHEREAS, the Board I empowered to enact ordinances in such situations under Home Rule Authority and did so on November 19, 1991.

WHEREAS, codes referenced in the original ordinance were repealed thus requiring new IC references. THEREFORE BE IT ORDAINED, that the "County Law Enforcement Fund" be continued as originally established.

- A. The fund shall serve as a repository for funds received in the form of proceeds from the sale of or money received from the seizure of property under the provisions of IC 34-24-2-4 (formerly IC 34-4030.5-1) as well as other deposits in the form of voluntary surrender fees, reimbursement for restitution and other law enforcement related fees recovered by the County prosecutor, or the County Sheriff, which fees are not otherwise required to be deposited in any other state or county funds.
 - B. The County Law Enforcement Fund is subject to appropriation in accordance with IC 36-2-5-2. Monies in the Fund shall be utilized for law enforcement activities under the direction of the County Sheriff.
 - C. Monies collected as contemplated in this county code section shall be transferred to the county Treasurer for deposit and disbursement as the County Sheriff may, from time to time, direct. Any money remaining in the County Law Enforcement Fund at the end of the year does not revert to any other fund, but remains in the County Law Enforcement Fund.
- THEREFORE, this ordinance continues the original ordinance adopted in 1991 and amended September 22, 1992 effective immediately.

IN THE MATTER OF SALARY ORDINANCE FOR WEIGHTS AND MEASURES ASSISTANT:

County Administrator Ron Robinson presented the request on behalf of the Commissioners. J. D. Geiger is currently serving as the Weights and Measures Inspector. He has injured his back and needs help with lifting. Because this is a position requiring a certification it would be difficult to replace him as quickly as would be necessary. Doug Jernigan is willing to assist JD in the lifting. Robinson presented a request that Jernigan be paid \$ 10 per hour for his services. The Council was concerned about limiting the amount of hourly part time wage to be paid since it appears we are paying double to get the job done. This will come from the Commissioner's part time account.

MOTION: TOM ANGLIN TO: APPROVE THE SALARY ORDINANCE FOR DOUG
SECOND: HAROLD JONES JERNIGAN AT \$ 10 HOUR.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF READING OF BUDGET HEARING INFORMATION BY AUDITOR:

Auditor Sue Ann Mitchell read the following prepared statement to open the preliminary budget hearing: "Be it ordained by Kosciusko County, Indiana; That for the expenses of Kosciusko County government and its institutions for the year ending December 31, 2003, the sums of money shown on Budget Form 4A are hereby preliminarily appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. Ina addition for the purposes of raising revenue to meet the necessary expenses of the county, tax rates are shown on Budget Form 4B."

IN THE MATTER OF AREA PLAN PART TIME:

It was noted that the part time money for the Area Plan Commission Budget was not set at the previous budget meetings. The request for \$5,000 is the same as last year.

MOTION: LARRY TEGHTMEYER TO: APPROVE \$5,000 FOR THE PART TIME
SECOND: BRAD TANDY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF VETERANS BUDGET:

President Tranter indicated account 11508 Meetings Per Diem \$500 was missed in the first pass through the budget.

MOTION: TOM ANGLIN TO: APPROVE ADDITIONAL APPROPRIATION \$1,000
SECOND: JOHN KINSEY FOR VOTER REGISTRATION.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CLERK'S BUDGET:

President Tranter noted the Clerk requested an increase in part time hours from 1455 to 3265 hours for 2003. Tranter noted that a study is being considered for the Clerk's Office to determine what needs to be addressed in that office. They also discussed the need for an additional full time position. The Council felt training was a bigger issue than just additional help.

MOTION: LARRY TEGHTMEYER TO: APPROVE \$12,000 FOR PART TIME POSITION AT
SECOND: HAROLD JONES 1455 HOURS AND TO DENY THE ADDITIONAL
AYES: 6 NAYS: 0 POSITION.
MOTION CARRIED

IN THE MATTER OF VOTER REGISTRATION PART TIME BUDGET:

The Council discussed the part time issue for the Voter Registration Budget.

MOTION: TOM ANGLIN TO: APPROVE THE PART TIME AT 1500 HOURS FOR
\$12,372.
SECOND: BRAD TANDY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF TRUSTEE BUGGY PLATES FEES BUDGETED AMOUNT:

The Council addressed paying the Township Trustees \$ 1 per plate sold in accordance with the buggy plate ordinance. This is required to include them in the salary ordinance.

MOTION: HAROLD JONES TO: APPROVE PAYING THE TRUSTEES \$1 FOR EACH BUGGY
SECOND: LARRY TEGHTMEYER PLATE SOLD.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CORONER'S BUDGET REQUEST:

The Council discussed increasing the Deputy Coroner's number of calls.

MOTION: LARRY TEGHTMEYER TO: APPROVE INCREASING THE NUMBER OF CALLS FOR
SECOND: TOM ANGLIN THE CORONER.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SCHOOL RESOURCE OFFICER IN SHERIFF'S BUDGET:

President Tranter advised the School Resource Officer needed to be addressed because the grants for the position will run out in about February or March. Council members supported the concept as long as the officers were dedicated to the schools and were used in other ways to serve the department when they were not in school.

MOTION: LARRY TEGHTMEYER TO: APPROVE INCLUDING THE SCHOOL RESOURCE
SECOND: JOHN KINSEY OFFICERS BE INCLUDED IN THE SHERIFF'S BUDGET.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF DISPATCHER WAGES:

President Tranter asked if the Council agreed that the County should pay the same as Warsaw City.

MOTION: HAROLD JONES TO: APPROVE THE COUNTY DISPATCHERS BEING PAID THE
SECOND: JOHN KINSEY SAME AS WARSAW CITY DISPATCHERS.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF STOP AND VOCA GRANT BUDGETS:

Auditor Sue Ann Mitchell presented information showing the STOP grant had been approved at \$ 20,300 and the VOCA grant was approved at \$ 31,747. The budgets presented exceeded the amounts of the grants. There was a difference of \$1,600 between the grant amount and the amount requested for budget.

MOTION: HAROLD JONES TO: APPROVE THE TWO GRANT POSITIONS AS PRESENTED.

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SECOND: BRAD TANDY

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CENTER OF HOPE GRANT:

Auditor Sue Ann Mitchell presented information concerning the Center of Hope Grant. This grant has been dormant, because the person administering it just let it go. Craig Allenbach has taken it over. This is a fully funded grant that costs the county nothing. This provides a nurse for immediate action for a rape victim.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE GRANT BUDGET AS PRESENTED WITH THE UNDERSTANDING THAT IF THE GRANT IS NOT

AYES: 6 NAYS: 0 RECEIVED, THE COUNTY WILL NOT FUND.

MOTION CARRIED

IN THE MATTER OF EXTENSION OFFICE ROOM RENTAL BUDGET ISSUE:

President Tranter indicated that in his conversation with County Administrator Ron Robinson, there was ample space for meetings within the county buildings. The Council took no action on the request for room rental in the Extension Office Budget.

IN THE MATTER OF ASSESSOR'S OVERTIME:

President Tranter opened the floor for discussion concerning overtime. John Kinsey favored approval of overtime. Council member Anglin state he was not in favor of overtime pay. Council member Jones questioned if this would be a one-year need under these special circumstances.

MOTION: LARRY TEGHTMEYER TO: APPROVE OVERTIME IN EACH ELECTED TOWNSHIP

SECOND: JOHN KINSEY

ASSESSOR'S BUDGET.

AYES: 5 NAYS: 1 TOM ANGLIN

MOTION CARRIED

President Tranter presented the following information from the Wage Committee:

Kosciusko County

Wage Committee

Committee members:

Brad Jackson – County Commissioner

Brad Tandy – County Councilman

Jim Tranter – County Councilman

Recommendations to the Kosciusko County Council:

On Tuesday, June 18th the department heads of Kosciusko County were invited to a meeting at the County Courthouse for the sole purpose of presenting to the Wage Committee all new position requests and promotion requests for their department. Nine requests were presented to the committee.

Following the Tuesday, June 18th hearing the Wage Committee met a 2nd time to review all of the data presented and makes the following recommendation to the Kosciusko County Council:

1. Sharon Christner – Kosciusko County clerk requests the addition of a new small claims position.

NOT RECOMMENDED – The Wage Committee feels that since Sharon was granted a new position by the Council on June 13, 2002, granting a 2nd new position would be throwing too many people into her department prior to having her present people trained and the new position networked into her department. Suggestion by the KCWC if the small claims position is essential, that Sharon restructure some of her personnel to pick up the duties of the needed position.

2. Joni Younce – Extension Office requests a new position of 4H Assistant for the year 2003.

NOT RECOMMENDED – The Wage Committee feels that there is probably some need for additional help in the area of additional 4H programs. However, the KCWC feels that Joni should analyze her own staff and tap from their resources to pick up the overload that is being put on her individual employees.

3. Bob Weaver – Kosciusko county Health Department requests the County to fund the position of the full time Maternal and Prenatal Care Coordinator for 2003, since the state has eliminated the Special Health Needs Grant that funded this position.

NOT RECOMMENDED – After talking with Bob the KCWC recommended that Bob do one of two things:

1. Apply for another grant to fund the position
2. Use some of the part time payroll dollars that are presently in his budget. Bob felt he could pursue one or both of these options.

4. Chuck Waggoner – Prosecutor requests the use of a new grant available to him for the purpose of hiring a 5th prosecutor to handle gun related cases, and secondly add two more case workers to Title IV D.

RECOMMENDED – It appears the department is in need of an additional Prosecutor to speed up the filing of cases. KSWC recommends using this grant for the new prosecutor.

NOT RECOMMENDED – The Wage committee does not feel the funding of two new case workers in TITLE IV D should be approved. This area should be visited and reviewed by the new prosecutor that will take office on January 1, 2003.

5. Patti Gammieri – Turkey Creek Township Assessor elect requests a new position of permanent part time person to help with general office duties as needed.

NOT RECOMMENDED – The KCWC is not recommending the position, however, we are recommending that \$10,000 be budgeted into Patti's part time funds for the purpose of hiring a part-time person to assist with the general office duties that are needed.

6. Ron Robinson is requesting for the Probation department that a new position of Assistant Chief Probation officer be created and that the position be filled by an existing probation officer.

NOT RECOMMENDED – The KCWC was not sure hwy the position needed to be created and what the duties of the job were to be. Until we get more information we have not recommended the position.

7. Judge Jarrette – Superior Courts 2 & 3 have requested the creation of a security officer position that would be handled and controlled by the Judges of Superior Court 2 & 3.

NOT RECOMMENDED - The KCWC felt that security should come from the law enforcement department of the county which is the Sheriff's Department. We do feel some additional security is needed in the court system so we have recommended additional personnel in the Sheriff's Department.(see below)

8. Aaron Rovenstine – Sheriff has requested two new road patrol officers and eleven new jailers.

RECOMMENDED – The addition of the two new road patrolmen. Our county is growing, calls have increased, and some areas of the county are slighted because of lack of help to cover the entire county.

RECOMMENDED – The addition of four new jailers during 2003. Two to be hired in January and two to be hired in July. This allows for the proper training and the ability for the department to interface the new jailers into the system. The new jail portion of the Justice Building was built to handle a 20 year growth. The hope is that we will not be required to use the entire new jail facilities by the year 2003. The Wage Committee recommends that the Judges work with the Sheriff for security needs in the court system.

9. Ron Robinson – Maintenance Department requests the addition of a 3rd Maintenance person.

NOT RECOMMENDED – The KCWC feels that a restructuring of the maintenance department is needed which will in turn allow for a better utilization of the personnel that is now being employed in the maintenance department. If the need is critical to have the manpower then it is recommended to utilize Trustees until the KCWC can revisit the need for the position.

County Wage issues of 2003 Budget Year

	Present pay level	Recommendation
1. BZA Board	\$80/ meeting	Okay as is
2. Planning Commission Board	\$80/ meeting	Okay as is
3. Drainage Board	\$80/ meeting	Okay as is
4. County Department wages	To be discussed	2 recommendations
a. 2 ½ % across the board increase.		
b. Give 750 year to all employees except elected officials and department heads.		
Elected officials and department heads would receive \$1,500 per year increase.		
5. Hourly starting wage rate	\$ 8.25/hour	Okay as is
6. Part Time Highway	8.89/hour	Okay as is
7. Per Diem Coroner	\$ 82 per call	Okay as is
8. Part Time Prosecutor	\$ 227 per day	Okay as is
9. Judges	\$ 5,000 above state pay	Okay as is

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- | | | |
|--------------------------------|------------------------|--|
| 10. Level II Assessor | \$1,000 extra per year | Okay as is |
| 11. Level I Assessor | 500 extra per year | Okay as is |
| 12. Raise Sue Mitchell's wages | an extra 10% | Recommend the
10% per year increase |

Background for item #12 above: The Auditor is the financial officer of the county and works extremely close with the Commissioners and the Council concerning financial issues. We have felt for some time that there is a poor balance between the Auditors salary level and other county salary levels. Without effective input and truthful data the Commissioners and Council would have a much more difficult job in coordinating the fiscal operations of the county. Both the Commissioners and the wage committee feel that the present Auditor brings this support to the position. This 10% is only to be recommended and allowed for the present Auditor and would not apply to future elected Auditors unless they received the support of the Commissioners and Council at future budget hearings. When a new Auditor takes over the position this 10 % increase will be removed from and only reinstated at the discretion of the county Council along with a recommendation from the County Commissioners. The wage committee is recommending that the 10% increase be granted on a yearly basis only and can be reviewed in each future year should the Commissioner recommend and the County budget the increase for the position.

Respectfully submitted:

Kosciusko County Wage Committee

IN THE MATTER OF THE PROSECUTOR AND IV D ADDITIONAL POSITIONS REQUESTED.

The Council discussed the addition of another Prosecuting Attorney and the addition of personnel to the IV D office. Council member Teghtmeyer asked if there was any problem with future reimbursement if the position is not established at budget time but was possibly added after the first of the year. Reimbursement is based on expenditures so there would be no issue.

MOTION: HAROLD JONES TO: NOT APPROVE THE ADDITIONAL PROSECUTOR POSITION
SECOND: LARRY TEGHTMEYER

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PART TIME AND OVERTIME REQUEST FOR TURKEY CREEK

TOWNSHIP ASSESSOR:

The Council questioned what the person would be doing if the part time money was made available.

MOTION: LARRY TEGHTMEYER TO: APPROVE \$2,000 OVERTIME AND \$5,000 FOR

SECOND: JOHN KINSEY PART TIME.

AYES: 5 NAYS: 1 TOM ANGLIN

MOTION CARRIED

IN THE MATTER OF REQUEST FOR PROBATION DEPARTMENT ASSISTANT CHIEF POSITION:

The Council discussed the wage increase requested by the Probation Department. Council member Tandy did not believe it was a mandate. Council member Tandy indicated he did not believe this to be a mandate. He cited information received from the Association of Counties indicating this was not really a mandate. Council member Tandy indicated he did not believe at this time this was a mandate.

MOTION: LARRY TEGHTMEYER TO: APPROVE WAGE COMMITTEE'S RECOMMENDATION

SECOND: HAROLD JONES TO NOT INCREASE THE WAGES

AYES: 6 NAYS: 1

MOTION CARRIED

IN THE MATTER OF SUPERIOR II AND III BAILIFF REQUEST:

The Council discussed the creation of a bailiff for Superior Courts II and III. Council member Teghtmeyer indicated he felt Judge Jarrette made a compelling argument as to his concerns related to court security.

MOTION: JOHN KINSEY TO: APPROVE A POSITION BASED ON JUDGE JARRETTE'S REQUEST.

SECOND: HAROLD JONES

AYES: 3 NAYS: 3

MOTION DIED

President Tranter indicated he believed the Judges, Sheriff and County Administrator need to sit down and discuss the situation. Council member Teghtmeyer indicated he believed a job description is needed to determine what needs to be done with the position. The Council indicated they believed the Commissioners should address the overall security issue for the county. There were no further motions made related to the issue.

IN THE MATTER OF THE ADDITION OF JAILERS TO THE JAIL BUDGET:

The Council discussed the creation of four new jailers during 2003. The concept of two jailers to be added in January and two in July appealed to several of the Council members. Auditor Sue Ann Mitchell pointed out to the Council that the Jailer positions were missed when the Sheriff submitted the jail budget and therefore, they can not be approved without an additional appropriation in 2003.

MOTION: LARRY TEGHTMEYER TO: APPROVE IN CONCEPT THE ADDITION OF FOUR
SECOND: HAROLD JONES JAILERS IN 2003 WITH TWO BEING ADDED IN
AYES: 6 NAYS: 0 JANUARY AND TWO IN JULY.
MOTION CARRIED

IN THE MATTER OF ADDITION OF EVENING MAINTENANCE POSITION:

The Council discussed the Wage Committee recommendation's determination not to approve the addition of an evening maintenance person. Additional information was received by the Council indicating the need for the position.

MOTION: JOHN KINSEY TO: APPROVE CREATION OF EVENING MAINTENANCE POSITION.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF BOARD'S PAY FOR 2003:

MOTION: HAROLD JONES TO: APPROVE THE BOARD PAY AS IS AT \$ 80 PER DIEM.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY WAGE INCREASE FOR 2003:

The Council discussed the 2 ½% increase vs a flat amount. Council member Jones indicated he had done some calculating of wages and found there would not be much difference between the two. He favored the 2 ½% over the flat amount. President Tranter indicated his support of the 2 ½% because of the salary grids that the county is currently using to set salaries. He feared a flat amount would put the chart out of order.

MOTION: HAROLD JONES TO: APPROVE 2 1/2 % ACROSS THE BOARD FOR ALL FULL TIME
SECOND: LARRY TEGHTMEYER EMPLOYEES.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ADDITIONAL WAGES TO BE SET:

MOTION: LARRY TEGHTMEYER TO: APPROVE ITEMS 7 THROUGH 12 ON THE WAGE
SECOND: JOHN KINSEY COMMITTEE RECOMMENDATION.
AYES: 6 NAYS: 0
MOTION CARRIED

President Tranter opened the floor for any remonstrators to speak. None rose to speak.

Auditor Sue Ann Mitchell wanted to clarify that all part time rates will not be increased for 2003. The Council confirmed that issue. It was noted that some may come to the attention of the Auditor between now and the final adoption of budgets.

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IN THE MATTER OF THE PROPERTY TAX ASSESSMENT BOARD OF APPEALS:

Auditor Sue Ann Mitchell noted that the PTABOA had been missed with the boards that were addressed.
MOTION: HAROLD JONES TO: LEAVE THE PTABOA BOARD AT THE SAME RATE AS 2002.
SECOND: LARRY TEGHTMEYER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ADDING ROAD PATROLMEN POSITIONS:

The Council discussed the security issue as it related to the Patrolmen's position. Sheriff Aaron Rovenstine's intent was to add two road patrolmen. This will be addressed after the first of the year if necessary. Auditor Mitchell indicated the Sheriff has requested a grant that could fund these positions.

IN THE MATTER OF PART TIME IN THE IV D BUDGET:

Auditor Mitchell requested clarification concerning the part time money in the Prosecutor's IV D budget. Prosecutor Chuck Waggoner indicated it was his intent to use his incentive money to fund the part time money appropriated in the IV D Budget.

President Tranter thanked the Auditor and staff for the lunches provided. Council member Jones thanked the office holders and department head for their preparation of realistic budgets. The input was appreciated by the Council. Thanks were expressed to President Tranter for their leadership.

John Kinsey was recognized by the Council for his 50th Wedding Anniversary.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD LANDY, VICE PRESIDENT

TOM ANGLIN

ABSENT

MAURICE BEER

HAROLD JONES

JOHN KINSEY

LARRY TEGHTMEYER

ATTEST:

Sue Ann Mitchell
SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

Thursday, September 9, 2002

The Kosciusko County Council met for their regular meeting on Thursday, September 9, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	HAROLD JONES	JIM TRANTER
MAURICE BEER	BRAD TANDY	SUE ANN MITCHELL, AUDITOR
JOHN KINSEY	LARRY TEGHTMEYER	RON ROBINSON, COUNTY ADMINISTRATOR

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF KOSCIUSKO COUNTY DEVELOPMENT COMMISSION APPOINTMENT:

Harold Jones has served as the appointment for the Council in the past.

MOTION: TOM ANGLIN	TO: APPROVE THE APPOINTMENT OF HAROLD JONES TO THE
SECOND: BRAD TANDY	KOSCIUSKO COUNTY DEVELOPMENT COMMISSION.
AYES: 7	NAYS: 0
MOTION CARRIED	

IN THE MATTER OF TRANSFER FOR EXTENSION OFFICE:

Joan Younce, County Extension Director, sent a request for the transfer of \$2,000 from account 100-21019-000-001 Other Educational to 100-32003-000-001 Mileage. Information was presented listing names of people who were not employed by Kosciusko County. Council member Anglin requested Younce provide additional information concerning the transfer including a breakdown of who the people are and their connection with the county. Mitchell was instructed to contact Younce for additional information.

IN THE MATTER OF SURVEYOR'S TRANSFER REQUEST:

Surveyor Dick Kemper requested a transfer of funds by letter as follows:

From 100-22032-000-021 Maps Topo Lake \$	600	To 100-11301-000-21 Surveyor Part Time \$	1,875.51
From 100-35002-000-021 Record Binding	500		
From 100-32002-000-021 Mileage Surveyor	775.51		

The transfer is needed to finish paying Beth Krull for her work on the GIS system.

MOTION: TOM ANGLIN	TO: APPROVE THE TRANSFER OF \$1,875.51 AS PROPOSED.
SECOND: HAROLD JONES.	
AYES: 7	NAYS: 0
MOTION CARRIED	

IN THE MATTER OF AUDITOR'S TRANSFER REQUEST:

County Auditor Sue Ann Mitchell requested the transfer of \$ 1,200 from Per Diem and Meetings to Part Time and \$ 500 from Training & Seminars and \$ 500 from Repairs & Maintenance to Office Supplies. Additional funding is needed in the part time account to fill in for some of the employees who have left the Auditor's Office. Office Supplies funds have been hard hit by the reduced mortgage rate which has caused many people to refinance their homes. When a homeowner refinances, they must re-file their mortgage exemptions.

MOTION: TOM ANGLIN	TO: APPROVE THE TRANSFERS AS REQUESTED.
SECOND: JOHN KINSEY	
AYES: 7	NAYS: 0
MOTION CARRIED	

IN THE MATTER OF PROSECUTOR TRANSFER:

The Prosecutor's Office requested the transfer of funds from incentive money to Court Reporter Services in the amount of \$1,200.

MOTION: BRAD TANDY	TO: APPROVE TRANSFER AS REQUESTED.
SECOND: LARRY TEGHTMEYER	
AYES: 7	NAYS: 0
MOTION CARRIED	

IN THE MATTER OF COMMISSIONER'S REQUEST FOR TRANSFER OF FUNDS FOR GROUP INSURANCE:

The Commissioners requested the transfer of \$ 100,000 from Juvenile Justice Shelter to Group Insurance to meet the additional costs of health insurance.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: JOHN KINSEY

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF SHERIFF'S REQUEST TO ADD BACK INSURANCE CHECK TO BUDGET:

Sheriff Aaron Rovenstine requested proceeds from an insurance check be added back to the line item because the vehicle has been repaired following an accident.

MOTION: HAROLD JONES

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

TO: APPROVE THE ADDING BACK OF THE INSURANCE PROCEEDS.

IN THE MATTER OF CLERK'S ELECTION BOARD TRANSFER REQUEST:

Clerk Sharon Christner requested the following transfers be made in the election board budget:

From: 100-11305-000-012 Absentee Voter Board Office \$ 5,344

From: 100-35035-000-012 Polling Places 650

From: 100-11313-000-012 Election Inspection & Remake 46

To: 100-11310-000-012 Election Board Clerks \$ 6,040

From: 100-11308-000-012 Election Board Judges \$ 180

To: 100-33002-000-012 Publish Legals \$ 180

From: 100-32003-000-012 Mileage 410

From: 100-11313-000-012 Election Inspection & Remake 74

From: 100-11311-000-012 Election Board Custodians 20

From: 100-11307-000-012 Election Board Inspectors 455

To: 100-22015-000-012 Operating Supplies \$ 2,339

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFERS AS PRESENTED.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CLERK'S BUDGET TRANSFERS:

Clerk Sharon Christner requested the transfer of funds within the Clerk's budget to cover shortfalls. She requested the following transfers:

From 100-10028-000-008 Chief Deputy \$ 2,133.92

From 100-10032-000-008 Deputy 2,100.00

From 100-10027-000-008 Deputy 200.00

From 100-10030-000-008 Deputy 684.81

To: 100-11301-000-008 Part Time \$ 5,118.73

From 100-10040-000-008 Deputy \$ 300.00

To 100-10043-000-008 Deputy 300.00

From 100-10040-000-008 Deputy \$ 100.00

To 100-10035-000-008 Deputy 100.00

Council member Teghtmeyer inquired about the transfer of funds from the Chief Deputy account. Christner indicated the deputy was off on maternity leave and all her wages would not be spent. The other positions she is requesting to transfer money from were budgeted higher than the new hires starting salaries.

MOTION: HAROLD JONES TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: JOHN KINSEY

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CLERK'S REQUEST FOR ELECTION BOARD ADDITIONAL APPROPRIATION:

County Clerk Sharon Christner presented a request for an additional appropriation for Operating Supplies. She stated she needed additional funds to pay for supplies because she failed to budget ample funds. She indicated supplies have already been ordered.

MOTION: HAROLD JONES TO: APPROVED ADDITIONAL APPROPRIATION FOR ELECTION

SECOND: JOHN KINSEY BOARD.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF FLORIDA ELECTION:

Clerk Sharon Christner just returned from a trip to Florida where she observed their election processes. She reported to the Council some of her findings on her trip.

IN THE MATTER OF ADULT PROBATION USER FEES ADDITIONAL APPROPRIATION:

County Administrator Ron Robinson presented information on an additional appropriation requested by the Judges. The request is to pay for recording equipment for the new courtroom. The user fees can be used for this purpose. This is for three courtrooms including Circuit, Superior I and the Juvenile Court.

MOTION: LARRY TEGHTMEYER

TO: APPROVE THE ADDITIONAL AS PRESENTED.

SECOND: JOHN KINSEY

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF JACKSON TOWNSHIP TRUSTEE'S REQUEST FOR REASSESSMENT ADDITIONAL APPROPRIATION:

President Jim Tranter opened the floor for discussion on the Reassessment Fund additional appropriation request by Don Slater, Jackson Township Trustee. Slater requested he be compensated an additional \$ 2,600 under 264-10208-000-027 and that the part time appropriation be increased by \$ 4,590 under 264-11301-000-027. Tranter indicated that an elected official's salary by law, can not be increased after the beginning of the year, therefore the \$ 2,600 increase can not be addressed by the Council. Tranter presented information concerning the expenditures of all townships from the Reassessment Fund.

Tranter indicated that it appeared Jackson Township expended a high of \$28 per parcel which is about twice what any other township has spent. Tranter noted Slater's letter dated July 25, 2002, indicated unforeseen delays, redundant requests and reworking data resulted in the township not being able to turn in the raw data as expected. Slater further stated that it would take the balance of 2002 to complete the reassessment work. The Council questioned why Jackson Township should require so much more per parcel than any other township.

MOTION: TOM ANGLIN TO: DENY THE REQUEST FOR ADDITIONAL REASSESSMENT

SECOND: BRAD JACKSON FUNDS.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR COURT REPORTER SERVICES:

Prosecuting Attorney Charles Waggoner requested an additional appropriation in the amount of \$1,000 for Court Reporter Services. Auditor Sue Ann Mitchell stated she thought this transfer was needed to finish paying for those services until the end of the year.

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MOTION: HAROLD JONES TO: APPROVE THE REQUEST FOR ADDITIONAL
SECOND: BRAD TANDY APPROPRIATION AS PRESENTED.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS FROM DEPARTMENTS:

The Council indicated that in the future if ample information or the person was not present to answer questions concerning additional appropriations, they would not be considered by Council.

IN THE MATTER OF FINAL APPROVAL OF 2003 BUDGET:

President Tranter opened the hearing for final adoption of the 2003 budget. Auditor Sue Ann Mitchell read the opening statement as follows:

"Be it ordained by Kosciusko County, Indiana: That for the expenses of Kosciusko County government and its institutions for the year ending December 31, 2003, the sums of money shown on Budget Form 4A are hereby preliminarily appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. Ina addition for the purposes of raising revenue to meet the necessary expenses of the county, tax rates are shown on Budget Form 4B."

President Tranter stated the budget was open for review. He noted several Counties were listed in the Journal Gazette indicating Steuben County got no raises. Dekalb County's raises were cut by their Council. Tranter cited economics, 9/11 and the state government budget problems are all contributing facts to budget woes. Kosciusko County has maintained one of the lowest rates in the State of Indiana. Tranter noted three things that are directly affecting the 2003 budget as follows:

1. County Option Income Tax (COIT) which is set by the Indiana State Department of Revenue was reduced by \$715,108. The County is dependent upon the Department of Revenue setting the amount to be received. This is beyond the County's control.
2. The interest rates have taken a drastic down turn. The interest projected in 2001 for 2002 will not be realized, nor can the county anticipate that rate of return in 2003. This is beyond the County's control.
3. The State has changed the way the maximum levy is calculated which now is based on the non-farm wage average for the State of Indiana. This is beyond the County's control.

Tranter indicated the county has lost \$ 1,340+million dollars from the budget. Tranter presented some information concerning an action plan to insure that budgets can remain in tact.

Tranter suggested that all 400 accounts be reduced to zero except for the County Highway and the Commissioner's Budgets plus any grants with 400 accounts. He noted this would reduce expenditures by \$273,850. This would be about the amount it took to fund the raises for employees. By cutting the 400 accounts, the employees can still receive the 2.5% raise already approved. If departments have real needs for items that were budgeted such as the Sheriff for Squad Cars, Maintenance for housekeeping equipment, they could be purchased through the Commissioner's Budget. These purchases would have to be pre-approved by the Commissioners prior to being ordered. Tranter stated the Commissioners appear to have enough money budgeted to support the necessary expenditures because some of what they have budgeted can be funded through the Cumulative Fund. Tranter stated he had spoken with the Commissioners and they are agreeable to this plan. The Health Department must be included in the freeze also because they are included in the calculation for the max levy. This would not include the county Highway because their funds are totally separate and are not included in the max levy calculation.

The Cumulative Bridge Fund collections need to be a flat amount to be collected instead of a set rate. The flat rate collected last year was \$ 543,871. A resolution to make the record clear that only the amount of funds that are being collected this year are to be collected next year for the 2003 budget. This will not affect future growth in the Cum Bridge Fund.

Tranter stated it will be necessary to continue to monitor expenditures and to encourage departments to spend only what is necessary for their department, further budget cuts should not be necessary. Tranter announced that he will be meeting with all department heads reference cost cutting measures for each department.

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KOSCIUSKO COUNTY COUNCIL - 9/9/2002

giving their employees a raise. Robinson indicated they have done that for the last three years waiting on the county to catch up. Council member Anglin indicated he wanted the wages brought up for the dispatchers so the are paid equal to Warsaw City.

IN THE MATTER OF VOCA AND STOP BUDGETS:

Auditor Sue Ann Mitchell reminded the Council that they approved money for the STOP and VOCA grants at the amount presented. If the grant is less than what was appropriated, there are no funds budgeted to pay the difference between the grant amount and the additional amount requested. Council member Jones asked if both these positions were filled at this time. They are not. Council member Jones indicated that if we are losing the grant money and the position is not filled at this time, it would be the appropriate time to discontinue this grant. County Administrator Ron Robinson was instructed to inform the Prosecutor that the position should be left vacant. Council member Jones reminded the Council that when these grants were approved they were told that if the grants went away, the positions go away.

IN THE MATTER OF SALARIES THAT WERE UNDER BUDGETED BECAUSE ORIGINAL BUDGET REQUESTS WERE NOT HIGH ENOUGH:

Auditor Sue Ann Mitchell indicated there were several salary accounts that office holders and department heads failed to request enough money to support the salary per the salary grid. The salary ordinances were set correctly which will require money to be moved to those accounts before the end of the year. This will need to be addressed after the first of the year.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

IMTIRANTER, PRESIDENT

BRAD LINDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEER

HAROLD JONES

JOAN KINSEY

LARRY TECHMEYER

ATTEST:

SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

Thursday, October 3, 2002

The Kosciusko County Council met for their regular meeting on Thursday, October 3, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	HAROLD JONES	SUE ANN MITCHELL, AUDITOR
MAURICE BEER		
JOHN KINSEY	LARRY TEGHTMEYER	RON ROBINSON, COUNTY ADMINISTRATOR

The meeting was called to order by Harold Jones acting as President in the absence of President Jim Tranter and Vice President Brad Tandy. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF RVISION ECONOMIC DEVELOPMENT BOND REQUEST:

Attorney Mike Miner appeared to present information reference their request for an economic development bonds. They are requesting a hearing be held at the next Council meeting to consider the issuing of the bonds. In 1998 the County did a bond issue on RVISION's behalf. These are economic development bonds that make no obligation for the county. A. J. Paul, owner of RVISION is employing approximately 60 people at his travel trailer manufacturing business located south of Warsaw. They plan to expand the business.

MOTION: TOM ANGLIN TO: APPROVE SCHEDULING AN ECONOMIC DEVELOPMENT
SECOND: LARRY TEGHTMEYER HEARING AT THE COUNCIL'S NOVEMBER MEETING.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF EXTENSION OFFICE TRANSFER REQUEST:

Joan Younce, County Extension Director, appeared before the Council to present information concerning her request to transfer \$2,000 from account 100-21019-000-001 Other Educational to 100-32003-000-001 Mileage. Council member Anglin indicated he was the one who questioned the names listed that were not county employees. He stated he spoke with Tracy George and found that the people were other county 4H employees who were coming into this county to present programs.

MOTION: MAURICE BEER TO: APPROVE THE TRANSFER OF \$ 2,000 AS REQUESTED.
SECOND: JOHN KINSEY
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER 911 DISPATCH TRANSFER REQUEST:

County Administrator Ron Robinson indicated there would be a shortage in the Telephone Account for 911. Tom Brindle, Chief Dispatcher, requested the transfer of \$ 15,000 from 713-44001 Equipment to 713-31034 Telephone.

MOTION: JOHN KINSEY TO: APPROVE THE TRANSFER OF \$ 15,000 AS PROPOSED.
SECOND: TOM ANGLIN
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PROSECUTOR'S TRANSFER REQUEST:

Charles Waggoner, County Prosecutor, addressed a letter to the Council requesting a transfer of \$75 from Account 100-100072-000-015 to 100-11093-000-015 Prosecutor.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFERS AS REQUESTED.
SECOND: MAURICE BEER
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COMMISSIONER'S TRANSFER:

The Commissioners requested a transfer of \$100,000 from 100-32020-000-009 Innates & Institutions to 100-11605-000-009 Group Insurance. Council member Beer asked if there was enough money left in the Innates

& Institutions account to fund necessary expenditures. County Administrator Ron Robinson indicated he and the Auditor had gone over the Commissioner's budget and determined these funds could be moved to cover the shortfall in Group Insurance. County Auditor indicated this is the second \$100,000 transfer and one more will be needed either by transfer or additional.

MOTION: TON ANGLIN TO: APPROVE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF AREA PLAN COMMISSION TRANSFER:

County Administrator Ron Robinson indicated a long time employee of the Area Plan Commission has been hospitalized for 20+ days. The APC office needs additional staff in her absence. Robinson requested the transfer of \$ 6,500 on behalf of Dan Richard, Area Plan Director. In addition to the transfer of money from 100-11046-000-002 Ordinance Administrator to 100-11301-000-002 Part time, the salary ordinance must also be amended. Robinson recommended the position pay \$ 9.50 at an hourly wage.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: JOHN KINSEY

AYES: 6 NAYS: 0

MOTION CARRIED

MOTION: JOHN KINSEY TO: APPROVE THE SALARY ORDINANCE AT \$9.50 HOURLY.

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF JURY FEE FUND TRANSFER:

County Auditor Sue Ann Mitchell indicated the Jury Fee Fund money comes from fines paid by those people who appear in court. The fees paid to jury members are to be paid from that fund. Even though the fund was created in 1997, the money has continued to be paid from County General Funds. Per Larry Ernest with the State Board of Accounts any money identified that has been paid from County General can be reimbursed from the Jury Fee Fund with Council approval. Mitchell has researched the jury fee payouts and has established that more money has been paid from County General than what is in the Jury Fee Fund. This transfer will put the money back into County General where it was paid from. The Council was pleased that this money can be moved to County General.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE TRANSFER OF \$64,284.28 FOR 1997

SECOND: MAURICE BEER THROUGH DECEMBER 2001.

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF VISITORS AND CONVENTION BUDGET:

Joe Banks, President of the Visitors and Convention Commission, proposed \$363,500 be budgeted. Banks provided a profit and loss statement. Council member Teghtmeyer questioned the negative net income shown on the profit and loss statement. Banks indicated that because funds are disbursed quarterly and the fourth quarter has not been received it indicates a net loss that will be recouped when the fourth quarter payment is received from the county. Council member Teghtmeyer inquired as to what is necessary tonight. Mitchell advised she believed the Council just needed to preliminarily consider what would be appropriated. Council member Teghtmeyer indicated he had spoken with Linda Arnold, CVB Director, reference the designation of funds to capital projects which could include greenways, bike paths, etc. He indicated he believed the business community of Warsaw contributes a great deal to the innkeepers tax through the rental of rooms. He believes applying some of the funds to Capital Projects is a positive expenditure of funds for the county. He states these things could make the community better for not only the visitors to the county but also could be enjoyed by the county residents. He asked if any consideration was given to the capital projects. Banks indicated the greenway project could be considered but that Capital Projects could not. Banks indicated he appreciated Teghtmeyer's thoughts but indicated the statutes require the money be spent to bring in outside visitors not for in county improvements to draw visitors. Teghtmeyer agreed that bringing tourists into the

county should be a part of the program, but felt projects should be considered that would be more lasting in nature. Council member Teghtmeyer indicated he could not support the budget without some money being designated for capital projects. He stated he felt 20% of their budget should be set aside and earmarked for capital projects. Teghtmeyer indicated several counties have returned to the state legislature to request special considerations. He was hopeful that would not be necessary and that the Convention and Visitor's Bureau would agree.

MOTION: TOM ANGLIN TO: PRELIMINARILY APPROVE \$290,000 FOR THE CVB 2003
SECOND: MAURICE BEER BUDGET.
AYES: 6 NAYS: 0
MOTION CARRIED

IN THE MATTER OF THE DISTRICT INFORMATION FOR THE COUNCIL:

Auditor Sue Ann Mitchell presented information concerning the status of TIF with the change in the laws done with HB 1001. Mitchell indicated the Maple Leaf TIF District is the construction of 900 N that was done. The change involves the Property Tax Replacement Credit for schools which are not going to be received. The county is eligible to receive \$300,000 for riverboat gambling in a revenue sharing program. Mitchell indicated that money could be used to make up for the TIF shortage with money to spare. She indicated this would be a Commissioner's decision, but felt the Council should be aware of the impact it could have on the county tax rate.

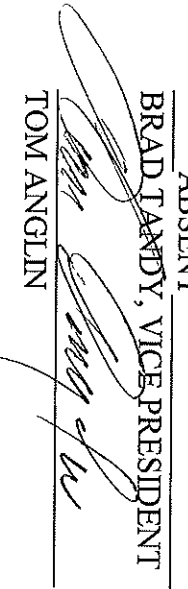
IN THE MATTER OF INVENTORY TAX REMOVAL BECAUSE OF HB 1001:


Auditor Sue Ann Mitchell indicated that HB 1001 has made several changes to the inventory tax. She indicated that in 2003 pay 2004 all manufacturing, raw materials, etc being shipped out of state will come off the inventory tax program. In 2006 pay 2007 the inventory tax goes away totally. The Council has three years that they could remove the tax for county businesses. Removing of the tax would include all inventory in the county which would in turn reduce the overall assessed valuation of the county. The removal of the tax is a two part step that can not be implemented until 2003 pay 2004. The law states the tax must be rescinded prior to January of 2002 for 2003 pay 2004. The second part must be done after January with the Council acting as the Income Tax Council. This would allow the COIT tax increase to .16. Mitchell indicated this is not a stable way to fund the county. If the Council only rescinds the inventory assessment and does not implement the COIT tax all the taxes saved by industry would probably be expended in the tax increase. Cumulative Funds also would be impacted by the reduction because of the reduction of assessed values. Mitchell indicated business personal property will have a different rate and property tax replacement than real property. This is only adding to the complication of the reassessment. Mitchell indicated some of the complications of HB 1001. Timely tax billing is a major concern. Bills not issued by April 25th can not be collected on May 10th. Mitchell indicated her frustration with the program. She agreed to continue to provide information to the Council.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

ABSENT
JIM TRANTER, PRESIDENT

ABSENT
BRAD TANDY, VICE PRESIDENT

TOM ANGLIN


MAURICE BEER

KOSCIUSKO COUNTY COUNCIL
Thursday, November 7, 2002

The Kosciusko County Council and Kosciusko County Commissioners met for an executive session prior to the Council's regular meeting on Thursday, November 7, 2002. The meeting was held at 5:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN HAROLD JONES
MAURICE BEER LARRY TEGHTMEYER
JOHN KINSEY JIM TRANTER

RON ROBINSON, COUNTY ADMINISTRATOR
SUE ANN MITCHELL, AUDITOR

The meeting was called to order by President Jim Tranter. The meeting addressed personnel issues. No votes were taken.

Being no further business to come before the Council and Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY
COMMISSIONERS**

AVIS B. GUNTER, PRESIDENT

BRAD JACKSON

RON TRUEX

**KOSCIUSKO COUNTY
COUNCIL**

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

SUE ANN MITCHELL, AUDITOR

LARRY TEGHTMEYER

MAURICE BEER

JOHN KINSEY

ATTEST:

HAROLD JONES

HAROLD JONES

JOHN KINSEY

ATTEST:

JOHN KINSEY

YASIN KINSEY

KOSCIUSKO COUNTY COUNCIL - 10/3/2002

SUE ANN MITCHELL, AUDITOR

LARRY TEGHTMEYER

KOSCIUSKO COUNTY COUNCIL - 10/3/2002


HAROLD JONES


JOHN KINSEY


LARRY TEGHTMEYER

ATTEST:


SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL
Thursday, November 7, 2002

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MAURICE BEER	LARRY TEGHTMEYER	SUE ANN MITCHELL, AUDITOR
JOHN KINSEY	JIM TRANTER	

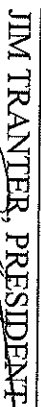
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KOSCIUSKO COUNTY
COMMISSIONERS

KOSCIUSKO COUNTY
COUNCIL

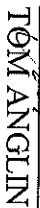
AVIS B. GUNTER, PRESIDENT

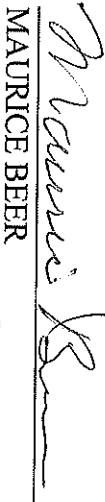

JIM TRANTER, PRESIDENT

BRAD JACKSON


BRAD TANDY, VICE PRESIDENT

RON TRUEX


TOM ANGLIN


MAURICE BEER


HAROLD JONES


JOHN KINSEY

ATTEST:


SUE ANN MITCHELL, AUDITOR


LARRY TEGHTMEYER

KOSCIUSKO COUNTY COUNCIL

Thursday, November 7, 2002

The Kosciusko County Council met for their regular meeting on Thursday, November 7, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	HAROLD JONES	RON ROBINSON, COUNTY ADMINISTRATOR
MAURICE BEER	LARRY TEGHTMEYER	SUE ANN MITCHELL, AUDITOR
JOHN KINSEY	JIM TRANTER	

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF REVISION FINAL BOND APPROVAL:

Mike Miner presented information on behalf of REVISION requesting final approval for bond issuance. The Economic Development Commission met this afternoon to approve. Miner indicated the county is the issuer of the bond, but there is no liability to the county.

MOTION: MAURICE BEER	TO: APPROVE THE BOND ISSUANCE ON BEHALF OF	
SECOND: LARRY TEGHTMEYER	REVISION WITH THE UNDERSTANDING THAT THERE	
AYES: 7 NAYS: 0	IS NO OBLIGATION FOR THE COUNTY.	
MOTION CARRIED		

IN THE MATTER OF TRANSFER FOR TURKEY CREEK TOWNSHIP ASSESSOR:

Turkey Creek Township Assessor Mary Gervasi requested a transfer of \$200. She indicated the incoming Township Assessor Patty Gammieri placed an order for supplies and then realized there was no money left in the fund. She requested money be moved from Lodging/Per Diem/Travel 100-11523-000-039 to Office Supplies 100-21—1-000-039 in the amount of \$200.

MOTION: TOM ANGLIN	TO: APPROVE THE TRANSFER AS PRESENTED IN THE	
SECOND: MAURICE BEER	AMOUNT OF \$200.00.	
AYES: 7 NAYS: 0		
MOTION CARRIED		

IN THE MATTER OF COUNTY TRANSITIONS FUND TRANSFER TO COUNTY GENERAL:

County Auditor Sue Ann Mitchell indicated the request is to reimburse County General for monies spent.

MOTION: TOM ANGLIN	TO: APPROVE THE TRANSFER OF \$315 FROM THE	
SECOND: HAROLD JONES.	COUNTY TRANSITIONS FUND TO COUNTY	
GENERAL		
AYES: 7 NAYS: 0		
MOTION CARRIED		

IN THE MATTER OF REASSESSMENT TRANSFER OF FUNDS:

County Assessor Laurie Renier presented a request for a transfer from Lodging/Per Diem 264-11523-000-046 to Group Benefits 264-11534-000-046 for insurance for the Commercial Industrial team. The cost of insurance was underestimated at the time the 2002 budget was prepared.

MOTION: TOM ANGLIN	TO: APPROVE THE TRANSFER IN THE AMOUNT OF \$1,500	
SECOND: MAURICE BEER	FOR GROUP INSURANCE.	
AYES: 7 NAYS: 0		
MOTION CARRIED		

IN THE MATTER OF MAINTENANCE TRANSFER:

County Administrator Ron Robinson presented information concerning the use of part time people instead of full time people for maintenance positions. The county seems to be having greater success with part time help than with full time help in these positions. The request was to transfer money from the full time positions to part time as follows:

FROM: 100-11068-000-006	\$ 10,000	
100-11070-000-006	4,000	
100-11072-000-006	10,000	

KOSCIUSKO COUNTY COUNCIL - 11/7/2002

TO: 100-11316-000-006 \$ 24,000

MOTION: BRAD TANDY TO: APPROVE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY CORONER REQUEST FOR TRANSFER OF FUNDS:

County Corner Larry Ladd requested the transfer of \$ 450 from State Meetings & Dues 100-11513-010 to 100-11078-000-010 Deputy Expenses. Ladd cited an increase in the number of calls as the reason for the transfer. He pointed out that the reason why he can do the transfer is that he is serving on the Board of Directors which pays for his state meetings expenditures.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CORONER'S REQUEST FOR AN ADDITIONAL APPROPRIATION:

Coroner Larry Ladd requested an additional appropriation in the amount of \$ 10,000 for Xray & Lab Expenses. He cited four homicides within the county have helped drive up the costs. This is payment for autopsies. Because of a change in the law last July that requires any death that occurs in Allen County that the injury or problem originated in any other county, the originating county must be responsible for any Coroner expenses related to the death. This relates to only patients transported by air ambulance at this time.

Autopsies are generally performed at St. Joe Medical Center in Allen County. Ladd indicated Ft. Wayne was closer and the fees were less at South Bend Medical Foundation. President Tranter asked if there was any reimbursement for these expenditures. Ladd indicated there was not.

MOTION: BRAD TANDY

TO: APPROVE THE ADDITIONAL APPROPRIATION AS REQUESTED.

SECOND: LARRY TEGHTMEYER

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF SHERIFF'S LEF TRANSFER REQUEST:

Sheriff Aaron Rovenstine requested a routine transfer of \$255 from law Enforcement Forfeitures User Fees to Fund 245 Continuing Education.

MOTION: TOM ANGLIN

TO: APPROVE THE ROUTINE TRANSFER.

SECOND: HAROLD JONES

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF DRAINAGE BOARD TRANSFER:

Susie Gladix represented Surveyor Dick Kemper to request a transfer of \$ 400 from Joint Ditch Hearings 100-11410-000-011 to Drainage Board Members 100-11406-000-011. Gladix cited difficult drainage issues that required additional local hearings be held.

MOTION: JOHN KINSEY

TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY HIGHWAY REQUEST TO ADD INSURANCE PROCEEDS BACK TO EXPENDABLE FUNDS:

Rob Ladson, County Highway Engineer, requested by letter that \$ 36,282.95 received in insurance proceeds be added back to his budget. The money was spent repairing a truck that was damaged. He requested the money be added back to 204-22036-000-000.

MOTION: JOHN KINSEY

TO: APPROVE ADDING \$36,282.95 BACK TO 204-22036-000-000.

SECOND: BRAD TANDY

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF AUDITOR'S REQUEST FOR TRANSFER OF FUNDS:

County Auditor Sue Ann Mitchell requested three transfers. Mitchell stated because of employee turn over, the Payroll Supervisor's account had to be used to pay a long time county employee for vacation and sick time accrued when she left county employment. Because of that fact, a shortage exists in that account. Mitchell requested a transfer of \$740 from 100-11063-000-005 File Clerk to 100-11056-000-005 Payroll Supervisor. The second transfer request was from 100-11059-000-005 Counter Deputy to 100-11301-000-005 Part Time. This is because additional help has been required to make for some of the turn over experienced. The third request was for a transfer from Counter Deputy 100-21411-000-005 to Mileage/Fuel/Travel 100-32002-000-005 in the amount of \$1,000. Mitchell has served on the County Auditor's Association Legislative Committee which has required several extra trips and meetings to discover all the information related to House Bill 1001 which made many changes to the assessment and taxation of property.

MOTION: MAURICE BEER TO: APPROVE THE THREE TRANSFERS AS REQUESTED.

SECOND: HAROLD JONES

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PROSECUTOR'S REQUEST FOR TRANSFER:

Prosecutor Chuck Waggoner sent a letter requesting the transfer of \$1,000 from State Witness Fees 100-11515-000-015 to Court Reporter Services 100-31038-000-015. Mitchell explained that she believed the people had already worked the hours and this transfer was necessary to compensate them for their hours worked.

MOTION: JOHN KINSEY TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: BRAD TANDY

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CLERK'S COUNTY ELECTION BOARD TRANSFER REQUEST:

County Clerk Sharon Christner made a request to transfer money within the County Election Board Budget. She asked that money from the Election Board Budget be transferred as follows:

\$ 140 FROM: 100-11308-000-012 Election Board Judges	TO: 100-21001-000-012 Office Supplies
\$ 185 FROM: 100-11306-000-012 Absentee Voter Confined	TO: 100-23001-000-012 Meals
\$ 115 FROM: 100-11307-000-012 Election Board Inspectors	TO: 100-23001-000-012 Meals
\$ 150 FROM: 100-35007-000-012 Voluntary Repairs	TO: 100-23001-000-012 Meals
\$ 55 FROM: 100-11310-000-012 Election Board Clerks	TO: 100-23001-000-012 Meals
\$ 70 FROM: 100-11308-000-012 Election Board Judges	TO: 100-11308-000-012 Meals
\$ 60 FROM: 100-11301-000-012 Part Time	TO: 100-33002-000-012 Publish Legals
\$ 480 FROM: 100-11305-000-012 Absentee Voter Board Off	TO: 100-33002-000-012 Publish Legals
\$ 40 FROM: 100-11310-000-012 Election Board Clerk	TO: 100-33002-000-012 Publish Legals
\$ 150 FROM: 100-11308-000-012 Election Board Judges	TO: 100-22015-000-012 Operating Supplies

She indicated these were shortfalls. President Tranter asked if Christner believed she would have enough money to cover all the necessary expenses. Tranter state it looked like she had already spent more than half of her money without the fall election expenses being paid. Additional information on transfers was presented by Auditor Sue Ann Mitchell. She stated that the money for election workers needed to be moved to one account instead of being split out into the Judges, Clerks and Inspectors. Because Christner was able to create a disc of all election poll workers, the file was electronically transferred to the Auditor's Office for the creation of checks. There was no way to separate the Judges, Clerks and Inspectors with what was sent by the Clerk so all money needs to be moved to one account for payment. In the past the issuing of checks for the election board has usually required at least three weeks to accomplish just the data entry and verification plus another two weeks to process the payments. Mitchell indicated the election was held November 5th and checks will be ready on the next payroll distribution on November 19th. Mitchell stated the following transfers needed to be made in the Election Board Budget as follows:

FROM 100-11308-000-012 Election Board Judges \$11,730
FROM 100-11310-000-012 Election Board Clerks 11685
TO 100-11307-000-012 Election Board Inspector \$23,415

MOTION: BRAD TANDY

TO: APPROVE THE ROUTINE TRANSFER.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL REQUEST FOR ELECTION EXPENSES:

Sharon Christner indicated she also requested an additional appropriation for 100-22015-000-012 which could not be addressed because the request was just received November 6th and advertising could not be done timely. She indicated she purchased a "Clerk's Package" which included new signs for each polling place. President Tranter asked if this was not previously budgeted. Christner indicated the expenses were greater than what she budgeted. She stated she had money in her Office Supply account in the Clerk's Budget. She questioned if she could transfer the money from the Clerk's Budget to the Election Board Budget. Auditor Mitchell indicated she did not believe that could be done. Mitchell stated she did not know if she could just make the payment from the Clerk's Budget. Christner requested Larry Ernest, State Board of Accounts, be contacted for direction on the matter. Christner indicated there was not enough incentive money to cover the \$9,997.75.

MOTION: BRAD TANDY
TO:

TO: APPROVE THE TRANSFER FROM ELECTION BOARD

SECOND: MAURICE BEER

CLERK'S BUDGET TO COVER \$ 9,997.75 SHORTFALL IF

AYES: 7 NAYS: 0

APPROVED BY THE STATE. IF NOT, AN ADDITIONAL

MOTION CARRIED

APPROPRIATION WOULD BE NEEDED.

IN THE MATTER OF VOTING MACHINE PURCHASES:

Clerk Sharon Christner indicated she has papers required to be filed for reimbursement with the State of Indiana in January. Christner was informed that if the county has purchased the voting machines, it is more likely that we will receive reimbursement funding possibly up to 95%. She realized she had to go through the Commissioners for contract approval. She indicated the new machines must be in place by the Presidential election in 2004. Council member Kinsey asked if the county had to buy them regardless of whether the needed them. Christner indicated the county did need them because the punch cards are not ADA compliant.

IN THE MATTER OF SHERIFF'S INMATE MEDICAL ADDITIONAL APPROPRIATION:

Sheriff Aaron Rovenstine requested an additional appropriation in the amount of \$50,000 for Inmate Medical. These are expenditures he has no control over.

MOTION: JOHN KINSEY

TO: APPROVE THE ADDITIONAL APPROPRIATION FOR

SECOND: HAROLD JONES

INMATE MEDICAL.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF COUNTY ASSESSOR'S REQUEST FOR SALES DISCLOSURE SOFTWARE ADDITIONAL APPROPRIATION:

County Assessor Laurie Renier requested an additional appropriation in the amount of \$ 5,085 for fund 276-44003-000-000. Renier explained the process for sales disclosures requires the County Assessor to maintain those forms in a retrievable format. She requested the additional appropriation to purchase a scanner and software to track the documents. These are open public records which are accessed by anyone. Renier sited lost disclosures as a problem with so many people having access. President Tranter asked if she had talked with County Administrator Ron Robinson about the purchases. She stated she had not. Tranter explained he was concerned about how may different systems the county could wind up with if there is no coordination of effort. Renier indicated the system she is looking at is expandable to include other offices. President Tranter asked Renier to sit down and talk with Ron Robinson on a collective effort to maintain county records electronically. Council member Tandy asked why this would not come from the Commissioner's funds. Renier explained the Auditor elects \$5 per Sales Disclosure. Four dollars of that fee is set aside for the Assessor's use per IC 6-1.1-5-5-4.5. There is currently \$12,851.60 in the fund. Tranter requested the issue be tabled until Robinson and Renier had a chance to talk.

MOTION: HAROLD JONES

TO: APPROVE TABLE ACTION UNTIL RENIER AND

SECOND: BRAD TANDY

ROBINSON COULD MEET TO ADDRESS THE ISSUE.

AYES: 7 NAYS: 0

THE COUNCIL WILL ADDRESS AT A LATER DATE.

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MOTION CARRIED

IN THE MATTER OF COMMISSIONER'S REQUEST FO \$100,000 ADDITIONAL FOR GROUP INSURANCE:

Auditor Sue Ann Mitchell indicated there was a shortfall in the Group Insurance account for the Commissioner's Budget. Because expenditures have been greater than expected.

MOTION: TOM ANGLIN TO: APPROVE THE \$100,000 ADDITIONAL APPROPRIATION
SECOND: MAURICE BEER FOR GROUP INSURANCE.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF EDIT FUND ADDITIONAL APPROPRIATION:

County Auditor sue Ann Mitchell explained that at the time of the 2002 bond re-issue, it was determined that an additional \$2.6 million dollars would be put paid to reduce the bond issue amount. Because there was an appropriation in the CCD Fund, but no appropriation in the EDIT Fund, the money was paid from the CCD Fund. This additional will be used to repay the CCD Fund for that expenditure.

MOTION: TOM ANGLIN TO: APPROVE THE ADDITIONAL APPROPRIATION FOR THE
SECOND: MAURICE BEER EDIT FUNDS AND THE TRANSFER OF THE MONEY
AYES: 7 NAYS: 0 BACK TO THE CCD FUND.
MOTION CARRIED

IN THE MATTER OF HEALTH DEPARTMENT ADDITIONAL APPROPRIATION:

Bob Weaver, Health Department, received an added grant of \$6,000 after the budget cycle for 2002. He requested the additional to be used in the payment of salary account 230-11340-000-000. Weaver also indicated that he was able to obtain enough Prenatal Grant Funds to fully fund the program without the request for additional county support.

MOTION: TOM ANGLIN TO: APPROVE THE ADDITIONAL APPROPRIATION FOR
GRANT
SECOND: HAROLD JONES. MONEY TO BE USED FOR PART TIME SALARIES.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CLERK'S ADDITIONAL APPROPRIATION REQUEST FOR DOCUMENT STORAGE FEES:

County Clerk Sharon Christner presented a request for an additional appropriation in the amount of \$17,449 for 279-44003-000-000. The request is for software to do labeling for the end tabs for the filing system being implemented by the Clerk's Office. The funds are collected through court fees and are specifically set aside for the maintenance of Clerk's Document Storage. There is currently a balance of \$24,998 in that fund. Christner indicated the system will also do bar coding which will help with the tracking of documents. Council member Tandy asked if there were other document preservation needs that are needed in the near future. Christner indicated she has spoken with Robinson concerning the purchase. Robinson stated he would like to seek the Council approve the expenditure but put a hold on the actual spending of the funds until further research could be accomplished. Tandy asked how bar coding would help with the locating of files. Christner indicated the files would be scanned when removed with a designation as to who pulled them.

MOTION: LARRY TEGTMEYER TO: TABLE FOR FURTHER INFORMATION.
SECOND: TOM ANGLIN
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF COUNTY TRANSITION GRANT ADDITIONAL:

County Auditor Sue Ann Mitchell presented information concerning the County Transitions Fund additional appropriation. The grant money has been received and this additional will give the right to spend the money.

Mitchell stated that \$ 45,980 has been received for the grant. Sheriff Aaron Rovenstine and Sam Whitaker, Work Release Director, are working together to provide the program.

MOTION: TOM ANGLIN
SECOND: BRAD TANDY
AYES: 7 NAYS: 0
MOTION CARRIED

TO: APPROVE THE ADDITIONAL APPROPRIATION
IN THE AMOUNT OF \$45,980 FOR 731-00000-000-000.

IN THE MATTER OF JAIL/JUSTICE BUILDING REPORT:

County Administrator indicated the Circuit and Superior Court I are moving into their new quarters. Robinson indicated the Jail Trustees have helped with painting and moving. He stated the biggest hold up is getting furniture in and assembled. The jail portion of construction is going quicker than Robinson expected.

IN THE MATTER OF INVENTORY ELIMINATION:

Auditor Sue Ann Mitchell explained that getting on board with this inventory tax elimination in the first year before the county tax rate is determined is taking a chance on how much it will really impact all taxing entities in the county. Council member Tegtmeyer asked about the COIT and EDIT collections and accountability on behalf of the state. Mitchell indicated there has been a dialog with Bob Lain who is the estimator for the State Budget Division regarding the method used to estimate revenue receipts. Mitchell reported State Auditor Connie Nass has agreed to facilitate a meeting with County Auditors and Lain to consider alternatives to the current system. Mitchell indicated a better formula is needed to be trackable. She indicated projections are made based on collections from one year prior, the current year and one year into the future. This has caused predictions to be very unreliable.

IN THE MATTER OF COUNTY FINANCES:

Auditor Sue Ann Mitchell recapped where the county is with regards to county finances. Mitchell provided the Council a copy of the Working Max Levy Calculation indicating close to \$7.5 million. The total levies as approved by budget are \$ 8,764,622. This means the operating balance will be reduced by approximately \$ 1.3 million leaving the county an operating balance of approximately \$ 2.8 million.

IN THE MATTER OF THE ELIMINATION OF 400 ACCOUNTS FROM COUNTY GENERAL AND HEALTH DEPARTMENT BUDGETS:

President Tranter indicated currently all departments are required to get the approval of the Commissioners before making any expenditures for any items that should come from a 400 account. Mitchell explained that if all 400 accounts except the Commissioner's Budget should be able to cover any needs by the county. Council member Teghtmeyer asked if it became necessary to replace a copy machine on an emergency basis what would be required. Mitchell explained that the copy machines are purchased from a separate account within the Commissioner's Budget. The question was asked as to what is covered under the 400 accounts. Mitchell explained that furniture, office equipment, vehicles, etc. are paid from that fund. Mitchell indicated that new furniture and equipment has been purchased for the Justice Building.

MOTION: LARRY TEGHTMEYER
SECOND: TOM ANGLIN
AYES: 7 NAYS: 0
MOTION CARRIED

TO: APPROVE THE REDUCTION OF THE 400
ACCOUNTS EXCLUDING THE
COMMISSIONERS.

IN THE MATTER OF 2003 SALARY ORDINANCE APPROVAL:

President Tranter called for final approval of the 2003 Salary Ordinance approval. He indicated that because the Council has taken the action on reducing the 400 accounts, it has made possible the raises as discussed at budget time.

MOTION: HAROLD JONES
SECOND: TOM ANGLIN
AYES: 7 NAYS: 0
MOTION CARRIED

TO: APPROVE THE 2003 SALARY ORDINANCE AS
PRESENTED.

IN THE MATTER OF SWEARING IN CEREMONY:

KOSCIUSKO COUNTY COUNCIL - 11/7/2002

Auditor Sue Ann Mitchell noted that the swearing in and County Employees Christmas Party would be held on ~~September~~ ^{December} 17th.
Personnel W

IN THE MATTER OF THE 2003 SCHEDULE FOR COUNCIL MEETINGS:

Auditor Sue Ann Mitchell presented a listing of dates for the 2003 calendar year. Discussion was held concerning the 2003 meeting dates. Council agreed on the second Thursday of each month. Tom Anglin requested the meeting be moved for February to the first Thursday. There were no objections. It was agreed to move the meeting to the first Thursday in February. President Tranter indicated he had a conflict with the December 12, 2002 meeting and requested it be moved to December 19th so he could attend. It was agreed that the meeting would be moved to December 19th.

IN THE MATTER OF APPROVAL OF THE PURCHASE OF SHERIFF'S CARS:

President Tranter indicated Sheriff Aaron Rovenstine needed to know the status of vehicle purchases for 2003 so the vehicles can be ordered. Council member Tandy asked if the vehicles would be replacing existing vehicles or if they were for new officers. Rovenstine indicated the five vehicles he is asking permission to purchase are replacement vehicles following the usual cycle of vehicle purchases. In a normal year, six vehicles are purchased instead of five. He related there is little value in the trade in of the vehicles. He indicated the cost of each car is approximately \$25,000 for cars including the light bars and specialized painting. It was discussed that failing to purchase the vehicles would make the vehicle purchasing program fall behind which would probably result in increased maintenance expenditures.

MOTION: JOHN KINSEY TO: APPROVE THE PURCHASE OF FIVE VEHICLES.

SECOND: HAROLD JONES

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CORONER PER ISSUES:

Coroner Larry Ladd reviewed the status of his request for PERF coverage. He indicated that in May the Council approved his coverage retroactive to 1997. He that John Sadler, previous Coroner, had been covered by PERF. He stated the change in legislation allowing elected officials to become vested at eight years instead of ten years has caused his request. Ladd indicated research was needed back to 1973 to determine if the Coroner was one of the originally designated positions to be covered by PERF. The Council is the designating body to say the Coroner's position is a full time position and should be covered by PERF. Ladd requested the Coroner be considered as a full time employee for PERF benefits. Tranter indicated the real question is does the Coroner meet the definition of a full time employee of 37 ½ hours. Tranter noted there are other benefits that could be opened up as well as other positions. Ladd asked if Commissioners and Council members are covered. He was advised they are covered. He asked if the Township Trustee's are covered. He was advised the Elected Township Assessors are covered, but the Trustees are not. Tranter recapped the events leading up to the request. Ladd opted out of the program in 1997 because he would receive no benefit from participation. Tranter noted the law had changed allowing vesting at eight years now instead of ten. Tranter asked if the law was reversed, would he then want to opt out again. Tranter did not want to vote in favor of something that could have long term financial impact on the county finances. Council member Tandy indicated he believed the big picture should be looked at before a decision is made. Council member Jones requested the County Administrator and Auditor look further into the issue for clarification before a decision is made. The Council agreed with that and instructed Robinson and Mitchell to do further research and report back at the December meeting.

IN THE MATTER OF TAX BILLING FOR 2003:

Auditor Sue Ann Mitchell presented information concerning the printing and collection of 2003 tax bills. Mitchell read information from the state indicating that if the County Auditor presented final values by February 1st, the Department of Local Government Finance would provide preliminary tax rates by February 15th. After this step, the Council would have seven days to accept or make changes to proposed rates by February 22nd. The DLGF would then need two more weeks to set the final rates which would be March 7th. This was based on the Auditor submitting final assessed values to the state by February 1. Mitchell indicated County Assessor Laurie Renier projected the figures would be to the Auditor by February 1st. The Auditor

then would need to post exemptions and deductions which has in the past been a six to eight week process. Mitchell advised that her staff would be willing to work whatever overtime it takes to post the exemptions in three weeks. It would then take an additional week to pull the figures together to send to the DLGF. If they do a two week turn around, it would be March 1st before figures could be submitted to DLGF. Adding the two weeks for the DLGF, seven days for the Council final approval and two more weeks for the DLGF finalization of rates, we would be to the second week of April. Once the rates are received, the abstract must be prepared which takes approximately one week. They must be approved by the State Auditor's Office before tax bills can be sent. Their turn around time is approximately two days. This would approximately April 25th. Tax bills must be in the mail by April 25th to collect taxes May 10th. The County Treasurer would need approximately three weeks to print, fold, stuff and seal the bills. It is apparent that tax bills will not probably not happen timely for the county. The Treasurer's Office has committed to posting payments as quickly as possible so the usual June 30th distribution will be completed just as quickly as possible. Renier's prediction was that she would have values by the end of the year and worse case scenario would be February 1st. Renier indicated of the North East District counties, we are doing well. Mitchell pointed out that after the assessed values are sent to the DLGF properties that are located in cross county school areas must also be equalized which means Whitley, Fulton, Marshall and Elkhart Counties must have their values completed before we can proceed. The real impact late tax billing has on taxing units is that they do not receive their anticipated tax draw on June 30th. For some units, this means they have to borrow money and pay interest to operate. Mitchell just wanted to make everyone aware of the severity of the issue.

IN THE MATTER OF TRANSFER OF FUNDS FOR WAYNE TOWNSHIP

County Administrator Ron Robinson requested a transfer of funds in the Wayne Township budget to cover an obligation for an employee that left employment whose vacation and comp time was not settled. The transfer in the amount of \$ 1,317.12 needs to be moved to Chief Deputy 100-10245-000-040 from 100-44001-000-040

MOTION: JOHN KINSEY TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGEN

MAURICE BEER

HAROLD JONES

JOHN KINSEY

SUE ANN MITCHELL, AUDITOR

LARRY TECHMEYER

KOSCIUSKO COUNTY COUNCIL

Thursday, December 19, 200

The Kosciusko County Council met for their regular meeting on Thursday, December 19, 2002 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN BRAD TANDY RON ROBINSON, COUNTY ADMINISTRATOR
 MAURICE BEER LARRY TEGHTMEYER SUE ANN MITCHELL, AUDITOR
 JOHN KINSEY JIM TRANTER

The meeting was called to order by President Jim Tranter. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF APPOINTMENT OF PROPERTY TAX ASSESSMENT BOARD OF APPEALS:

County Assessor Laurie Renier requested the reappointment of Charles Ker and Howard Woodward, Jr. to the Property Tax Assessment Board of Appeals.

MOTION: TOM ANGLIN TO: REAPPOINT CHARLES KER AND HOWARD WOODWARD, JR.
 SECOND: MAURICE BEER TO THE PROPERTY TAX ASSESSMENT BOARD OF
 AYES: 7 NAYS: 0 APPEALS.
 MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR SALES DISCLOSURE FUND:

County Assessor Laurie Renier presented a request that was continued from the November meeting for Computer software to tracks sales disclosures with electronic imaging. Renier indicated this would include a copier and scanner that can help with the indexing of the sales disclosure documents. County Administrator Ron Robinson stated this system appeared to meet the needs of the County Assessor's Office. The Recorder is looking at another system to do similar work, but the Recorder's needs differ somewhat from the Assessor's needs. Renier was advised to try it out and report back to the Council.

MOTION: JOHN KINSEY TO: APPROVE THE ADDITIONAL APPROPRIATION IN THE
 SECOND: BRAD TANDY AMOUNT OF \$ 5,085 FOR SOFTWARE TO TRACK SALES
 AYES: 7 NAYS: 0 DISCLOSURES TO 276-44003-000-000.
 MOTION CARRIED

IN THE MATTER OF REAPPOINTMENT OF KENNETH JOHNSON TO ALCOHOLIC

BEVERAGE BOARD:

Auditor Sue Ann Mitchell presented paperwork for the reappointment of Kenneth Johnson to the Alcoholic Beverage Board. Mitchell spoke with Johnson and he agreed to the reappointment.

MOTION: MAURICE BEER TO: APPROVE THE REAPPOINTMENT OF KENNETH JOHNSON
 SECOND: TOM ANGLIN TO THE ALCOHOLIC BEVERAGE COMMISSION BOARD.
 AYES: 7 NAYS: 0
 MOTION CARRIED

IN THE MATTER OF KCODE APPROVAL OF 2003 PROPOSED EXPENDITURES:

Auditor Sue Ann Mitchell presented information from Ruchele Sammons who was unable to attend the Council meeting. The money being proposed to be spend is money collected through the courts. KCODE is the group that determines what monies are given to which entities. Mitchell indicated the preliminary listing was presented to the Commissioners as a formality, but that the Council must make final approval on the proposed expenditures. The program in the amount of \$86,000 for 2003 is funded through money received through the court for infractions.

PREVENTION AND EDUCATION:

Boys & Girls Club of Kosc Co \$ 8,000
Whiko HS SADD Chapter 1,700
Warsaw City PD DARE \$ 4,500
Piercetn PD DARE \$ 3,000
Kosciusko Co Dare \$ 10,000
Mentone Elementary \$ 1,000
Mentone Elementary \$ 600
YMCA \$ 6,000
TOTAL \$ 34,800

LAW ENFORCEMENT:

Silver Lake PD \$ 1,500
Winona Lake PD 1,655
Milford PD 805
Indiana State Police 1,500
Piercetn PD 4,000
Mentone PD 3,040
Kosciusko Co Sheriff Dept 3,000
Warsaw PD 3,000
Danny Hall Program 1,200
Kosciusko Co Joint Gang 3,000
TOTAL \$22,700

INTERVENTION&TREATMENT:

24 Hour Club \$ 9,500
Bowen Center 10,260
Right Start-Right Stop 1,740
TOTAL \$ 21,500

MULTIPLE SERVICE AREAS:

K CODE Coordinator \$ 7,000

MOTION: HAROLD JONES TO: APPROVE THE EXPENDITURES AS SUBMITTED BY
SECOND: TOM ANGLIN KCODE.
AYES: 7 NAYS: 0
MOTION CARRIED

Record # 20030117132

IN THE MATTER OF COUNTY SHERIFF'S 2003 CONTRACT APPROVAL:

Auditor Sue Ann Mitchell presented the 2003 Sheriff's contract for the Council's approval. The contract is a 2.5% increase in wages for the Sheriff that was approved for all county employees for 2003. The contract amount for 2003 is \$ 80,575.25.

MOTION: HAROLD JONES TO: APPROVE SHERIFF'S CONTRACT IN THE AMOUNT OF
SECOND: TOM ANGLIN \$ 80,575.25.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SHERIFF'S LAW ENFORCEMENT FOREFEITURES USER FEES:

Sheriff Aaron Rovenstine presented a request to transfer \$ 285 and \$303 from the LEF User Fees to Fund 245 Continuing Education. This is a routine transfer.

MOTION: TOM ANGLIN TO: APPROVE TRANSFER OF \$588 FROM LEF USER
FEES
SECOND: BRAD TANDY TO FUND 245 AS REQUESTED.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF APPROVAL TO PURCHASE PICTURES OF SHERIFF'S DEPUTIES
FROM EITHER THE COMMISSARY FUND OR DONATIONS FUND:

Sheriff Aaron Rovenstine requested permission to purchase pictures of the Sheriff's Deputies from either his Commissary Fund or his Donation Fund. The pictures will be used on the web site and for display when the department is moved back to permanent quarters following the completion of the remodeling.
MOTION: LARRY TEGHTMEYER TO: APPROVE THE SHERIFF PROVIDING PICTURES OF
SECOND: JOHN KINSEY SHERIFF'S DEPUTIES FROM EITHER COMMISSARY
AYES: 7 NAYS: 0 FUNDS OR DONATION FUNDS.
MOTION CARRIED

IN THE MATTER OF COUNTY CORONER TRANSFER REQUEST:

County Coroner Larry Ladd requested the transfer of \$130.83 from Pager Service to Mileage to cover a shortfall in his mileage account. He also requested a transfer of \$105.33 from Cell Phone Service to Office Supplies.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER OF \$ 105.33 FROM
SECOND: MAURICE BEER REPAIRS TO OFFICE SUPPLIES AND \$ 300.00 FROM
AYES: 7 NAYS: 0 CELLULAR SERVICE TO OFFICE SUPPLIES IN THE
MOTION CARRIED CORONER'S BUDGET.

IN THE MATTER OF COUNTY HIGHWAY TRANSFER:

Rob Ladson, County Highway Engineer, presented a request to transfer \$ 20,000 from 204-11401-000-000 Overtime Pay to 204-3100-000-000 Contractual. This transfer is necessary to support a planned contract with a private contractor to do snow removal in a sub division in Turkey Creek. This is a pilot program being implemented by the County Highway in an effort to free up their larger equipment to plow more county road in times of heavy snows.

MOTION: TOM ANGLIN TO: APPROVE TRANSFER OF \$20,000 FROM OVERTIME
SECOND: HAROLD JONES TO CONTRACTUAL.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF 2003 TRANSFER FROM RETIREMENT AND UNEMPLOYMENT TO PARTS MAN POSITION:

Rob Ladson, County Highway Engineer, presented a request to transfer funds in his 2003 budget to support the salary for his parts man. The salary ordinance was correct when passed, but the budget did not have enough money to support the budget. Ladson also requested a transfer of \$15,000 from Overtime to Contractual Services.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER OF \$3,000 FROM
SECOND: HAROLD JONES RETIREMENT AND \$3,000 FROM UNEMPLOYMENT
AYES: 7 NAYS: 0 TO PARTS MAN.
MOTION CARRIED

IN THE MATTER OF COUNTY HIGHWAY TRANSFER FROM OVERTIME TO CONTRACTUAL FOR 2003:

Rob Ladson, County Highway Engineer, presented a request to transfer \$15,000 from Overtime to Contractual in his 2003 budget. This transfer will provide funding for the contractual agreements that may be arranged for the subdivision plowing.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER OF \$15,000 FROM
SECOND: HAROLD JONES OVERTIME TO CONTRACTUAL.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER REQUEST TO ADD BACK INSURANCE PROCEEDS THAT WERE USED TO REPAIR DAMAGED VEHICLE:

Rob Ladson, County Highway Engineer, presented a request to add back \$3380.22 to account 204-22036-000-000. The money was used to repair the vehicle damaged.

MOTION: TOM ANGLIN TO: APPROVE ADDING \$ 3,380.22 BACK TO 204-22036-000
SECOND: HAROLD JONES AS REQUESTED.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF 911 TRANSFER OF FUNDS FOR SPRINT BILL:

County Administrator Ron Robinson explained that the county received a Sprint phone bill showing \$7,000 was due. Until further research can be done on the bill, the transfer is a precautionary step just in case the bill is really the counties liability. The bill will be further researched before payment.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER OF \$ 7,000 FROM
SECOND: LARRY TEGHTMEYER EQUIPMENT TO TELEPHONE SERVICE.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PROSECUTOR AND TITLE IV D YEAR END TRANSFERS:

Tony Garza, Attorney for the Prosecutor's Office, presented requests for transfers to support the pay due employees leaving the Prosecutor's Office and Title IV D Office. Those transfers include the following:

\$ 2,500 FROM	100-11515-000-015
\$ 205 TO	100-11093-000-015 Garza
\$ 955 TO	100-11099-000-015 Stouder
\$ 1,365 TO	100-11096-000-015 Oswalt
\$ 6,855 FROM	100-11151-000-022
\$ 1,705 TO	100-11112-000-022 Caruso
\$ 7,050 TO	100-10067-000-022 Swick
\$ 4,100 TO	100-11115-000-022 Bugg
\$ 5,175 FROM	100-11473-000-022
\$ 5,175 TO	100-11301-000-022 Part time
\$ 2,000 FROM	100-11515-000-022

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFERS AS PRESENTED.

SECOND: LARRY TEGHTMEYER

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF TRANSFER OF CCD FUNDS:

Auditor Sue Ann Mitchell indicated there was a need to transfer \$275,000 from Land and Buildings to Other Equipment in the CCD Fund. This is to pay for furniture and software expenditures.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER OF \$275,000 FROM LAND

SECOND: LARRY TEGHTMEYER AND BUILDINGS TO OTHER EQUIPMENT IN THE CCD

AYES: 7 NAYS: 0

FUND AS REQUESTED.

MOTION CARRIED

IN THE MATTER OF COMMISSIONER'S TRANSFER FOR AREA PLAN BOARD, GROUP INSURANCE AND RETIREMENT CONTRIBUTIONS:

County Administrator Ron Robinson presented information concerning the transfer of funds on behalf of the Commissioners. The Area Plan Board has a shortfall in their funds because of additional expenditures required since the establishment of a hearing officer position. The Group Insurance account in the Commissioner's budget will require additional funds before the end of the year as will the Retirement Contributions account. Transfers requested were from funds as follows:

From 100-11403-000-009 Plan Commission Per Diem	\$ 1,000
To 100-11404-000-009 BZA Per Diem	\$ 1,000

From 100-44001-000-009 Office Equipment	\$ 25,000
100-41001-000-009 Land & Improvements	55,000
To 100-11603-000-009 Retirement Contributions	\$ 80,000

From 100-31001-000-009 Contractual Services	\$ 60,000
100-31002-000-009 Legal Services	30,000
To 100-11605-000-009 Group Insurance	\$ 90,000

MOTION: MAURICE BEER TO: APPROVE TRANSFERS AS PRESENTED.

SECOND: BRAD TANDY

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CLERK'S REQUEST TO TRANSFER FUNDS IN ELECTION BOARD

BUDGET:

Clerk of the Courts Sharon Christner presented a request to transfer funds in the Election Board Budget to cover shortfalls following the fall election.

FROM:	100-11307-000-012 Election Board	\$ 336.11
	100-32001-000-012 Telephone	.98
	100-35007-000-012 Votamatic Repairs	150.00
	100-36035-000-012 Poling Places	30.00
TO:	100-22015-000-012 Operating Supplies	\$ 519.09

FROM:	100-11305-000-012 Absentee Voter Registration	\$ 420.00
	100-11307-000-012 Election Board Inspectors	233.89
TO:	100-23001-000-012 Meals	\$ 653.89

FROM:	100-11301-000-012 Part Time	\$ 60.00
	100-32001-000-012 Telephone	1.89
TO:	100-21001-000-012 Office Supplies	\$ 61.89

FROM:	100-11306-000-012 Absentee Voter Confined	\$ 500.00
	100-32001-000-012 Telephone	78.32
TO:	100-33002-000-012 Publication Legal Notice	\$ 578.32

MOTION: MAURICE BEER TO: APPROVE TRANSFERS AS PRESENTED.

SECOND: BRAD TANDY

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF AUDITOR'S TRANSFER OF FUNDS FOR RETIRING EMPLOYEE:

Auditor Sue Ann Mitchell requested the transfer of funds from 100-11061-000-005 Counter Deputy to 100-11060-000-005 Switchboard Receptionist in the amount of \$1,400. The transfer was requested cover the final pay for Marlene Weller who is retiring at the end of the year.

MOTION: HAROLD JONES TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: TOM ANGLIN

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF AREA PLAN COMMISSION:

Dan Richard, Area Plan Commission, provided a letter requesting the transfer of \$ 2,400 from 100-11301-000-002 Part Time to 100-11046-000-002 Ordinance Administrator. An earlier transfer moved money from the Ordinance Administrator account to Part Time to cover the hiring of a person to fill in while the Ordinance Administrator was off work on family medical leave act. Now the money is needed back in the account to pay the employee to the end of the year.

MOTION: JOHN KINSEY TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: HAROLD JONES

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF EQUALIZING SALARIES BETWEEN THE COUNTY FOR 2002 AND

2003 FOR 911 DISPATCH:

The Council previously thought they had approved enough funding to pay the dispatchers the same as Warsaw City dispatchers were paid. After further research, it was discovered that the wages were not equal with the City.

MOTION: BRAD TANDY TO: APPROVE THE REVISED SALARY ORDINANCE AS
SECOND: TOM ANGLIN PRESENTED.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF WORK RELEASE SALARY ORDINANCE FOR COMMUNITY TRANSITIONS FUNDS:

It has been determined that the salary ordinance for the Community Transition's Officer should be equal to the pay of a Jail Corporal and be retroactive to the inception of the program in July. The money to be paid will come from the Community Transitions Fund.

MOTION: MAURICE BEER TO: APPROVE THE REVISED SALARY ORDINANCES FOR
SECOND: HAROLD JONES 2002 AND 2003.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF PROSECUTOR PART TIME SALARY ORDINANCE AMENDMENT:

The Prosecutor's Office requested the salary ordinance for Kim Nance be amended to \$11.00 per hour. Nance will not be employed by the Prosecutor's Office in 2003 so this level of pay will not continue.

MOTION: BRAD TANDY TO: APPROVE SALARY ORDINANCE AMENDMENT AT
SECOND: JOHN KINSEY \$11 FOR KIM NANCE AS REQUESTED.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF JAIL TRANSPORT OFFICE PAY FOR 2002 AND 2003:

Sheriff Aaron Rovenstine requested an amendment to the 2002 and 2003 salary ordinance for the Jail Transport Officer. The position has paid \$55 per day, but it was discovered there has been no salary ordinance to support the payment.

MOTION: TOM ANGLIN TO: APPROVE \$55 FOR THE JAIL TRANSPORT OFFICER
SECOND: BRAD TANDY FOR 2002 AND 2003.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF CORONER PERF ISSUE:

President Jim Tranter requested information from County Administrator Ron Robinson concerning the PERF coverage for the Coroner. Prior county records were reviewed which indicated no coverage was ever approved for the Coroner. Robinson also indicated research was done on the prior payroll which indicated no withholding was done for anyone. Robinson indicated a prior Coroner had withholding, but there is no record with the payroll records. Robinson stated he contacted PERF again. They indicated the Council can add the position to the PERF covered positions in the county, but that the position can not be made retroactive. Coroner Larry Ladd indicated he was still interested in having the position covered even though he could not go back. The law changed in 2002 to allow elected officials with at least eight years service to collect PERF. Ladd pointed out that the Coroner position is a county wide constitutional office. Council member Harold Jones indicated he had no qualms with putting him on PERF at the first of the year. Jones indicated he was in favor of retroactively approving the enrollment of the Coroner. President Tranter clarified that Jones did not intend for there to be any other benefits included for the Coroner beyond PERF. Jones indicated he was only meaning that PERF should be allowed, but not other benefits.

MOTION: HAROLD JONES TO: APPROVE ENROLLING CORONER IN PERF AT THE
SECOND: MAURICE BEER BEGINNING OF 2003 AND ALLOW RETROACTIVE IF
AYES: 6 NAYS: 1 THE STATE WILL ALLOW.
ANGLIN INDICATED HE WAS IN FAVOR OF GOING FORWARD, BUT WAS AGAINST GOING
BACK.
MOTION CARRIED

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IN THE MATTER OF DARE OFFICER PETTY CASH ACCOUNT REQUEST:

Sheriff Aaron Rovenstine indicated the Dare Office would be allowed to have a \$50 petty cash fund. The officer would be required to keep receipts on the money spent and provide those when making additional requests for funds to be released. Rovenstine was asked if this wasn't something that could be paid from his Commissary Fund. He indicated it probably could be, but that he would have to come ask the Council for permission to spend also. The petty cash would be used to provide stamps for the DARE Officer, provide funds for pizza parties and DARE promotional items that the officer must provide.

MOTION: BRAD TANDY

TO: APPROVE THE CREATION OF THE PETTY

SECOND: HAROLD JONES

CASH FUND FOR THE DARE OFFICER.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF THE PROSECUTOR'S BUDGET CHANGES REQUESTED FOR 2003:

County Administrator Ron Robinson presented changes requested by the Prosecutor-Elect for budget year 2003. Robinson indicated the Prosecutor Elect requested to delete the Investigator position in the Prosecutor's budget and put the position in the Sheriff's budget. This was the way the positions were handled some years back. The proposal will reduce the Prosecutor's budget by the salary of the Investigator which is \$ 36,357 and increase the Sheriff's budget by the amount of a Detective Sergeant which is \$38,025. Sue Ann Mitchell, Auditor, indicated it was too late to advertise for an additional appropriation at the January meeting.

IN THE MATTER OF THE TITLE IV D BUDGET CHANGES REQUESTED FOR 2003:

County Administrator Ron Robinson presented changes requested by the Prosecutor in the Title IV D budget. The Prosecutor requested the position listed as Receptionist/Assistant be changed to just Assistant. He also requested an increase in the salary. The Assistant position would be compensated at a rate of \$30,000 for 2003. The Prosecutor would like to transfer \$ 9,423 from Part Time money to the IV D Assistant position. Money spent in the Title IV D budget is reimbursed at 66 2/3%.

MOTION: JOHN KINSEY TO: START THE PROCESS FOR THE CHANGE IN POSITION IN
SECOND: BRAD TANDY THE TITLE IV D BUDGET.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF CREATION OF EMERGENCY MANAGEMENT DIRECTOR POSITION:

County Administrator Ron Robinson presented information concerning the creation of a new position to be called Emergency Management Director. He noted that the Homeland Security funds available are only available if the county has an Emergency Management Director. Robinson indicated there are several things that go into this position. Commissioner Ron Truex indicated one half of the position will be funded by the state. He indicated this is a mandate to provide someone to handle emergencies within the county. The position will be required by 2006 or 2007. With a Director in place, grants are available that the county would have to pay for any way. Dr. Mike Williams, Director of Kosciusko Community Hospital, spoke addressing the need for this position. Williams indicate funds are paid to the state for the tracking of chemicals in businesses, hazardous items, etc. These funds are what are used to provide the matching money for the salary of the Emergency Plan Directors. The position must be full time for the county to receive funding. All of the major industries within the county must pay this money to the State. The county would be able to receive returned funding with the creation of the position. Dr. Remington also attended the Council meeting on behalf of the Health Department. Robinson presented a preliminary job description indicating special certifications would be required for the position.

EMERGENCY MANAGEMENT DIRECTOR OF KOSCIUSKO COUNTY

The Director shall be responsible for the administration, planning, coordination and operation of all emergency preparedness activities in the county. He/she shall maintain liaison with county, state and federal authorities and the authorities of adjacent and nearby political subdivisions so as to insure the most effective emergency operations. The Emergency Management Director shall comply with the

standards and requirements by the Emergency Management Division and the Federal Emergency Management Agency (FEMA), under the authority of Act 390, of the Public Acts of 1976, as amended.

The Directors duties shall include, but not limited to, the following:

1. Development of the Kosciusko County Emergency Operations Plan. This should address potential disasters. The purpose of this plan is to minimize or prevent damage to persons or property; and protect and restore to usefulness governmental services and public utilities necessary for the health, safety, and general welfare of the public. This plan should embrace the use of all facilities, equipment, manpower, and other resources of the County.
2. Provide oversight of the Local Emergency Planning Commission (LEPC).
3. Identify and submit for grant monies as available in an effort to reduce expenses of local agencies.
4. Coordinating the recruitment and training of volunteer personnel and agencies to augment the personnel and facilities of the county for emergency purposes.
5. Act as Director of the Warsaw/Kosciusko County Hazardous Materials Response Team.
6. Through public information programs, educate the population as to actions necessary and required for the protection of persons and property in case of an emergency or disaster.
7. Conduct practice alerts and exercises (as required by law) to insure the efficient operation of the county's emergency organization and to familiarize residents of the county with emergency regulations, procedures, and operations.
8. Coordinating the activity of all other public and private agencies engaged in any emergency or disaster relief programs.
9. Negotiating with owners or persons in control of buildings or other property for the use of such buildings or property for emergency or disaster relief purposes, and designating suitable buildings as public shelters.
10. Develop and maintain a County Resource Manual.
11. Establishing and maintaining administrative control over a local radiological defense program, to include emergency preparations for both peacetime radiation incidents and international wartime disasters.
12. Oversee the implementation of all functions necessary during an emergency or disaster in accordance with the Emergency Operation Plans.
13. Specify department or agencies, which must provide an annex to the plan or otherwise cooperate in its development.
14. Assist in the development of mutual aid agreements.
15. Coordinate county emergency management activities with those of the state and adjacent jurisdictions.
16. Coordinate all preparedness activities, including maintaining primary and alternate Emergency Operations Centers.
17. Assure that all Emergency Response Teams within the county (EMS, Fire, Law Enforcement (Town, City, County)), that all staff and personnel meet the minimum training requirements as established by the county and by the State emergency management, requirements under OSHA and EPA or other appropriate organizations.
18. Coordinate with schools, medical facilities, factories and other businesses to assist in the development of consistent action plans to standardize responses.

By the authority of the Resolution passed the Kosciusko County Board of Commissioners is hereby created an Office of Emergency Management within the County of Kosciusko Government for the purpose of coordinating all mitigations, preparedness, response, and recovery activities within the County Emergency Management Program area. The Board of Commissioners has established the position of Emergency Management Director to staff this office and shall appoint a person to fill this position. This person shall possess or obtain the following experience or certifications:

1. Certification for Emergency Management
2. Hazardous Material Technician

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3. Fire Service
4. EMS
5. Law Enforcement
6. Business
7. Local Government

It is believed that these skill sets are necessary to carry out the duties and responsibilities of this position. The Emergency Management Director shall act for, and at the direction of the Kosciusko County Board of Commissioners or their designee.

Council President Tranter indicated he felt this position was necessary. He related a experience with his company concerning the testing of water. He felt being proactive rather than reactive was the best approach.

Robinson indicated the budgeted salary would be approximately \$40,000 with \$20,000 of the salary coming from state reimbursement. He felt the existing LEPC budget and the Emergency Management budget in County General would be enough to cover the operation. Robinson indicated the employee in his office could help with the secretarial work.

Council member Tom Anglin asked if Ellsworth Everest, current Emergency Management Director on a part time basis, would no longer hold that position. Robinson indicated that would be correct. Auditor Sue Ann Mitchell indicated there was a \$32,000 balance in the LEPC Budget now.

Council member Anglin asked if the grants would come direct to the County or if they trickled down from the State. Robinson indicated the State gets a specific amount to be distributed. The County also has the ability to file for grants directly with the Federal Government. Council member Jones asked if this was the position the County Firemen's Association has been discussing. Robinson indicate it was the same.

MOTION: JOHN KINSEY TO: SUPPORT THE CREATION OF THE POSITION.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF THE SIGNING OF FORMS FOR BELL MEMORIAL LIBRARY

APPOINTMENT OF BRANDON SPITLER:

Auditor Sue Ann Mitchell was contacted by the Mentone Bell Memorial Library requesting another library appointment form for Brandon Spittler be signed. They are unable to locate their copy of the original which is needed when they are audited by the state. This appointment was approved several months ago. The Council approved the signing of the appointment again.

IN THE INVENTORY TAX REMOVAL FOR 2003:

Auditor Sue Ann Mitchell presented information concerning the removal of inventory from the personal property tax assessments. The amount that the county would loose with the reduction would be close to \$ 6.5 million dollars based on information provided by the County Assessor to Mitchell. Council member Tandy indicated he received calls from local retailers concerning the removal of the inventory tax. He was concerned about cross county retailers. He indicate Fulton and Marshall were evidently going to pass the removal. Tandy inquired as to how the money would be made up if the removal was approved. Council member Anglin indicated the taxes would have to be raised. Mitchell indicated the taxes would be raised or the Council would be allowed to increase the EDIT tax. The funds generated from the increase would be used to extend additional homestead credits to those who qualify. The end result of this would be an increase to the business community. Tranter asked if the tax would be phased out or if it would be phased out. Council member Jones indicated he would prefer to wait until more facts are know about the impact of the reassessment and possibly revisit next year. Council member Teghtmeyer indicated he agreed with waiting another year to evaluate the county financial situation.

IN THE MATTER OF INTERLOCAL AGREEMENT WITH SOLID WASTE FOR CONTROLLER SERVICES PROVIDED BY THE COUNTY AUDITOR:

Auditor Sue Ann Mitchell presented the contract for controller duties with the Solid Waste District. The county will receive \$ 6,000 from the district for the bookkeeping and financial services provided by the Auditor.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE INTER-LOCAL AGREEMENT
SECOND: TOM ANGLIN WITH SOLID WASTE.
AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF RESOLUTION FOR THE REDUCTION OF 400 ACCOUNTS FOR 2003:

Auditor Sue Ann Mitchell presented a list of the 400 accounts to be reduced per Council instructions.

This will reduce the appropriations for 2003. The Council discussed leaving in the vehicles account for the Sheriff's Department. The cuts would equal \$ 138,350 from the 2003 budgets approved. These cuts include the Health Department and County General. They exclude any cuts to the 400 accounts of the County Highway.

MOTION: TOM ANGLIN TO: APPROVE THE CUTS IN THE 400 ACCOUNTS
SECOND: HAROLD JONES FOR COUNTY HEALTH AND ALL COUNTY GENERAL
AYES: 7 NAYS: 0 BUDGETS EXCEPT THE COMMISSIONERS AND
MOTION CARRIED SHERIFF'S DEPARTMENT VEHICLES.

IN THE MATTER OF RESOLUTION ALLOWING THE COUNTY AUDITOR TO ACT ON BEHALF OF COUNCIL FOR YEAR END BUDGET CLEAN UP:

Auditor Sue Ann Mitchell presented a request to allow the Auditor to act on behalf of the Council to address any shortfalls that are discovered after this Council meeting. A report will be given at the January meeting to indicate any transfers required.

MOTION: TOM ANGLIN TO: APPROVE RESOLUTION ALLOWING AUDITOR TO
SECOND: MAURICE BEER ACT ON BEHALF OF THE COUNCIL TO ADDRESS
AYES: 7 NAYS: 0 ANY SHORTFALLS THAT ARE DISCOVERED.
MOTION CARRIED

IN THE MATTER OF JIM TRANTER'S COMMENTS AT THE END OF HIS TERM:

President Tranter noted thanks to John Kinsey for his opening prayers. He expressed thanks to Larry Teghtmeyer for his return to the Council. He noted Brad Tandy's support as the Co Chair over the years. He recognized the service provided by the Auditor in providing information to help the Council make good decisions. He recognized Tom Anglin for keeping the Council moving on issues and sensible. He recognized the incoming Council member, Charlene Knispel, who would be replacing him. He noted her years of service to the county as Township Assessor and Auditor. Tranter noted Harold Jones 20+ years service on the Council a great asset. He recognized Maurice Beer for his contributions to the Council as a former Commissioner and as a fine senior statesman. He stated he appreciated the working relationships with the Commissioners and each department. He recognized the press for their accurate coverage of the meetings. He recognized Ron Robinson for his fine contribution to the county.

Vice President Brad Tandy addressed the fact that he and Tranter had come on the Council as rookies eight years ago. He cited that it is easy to work together with the quality of people elected to the Council positions in the county. He noted Tranter's dedication to the job noting the time he put into the job researching issues that made the meetings run smoothly. Tandy noted that everyone would miss Jim Tranter as a Council member. He recognized Jim's service to the county with a plaque inscribed:

James Tranter
Kosciusko County Council
1995 to 2002
Eight Years Dedicated Service

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Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

JIM TRANTER, PRESIDENT

BRAD TANDY, VICE PRESIDENT

TOM ANGLIN

MAURICE BEER

HAROLD JONES

JOHN KINSEY

LARRY TECHTMEYER

ATTEST:

SUE ANN MITCHELL, AUDITOR