

# Kosciusko County Council

## January 10, 2019

The Kosciusko County Council met for their regular meeting on Thursday January 10, 2019 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex- ABSENT  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor-ABSENT

The meeting was called to order by Sue Ann Mitchell. Mitchell first welcomed Mike Long to the Council and then requested nominations for the 2019 election of officers.

### **IN THE MATTER OF ELECTION OF PRESIDENT & VICE PRESIDENT FOR 2019:**

Ernie Wiggins made a nomination for Sue Ann Mitchell to be President for 2019 and for Jon Garber to be Vice-President for 2019.

MOTION: Ernie Wiggins  
SECOND: Mike Long  
AYES: 6          NAYES: 0  
MOTION CARRIED

TO: Approve the nomination of Sue Ann Mitchell for Council President for 2019 and the nomination of Jon Garber for Council Vice President for 2019.

### **IN THE MATTER OF APPROVAL OF MINUTES FROM DECEMBER 13, 2018**

#### **MEETING:**

MOTION: Kimberly Cates  
SECOND: Ernie Wiggins  
AYES: 5          NAYES: 0  
Mike Long abstained.  
MOTION CARRIED

TO: Approve the minutes for the December 13, 2018 meeting as presented.

### **IN THE MATTER OF 2020 COMMUNITY CORRECTIONS GRANT REQUEST:**

Anna Bailey, Community Corrections Director, came before the Council with a request to apply for 2020 funding for Community Corrections in the amount of \$541,000. Bailey stated she intends to apply to the Indiana Department of Corrections (IDOC) for \$356,200 which Bailey stated is the same amount as has been awarded for the last 3 years. In addition, Bailey stated she plans to apply for \$184,500 out of House Bill 1006. Bailey stated the additional funds would help support salaries for two additional staff members she hopes to add in the near future. Bailey continued, stating House Bill 1006 only allows \$35,000 to be requested for salaries and any additional salary funding will come from user fee funds, which Mitchell stated she verified the balance of and found funds to be more than ample.

In addition, Bailey stated the program that began in June of 2016, is doubling in size each year and is projected to support 150-200 participants by this time next year. Bailey stated Community Corrections has had 246 participants complete the program successfully and out of those, only 37 have re-offended, which calculates to about an 85% success rate.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 6          NAYES: 0  
MOTION CARRIED

TO: Approve the request to apply for the 2020 Community Corrections grant funds.

### **IN THE MATTER OF SALARY ORDINANCE AMENDMENT-CIRCUIT/SUPERIOR I:**

Judge David Cates came before the Council to request a salary ordinance amendment for 1000-11301-000-0043 Secretary. Cates stated Judge Reed's court reporter is retiring and her replacement is in training, making the salary ordinance amendment necessary. In addition, Cates stated while the replacement is in training, she is being paid out of part-time funds and once the retiring position is vacated, the replacement will be assigned a number.

MOTION: Jon Garber  
SECOND: Mike Long  
AYES: 5           NAYES: 0  
Kimberly Cates abstained  
MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11301-000-0043 Secretary as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- CLERK:**  
Ann Torpy, County Clerk, came before the Council to request an additional appropriation in the amount of \$27,000 for 1119-35005-000-0000 Computer Maintenance. Torpy stated since they are switching computer programs from CSI to Odyssey mid-year, CSI has billed them for an entire year and are no longer honoring a customer discount. Therefore, the balance due to CSI is almost double from last year. Torpy continued, stating the funds used for the software are clerk’s document storage fees and Mitchell confirmed the current balance of \$192,000.

MOTION: Kimberly Cates  
SECOND: Ernie Wiggins  
AYES: 6           NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$27,000 for 1119-35005-000-0000 Computer Maintenance.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-HEALTH DEPARTMENT:**  
Bob Weaver, Health Department Administrator, came before the Council to request an additional appropriation in the amount of \$17,858 for 8182-21017-000-0000 Personal Health Care Supplies. Weaver stated the Emergency Preparedness Grant spans a two year period so he is asking to appropriate the funds left over from 2018.

MOTION: Ernie Wiggins  
SECOND: Doug Heinisch  
AYES: 6           NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$17,858 for 8182-21017-000-0000 Personal Health Care Supplies.

**IN THE MATTER OF 2019 DNR GRANT REQUEST:**  
Kyle Dukes, County Sheriff, came before the Council to request to apply for the 2019 DNR grant in the amount of \$15,000. Dukes stated the grant is used for the county’s marine patrol program, which currently consists of 14 men who patrol Lake Wawasee, Syracuse Lake and Tippecanoe. Funds are currently used for fuel and maintenance of equipment to promote boater safety, boater education and enforce the boater operation laws of Indiana. Dukes continued, stating he would like to see growth in the program to include more involvement in boater education.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 6           NAYES: 0  
MOTION CARRIED

TO: Approve the request to apply for the 2019 DNR Grant in the amount of \$15,000.

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS REQUEST-JCAP:**  
Kyle Dukes, County Sheriff, came before the Council to request the following additional appropriations:

\$2,000	9140-21031-000-0000	Supplies
\$6,421.25	9140-22015-000-0000	Operating Supplies/Expenses
\$56,100	9140-31001-000-0000	Contractual Services
\$3,000	9140-31082-000-0000	Equipment

Dukes stated he supports the JCAP program and would like not only to continue it but would also like to advance it. Dukes stated there are currently 8 women participating and quite a few men have expressed an interest in the program, which Dukes stated he would be willing to do but only if he had the space and funds available to make it work. Dukes continued, explaining the JCAP program as a drug rehabilitation course, which applicants are chosen to participate in, are separated from the rest of the inmates and are offered drug rehab classes all day. Dukes stated in the future he would like to incorporate Work Release as a stepping stone in the process of reintegrating inmates. In addition, Dukes stated he plans to visit Morgan County and see how they are utilizing their JCAP program in a jail that is as overcrowded as ours.

MOTION: Jon Garber  
SECOND: Mike Long  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve additional appropriations as presented for the JCAP funds, bringing remaining 2018 funds forward to 2019.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-WELLNESS PROGRAM:**

Marsha McSherry, County Administrator, came before the Council to request additional appropriations in the amounts of \$14,520 for 4700-22060-000-0000 Wellness Program Incentives and \$10,000 for 4700-31134-000-0000 for Wellness Program Services. McSherry stated the requests are to start the health and wellness program, which was adopted by the Commissioners last year. McSherry continued, stating the program was established to give employees the opportunity to earn points and after so many points are earned, the employee can qualify for deductions in their premiums and a flex day to be used in the following year. In addition, McSherry stated there is an EAP program employees can utilize through the Bowen Center, which if employees use will be reflected in the County's premiums.

MOTION: Mike Long  
SECOND: Doug Heinisch  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve additional appropriations in the amounts of \$14,520 for 4700-22060-000-0000 Wellness Program Incentives and \$10,000 for 4700-31134-000-0000 for Wellness Program Services.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-EMERGENCY MANAGEMENT:**

Ed Rock, Emergency Management Director, came before the Council to request additional appropriations in the amounts of \$15,602 for 8170-32032-000-0000 2017 SHSP Competitive and \$96,052 for 8178-36065-000-0000 for 2018 SHSP Grant. Rock stated both are previously approved reimbursable grants and requests are only to carry forward funds from 2018. Rock continued, stating the \$15,602 is for District 2 Training and the 96,052 is for the school guard program that is just in the process of being implemented. In addition, Rock stated the target date for the school guard program is February 1<sup>st</sup> and will encompass all school districts (including 3 faith based schools) within the county except Warsaw Community Schools.

MOTION: Mike Long  
SECOND: Ernie Wiggins  
AYES: 6 NAYES: 0  
MOTION CARRIED

TO: Approve additional appropriations in the amounts of \$15,602 for 8170-32032-000-00002017 SHSP Competitive and \$96,052 for 8178-36065-000-0000 for 2018 SHSP.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-FIRE DISTRICT 2:**

Jaime Ladd, representing the County Auditor, presented the following additional appropriation requests:

Fire District 2 Infrastructure:

\$10,000	9150-33015-000-0000	Training Center Maintenance
\$9,730.01	9150-33023-000-0000	Property Maintenance

Fire District 2 Regional Public Safety:

\$2,500	9151-21009-000-0000	Books & Reference Materials
\$4,475.50	9151-31045-000-0000	Disposables Training
\$1,860	9151-33014-000-0000	Grant Management Agent Fee
\$2,000	9151-33016-000-0000	Propane
\$4,000	9151-33017-000-0000	Accident & Sickness
\$9,900	9151-33025-000-0000	District Live Fire Training
\$7,470.10	9151-34001-000-0000	Property Liability Insurance
\$1,500	9151-34016-000-0000	Apparatus Usage
\$3,000	9151-36005-000-0000	Workmen's Comp

Ladd stated the request is to carry remaining funds from 2018 forward.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriations as presented.

**IN THE MATTER OF KEDCo:**

Alan Tio, CEO, came before the Council to request \$25,000 in funding in support of the launch of the Kosciusko County Agribusiness Initiative. Tio stated the idea of the initiative is use the ideas, capital and talent we already have within the community to provide for our future business sector.

Kelley Sheiss spoke in support of the initiative, stating with agriculture being such a stronghold in Kosciusko County, it is time to make Kosciusko County the shining star in Indiana for agriculture. Sheiss stated Kosciusko County already ranks in the top 3 or 4 in Indiana and in the top 10, nationally, and with established local businesses such as Maple Leaf, Creighton Brothers, Louis Dreyfus and Chore Time Brock, we need to position ourselves to attract new businesses, grow existing businesses and enhance the support of collegiate programs using the land, talent, water and many other resources we readily have available. Sheiss stated, just as Silicon Valley is leading the industry in start-ups and business and growth, we need to showcase our community and further growth opportunities within the county. In addition, Sheiss stated Silicon Valley is looking at agriculture as the next great place for innovation and with all of the resources available within the county, there should be no reason for us not to lead the way. Sheiss continued, stating by partnering with AgriNovus, which Sheiss described as the heartbeat of the State for agricultural bioscience, we could position the county to be the leader. Sheiss continued, stating Indiana State Department of Agriculture and Indiana Economic Development Corporation reported they were able to secure 36 commitments from agricultural or the bioscience sector to locate or expand in Indiana, which Sheiss stated is an 89% increase from 2017. Sheiss concluded, stating Kosciusko County should be the place on the map in Indiana, companies seek to locate or expand.

Jeremy Mullins, Commercial Manager of Louis Dreyfus, also spoke in support of the initiative, stating there has never been a more exciting time for agribusiness. Mullins stated with an agricultural company in Silicon Valley having \$250,000,000 in venture capital funds and another in Boston with over \$600,000,000, he can see no reason Kosciusko County, with many more abundant resources than the cities listed, should not be leading the way in the industry. Mullins continued, describing a local video made a few years ago called "The Ag Effect", which showcases Kosciusko County and the many qualities within the orthopedic and agricultural industries that can be found here. Mullins stated video has reached many leaders across the State and people are envious about what our county has to offer. Mullins concluded, stating Kosciusko County is already home to some of the biggest things in the world in agriculture, such as biodiesel, ducks, and the largest crop insurance agency in the nation, and we can only benefit further by building incentives to entice other companies to come here and further growth.

Alan Tio, concluded stating we can partner with a statewide group called AgriNovus Indiana, very similar to OrthoWorx, working to promote that industry sector, making us the first community to engage, buy in and participate in AgriNovus. Tio shared headlines, noting AgriNovus has already brought a Silicon Valley based business start-up program and a Brazilian ag-tech company to Indiana and added if we were already partnered with AgriNovus, those companies could have possibly come to Kosciusko County.

Sue Ann Mitchell and Kimberly Cates both extended appreciation for the leadership, dedication and hard work put into presenting the information.

Ron Truex, Creighton Brothers, shared his support for the initiative, stating while he is proud that Warsaw is the orthopedic capital of the world, there is no reason that Kosciusko County shouldn't be known as the agricultural center of this country.

**IN THE MATTER OF OTHER BUSINESS-2019 CERTIFIED BUDGET:**

Sue Ann Mitchell presented the 2019 Certified Budget, noting the timely filing of the ratio study by the Assessor as well as the Auditor's submission of work, once approved. Mitchell stated she believed the total increase of the budget was .0026.

**IN THE MATTER OF OTHER BUSINESS-HIGHWAY RECOGNITION:**

Mitchell stated Steve Moriarity, Highway Department, was recognized by LTAP Magazine for training he has provided throughout the state. Mitchell extended appreciation for Steve, Scott Tilden and the County Highway for their contribution.

**IN THE MATTER OF OTHER BUSINESS-EMPLOYEE APPRECIATION:**

Mitchell shared a letter, submitted by Tim Alan, which expressed appreciation to courthouse employees for the pleasant experience he had while conducting business.

**Committee Updates:**

*MACOG-Ernie Wiggins*

- Professional engineering was approved for the bridge on South Hand Street, at the end of Center Street and will begin in 2019
- Wiggins was elected first vice-chair and will be attending the national conference in Washington DC with Nappanee's Mayor Jenkins and James, the director of MACOG

*KedCo-Kimberly Cates*

- Infrastructure Committee Meeting on peer cities, comparing communities to see what can be done to make improvements
- Infrastructure Committee toured the airport and gained insight into the need for capital investment

*Sewer District-Sue Ann Mitchell*

- Attended- nothing to report

*Wage Committee-Sue Ann Mitchell*

- Working on issues

*Strategic Plan-Sue Ann Mitchell*

- Meeting scheduled for the 25<sup>th</sup>

*AIC-Sue Ann Mitchell*

- Conference

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council February 14, 2019

The Kosciusko County Council met for their regular meeting on Thursday, February 14, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President

Jon Garber, Vice-President-ABSENT

Kimberly Cates

Doug Heinisch

Joni Truex

Ernie Wiggins

Mike Long

Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF JANUARY 10, 2019 MEETING MINUTES:**

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 5            NAYES: 0

Joni Truex abstained

MOTION CARRIED

TO: Approve the minutes for the January 10, 2019 meeting as presented.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF:**

Kyle Dukes, Sheriff, came before the Council and requested an appropriation adjustment in the amount of \$1,218.77 for insurance reimbursement for 1000-35001-000-0019. Dukes stated the reimbursement was due to an officer striking a deer.

MOTION: Joni Truex	TO: Approve the appropriation adjustment in
SECOND: Ernie Wiggins	the amount of \$1,218.77 for insurance
AYES: 6        NAYES: 0	reimbursement for 1000-35001-000-0019.
MOTION CARRIED	

In addition, Dukes extended an invitation to the Council, also to include County Commissioners, to visit and tour the Sheriff's Office and the jail. Dukes stated positive changes, even including the smell of the jail, have been made to the facility and he would welcome a visit from both Boards. Dukes continued, stating the jail population is currently down to 294 and is positive he can continue to reduce the number.

There was a brief discussion regarding JCAP (Jail Chemical Addiction Program). Dukes stated he had visited Morgan County to see how they have structured their program as well as met with the Bowen Center, and are currently considering options available for restructuring the program. Dukes continued, stating separate programs, possibly at off-site locations, is a must and adding a full-time coordinator is of absolute necessity in order for the program to be reach its full potential.

There was also a brief discussion regarding the reduction in jail population. Dukes stated the Sheriff's Office has been working with Community Corrections, along with the Department of Corrections. Dukes continued, stating by simply reversing some of the inmates' sentences and sending them to serve their time with the DOC first, has freed up some space.

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT-ASSESSOR:**

Susan Engelberth, Assessor, came before the Council to request salary ordinance amendments for Deputy 1000-10193-000-0003 and Deputy 1000-11052-000-0003. Engelberth stated the two new employees, hired in January, have both obtained Level III status, and therefore qualify for an additional \$500, according to state statute.

MOTION: Joni Truex	TO: Approve salary ordinance amendments for
SECOND: Mike Long	Deputy 1000-10193-000-0003 and Deputy
AYES: 6        NAYES: 0	1000-11052-000-0003.
MOTION CARRIED	

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER  
REQUEST-CLERK:**

Ann Torpy, County Clerk, came before the Council to request a salary ordinance amendment for Lead Deputy 1000-10027-000-0008. Torpy stated state law allows each court to have its own chief deputy. Torpy continued, stating her office currently staffs one chief deputy, a supervisor, and two lead deputies. With the addition of the new court, Torpy stated, it will be beneficial to have another lead deputy, whose duties will include coverage of the criminal court. Torpy stated the amendment will be the promotion of a current employee.

In addition, Torpy requested a transfer of \$1,408.48 from Clerk Deputy 1000-10035-000-0008 to Lead Deputy 1000-10027-000-0008.

Sue Ann Mitchell confirmed prior approval of the wage committee.

MOTION: Ernie Wiggins	TO: Approve the salary ordinance amendment
SECOND: Joni Truex	for Lead Deputy 1000-10027-000-0008 along
AYES: 6        NAYES: 0	with the transfer request of \$1,408.48 from
MOTION CARRIED	Clerk Deputy 1000-10035-000-0008 to Lead
	Deputy 1000-10027-000-0008.

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER  
REQUEST - MAINTENANCE:**

Marsha McSherry, County Administrator, came before the Council to request salary ordinance amendments for Maintenance Assistant 1000-11066-000-0006 and Maintenance Assistant 1000-11070-000-0006. McSherry stated the maintenance employees, currently working 75 hours per pay, are labeled Labor/Trades/Crafts (LTC) on the COMOT chart, where all other LTC employees are working 80 hours per pay. The amendment request is to support an increase from 75 to 80 hours per pay for the two maintenance employees.

In addition, McSherry requested a transfer of \$28.18 from Part Time Maintenance 1000-11322-000-0006 to Maintenance Assistant 1000-11070-000-0006 as well as a transfer of \$1,723.17 from Maintenance Assistant 1000-11066-000-0006 to Maintenance Assistant 1000-11070-000-0006.

Sue Ann Mitchell confirmed prior approval of the wage committee.

MOTION: Kimberly Cates  
SECOND: Mike Long  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve salary ordinance amendments for Maintenance Assistant 1000-11066-000-0006 and Maintenance Assistance 1000-11070-000-0006 along with the transfer of \$28.18 from Part Time Maintenance 1000-11322-000-0006 to Maintenance Assistant 1000-11070-000-0006 and the transfer of \$1,723.17 from Maintenance Assistant 1000-11066-000-0006 to Maintenance Assistant 1000-11070-000-0006.

**IN THE MATTER OF PROJECT UPDATE -HIGHWAY:**

Marsha McSherry, County Administrator, came before the Council and presented pictures, showing the progress of the highway building renovations. McSherry stated the mezzanine has been installed in the parts bay, dry wall has been installed and painting is being done this week. In addition, McSherry stated the project is approaching its final finish date pending the delivery date of some furniture.

**IN THE MATTER OF ADDITIONAL APPROPRIATION- SUPERIOR II & III:**

Judge Joe Sutton came before the Council to request an additional appropriation in the amount of \$4,569.35 for Court Interpreter 9125-31032-000-0000. Judge Sutton stated the request is to carry forward some funds from a grant, which he believed were lost since they were not used within the date span of the grant. Sutton continued, stating the same grant has not been requested for the past several years, because the costs to the County to maintain the grant far exceeded the benefit.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$4,569.35 for Court Interpreter 9125-31032-000-0000.

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS –TEEN COURT:**

Dan Hampton, Prosecutor, came before the Council to request the following additional appropriations:

\$7,199	8202-22015-000-0000	Operating Supplies/Expenses
\$119,600	8203-31036-000-0000	Grant Personnel
\$2,240	8202-31097-000-0000	Travel/Training

Hampton stated the Teen Court Grant has been approved and is anticipated to get underway following a brief shut down through the end of February, while interviews are conducted for a replacement director, which Hampton stated is anticipated to benefit the program.

MOTION: Doug Heinisch  
SECOND: Ernie Wiggins  
AYES: 5            NAYES: 1  
MOTION CARRIED

TO: Approve additional appropriations as presented for the Teen Court Grant funds.

**IN THE MATTER OF TRANSFER REQUEST – PROSECUTOR:**

Dan Hampton, Prosecutor, came before the Council to request a transfer of \$15,000 from Part Time 2503-11301-000-0015 to Part Time Prosecutor 2503-11323-000-0015. Hampton stated approval was previously granted to merge part time employees with part time deputy prosecutor allocations but the change was missed when submitting the budget. Hampton stated the transfer would therefore correct the allocations for 2019.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates

AYES: 6            NAYES: 0

MOTION CARRIED

TO: Approve the transfer of \$15,000 from Part Time 2503-11301-000-0015 to Part Time Prosecutor 2503-11323-000-0015.

**IN THE MATTER OF DUMP TRUCK REPLACEMENT-HIGHWAY:**

Scott Tilden, County Highway Superintendent, came before the Council requesting guidance on the loss of a fleet truck, which was determined to be a total loss, following weather related roll-over accident January 22<sup>nd</sup>. Tilden stated once the deductible is met and the buy-back salvage amount of \$2,183 is subtracted, the insurance reimbursement will be \$14,717.

Tilden stated the salvaged 2001 Sterling axle will provide parts for the 3 or 4 other Sterling axle trucks, which are still in use and since Sterling is no longer producing the trucks, parts have become increasingly hard to find.

Tilden stated the purchase of two single axel trucks and a tandem axel truck was approved at the last Commissioner meeting and have since been ordered. In addition, Tilden stated the truck ordered in January of 2018 was just received and with production approximately 13 months out on a replacement truck, the anticipation of the fleet being down a daily driven truck through the summer months and well into the next plowing season, Tilden is looking for a solution.

Tilden suggested the possibility of purchasing a dealer spec truck, which he stated research indicates there is one in production that might be available by mid-summer. Tilden stated although the specifications are not a perfect match to a truck the County would typically order, they are close and pricing would be comparable with the bids most recently approved. Tilden stated the largest factor for increase in cost was the addition of an extended warranty, which could be beneficial if repairs were needed.

There was a discussion regarding the funding options and the necessity for a replacement truck under the present circumstances. Tilden stated the Commissioners have made a commitment of up to \$80,000 to help cover the cost and the rest would need to come from additional appropriations in the amount of \$92,838. Tilden continued, stating another option to consider would be to add a truck to the order just placed but reminded the Council of the timeframe in which to anticipate delivery and stated the few trucks currently used as back-ups are significantly older and should really not be relied upon to operate as part of the standard fleet of 26 trucks, currently used to maintain the County.

Sue Ann Mitchell raised concerns regarding highway funds coming from the State in a timely enough manner to be available, should the request for a replacement truck be approved. Mitchell suggested that a review of funds take place, closer to delivery, pending approval.

MOTION: Ernie Wiggins

SECOND: Joni Truex

AYES: 5            NAYES: 1

MOTION CARRIED

TO: Approve the request to purchase a demo truck as a replacement for the truck lost to the roll-over accident and also to review funds closer to deliver of the truck.

**IN THE MATTER OF CONVENTION & VISITORS BUREAU (CVB)-UPDATE:**

Jill Boggs, CVB Director, came before the Council to present an update. Boggs presented information from the 2018 Destination Marketing ROI Reports, stating sessions to the website were up 75%, page views were up 43% and the report indicates the website is mobile friendly. Boggs indicated there were still some areas she would like to see improved, but overall felt the results of the analysis were acceptable. Boggs continued, stating 62,000 of the Visitor's Guide publications were distributed in 2018. In addition, the amount of brochures is anticipated to be increased due an increase in demand.

Boggs presented highlights of the 2019 Website Improvement Action Plan, which included several new ideas and strategies to attract people to the community. There was a discussion regarding the possibility of partnering with other counties for regional marketing as well as some of the groups CVB is currently partnered with in order to get the most publicity throughout the region.

Jim Moyer extended appreciation, stating as a former member of Council, he is well aware of the changes that have been made and is very encouraged to see the improvements made.

**IN THE MATTER OF OTHER BUSINESS-CUM BRIDGE #161:**

Scott Tilden, County Highway Superintendent, came before the Council and stated federal highway funds in the amount of \$777,440 were awarded for construction and construction inspection of County Bridge #161, which is located on CR 200S over Walnut Creek. Tilden stated the award is to cover 80% of the projects phases with more funding anticipated for the remaining phases at a later date.

**Committee Updates:**

*AIC- Joni Truex*

- Attended the Conference
- Break-out sessions were found to be very informative, with one that focused on Broadband being especially interesting, noting the introduction of Broadband throughout the communities by organizing a group of people with a vested interest wanting it

*MACOG-Ernie Wiggins*

- Attended the NARC (National Association of Regional Councils) Conference in Washington DC, which is an annual meeting of all of the MACOGs.
- Transportation was the primary topic, and the current lack of funding. One thing being considered is a vehicle mileage tax, using cell phones for tracking purposes, but considering how privacy would factor in.
- Met with Senator Braun and Young and discussed the transportation infrastructure bill funding expiring next year
- Discussed 7 appropriation bills for the 2019 budget that haven't been approved in Congress

*Solid Waste-Mike Long*

- Change, from last year, in TV amnesty dates to 1 week per month, the months of April through November, to include a Saturday

*Area Planning-Mike Long*

- Discussed some zoning changes
- Lee Harman was appointed for Chair, Kevin McSherry for Vice and Mike Kissinger for Secretary

*Economic Development-Kimberly Cates*

- Attended Indiana's Agriculture Executive Director's presentation, outlining the opportunities to educate regarding agriculture
- Alan Tio is diligently trying to connect our county with resources for us to find ways to combine more farming with manufacturing in our area, where things can be grown, produced and packaged in the same location

*Watershed Foundation-Kimberly Cates*

- Attended the Farmer's Breakfast, where they discussed water and soil quality

*AIC-Kimberly Cates*

- Attended the hemp growing session where they discussed the scientifically studied bi-products and the possibility of starting pilot fields and the restrictions that go along with that

*KedCo-Kimberly Cates*

- Infrastructure and Marketing Committee is moving around and being held in different location in hopes of gaining insight into the needs in different areas

*Rose Home Garden Community*-Kimberly Cates

- Attended open house
- Any adult graduate of a drug program can live there

*Strategic Planning*-Sue Ann Mitchell

- Attended January 25<sup>th</sup> meeting, created 2019 calendar of meetings

*Community Corrections*-Sue Ann Mitchell

- Attended meeting
- Anticipating 100-150 people involve in the program
- Hopeful it will significantly help in the continued reduction of the jail population

*AIC*-Sue Ann Mitchell

- Formed a legislative committee of about 35 people so far. Councils, which are the largest group of elected officials in the state, with at least 7 members in each county, need to have a presence at the State Legislature
- HB 1650, which addressed doing away with township boards was defeated. Township Boards are the only people having connections with the Trustees and serving to make sure funds are being spent appropriately. Going forward, funds should be reviewed to justify the budgeted amounts
- Tax Caps should be reviewed prior to budget time. Libraries will now be required to present more information to support spending
- Last days for legislature to move from one House to another: 2-25 House 2-26 Senate
- Attended cannabis session. Discussed the pros and cons of farming hemp and/or cannabis.

*Redevelopment Committee*-Joni Truex

- Held their meeting and organized as required by statute

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council March 14, 2019

The Kosciusko County Council met for their regular meeting on Thursday, March 14, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM FEBRUARY 14, 2019 MEETING:**

MOTION: Mike Long

TO: Approve the minutes for the February 14, 2019 meeting.

SECOND: Kimberly Cates

AYES: 6                      NAYES: 0

MOTION CARRIED

Jon Garber Abstained

**IN THE MATTER OF JCAP-RSAT GRANT REQUEST:**

Sheriff, Kyle Dukes, came before the Council with a request to apply for the 2019 Jail Chemical Addiction Program-Residential Substance Abuse Treatment Grant (JCAP-RSAT), in the amount of \$163,260.40. Dukes began by extending his appreciation to Council President, Sue Ann

Mitchell, for attending the preparatory meetings, which were critical in establishing the grant's path, and also for always displaying such a heart-felt, genuine interest in the well-being of the entire community.

Dukes stated, in 2018, the JCAP-RSAT grant was approved at the county level and approximately \$140,000 was awarded. However, it was later determined, due to some miscommunication throughout the application process, the County only qualified for \$20,000 through the terms of the agreement. In addition, the grant term expired within 10 days of having the issues resolved. Dukes continued, stating unnecessary spending, just to meet the deadline, was not the objective, and following further communication with the ICJI, Dukes was encouraged to re-apply, for fiscal year 2019, with the exact specifications of the program.

Dukes concluded, stating specific expenses, such as coordinator salary and program costs went into the calculation of the grant amount requested, and in addition, a meeting is planned for March 20<sup>th</sup> at 10am, to strategize with all available drug and rehab programs within the county, on how to best tackle the drug epidemic in our area.

There was a brief discussion regarding the selection process for the program, what types of structured teachings are available, and what impact they intend the program to have on the participants. Encouraged by the first group to graduate from the program, Dukes stated the results appear to be good so far.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the request to apply for the FY2019 Jail Chemical Addiction Program-Residential Substance Abuse Treatment Grant (JCAP-RSAT), in the amount of \$163,260.40.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF:**

Sheriff Kyle Dukes came before the Council with a request for an appropriation adjustment in the amount of \$3,716.06 for 1000-35001-000-019 Insurance Reimbursement, due to a car vs. deer accident.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve an appropriation adjustment in the amount of \$3,716.06 for 1000-35001-000-019 Insurance Reimbursement.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF:**

Sheriff Kyle Dukes came before the Council with a request for an appropriation adjustment in the amount of \$638.29 for 1000-35001-000-019 Insurance Reimbursement, due to a minor fender bender to an unoccupied police vehicle.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve an appropriation adjustment in the amount of \$638.29 for 1000-35001-000-019 Insurance Reimbursement.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT- HIGHWAY:**

The Council reviewed a request for an appropriation adjustment in the amount of \$14,717.00 for 1176-44022-000-050 Insurance Reimbursement, due to the total loss of a dump truck, during the extremely hazardous temperatures/roadways this winter.

MOTION: Joni Truex

SECOND: Jon Garber

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve an appropriation adjustment in the amount of \$14,717.00 for 1176-44022-000-050 Insurance Reimbursement.

**IN THE MATTER OF TIPPECANOE/CHAPMAN REGIONAL SEWER DISTRICT UPDATE:**

Chad Miner, County Attorney, came before the Council to request approval to submit two corrections by addendum to petition, changing the board appointment as well as the inclusion of household income information, as required by IDEM. In addition, Miner stated IDEM has

appointed a person to start the process and anticipates a public meeting will be scheduled sometime in the near future.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the submission of two corrections by addendum to petition, changing the board appointment as well as the inclusion of household income information, as required by IDEM.

Following the motion, there was a brief discussion regarding some funding assistance that may be available through the housing authority, along with the possibility of additional grant funding that may be available to assist low-income or qualifying property owners with expenses. Any further research or additional information available prior to the public hearing, is anticipated to be shared with the general public at the hearing.

**IN THE MATTER OF AUDITOR-APPROVED TRANSFER OF FUNDS REQUESTS:**

Michelle Puckett, County Auditor, presented information she obtained from the State Board of Accounts, stating the County has the ability to adopt a policy, giving the Auditor the authority to approve general transfer of funds requests, as opposed to the Council having to look at each one individually. Puckett recommended, if a policy is adopted, that it include the stipulation of a monthly report, which she would present to the Council, keeping them informed and still giving them the opportunity to approve or deny the requests.

There was a brief discussion regarding the SBOA guidelines and requirements, as well as suggestions to include stipulations that any requests above \$10,000 or any transfers of a questionable nature be brought before the Council, individually, for review.

MOTION: Joni Truex

SECOND: Kimberly Cates

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve adoption of policy, giving the Auditor authority to review and approve general transfer of funds requests up to \$10,000, with a monthly report of transactions to be presented to Council.

**Committee Updates:**

*Wheel Tax Committee-* Doug Heinisch

- Attended the Committee's first meeting where they discussed the needs and goals of the community and how to best utilize the funds

*JCAP-*Ernie Wiggins

- Attended the program's first graduation and toured the jail

*Strategic Planning-* Ernie Wiggins

- Attended an enlightening meeting with the Judges, the Clerk and the Sheriff (deferred to Sue Ann for additional information)

*KedCo-* Kimberly Cates

- Peer studies group plans to visit other cities in the surrounding areas to gather information, which may be useful for further development in our community
- AgriNovus meeting- discussed the project aimed at bio-sciences, with the goal of placing Kosciusko County as the hub for the state as well as the nation, in agricultural business

*AIC-*Kimberly Cates

- Attended Human Resources meeting, discussed policies

*Redevelopment Commission-*Joni Truex

- Heard presentation of KEDCo Director, Alan Tio, offering suggestions on some of the authorities of the Redevelopment Commission

*Wheel Tax Committee-*Joni Truex

- Made progress quickly

*JCAP-Joni Truex*

- Attended graduation

*Wheel Tax Committee-Mike Long*

- Heard a lot of good ideas

*Solid Waste-Mike Long*

- The district is on very solid financial ground

*Area Plan Commission-Jon Garber*

- Reaffirmed the 90-day moratorium on solar farms

*WCDC-Jon Garber*

- Attended annual meeting- discussed projects that are available to local businesses

*Strategic Planning-Sue Ann Mitchell*

- Met with the Sheriff, got some very helpful information regarding the population, the procedures of the jail, and some of the improvements made as well as continuing issues within the jail

*Lakeland Regional Sewer District-Sue Ann Mitchell*

- 25 people have not yet connected to the sewer, penalties were suspended through the winter months
- Pam Kennedy referenced some funding that might be available

*Misc.-Sue Ann Mitchell*

- Attended meeting with Mike Braun's staff regarding the importance of the airport and how critical its success is to the orthopedic industry

*JCAP-Sue Ann Mitchell*

- Attended the graduation and toured the jail, observed a lot of the changes made: inmates are all wearing uniforms

*Strategic Planning- Sue Ann Mitchell*

- Attended meeting with the Judges, Prosecutor, Clerk and Sheriff and discussed the following:
  - Changes to security at the Justice Building, specifically in the courtrooms
  - Sending inmates to the DOC to serve the first part of their sentences and how doing so effects services the inmates may qualify for
  - The possibility of utilizing video conferencing as a means of hearing cases with inmates, Judges agreed it would be a good idea
  - Changes to front door security and lock-down options
  - Judges have a plan for the new Court that begins June 1<sup>st</sup>
  - Space issues within the Justice Building will need to be considered at budget time
  - The amount of cases the County is seeing for failure to appear, and options to help alleviate the issues
  - Effects of Rule 26 and criteria that determines a criminal's level of threat, which determines if they are incarcerated or released

*JDAI-Sue Ann Mitchell*

- Attended meeting with DCS, Probation, the Judge, and a mother, whose child needed the services. Mitchell shared how touching it was to hear the testimony of the mother as well as how critical it is to consider the recommendations made by family members of those who have gone through some of the programs we offer, as it is the best possible assessment of the program's strengths and weaknesses. Mitchell continued, stating she is 110% committed to assuring the success of the JDAI program, sees the importance of the impact this program may have on our youth, and encouraged any of the other Council members to attend meetings and share in such a positive experience

*Third House-Sue Ann Mitchell*

- Reminded the Council of the meeting at the Fairgrounds, tomorrow, at noon

*County Council Conference-Sue Ann Mitchell*

- Will be held in June and will include a meeting on Friday, to discuss the populations of jails and ways to decrease them, how the County Councils can help by understanding the processes and how to fund them

Garber requested a status update in legislation, regarding big-box stores and annexation. Mitchell's response was that both are still open and moving, with big-box stores expected to continue. The feeling on the annexation, Mitchell continued, is there are numerous concerns regarding effect on the tax caps, which have prompted significant discussions.

In addition, Mitchell touched on the storm water issues recently addressed in McCordsville, stating a case taken to court regarding storm water fees that somehow ended up in tax court, which only make determinations on taxes, determined the fees to be a tax and may end up affecting the tax caps. Mitchell noted Warsaw City's waste water is a separate bill from the tax bill, which may prompt the city to have to provide what they collected. The Bill was heard but was not voted on.

Mitchell continued, stating libraries are being pushed to come back to their elected, responsible body, which would require them to return to County Council for binding review on their budget. A lot of county's libraries, Mitchell noted, have collected many dollars with no plan.

Mitchell further stated she believes if the County Council reached out to the different communities and began attending their meetings, even though the Council has no authority over their budgets, it would be helpful to be educated on what communities are budgeting for, and noted future legislation may allow redistribution of funds where there's a need.

In conclusion, Mitchell stated the proposed Service Officer Bill would take 1% of excise and require the County to fund a part-time County Veterans' Service Officer. Since we already have a full-time officer, Mitchell stated she is unsure how the Bill would affect us but hopes to see the funds best utilized for the benefit of the many veterans in our community.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council April 11, 2019

The Kosciusko County Council met for their regular meeting on Thursday April 11, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM MARCH 14, 2019 MEETING:**

MOTION: Kimberly Cates

TO: Approve the minutes for the March 14, 2019 meeting.

SECOND: Mike Long

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF 2019 LAKELAND REGIONAL SEWER DISTRICT BOARD  
APPOINTMENT – SUE ANN MITCHELL:**

Sue Ann Mitchell presented a Certificate of Appointment for the Lakeland Regional Sewer District Board.

MOTION: Ernie Wiggins  
SECOND: Joni Truex  
AYES: 6 NAYES: 0  
Sue Ann Mitchell Abstained  
MOTION CARRIED

TO: Approve the appointment of Sue Ann Mitchell to the Lakeland Regional Sewer District Board, to serve a four year term, expiring April 18, 2023.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – 2019 DUI TASK FORCE AWARD GRANT SALARIES:**

Chris McKeand, 1<sup>st</sup> Sergeant, Sheriff's Office, presented a request for an additional appropriation, in the amount of \$20,000, for 8112-11706-000-0000 2019 DUI Task Force Award Grant Salaries.

MOTION: Joni Truex  
SECOND: Mike Long  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$20,000 for 8112-11706-000-0000 2019 DUI Task Force Award Grant Salaries.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – 2019 OPERATION PULL OVER AWARD GRANT SALARIES:**

Chris McKeand, 1<sup>st</sup> Sergeant, Sheriff's Office, presented a request for an additional appropriation, in the amount of \$38,400, for 8201-11706-000-0000 for Operation Pull Over Award Grant Salaries.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$38,400 for 8201-11706-000-0000 for Operation Pull Over Award Grant Salaries.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – DNR MARINE PATROL ASSISTANT GRANT SALARIES:**

Chris McKeand, 1<sup>st</sup> Sergeant, Sheriff's Office, presented a request for an additional appropriation, in the amount of \$15,000, for 9134-11706-000-0000 DNR Marine Patrol Assistant Grant Salaries.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$15,000 for 9134-11706-000-0000 DNR Marine Patrol Assistant Grant Salaries.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – REDEVELOPMENT COMMISSION DREYFUS TIF:**

Joni Truex, on behalf of the Redevelopment Commission, presented a request for an additional appropriation, in the amount of \$185,300, for 4400-41236-000-0000 Infrastructure and Major Improvements. Truex presented the following information in support of the request:

- In 2017, \$113,000 from the Louis Dreyfus TIF, was approved for reconstruction, due to land use change, based upon a unanimous recommendation of the Redevelopment Commission
- The TIF funding approval was renewed in 2018
- In 2019, a revised request was submitted in the amount of \$185,300 (advertised as \$186,300), to include the entire area affected by the flooding, based upon engineering recommendations
- The TIF fund balance is sufficient to cover the costs
- The Redevelopment Commission unanimously recommends the approval of this request
- The increase in cost is due to the need for much larger pipes than originally thought

MOTION: Kimberly Cates  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$186,300 (as advertised) for 4400-41236-000-0000 Infrastructure and Major Improvements.

**IN THE MATTER OF ADDITIONAL APPROPRIATION - TRUCKS:**

Scott Tilden, County Highway Superintendent, presented a request for an additional appropriation, in the amount of \$73,188.000, for 1176-44022-000-0050 Trucks, stating the funds, along with the Commissioners commitment and the insurance reimbursement, will be used for dump truck replacement from a total loss incident, which occurred this past winter. In addition, Tilden stated the spec truck the County will be able to purchase, is expected to be delivered in the fall of 2019.

MOTION: Joni Truex	TO: Approve the additional appropriation in
SECOND: Mike Long	the amount of \$73,188, for 1176-44022-000-
AYES: 7            NAYES: 0	0050 Trucks.
MOTION CARRIED	

**IN THE MATTER OF REQUEST TO SURRENDER CONGRESSIONAL TOWNSHIP SCHOOL FUND:**

Rhonda Helser, County Treasurer, presented a Resolution, Authorizing Surrender of the Congressional Township School Fund to the Treasurer of State, stating the interest of the \$28,129.47 annual investment would be administered by the State, which would eliminate quite a bit of record keeping for the Treasurer as well as the Auditor.

MOTION: Ernie Wiggins	TO: Approve the Resolution, Authoring the
SECOND: Kimberly Cates	Surrender of the Congressional Township Fund
AYES: 7            NAYES: 0	to the State Treasurer for administration.
MOTION CARRIED	

**RESOLUTION NO. 19-04-12-001 (2019040595)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF USE OF RECORDS PERPETUATION FUND TO SUPPLEMENT 2019 BUDGET:**

Joetta Mitchell, County Recorder, presented an Ordinance to Allow the Recorder's Records Perpetuation Fund to Supplement the Recorder's 2019 Budget, stating the fund is sufficient enough to support two salaries, along with benefits, through the end of 2019.

MOTION: Joni Truex	TO: Approve the Ordinance to Allow the
SECOND: Kimberly Cates	Recorder's Records Perpetuation Fund to
AYES: 7            NAYES: 0	Supplement the Recorder's 2019 Budget, of
MOTION CARRIED	which two salaries and benefits will be paid
	from through the end of 2019.

**ORDINANCE NO. 19-04-12-002 (2019040596)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF TRANSFERS AND APPROPRIATION ADJUSTMENT POLICY:**

Michelle Puckett, County Auditor, presented a Resolution, Adopting Policy for Transfers and Appropriation Adjustments, stating the Council had previously discussed giving authorization to the Auditor to review and approve transfers and appropriation adjustments for amounts \$10,000 or less. Puckett continued, stating a monthly report will be presented to the Council.

MOTION: Jon Garber	TO: Approve the Resolution Adopting Policy
SECOND: Joni Truex	for Transfers and Appropriation Adjustments,
AYES: 7            NAYES: 0	as presented.
MOTION CARRIED	

**RESOLUTION NO. 2019-04-11-003 (2019040597)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF ENCUMBERING:**

Michelle Puckett, County Auditor, presented an encumbering report, from January 1, 2019 through April 2, 2019, for approval. Per a recent training course, Puckett stated, she learned of the requirement for Council approval of all encumbering, and will therefore be presenting encumbering to the Council, as it is processed. This report, Puckett continued, is the bulk of the reporting the Council can expect, as it contains all encumbering since the first of the year.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the encumbering report from January 1, 2019 through April 2, 2019, as presented.

Committee Updates:

*Doug Heinisch*

- Wheel Tax Committee
  - Anticipates having a recommendation to present to Council next month.

*Joni Truex*

- Wheel Tax Committee
  - Attended
- KEDCo Infrastructure
  - Attended
- CASA
  - Attended Plant the Pinwheels, in honor of child abuse prevention.
- Mentone Town Council Meeting
  - Attended- recognized for being the first member of County Government to attend.
- YMCA Feasibility Study
  - Attended
- Redevelopment Commission
  - Attended

*Ernie Wiggins*

- MACOG-Was unable to attend, deferred to Commissioner Groninger. Groninger reported there was a discussion regarding streets and how to make them more accessible.

*Mike Long*

- Wheel Tax Committee
  - Believes great strides are being made.
- Solid Waste
  - Remains on solid ground.
- Emergency Management
  - Was unable to attend, deferred to Ed Rock. Rock reported the primary focus of the meeting was to get the advisory board to approve the comprehensive emergency management plan, which will be presented at the Commissioner's meeting on April 16<sup>th</sup>.

*Jon Garber*

- Strategic Planning
  - Was a good meeting with department heads and all involved.
  - Deferred to Sue Ann Mitchell for report.
- Bowen Center
  - New board member- Cindy Brady from Syracuse.
  - Had second reading of the bi-law modification, which passed.
  - Board members are undergoing an evaluation by Jeff Reed from Blue & Co, to determine if or where improvements could be made.
  - Annual dinner will be held at Oakwood on the 17<sup>th</sup>.
- WDCD
  - Did not meet in March.

*Kimberly Cates*

- Association of Indiana Counties
  - Attended class on management and budget.
- YMCA Feasibility Study
  - Attended-the focus was on goals within the community.
- Strategic Planning
  - Attended, met with department heads regarding their plans.
- DLGF

- Met with the regional director.
- (AIM) Association of Indiana Municipalities
  - Participated in an AIC webinar on wind and solar energy- advised us to watch Bill SB472.
- Warsaw Rotary Club
  - Attended
- Commissioner's Meeting
  - Attended
- KEDCo Infrastructure Meetings
  - Attended-focused on priorities, including broadband, industrial and manufacturing, and housing.
  - Update from Nick King at the Warsaw Airport-waiting for FAA financing grant to determine their priorities.
  - AgriNovus- attended meeting regarding bio-sciences and how to make Kosciusko County a leader in the industry.
  - Kosciusko Trails- Indiana just processed \$90,000,000 in the budget to focus on trails.

Alan Tio, KEDCo CEO, presented an AgriNovus update, stating the meeting today focused around entrepreneurship, the agribusiness sector, and ag bio-science. Tio stated how well prepared and how well positioned Kosciusko County is to be the leader in those efforts.

*Sue Ann Mitchell*

- Third House with Mishler, Wolkins and Knisley
  - \$20,000 personal property exemption- looks like the \$40,000 threshold is going to happen, which means the AV is going to go away for the County and could result in a revenue loss with the tax caps.
  - SB280, over 65 and veteran exemption-currently has a property value threshold, making people ineligible if they exceed a certain amount, may change so they would still qualify for the exemptions.
  - SB582, storm water fees vs. tax- passed the House today, based on a Tax Court decision, but people from Farm Bureau and Ice Miller testified to the impact on finances it would have throughout the State.
  - HB1078, level 6 DOT prisoners- would allow local jails to send level 6 prisoners, with existing criteria, to serve their time at the DOC.
  - HB1278, sponsored by Dave Wolkins, states that people who sign, wanting a conservancy, must own 51% of the assessed value.
  - 1343, libraries and binding review- is still in the conference committee.
  - Dark Box appeals- no update at this time.
- Lakeland Regional Sewer District
  - Only 19 people have yet to connect.
  - Failure to connect penalties are still being determined- properties with huge liens against them because the prior owner did not connect, making them difficult to sell, was never the goal.
- Home Show
  - Attended Sunday, seemed to be well attended with good reception from the public regarding the information available to them on the Beacon site.
- Strategic Planning
  - Most items from last year's list have been addressed, with the exception of a few bigger things, and is encouraged by the communication within the County to get things accomplished.
- Net 43 Drug Task Information Program
  - Attended meeting at the City Building to learn how the process is going to work.
- DLGF
  - Met with George Helton, Regional Director.
- Rotary Club
  - Attended Susanne Crouch's presentation, where she shared some milestones for the State and some of their expected goals.
- Wage Committee Meeting
  - Discussed issues the committee is working on to assist people, have seen significant progress in people being readily able to answer questions.

- JDAI
  - Attended meeting, observed a great group of people who are working together to come up with positive solutions in order to help troubled juveniles who may just need some mental health care rather than spending time in larger city's facilities, where it may end up doing more harm than good.
- AIC Northeast District Meeting
  - Will be held May 2, 2019 in Columbia City, suggested anyone available should attend.

**IN THE MATTER OF HIGHWAY BUILDING UPDATE:**

Marsha McSherry, County Administrator, presented an update on the Highway Administration Building, stating the final walk through is scheduled for April 22<sup>nd</sup> and everything should be completed at that time.

**IN THE MATTER OF OTHER BUSINESS:**

Congratulations were offered in support of the Governor's appointment, today, of Chris Kehler for the new Judge position.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council May 9, 2019

The Kosciusko County Council met for their regular meeting on Thursday May 9, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM APRIL 11, 2019 MEETING:**

MOTION: Mike Long  
SECOND: Kimberly Cates  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the minutes for the April 11, 2019 meeting.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – HEALTH DEPARTMENT:**

Bob Weaver, Health Department Administrator, presented a request for an additional appropriation, in the amount of \$11,800.00, for 4014-44001-000-0000 Office Equipment, stating the county's supply of vaccine is stored at the K-21 Building and must maintain a certain temperature to remain viable. In the event of a power outage, there is currently no generator available and the vaccine must be physically moved to the hospital storage if it is believed to be at risk. Weaver proposed purchasing a generator to more effectively protect the costly vaccine.

MOTION: Joni Truex  
SECOND: Mike Long  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$11,800.00 for 4014-44001-000-0000 Office Equipment, to purchase a generator to protect the vaccine stored at the K-21 Building.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – COURTHOUSE PLAZA:**

Marsha McSherry, County Administrator, presented a request for an additional appropriation, in the amount of \$58,694.00, for 7400-41001-000-0000 Land & Improvements. McSherry stated the funding is from donations and matching grant funds and will be used to complete the Courthouse Plaza Project.

MOTION: Ernie Wiggins

TO: Approve the additional appropriation in

SECOND: Kimberly Cates

AYES: 7            NAYES: 0

MOTION CARRIED

the amount of \$58,694.00 for 7400-41001-000-0000 Land & Improvements to complete the Courthouse Plaza Project.

**IN THE MATTER OF HIGHWAY ADMINISTRATION PROJECT UPDATE:**

Marsha McSherry, County Administrator, stated the Highway Administration moved into the new facility this week, with just a few minor things left to be completed on the project.

**IN THE MATTER OF ADDITIONAL APPROPRIATION – SHERIFF’S OFFICE:**

Kyle Dukes, County Sheriff, presented requests for the following additional appropriations:

\$56,000.00            1000-31082-000-019            Equipment

\$30,000.00            1000-44041-000-019            Vehicles

Dukes stated the proceeds from Sheriff sales has accumulated and following the recommendation of the State Board of Accounts on the use of the proceeds, he would propose the funds be used to purchase portable radios for jail officers, transporters, 911 dispatcher and security along with an additional vehicle.

MOTION: Ernie Wiggins

SECOND: Kimberly Cates

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriations in the amount of \$56,000.00 for 1000-31082-000-019 Equipment for radios and \$30,000.00 for 1000-44041-000-019 Vehicles.

**IN THE MATTER OF 2019 SENIOR HUB GRANT REQUEST:**

Dan Hampton, County Prosecutor, presented the 2019 Senior HUB Grant request in the amount of \$20,000.00. Hampton stated this will be the 3<sup>rd</sup> year for the grant and funds are used for assistance with Senior Prosecutors who fill in for local Prosecutors when there is a conflict of interest and the employees work through lunches to accommodate their needs. Hampton continued, stating the grant was reconfigured this year to include funding for supplies.

MOTION: Doug Heinisch

SECOND: Jon Garber

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the 2019 Senior HUB Grant request in the amount of \$20,000.00.

**IN THE MATTER OF IV-D INCENTIVE ACCOUNT REIMBURSEMENT:**

Rob Bishop, Deputy Prosecutor, came before Council and the stated following:

- The IV-D account was audited by the State Board of Accounts in 2018
- The Indiana Child Support Bureau also audited the IV-D account in 2018, did not agree with some of the SBOA approved calculations, noted several findings and then made suggestions of how to calculate some of the expenses differently
- After a recalculation, the Indiana Child Support Bureau recommended we seek reimbursement for more money and upon doing so, discovered the reimbursement would more than compensate for the amount we were initially ordered to pay
- Per the directive from the Indiana Child Support Bureau, upon receiving the reimbursement, \$55,528.54 should be transferred to the Prosecutor’s Incentive Fund from County General, which would resolve the audit at no cost to taxpayers
- The reimbursement has been received and the IV-D office is now requesting the transfer as stated in the directive above

MOTION: Joni Truex

SECOND: Ernie Wiggins

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the transfer, per the Indiana Child Support Bureau directive, in the amount of \$55,528.54 from County General to the Prosecutor’s Incentive Fund.

**IN THE MATTER OF PURDUE EXTENSION-ANNUAL UPDATE:**

Kelly Heckaman, Extension Educator/CED, presented the Purdue Extension annual update, which included the following:

- Has participated in classes as well as received instruction of how to teach the course from the University of Wisconsin regarding How to Become an Employer of Choice. The class is designed to enable employers in strengthening their skills which in turn encourages better relationships between employers and employees, aiding in the desire for employees to remain with the company

- Has been instructing a Mental Health First Aid course around the state, which is designed to teach coping skills and stress management along with providing resources for help with mental health
- For the first time, Indiana will host the national meeting for the National Association of Agricultural County Agents, this year and as part of the event, Kosciusko County will host 4 tours in September

**IN THE MATTER OF PURDUE EXTENSION-WELLNESS CLASS UPDATE:**

Jackie Franks, Extension Educator-Health and Human Services, presented the employee wellness class update, which included the following:

- Most county employees have shown a genuine interest in making changes to their health and lifestyles, not just attending the classes to earn their points
- Some of the classes offered include the following:  
Get Walking- email based program to track daily steps, establishing goals and encouraging motivation to walk for health. Over 29,000,000 steps were reported countywide  
Dining with Diabetes- 4 session program designed to educate on the importance of eating healthy and regulating portion sizes, offering recipes and food sampling to encourage healthier choices. 86% of attendees reported participating in the Get Walking program at the same time and all participants attended all 4 of the courses, which Franks stated is the first time since the program has been introduced
- Highway Department class programing is being made available to accommodate the employees schedules so more employees can participate
- Out of county educators present monthly sessions, some of which have been made available to county employees. Benefits of Massage and Brain & Social Connections courses were recently available. Both courses had almost 70 attendees, compared to the usual 10-12

Tyler Boganwright, County Extension Board President, presented the annual report on behalf of Mindy Wise, 4-H Youth Development Coordinator, highlighting the following points:

- Kosciusko County sent two Indyouth Food Challenge teams, one traditional 4-H and one project within the Enchanted Hills community, to compete at the state contest. The connection with the Enchanted Hills volunteer has led to the formation of a more traditional 4-H club to serve that community
- The landscape challenge, educating youth in all aspects of landscape elements, design and budgeting, will be implementing a memorial garden expansion and renovation at the fairgrounds
- As part of the youth development program, there is work being done within the Warsaw Area Career Center, working with students to achieve a work ethics certificate during the 19-20 school year

Deb Fitzsimmons, Extension Board Member, gave a brief description of what Purdue Extension has to offer the community, extending her appreciation for all the hard work that goes into the program.

**IN THE MATTER OF WHEEL TAX COMMITTEE RECOMMENDATION:**

Doug Heinisch presented the Wheel Tax Committee recommendation stating the following:

- The committee has met several times over the past couple months to study and determine what changes, if any, should be made
- The County Council has not made any adjustments to the wheel tax since its enactment five years ago
- Over the past two years, the County has seen significant increases in material and labor costs for road maintenance and repairs
- Due to the increases, the committee is recommending adjustments to the wheel tax rates, which include but are not limited to the following: increase from \$25 to \$35 for trucks, automobiles and motorcycles, increase from \$40 to \$60 for semi-trucks and semi-trailers and decrease from \$40 to \$25 for trailers hauling 7,000 pounds and under
- Since it will take time to determine whether the recommended changes will meet the desired intent of the committee, the committee recommends the changes remain in effect for a minimum of two years

There was a brief discussion regarding the timeframe with which the changes would have to be adopted to take effect for the next tax year and how the Council wanted to proceed. It was determined that the Council wanted to provide sufficient notification to the public regarding the proposed changes.

There was also a discussion regarding the recommendation to include motorcycles with trucks and automobiles and it was determined that they could be classified separately from trucks and autos, contradictorily from what the committee was first led to believe.

County Attorney, Chad Miner, participated in the above discussions, stating he believed the information discussed was accurate.

The 1<sup>st</sup> reading is scheduled, where comments will be taken from the public, from 6 to 7 pm, prior to the June 13<sup>th</sup> meeting, which will begin promptly at 7 pm.

**IN THE MATTER OF ENCUMBERING:**

Michelle Puckett, County Auditor, presented an encumbering report for the Council's approval, from April 3, 2019 through April 30, 2019, stating the total amount encumbered was \$47,868.91.

MOTION: Mike Long	TO: Approve the encumbering report from
SECOND: Kimberly Cates	April 3, 2019 through April 30, 2019, stating
AYES: 7            NAYES: 0	the total amount encumbered was \$47,868.91.
MOTION CARRIED	

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT-CIRCUIT & SUPERIOR**  
**I:**

Sue Ann Mitchell, on behalf of the newly elected judge, who has not yet begun his term, presented a salary ordinance amendment for approval for the new court reporter's position, stating the position would be hired at a COMOT I-III year level, to enable the court to hire someone with greater experience.

MOTION: Joni Truex	TO: Approve the salary ordinance amendment
SECOND: Ernie Wiggins	for the new court reporter's position at a
AYES: 7            NAYES: 0	COMOT I-III year level.
MOTION CARRIED	

**IN THE MATTER OF FURTHER BUSINESS TO COME BEFORE COUNCIL:**

Ed Rock, Emergency Management Director, came before the Council, stating he was recently made aware of an opportunity to apply for a 100% reimbursable grant of an amount between \$85 & 90,000. Rock continued, stating funds would be used for drones with training and licensing fees, which would work in correlation with projects the prosecutor and sheriff's offices have already started. In addition, Rock stated the deadline to apply for the grant, which was originally scheduled to expire tomorrow, had been extended, giving him time to complete an application.

MOTION: Joni Truex	TO: Approve the grant application for drones,
SECOND: Mike Long	training and licensing fees for an amount
AYES: 7            NAYES: 0	between \$85 & 90,000, upon approval of the
MOTION CARRIED	Commissioners to apply.

Committee Updates:

*Jon Garber*

- WDCD
  - 2019 themes have been set
  - A new marketing intern has been hired- Rachel Starret
  - Area NFPs and businesses are saying First Friday is a great way to get their messages out to the community
  - The Courthouse Plaza target completion date was May 3<sup>rd</sup> but inclement weather has delayed it a bit
  - An audio system quote is being obtained for First Friday events
  - The Mayor's Youth Advisory will be creating a mural for the alleyway between The Vic and B-Mac's

- Bowen Center
  - Held their annual dinner and awards at Oakwood Event Center

*Ernie Wiggins*

- AIC
  - Attended NE district meeting
- MACOG
  - Attended Economic Summit with the mayor, where Alan Tio and Blair Milo gave informative presentations

*Joni Truex*

- Beaman home
  - Attended luncheon
- Salvation Army
  - Attended soup and pie event
- Strategic Committee
  - Attended executive session
- KEDCo
  - Attended Scott Rudd from Indiana's Broadband Opportunities presentation
- Wheel Tax Committee
  - Attended meeting
- Kiwanis
  - Attended Sheriff Dukes' presentation
  - Recognized over 55 scholar athletes

*Kimberly Cates*

- KEDCo
  - Attended marketing meeting, aimed at collectively marketing businesses throughout the community
  - Attended strategic planning meeting highlighting the theme Small Cities/Big Futures through the Peer Cities program
  - Attended Infrastructure meeting, where Scott Rudd gave a presentation and discussion on grant funds available for broadband projects in rural areas
  - Attended AgriNovus meeting
- AIC
  - Attended NE district meeting
  - Attended budget and finance class
  - Attended legislative update
- Syracuse Town Council
  - Attended meeting regarding the dam issue
- Beaman Home
  - Attended lunch

*Mike Long*

- Strategic planning
  - Attended executive session
- Wheel Tax Committee
  - Attended meeting
- Area Plan Commission
  - Attended meeting regarding solar and agriculture
- Solid Waste
  - Consolidation in dumping fees
  - TV amnesty program is now open full time

*Sue Ann Mitchell*

- Kosciusko County Housing Needs Assessment
  - Attended meeting regarding housing needs within the county
- Lakeland Regional Sewer District
  - Down to the last 15 left to hook up
- Community Corrections
  - Discussion with Anna Bailey reference a K9 Unit for Community Corrections

- Strategic Planning
  - Discussion reviewing issues from discovery meetings
- AIC Northeast District
  - Attended meeting, had good attendance
  - Attended presentation regarding cyber security for elections
- Attended housing study proposal meeting
- CVB
  - Attended CVB Tourism Week Open House

**IN THE MATTER OF OTHER BUSINESS:**

Sue Ann Mitchell distributed a spreadsheet with contacts for the Courthouse broken into categories for ease of direction when making calls. In addition, Mitchell stated the website has a resource for the same information.

Mitchell also made available the information she obtained regarding broadband and the financial impact it could have on all counties.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council June 13, 2019

The Kosciusko County Council met with the public on Thursday, June 13, 2019 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN to discuss the wheel tax proposal. The following information was presented:

- Mark Nuell
  - Amish are using tractors with slow moving vehicle signs as a means of pulling trailers down roadways, to conduct personal business such as construction or even for leisure activities such as boating and they are not contributing to the wheel tax
- Arlen Mullet
  - Concerned with increasing taxes when farmers are already facing financial difficulties.
  - Has not seen much improvement to the roads in his area since the wheel tax was imposed.
  - Suggested investing more into road repair than salt in the winter.
- Dewey Patterson
  - Suggested reduction in taxes for historical vehicles.
- Tricia LaCount
  - Disagrees with the rising cost of vehicle tax.
- Johnny Butler
  - Suggested consideration for vehicles by usage of the road- stated motorcycles and trailers do not use as much of the roadway as cars and trucks and are only used a portion of the year.
  - Concerned with the use of chip and seal due to the dangers created for motorcyclists.
- Dave Wolkins
  - Stated the wheel tax should be based on which vehicles are creating the most damage to the roads. Commended the Council for their efforts to do so.
- Roxanne Coffelt
  - Concerned with the funding to the City of Warsaw since very few repairs have been made.
- Robert Edling
  - Disagrees with increasing the wheel tax.
  - Concerned with the condition of the roads (ie: CR400S, between 250E and 350E).
- David Lee
  - Concerned with increases to trailers and requested information of motor homes.
- Ron Anglin
  - Concerned with increase in taxes.

- Concerned with the damage the Amish buggies cause but are not charged the same taxes.
- Jim Moyer
  - Stated the County Highway has met or exceeded what they had agreed to do when the wheel tax first began.

Several emailed comments were read and appreciation was extended to all who came and spoke. Sue Ann Mitchell, Council President, stated no decisions will be made at this time but that the information presented will be taken under advisement.

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The Kosciusko County Council met for their regular meeting at 7:00 p.m. in the same location. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM MAY 9, 2019 MEETING:**

MOTION: Mike Long

TO: Approve the minutes for the May 9, 2019 meeting.

SECOND: Kimberly Cates

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF ST. JOSEPH RIVER BASIN NON PROFIT BUDGET REQUEST:**

Due to a scheduling conflict with the regularly scheduled 2020 non profit budget presentations in July, Matt Meersman, Director, presented the following information:

The St. Joseph River Basin is essentially an agency, created by the State of Indiana to provide a forum for the discussion, study and evaluation of water resource issues, such as water quality and drainage. Kosciusko County is 1 of 6 counties that have land that drains to the St. Joe River Basin. Since the state statute mandates how much each county is to contribute, based on a percentage of how much drainage is contributed, Meersman stated the 6% that Kosciusko County is directed to contribute calculates to \$3,492, which is the same as last year's request, since no changes were made to the operating budget. Meersman continued, stating the State has increased support and counties can expect to see some more resources available in the future.

**IN THE MATTER OF JDAI GRANT UPDATE:**

Judge David Cates came before the Commissioners with a JDAI grant update, stating although he had been concerned about the continuation of the program, he can now move forward, knowing the grant application has been approved. Cates continued, stating the program will include some programming this year, which will include a countywide coalition of school personnel, law enforcement, the prosecuting attorney, DCS, Bowen Center and parents, to create evidence-based decision making tools to aid in the determination of which kids should be detained and which ones would benefit from various JDAI programs.

The purpose behind the JDAI programs, Cates continued, is to change the mindset and pursue options for dealing with kids, while maintaining safety in the community as well as saving the county money. Cates stated in the first quarter of 2018, 18 kids were detained, with an average length of stay being 9 days. As a comparison, Cates continued, in the first quarter of 2019, 1 child was detained for 3 days. At a cost of approximately \$160 per day, per kid, Cates estimates a savings of around \$25,000, stating although not all quarters will reflect such a significant reduction.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT– SHERIFF'S OFFICE:**

Kyle Dukes, County Sheriff, presented a request for the following appropriation adjustment for a car/deer accident.

1000-44045-000-019	Insurance Vehicle Replacement	\$11,500.00
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MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve appropriation adjustment of

\$11,500. for 1000-44045-000-019 for

Insurance Vehicle Replacement.

**IN THE MATTER OF COMMUNITY CORRECTIONS-HOME DETENTION**

**OFFICER:**

Anna Bailey, Community Corrections Director, presented a request for an additional home detention officer due to continually increasing program growth. Bailey stated the position is requested on the 2020 grant application. However, a change in grant term to run through December instead of ending in June created the need for the position to finish out the extension agreement for 2019.

**IN THE MATTER OF COMMUNITY CORRECTIONS- ADDITIONAL**

**APPROPRIATION:**

Anna Bailey, Community Corrections Director, presented a request for the following additional appropriation:

4915-10138-000-0000	Home Detention Officer	\$34,711.00
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**IN THE MATTER OF 2019 SALARY ORDINANCE AMENDMENT:**

Anna Bailey, Community Corrections Director, presented a request for the following 2019 salary ordinance amendment, stating the wage committee had granted approval:

4915-10138-000-0000	Home Detention Officer	\$34,711.00
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MOTION: Joni Truex

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve additional home detention officer.

Approve additional appropriation in the amount of \$34,711.00 for 4915-10138-000-0000 for Home Detention Officer.

Approve 2019 salary ordinance amendment in the amount of \$34,711.00 for 4915-10138-000-0000 for Home Detention Officer.

**IN THE MATTER OF CEDIT-ADDITIONAL APPROPRIATION:**

Cary Groninger, County Commissioner President, presented a request for the following additional appropriation:

1112-41236-000-0000	CEDIT	\$292,820.00
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Groninger stated the request for the additional appropriation is to cover additional expenses for the Tippy Chapman Sewer District, Animal Welfare League (AWL) and the drainage project on CR 400E. There was a lengthy discussion regarding the breakdown of expenses, which was finally clarified as follows:

Following the 2019 budget approvals, which occurred in 2018, the Commissioners approved the AWL's request for \$200,000 for capital expenses to be paid in two installments, \$100,000 in 2018 and \$100,000 in 2019. The 2018 unappropriated payment to the AWL, as well as an unappropriated \$92,820, which was approved to correct the drainage issue, determined to be a public safety issue on CR 400E, caused the appropriated highway project funding to be short. Both of the expenditures affected the amount of encumbering available for the highway project. Finally, the second installment of \$100,000, approved for the AWL was not appropriated and has not yet been paid.

In summary, the additional appropriation request in the amount of \$292,820 is for the second installment of \$100,000 due to the AWL, to replenish the \$100,000, which was allocated to the highway project but used for the first installment to the AWL and is due to finish paying for the highway project, and to replenish the \$92,820, which is due for expenses of the CR 400E project.

Council Members stressed the importance, going forward, that the Commissioners should have all the figures in front of them so they know exactly what is in each account. They shared their concerns about other things that could be coming down the pike, stating it is only June and a lot can happen. Council Member, Joni Truex stated the Commissioners should have come before the Council for the additional appropriation for the \$100,000 in 2018, which may have reduced some of the confusion in this request.

MOTION: Jon Garber  
SECOND: Ernie Wiggins  
AYES: 3            NAYES: 4  
Doug Heinisch, Joni Truex, Kimberly Cates &  
Mike Long opposed  
MOTION FAILED

TO: Approve additional appropriation in the amount of \$292,820.00 for 1112-41236-000-0000 for CEDIT.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 2            NAYES: 0  
MOTION FAILED

TO: Approve additional appropriation in the amount of \$192,820.00 for 1112-41236-000-0000 for CEDIT.

MOTION: Kimberly Cates  
SECOND: Mike Long  
AYES: 5            NAYES: 2  
Doug Heinisch & Joni Truex opposed  
MOTION CARRIED

TO: Approve additional appropriation in the amount of \$292,820.00 for 1112-41236-000-0000 for CEDIT.

**IN THE MATTER OF ASSESSOR-ADDITIONAL APPROPRIATION:**

Susan Engelberth, County Assessor, presented a request for the following additional appropriation:

1224-44056-000-0003	Reassessment/Pictometry	\$33,670.00
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Engelberth stated although the Commissioners just approved a Pictometry agreement with MACOG, which will provide significant cost savings, having paid the second half of last year's flight this year, she is short the funds to pay the beginning installment on the contract with MACOG.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve additional appropriation in the amount of \$33,670.00 for 1224-44056-000-0003 for Reassessment/Pictometry.

**IN THE MATTER OF KOSCIUSKO COUNTY HOUSING STUDY:**

Suzie Light, Kosciusko Community Foundation CEO, came before the Council requesting they approve a \$20,000 agreement with High Performance Government Network (HPG). Light stated the Foundation was recently awarded a \$75,000 Lilly Endowment Gift 7, Community Leadership Planning Grant, which they have allocated \$30,000 of to partner with the City of Warsaw, who Light stated has already approved a \$20,000 agreement.

Light explained, the combined agreements, for a total not to exceed \$70,000, will allow HPG to conduct a study, which will be useful to identify and address needs within the community, as well as create an action plan regarding child care, early learning, workforce development, housing and community planning, which Light stated are topics that are often discussed throughout the county.

**IN THE MATTER OF KEDCO UPDATE:**

Alan Tio, KEDCo CEO, came before the Council and presented an update, stating a couple things are in the pipeline, namely the agribusiness startup generator, which is focused around recruiting entrepreneurs from outside the area who can work and support the agribusiness companies we already have. Tio continued, stating KEDCo is working to form a partnership with a group called TMAP, which uses data and social media to find and recruit talent to the community. In addition, Tio stated they are working with OrthoWorx and WorkOne to create a

dual career partnership, which is designed to help the spouses of people who are relocating to the area find jobs.

**IN THE MATTER OF ENCUMBERING:**

Michelle Puckett, County Auditor, presented an encumbering report for the Council's approval, from May 1, 2019 through May 31, 2019, stating the total amount encumbered was \$1,421.31.

MOTION: Kimberly Cates

SECOND: Ernie Wiggins

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the encumbering report from May 1, 2019 through May 31, 2019, for the amount of \$1,421.31.

**IN THE MATTER OF 2020 COUNTY COUNCIL CALENDAR:**

There was a brief discussion regarding starting council meetings at 6:00pm, instead of 7:00pm in 2020. The discussion included several points to consider and the matter was tabled to the July 11<sup>th</sup> meeting to allow for further discussion.

**IN THE MATTER OF ABATEMENTS:**

There was a brief discussion regarding the five abatements presented and it was determined that all five are compliant.

**CF-1/REAL PROPERTY**

Cass Holdings LLC-William Henthorn

Louis Dreyfus Company Agricultural Industries LLC-Marta DeBlock

**CF-1/PERSONAL PROPERTY**

LSC Communications-Patrick Barry

Seymour-Midwest LLC-William Henthorn

Louis Dreyfus Company Agricultural Industries LLC-Marta DeBlock

MOTION: Ernie Wiggins

SECOND: Jon Garber

AYES: 6            NAYES: 1

Mike Long opposed

MOTION CARRIED

TO: Approve real property abatements-Cass Holdings LLC & Louis Dreyfus Company Agricultural Industries LLC and personal property abatements-LSC Communications, Seymour-Midwest LLC & Louis Dreyfus Company Agricultural Industries LLC as presented.

Committee Updates:

*Joni Truex*

- NFP Committee
  - Created and presented recommendations to the Commissioners, who have taken them under advisement and will have the final say
- Commissioner Meeting
  - Attended
- Redevelopment Commission
  - Reviewed TIF districts: Van Buren, Louis Dreyfus and 30West
  - Received an update on the drainage project, bids are exceeding the engineers estimate
  - Discussed the housing needs

*Ernie Wiggins*

- MACOG Meeting
  - Attended
- Wage Committee
  - Attended and heard suggestions
- Highway Garage
  - Took tour of new building and was impressed

*Kimberly Cates*

- Community Foundation
  - Attended annual luncheon
- Beaman Home

- Attended HUB event to celebrate new location
- NFP Committee
  - Attended
- Abatement Committee
  - Attended
- KEDCo
  - Emphasized airport marketing and broadband marketing
- Third House Legislature
  - Attended

*Jon Garber*

- WCDC
  - Attended and heard presentation on available grants
- First Friday
  - Street anchors are installed along Buffalo St which will enable vendors to secure tents
- Courthouse Plaza
  - Held dedication
  - WCDC is considering sponsors for Polywood picnic tables
- Mayor Youth Advisory Council
  - Fat & Skinny Tirefest fundraising raised \$2500 for the mural in the B-Mac's alleyway
- Downtown Open House
  - A committee has been formed and an event will be held in October to highlight the downtown area
- Bowen Center
  - Committee officers were elected for the next fiscal year
  - The Director of Enchanted Hills gave a program on the impact Bowen's presence has made on the residents
- Radio Communications Meeting
  - Looking at different phases of the process

*Mike Long*

- NFP Committee
  - Attended
- Highway Open House
  - Attended and was impressed
- Courthouse Plaza
  - Attended ribbon cutting ceremony
- Solid Waste
  - Facing substantial increases in fees next year and considering the options available

*Sue Ann Mitchell*

- JDAI
  - Attended meeting
- Lakeland Regional Sewer District
  - Changing billing companies
- 2019 Legislative Session
  - Larry DeBoer gave a presentation on financial impact
- JCAP
  - Attended the 2<sup>nd</sup> Graduation
- AIC Northeast District
  - Attended the board meeting

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council

### July 11, 2019

The Kosciusko County Council met for their regular meeting on Thursday July 11, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM JUNE 13, 2019 MEETING:**

MOTION: Mike Long  
SECOND: Kimberly Cates  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the minutes for the June 13, 2019 meeting.

**IN THE MATTER OF YEAR-END & COMMISSARY REPORTS-SHERIFF’S OFFICE:**

Kyle Dukes, County Sheriff, presented the 2018 year-end status and commissary reports, stating as the report indicates, the number one problem in 2018 was the amount of drug arrests and since the NET 43 program was created, the drug arrests have significantly increased. Dukes continued, giving a brief description of the use of the SWAT team and the criteria for activating them. In addition, Dukes stated the jail population is very much a priority.

**IN THE MATTER OF SHERIFF’S PENSION AMENDMENT:**

Ron Truex, President of the Sheriff’s Merritt Board, requested an amendment to increase the life insurance benefit from \$25,000 to \$50,000.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the amendment, increasing the life insurance benefit from \$25,000 to \$50,000.

**IN THE MATTER OF TEEN COURT-PROGRAM UPDATE:**

Brad Voelz, Prosecutor’s Office, presented an update regarding changes that have been made to the Teen Court Program, including new director, Betsey Vastbinder. Following Voelz’s introduction, Vastbinder shared some of the progress she has seen in the program, including the addition of an email address, a mission statement and a monthly newsletter. Vastbinder extended her appreciation for the community support she is seeing and stated she is looking forward to helping make the program successful.

**IN THE MATTER OF 2019 SENIOR HUB GRANT AGREEMENT:**

Dan Hampton, County Prosecutor, presented the 2019 Senior HUB Grant Agreement for approval.

MOTION: Ernie Wiggins  
SECOND: Jon Garber  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the 2019 Senior HUB Grant.

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS – 2019 SENIOR HUB GRANT:**

Dan Hampton, County Prosecutor, presented requests for the following additional appropriations:

\$10,000.00	9177-11706-000-0000	Wages
\$765.00	9177-11601-000-0000	FICA
\$1,120.00	9177-11602-000-0000	Retirement
\$8,115.00	9177-31059-000-0000	Operating Supplies

MOTION: Jon Garber  
SECOND: Ernie Wiggins  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriations in the amounts of \$10,000.00 for 9177-11706-000-000 Wages, \$765.00 for 9177-11601-000-000 FICA, \$1,120.00 for 9177-11602-000-000 Retirement & \$8,115.00 for 9177-31059-000-

000 Operating Supplies.

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS – HIGHWAY DEPARTMENT:**

Scott Tilden, County Highway Superintendent, presented requests for the following additional appropriations:

\$1,186,352.40                      1170-31127-000-0000                      CR 800W Project

MOTION: Joni Truex    TO: Approve the additional appropriation in  
SECOND: Kimberly Cates    the amount of \$1,186,352.40 for 1170-31127-  
AYES: 7                      NAYES: 0    000-0000 CR 800W Project.  
MOTION CARRIED

\$420,348.76                      1170-31128-000-0000                      CR 1000W Project

MOTION: Mike Long    TO: Approve the additional appropriation in  
SECOND: Joni Truex    the amount of \$420,348.76 for 1170-31128-  
AYES: 7                      NAYES: 0    000-0000 CR 1000W Project.  
MOTION CARRIED

\$40,000.00                      1176-34001-000-050                      Liability Insurance

MOTION: Joni Truex    TO: Approve the additional appropriation in  
SECOND: Mike Long    the amount of \$40,000.00 for 1176-34001-000-  
AYES: 7                      NAYES: 0    050 Liability Insurance.  
MOTION CARRIED

**IN THE MATTER OF NONPROFIT 2020 BUDGET REQUESTS:**

The following nonprofit organizations appeared before the Council to request funding for the 2020 budget year.

- ❖ **Historical Society** – Jerry Frush, Board President, presented a request for \$24,000 for 2020. In response to the Council’s question, Frush stated he believes the Society currently has approximately 500 members. Frush continued, stating the anniversary D-Day display has been great a success and encouraged anyone who has not seen it to visit.
- ❖ **4-H Council** – Barry Ostrom, 42 year volunteer, presented a request for \$44,347 for 2020. Ostrom stated the 4-H Council currently has 740 members and 250 volunteers and is looking forward to the introduction of new projects next year, including video game design.
- ❖ **Cardinal Services** – Randy Hall, President/CEO, presented a request for a total amount of \$102,921 for 2020 for the following 3 of the many programs they provide;
  - KABS- provides transportation to and from work, medical and dental appointments, and other various needs for low income individuals.
  - Headstart – serves 3-5 year old children in classroom settings across the county whose families are generally living below the poverty level, some live with grandparents or in foster care, many receive mental health treatment and a large percentage have been assigned an IEP (individual education plan) after being diagnosed with a delay or disability.
  - Career links- assists with employment for people who are either physically or mentally disabled and/or debilitated by a life occurrence, sometimes working with students still in high school and sometimes later in life, following some sort of setback.
- ❖ **Home Health Care** – Brittany Lion, Associate, presented a request for \$49,200 for 2020, stating the purpose of the program is to help patients remain in their homes for as long as possible and stated they are currently seeking funds from additional supporters.
- ❖ **Beaman Home** – Jennifer Hayes, presented a request for \$40,000 for 2020, stating the Beaman Home, which is a residential facility that provides meals, job searches, therapy, empowerment programs, children’s recovery programs and much more will reach its 35<sup>th</sup> year of serving Fulton, Marshall and Kosciusko Counties this year.

- ❖ **Council on Aging** – David Neff, Executive Director of Kosciusko County Senior Services, stated the purpose of their organization is to enable seniors to remain in their homes for as long as possible. Neff described their 3 main programs as follows:
  - Home Meal Delivery- approximately 85 meals are delivered to homes daily, which includes a wellness check-sometimes the volunteer is the only person to see the senior that day and when necessary help is called for the senior
  - Transportation- 5 vehicles meet the needs of seniors, providing rides to doctor appointments, shopping and other necessary travel
  - Senior Activity Center- provides seniors with hot meals and camaraderie

In conclusion, Neff listed some of the many things available to seniors such as Medicare advice, foot care, field trips, crafts, quilt presentations for veterans and much more. The requested amount submitted for 2020 was \$35,000.

- ❖ **Animal Welfare League** – Katey Zemen, Executive Director, stated since she has been with the shelter, she has seen great changes, including more grant funding as well as an increase in partnerships with corporations throughout the county. Zemen stated the new state of the art facility is approximately 80% complete, which will double the capacity of animals accepted as well as allow developmental programming to serve at risk pet owners in the community by providing low cost spay/neutering along with pet food programs. In addition, Zemen stated the shelter has partnered with the Beaman Home, providing care for pets while families are in crisis, encouraging reunions if possible when circumstances change as well as Cardinal Services, encouraging animal employment relationships. In addition, Zemen gave a brief description of the reading program, recently introduced, which encourages children who may be struggling with reading can read to the animals in a non-judgmental setting.

There was a brief discussion regarding the tentative date of October 1<sup>st</sup>, to open the new facility, following an estimated shut down of one week to transition to the new facility. In addition, there was a brief discussion regarding the funds requested and what they will be used to facilitate as well as where else requests have been made to support the organization. Zemen stated new information is currently being gathered to track what percentages of the programs are being utilized by city residents versus county residents and her intention is to have that information available after a year of tracking.

- ❖ **Bowen Center** – Kurt Carlson, President/CEO, presented the 2018 annual report showing the breakdown of expenditures and stated one of the center's current projects is a federal qualified health care clinic, which is projected to be available by the end of this year.

Matt Graham, Director, talked about the partnership the center has formed with the school systems, stating within 2 hours of a child's need being reported, someone is there to assist with the crisis. Graham continued, stating they offer suicide interventions and provide educational programs on emotional wellness. In addition, Graham listed some of the substance use and recovery programs available through the jail programs.

The requested amount submitted for 2020 was \$635,212-\$660,620.

#### **IN THE MATTER OF HIGHWAY BUILDING UPDATE:**

Marsha McSherry, County Administrator, stated the county highway building construction project is complete, the final walk through was completed and the final costs came in under budget by over \$18,000.

#### **IN THE MATTER OF THE 2020 COUNCIL CALENDAR:**

Council President, Sue Ann Mitchell, invited Councilman Doug Heinisch to present a suggestion briefly discussed at the last meeting, regarding the start time of the meetings for 2020. Heinisch stated there was a suspicion a few years back that attendees of the meeting may prefer to have the meetings start at 6:00 instead of 7:00 pm in order to wrap things up earlier in the day. Heinisch made the suggestion to move the meeting start times to 6:00 pm for 2020.

There was a brief discussion regarding the pros and cons. Concerns were shared regarding people of the general public needing additional time between normal work hours and the meeting start time, to meet the needs of their families, while it was discussed that the Commissioners

meet in the mornings and when members of the public want to attend, they make themselves available.

MOTION: Joni Truex  
SECOND: Doug Heinisch  
AYES: 2            NAYES: 5  
MOTION DID NOT CARRY

TO: Move the 2020 Council meeting start time to 6:00 pm.

**IN THE MATTER OF WHEEL TAX COMMITTEE RECOMMENDATIONS-FIRST READING:**

Doug Heinisch presented the Wheel Tax Committee's recommendations, stating no changes have been made to the wheel tax schedule of fees since its enactment five years ago, even though significant increases in materials as well as labor have occurred, especially over the past two years. It is therefore the recommendation of the Wheel Tax Committee to increase certain tax rates in an effort to raise the additional revenues needed to respond to the rising costs of the environment. Specific increases recommended, to be effective January 1, 2020, are as follows:

- Trucks 7,000-11,000 lbs. and automobiles should be increased from \$25.00 to \$35.00
- Farm semi tractors, farm semi trailers, farm trucks, other buses, recovery vehicles, semi tractors, semi trailer, special machinery and trucks 16,000 to 78,000 lbs. should be increased from \$40.00 to \$60.00
- Trailers 3,000 to 7,000 lbs. should be decreased from \$35.00 to \$25.00
- Snowmobiles, RVs and off road vehicles should be decreased from \$40.00 to \$25.00

Heinisch stated the Wheel Tax Committee believes it will take time to evaluate whether the effect of the changes will match the desired intent, and therefore recommends the rates be maintained for a minimum of two years. Then the Committee will next formally look at the changes in 2021, which would take effect January 1, 2022.

In addition, Heinisch stated the Wheel Tax Committee discussed, but could not fully agree on an increase from \$40.00 to \$60.00 for trailer and farm trailers greater than 7,000 lbs.

There was a discussion regarding the pros and cons of the above recommendations along with comparisons between the vehicles included in the changes recommended. Historical vehicles as well as motorcycles were discussed as a consideration separate from standard vehicles. Clarification was made that historical vehicles as well as motorcycles were not part of the recommended increase from \$25.00 to \$35.00.

There was a discussion with Chad Miner, County Attorney, regarding the Council's options on tonight's first reading vote.

MOTION: Doug Heinisch  
SECOND: Joni Truex  
AYES: 2            NAYES: 5  
MOTION DID NOT CARRY

TO: Approve the Wheel Tax Committee's recommendations as presented.

MOTION: Mike Long  
SECOND: Ernie Wiggins  
AYES: 5            NAYES: 2  
MOTION DID NOT CARRY

TO: Approve the Wheel Tax Committee's recommendation as presented, with the exception of trailers, increasing all trailers above 7,000 lbs. from \$40.00 to \$60.00, clarifying the omission of historical vehicles as well as motorcycles from an increase, with rates to be reevaluated in two years.

Because no Motion was passed to be able to vote, the matter was set for a special meeting Tuesday, July 23, 2019 at 7:30 pm.

Committee Updates:

*Ernie Wiggins*

- MACOG

- Attended meeting, presented copy of newsletter noting MACOG's participation with Winona Lake

*Joni Truex*

- Redevelopment
  - Attended drainage board meeting
- Wheel Tax Committee
  - Attended meeting
- Commissioners
  - Attended meeting

*Mike Long*

- Solid Waste
  - Experiencing construction in the form of building improvements

*Kimberly Cates*

- KEDCo
  - Attended business development meeting
    - Discussed ways to help the community
    - Discussed the best ways to research broadband
  - Attended Entrepreneurial Committee meeting
    - Focused on getting funding for start-ups in the community
  - Attended marketing meeting
    - Discussed T-MAP
- Beaman Home
  - Attended Mary Ann's Place opening
- Syracuse Town Council
  - Attended the Syracuse-Wawasee Trails Social
    - Working on phase 2
- Commissioners
  - Attended meetings
- Indiana Public Finance Leadership Summit
  - Attended
- AIC
  - Attended meeting
    - Discussed jail population options

*Sue Ann Mitchell*

- Tower Meeting
  - Attended
    - Getting close to figuring out a plan
- Lakeland Regional Sewer District
  - Attended meeting
- Tippy /Chapman IDEM
  - Attended meeting
    - Only roughly 30 people spoke
  - Attended Institute for Journalism and Natural Resources presentation
    - Discussion about the pontoon ride showcased
- County Jail Class
  - Attended with Shane Coney and Kimberly Cates
  - Discussed liability insurance coverage
  - Discussed overcrowding facilities
  - Discussed cameras and the duties of jailers
- KEDCo
  - Attended meeting with Alan Tio
    - Discussed current programs including broadband and OrthoWorx

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council

### July 23, 2019

The Kosciusko County Council met for wheel tax second reading, on Monday, July 23, 2019 at 7:30 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President	Joni Truex
Jon Garber, Vice-President	Ernie Wiggins
Kimberly Cates	Mike Long
Doug Heinisch	Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF SURTAX AND WHEEL TAX -SECOND READING:**  
Mitchell opened the matter for discussion, giving a brief overview from the July 11, 2019 meeting, in which no motion was passed.

Mitchell extended an invitation to Scott Tilden, County Highway Superintendent, who presented information supporting the continuous rise in the cost of materials necessary to maintain the roadways as well as the reduction in state funding.

County Auditor, Michelle Puckett gave an overview regarding the changes in highway funding based on State revenues, stating although significant increases were observed just a few years back, current revenue estimates from the State indicate highway budget cuts of approximately \$600,000 are needed for 2020.

There was a brief discussion regarding the needs within the county, including the amount of roadways the highway department is responsible for, the reductions in State funding and the options presented for consideration.

In reviewing the proposed surtax and wheel tax ordinance amendment, Chad Miner, County Attorney, stated he spoke with a representative of the Bureau of Motor Vehicles (BMV) and it is unclear whether a separation of historical vehicles can be made at this time. Miner stated, if approved as presented, the ordinance would need to be revisited, if historical vehicles are not able to be identified separately by the BMV.

Attorney Miner presented the following proposal being considered for the second reading:

Passenger vehicles	\$35
Historical vehicles (vehicles that are eligible for historic plates)	\$25
Motorcycles	\$25
Trucks with a declared gross weight 11,000 lbs or less	\$35
Motor driven cycles	\$25
Buses	\$60
Recreational vehicles	\$25
Semi-trailers	\$60
Tractors	\$60
Trailers (under 7,000 lbs)	\$25
Trailers (7,000 lbs gvw or more)	\$60
Trucks	\$60

MOTION: Mike Long	TO: Approve proposal as presented
SECOND: Ernie Wiggins	
AYES: 7	NAYES: 0
MOTION CARRIED	

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council August 8, 2019

The Kosciusko County Council met for their regular meeting on Thursday August 8, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex ABSENT  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

### **IN THE MATTER OF APPROVAL OF MINUTES FROM JULY 11, 2019 & JULY 23, 2019 MEETINGS:**

MOTION: Mike Long

TO: Approve the minutes for the July 11, 2019 & July 23, 2019 meetings.

SECOND: Kimberly Cates

AYES: 6                      NAYES: 0

MOTION CARRIED

### **IN THE MATTER OF JDAI UPDATE:**

Judge Cates extended appreciation to the many government offices as well as to all additional supporting participants who contribute to the JDAI project's success, which Cates explained is designed to ensure juveniles are being detained for the right reasons. In addition, Cates extended an invitation to the next JDAI meeting in the basement of the Justice Building, on August 22<sup>nd</sup> at noon, stating anyone is welcome to attend.

By reviewing the 2017 and 2018 county detention studies, Cates noted a few things that were observed, for example in 2018, of the 592 kids referred to the juvenile probation department, roughly 4 out of 10 were for status offenses- truancy, run away and tobacco offenses. About 1/6 of all of the referrals were for thefts, mainly shoplifting and minor offenses. Roughly 2 out of 10 offenses would have been felonies, if the offender had been an adult. Cates continued, stating Teen Court, which organizers are working very hard to get running again, is another program that is sure to offer significant assistance in keeping juveniles out of the system

In conclusion, Cates stated the long range plan is to continue to expand programs, to partner with local stakeholders and to, ideally, provide some one stop shopping for education, counseling and probation.

### **IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF:**

Kyle Dukes, Sheriff, came before the Council and requested an appropriation adjustment in the amount of \$19,000 for insurance vehicle replacement for 1000-44045-000-0019. Dukes stated Deputy Larry Holderman was rear-ended by a semi on US 30, which totaled the vehicle.

MOTION: Kimberly Cates

TO: Approve the appropriation adjustment in the amount of \$19,000.00 for insurance vehicle replacement for 1000-44045-000-0019.

SECOND: Ernie Wiggins

AYES: 6                      NAYES: 0

MOTION CARRIED

### **IN THE MATTER OF SHERIFF SALARY & MATRON SALARY AMENDMENTS:**

Michelle Puckett, County Auditor, presented salary amendments for the sheriff and the matron, stating the process followed to establish the amendments are pursuant to Indiana Code.

MOTION: Ernie Wiggins

TO: Approve the sheriff salary amendment as presented per IC 36-2-13-2.8, IC 6-8.1-8-3 & IC 36-2-13-17.

SECOND: Doug Heinisch

AYES: 5                      NAYES: 1

Mike Long opposed.

MOTION CARRIED

MOTION: Ernie Wiggins  
SECOND: Mike Long  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the matron salary amendment as presented per IC 36-8-3-19.

**IN THE MATTER OF CAMP H.E.R.O. UPDATE:**

Kyle Dukes, Sheriff, presented a brief update on Camp H.E.R.O, stating 106 kids graduated today from a 3-day camp for kids between 8 & 13, which Dukes stated he started to encourage youth who will hopefully aspire to one day become first responders. Dukes concluded stating some of the things the campers experienced were demonstrations put on by S.W.A.T, K-9, DNR, the Bomb Squad, and the Fire Department, to name a few. Dukes extended appreciation to all of the first responders who participated in making the camp such a success.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-HIGHWAY DEPARTMENT:**

Scott Tilden, Highway Department Superintendent, came before the Council to request an additional appropriation in the amount of \$60,000 for 1176-22036-000-050 Garage & Other Motor Supplies, stating funding for truck and equipment repairs are not expected to be sufficient enough to last through the end of the year.

MOTION: Mike Long  
SECOND: Kimberly Cates  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$60,000.00 for 1176-22036-000-050 Garage & Other Motor Supplies.

**IN THE MATTER OF RECORDS PERPETUATION FUND AFFIDAVIT:**

Joetta Michell, County Recorder, presented an affidavit, stating the Recorder's Perpetuation Fund (RPF) is sufficient enough to support the 2020 salaries of two Recorder Deputies as well as operating supplies and expenses, up to a total amount of \$140,000.00.

MOTION: Ernie Wiggins  
SECOND: Mike Long  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the use of the Recorder's Perpetuation Fund to specifically pay the salary and benefits for 2 Recorder Deputies and the operating supplies and expenses for 2020, up to a total amount of \$140,000.

**IN THE MATTER OF PRENATAL GRANT REQUEST:**

Bob Weaver, Health Department Administrator, presented a request for the prenatal grant, stating the grant has been utilized for many years to pay the salary of the community health worker, who works within the prenatal health program. The program, Weaver continued, provides care and guidance for women through the first trimester of pregnancy. Weaver stated, this year, the due date to apply for the grant was sooner than in prior years and without enough time to bring the request before Council, Weaver decidedly submitted the grant application.

MOTION: Jon Garber  
SECOND: Mike Long  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the request for the Prenatal Grant in the amount of \$44,291.

**IN THE MATTER OF EMERGENCY MANAGEMENT GRANT REQUESTS:**

Ed Rock, Emergency Management Director, came before the Council, stating following the last grant application approved for submission through the State Homeland Security Grant Program, Rock was informed that more than one de-obligated funds grant could be applied for. With only a few days between Rock receiving the notification and the deadline to submit applications, Rock stated he decidedly submitted three additional applications, based upon information he had already obtained regarding the needs of local response agencies.

MOTION: Mike Long  
SECOND: Kimberly Cates  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the request for SHSP 2016-2 Kosciusko UAS in the amount of \$111,831, SHSP 2016-2 Kosciusko Area Monitoring in the amount of \$95,000 & SHSP 2016-2 Kosciusko Radios in the amount of

\$100,732.50 (as presented)

**IN THE MATTER OF FIRE DISTRICT 2 GRANT REQUEST:**

Michelle Puckett, County Auditor, presented the 2020 Fire District 2 training grant request, stating Darrell Eiler, South Bend Fire Fighter and grant coordinator, who had come before the Commissioners at their last meeting, was unfortunately not able to attend tonight's meeting. Puckett stated the grant, which is used to fund local training by compensating training instructors, providing lumber and materials for live fire training and maintaining Warsaw's mobile training center, is a grant the county has been a pass-through agent for the past 10 or 12 years for, and the requested grant amount for 2020 is \$61,860.

MOTION: Ernie Wiggins

TO: Approve the 2020 Fire District 2 grant request in the amount of \$61,860.

SECOND: Doug Heinisch

AYES: 6            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF SURTAX & WHEEL TAX AMENDED ORDINANCE-1ST READING:**

Chad Miner, County Attorney, presented information as well as a proposed ordinance for approval, based upon concerns discussed at the last meeting regarding the Bureau of Motor Vehicles (BMV) having the ability to separate historical vehicles into their own fee category. Miner stated, after following up with the BMV, it has been determined it is not currently possible but, upon request, could be in the future. In addition, Miner stated the proposed reduction for vehicles below 7,000 lbs. would actually only affect those below 3,000 lbs., as there are currently only 3,000 and 9,000 lb. categories established.

MOTION: Kimberly Cates

TO: Approve voting on an amended ordinance regarding surtax and wheel tax, at first reading.

SECOND: Mike Long

AYES: 6            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF SURTAX & WHEEL TAX AMENDED ORDINANCE-2ND READING:**

MOTION: Mike Long

TO: Approve the surtax and wheel tax amended ordinance, revising the rate charges of historical vehicles (as it is not currently an available category through the BMV).

SECOND: Ernie Wiggins

AYES: 6            NAYES: 0

MOTION CARRIED

**ORDINANCE NO. 2019-08-08 (2019080421)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF BUDGET REVIEW OF TAXING UNITS-NON-BINDING RECOMMENDATION:**

Sue Ann Mitchell presented a non-binding recommendation for approval, stating the County Council is responsible for making a recommendation to other taxing units concerning their max levy and estimated tax caps for the purpose of budget planning. Following the Council's review, Mitchell presented the following statement:

The Council certainly supports saving tax dollars to make large purchases over borrowing money and paying interest if there is a specific plan/purpose for the funds. The Council does not support taxing units hoarding money with no purpose. Taxing units with large reserves and no plan on how to spend the money are encouraged to adjust their tax levy to reflect their actual need instead of collecting the maximum levy each year.

The Council encourages each taxing unit to look seriously at their budgets and determine if proposed levies are reasonable. If cash balances on hand are in excess of what is needed to operate for one year, the maximum levy should not be needed unless there are special circumstances or large projects planned.

The Kosciusko County Council supports each taxing unit's efforts to collect what is needed for the unit to operate successfully with the least impact to taxpayers.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 6            NAYES: 0

MOTION CARRIED

TO: Approve the 2020 non-binding recommendation regarding taxing units as presented.

Committee Updates:

*Kimberly Cates*

- Andy Zay & Tim Smith
  - Attended lunch where they discussed rehab programs being used within the state
- Commissioners
  - Attended meetings
- Special Wheel Tax Meeting
  - Attended
- KEDCo
  - Entrepreneurial Committee meeting
    - Discussed ways to start medical device businesses within the county
  - Infrastructure meeting
    - Discussed broadband and the challenge of establishing service within new housing additions
- Polywood presentation
  - Attended
- North Webster Library
  - Attended ribbon cutting
- OrthoWorx
  - Attended meeting
- Turkey Creek Township
  - Baby box unveiling is set for tomorrow
- AIC
  - Appointed to the legislative committee, first meeting is next Friday in Indianapolis

*Jon Garber*

- WCDC
  - Discussed façade grant applications-still waiting for Bob List, Rex's and The Emporium
  - Discussed online registration difficulties as well as ideas for improvements that would encourage community participation for First Fridays
  - Expecting tables for the Courthouse Plaza any time, estimated costs are more than anticipated, still looking for sponsorships, trying to keep anything off the pavers that could cause damage
- Bowen Center
  - Reviewed their IT report and budget, considering new software

*Mike Long*

- Solid Waste
  - Improvements continue, financials look solid
- Commissioners
  - Attended meeting

*Ernie Wiggins*

- Commissioners
  - Attended meeting

*Sue Ann Mitchell*

- Housing Committee
  - Working on the strengths and weaknesses within the community, discussed things that could contribute to the growth of the community
- JDAI
  - Attended meeting, encouraged attendance of meetings

- Syracuse Dam
  - Received word that the meeting went well and they are moving forward
- Department Heads
  - Attended meeting, shared information about the upcoming pre-budget meetings
- County Council Association
  - Break-out session will be held September 30<sup>th</sup>, district concept and legislative committees are coming together and topics are rolling in
- Reminder to Council-insurance paperwork is due back to HR by August 26<sup>th</sup>
- Governor Holcomb announced 22 million dollars for broadband locations throughout the State, we were not one of them

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council

### August 9, 2019

(Pre-Budget Review)

The Kosciusko County Council met for a special pre-budget meeting on Friday August 9, 2019 at 9a.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch-ABSENT  
Cary Groninger, Commissioner

Joni Truex-ABSENT  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor-ABSENT  
Marsha McSherry, County Administrator

The meeting was called to order by Sue Ann Mitchell. Mitchell began by stating

**IN THE MATTER OF COUNTY COMMISSIONERS-MARSHA MCSHERRY & CARY GRONINGER:** Increases reflect areas where the past year's budget did not cover expenses. Adjusting the funding is hopefully a way to avoid having to transfer funds in the future.

#### **Maintenance**

**Part-time Housekeeping:** We currently have 5 full-time/part-time employees. It's possible a 6<sup>th</sup> person may be needed but it appears there would be enough funding available, even by reducing the budget, to support an additional employee.

**Part-time Maintenance:** Just recently hired a part-time person after not having one for more than a year, comparison is not yet available due to the timing of the new hire.

**Water & Sewage:** Utility company's rates continue to rise.

**Snow Removal:** We've not had a major snow event for quite some time- reduced by \$7,500 but will need to replenish if an event occurs.

#### **Commissioners**

**HR Specialist:** Wanting to add a new position to assist with office responsibilities. Supplied a spreadsheet showing how duties are currently shared and gave a brief description of the workload, stating statistically you should have one person for every 100 employees and we currently have one person for 300 employees.

**Contractual Maintenance Srv:** Pays CORE Mechanical for service repairs on chillers, boilers, etc. Our maintenance guys have been able to shadow the work and learn how to take care of some of the more mechanical work- this may be something that is needed less in the future.

**Animal Shelter Capital:** *This is entered as non profit request.* There was a brief discussion regarding the current status of the shelter and how things look going forward.

**Misc:** There was a brief discussion regarding the attached spreadsheets showing the breakdown of several upcoming expenses including boiler/chiller repairs and courthouse elevator. The attached strategic planning committee's spreadsheet outlines several of the projects ahead.

#### **EDIT**

**KEDCO Special Projects:** This was added by the Commissioners. The projects presented by Alan Tio are anticipated to create great opportunities throughout the county.

**Economic Development Corp:** Have requested an increase.

**Infrastructure & Major Improvements:** Increased due to the anticipated costs related to the 1300N project. Money has to be available for INDOT costs before the project can launch.

### **Employee Health Insurance**

Misc: Another company may be joining the health clinic program to share expenses. Spreadsheets attached show the savings the county is receiving by having the clinic available to employees.

Wellness Program: The program continues to show success. A committee has been created for further growth in what is offered to improve the health of employees.

### **IN THE MATTER OF SOIL AND WATER-DARCIE ZOLMAN:**

Tries to keep the budget consistent and fill in with grant money when available for projects.

### **IN THE MATTER OF SHEFF/911-KYLE DUKES, KRIS WOODARD & SARAH LANCASTER:**

#### **Jail**

JCAP Coordinator:

Jail: Requesting 4 jailers, a cook and a transport officer. Will provide a jail inspection report indicating what the recommendations are.

Travel & Training: Pays for field training officer school for a few of the jailers to be able to teach other jailers who then earn their certifications. This is not something jailers have previously been able to do but would be beneficial to their job responsibilities.

Repairs & Maintenance: This is used for repairs of things within the jail, such as the screaming chair.

Meals for Prisoners: This expense is determined by the jail population.

Medical for Prisoners: Having a contract with Quality Medical, most notably by having the liability protection, has been an absolute blessing.

#### **Sheriff**

Sheriff Patrolman: Currently accepting applications following the loss of 4 patrolmen to retirement and resignation.

Sheriff Part Time: Unknown, will require some research to determine what it is used for.

Part Time Process Server: Believes it was a fund previously used to support 3 part time people and is suspected to now be used as coverage for current part time people.

Maintenance Agreement: Used for lockdown programming and things of similar nature. There was a brief discussion regarding the body scanner and how it should be regulated and maintained.

Dues & Sub: Adjustments still need to be made in this fund.

Misc: There was a brief discussion regarding tradition of having brown sheriff cars and the additional cost and time constraint on receiving replacements as a result of the special ordering of brown cars. White cars would come at a savings between \$1,500 and \$2,800.

#### **Work Release**

Office Supplies: Although this is typically taken care of through HR, adding to the budget provides a way to track the spending.

#### **Extradition**

Mileage/Fuel & Travel: They have started to bill the bonds companies through the prosecutor's office, which will hopefully begin the reimbursement of these costs.

#### **E911**

E911 Dispatcher: They have only requested 2 additional personnel. The office has staff certified to train new hires so there is no additional cost for outside training. The number of dispatchers needed is determined much the same as jailers and officers and is based on call volume and call timing. The information is trended over 5 years and reviewed. Dispatch has trended upward every year. In addition, the call volume taken in from July 2018 to July 2019 is up 12%. No additional personnel have been requested since approximately 2013.

### **IN THE MATTER OF PURDUE COOPERATIVE EXTENSION-KELLY HECKAMAN:**

Contractual Services: Purdue has requested an increase of 2.5%.

4-H STEM Program Assistant: This is a position Purdue has agreed to pay for one year. This person will focus on STEM education. Tammy Boggs, retired school librarian, started in June and is working out very well. Funds to support future years, if approved, will be pulled from

### **IN THE MATTER OF PROBATION-BARRY ANDREWS & TAMMY JOHNSTON:**

#### **Adult Probation User Fees**

Mandated increase Reimbursements: This is the 2<sup>nd</sup> year in a row we've had to increase the amount of reimbursement for probation officers. Statute allows an increase of the monthly user fees from \$25 to \$30 per month. If the Judges agree, this is a possible way of helping with costs.

**Drug & Alcohol User Fees**

Wage Reimbursement: Let a staff member go in March due to budget reasons.

Mileage/Fuel & Travel: Made cuts to the 2020 budget.

**IN THE MATTER OF SUPERIOR II & III-JUDGE SUTTON:**

**County General**

Misc: Peg Shewman joined the staff and made suggestions to make a few increases to cover costs instead of asking for additional or requesting transfers at the end of each year.

Meeting & Travel Exp: Raised it \$500 to be more inline with what was expended in 2018.

Pauper Council: This is always a huge line item so it was increased to avoid coverage later in the year. (Budget shows a decrease). The cap on recapturing those fees is 20 years but it is difficult to do depending on the sentencing and/or the person's ability to pay or the ability to track the person down.

**IN THE MATTER OF PROSECUTOR-DAN HAMPTON:**

**Prosecuting Atty**

Paralegal/Legal Assistant & Investigator: These two new positions are being requested. They recently learned of the current investigator's plan to retire at the end of this year, which makes it even more important they have a second investigator because the knowledge and experience will be leaving. A legal assistant is needed to offset the workload since the two new deputy prosecutors have been added to the office.

Professional Conferences: Requesting an increase of \$2,500 to pay for the two additional attorneys to attend the necessary schooling.

Dues & Sub: Requesting an increase of \$500 to pay for the two additional attorneys.

Part time Prosecutor: Eliminated the \$15,000 in part time and increased Part time Prosecutor by \$15,000

Suggested paying requested new Caseworker/Receptionist position from IV-D incentive account. Several caseworkers will be reaching retirement age. Planning will need to take place to overlap part time workers with retirees for training purposes.

**KCODE** Funds for this program are earmarked and distributed. The Prosecutor sits on a committee which oversees the funding. Operating Expenses are used to pay the coordinator and her duties include distributing grant money amongst non profits as instructed by the committee.

**Pre-Trial Diversion**

Part Time: \$15,000 was moved as previously discussed

Capital Outlay: Is reserved for planning. Working with the planning committee to determine if an old courtroom could be renovated and used as workspace- these funds would be put toward renovations.

**Teen Court** Have not yet applied for the 2020 grant. What was submitted is a projection.

Grant Personnel: Consists of the Director and could be used to pay an investigator. They have requested office space to support two or three people but it unclear at this time who that would be. A larger space is needed to hold the actual court meetings but it could be held outside of government offices.

**VOCA:** This is a two year grant that supports victim assistance, which is already funded for next year. The Prosecutor's Office offsets the difference for what the grant does not cover.

**Prosecutor IV-D Incentive** Amounts are derived from the number of cases in each county.

Capital Outlays: To be used for IV-D conference area furniture.

Misc. No further updates will be available to correct software issues going forward. Allowance is provided for to upgrade to new software and computers.

**Senior Prosecutor's HUB grant** This grant has not been applied for but was submitted as a projection for \$20,000.

**IN THE MATTER OF HEALTH-BOB WEAVER:** Not many changes from last year, only a few minor increases in hopes of not having to request additional.

**County Health**

Office Supplies: This fund is different so that it includes office supplies instead of them coming out of county general.

Misc: It may be necessary to move any excessive funds to support other budgets. There was a brief discussion regarding advanced grant money that has accumulated and the possibility of replacing a vehicle.

Prenatal: This is a grant we have used to pay the community health worker for many years.

Bioterrorism Preparedness: This is a grant used to support varies community needs. Funds were recently used to purchase a refrigerated cooler for the coroner's office.

Pandemic & Well Child: These are both funds that carry balances if money is left over. Money could be used from these funds for other expenses.

**IN THE MATTER OF COMMUNITY CORRECTIONS-ANNA BAILEY:**

**Problem Solving Court Fee (Drug Court Fund) & Community Correction User Fees**

They will be utilizing user fee funds as separate funds this year, which were combined last year. The budget has not yet been approved through the grant process but is expected by November. Most of the adjustments are relative to the changes made by the grant itself.

Confirmation Testing: The judges have asked that they no longer do mouth testing and this covers the tests if they are positive to get a second test confirming the positive result.

Lodging & Mileage: This is used for training and conferences, which they are trying to only do every other year instead of every year.

**Community Corrections Grant**

The budget is based on the number of offenders using the program. These numbers are projected at 200 users. The grant money from this account is used before the user fee money is used.

Misc: The new positions requested are needed due to the amount of people using the program and they are in need of larger office space because of it. The current space available is not ideal because it is back a private hallway that clients should not be in. In addition, if a new person is added, they will pay for themselves in the amount of fees they themselves collect. On a sidenote: the status of the dog request is it is pending the ok from the executive committee. The benefits discussed include the many man hours that will be saved as well as the safety and protection of the officers not having to go into some places for long periods of time searching for drugs. The dog will be trained to find things within a matter of minutes.

**IN THE MATTER OF RECORDER-JOETTA MITCHELL:**

County General: The only taken out of this fund is the Chief Deputy's salary.

Records Perpetuation: Has already submitted an affidavit to utilize this fund for 2 deputies salaries and operation & supplies for the next year.

Operating Supplies/Expense: Was reduced because of the reduction in software fees.

County Elected Official Training Several were increased to cover the courses necessary. Elected officials should be encouraged to use this fund for their training.

**IN THE MATTER OF SURVEYOR-MICHAEL KISSINGER:**

Drainage Board Most increases are reflective of the amount of hearings being held.

Equipment: Outdated surveying levels need to be replaced.

Misc: There was a brief discussion regarding the impending retirement of a long term employee which will hopefully stay on part time to help with training.

**Corner Perpetuation**

Equipment: \$40,000 increase- will be requesting a vehicle to be used for section corners.

**IN THE MATTER OF CORONER-TONY CIRIELLO:**

County General Reduced the total budget by \$36,187 by removing the cot system, even with a request to increase wages by 10%.

**IN THE MATTER OF EMERGENCY MANAGEMENT-ED ROCK** Increased operating budget by \$265 due to the general increase in costs.

**Local Emergency Planning (LEPC)** Did not request any changes.

**IN THE MATTER OF AREA PLAN-DAN RICHARD:**

**County General**

Legal Services: Requested increase of \$8,000 due to the variations in case load. The budget for this line item was previously cut because expenditures did not reflect the need for the budgeted amount, which fluctuates from year to year.

**IN THE MATTER OF HIGHWAY-SCOTT TILDEN:** Budget reflects several decreases due to the reduction in revenue from the gas tax and changes in the MVH calculations.

**MVH General & Undistributed**

Property & Liability Insurance & Utilities: Increased by \$20,000 due to increases in costs with the new building.

**Local Road & Street**

Equipment: Increased by \$160,000 for the anticipated need for mowing tractor upgrades.

**Cum Bridge**

Reg Bridge Inspection: Will be required to complete phase II in the bridge inspection process in 2020, which will require additional expenditures to complete.

There was a brief discussion regarding the possibility of other county offices contributing to this fund to help cover expenses.

**IN THE MATTER OF CLERK-ANN TORPY:**

**County General**

Postage: Decreased by \$18,000 in hopes of continuing to reduce the budget going forward.

Bank Fees: This account was created to supplement the funds that used to come out of the incentive fees- this is no longer allowed.

**County Election Board** Increases reflect changes based on surrounding area rates.

**Document Storage** Decreases reflect anticipated cost reductions due to new software.

**IN THE MATTER OF VETERAN AFFAIRS-RICH MARON:** Suggested making the position full-time for the future replacement. No significant changes were made to the budget and a report from the State was requested to show the number of veterans served.

**IN THE MATTER OF ASSESSOR-SUSAN ENGELBERTH:**

**County General** Budget reflects general changes in staffing and needs within the some of the positions in the personal property department

**Ed/Sales Disclosures** Will be requesting a vehicle for assessment use- increases mainly reflect that change.

**Property Reassessment 2017**

Postage: Will need to send out questionnaires. Postage continues to increase- the budget was previously reduced but they have had to transfer funds to cover expense.

Legal Services: Increase is due to the anticipation of commercial appeals at the state level that will need representation.

Pictometry: Reduced because of the MACOG contribution.

Computer Equipment: Anticipates having to replace 1, maybe 2 computers.

**Com/Industry Reassessment**

Part Time: Will be requesting a part time position in anticipation of a long time employee in order to utilize the retiree for training.

**IN THE MATTER OF TREASURER-RHONDA HELSER:**

**County General** No significant changes requested.

**IN THE MATTER OF CIRCUIT & SUPERIOR I-JUDGE CATES/REED & KEHLER:**

**Supplemental PD Services** This is a constitutional mandated fund.- the increased number of felony filings that fall into this category indicate we will need to have this fund available for use.

**Circuit & Superior Courts** Will be requesting an additional bailiff for the new court.

**IN THE MATTER OF AUDITOR- (PRESENTED BY SUE ANN MITCHELL):**

**County General** Will be requesting an additional financial deputy.

**Ineligible Deduction** Increased by \$10,000 for contractual services.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council

August 19, 2019

(Budget Review)

The Kosciusko County Council met for a budget meeting on Monday, August 19, 2019 at 6 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President

Jon Garber, Vice-President

Kimberly Cates

Doug Heinisch

Joni Truex

Ernie Wiggins

Mike Long

Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

Council Member, Jon Garber stated the Wage Committee, which consisted of himself, Council President Sue Ann Mitchell (non voting member), Council Member Ernie Wiggins and Commissioner Brad Jackson, with staff support from County Auditor Michelle Puckett, and County Administrator Marsha McSherry, met with each department's representative who had a request, reviewed the information and formulated recommendations.

**IN THE MATTER OF 2020 WAGE INCREASES:**

Jon Garber stated the recommendation for 2020 wage increases was 2% for Full time, Part time and Board wages.

MOTION: Joni Truex

TO: Approve the Wage Committee

SECOND: Kimberly Cates

recommendation for 2020 wage increases of

AYES: 6            NAYS: 1

2% for Full time, Part time and Board wages.

Mike Long opposed

MOTION CARRIED

There was a brief discussion regarding 2% being the maximum amount the department heads could grant but whether they gave the full 2% could vary based on each employee's evaluation.

**IN THE MATTER OF THE REMAINDER OF THE WAGE COMMITTEE'S RECOMMENDATIONS:**

Mitchell requested a vote on whether to consider the remainder of the Wage Committee's recommendations together or individually.

MOTION: Joni Truex

TO: Approve consideration of the Wage

SECOND: Mike Long

Committee's recommendations individually.

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF AREA PLAN 2020 BUDGET REQUEST (1000-0002):**

Matt Sandy, Area Plan, presented the Area Plan 2020 budget to Council for approval, stating the amount of upcoming cases indicate the previous year's budget amount of \$15,000 for legal services (31002) will be insufficient to cover expenses and therefore requested an increase to \$23,000.

MOTION: Kimberly Cates

TO: Approve the Area Plan 2020 budget as

SECOND: Joni Truex

presented with the exception of wages and

AYES: 7            NAYS: 0

salaries.

MOTION CARRIED

**IN THE MATTER OF CORONER 2020 BUDGET REQUEST (1000-0010):**

Tony Ciriello, County Coroner, presented the Coroner 2020 budget to Council for approval, stating no changes were requested with the exception on wages and a decrease in other equipment of \$39,857 since no cot system will be needed in 2020.

MOTION: Joni Truex

TO: Approve the Coroner 2020 budget as

SECOND: Ernie Wiggins

presented with the exception of wages and

AYES: 7            NAYS: 0

salaries.

MOTION CARRIED

**IN THE MATTER OF EXTENSION 2020 BUDGET REQUEST (1000-0001):**

Kelly Heckaman, Extension Director, presented the Extension 2020 budget to the Council for approval, stating Purdue is requesting an increase of 2.5% on contractual services with no other changes.

MOTION: Ernie Wiggins

TO: Approve the Extension 2020 budget as

SECOND: Kimberly Cates

presented with the exception of wages and

AYES: 7            NAYS: 0

salaries.

MOTION CARRIED

**IN THE MATTER OF EXTENSION 4-H STEM PROGRAM ASSISTANT (1000-0001):**

Sue Ann Mitchell stated the Wage Committee recommended approving the addition of a 4-H STEM Program Assistant (11324).

MOTION: Kimberly Cates

TO: Approve the Extension 4-H STEM Project

SECOND: Mike Long

Assistant for 2020.

AYES: 7            NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY SERVICE OFFICER 2020 BUDGET REQUEST (1000-0018):**

Rich Maron, Veteran Affairs Officer, presented the County Service Officer 2020 budget to the Council for approval, stating no changes were requested.

MOTION: Mike Long	TO: Approve the County Service Officers
SECOND: Ernie Wiggins	2020 budget as presented with the exception of
AYES: 7            NAYS: 0	wages and salaries.
MOTION CARRIED	

**IN THE MATTER OF TREASURER 2020 BUDGET REQUEST (1000-0038):**

Rhonda Helser, County Treasurer, presented the Treasurer 2020 budget to Council for approval, stating no changes were requested.

MOTION: Joni Truex	TO: Approve the Treasurer 2020 budget as
SECOND: Mike Long	presented with the exception of wages and
AYES: 7            NAYS: 0	salaries.
MOTION CARRIED	

**IN THE MATTER OF TREASURER PART TIME 2020 BUDGET REQUEST (1000-0038):**

Mitchell inquired to the use of part time funding (11301) and suggested a reduction of \$10,000, from \$23,969 to \$13,969. Helser affirmed a reduction would be acceptable, stating part time is not used as much since the full time position was filled.

MOTION: Sue Ann Mitchell	TO: Approve the reduction of \$10,000 in the
SECOND: Joni Truex	Treasurer Part Time 2020 budget.
AYES: 7            NAYS: 0	
MOTION CARRIED	

**IN THE MATTER OF SOIL & WATER CONSERVATION 2020 BUDGET REQUEST (1000-0020):**

Darci Zolman, Director of Soil & Water Conservation, presented the Soil & Water Conservation 2020 budget to Council for approval, stating no changes were requested.

MOTION: Kimberly Cates	TO: Approve the Soil & Water Conservation
SECOND: Joni Truex	2020 budget as presented with the exception of
AYES: 7            NAYS: 0	wages and salaries.
MOTION CARRIED	

**IN THE MATTER OF ASSESSOR PART TIME 2020 BUDGET REQUEST (1000-0003):**

Susan Engelberth, County Assessor, presented the Assessor 2020 budget to Council for approval. Mitchell inquired to the use of part time funding (11301) and suggested a reduction. Engelberth affirmed a reduction from \$47,817 to \$40,000 would be acceptable.

MOTION: Kimberly Cates	TO: Approve the reduction to \$40,000 in the
SECOND: Joni Truex	Assessor Part Time 2020 budget.
AYES: 7            NAYS: 0	
MOTION CARRIED	

MOTION: Ernie Wiggins	TO: Approve the remainder of the Assessor
SECOND: Doug Heinisch	2020 budget as presented with the exception of
AYES: 7            NAYS: 0	wages and salaries.
MOTION CARRIED	

**IN THE MATTER OF ASSESSOR ED/SALES DISCLOSURE 2020 BUDGET REQUEST (1131-0000):**

Susan Engelberth, County Assessor, presented the Assessor Ed/Disclosure 2020 budget request to Council for approval, stating the requested increases of \$1,000 in mileage/fuel is due to the increase in sales which have to be verified and \$3,000 in meetings/travel is due to having 18 employees required to take continuing education courses. In addition, Engelberth stated, the request for a vehicle (44041) is to help reduce public concerns regarding field workers driving rental cars with out of state plates. Although one vehicle would not cover the needs of all of the

field workers and rental cars would still be utilized, Engelberth stated, purchasing one would decrease the costs spent on rental cars.

MOTION: Mike Long

TO: Deny the Assessor Ed/Sales Disclosure  
2020 budget request for a vehicle.

SECOND: Doug Heinisch

AYES: 4            NAYS: 3

Jon Garber, Joni Truex and Ernie Wiggins

Opposed

MOTION CARRIED

Upon Cates' inquiry, Engelberth affirmed the correlation between the requests for the vehicle and property liability insurance (34001) and repairs/maintenance (35001).

MOTION: Mike Long

TO: Deny the Assessor Ed/Sales Disclosure  
2020 budget request for Property Liability  
Insurance and Repairs/Maintenance.

SECOND: Kimberly Cates

AYES: 5            NAYS: 2

Jon Garber and Ernie Wiggins Opposed

MOTION CARRIED

Mileage/Fuel & Travel (32003) and Meetings & Travel Exp (32004) from above were readdressed for a decision.

MOTION: Kimberly Cates

TO: Approve the remainder of the Assessor  
Ed/Sales Disclosure 2020 budget request.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF ASSESSOR- PROPERTY REASSESSMENT 2020 BUDGET REQUEST (1224-0003):**

Susan Engelberth, County Assessor, presented the Property Reassessment 2020 budget request to Council for approval, stating the requested increases in Postage (32002), Legal Services (31002) and Computer Equipment (44012) are due to the anticipated needs in 2020. Engelberth continued, stating the decrease in Pictometry (44056) is a result of the MACOG assistance that will be provided.

MOTION: Joni Truex

TO: Approve the Property Reassessment 2020  
budget as presented with the exception of  
wages and salaries.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

MOTION CARRIED

Mitchell inquired to the use of part time funding (11301) and suggested a reduction. Engelberth affirmed a reduction from \$93,520 to \$70,000 would be acceptable.

MOTION: Sue Ann Mitchell

TO: Approve the reduction to \$70,000 in the  
Property Reassessment Part Time 2020 budget.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PROPERTY REASSESSMENT – COMMERCIAL/INDUSTRY REASSESSMENT 2020 BUDGET REQUEST (1224-0046):**

Susan Engelberth, County Assessor, presented the Property Reassessment – Commercial/Industry Reassessment 2020 budget request to Council for approval, stating a long time employee has reached the age of retirement. While a replacement has been training to take over the position, Engelberth stated it would be ideal to keep the retiree part time to continue the training through 2020 and is therefore requesting a part time position be made available for this purpose. Mitchell stated the part time position (11301) was included in the Wage Committee's recommendation.

MOTION: Kimberly Cates

TO: Approve the Property Reassessment-  
Commercial/Industry 2020 budget as  
presented, including the addition of the part  
time position, with the exception of wages and  
salaries.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF KCCRVC/COMM 2020 BUDGET REQUEST (1127-0000):**

Jo Paczkowski, KCCRVC member, present the KCCRVC 2020 budget request to Council for approval, stating KCCRVC receives collections from Innkeepers Tax to support the community

by encouraging tourism based on the amenities the county offers. For 2020, Paczkowski stated, they are requested an increase.

MOTION: Ernie Wiggins

TO: Approve the KCCRVC 2020 budget as presented.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF AUDITOR 2020 BUDGET REQUEST (1000-0005):**

Michelle Puckett, County Auditor, presented the Auditor 2020 budget request to Council for approval, stating a full time Financial Deputy position is being requested to assist with the assurance that internal controls are being followed to meet the requirements of the SBOA, to assist with grants and all other duties required. Puckett stated, while the original request was for a full time position, she believes a part time position would be sufficient but requested full time be available. Cates stated the full time position (11055) was included in the Wage Committee's recommendation.

MOTION: Kimberly Cates

TO: Approve the Auditor 2020 budget as presented, including the addition of the full time position, with the exception of wages and salaries.

SECOND: Jon Garber

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PLAT BOOK FUND 2020 BUDGET REQUEST (1181-0000):**

Michelle Puckett, County Auditor, presented the Plat Book Fund 2020 budget to Council for approval, stating since purchasing the book scanner, all plat books have been successfully scanned making the \$2,000 previously budgeted for rebinding records unnecessary.

MOTION: Joni Truex

TO: Approve the Plat Book 2020 budget as presented with the exception of wages and salaries.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF INELIGIBLE DEDUCTION FUND 2020 BUDGET REQUEST (4902-0000):**

Michelle Puckett, County Auditor, presented the Ineligible Deduction Fund 2020 budget to Council for approval, stating new software is available, which will help with gap reporting. The SBOA will be utilizing the same software, Puckett stated, therefore \$10,000 for Contractual Services (31001) is requested for the software. Since this is a fee driven fund and the part time switchboard board position has been eliminated, Puckett continued, cash balances will support the expense for many years.

MOTION: Jon Garber

TO: Approve the Ineligible Deduction Fund 2020 budget as presented with the exception of wages and salaries.

SECOND: Kimberly Cates

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF CLERK 2020 BUDGET REQUEST (1000-0008):**

Ann Torpy, County Clerk, presented the Clerk 2020 budget to Council for approval, stating in reviewing the part time position (11301) submitted, a reduction of \$20,000 from \$50,348 to \$30,348, would be acceptable. In addition, Torpy stated, with the addition of the Odyssey system, a reduction of \$18,000 was made in postage.

For clarification, Torpy stated, adjustments were made in Bank Service Fees (34015) at the direction of the Child Support Bureau.

MOTION: Kimberly Cates

TO: Approve the Clerk 2020 budget, with the reduction of \$20,000 to Part Time, and with the exception of wages and salaries.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNTY ELECTION BOARD 2020 BUDGET REQUEST (1000-0012):**

Ann Torpy, County Clerk, presented the County Election Board 2020 budget to Council for approval, stating the request to increase the pay for Absentee Voter Board Members would put poll workers pay more in line with what surrounding areas pay. In addition, Torpy stated, the State changed how the voting machines are delivered to polling locations, therefore the increases

requested for the Election Board Judges (31092) and Election Board Receiving Teams (31095) were requested.

MOTION: Joni Truex

TO: Approve the County Election Board 2020 budget as presented with the exception of wages and salaries.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF REGISTRATION OF VOTERS 2020 BUDGET REQUEST (1000-0017):**

Ann Torpy, County Clerk, presented the Registration of Voters 2020 budget to Council for approval, stating there were no changes requested.

MOTION: Jon Garber

TO: Approve the Registration of Voters 2020 budget as presented with the exception of wages and salaries.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CLERK DOCUMENT STORAGE FEE 2020 BUDGET REQUEST (1119-0000):**

Ann Torpy, County Clerk, presented the Clerk Document Storage Fee 2020 budget to Council for approval, stating the fund, which is maintained by court costs and copy fees, was reduced by \$15,000 for Computer Maintenance (35005), since switching to Odyssey. Some line items, Torpy stated, remain for tracking purposes only.

MOTION: Kimberly Cates

TO: Approve the Clerk Document Storage Fee 2020 budget as presented.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CLERK IV-D INCENTIVE 2020 BUDGET REQUEST (8899-0000):**

Ann Torpy, County Clerk, presented the Clerk IV-D Incentive 2020 budget to Council for approval, stating the fund, which is strictly regulated by the State, currently pays 30% of a Child Support Clerk Deputy (10034).

MOTION: Joni Truex

TO: Approve the Clerk IV-D Incentive 2020 budget as presented with the exception of wages and salaries.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNCIL 2020 BUDGET REQUEST (1000-0045):**

Sue Ann Mitchell, Council President, presented the Council 2020 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Council 2020 budget as presented with the exception of wages and salaries.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF EMERGENCY MANAGEMENT 2020 BUDGET REQUEST (1000-0007):**

Ed Rock, Emergency Management Director, presented the Emergency Management 2020 budget to Council for approval, stating the minor increases to Dues & Sub (36001) and Emergency Supplies (22012) are due to the anticipated rise in costs.

MOTION: Joni Truex

TO: Approve the Emergency Management 2020 budget as presented with the exception of wages and salaries.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF LOCAL EMERGENCY PLANNING 2020 BUDGET REQUEST (1152-0000):**

Ed Rock, Emergency Management Director, presented the Emergency Management and Local Emergency Planning 2020 budget to Council for approval, stating no changes were requested.

MOTION: Joni Truex

TO: Approve the Local Emergency Planning 2020 budget as presented.

SECOND: Jon Garber

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF MAINTENANCE 2020 BUDGET REQUEST (1000-0006):**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner President, presented the Maintenance 2020 budget to Council for approval. Part Time Housekeeping was decreased by \$16,060, McSherry stated, in hopes of only needing to add one additional employee to cover the duties. McSherry stated requests for increases in other areas, although slight, are in anticipation of additional costs with the new highway administration building.

MOTION: Kimberly Cates

TO: Approve the Maintenance 2020 budget as presented with the exception of wages and salaries.

SECOND: Jon Garber

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COMMISSIONERS 2020 BUDGET REQUEST (1000-0009):**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner President, presented the Commissioners 2020 budget to Council for approval. McSherry stated a full time HR Specialist (11141) was requested due to the need for additional help with office responsibilities. McSherry continued, stating Computer Cartridges (21013) was increased with costs continuing to rise.

Groninger spoke briefly on the requests for the animal shelter (30001) and (31000), stating alternative funding is currently being negotiated and may not be included in the budget.

MOTION: Ernie Wiggins

TO: Table the discussion regarding the Animal Shelter Capital and the Animal Shelter.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

McSherry continued, stating Contractual Maintenance Srvs (31028) was added for the use of a contracted maintenance position when we were short staffed. McSherry stated it will most likely not be needed but is requested for availability in the event of another shortage.

Pub Legal Notices (33002) and Bank Service Fees (34015), McSherry concluded, were increased for the rise in costs expected.

There was a brief discussion regarding the increase in Group Insurance (11605), which McSherry stated is an average calculated by the Auditor's office showing what the costs could increase by, noting the costs may not actually increase by this amount but that the County must be prepared for the possibility of such an increase.

Additionally, there was a brief discussion regarding the request to add an HR Specialist. McSherry stated and Groninger confirmed, the duties and responsibilities of the HR Department well exceed the staff hours of just one HR person.

MOTION: Mike Long

TO: Approve page 1 of the Commissioners 2020 budget, with the exception of the Animal Shelter as determined by the previous Motion, and with the exception of wages and salaries.

SECOND: Jon Garber

AYES: 4            NAYS: 3

Doug Heinisch, Joni Truex & Kimberly Cates opposed

MOTION CARRIED

Page 2 was reviewed for a decision. McSherry stated the only increase was to the Membership Dues (36015) due to expected increases. Groninger stated Bowen Center is under discussion for being removed from the budget process in the future since it is mandated by statute and not truly a non profit expense. In addition, Groninger stated it was the recommendation of the Commissioners to increase all the non profits by 2%, with the exception of the St. Joe River Basin.

MOTION: Sue Ann Mitchell

TO: Approve the 2% increase for all of the non profits, with the exception of the St. Joe River Basin on page 2 of the Commissioners 2020 budget.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

The balance of page 2 was reviewed for a decision.

MOTION: Jon Garber

TO: Approve the remainder of the

SECOND: Kimberly Cates Commissioners 2020 budget as presented.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY EDIT FUND 2020 BUDGET REQUEST (1112-0000):**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner President, presented the County Edit Fund 2020 budget to Council for approval. McSherry stated the Commissioners requested the addition of \$250,000 for KEDCO Special Projects (35021) with the anticipated projects Alan Tio has presented for their consideration.

Groninger spoke in support of some of the many projects Tio has presented, stating while the Commissioners do not intend to fully fund projects, they do anticipate contributing towards the ones they feel will best assist the County.

In addition, McSherry stated Economic Development Corp (36026) and Infrastructure & Major Improve (41236) was increased by \$400,000, from \$1,600,000 to \$2,000,000, which is in place to cover the County's portion of the 1500N Extended Project.

MOTION: Ernie Wiggins TO: Approve the County Edit 2020 budget as presented.  
SECOND: Mike Long  
AYES: 5 NAYS: 2  
Doug Heinisch & Joni Truex opposed  
MOTION CARRIED

**IN THE MATTER OF COUNTY CUM CAPITAL DEVELOPMENT (CCD) 2020 BUDGET REQUEST (1138-0000):**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner President, presented the CCD 2020 budget to Council for approval. McSherry stated an increase to Copy Machine (33003) is expected due to increasing compatibility issues with software, and an increase to Property Liability Insurance (34001) is expected due to the number of car vs. deer accident claims submitted this year.

MOTION: Kimberly Cates TO: Approve the County Cum Capital Development (CCD) 2020 budget as presented.  
SECOND: Mike Long  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF EMPLOYEE HEALTH INSURANCE FUND 2020 BUDGET REQUEST (4700-0000):**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner President, presented the Employee Health Insurance Fund 2020 budget to Council for approval. McSherry stated the increases were requested in anticipation of what cost increases could be expected.

MOTION: Mike Long TO: Approve the Employee Health Insurance Fund 2020 budget as presented.  
SECOND: Kimberly Cates  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF REDEVELOPMENT COMMISSION DREYFUS TIF 2020 BUDGET REQUEST (4400-0000):**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner President, presented the Redevelopment Commission Dreyfus TIF 2020 budget to Council for approval, stating no increases were requested.

MOTION: Jon Garber TO: Approve the Redevelopment Commission Dreyfus TIF 2020 budget as presented.  
SECOND: Joni Truex  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF LAW ENFORCEMENT DATA ACCESS 2020 BUDGET REQUEST (4900-0000):**

Marsha McSherry, County Administrator, and Cary Groninger, Commissioner President, presented the Law Enforcement Data Access 2020 budget to Council for approval. McSherry stated the county collects fees from the outlying police departments for use of the County Sheriff's department software they use in the patrol vehicles. No changes were requested.

MOTION: Kimberly Cates  
SECOND: Mike Long  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Redevelopment Commission  
2020 budget as presented.

**IN THE MATTER OF RECORDER 2020 BUDGET REQUEST (1000-0016):**

Joetta Mitchell, County Recorder, presented the Recorder 2020 budget to Council for approval, stating no changes were requested.

MOTION: Kimberly Cates  
SECOND: Doug Heinisch  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Recorder 2020 budget as  
presented.

*(It should be noted: this budget only includes wages, which were previously determined.)*

**IN THE MATTER OF COUNTY ID SECURITY PROTECTION 2020 BUDGET  
REQUEST (1160-0000):**

Joetta Mitchell, County Recorder, presented the County ID Security 2020 budget to Council for approval, stating funds in this budget are fee generated and no changes were requested.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the County ID Security  
Protection 2020 budget as presented.

**IN THE MATTER OF RECORDS RECORD PERPETUATION 2020 BUDGET  
REQUEST (1189-0000):**

Joetta Mitchell, County Recorder, presented the Records Record Perpetuation 2020 budget to Council for approval, stating this fund is fee generated and until recently, use was restricted. Sue Ann Mitchell expressed appreciation for the commitment, made by Affidavit, to support wages and operating expenses through this fund in 2020.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Records Record  
Perpetuation 2020 budget as presented.

**IN THE MATTER OF COUNTY ELECTED OFFICIALS TRAINING 2020 BUDGET  
REQUEST (2592-0000):**

Joetta Mitchell, County Recorder, presented the County Elected Officials Training 2020 budget to Council for approval.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the County Elected Officials  
2020 budget as presented.

**IN THE MATTER OF JAIL 2020 BUDGET REQUEST (1000-0013):**

Shane Coney, First Sergeant/Jail Commander, came before the Council in support of the additional staffing requests presented within the Jail 2020 budget, stating 4 additional confinement officers were requested in an effort to meet the needs of the jail. Coney stated besides jail duties, the officers are also responsible for extraditions and transports, which consume a significant portion of their time.

MOTION: Mike Long  
SECOND: Ernie Wiggins  
AYES: 5            NAYS: 2  
Kimberly Cates & Joni Truex opposed  
MOTION CARRIED

TO: Approve additional position requests on  
page 1 of the Jail 2020 budget using the Wage  
Committee's recommendation of 2 full time  
Jailers, 1 JCAP Coordinator and 1 part time  
Jail Cook, for the Jail 2020 budget.

MOTION: Mike Long  
SECOND: Kimberly Cates  
AYES: 6            NAYS: 1  
Doug Heinisch opposed  
MOTION CARRIED

TO: Approve the remainder of page 1 of the  
Jail 2020 budget as presented, including  
wages.

There was a brief discussion regarding the remainder of the budget on page 2. Kyle Dukes, County Sheriff, stated the request of \$10,000 for Uniforms (22022) is to support jail officers with some of the required gear and the request of \$10,000 for Trail/Training (31097) is to pay for certified field training for the jail officers.

MOTION: Joni Truex

TO: Approve page 2 of the Jail 2020 budget, as presented.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SHERIFF 2020 BUDGET REQUEST (1000-0019):**

Kyle Dukes, County Sheriff, presented the Sheriff 2020 budget to Council for approval, stating most increases requested reflect the increases expected in costs or replacement of equipment. In addition, Dukes requested 2 Sheriff Patrolmen, stating 1 would be used for NET 43, which has incarcerated almost 100 people since its formation and 1 would be used as a road officer. Dukes concluded, stating the request for an additional \$50,000 for Motor Vehicles (46001), increasing the total to \$200,000, would be sufficient to purchase 6 vehicles. Dukes stated he would pay for the upgrades of the vehicles out of commissary funds.

Mitchell inquired about the increase in Longevity (11590), stating the reduction in officers who were getting longevity should reflect a decrease. Dukes affirmed an increase would not be necessary and also clarified that Dues & Sub (36001) would also not require an increase of \$3,000.

Kris Woodard, Jail Matron, stated the K-9 Medical & Food (36049) request of \$3,000 was not created as a new fund but was moved from the jail fund for 2020.

MOTION: Mike Long

TO: Approve the addition of 1 Sheriff Patrolman, per the Wage Committee's recommendation, on page 1 of the Sheriff 2020 budget.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

MOTION CARRIED

MOTION: Jon Garber

TO: Approve the remainder of page 1 of the Sheriff 2020 budget with the exception of wages and salaries.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

MOTION CARRIED

MOTION: Kimberly Cates

TO: Approve page 2 of the Sheriff 2020 budget as presented, with the exception of Longevity and Dues & Sub, which will remain unchanged.

SECOND: Jon Garber

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF WORK RELEASE 2020 BUDGET REQUEST (1000-0055):**

Kyle Dukes, County Sheriff, presented the Work Release 2020 budget to Council for approval. Mitchell clarified the changes reflect adjustments made to pay for items through the correct fund for more accurate tracking of expenses.

MOTION: Joni Mitchell

TO: Approve the Work Release 2020 budget as presented.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNTY EXTRADITION 2020 BUDGET REQUEST (1155-0000):**

Kyle Dukes, County Sheriff, presented the County Extradition 2020 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the County Extradition 2020 budget as presented.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF GUN PERMITS 2020 BUDGET REQUEST (1156-000):**

Kyle Dukes, County Sheriff, presented the Gun Permits 2020 budget to Council for approval.

MOTION: Mike Long

TO: Approve the Gun Permit 2020 budget as presented.

SECOND: Joni Truex

AYES: 7            NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY MISDEMEANANT 2020 BUDGET REQUEST (1175-0000):**

Kyle Dukes, County Sheriff, presented the County Misdemeanant 2020 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the County Misdemeanant 2020 budget as presented.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF LAW ENFORCEMENT FORFEIT SHERIFF 2020 BUDGET REQUEST (4934-0000):**

Kyle Dukes, County Sheriff, presented the Law Enforcement Forfeit Sheriff 2020 budget to Council for approval.

MOTION: Mike Long

TO: Approve the Law Enforcement Forfeit Sheriff 2020 budget as presented.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF DUI PATROL 2020 BUDGET REQUEST (8113-0000):**

Kyle Dukes, County Sheriff, presented the DUI Patrol 2020 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the DUI Patrol 2020 budget as presented.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF OPERATION PULL OVER 2020 BUDGET REQUEST (8199-0000):**

Kyle Dukes, County Sheriff, presented the Operation Pull Over 2020 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Operation Pull Over 2020 budget as presented.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF DNR MARINE PATROL 2020 BUDGET REQUEST (8199-0000):**

Kyle Dukes, County Sheriff, presented the DNR Marine Patrol 2020 budget to Council for approval.

MOTION: Jon Garber

TO: Approve the DNR Marine Patrol 2020 budget as presented.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF E911 2020 BUDGET REQUEST (1000-0054):**

Sarah Lancaster, Dispatch Director of Operations, presented the E911 2020 budget to Council for approval, stating the request for 2 additional Dispatchers is due to the call volume that continues to trend upwards.

MOTION: Mike Long

TO: Approve the additional position request using the Wage Committee's recommendation for 1 Dispatcher, for the E911 2020 budget., with the exception of wages and salaries.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF STATEWIDE 9-1-1 2020 BUDGET REQUEST (1222-0000):**

Sarah Lancaster, Dispatch Director of Operations, presented the Statewide 9-1-1 2020 budget to Council for approval, stating the increases in Group Insurance (11605) and Telephone Services (31034) are to support the anticipated cost increases.

MOTION: Joni Truex

TO: Approve the Statewide 9-1-1 2020 budget as presented, with the exception of wages and salaries.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF DRAINAGE BOARD 2020 BUDGET REQUEST (1000-0011):**

Mike Kissinger, County Surveyor, presented the Drainage Board 2020 budget to Council for approval, stating the increases requested are due to the continually increasing amount of drainage hearings, largely due to the aging of the drainage system. In addition, Kissinger stated some field equipment is long past needing replacement or updates.

MOTION: Kimberly Cates

TO: Approve the Drainage Board 2020 budget as presented with the exception of wages and salaries.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SURVEYOR 2020 BUDGET REQUEST (1000-0021):**

Mike Kissinger, County Surveyor, presented the Surveyor 2020 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Surveyor 2020 budget as presented with the exception of wages and salaries.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SURVEYOR CORNER PERPETUATION 2020 BUDGET REQUEST (1202-0000):**

Mike Kissinger, County Surveyor, presented the 2020 budget to Council for approval, stating effective July 1, 2017 the Surveyor Corner Perpetuation fund receives \$5 for every document that is recorded in the Records office and from the funds collected, statute directs 5% of the county's section corners to be maintained annually. Kissinger continued, stating he is therefore requesting a vehicle to support the work required, which will be purchased and maintained through this fund.

MOTION: Kimberly Cates

TO: Approve the Surveyor Corner Perpetuation 2019 budget as presented.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

Mitchell reminded Kissinger the request for the vehicle will need to receive approval from the Commissioners before proceeding.

**IN THE MATTER OF CIRCUIT AND SUPERIOR COURTS 2020 BUDGET REQUEST (1000-0043):**

Judge Cates presented the Circuit & Superior Courts 2020 budget to Council for approval, stating although he appreciates the recommendation of the Wage Committee for an additional Bailiff (10269), consideration should also be to the importance of a Twelfth Probation Officer. Cates stated Rule 26, which will take effect January 1, 2020, will require a probation officer to administer IRS testing with regards to pre-trial release. Cates continued, stating all existing probation officers have the certification to administer the tests but each one's case load will be significantly greater with the new requirements. Mitchell noted she thought the agreement was to begin the year with the new guidelines under Rule 26 and with the additional time to and training in the Odyssey system and if a position is still needed, the request could be re-addressed.

MOTION: Mike Long

TO: Approve the additional position request of Bailiff for Circuit & Superior Courts, with the exception of wages and salaries.

SECOND: Doug Heinisch

AYES: 6            NAYS: 0

Kimberly Cates abstained.

MOTION CARRIED

*(It should be noted: the Twelfth and Thirteenth Probation Officer and Probation Secretary position requests were specifically excluded from the approval.)*

Upon Mitchell's inquiry, Judge Cates stated the reduction in CASA (31046) was because 2019 offered additional grant funds, and the reduction in Public Defender Services (31088) was calculated based on the anticipated 40% reimbursement provided all requirements are met.

MOTION: Joni Truex

TO: Approve the 2's and 3's of the Circuit & Superior Courts 2020 budget as presented.

SECOND: Ernie Wiggins

AYES: 6            NAYS: 0

Kimberly Cates abstained.

MOTION CARRIED

**IN THE MATTER OF SUPPLEMENTAL PD SERVICES 2020 BUDGET REQUEST (1200-0000):**

Judge Cates presented the Supplemental PD Services 2020 budget to Council for approval.

MOTION: Ernie Wiggins

TO: Approve the Supplemental PD Services 2020 budget as presented.

SECOND: Jon Garber

AYES: 6            NAYS:

Kimberly Cates abstained.

MOTION CARRIED

**IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2020 BUDGET REQUEST (2020-0043):**

Judge Cates presented the Alternative Dispute Resolution 2020 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Alternative Dispute Resolution 2020 budget as presented.

SECOND: Mike Long

AYES: 6            NAYS: 0

Kimberly Cates abstained.

MOTION CARRIED

**IN THE MATTER OF JURY FEE 2020 BUDGET REQUEST (2502-0043):**

Judge Cates presented the Jury Fee 2020 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Jury Fee 2020 budget as presented.

SECOND: Jon Garber

AYES: 6            NAYS: 0

Kimberly Cates abstained.

MOTION CARRIED

**IN THE MATTER OF ADULT PROBATION USER FEES 2020 BUDGET REQUEST (2000-0000):**

Tammy Johnston, Chief Probation Officer, stated the only changes submitted were decreases and she is hopeful with new software, more decreases will be made in the future.

MOTION: Mike Long

TO: Approve the Adult Probation User Fee 2020 budget as presented, with the exception of wages and salaries.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF DRUG & ALCOHOL USER FEES 2020 BUDGET REQUEST (2501-0000):**

Barry Andrew, Drug & Alcohol Program Director, presented the Drug & Alcohol User Fees 2020 budget to Council for approval, stating the only changes submitted were decreases.

Andrew stated a position was eliminated as a result of budget restrictions but stated they are working as a team and striving to be successful.

MOTION: Mike Long

TO: Approve the Drug & Alcohol User Fees 2020 budget as presented, with the exception of wages and salaries.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SUPERIOR II & III 2020 BUDGET REQUEST (1000-0044):**

Judge Sutton presented the Superior II & III 2020 budget to Council for approval, stating the only increase submitted was in Meetings & Travel Exp (32004), which will be used for training for the bailiff.

MOTION: Joni Truex

TO: Approve the Superior II & III 2020 budget as presented, with the exception of wages and salaries.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SUPPLEMENTAL PD SERVICE 2020 BUDGET REQUEST (1200-0044):**

Judge Sutton presented the Supplemental PD Service 2020 budget to Council for approval

MOTION: Ernie Wiggins

TO: Approve the Supplemental PD Service 2020 budget as presented.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF ALTERNATIVE DISPUTE RESOLUTION 2020 BUDGET REQUEST (2200-0044):**

Judge Sutton presented the Alternative Dispute Resolution 2020 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Alternative Dispute

SECOND: Joni Truex

Resolution 2020 budget as presented.

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF JURY FEE 2020 BUDGET REQUEST (2502-0044):**

Judge Sutton presented the Jury Fee 2020 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Jury Fee 2020 budget as

SECOND: Mike Long

presented.

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF MISC-RE-ADDRESS OF CIRCUIT & SUPERIOR COURTS REQUEST:**

Judge Bauer came before Council and spoke regarding the changes ahead, with regard to Rule 26, which Judge Cates previously discussed, stating with an average of 2500 misdemeanor cases per month, the current number of probation officers will not be able to keep up. In addition, Bauer stated finances will be impacted by the removal of income by means of the bonds that will no longer be allowed. Utilizing the Odyssey system, which requires so many more clicks for each task, Bauer stated, will further decrease funding.

MOTION: Joni Truex

TO: Approve the Twelfth Probation Officer as

SECOND: Kimberly Cates

presented under Circuit & Superior Courts

AYES: 3            NAYS: 4

request (1000-11191, 1000-11192 & 1000-11193).

MOTION DID NOT CARRY

**IN THE MATTER OF PROBLEM SOLVING COURT FEE 2020 BUDGET REQUEST (2506-0000):**

Taylor Pagan, Community Corrections Secretary, presented the Problem Solving Court Fee 2020 budget to Council for approval, stating the changes submitted reflect items that were moved, in order to comply with the grant restrictions.

MOTION: Mike Long

TO: Approve the Problem Solving Court Fee

SECOND: Kimberly Cates

2020 budget as presented.

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COMMUNITY CORRECTION USER FEES 2020 BUDGET REQUEST (4915-0000):**

Taylor Pagan, Community Corrections Secretary, presented the Community Correction User Fees 2020 budget to Council for approval.

MOTION: Ernie Wiggins

TO: Approve the addition of Community

SECOND: Kimberly Cates

Corrections Home Detention Officer (10139)

AYES: 7            NAYS: 0

for the Community Corrections User Fees

MOTION CARRIED

2020 budget.

Cates inquired on the status of the K-9 program. Pagan stated the program was approved by the Community Corrections Board but a K-9 handler has not yet been selected.

There was a brief discussion regarding the varying opinions of the K-9 program, with Long stating the determination should be based upon the budget only and not necessarily the Council's opinion of the program. Cates stated her reservations regarding the program have changed, following the presentation by Anna Bailey at the previous budget meeting, since the amount of time and risk at each home detention check could be significantly reduced through the use of the proposed K-9. Long stated his initial opposition had also been reversed.

MOTION: Mike Long

TO: Approve the remainder of the Community

SECOND: Jon Garber

Corrections User Fees 2020 budget, including

AYES: 6            NAYS: 1

the addition of the K-9, with the exception of

Joni Truex opposed.

wages and salaries.

MOTION CARRIED

**IN THE MATTER OF COMMUNITY CORRECTION GRANT 2020 BUDGET REQUEST (8237-0000):**

Taylor Pagan, Community Corrections Secretary, presented the Community Correction Grant 2020 budget to Council for approval

MOTION: Kimberly Cates

TO: Approve the Community Correction Grant 2020 budget as presented.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COMMUNITY CORRECTION 2020 BUDGET REQUEST (8242-0000):**

Taylor Pagan, Community Corrections Secretary, presented the Community Correction 2020 budget to Council for approval, stating the results of the grant application are expected by November.

MOTION: Ernie Wiggins

TO: Approve the Community Correction 2020 budget as presented.

SECOND: Jon Garber

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNTY HEALTH 2020 BUDGET REQUEST (1159-0000):**

Bob Weaver, County Health Director, presented the County Health 2020 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the County Health 2020 budget as presented with the exception of wages and salaries.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF HEALTH MAINTENANCE GRANT 2020 BUDGET REQUEST (1168-0000):**

Bob Weaver, County Health Director, presented the Health Maintenance Grant 2020 budget to Council for approval.

Mitchell inquired about the request \$17,000 for a vehicles, which was requested in 2019 but not expended. Bob Weaver, County Health Director, stated funds are kept available in the event a need should arise.

MOTION: Kimberly Cates

TO: Approve the Health Maintenance Grant 2020 budget as presented with the exception of wages and salaries.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF LOCAL HEALTH DEPT TRUST ACCT 2020 BUDGET REQUEST (1206-0000):**

Bob Weaver, County Health Director, presented the Health Dept Trust Acct 2020 budget to Council for approval.

MOTION: Mike Long

TO: Approve the Local Health Dept Trust 2020 budget as presented with the exception of wages and salaries.

SECOND: Kimberly Cates

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF HEALTH CLINIC ADMINISTRATIVE 2020 BUDGET REQUEST (4014-0000):**

Bob Weaver, County Health Director, presented the Health Clinic Administrative 2020 budget to Council for approval, stating the fund is used to receive Medicaid reimbursement funds, which are used for rent at the K-21 Building including utilities.

MOTION: Mike Long

TO: Approve the Health Clinic Administrative 2020 budget as presented.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PRENATAL 2020 BUDGET REQUEST (8148-0000):**

Bob Weaver, County Health Director, presented the Prenatal 2020 budget to Council for approval.

MOTION: Joni Truex  
SECOND: Mike Long  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Prenatal 2020 budget as presented with the exception of wages and salaries.

**IN THE MATTER OF BIOTERRORISM PREPAREDNESS 2020 BUDGET(8182-0000):**

Bob Weaver, County Health Director, presented the Bioterrorism Preparedness 2020 budget to Council for approval.

MOTION: Mike Long  
SECOND: Doug Heinisch  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Bioterrorism Preparedness 2020 budget as presented.

**IN THE MATTER OF TB MEDICAL EXPENSES 2020 BUDGET REQUEST (9105-0000):**

Bob Weaver, County Health Director, presented the TB Medical Expenses 2020 budget to Council for approval.

MOTION: Mike Long  
SECOND: Doug Heinisch  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the TB Medical Expenses 2020 budget as presented.

**IN THE MATTER OF PANDEMIC FUND 2020 BUDGET REQUEST (9106-0000):**

Bob Weaver, County Health Director, presented the Pandemic Fund 2020 budget to Council for approval.

MOTION: Mike Long  
SECOND: Joni Truex  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Pandemic fund 2020 budget as presented.

**IN THE MATTER OF WELL CHILD/HEALTH CLINIC 2020 BUDGET REQUEST (9126-0000):**

Bob Weaver, County Health Director, presented the Well Child/Health Clinic 2020 budget to Council for approval.

MOTION: Mike Long  
SECOND: Kimberly Cates  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Well Child/Health Clinic 2020 budget as presented.

**IN THE MATTER OF HIGHWAY – MVH (GENERAL) 2020 BUDGET REQUEST (1176-0050):**

Scott Tilden, County Highway Superintendent, presented the Highway – MVH 2020 Budget to Council for approval, stating only 2 increases were requested, which were Property Liability Insurance (34001) and Utilities (34009).

MOTION: Joni Truex  
SECOND: Mike Long  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Highway- MVH (General) 2020 budget as presented with the exception of wages and salaries.

**IN THE MATTER OF HIGHWAY – MVH (MAINTENANCE & REPAIR) 2020 BUDGET REQUEST (1176-0051):**

Tilden stated several decreases were submitted, including Bituminous (22037) in the amount of \$500,000. Tilden affirmed the State Auditor calculations indicate a reduction in revenue.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Highway – MVH (Maintenance & Repair) 2020 budget as presented with the exception of wages and salaries.

**IN THE MATTER OF LOCAL ROAD & STREET 2020 BUDGET REQUEST (1169-0000):**

Tilden stated decreases were made in Bituminous (22037) of \$100,000, Calcium/Salt/Weed Spray (22038) of \$20,000, and Stone/Gravel/Other (22043) of \$120,000 with an increase requested in Other Equipment (44017) of \$160,000 (for a total requested increase of \$40,000) for the purpose of purchasing 2 mowing tractors.

MOTION: Jon Garber

TO: Approve the Local Road & Street 2020 budget as presented.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CUM BRIDGE 2020 BUDGET REQUEST (1135-0000):**

Overall the fund is up 5.43%, Tilden stated, with consultant Engineering (39042) being reduced by \$20,000 and Reg Bridge Inspection (39084) being increased by \$70,000.

MOTION: Joni Truex

TO: Approve the Cum Bridge 2020 Budget as presented.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PROSECUTING ATTORNEY 2020 BUDGET REQUEST (1000-0015):**

Dan Hampton, County Prosecutor, presented the Prosecuting Attorney 2020 budget to Council for approval, stating the Wage Committee's recommendation to approve a part time Paralegal/Legal Assistant was appreciated but following further review, Hampton stated he would prefer a full time investigator. Hampton stated he was recently made aware of the impending retirement of the current long-term investigator. With the continuously increasing amount of cases, Hampton stated he is concerned that losing the only full time investigator, even with 3 part times, will not sufficiently support the growing case load.

MOTION: Kimberly Cates

TO: Table the request for a full time investigator to allow Hampton time to further research the request.

SECOND: Ernie Wiggins

AYES: 7            NAYS: 0

MOTION CARRIED

MOTION: Kimberly Cates

TO: Approve the Prosecuting Attorney 2020 budget, with the exception of the 2 position requests and with the exception of wages and salaries.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF TITLE IV-D 2020 BUDGET REQUEST (1000-0022):**

Dan Hampton, County Prosecutor, presented the Title IV-D 2020 budget to Council for approval, stating, although the request for an additional Case Worker/Receptionist was not recommended by the Wage Committee, the position could be reimbursed by 66 2/3% or could be funded through the IV-D incentive fund but would then not qualify for the reimbursement.

Cates inquired about Dues and Sub (36001) with Hampton confirming the increase of \$5,000 is to pay for the Maximus contract.

MOTION: Kimberly Cates

TO: Table the request for a new position (Case Worker/Receptionist) and approve the remainder of the budget with the exception of wages and salaries.

SECOND: Joni Truex

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF DRUG FREE COMMUNITIES- KCODE 2020 BUDGET REQUEST (1148-0000):**

Dan Hampton, County Prosecutor, presented the Drug Free Communities-KCODE 2020 budget to Council for approval.

MOTION: Joni Truex

TO: Approve the Drug Free Communities-KCODE 2020 budget as presented.

SECOND: Mike Long

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PRE-TRIAL DIVERSION 2020 BUDGET REQUEST (2503-0000):**

Dan Hampton, County Prosecutor, presented the Pre-Trial Diversion 2020 budget to Council for approval.

MOTION: Kimberly Cates

TO: Approve the Pre-Trial Diversion 2020 budget as presented with the request to approve

SECOND: Mike Long

the wages and salaries.

Dan Hampton, County Prosecutor, presented the Infraction Defferral 2020 budget to Council for approval.

TO: Approve the Infraction Deferral 2020 budget as presented.

SECOND: Doug Heinisch

AYES: 7            NAYS: 0

MOTION CARRIED

**IN THE MATTER OF TEEN COURT 2020 BUDGET REQUEST (8210-0000):**

Dan Hampton, County Prosecutor, presented the Teen Court 2020 budget to Council for approval.

TO: Approve the Teen Court 2020 budget as presented.

SECOND: Mike Long

AYES: 7                      NAYS: 0

MOTION CARRIED

**IN THE MATTER OF VOCA – VICTIM ASSISTANCE GRANT 2020 BUDGET REQUEST (8138-0000):**

Dan Hampton, County Prosecutor, presented the VOC-Victim Assistance Grant 2020 budget to Council for approval.

TO: Approve the VOCA 2020 budget as presented with the exception of wages and salaries.

SECOND: Joni Truex

AYES: 7                      NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PROSECUTOR IV-D INCENTIVE 2020 BUDGET REQUEST**  
**(8897-0000):**

Dan Hampton, County Prosecutor, presented the IV-D Incentive 2020 budget to Council for approval, stating the tabled request for a caseworker may make it necessary to revise this budget request, if approved. Upon Mitchell's inquiry regarding the ability to make changes following an approval, County Auditor, Puckett, confirmed since this is an incentive fund, changes could be made following approval.

TO: Approve the Prosecutor IV-D Incentive  
2020 budget as presented.

SECOND: Joni Truex

AYES: 7                      NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SENIOR PROSECUTOR HUB GRANT 2020 BUDGET REQUEST (9176-0000):**

Dan Hampton, County Prosecutor, presented the Senior Prosecutor Hub Grant 2019 budget to Council for approval.

TO: Approve the Senior Prosecutor HUB  
Grant 2020 budget as presented.

SECOND: Mike Long

AYES: 7                      NAYS: 0

MOTION CARRIED

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council  
August 22, 2019  
(Budget Review)

The Kosciusko County Council met for a budget meeting on Thursday, August 22, 2019 at 6 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

Mitchell opened the public hearing for the Solid Waste budget.

**IN THE MATTER OF 2020 SOLID WASTE BUDGET PUBLIC HEARING:**

Tom Ganser, Solid Waste Management District Director, presented the Solid Waste 2020 budget to Council for approval, stating California announced a ban, this week, on the use of plastic shopping bags and Jackson Mississippi and Surprise Arizona have suspended their entire recycle programs, which Ganser stated is a significant indication of where the recycling industry is today. Since this is a contract renewal year, recycling prices are estimated to rise from \$58.20/ton to an estimated \$130/ton, which is reflected in the 2020 budget increases in Recycling Services (300-061) and HHW Collection Processing (300-093),

Due to the historic high participation rate of the community to recycle electronics, Ganser continued, an increase to \$145,000 in HHW Processing was requested but following the receipt of a bid agreement, the Board's recommendation was to reduce the requested increase to \$130,000.

Other adjustments can be seen, Ganser concluded, in phone, which they hope to reduce by switching carriers. An increase in postage is due to the anticipation of sending out direct mailers, as proposed by the new outreach coordinator, and in Building & Maintenance, due to projects being finished up from last year.

Following Heinisch's inquiry regarding the request to double the budget for Recycling Services and whether contract renewal or volume increase had more influence, Ganser stated although volume continues to increase, the majority of the impact is in price increase.

Cates inquired as to whether the amount budgeted for improvements to the building, is sufficient for 2020, considering the overage experienced last year. Ganser stated the removal of a boiler from under the concrete drive was a substantial expense in 2019 and with the age of the building, things are expected to need repair but no major expenses are expected.

Mitchell stated, typically the Council prefers units to stay within the County's proposed percentage of raise increase, which for 2020 is 2%. Ganser stated the 10% was requested as a marker, but certainly intends to adhere to Council's recommendation. In addition, Mitchell requested clarification on the projected collection tax rate of .00041. County Auditor, Michelle Puckett, stated the completely re-established rate was advertised but that the Board's recommendation at their last meeting, was to keep the rate as low as possible at .0001, and since the majority of the revenues for this fund are received on tipping fees from the landfill, and they have an investment that has been allowed to grow and has not been used for some time, which will allow them to raise approximately \$5,000 per year in tax dollars.

MOTION: Sue Ann Mitchell  
SECOND: Kimberly Cates  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the Solid Waste 2020 budget  
(including the change from \$140,000 to  
\$130,000 in HHW Processing), based on the  
2% wage increase and with the lowest possible  
tax rate.

Mitchell closed the public hearing for the Solid Waste budget.

Mitchell opened the public hearing for the North Webster Community Public Library budget.

**IN THE MATTER OF 2020 NORTH WEBSTER COMMUNITY PUBLIC LIBRARY  
BUDGET PUBLIC HEARING:**

Helen Leinbach, Director, presented the North Webster Community Public Library 2020 budget to Council for approval, stating the general budget was increased by just below 3.4%, but she has

since adjusted the figures to 2%, kept the totals the same and added 3 additional months to rent since it is more likely they will need 9 months, rather than 6.

Leinbach continued, stating utilities were estimated, since they have never paid the expenses before and \$200,000 was budgeted for the rainy day fund with the anticipation of estimates of up to 20% higher than when the project originated and in addition, furniture will most likely have to come from the rainy day fund as well.

Leinbach concluded, stating \$380,000 was borrowed from the rainy day fund to pay for some of the initial construction fees and when the bond money comes in, they will repay the rainy day fund. The reserve fund will be phased out and the rainy day fund will be used instead and they received an extremely low rate on the loan and expect the budget is a little above what is needed but can be adjusted next year, when figures are more accurate.

Mitchell stated they can anticipate a total tax rate increase of .0915.

MOTION: Ernie Wiggins  
SECOND: Joni Truex  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the budget with the 2%  
adjustment.

Mitchell closed the public hearing for the North Webster Community Public Library budget.

**IN THE MATTER OF THE 2020 COUNTY BUDGET PUBLIC HEARING:**

Mitchell addressed the following items, which were tabled at the last meeting:

❖ **Commissioners (1000-0009)**

○ **Animal Shelter Capital (30001) & Animal Shelter (31000)**

Marsha McSherry, County Administrator and Cary Groninger, County Commissioner President, presented additional information regarding the Animal Shelter 2020 budget. McSherry requested the Animal Shelter Capital fund be reduced by \$250,000 (from \$250,000 requested) and that the Animal Shelter fund be increased to \$150,000 (from \$120,000 requested). Groninger clarified, stating the request is to reduce one account entirely and increase the other by \$25,000.

Groninger continued, stating they would like to remove the Animal Shelter from non profit status, making it a contractual agreement, which would be used in correlation with a proposed agreement with the shelter to accept animals dropped off by Animal Control and/or other parties within the County. Since a new facility has been established, Groninger stated, the shelter is in a better position to work through the cost process and establish an agreement.

Following Long's inquiry regarding the planned use of funds, Groninger confirmed that following the first year's maximum commitment of the entire \$150,000, funds would then go toward operations, as charged per quarter per dog, and not toward the capital. Following the first year, Groninger continued, the proposed 3-year agreement would commit to a rate of \$175 per dog, dropped off by our Animal Control Officer (ACO) and \$75 per dog, dropped off by someone other than our ACO.

Cates requested clarification on the increase from \$67,301 to \$150,000 and Groninger replied that basically, as a charitable shelter, they had never fully broken down their costs for taking in an animal and once they did, it was determined that the previous charge of \$50 per animal was significantly lower than the actual cost of \$282 per animal.

Groninger concluded, stating the agreement with the Shelter is still being negotiated and will include participation from the City of Warsaw.

There was a brief discussion regarding prior funding and the process thus far. Wiggins noted that although the Commissioners may have made varying charitable contributions in the past, the County is still mandated to provide animal care. Mitchell noted the County has taken care of numerous expenses over the years, for the building and other costs, with funds from other accounts, well beyond just budgeted non profit funding.

MOTION: Ernie Wiggins  
SECOND: Joni Truex

TO: Approve the Animal Shelter Capital and  
Animal Shelter 2020 budget recommendations

AYES: 7            NAYS: 0                            as presented.  
MOTION CARRIED

❖ **Prosecutor (1000-0015)**

○ **Paralegal/Legal Assistant (11113), Investigator (11116) & Case Worker/Receptionist (11117)**

Regarding the recommendation of the Wage Committee to approve a 25-hour part time Paralegal/Legal Assistant, Dan Hampton, County Prosecutor, stated he would prefer to wait for a full time position, which he will do next year, as he currently has 4 part time people, some being college students.

With regards to the full time Investigator position, which Hampton stated is responsible for helping law enforcement investigate their cases, processes the cases by preparing charge information, processes search warrants and initiates the cases, is taking on an average of approximately 130 felony cases each month, not including felony traffic cases. Hampton reminded the Council, with his long time investigator retiring at the end of 2019 and the amount of experience that will be lost, Hampton is confident a second full time investigator will be needed to keep up with the work load.

In regards to the full time Case Worker/Receptionist position, Hampton stated, with the cooperation of the Auditor's Office, he believes he can fill the position by utilizing IV-D incentive money, which the Auditor confirmed has accumulated since it is difficult to meet the requirements of using the funds only for IV-D work.

Hampton confirmed Mitchell's clarification that using incentive money to fund the position, we would not qualify for reimbursement, although adding another position would accomplish more and the reimbursement is performance based.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the full time Investigator from County General and the full time Case Worker/Receptionist from Auditor IV-D incentive funds, which will need to be transferred accordingly.

❖ **Circuit, Sup I & Sup 4 (1000-0043)**

○ **Twelfth Probation Officer (11191)**

Judge Cates reminded the Council of the need for an additional Probation Officer, due to the Supreme Court mandated Rule 26, which becomes effective January 1, 2020. The concept of Criminal Rule 26, Cates stated, is pre-trial release, which will be based upon evidence-based risk assessments, which will have to be administered, within 48 hours of the time of arrest, by our probation officers. Cates continued, stating amongst the duties required of the already heavily burdened probation officers, is monitoring offenders, which is of concern when considering the impending mandate being imposed upon us.

There was a brief discussion regarding the options, regulations and possible effects of Rule 26.

Cates concluded, stating although the request was for 2 probation officers, after following up with Tammy Johnston, they agree, one additional adult probation officer would make a significant difference.

MOTION: Joni Truex  
SECOND: Mike Long  
AYES: 6            NAYS: 0  
Kimberly Cates abstained.  
MOTION CARRIED

TO: Approve the Twelfth Probation Officer as requested.

**IN THE MATTER OF CREDIT RESOLUTION FOR COUNTY GENERAL:**

Mitchell stated, with the addition of 12 full time positions, 11 of them being added within the Justice Building, consideration must be given to moving the money from the CREDIT to the general fund. Mitchell concluded, stating by analyzing the 2020 budget process and noting that higher wage increases were able to be given and money from CREDIT did not need to be moved to the general fund in 2019, gives a very good indication of where the County's rising expenditures are.

MOTION: Joni Truex  
SECOND: Jon Garber  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the resolution to move  
\$2,000,000 to County General from the CEDIT  
fund.

**IN THE MATTER OF MAX LEVY RATES FOR REASSESSMENT, HEALTH & CUM  
BRIDGE:**

Michelle Puckett, County Auditor, presented the annually required max levy review, stating the max levy contains 5 funds that are married to each other and have to work together; county general, reassessment, health, cum bridge & CCD.

Following the review of reassessment, Puckett stated, it was determined that the requested total budget of \$504,168 compared with all receipts and expenditures in 2019 along with the projection for 2020, indicated a negative amount of \$695,433, which means if reassessment collected \$0 and spent everything projected for 2020, they would have enough money left in the fund to operate for another year. Puckett continued, stating based on the revenues collected last year, with an estimated collection amount of \$450,000 for their levy and based off the cash balance, Puckett suggested a reduction in levy by 250,000, which would still allow collections of around \$200,000. This, Puckett added, would still fully fund reassessment and the budget requested but would simply utilize cash reserves in a different way. The \$250,000 reduction from reassessment, Puckett stated, could be moved to cum bridge to help them accumulate more of a cash balance in order to support some bridge projects.

The review of the health department, Puckett stated, was very similar to reassessment. If they received \$0 in 2020 and spent their entire budgeted amount, they would have \$67,000 remaining. With an estimated collection amount of \$900,000 per year, Puckett suggested a reduction of those revenues by \$350,000, which would still allow them to collect \$550,000. The \$350,000 could be moved to cum bridge to also boost cum bridge cash reserves.

Cum bridge and CCD fund rates were reestablished this year, Puckett stated, which is why changes are allowed to be made. With a greater need in cum bridge and the 5 funds operating together, without effecting services, without making budget cuts, a realignment would seem appropriate.

If the annual review performed for 2021 provides the same results, the same could be done again with an estimated \$1,200,000 going to support cum bridge over a 2 year span, which Puckett stated would be the most fiscally responsible thing to do.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 7            NAYS: 0  
MOTION CARRIED

TO: Approve the max levy rate  
recommendations as presented.

Mitchell closed the public hearing for the County budget.

**IN THE MATTER OF ADDITIONAL ITEMS:**

Michelle Puckett, County Auditor, presented a letter on behalf of County Surveyor, Mike Kissinger, stating part time dollars are still available in this year's budget and with a full time person retiring at the end of this year, Kissinger is requesting the funding of approximately \$20,000, be made available for a full time position to be utilized for training a replacement through the end of this year.

Truex requested clarification between the request of \$20,000 and the \$35,000 still available.

Puckett stated \$35,000 was budgeted for a part time position for 2019 but was not expended. A part time position through the end of the year, consisting of approximately 4 months, would calculate to around \$20,000.

Puckett concluded, stating the request is for a salary ordinance for the full time position, as well as a transfer to move part time funds to full time.

MOTION: Mike Long

TO: Approve the salary ordinance for the use

SECOND: Kimberly Cates  
AYES: 7            NAYS: 0  
MOTION CARRIED

of annual 2019 part time funds to support a full time position through the end of 2019 and approve the transfer request to move part time funds to full time.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council September 12, 2019

The Kosciusko County Council met for their regular meeting on Thursday September 12, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex-ABSENT  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

### **IN THE MATTER OF APPROVAL OF MINUTES FROM AUGUST 8, AUGUST 9, AUGUST 19 & AUGUST 22, 2019 MEETINGS:**

MOTION: Kimberly Cates  
SECOND: Mike Long  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the minutes for the August 8, August 9, August 19 & August 22, 2019 meetings.

### **IN THE MATTER OF ABATEMENT DECLARATORY RESOLUTIONS-LOUIS DREYFUS:**

Steve Snyder, Attorney for Louis Dreyfus, came before the Council and presented abatement declaratory resolutions as well as a waiver, stating Louis Dreyfus is about to undertake a project, having a total value of \$46,000,000. Changes to the existing property, Snyder stated, include new bean barns, a new rail expansion, an addition to the glycerin refinery as well as additions in personal property.

Snyder gave a brief summary, stating Dreyfus has grown significantly since 2006, distributing an average of \$81,000 in annual salaries per employee. With the anticipated expansion, twelve additional employees will be added, Snyder continued.

Snyder requested approval of the declaratory resolutions as well as a waiver. In addition, Snyder requested a public hearing in October for the waiver, which Snyder clarified is required by statute to ensure the project won't begin until the economic revitalization area is established.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the request for waiver.

MOTION: Jon Garber  
SECOND: Ernie Wiggins  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the Declaratory Resolution.

### **IN THE MATTER OF 2020 SOLID WASTE BUDGET DISCUSSION & ADOPTION:**

Sue Ann Mitchell, President, presented the 2020 Solid Waste Budget Adoption Resolution, stating the tax levy is \$224,104.

MOTION: Ernie Wiggins  
SECOND: Mike Long

TO: Approve the adoption of the 2020 Solid Waste tax levy in the amount of \$224,104.

AYES: 6            NAYES: 0  
MOTION CARRIED

**IN THE MATTER OF 2020 NORTH WEBSTER COMMUNITY PUBLIC LIBRARY  
BUDGET DISCUSSION & ADOPTION:**

Sue Ann Mitchell, President, presented the 2020 North Webster Community Public Library Budget Adoption Resolution, stating the tax levy is \$934,775.

MOTION: Kimberly Cates	TO: Approve the adoption of the 2020 North Webster Community Public Library tax levy in the amount of \$934,775.
SECOND: Ernie Wiggins	
AYES: 6            NAYES: 0	
MOTION CARRIED	

**IN THE MATTER OF EDIT RESOLUTION:**

Sue Ann Mitchell, President, readdressed the discussion held at the last meeting regarding moving \$2,000,000 from the EDIT Fund to the County General Fund to help sustain expenditures.

MOTION: Ernie Wiggins	TO: Approve moving \$2,000,000 from EDIT to County General.
SECOND: Kimberly Cates	
AYES: 6            NAYES: 0	
MOTION CARRIED	

**IN THE MATTER OF 2020 COUNTY BUDGET DISCUSSION & ADOPTION:**

Jim Moyer, Assistant Surveyor, came before the Council in reference to the letter submitted by Surveyor, Mike Kissinger, stating \$11,000 for maintenance repairs for public drains, was omitted from the 2020 budget in error and requested that it be considered, with the understanding that if the funds are not needed, they will not be spent.

MOTION: Mike Long	TO: Approve the addition of \$11,000 to the 2020 Surveyor budget.
SECOND: Doug Heinisch	
AYES: 6            NAYES: 0	
MOTION CARRIED	

Michelle Puckett, County Auditor, stated a position within the office of Soil & Water was vacated in 2019 and then reevaluated and determined by Waggoner, Irwin & Scheele to be a COMOT II instead of a COMOT IV. When the position was filled, the job classification change was missed, Puckett continued, and therefore the salary ordinance submitted will correct the increase in pay, retroactive to July 1, 2019. In conclusion, Puckett stated she has been assured that the person who filled the position, July 1, 2019 has been performing the duties as described in the updated job description.

MOTION: Kimberly Cates	TO: Approve the 2019 Salary Ordinance Amendment, to support the reclassification of COMOT II TO COMOT IV within the office of Soil & Water as well as continue the change as part of the 2020 budget.
SECOND: Ernie Wiggins	
AYES: 6            NAYES: 0	
MOTION CARRIED	

There was a brief discussion summarizing the 2020 budget information submitted, in which options for adjustments and general opinions were considered.

MOTION: Ernie Wiggins	TO: Approve the adoption of the 2020 Kosciusko County tax levy as presented.
SECOND: Jon Garber	
AYES: 6            NAYES: 0	
MOTION CARRIED	

**IN THE MATTER OF 2020 COUNTY SALARY ORDINANCE ADOPTION:**

Sue Ann Mitchell, President, presented the 2020 Salary Ordinance as prepared.

MOTION: Ernie Wiggins	TO: Approve the 2020 County Salary Ordinance as presented.
SECOND: Jon Garber	
AYES: 6            NAYES: 0	

MOTION CARRIED

**IN THE MATTER OF BENEFIT PLAN AMENDMENT-SHERIFF'S OFFICE:**

Shane Bucher, Sheriff's Office, presented a request to amend child benefits from \$30 to \$200 in payable monthly benefit, stating there would be minimal effect toward pensions for the change.

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 6            NAYES: 0

MOTION CARRIED

TO: Approve the request to amend child

benefits from \$30 to \$200 in payable monthly benefit.

**IN THE MATTER OF RETIREMENT PLAN AMENDMENT-SHERIFF'S OFFICE:**

Shane Bucher, Sheriff's Office, presented a request to amend retirement plans to include early retirement at age 52 and 25 years of service.

Travis McConnell, Merit Board Member, stated the benefit would be an additional retirement option, which the Board believes will be beneficial in the recruitment as well as retention of officers. McConnell clarified the benefit requires both age 52 AND 25 years of service, stating someone at age 52 would not qualify unless they also had served 25 years.

Chris McKeand, Sheriff's Office, offered clarification, stating the benefit requested is designed as an incentive for officers to stay. Although there is a pension in place for retirees at 55, McKeand continued, motivation to be eligible for retirement at 52 following 25 years of service, would hopefully encourage individuals to commit long term, staffing the sheriff's office with more experienced officers.

In response to Council inquiries, Michelle Puckett, County Auditor, stated the PERF budget is submitted, with a cushion, to allow for increases or changes within staffing.

MOTION: Ernie Wiggins

SECOND: Jon Garber

AYES: 6            NAYES: 0

MOTION CARRIED

TO: Approve the Retirement Plan Amendment as presented.

**IN THE MATTER OF 2019 STOP ARM VIOLATION ENFORCEMENT (SAVE) GRANT REQUEST & ADDITIONAL APPROPRIATION REQUEST- (SAVE) GRANT:**

Chris McKeand, Sheriff's Office, presented a request for the 2019 Stop Arm Violation Enforcement (SAVE) Grant, stating similar to Operation Pull Over and DUI, the grant is available to support efforts to patrol the community for violators of school bus safety. In addition, McKeand requested an additional appropriation.

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 6            NAYES: 0

MOTION CARRIED

TO: Approve the 2019 Stop Arm Violation Enforcement (SAVE) Grant as well as the additional appropriation, in the amount of \$8,000, as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST STATE WIDE 911 (OVERTIME):**

Sarah Lancaster, 911 Director, presented an additional appropriation request in the amount of \$30,000, stating coverage is needed in the overtime budget as a result of 2 employees being on FMLA and minimum staffing. Lancaster continued, stating the request is to use funds from the cash balance in the State 911 fund.

MOTION: Kimberly Cates

SECOND: Doug Heinisch

AYES: 6            NAYES: 0

MOTION CARRIED

TO: Approve the State Wide 911 additional appropriation request in the amount of \$30,000.

**IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF:**

Shane Bucher, Sheriff's Office, presented an appropriation adjustment request in the amount of \$28,267.30 as a result of insurance vehicle replacement for 2 accidents involving sheriff's vehicles.

MOTION: Mike Long  
SECOND: Doug Heinisch  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the appropriation adjustment request in the amount of \$28,267.30 for insurance vehicle replacement.

**IN THE MATTER OF JUSTICE PARTNERS ADDICTIONS RESPONSE GRANT REQUEST:**

Judge Mike Reed, presented a grant request in the amount of \$60,000 for Justice Partners Addictions Response, stating the funds will be used to enhance the existing JCAP program.

MOTION: Mike Long  
SECOND: Kimberly Cates  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the request for the Justice Partners Addictions Response Grant, in the amount of \$60,000.

**IN THE MATTER OF PUBLIC HEALTH EMERGENCY PREPAREDNESS, LOCAL HEALTH MAINTENANCE & INDIANA LOCAL HEALTH DEPARTMENT TRUST ACCOUNT GRANT REQUESTS-HEALTH DEPT:**

Bob Weaver, Health Department Administrator, presented requests to apply for the Public Health Emergency Preparedness Grant, the Local Health Maintenance Grant, and the Indiana Local Health Department Trust Account Grant, each of which, Weaver stated, the county has been utilizing for many years.

MOTION: Mike Long  
SECOND: Ernie Wiggins  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve requests to apply for the Public Health Emergency Preparedness Grant, the Local Health Maintenance Grant, and the Indiana Local Health Department Trust Account Grant, in the amounts of \$15,454, \$48,859 and \$34,816, as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-HIGHWAY DEPT:**

On behalf of Scott Tilden, County Highway Superintendent, Michelle Puckett, County Auditor, presented an additional appropriation request in the amount of \$44,250, stating a grant request was approved for pavement markings and the appropriation will allow spending of those dollars.

MOTION: Kimberly Cates  
SECOND: Mike Long  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$44,250 for pavement markings.

**IN THE MATTER OF ENCUMBERING UPDATE:**

Michelle Puckett, County Auditor, presented an encumbering report, stating for the month of August, the amount of encumbering was \$18,409.92 in the State Wide 911 Services fund, for telephone fees, which were discovered as eligible for encumbering during the 2020 budget process.

MOTION: Jon Garber  
SECOND: Mike Long  
AYES: 6            NAYES: 0  
MOTION CARRIED

TO: Approve the August 2019 encumbering report in the amount of \$18,409.92.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-FIRE DISTRICT 2:**

Michelle Puckett, County Auditor, presented and additional appropriation request, for the Fire District II Grant, previously approved.

<input type="checkbox"/> 9164-34001-000-000	Insurance	\$6,000
<input type="checkbox"/> 9164-31045-000-000	Disposables Training	\$10,000
<input type="checkbox"/> 9164-33031-000-000	Live Instructor Hours	\$10,360
<input type="checkbox"/> 9164-33025-000-000	Live Fire Training	\$5,000

<input type="checkbox"/> 9164-33016-000-000	Propane	\$2,000
<input type="checkbox"/> 9164-21009-000-000	Books	\$3,500
<input type="checkbox"/> 9164-33014-000-000	Fiscal Agent	\$5,000
<input type="checkbox"/> 9165-33015-000-000	Training Center Maint	\$10,000
<input type="checkbox"/> 9165-33023-000-000	Property Maintenance	\$10,000

MOTION: Mike Long

SECOND: Ernie Wiggins

AYES: 6            NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation request for the Fire District II Grant, as presented.

Committee Updates:

*Jon Garber*

- WCDC
  - Façade grant was approved
  - Discussed mapping out the First Friday area, with no vendors to be placed on the Courthouse Plaza in efforts to protect the brick
  - 4 Picnic tables are in place on the Courthouse Plaza, WCDC will add 2 additional
  - Downtown Open House is scheduled October 9, with 100 tickets available, showcasing available vacancies
  - Lunch on the Plaza is going well and consideration is being given to allow food trucks to participate
  - Spooktacular is planned for October 25
- Bowen Center
  - Presentation was given by 3 mobile counties, showing some of the difficulties encountered running the programs
  - Clinical presentation was given regarding the risk of violence and what Bowen Center is doing to stay prepared for an event such as a mass shooting, as well as recognition of signs that may indicate someone has the potential for being violent
  - KCH has agreed to sell property adjacent to the Bowen parking lot
  - 2020 goals were presented and approved
  - Congresswoman, Jackie Walorski gave a presentation, which may have prompted a pilot program partnership

*Kimberly Cates*

- AIC
  - Was Appointed to the legislative committee, which reviews all Bills going before the legislature that directly affect Counties
- KEDCo
  - An executive round table meeting was held, where local colleges presented programs available to work with employers in order to structure classes toward training for positions they are needing to fill
  - A presentation was given by the Indiana Soy Auqua-culture Alliance at the AgriNovis Meeting, supporting soy products locally
- Republican Tribute to Women
  - Attended meeting
- Polywood presentation, in efforts to grow their facility locally
  - Attended meeting
- K21
  - Celebrated 20<sup>th</sup> anniversary
  - The meeting highlighted ways they intend to continue to contribute to the needs of the community

*Sue Ann Mitchell*

- Regional Sewer District
  - Ken Jones noted the Tippe sewer project is progressing nicely
- AIC
  - Finalized conference details

- Will participate in an upcoming conference call regarding the break-out sessions at the conference
- Tippe Watershed
  - Provided a letter in support of a grant they anticipate applying for
- County Trustees
  - Gave a presentation about budgets and outlined a few of the county's upcoming projects
- 9-11 Ceremony
  - Attended the ceremony and was impressed

In closing, President Mitchell gave recognition and extended appreciation to Michelle Puckett, County Auditor, and her staff, for receiving approval of the County Audit, without any issues found.

County Auditor, Michelle Puckett, thanked the Council for the acknowledgement and stated the results of the audit were truly a group effort and could have only been attained with the cooperation of all the County's departments as well the Council and Commissioners who have supported and worked diligently to help meet the requirements of the SBOA.

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council October 10, 2019

The Kosciusko County Council met for their regular meeting on Thursday October 10, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

Acknowledgment and presentation was made to honor County Auditor, Michelle Puckett, in recognition of outstanding service as the Kosciusko County Auditor and for achieving a perfect audit from the Indiana State Board of Accounts. Puckett extended her appreciation for the plaque as well as the acknowledgement, stating it is only possible to do what she does every day with the support of the Council, the Commissioners and the Department Heads help.

### **IN THE MATTER OF APPROVAL OF MINUTES FROM SEPTEMBER 12, 2019 MEETING:**

MOTION: Kimberly Cates

TO: Approve the minutes for the September 12, 2019 meeting.

SECOND: Mike Long

AYES: 6            NAYES: 0

Truex abstained.

MOTION CARRIED

### **IN THE MATTER OF MILFORD PUBLIC LIBRARY BOARD APPOINTMENT-TINA ERVIN:**

Sue Ann Mitchell presented a request to appoint Tina Ervin to the Milford Public Library Board, stating upon speaking with Julie Frew, Mitchell was assured Tina Ervin, who will be replacing Mark Baumgartner, will make a quality board member and the Board is in support of the appointment.

MOTION: Mike Long

TO: Approve the appointment of Tina Ervin to the Milford Public Library Board.

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF LOUIS DREYFUS ABATEMENT DECLARATORY  
RESOLUTIONS-REAL & PERSONAL PROPERTY:**

Steve Snyder, Attorney for Louis Dreyfus, presented Abatement Declaratory Resolutions for real and personal property, stating the resolutions presented are for public hearing. Snyder continued, stating the following:

- A few corrections to note since the last presentation are the total wages, which were calculated incorrectly and should be \$7,676,000 and instead of additional rail siding, Dreyfus will provide better provisions for trucks, to better accommodate local farmers
- The total investment amount in personal property will be \$19,107,500
- The total real estate investment amount, without the rail, will be \$18,400,000
- Amended forms have been filed to reflect the changes

With no one to speak in favor of or against the request, there was a brief discussion.

MOTION: Doug Heinisch  
SECOND: No one  
AYES: NAYES:  
MOTION DID NOT CARRY

TO: Approve both real property and personal property abatement requests as presented.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 6 NAYES: 1  
Mike Long Opposed.  
MOTION CARRIED

TO: Approve the real property abatement request for 10 years as presented and the personal property abatement request for 5 years.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-HEALTH:**

Bob Weaver, Health Department Administrator, presented an additional appropriation request in the amount of \$10,440 for 4014-11138-000-0000 Community Health Worker, stating the prenatal grant, which Weaver was recently given approval to apply for, was not granted. With Indiana's high infant mortality rate climbing, the Governor has decided to make changes, Weaver stated, and therefore requested the additional appropriation to cover wages of the prenatal care coordinator.

MOTION: Kimberly Cates  
SECOND: Mike Long  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$10,440 for 4014-11138-000-0000 Community Health Worker.

**IN THE MATTER OF 2019 SALARY ORDINANCE AMENDMENT-HEALTH:**

Bob Weaver, Health Department Administrator, presented a 2019 salary ordinance amendment request in the amount of \$10,440 for 4014-11138-000-0000 Community Health Worker, stating the request is for the previous matter's reasons.

MOTION: Mike Long  
SECOND: Ernie Wiggins  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve 2019 salary ordinance amendment request in the amount of \$10,440 for 4014-11138-000-0000 Community Health Worker.

**IN THE MATTER OF 2019 SALARY ORDINANCE AMENDMENT-HEALTH:**

Bob Weaver, Health Department Administrator, presented a 2019 salary ordinance request in the amounts of \$35.85/HR for 1168-11350-000-0000 Part Time Nurse Practitioner and \$20.36/HR for 1168-11350-000-0000 Part Time Public Health Nurse, stating the request is to pay the wages from the Local Health Maintenance grant instead of the Prenatal grant.

MOTION: Joni Truex  
SECOND: Kimberly Cates  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: Approve 2019 salary ordinance request in the amounts of \$35.85/HR for 1168-11350-000-0000 Part Time Nurse Practitioner and \$20.36/HR for 1168-11350-000-0000 Part Time Public Health Nurse.

**IN THE MATTER OF TRANSFER REQUEST-HEALTH:**

Bob Weaver, Health Department Administrator, presented a transfer of \$2,500 from Part Time Health Specialist 1168-11340-000-0000 to Part Time Public Health Nurse 1168-11350-000-000, stating the request is to cover the wages for the rest of 2019.

MOTION: Jon Garber

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the transfer of \$2,500 from Part Time Health Specialist 1168-11340-000-0000 to Part Time Public Health Nurse 1168-11350-000-000.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-KCCRCV:**

Mark Skibowski, KCCRCV President, presented a request for an additional appropriation in the amount of \$25,000 from the Commissions reserves, stating the Commission has been successful in receiving grant requests, which support tourism. The last request approved, Skibowski stated, was for channel dredging. In conclusion, Skibowski stated the current balance in the KCCRCV's reserves is approximately \$850,000.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$25,000 from the KCCRCV's reserves.

**IN THE MATTER OF RESOLUTION TO APPROVE VOTE CENTER:**

Ann Torpy, County Clerk, presented a Resolution, requesting approval to make Kosciusko County a vote center county, stating approval, which is just the first step in the process, would allow further research into the statistics of the County, aiding in determining how many vote centers would be needed and what locations they should be placed. Torpy continued, stating adding vote centers would provide significant cost savings to the County by streamlining polling locations, by making each location accessible to any voter and eliminating the need and expense of so many poll workers at various locations. Torpy concluded, stating the flexibility for voters to cast their votes at locations outside their polling locations, may allow for more people to vote.

MOTION: Joni Truex

SECOND: Ernie Wiggins

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the Resolution to Approve Kosciusko County as a Vote Center County.

**RESOLUTION NO. 19-10-10-001 (2019100622)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF KEDCO PROJECT PRESENTATION:**

Alan Tio, KEDCO CEO, gave a presentation which included the following information:

- 12 open projects within 7 communities in the County
- Supports the Louis Dreyfus abatements
- Stonehenge will be expanded
- Continuously pursuing future industrial investment properties
- Anchor Employer award was recently presented to Zimmer Biomet

In conclusion, Tio presented a request, stating KEDCO would greatly appreciate receiving any 2019 funds, which the County may have available to support further growth and development programs.

**IN THE MATTER OF 2019 EMPG SALARY REIMBURSEMENT GRANT REQUEST:**

Ed Rock, Emergency Management Director, presented a request for the 2019 EMPG Salary Reimbursement grant in the amount of \$50,000, stating the grant supports 50% of the annual salaries of the director and the secretary for the Emergency Management Department.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7            NAYES: 0

TO: Approve the 2019 EMPG Salary Reimbursement grant request in the amount of \$50,000.

MOTION CARRIED

**IN THE MATTER OF 2019 EMPG COMPETITIVE-PUBLIC EDUCATION GRANT REQUEST:**

Ed Rock, Emergency Management Director, presented a request for the 2019 EMPG Competitive-Public Education grant in the amount of \$5,000, stating the intention is to use the funds to purchase public education materials, which would prepare the public for emergencies and disasters.

MOTION: Joni Truex	TO: Approve the 2019 EMPG Competitive-
SECOND: Mike Long	Public Education grant request in the amount
AYES: 7            NAYES: 0	of \$5,000.
MOTION CARRIED	

**IN THE MATTER OF 2020 SHSP UAS GRANT REQUEST:**

Ed Rock, Emergency Management Director, presented a request for the SHSP UAS grant in the amount of \$100,000, stating funds would be used to purchase a drone and personnel training, in the event there would be a need within the County.

MOTION: Joni Truex	TO: Approve the 2020 SHSP UAS grant
SECOND: Mike Long	request in the amount of \$100,000.
AYES: 7            NAYES: 0	
MOTION CARRIED	

**IN THE MATTER OF 2020 HMEP-HAZMAT TRAINING & EXERCISE GRANT REQUEST:**

Ed Rock, Emergency Management Director, presented a request for the 2020 HMEP- HazMat Training & Exercise grant in the amount of \$10,000, stating funds are available for reimbursement of fees expended during the transportation of hazardous materials, as well as support the cost of a required exercise.

MOTION: Joni Truex	TO: Approve the 2020 HMEP HazMat
SECOND: Mike Long	Training & Exercise grant request in the
AYES: 7            NAYES: 0	amount of \$10,000.
MOTION CARRIED	

**IN THE MATTER OF NET43 MOU-SHERIFF'S OFFICE:**

Kyle Dukes, County Sheriff, presented a Memorandum Of Understanding, on behalf of NET43, stating the agreement was designed with the intention of having the rules clearly laid out between the parties involved, as well as secure the lines of communication. In addition, Dukes clarified that policies governing each participant will apply along with the policies within the NET43 program.

MOTION: Ernie Wiggins	TO: Approve the NET43 MOU as presented.
SECOND: Doug Heinisch	
AYES: 7            NAYES: 0	
MOTION CARRIED	

**IN THE MATTER OF 2020 ETNA GREEN BUDGET PROPOSAL & ADOPTION:**

Michelle Puckett, County Auditor, presented the 2020 Etna Green Budget Proposal, stating because 2 volunteer firemen are on the Board, they are not allowed to pass and approve budget. In this situation, Puckett stated, the County is responsible for the 2020 approval of their levy.

MOTION: Kimberly Cates	TO: Approve the 2020 Etna Green budget
SECOND: Mike Long	proposal and adoption.
AYES: 7            NAYES: 0	
MOTION CARRIED	

**IN THE MATTER OF FURTHER BUSINESS:**

Sue Ann Mitchell shared the following information:

- The Surveyor, who was previously unable to find a trainee to eventually replace a long term, full time employee, has found a replacement.

- The Wage Committee will be working on realigning some the positions within the sheriff and jail budgets as well as adjustments that may be necessary to help with the cash balance going into 2020.
- The Council and Commissioners will be working together to encourage the community to participate in the upcoming Census.

Clarification was made regarding transfer requests, which were removed from the agenda. County Auditor, Michelle Puckett, stated following confirmation from the State Board of Accounts, transfers can be approved by the Auditor as Council's policy reflects, if the amount is over \$10,000, as long as funds are transferred between the same classification.

Committee Updates:

*Ernie Wiggins*

- MACOG
  - Michiana on the Move transportation project can be viewed on MACOG's website and contains some really good information
  - INDOT will be initiating a J-turn at US 30 and SR 19
- AIC
  - Attended conference

*Joni Truex*

- KLA
  - Spoke on behalf of the Council at a recent KLA class

*Kimberly Cates*

- KEDCo
  - Attended finance meetings regarding infrastructure
  - Attended annual fire meeting
- AIC
  - Attended conference
- Bowen Center
  - Was invited to do a video regarding relationships between Bowen and government to show how they work together

*Mike Long*

- Solid Waste
  - Attended pre-bid meeting for 2020 recycling

*Sue Ann Mitchell*

- US 30 Meeting
  - Public input was heard with no decisions having been made regarding plans or re-location
- KEDCO
  - Alan Tio is working on the broadband project
- MVH Meeting
  - Discussion was held regarding restricted and non-restricted funding and how less funds are available than anticipated due to changes in the guidelines of how the money may be spent
- AIC
  - Attended a class on jail reduction and ways to reduce the number of inmates
  - Attended a class on Rule 26
  - Attended a class on marijuana and questions surrounding the legalization of it
- Mandatory Meeting on Rule 26
  - 12 Pilot Counties gave information on what they have learned since implementing Rule 26

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council  
November 14, 2019

The Kosciusko County Council met for their regular meeting on Thursday November 14, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

**IN THE MATTER OF APPROVAL OF MINUTES FROM OCTOBER 10, 2019 MEETING:**

Sue Ann Mitchell requested approval for the October 10, 2019 minutes.

MOTION: Mike Long

TO: Approve the minutes for the October 10, 2019 meeting.

SECOND: Ernie Wiggins

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT-CIRCUIT/SUPERIOR I & IV:**

Judge Mike Reed and Judge David Cates presented a 2019 salary ordinance amendment. Judge Reed stated the request is for training of the replacement of his administrative assistant, who will be retiring January 2, 2020. Reed concluded, a replacement has accepted the position and plans to begin December 2, 2019.

MOTION: Joni Truex

TO: Approve the 2019 salary ordinance amendment as presented.

SECOND: Doug Heinisch

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS-EMA:**

Ed Rock, Emergency Management Director, presented an additional appropriation request in the amount of \$47,000 for 8215-42000-000-0000 Area Monitoring Equipment and \$20,147 for 8402-44011-000-0000 Radio Equipment, stating the grant opportunities arose from deobligated 2016 funds, were awarded and need to be spent before the end of 2019 as part of the grant agreement.

MOTION: Joni Truex

TO: Approve the additional appropriation requests in the amounts of \$47,000 for 8215-42000-000-0000 Area Monitoring Equipment and \$20,147 for 8402-44011-000-0000 Radio Equipment.

SECOND: Kimberly Cates

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF CHILD ADVOCACY CENTER GRANT REQUEST:**

Dan Hampton, Prosecutor, presented a Child Advocacy Center grant request, stating grant funds would be used primarily to pay the director, Kelly Bugg's wages. Hampton continued, stating Bugg was a forensic interviewer with the Department of Child Services for many years and would be paid as a consultant, through the grant, not as a county employee. Space, Hampton concluded, would be utilized at various police agency facilities.

MOTION: Joni Truex

TO: Approve the Child Advocacy Center grant request as presented.

SECOND: Mike Long

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF 2020 CHIRP GRANT REQUESTS:**

Rick Shepherd, Sheriff's Office, presented the following 2020 CHIRP grants requests:

- 2020 DRE Police CHIRP Grant Request \$1,500

- |  |                     |          |
|--|---------------------|----------|
| • 2020 PED-Bike Police CHIRP Grant Request             | \$9,000             |          |
| • 2020 Program Click It to Live It CHIRP Grant Request | <del>\$21,400</del> | \$10,300 |
| • 2020 DUITF Operating While Intox CHIRP Grant Request | \$11,000            |          |
| • 2020 SIDEV Police CHIRP Grant Request                | \$2,200             |          |
| • 2020 DDE Police CHIRP Grant Request                  | \$2,200             |          |

Shepherd stated the grants, which have been utilized by the county for several years, have historically been individual grants but have been lumped together for 2020, under CHIRP (Comprehensive Hoosier Highways Injury Reduction Program) with the applicant having the option to select the programs they intend to participate in. Shepherd stated one change to be noted, is the amount of Click It to Live It was reduced to \$10,300.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7            NAYES: 0

TO: Approve the 2020 CHIRP grant requests as presented, with the reduction of Click It to Live It to \$10,300.

MOTION CARRIED

**IN THE MATTER OF 2020 TEEN COURT GRANT REQUEST:**

Brad Voelz, Prosecutor's Office, came before the Council with an introduction of Betsey Vastbinder, Teen Court Coordinator. Vastbinder, along with Case Manager, Lana Horoho, presented the 2020 Teen Court grant request in the amount of \$129,039. Vastbinder stated there are currently 45 open cases, with the first 3 cases just recently closed. The structure of the program, Vastbinder continued, is to hold teens to the high standard our community expects by supporting them while they learn behaviors that are acceptable.

Upon inquiries regarding the amount of time necessary to accommodate the program, Vastbinder stated full time compensation for both herself and Horoho may be something to consider writing into the next grant application.

To clarify, Michelle Puckett, County Auditor, stated Teen Court employees as well as the Child Advocacy Center (previously presented) employees are paid as contracted labor, not as County employees receiving benefits.

MOTION: Ernie Wiggins

SECOND: Mike Long

AYES: 7            NAYES: 0

TO: Approve the 2020 Teen Court grant request in the amount of \$129,039.

MOTION CARRIED

**IN THE MATTER OF 2020 KCODE BUDGET:**

Nicole Wallick, KCode Coordinator, and Dan Hampton, Prosecutor, presented the 2020 budget in the amount of \$76,000. Hampton clarified KCode, which exists through alcohol countermeasure fees and drug interdiction fees, which is distributed throughout the state through the Governor's program, is projected to be an amount of \$76,000 for 2020. Budget line items, Hampton continued, are grants that have been applied for by the various agencies.

There was a brief discussion regarding the various programs listed within the budget request.

MOTION: Jon Garber

SECOND: Ernie Wiggins

AYES: 6            NAYES: 1

TO: Approve the 2020 KCode Budget as presented.

Joni Truex opposed

MOTION CARRIED

**IN THE MATTER OF 2020 SOLID WASTE INTER-LOCAL AGREEMENT:**

Michelle Puckett, County Auditor, presented the 2020 Solid Waste Inter-Local Agreement, stating the agreement, presented annually for approval, allows the Auditor to act as the Controller for the Solid Waste District. Annual compensation, Puckett concluded, is currently \$6,000.

Sue Ann Mitchell, noted for the record, no increases to the annual amount of \$6,000 have been observed since 2000 and inquired as to the possibility of an increase. Puckett stated she would present the amount for review in 2020, upon Council's direction.

MOTION: Joni Truex  
SECOND: Mike Long  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the 2020 Solid Waste Inter-Local Agreement, as presented.

**IN THE MATTER OF OCTOBER ENCUMBERING UPDATE:**

Michelle Puckett, County Auditor, presented the October encumbering update, stating the County Highway submitted one request for encumbering, in the Bridge Replacement Fund, in the amount of \$24,807.68.

MOTION: Kimberly Cates  
SECOND: Joni Truex  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the October Encumbering Report as presented.

Committee Updates:

*Jon Garber*

- WCDC
  - Reminder: Meetings are held on the 3<sup>rd</sup> Tuesday
  - Downtown development tour was a success, with a sub-committee formed to discuss possible improvements for next year
  - 2 new handicapped accessible Polywood tables have been added to the Plaza
  - Operations are in the works for obtaining a reusable tree to share with the County

*Ernie Wiggins*

- MACOG
  - Attended Policy Board Meeting
  - Attended the Wage Committee Meeting
  - Attended Budget Adjustment Meeting

*Joni Truex*

- Misc
  - Attended the funeral of Al Rovenstine, appreciated the outstanding support shown by the County Sheriff's Office
- MACOG
  - Attended the Regional Economic Development Summit

*Kimberly Cates*

- MACOG
  - Attended meetings at the Regional Economic Development Summit regarding broadband and coordinating the tower project, job creation and money for infrastructure
- KEDCO
  - Attended meetings regarding marketing, economic development, and agricultural-biosciences
- Legislation
  - Attended meetings regarding energy, growth funding, dark store assessment, level VI distribution reform, and cyber security
- Community Foundation
  - Attended events
- CASA
  - Attended event
- Indiana Economic Corporation
  - Working well with Alan Tio
  - Expecting an announcement in the next week regarding funding

*Mike Long*

- Solid Waste
  - Due to the impending price increases, some materials (including glass) will be eliminated in 2020
  - Public education is planned on ways to help reduce contamination

- Security measures are being considered as a means of deterring some less than desirable items being dropped off after hours

*Sue Ann Mitchell*

- Rule 26 Meeting
  - Preliminary schematic has been developed
  - Trial run will be done to test the strategy
- KEDCO
  - Met with Alan Tio and Area Plan regarding the tower project
- AIC
  - Attended a webinar on cyber security, briefly discussed concerns and options for protecting the County
- Budget Review
  - Met with each Department Head about any possible reductions in the 2019 budget
  - Proposed cuts will be presented, for action to be taken at the December meeting
  - Attended the Department Head's meeting to share information
- DLGF
  - Attended webinar regarding 1782
- Kosciusko Community Foundation
  - Attended meeting
  - Attended the Foundation's 50<sup>th</sup> anniversary, where the Hometown Series Report was made available
- Housing
  - Attended meeting regarding beneficial ways to grow housing within the county
- MACOG
  - Attended the Regional Economic Development Summit along with Ernie, Joni & Kimberly
- Vote Center Meeting with County Clerk
  - 2020 was determined to be too soon to facilitate the voting centers due to time constraints
  - A few electronic poll books will be available in 2020
- AIC
  - INDOT Collaboration- a committee is being created, Andy Wood from Owen County has agreed to serve as our representative
  - Attended the jail overcrowding task force meeting

Being no further business to come before the Council, the meeting was adjourned.

## Kosciusko County Council December 12, 2019

The Kosciusko County Council met for their regular meeting on Thursday December 12, 2019 at 7:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President  
Jon Garber, Vice-President  
Kimberly Cates  
Doug Heinisch

Joni Truex  
Ernie Wiggins  
Mike Long  
Michelle Puckett, County Auditor

The meeting was called to order by Sue Ann Mitchell.

### **IN THE MATTER OF APPROVAL OF MINUTES FROM NOVEMBER 14, 2019 MEETING:**

Sue Ann Mitchell requested approval for the November 14, 2019 minutes.

MOTION: Kimberly Cates

TO: Approve the minutes for the November 14, 2019 meeting.

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

**IN THE MATTER OF 2020 JDAI GRANT REQUEST –JUDGE CATES:**

Judge Cates presented a request to apply for the 2020 JDAI grant, in the amount of \$88,759. Cates stated statistical comparisons within the county, between the first half of 2018 and the first half of 2019, show juvenile detention admissions down 46%, the average length of stay in juvenile detention down 73%, and the average daily population down 77%, which is a daily savings, to the county, of approximately \$140.

In conclusion, Cates extended an invitation to the December 19, JDAI meeting, where they will be discussing how determinations, going forward, will be made through the probation department on what types of cases will qualify for the program.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 6            NAYES: 0  
Kimberly Cates Abstained  
MOTION CARRIED

TO: Approve the request to apply for the 2020 JDAI grant, in the amount of \$88,759.

**IN THE MATTER OF SYDNEY/JACKSON TOWNSHIP FIRE COMMUNICATIONS GRANT REQUEST:**

Kevin McSherry, County Fire Association, and Kevin Wagoner, Sidney Fire, presented a grant request in the amount of \$7,851.34. McSherry stated grant funds in the amount requested, have been awarded through the Kosciusko County Community Foundation, as they have in years past, in order to maintain radio communications between the fire territory and central dispatch. With the anticipation of at least 1 or 2 years before the countywide upgrade comes through, McSherry continued, an interim remedy can be obtained through the use of these grant funds. In conclusion, McSherry stated previous grant awards have not required the Council and Commissioner's approval but in accordance with the County's change in procedures, this request is being submitted for approval. The Commissioners, McSherry stated, gave their approval at the December 10 meeting.

MOTION: Mike Long  
SECOND: Kimberly Cates  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the grant request in the amount of \$7,851.34 for Sydney/Jackson Township Fire Communications.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SUPERIOR COURTS II & III-:**

Judge Sutton and Judge Bauer presented an additional appropriation request in the amount of \$60,000 for 1000-31089-000-0044 Pauper Counsel. Judge Sutton stated when an adjustment in case loads was made a few years back, an adjustment in the budget did not follow. Since the implementation of the Clerk's new software, Judge Bauer added, changes have been observed in the way pauper counsel fees can be collected, therefore leaving the 2019 funds depleted before the end of the year.

There was a brief discussion regarding alternate ways of collecting the fees, which the Judges agreed to consider going forward.

MOTION: Joni Truex  
SECOND: Mike Long  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation request in the amounts of \$60,000 for 1000-31089-000-0044 Pauper Counsel.

**IN THE MATTER OF SALARY ORDINANCE AMENDMENT REQUEST- PROSECUTOR:**

Dan Hampton, Prosecutor, presented a salary ordinance amendment for 8897-11301-000-0000 Part-Time Case Worker, which Hampton stated is through the IV-D incentive program, in order to offset some expenses of training incoming IV-D employees. Some current employees, Hampton concluded, will be reaching retirement qualifications.

County Auditor clarified, the current rate of pay established through the general fund, will continue at the same rate, but will be utilized through the IV-D incentive fund.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the salary ordinance amendment for 8897-11301-000-0000 Part-Time Case Worker, as presented.

**IN THE MATTER OF TRANSFER REQUESTS-ASSESSOR:**

Susan Engelberth, County Assessor, presented a transfer requests in the amounts of \$12,000 from 1224-44003-000-0003 Computer Equipment to 1224-31002-000-0003 Legal Services and \$9,900 from 1224-11301-000-0003 Part-Time to 1224-31002-000-0003 Legal Services, stating the request is to utilize funds from other accounts to pay legal services for a tax appeal, currently awaiting decision at the state level.

MOTION: Mike Long

SECOND: Jon Garber

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the transfer requests in the amounts of \$12,000 from 1224-44003-000-0003 Computer Equipment to 1224-31002-000-0003 Legal Services and \$9,900 from 1224-11301-000-0003 Part-Time to 1224-31002-000-0003 Legal Services

**IN THE MATTER OF BUDGET REDUCTION ORDINANCE REQUESTS:**

Michelle Puckett, County Auditor, presented the following budget reduction ordinance requests:

• Assessor-Reassessment	Multiple Accounts	\$55,000.00
• County General	Multiple Accounts	\$503,000.00
• Health Department	Meetings & Travel	\$5,000.00
• Highway Department	Group Insurance	\$500,000.00

Puckett stated potential budget reductions were discussed with department heads in October. The ordinances presented reflect available budgeted dollars. In the event it is determined the dollars are needed by the department, they will remain available for the budgeted purpose.

In conclusion, Puckett clarified the Highway budget reduction, stating unrestricted dollars will be in the red by end of year and this \$500,000 will reduce appropriation but will be requested as additional appropriations through county general later in the meeting, to ensure those funds do not end the year in the red.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve budget reduction ordinance requests, as presented, with the agreement that if funds are needed by the department, they will remain available for the budgeted purpose.

**IN THE MATTER OF YEAR END TRANSFER RESOLUTION:**

Michelle Puckett, County Auditor, presented a resolution to allow the Auditor to approve any transfers that are in the red, from now until the end of the year so accounts will end in the black.

MOTION: Ernie Wiggins

SECOND: Joni Truex

AYES: 7            NAYES: 0

MOTION CARRIED

TO: Approve the Year End Transfer Resolution.

**RESOLUTION NO. 19-12-12-001 (2019120498)**

As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF NOVEMBER 2019 ENCUMBERING:**

Michelle Puckett, County Auditor, presented the November encumbering, stating \$280 was encumbered for the Treasurer's lock box service payment.

MOTION: Joni Truex

SECOND: Kimberly Cates

TO: Approve the November 2019 Encumbering as presented.

AYES: 7            NAYES: 0  
MOTION CARRIED

**IN THE MATTER OF TRANSFER REQUEST-COMMUNITY CORRECTIONS:**

Michelle Puckett, County Auditor, on behalf of Community Corrections, presented a transfer request in the amount of \$15,462.04 from 4915-32043-000-0000 Community Corrections User Fees to 4915-31018-000-0000 Contracts in order to pay the final monitoring system payment of 2019.

MOTION: Jon Garber  
SECOND: Mike Long  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the transfer request in the amount of \$15,462.04 from 4915-32043-000-0000 Community Corrections User Fees to 4915-31018-000-0000 Contracts.

**IN THE MATTER OF TRANSFER REQUEST-ADMINISTRATION:**

Marsha McSherry, County Administrator, presented a transfer request in the amount of \$34,451 from 1000-11087-000-0009 Assistant System Administrator to 1000-44041-000-0009 Vehicles, stating funds are needed to pay for the animal control vehicle, as recently approved through memorandum of agreement. McSherry clarified that per the agreement, any subsequent animal control vehicles will be provided by the Sheriff’s Office.

MOTION: Mike Long  
SECOND: Ernie Wiggins  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the transfer request in the amount of \$34,451 from 1000-11087-000-0009 Assistant System Administrator to 1000-44041-000-0009 Vehicles for the animal control vehicle.

**IN THE MATTER OF BRIDGE #30 GRANT REQUEST-HIGHWAY:**

Steve Moriarity, County Highway Assistant Superintendent, submitted a grant request to replace Bridge #30, located on Beer Road. Moriarity stated the 80/20 match grant, projected to begin construction in 2025, is estimated at a cost of \$1,516,096 with the local portion being \$379,240.

MOTION: Joni Truex  
SECOND: Mike Long  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the Bridge #30 grant request as presented.

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- HIGHWAY:**

Steve Moriarity, County Highway Assistant Superintendent, submitted an additional appropriation request in the amount of \$500,000 for 1000-11605-000-0050 Group Insurance.

MOTION: Joni Truex  
SECOND: Ernie Wiggins  
AYES: 7            NAYES: 0  
MOTION CARRIED

TO: Approve the additional appropriation request in the amounts of \$500,000 for 1000-11605-000-0050 Group Insurance.

**IN THE MATTER OF 2020 COUNCIL APPOINTMENTS:**

Sue Ann Mitchell presented the list of 2020 Council Appointments (as listed below), for approval:

Appointments by Council		Term Exp	Term
ABC	Dan Woods	12/31/20	(1)
Area Plan (Council Member)	Jon Garber	12/31/23	(4)
Emergency Management Advisory	Joni Truex	12/31/20	(1)
KCCRVC	Tammy Kratzer (D)	12/31/21	(2)
KCCRVC	Jo Paczkowski (R)	12/31/21	(2)
KC Economic Devel Commission	Kimberly Cates	12/31/21	(2)
KEDCo	Kimberly Cates	12/31/20	(1)
MACOG	Ernie Wiggins	12/31/20	(1)
PTABOA	Brock Ostrom	12/31/20	(1)
Redevelopment Commission	Jan Orban	12/31/20	(1)
	Joni Truex	12/31/20	(1)
Solid Waste	Mike Long	12/31/20	(1)

Strategic Planning Committee		Jon Garber	12/31/20	(1)
Strategic Planning Committee		Sue Ann Mitchell	12/31/20	(1)
Strategic Planning Committee		Ernie Wiggins	12/31/20	(1)
Wage Committee	Non-Voting	Joni Truex	12/31/20	(1)
	Voting	Jon Garber	12/31/20	(1)
	Voting	Ernie Wiggins	12/31/20	(1)
WCDC (Warsaw Community Dev)		Joni Truex	12/31/21	(2)
Warsaw Economic Dev Comm		Kimberly Cates	12/31/20	(1)

The Abatement Committee, NFP Committee and Wheel Tax Committee, Mitchell stated, are being discontinued.

MOTION: Ernie Wiggins  
SECOND: Kimberly Cates

TO: Approve the 2020 Council Appointments  
as presented.

AYES: 7                NAYES: 0

MOTION CARRIED

Committee Updates:

*Jon Garber*

- WCDC
  - Contributed \$500 tree lights for the plaza
  - 1<sup>st</sup> Friday attendance was down slightly in November
  - Purchased a blower attachment for assistance with street clean up
  - 2020 proposed budget was not adopted at the November meeting
  - Jon has reached term limit and will be leaving the Board along with the Treasurer-replacements for both are being sought

*Ernie Wiggins*

- MACOG
  - Will be attending the National Conference in February, in Washington

*Joni Truex*

- Misc
  - Attended the Kosciusko County Community Foundation non-profit class
  - Attended the Regional Economic Development round table discussion

*Kimberly Cates*

- KEDCO
  - Participated in the production of a video showcasing Kosciusko County as an economic hub
- AIC
  - Attended State Legislative Affairs meeting, which focused on health care
- Misc
  - Attended Pierceton Area Fire-consideration is being given to merging the town
  - Attended US 30 Coalition meeting
  - January 15, 2020, at 6PM, at the Center Lake Pavilion, Bowen Center will host another Opioid Community-Call to Action, called An Addict Speaks
  - Attended Syracuse area/Polywood meeting to discuss ways to support and keep the business within our community.

Joni Truex noted for the record, an undetermined amount of Van Buren TIF funds were recently approved through the Redevelopment Commission, to support the project in 2020.

*Sue Ann Mitchell*

- US 30 Coalition
  - Statistics were presented to show the significance of US 30 through Kosciusko County, including supporting information such as: 38,500 people travel on US 30 per day and if US 30 was a freeway, it is estimated that more than 81,000 would pass through our county daily
- Tower Project
  - Meetings and planning continue regarding the need

- KEDCo
  - Government communications were discussed between different entities within the county in an effort to determine the best and most effective plan going forward. Quarterly meetings are planned to continue the discussions.
- Housing
  - Discussed potential development within the county, giving consideration to schools, etc.
- Lakeland Regional Sewer District
  - Only 10 homes within the district remain unconnected
  - A rate study will now be done to determine a rate
- AIC
  - A discussion was held regarding regulations on MVH money, which have now been acknowledged as a problem. Options will be considered to redefine the guidelines.
  - Eliminating the option of voting a straight ticket is being considered, because candidates for at-large positions do not receive votes when a straight ticket is cast.
  - The Legislative Conference will be held February 11 & 12, 2020.
- Misc
  - The Tippy-Chapman Sewer Project has been approved by IDEM. Two appointments will be needed to serve on the Board.

Being no further business to come before the Council, the meeting was adjourned.