

KOSCIUSKO COUNTY COUNCIL

Thursday, January 13, 2005

The Kosciusko County Council met for their regular meeting on Thursday, January 13th at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Tom Anglin	Charlene Knispel	Larry Teghtmeyer
Harold Jones	Bob Sanders	Sue Ann Mitchell, Auditor
John Kinsey	Brad Tandy- Absent	

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. The minutes were approved as presented.

IN THE MATTER OF WELCOME TO NEW COUNCIL MEMBER ROBERT SANDERS:

President Harold Jones extended a welcome to new Council member Bob Sanders. Jones expressed appreciation for Sanders making the commitment to serve.

IN THE MATTER OF INTRODUCTION OF NEW EXTENSION OFFICE 4H YOUTH EDUCATOR:

Joan Younce introduced the new 4H Youth Educator, Christy Blomeke. Younce indicated she completed her degree in December and will be working with the 4H program. She indicated her interest in retinal imaging. Blomeke explained that this is a process where livestock can be identified through digital pictures of the blood vessel pattern on the back of the eyes of beef, cattle and sheep. She indicated this was unique to each animal and unique to each eye. This can help with verification of animals. Tracking of animals can be done with this technique.

IN THE MATTER OF WORK RELEASE SALARY TRANSFER TO CLEAN UP 2004:

Sheriff Aaron Rovenstine presented a request to clean up the salary shortfall in 2004 for the Work Release Assistant Director. Rovenstine indicated the position had been held by a long term employee who retired. Cashing out that employee had to be taken from the salary fund causing a shortfall in funds. He requested the transfer of funds to cover the shortfall because of the cash out. Two transfers totaling \$2,740 were requested. He requested \$2,000 from 11173 Payroll Account to 10165 Work Release Assistant. He also requested \$740 from 11401 Payroll Account to 10165 Work Release Assistant.

MOTION: TOM ANGLIN

TO: APPROVE TRANSFER AS REQUESTED.

SECOND: JOHN KINSEY

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF PROSECUTOR REQUEST FOR TRANSFER OF FUNDS TO CLEAN UP 2004:

County Prosecutor Steve Hearn presented a request by letter for the transfer of funds to clean up a salary that was short because of the leaving of an employee. The request was to transfer \$950 as follows: \$ 800 from 11473 Payroll to 11099 Payroll and \$150 from 11301 Part Time to 11099 Payroll.

MOTION: TOM ANGLIN

TO: APPROVE TRANSFER AS REQUESTED.

SECOND: CHARLENE KNISPEL

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF AUDITOR TRANSFER OF FUNDS FOR OVERTIME TO CLEAN UP 2004:

County Auditor Sue Ann Mitchell requested the transfer of funds from 11059 Payroll Account to 11401 Overtime in the amount of \$ 941.85 . Mitchell explained this is to cover money owed to an employee whose pay will increase in 2005 due to being paid at a supervisor's level. Mitchell stated she felt it was wise to pay out the overtime at the rate it was accrued instead of carrying it at comp time which would actually mean the county was paying out more money.

MOTION: TOM ANGLIN

TO: APPROVE TRANSFER AS REQUESTED.

SECOND: JOHN KINSEY

AYES: 6 NAYS: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR PROSECUTOR’S PRETRIAL DIVERSION FUND AND INFRACTION DEFERRAL FUND:

Chief Deputy Prosecutor on behalf of County Prosecutor Steve Hearn requested an additional appropriation in the following amounts:

PRETRIAL DIVERSION

254-60000 WORK LOAD STUDY	\$ 2,000
254-60000 IMAGE SCANNER	\$ 112
*254-10072 PART TIME PROSECUTOR	\$ 850
TOTAL	\$ 2,962

INFRACTION DEFERRAL

268-22034 VEHICLE SUPPLIES

KCSD COURTHOUSE SECURITY	TAZER GUN	\$ 820
KOSC CO FATAL TEAM	FATAL CRASH EQUIPMENT	\$ 20,400
SYRACUSE POLICE DEPARTMENT	CIRE SCENE EQUIPMENT	\$ 814
INDIANA STATE POLICE	ONE RADAR DETECTOR	\$ 1,140
**KCSD SPECIAL OPERATIONS TEAM	BUY MONEY	\$ 5,000

268-44012 COMPUTER EQUIPMENT

DIGITAL EVIDENCE LAB	COMPUTERS & EQUIPMENT	\$ 10,500
DIGITAL VIDEO LAB	COMPUTER SERVER	\$ 4,300
DIGITAL VIDEO LAB	DIGITAL VIDEO RECORDER	\$ 1,000

268-22018 FILE & CAMERAS

KOSC CO FATAL TEAM	ONE DIGITAL CAMERA	\$ 1,500
KCSD RESERVE OFFICERS	TWO IN CAR CAMERAS	\$ 1,600
MENTONE POLICE DEPARTMENT	TWO IN CAR CAMERAS	\$ 1,590
SYRACUSE POLICE DEPARTMENT	TEN IN CAR CAMERAS	\$ 8,000
	TOTAL	\$ 56,664

*PULLED ** TABLED UNTIL FEBRUARY

The funds being requested are collected through the courts and are not county general money. Hearn asked that one request be pulled for the part time prosecutor position in the amount of \$850 He also asked that the \$ 5,000 for drug buy money be tabled until the Council’s February meeting. Jones expressed appreciation for Hearn’s willingness to share the money with the County and Towns to provide equipment they would not otherwise be able to afford. Council member Knispel asked about the tazer gun that is listed. It was noted it would be used by security at the front door of the Justice Building. Sheriff Rovenstine indicated the Judges were pushing for the purchase of the tazer gun. Rovenstine explained how the tazer gun works indicating it is a non lethal weapon. The theory is that it would be less dangerous in any situation that would require security intervention in the confines of the Justice Building than a conventional weapon. Rovenstine indicated his department has two tazer guns that are available in the jail.

MOTION: TOM ANGLIN	TO: APPROVE ADDITIONAL AS REQUESTED
SECOND: JOHN KINSEY	TABLING THE REQUEST FOR DRUG BUY
AYES: 6 NAYS: 0	MONEY UNTIL FEBRUARY AND PULLING THE
MOTION CARRIED	REQUESTED PART TIME PROSECUTOR.

IN THE MATTER OF SHERIFF’S DONATION FUND:

Sheriff Aaron Rovenstine presented a listing for Council approval of items that can be purchased from the donation fund. The Council had previously signed the agreement listing what he could spend donations for in September of 2004, but the Sheriff modified the list for 2005 and required Council approval. He noted a special request for permission to create two scholarships out of the donation fund in recognition of Sheriff’s Department Officer Phil Hochstetler who was killed in the line of duty. Rovenstine indicated there would be two scholarships in the amount of \$1,000 each year awarded to seniors completing high school who were interested in pursuing a career in law enforcement. He indicated the Kosciusko County Foundation agreed to administer the scholarships.

MOTION: TOM ANGLIN	TO: APPROVE THE INTENDED PURPOSE
SECOND: LARRY TEGHTMEYER	OF THE DONATION FUND AND PROVIDING
AYES: 6 NAYS: 0	SCHOLARSHIPS THROUGH THE FOUNDATION.
MOTION CARRIED	

IN THE MATTER OF METH EDUCATION SEMINAR PROVIDED BY THE SHERIFF:

Sheriff Aaron Rovenstine invited the Council to attend the last of three meth seminars being conducted in the county. It will be at Wawasee High School. Other seminars have been held at Warsaw and Tippecanoe Valley. This is an effort to educate the public so they can recognize signs of meth labs.

IN THE MATTER OF SHERIFF’S STATISTIC REPORTS:

Sheriff Aaron Rovenstine presented information related to the 2004 statistics for the Sheriff’s Department. He indicated that calls in the county were up by 6%. He noted Jail bookings were also up approximately 6%. Rovenstine indicated money was received for Delaware County in excess of \$250,000. He further noted that money for DOC prisoners received was by the county in the amount of \$187,800. The State still owes the county for inmates housed by the county from April on in the amount in excess of \$233,000. Rovenstine noted there was an increase in revenue from the Work Release program from \$345,000 to \$410,000. He noted some of that money is collections for women’s work release and Community Transitions. He noted he received notice from the state that the County Corrections Funding has been approved in the amount of \$49,560 and will be received by September of 2005. Community Corrections funds the two positions for the Courthouse Security.

IN THE MATTER OF TRANSFER OF FUNDS AND SALARY ORDINANCE AMENDMENTS FOR SHERIFF AND JAIL BUDGETS FOR THE HANDLING OF PROMOTIONS ACCOUNT FOR 2005:

Sheriff Aaron Rovenstine presented information concerning his promotions account in both the Jail Budget and the Sheriff’s Budget. Rovenstine indicated the five people who will change ranks as a result of the promotions fund. He is requesting the transfer of the funds and the amendment of the 2005 Salary Ordinance to reflect the changes. Changes requested are as follows:

JAIL:		
\$ 605	From 11400 Payroll	To 10147 Payroll Angela Waddle
\$ 605	From 11400 Payroll	To 11168 Payroll Brandon Hepler
\$ 605	From 11400 Payroll	To 10140 Payroll Drew Shingler
SHERIFF:		
\$ 1,200	From 11400 Payroll	To 10095 Tony Ciriello-Sgt
\$ 1,200	From 11400 Payroll	To 10085 Don McCune – Corporal

This is not an increase in budget by merely transferring money put in the promotion account of each fund to the correct salary account so it can be paid.

MOTION: TOM ANGLIN	TO: APPROVE SALARY AS REQUESTED.
SECOND: JOHN KINISEY	
AYES: 6 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF SALARY ORDINANCE AMENDMENT FOR COUNTY TREASURER FOR KATHY KOSTOR PART TIME:

County Treasurer Kent Adams presented a request by letter for a salary amendment to include Kathy Kostro at a rate of \$9.50. Kostro was a previous employee of the Treasurer’s Office who has been hired back part time. Because of her experience and knowledge the request was made to increase her part time wage to \$9.50. This is the wage she was paid at the time she left county employment.

MOTION: TOM ANGLIN	TO: APPROVE SALARY ORDINANCE AMENDMENT.
SECOND: JOHN KINSEY	
AYES: 6 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF SALARY ORDINANCE AMENDMENT FOR MAINTENANCE DEPARTMENT FOR MAX CASTOR PART TIME:

A request was received to establish a part time wage for Max Castor at \$11.33. Castor was employed full time by the county, but because of medical reasons left county employment. Because he will be able to work part time, the rate was requested to compensate him commensurate with his experience. He was the previous night housekeeping supervisor.

MOTION: TOM ANGLIN	TO: APPROVE TRANSFER AS REQUESTED.
SECOND: JOHN KINSEY	
AYES: 6 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF VOTING MACHINE PURCHASE UPDATE:

County Clerk Sharon Christner reported that she met with Steve Shamo, representative of Micro Vote, in an effort to reduce the costs. She noted the original cost was \$ 880,031. She noted the revised price is \$755,819 with the possibility of us getting an additional \$17,000 in reimbursements it would increase to \$772,819. She provided three resolutions that were required to fill out request for reimbursement. She noted the three documents relate to the three different types of funding the County will receive. The Commissioners have completed the signing of the documents. Christner indicated she took delivery of one of the voting machines which is now on display in the Clerk's office for public inspection. Christner indicated the county should expect to receive reimbursement for all but about \$185,000 of the purchase price. President Jones expressed concern about the report that some polling places did not meet the handicapped requirements. Christner stated she would address those issues after the special school election to be held February 8th. She will make onsite inspections of the sites. She would like to form a committee to address issues of compliance with ADA requirements. When asked how quickly the machines would be delivered to the county, Christner replied that as soon as state funding reimbursement was received, the machines would be delivered. Mitchell indicated she received numerous fax and emails concerning the paper trail of the Micro Vote. There were some questions concerning the systems ability to print a tracking of the votes counted. Christner believed there was the print capability but stated she would contact Steve Shamo before the Commissioners signed the final contract. Council member Teghtmeyer stated he thought it was calculated that the County would owe little for the purchase of the machines. He questioned the County's obligation for the purchases. Teghtmeyer further questioned the number of machines figured in the purchase. Christner indicated there would be 158 machines plus 55 ADA for the polling places totaling 213. There will possibly be another 4 or 8 machines pending funding. Currently there are 253 voting machines that are not all complete components. It was noted that Democrat and Republican machines will now be on one machine where previously they had to be two separate machines. After much discussion on the cost of the machines and reimbursement and the information presented raising questions concerning the paper trail ability of the Micro Vote machines.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE SIGNING OF THE PAPER WORK
SECOND: JOHN KINSEY AND APPROVE THE USE OF COUNTY MONEY TO
AYES: 5 NAYS: 1 GUARANTEE THE BALANCE DUE WHEN ALL
MOTION CARRIED REIMBURSEMENT FUNDS ARE RECEIVED.

IN THE MATTER OF PILOT COUNTY FOR VOTER REGISTRATION:

County Clerk Sharon Christner stated the county has been chosen as a pilot county for the state wide voter registration system. She provided an agreement indicating the county accepts the responsibility of serving as a pilot county. Council member Knispel asked what the advantage to being a pilot county would be. Christner indicated it would give the county the opportunity to clean up the voter registration rolls as quickly as possible. She noted deceased and voters registered in more than one polling place will be easier to identify. Council member Sanders asked how the Clerk's Office discovers if some has moved from the state. She indicated they have no way of knowing unless someone tells them.

IN THE MATTER OF ESTABLISHING A HAZMAT DONATION FUND:

Ed Rock, County Emergency Management Director, requested the approval of the creation of a donation fund. He has received donations for specific items given to the Hazmat Team from various area fire departments, but has no place to account for them. This would be handled similarly to the Sheriff's Donation Fund. It was noted that Rock was called to organize sandbagging.

MOTION: TOM ANGLIN TO: APPROVE THE CREATION OF THE HAZMAT
SECOND: JOHN KINSEY DONATION FUND WITH ROCK TO SUPPLY AN ITEMIZED
AYES: 6 NAYS: 0 LIST OF WHAT WILL BE EXPENDED.
MOTION CARRIED

IN THE MATTER OF STUDY OF COURTHOUSE RENOVATION:

County Administrator Ron Robinson indicated the Commissioners have initiated a study of the items necessary to renovate the Courthouse including HVAC, plumbing, electrical, etc. A committee has been formed with one Commissioner, Avis Gunter, two Council members, Harold Jones and Larry Teghtmeyer, County Administrator Ron Robinson and County Auditor Sue Ann Mitchell. The company has talked with all department heads and elected officials reference their department's needs and concerns. Hattersley, the company doing the preliminary study, will make a presentation at the Council meeting to be held February 10th. At this point there is no cost or obligation for the survey. It was noted that the refurbishing a few years ago did not go into the mechanicals of the building. Council member Sanders asked if money was appropriated to perform the necessary work. Robinson indicated that at this time there are no funds appropriated, but there are funds held in the Cumulative Fund that could be earmarked for the project.

IN THE MATTER OF COIT/EDIT FUND COLLECTIONS AND DISTRIBUTIONS:

County Auditor Sue Ann Mitchell presented information received from the State Budget Agency. Mitchell noted that the reports still indicate income was the same every month which could not be possible. Mitchell indicated she contacted the Hamilton County Auditor to inquire of the status of their lawsuit over the distribution of funds. No reply has been received at this point. Council member Knispel asked if there was anything we can do about it. There is nothing the county can do because they are not the collector of the funds and are at the mercy of the State for reporting and distribution of collections.

IN THE MATTER OF 2004 TAX COLLECTIONS REPORT:

County Auditor Sue Ann Mitchell presented information concerning the 2004 tax collections. She noted there was a 99.37% collection rate in total for the county. Expected collections in total were \$7,921,446 and collections totaling \$7,871,644.71 were received for a difference of \$ 49,801.29. She noted the differences could relate to Corrections of Errors, appeals and people who did not pay their taxes. The unpaid amount could really be higher because some people were paying last years taxes late so they are also figured into collections. President Jones asked if that percentage should be figured into the picture at budget time. Mitchell stated it should be a consideration, but the percentage seldom if ever rose above 1-2%.

IN THE MATTER OF 2005 ASSESSED VALUES REPORT:

County Auditor Sue Ann Mitchell presented information concerning the assessed values certified for 2004 payable 2005. The assessed value estimate used at budget time which were purposely low was \$4,263,172,710. The actual assessed values certified were \$ 4,508,093,965. Mitchell reviewed that for budget purposes revenues are always estimated low and expenditures high with conservative estimates of the assessed values.

IN THE MATTER OF CONTINUING TO EVALUATE THE NEED FOR POSITIONS PRIOR TO THE HIRING OF NEW EMPLOYEES TO REPLACE EXISTING EMPLOYEES:

President Harold Jones asked if the Council wished to continue the practice set in place last year that when an employee leaves, the position be evaluated to determine if it is necessary to hire another full time or if the position could be off set with part time help. The consensus was that this was a good practice and should be followed. If a position is evaluated and it is found that part time would be more appropriate, the change could occur at that time.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL
Thursday, February 10, 2005

The Kosciusko County Council met for their regular meeting on Thursday, February 10, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel
Tom Anglin (absent)	Larry Teghtmeyer
John Kinsey	Brad Tandy
Bob Sanders	Sue Ann Mitchell, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF INFRACTION DEFERRAL TABLED FROM JANUARY:

A request was received from the Prosecutor’s Office for an additional appropriation of \$5000 from Infraction Deferral to be used for buy money for the Drug Task Force. Harold Jones, Council President, state he had spoken with officers involved and believed this was a good thing. Sheriff Aaron Rovenstine appeared on behalf of the Drug Task Force.

MOTION:		LARRY TEGHTMEYER		TO: Approve the additional appropriation of \$5000.
SECOND:		BRAD TANDY		
AYES:	6	NAYES:	0	
MOTION CARRIED				

IN THE MATTER OF PART-TIME POSITION SOIL AND WATER DEPARTMENT:

Darci Zolman and Jon Roberts appeared on behalf of the Soil and Water Department requesting to add a part-time position to the County’s Salary Ordinance. Zolman said the position’s wages will be covered by grant money from USDA funding matched by the district. The position will be funded for two years and the position will go away when the funding goes away. Discussion followed regarding adding a position to the Salary Ordinance versus a Contract Employee. Zolman stated the department would like to have more day-to-day direct supervision that you do not get with a Contract Employee.

MOTION:		LARRY TEGHTMEYER		TO: Approve addition of the part-time position to be funded by the grant money.
SECOND:		JOHN KINSEY		
AYES:	6	NAYES:	0	
MOTION CARRIED				

IN THE MATTER OF TRANSFER OF FUNDS FOR KDI PRESENTATION:

Joy McCarthy-Sessing, Max Courtney and Bob appeared on behalf of KDI (Kosciusko Development Inc.). The group provided a handout and made a presentation to the Commissioners. Sessing stated KDI was formed in 1984 to promote economic development in Kosciusko County. Courtney, KDI executive board member, said KDI realized they were previously talking to state and national officials but had very little dialogue with local officials.

Moynahan said he believed one of Kosciusko County’s problems is that the county is not spending enough money to promote economic development and that we have relied too heavily on our orthopedic companies to continue to be stable employers. Moynahan requested the County provide \$100,000 for four years to promote economic development within the county. Previously the County has matched funds raised by KDI. Moynahan stated the request is for the funds to be budgeted without a match from KDI.

Moynahan stated KDI has received positive feed back from other county municipalities. Councilman Larry Teghtmeyer stated he was pleased dialog had been established. Councilman Brad Tandy stated he would be more interested if he knew Warsaw and Syracuse were committed.

IN THE MATTER OF HATTERSLEY PRESENTATION:

Steve Nutt, Alan Stewart and Greg Reader, representative of A. Hattersley & Sons appeared before the Council with their findings after doing a survey of the courthouse. A handout was given to the County Council indicating proposed renovations needed in the building. Work to be done would include upgrades to heating, air, plumbing, lighting, electrical, telephone and technology lines. Nutt stated the projected would be a performance contract under which their company must guarantee savings.

Harold Jones, Council President, stated during the next step costs for each portion of the proposed renovations would be broken down so the County could decide what it would like to have completed. There is no cost to the county for moving forward to the next step.

MOTION:		CHARLEN KNISPLE		TO: Move forward with the project.
SECOND:		JOHN KINSEY		
AYES:	6	NAYES:	0	
MOTION CARRIED				

*****A PORTION OF THE FEBRUARY 10, 2005 MINUTES WERE OMITTED*****

IN THE MATTER OF CONFLICT OF INTEREST:

Sue Ann Mitchell, County Auditor, presented copies of Conflict of Interest for Rebecca Lehman and Brad Newcomer who are appointed to the Nappanee Public Library.

MOTION:		BRAD TANDY		TO: Approve the Conflicts of Interest as presented.
SECOND:		CHARLENE KNISPEL		
AYES:	6	NAYES:	0	
MOTION CARRIED				

IN THE MATTER OF CHILDREN’S PSYCHIATRIC TREATMENT SERVICES:

Sue Ann Mitchell, County Auditor, stated it was time for the County to move \$35,045.84 from Children’s Psychiatric Treatment Services to County General. This is allowed per HB 1001.

MOTION:	BRAD TANDY	TO: Move the funds as indicated.	
SECOND:	CHARLEN KNISPEL		
AYES:	6	NAYES:	0
MOTION CARRIED			

IN THE MATTER OF RECOGNITION OF JANE COPE:

Sue Ann Mitchell, County Auditor, recognized Jane Cope. Cope has accepted a position with the State Auditor’s Office. Cope has served under three different Auditors during her employment with Kosciusko County. There will be a reception held on February 14th from 1:00 until 3:00.

Being no further business to come before the Council, the meeting was adjourned.

NO MEETING WAS RECORDED FOR MARCH 2005

KOSCIUSKO COUNTY COUNCIL
Thursday, April 14, 2005

The Kosciusko County Council met for their regular meeting on April 14, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W Center St., Warsaw, IN. Those present were: Tom Anglin, Harold Jones, John Kinsey, Charlene Knispel, Bob Sanders, Brad Tandy, and Larry Teghtmeyer. County Auditor Sue Ann Mitchell was also present.

President Harold Jones opened the meeting with the pledge to the flag. John Kinsey offered a word of prayer.

IN THE MATTER OF GATKE AGREEMENT WITH GRACE COLLEGE:

County Attorney Mike Miner appeared on behalf of the Commissioners along with Tom Dunn, Grace College and Calvin Kelly, Indiana Development Finance Authority. He explained Grace College has been three years in the process of obtaining the old Gatke property in Winona Lake that was previously used as a dump site. Grace has applied to IDFA to build a parking lot on this property. The orthopedics industry has coupled with Grace to provide a facility for the community as well as Grace and the orthopedic companies. The Gatke site was used as a dump for asbestos and lead. At this point, a parking lot is the highest and best use for the property. It was noted that nothing could be built there because of the contamination. They have worked with IDEM on the capping so it will be acceptable. The IDFA money will be a 20 year bond at 3% and at completion they may not be required to pay back \$1,000,000. The county must act as a pass through for the money. Miner noted the Commissioners have approved preliminarily but requires the approval of the County Council also. Grace College will hold the county harmless and be responsible for the entire payment. If Grace College were to go bankrupt, the county would be responsible for the payment. Miner noted the property came to the county by virtue of a tax sale. The building they plan to build on adjacent property will be a 53,000 SF event center with basketball courts, volley ball courts and areas the orthopedic industry will be using as well as the public. The parking lot alone is 3-4 acres and will cost \$1,000,000. The total project is approximately \$8,000,000. The property will be leased for \$1 to Grace by the county. Council member Teghtmeyer asked if the equity of the property would cover the default should there be one. Miner answered that would be true. President Jones asked if the county has any liability for the contaminated property as it now stands. Miner advised the county would have no liability as a government entity for a brownfields property.

MOTION: JOHN KINSEY	TO: APPROVE THE ORDINANCE AS PRESENTED.
SECOND: CHARLENE KNISPEL	
AYES: 6 NAYS: 1 (TOM ANGLIN)	
MOTION CARRIED	

Council member Anglin noted he was not in favor of the issue because it causes the county to be liable even with Grace’s track record.

ORDINANCE NO 05-04-05

AN ORDINANCE OF THE KOSCIUSKO COUNTY COMMISSIONERS AND COUNTY COUNCIL AUTHORIZING THE COUNTY TO APPLY FOR AND ACCEPT A LOAN FROM THE ENVIRONMENTAL REMEDIATION REVOLVING LOAN FUND ADMINISTERED BY THE INDIANA DEVELOPMENT FINANCE AUTHORITY AND TO LOAN THE PROCEEDS THEREOF TO GRACE SCHOOLS, INC. FOR THE PURPOSE OF REMEDIATING THE LANDFILL AT THE FORMER GATKE PROPERTY WHICH GRACE INTENDS TO DEVELOP AS PARKING FACILITIES FOR AN EVENT CENTER IN COOPERATION WITH LOCAL ORTHOPEDIC COMPANIES.

WHEREAS, the State of Indiana has established an Environmental Loan Program (“ERLP”) through IC 13-19-5 as amended (the “Authority Act”), for the purposes of providing funding for the assessment and remediation of “brownfields sites” in Indiana communities which sites contain environmental contamination; and

WHEREAS, the ERLP contemplates “pass through” loans from the State of Indiana to private entities through local government entities such as Kosciusko County; and

WHEREAS, Kosciusko County expects to soon acquire a “Brownfield site” in Kosciusko County commonly known as Former Gatke Property, which site is in part a former dump site used by the Gatke Corporation which site is in need of environmental assessment and remediation; and

WHEREAS, Grace schools, Inc. has requested the County to obtain a loan not to exceed One Million Dollars (\$1,000,000) from the Indiana Development Finance Authority (“IDFA”) pursuant to the ERLP for the purpose of re-lending those funds to Grace Schools, Inc. (the “Authority Loan”) and

WHEREAS, the funds will be used by Grace Schools, Inc. for the purpose of funding the remediation of the property; and

WHEREAS, the Authority Loan may consist of a nonforgivable loan (the “Authority Non Forgivable Loan”) in an amount not less than eighty percent (80%) of the principal amount of the Authority Loan and a forgivable loan (the “Authority Forgivable Loan”) in an amount not more than twenty percent (20%) of the principal amount of the Authority Loan; and

WHEREAS, the Authority Forgivable Loan will be forgiven if the County achieves certain economic development goals in accordance with those goals set forth at EXHIBIT A; and

WHEREAS, it will be beneficial to the health, safety and general welfare of the County and its citizens if the environmental contamination of the Property is remediated; and

WHEREAS, the ERLP and the IDFA require that the governmental entity adopt an ordinance confirming the ultimate source of repayment of the ERLP loan by the County to IDFA; and

WHEREAS, Grace Schools, Inc. has agreed to secure a letter of credit on the loan in the full amount of the ERLP loan which will run in favor of Kosciusko County; and

WHEREAS, the IDFA further requires assurance of the obligations of the governmental entity to repay the ERLP loan from the entity’s own fund in the unlikely event that the primary source of repayment (being based by the letter of credit) should fail.

NOW, THEREFORE, BE IT ORDAINED BY THE KOSCIUSKO COUNTY COMMISSIONERS AND THE KOSCIUSKO COUNTY COUNCIL, THAT THE FOLLOWING ORDINANCE BE ADOPTED:

1. The Commissioners and Council hereby find and determine that Kosciusko County expects to soon become owner of the former Gatke Property located in Kosciusko County, Indiana (the “Project”) and that the Property is in need of environmental assessment and remediation.
2. The County is authorized and will request from the State of Indiana, through the Environmental Remediation Loan Program administered by the IDFA, to lend the county, the sum not to exceed One Million Dollars (\$1,000,000). The Loan will be a partially forgivable loan and up to twenty percent (20) of the One Million Dollars (\$1,000,000) may be forgiven subject to the Borrower attaining the economic development goals in *Exhibit A*.
3. The Commissioners and Council hereby authorize and approve the loan of the proceeds of the Authority Loan to Grace Schools, Inc. on the condition that the money be used for the environmental remediation of the Property and on the further condition that Grace Schools, Inc. provide the County with a full letter of credit in the amount of One Million Dollars (\$1,000,000).
4. In the unlikely event that the primary source of repayment (being the promise of Grace Schools, Inc., backed by the Letter of Credit) are unable to repay the loan, the Commissioners and County Council hereby recommend and approve the repayment of the loan to the IDFA with funds from the County general funds and/or CREDIT funds as may be necessary or appropriate.

5. The Commissioners and County Council hereby authorize the President of the Council or his designee to execute such documents as may be necessary to carry out the purpose of this Ordinance, including without limitation, a Loan, Servicing and Disbursement Agreement between the County and IDFA, a Promissory Note in favor of IDFA and/or such other documents as shall constitute the financial assistance agreement under IC 13-19-5-9, and a Loan Agreement and related documents between the County and Grace Schools, Inc.
6. This Ordinance shall become immediately effective upon its adoption and enrollment in the book of Ordinances. Any ordinance in conflict with this Ordinance is hereby repealed.

The foregoing Ordinance was passed and adopted by the Kosciusko County Commissioners at a regular meeting held on April 5, 2005, and by the Kosciusko County Council at a meeting held on April 14, 2005.

COMMISSIONERS	COUNCIL
AVIS B. GUNTER, PRESIDENT	HAROLD JONES, PRESIDENT
RONALD TRUEX	THOMAS ANGLIN – NO
BRAD JACKSON – ABSENT	JOHN A. KINSEY
	CHARLENE A. KNISPEL
ATTEST:	ROBERT SANDERS
SUE ANN MITCHELL, AUDITOR	BRADLEY TANDY
	LARRY TEGHTMEYER

EXHIBIT A
PROJECT ECONOMIC DEVELOPMENT GOAL AND SCHEDULE
FORMER GATKE PROPERTY
KOSCIUSKO COUNTY, INDIANA

Pursuant to requirement in IC 13-19-5-15 and in the Brownfield Low Interest Loan Guidelines, as administered by the Indiana Development Finance Authority, and “economic goal and schedule” must be created for apportion of a Brownfield Loan to be forgiven. The Kosciusko County Commissioners identify the following activities as appropriate and attainable goals, whereby following their achievement, up to 20% of the loan will be forgiven. The project goals contemplate full or partial participation by Kosciusko County and Grace Schools, Inc., as appropriate.

Kosciusko County Commissioners identifies the economic development goals to be achieved over the next two (2) years from the date of closing on the Loan:

- Completion of IDEM approved plans for the capping and containment of hazardous and contaminated materials at the Gate Dump Brownfield site pursuant to a closure permit to be issued by IDEM. Evidence of the completion of this goal will consist of the written approval or certification of successful final closure under the permit and the completion certification for the parking facilities construction.
- Facilitation of the creation of the Orthopedic Capitol Center in coordination with local orthopedic firms, Grace Schools, Inc., and the Town of Winona Lake. Kosciusko County facilitation will recognize that the construction the Center and the adjacent parking facilities on the Gatke Dump Brownfield site are integrated and vital to the successful completion of the Center.

The Kosciusko County Commissioners generally consider the creation of the parking facilities and remediation and closure of the former Gatke Property to a desirable economic objective for the following reasons:

- The neglect of the Gatke Dump Brownfield site will continue to depress local land values in the immediate vicinity of the site.
- The containment and capping of hazardous materials at the site, and the provision of parking facilities will facilitate the development of the Orthopedic Capitol Center, a \$7,000,000 project that will stimulate increased tourism in the County and generate additional revenues for the County and City of Warsaw.
- The creation of the Orthopedic Capitol Center and adjacent parking facilities will allow the community an additional asset for the community needs for meeting and programs to enhance the quality of life of citizens of the county.

IN THE MATTER OF RR DONNELLY AND SONS ABATEMENT HEARING REQUEST:

Attorney Rick Helm appeared on behalf of RR Donnelley and Sons to request approval to hold a hearing to consider abatement for the company. Helm advised there is a blanket ordinance in place for the county allowing businesses to request the Council’s consideration of abatement. Helm noted the public hearing must be advertised. He requested permission to publish the legal notice to hold the hearing at the Council’s May 12th meeting. Helm noted that would be the time to formally consider the abatement. He introduced Gerald Taylor, Controller for the local plant and Joe Kegan, Manufacturing Vice President at the local plant. The request for abatement is for two new presses and the auxiliary equipment required for a total request for abatement in the amount of \$44,000,000. He noted the addition of the equipment is expected to provide 35 new jobs as shown on the SB1 already filed.

MOTION: LARRY TEGHTMEYER SECOND: BRAD TANDY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE LEGAL NOTICE FOR CONSIDERATION OF THE ABATEMENT AT THE NEXT COUNCIL MEETING ON MAY 12 TH .
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IN THE MATTER OF NORTH CENTRAL COOP ABATEMENT REQUEST:

Attorney Rick Helm appeared on behalf of North Central Coop to request approval to hold a hearing to consider abatement for the company. Helm advised there is a blanket ordinance in place for the county allowing businesses to request the Council’s consideration of abatement. Helm noted the public hearing must be advertised. He requested permission to publish legal notice of the hearing at the May 12th meeting. Helm noted that would be the time to formally consider the abatement. He introduced Mark Tullis of North Central Coop. He noted the request is for construction of a new rail siding and manufacturing plant east of Mentone. They acquired real estate from Manwaring which included a rail spur. He noted it would help the company be able to retain 8 jobs and add 3 new jobs at \$50,000 annual wage plus benefits. Helm advised the facility would be a dry fertilizer plant that would serve as a blending facility.

MOTION: LARRY TEGHTMEYER SECOND: BRAD TANDY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE LEGAL NOTICE FOR CONSIDERATION OF THE ABATEMENT AT THE NEXT COUNCIL MEETING ON MAY 12 TH .
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IN THE MATTER OF REPORT OF FINANCE COMMITTEE RELATED TO FUTURE BUILDING PROJECTS:

Council member Larry Teghtmeyer acted as spokes person for the committee that consisted of Council members Charlene Knispel, Bob Sanders and Larry Teghtmeyer, Avis Gunter as the Commissioner’s representative, County Administrator Ron Robinson and County Auditor Sue Ann Mitchell. Teghtmeyer reviewed the recommendations of the committee stating they met two times. He noted the committee reviewed various county capital expenditures that may be facing the county over the next several years. He noted it was the consensus of the committee that the current projects being considered including the Courthouse renovation and the Work Release Kitchen addition be funded through the County Cumulative Capital Development Fund. Both projects are scheduled to start as soon as possible.

FINANCE COMMITTEE REPORT

The finance Committee consisting of Commissioner representative Avis Gunter, Council representatives Charlene Knispel, Robert Sanders and Larry Teghtmeyer along with County Administrator Ron Robinson and Auditor Sue Ann Mitchell met to consider long range financing of capital projects.

The Committee considered the following:

1. Total and individual dollars for projects.
2. Current fund balances available for capital expenditures.
3. Current interest rate of return for investments and current interest rate for borrowing.
4. Additional costs associated with borrowing money as a government unit.
5. Income stream of funds to be received through property tax and income tax that support capital expenditures.
6. Several other miscellaneous considerations.

After careful consideration, it was the consensus of the committee that there are sufficient funds available at this time to fund the projects that may be required **without financing**. It was further determined that the county will remain cash solvent in funds that could be used for capital development should the county face an emergency.

KOSCIUSKO COUNTY PROJECTS

The following are capital expenditures the county may need to address in the future.

Work Release Kitchen	Estimated Cost	\$ 500,000	
Courthouse Renovation	Estimated Cost	\$ 3,000,000	
Radio Tower	Estimated Cost	\$ 15,000	
Upgrade of Court Computer System	Estimated Cost	\$ 185,000	
Voting Machines	Estimated Cost	\$ 700,000	
Property Purchase	Estimated Cost	\$ 1,300,000	
	TOTAL	\$ 5,700,000	Paid from CCD
Western Route Project – South	Estimated Cost	\$ 4,800,000	Paid from EDIT Fund
Justice Building Payment	Estimated Cost	\$ 1,895,000	Paid from EDIT
Jail Video Equipment	Estimated Cost	\$ 186,000	Paid Cum Jail & Possible additional revenue sources.

IN THE MATTER OF SIGNING OF RESOLUTION TO APPROVE THE COMMISSIONERS EXECUTING A CONTRACT FOR ENERGY SAVINGS WITH A. HATTERSLEY & SONS, INC. FOR THE RENOVATION OF THE COURTHOUSE:

County Administrator Ron Robinson presented a resolution for the Council to sign approving the Commissioners to sign a contract for energy savings with A. Hattersley & Sons, Inc. for the renovation of the Courthouse. It was discussed that the project will begin by mid May and is to be completed by October. Robinson noted that there is a plan for moving offices from the basement in addition to a work plan for the whole project.

MOTION: CHARLENE KNISPEL SECOND: BOB SANDERS AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE RESOLUTION FOR THE COMMISSIONERS TO PROCEED WITH THE SIGNING OF THE CONTRACT WITH A. HATTERSLEY & SONS, INC.
MOTION: LARRY TEGHTMEYER SECOND: TOM ANGLIN AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE COURTHOUSE RENOVATION FUNDING TO BE PAID FROM THE CUMULATIVE CAPITAL DEVELOPMENT FUND.

IN THE MATTER OF KITCHEN ADDITION TO WORK RELEASE CENTER:

County Administrator Ron Robinson presented plans for the kitchen addition at the Work Release Center. Robinson indicated the cost estimate was \$500,000 which includes extra money which may be used to replace the kitchen equipment that has been stored from the former work release center. It is unknown if the equipment will work since it has been stored for an extended period of time. It was noted the kitchen is something that has been needed for quite some time.

MOTION: LARRY TEGHTMEYER SECOND: TOM ANGLIN AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE CONSTRUCTION OF A KITCHEN AT THE WORK RELEASE CENTER WITH PAYMENT FOR THE PROJECT TO COME FROM THE CUMULATIVE CAPITAL DEVELOPMENT FUND.
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IN THE MATTER OF WAGE COMMITTEE REPORT:

Council member Brad Tandy reported on the Wage Committee Report. The committee consisting of Larry Teghtmeyer and Brad Tandy representing the Council, Brad Jackson representing the County Commissioners, County Administrator Ron Robinson and Auditor Sue Ann Mitchell met to discuss issues concerning wages. Tandy reported that the part time wage of \$8.25 was discussed. It was felt that there were times when the wage should be addressed on a case by case basis. It was noted wages should be based on expertise and skills. The committee felt County Administrator Ron Robinson should apply the salary grid of annual wages converted to hourly wages for employees doing specialized jobs. Tandy indicated there were five positions that were presented to the committee and the committee agreed the wage should be increased. It was noted the amount allowed would be a “not to exceed figure.” Tandy indicated the authority would be given to the County Administrator to determine the correct wage. It was noted the Probation Officers are a mandated wage. Council member Sanders asked if there were any benefits for part time employees.

IN THE MATTER OF WAGE COMMITTEE REPORT CONTINUED:

Robinson explained that there are no benefits for part time employees and that the hours are set at 35 hours per week. The positions currently being addressed were as follows:

PROBATION OFFICERS	
Amy Pittenger	\$ 20.67
Trish Hanes	\$ 17.35
PARALEGAL	\$ 13.25
Kathy Kostro	\$ 11.00
Beth Krull	\$ 11.00

MOTION: BOB SANDERS	TO: APPROVE THE
SECOND: LARRY TEGHTMEYER	RECOMMENDATION OF THE WAGE
AYES: 7 NAYS: 0	COMMITTEE REFERENCE
MOTION CARRIED	OVERTIME.

IN THE MATTER OF COUNTY TREASURER REQUEST TO TRANSFER FUNDS:

The Wage Committee also discussed the request by Treasurer Kent Adams reference transfer of funds from full time to part time since the full time work force in the Treasurer’s Office has been reduced. It was noted there was a need for money for the part time and overtime. Adams indicated he reduced three full time positions. He noted these were transfers in the 2005 budget. The transfer requested was as follows:

FROM: 100-10262-000-038 Deputy Treasurer \$ 21,376
 100-10263-000-038 Deputy Treasurer \$ 22,427
 100-10264-000-038 Deputy Treasurer \$ 20,373
TO: 100-11301-000-038 Part Time \$ 40,803
 100-11401-000-038 Overtime \$ 29,373

MOTION: LARRY TEGHTMEYER	TO: APPROVE THE TREASURER’S
SECOND: JOHN KINSEY	REQUEST TO TRANSFER MONEY TO
AYES: 7 NAYS: 0	PART TIME.
MOTION CARRIED	

IN THE MATTER OF TIPPECANOE TOWNSHIP ASSESSOR REQUEST TO TRANSFER FUNDS:

Tippecanoe Township Assessor Dorothy Biesemeyer requested by letter a transfer of funds to re-establish a full time position. She agreed last year to operate the office with the position as a part time position, but found it did not allow enough hours to complete the tasks necessary. No additional money is being requested to move back to a full time employee. The transfer as well as a salary ordinance change is required. She requested the following:

FROM: 100-11301-000-035 Part Time \$ 18,940.12
 100-20402-000-035 Overtime \$ 1,000.00
TO: 100-10235-000-035 Deputy \$ 19,940.12

MOTION: JOHN KINSEY	TO: APPROVE THE TRANSFER AS
SECOND: BRAD TANDY	REQUESTED AND ESTABLISH THE
AYES: 7 NAYS: 0	SALARY AT THE CORRECT SALARY
MOTION CARRIED	GRID LEVEL.

IN THE MATTER OF AUDITOR’S REQUEST TO TRANFER OF FUNDS:

Auditor Sue Ann Mitchell requested the following transfer to fund money paid to Chief Deputy Jane Cope at her termination of county employment. Because of compensatory time and vacation time that was owed at the termination the transfer is necessary. Mitchell further noted that additional overtime was needed to reduce compensatory time. Council member Brad Tandy asked if reducing the book binding by that amount would require additional money before the end of the year. Mitchell replied that she just would not be able to bind additional books. She noted the cost to do all the work needed at this time is \$25,000. Council member Sanders inquired as to how the books would be made smaller. Mitchell advised they would tear the books apart and rebind them in sections less than 3” thick. She indicated there may be some other options for binding of the records. Council member Tandy asked if the books could be converted to electronic retrieval. Indexing would be the issue with converting to electronic records. Sanders inquired if these were books that are used every day. Sanders asked if there has been any investigation into micro filming the books. Mitchell advised she would meet with Sanders reference the books. The transfer requested was as follows:

FROM: 100-35002-000-005 Book Binding \$ 5,267.28
TO: 100-11058-000-005 Chief Deputy \$ 5,267.28

FROM 100-11059-000-005 Counter Deputy \$ 2,000
TO: 100-11401-000-035 Overtime \$ 2,000

MOTION: BOB SANDERS SECOND: CHARLENE KNISPEL AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE TRANSFERS AS REQUESTED.
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IN THE MATTER OF EMERGENCY MANAGEMENT DIRECTOR’S REQUEST FOR TRANSFERS IN THE LOCAL EMERGENCY PLANNING COUNCIL BUDGET:

Emergency Management Director Ed Rock requested by letter the transfer of money within the LEPC Fund to equal the approved grant categories. The request was not an increase in funds, but merely a change in the accounts they will be spent from. When the grant was approved, there were only three categories in the breakdown of funds. This will put the money in line with the grant requirements.

The request was as follows:

FROM: 11412 Education & Training \$ 4,000
21019 Education Materials & Supplies \$ 2,000
32002 Postage \$ 160
32017 Food & Lodging \$ 2,000
33001 Printing & Advertising \$ 400
36054 Responder Physicals \$ 6,000
TOTAL \$ 14,560
TO: 11536 Emergency Planning \$ 560
36003 Training \$ 8,000
44014 Hazmat Response Equipment \$ 6,000
TOTAL \$ 14,560

MOTION: BRAD TANDY SECOND: JOHN KINSEY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE NEW BUDGET ACCOUNTS AS PRESENTED.
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IN THE MATTER OF COUNTY HIGHWAY REQUEST FOR TRANSFER OF FUNDS:

Former County Highway Superintendent/Engineer Rob Ladson introduced Dennis Pletcher as the interim director as Ladson has left the position. Ladson came back to finish up the requests he had filed prior to his leaving the position. Ladson indicated the first transfer is due to the fact that this has been a bad pothole year. He needed additional funds in the Bituminous account. The second transfer was needed to fund the payout following the retirement of Don Rogers from the County Highway after 31 years of service as the sign man. Ladson was required to pay Rogers for compensatory and vacation time earned and accrued. The transfers requested were as follows:

FROM: Consulting Engineering 204-31024-000-051 \$ 95,000
TO: Bituminous 204-22037-000-051 \$ 95,000

FROM: Truck Driver 204-10311-000-051 \$ 3,000
TO: Sign Technician 204-11205-000-051 \$ 3,000

MOTION: TOM ANGLIN SECOND: BOB SANDERS AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE TRANSFERS AS PRESENTED.
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IN THE MATTER OF COUNTY HIGHWAY ADDITIONAL APPROPRIATION FOR BITUMINOUS:

Former County Highway Superintendent/Engineer Rob Ladson presented a request for an additional appropriation of \$5,000 for Part Time in the County Highway Budget location 51 and at the same time request a reduction in the Parts Man position in the County Highway Budget location 50. Ladson indicated this is really a transfer, but because the funds are in two locations, it requires an additional appropriation and a reduction in appropriation be approved. The net result is no increase in spending.

The request was as follows:

ADDITIONAL APPROPRIATION 204-11300-000-051 Part Time \$ 5,000
APPROPRIATION REDUCTON 204-11206-000-050 Parts Man \$ 5,000

MOTION: TOM ANGLIN SECOND: CHARLENE KNISPEL AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE ADDITIONAL APPROPRIATION AS REQUESTED.
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IN THE MATTER OF COUNTY HIGHWAY REQUEST FOR A WAGE INCREASE FOR HEAVY EQUIPMENT OPERATOR’S DIFFERENTIAL:

Former County Highway Superintendent/Engineer Rob Ladson requested an increase from \$.84 to \$.95 per hour increase for the employees operating heavy equipment. Brad Tandy reported that the Wage Committee discussed this issue and agreed it was appropriate since the differential has not been increased since 2001.

MOTION: LARRY TEGHTMEYER SECOND: BRAD TANDY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUEST TO INCREASE THE HEAVY EQUIPMENT OPERATOR’S DIFFERENTIAL FROM \$.84 TO \$.95 PER HOUR.
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IN THE MATTER OF COUNTY HIGHWAY ADDITIONAL APPROPRIATION TO BE CONSIDERED AT THE MAY COUNCIL MEETING:

Former County Highway Superintendent/Engineer Rob Ladson presented information on an additional appropriation request that will be considered at the May meeting. Ladson indicated the increase in gasoline costs has greatly increased the cost of paving. Ladson asked the Commissioners if they wanted to cut the number of projects to be paved or request an additional appropriation. Ladson noted he has \$ 640,000 in paving that needs to be done after the price increase but he has only \$280,000 appropriated. The Commissioners advised Ladson to request the additional appropriation in the amount of \$400,000. President Jones indicated one of the Commissioner’s comments was that it doesn’t help the roads to have it in surplus. Ladson reviewed that there were CD’s just shy of \$ 1.5M. He noted there is \$900,000 in the Local Road & Street Fund. Ladson indicated he felt a decision was needed to determine at what level the surplus should be maintained in each account. He noted that continuing to spend in excess of receipts could not be done for an extended period of time. Ladson indicated the gas tax receipts have remained stable but are not growing much. Ladson wanted to make it clear that this would not be draining the funds. Council member Teghtmeyer noted that the funds have been tapped into in the past for special needs. He stated the problem would be if the oil prices remain high. Ladson indicated he heard that the prices dipped below \$50 per barrel. Ladson noted that the revenue cycle has changed considerably over the past few years. He noted that at one point the state included money from gambling revenues for two years and then did not include them in the distribution. This caused the counties receipts to drop by \$900,000 in one year. Ladson did not want to alarm the Council, he just wanted to make them aware that the county may need to look more cautiously at the highway budgets. President Jones indicated he felt it might be appropriate to have a joint meeting with the Commissioners to determine at what level the balances should be maintained. Ladson felt it is time for the Council and Commissioners to look further at the issue. President Jones indicated he appreciated the heads up now instead of when we are in a problem situation. Ladson said thanks for the opportunity the county provided him and his family. He is taking employment with RQAW in South Bend and will be responsible for coordinating toll road projects. The Council thanked Ladson for his service to the county and his professionalism. They expressed their appreciation for service beyond his job description.

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR LAW ENFORCEMENT FORFEITURES:

Sheriff Aaron Rovenstine presented a request for an additional appropriation for Law Enforcement Forfeitures. Rovenstine noted that for the last 15 years the county has received the Byrne Grant which is a Federal Grant that is passed through the State of Indiana. Some years the county has shared the grant awarded with other counties, but for the last five years the grant has been exclusively used in Kosciusko County. The \$ 93,000 grant has funded the drug unit for the past several years. Rovenstine originally received word that the grant would not be continued in 2005 and that the money would be redirected to Homeland Security. He later received word that the grant would be available if it was shared with another county. Whitley County agreed to partner with us with our portion being cut. Rovenstine stated it is expected that next year the grant will be cut 30 %. He believes the grant will be phased out in the near future. Rovenstine stated the \$25,000 request is from the seizure fund to be moved to the Law Enforcement Forfeitures. A portion of the money will go to pay off a vehicle. Rovenstine noted the budget is from April to April so the cuts started in April this year.

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR LAW ENFORCEMENT FORFEITURES CONTINUED:

Currently the budget is paying for two officers which will probably be cut in the next year. Rovenstine stated he felt this would be an issue to be discussed at budget time. President Jones noted this item was on the agenda at last months meeting that was cancelled. He noted there was a vehicle payment that was due which would have been delinquent had the check not been written. Jones indicated he authorized the payment since the meeting was not held. He indicated he spoke with Rovenstine and Joe Mooney who is in charge of the Drug Task Force. It was noted that seizure money can be used for salaries if required.

MOTION: TOM ANGLIN SECOND: JOHN KINSEY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUEST FOR ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$25,000.
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IN THE MATTER OF KOSCIUSKO COUNTY CONVENTION RECREATION AND VISITORS COMMISSION REQUEST FOR AN ADDITIONAL APPROPRIATION:

President Deb Wiggins and board member Joy McCarthy-Sessing appeared before the Council to request an additional appropriation and to report on their progress. She noted the additional appropriation request is in three parts because they are trying to measure the success of the spending and be more accountable. The first request is for KCCVB, Inc. funding. Wiggins indicated the Commission is working with CVB, Inc. for funding on a quarterly basis to closer monitor that the money is being spent in accordance with the appropriation. She noted there has been a staff change which has reduced administrative costs. That money can now be used for more projects. Wiggins noted that the \$168,208.46 being requested will be monitored to see that the money is spent for the purpose it was appropriated. Wiggins noted the CVB, Inc. prepays for the whole year some contracts which are included in the \$168,208.46. Wiggins then addressed the second request of \$34,000 for the City-County Athletic Complex. They have made a request to improve the facilities to expand its use. Ethan Bontly, representative of the CCAC, noted they are working to improve the facility. It was noted that they are trying to move to a regional/national setting for various sports. He noted that there will be a regional tournament at CCAC. The third request includes grants to local entities that are holding events that will draw tourists to the county. Wiggins indicated that the Commission is operating under the rules of the State Board of Accounts. She noted that there is money included for the Classic Rock Festival sponsored by the City of Warsaw; Triathlon sponsored by Winona Lake; Ski Club, Regional/Multi State Event; and funding for a long range planning. One meeting has been held to determine the direction of the committee consisting of representatives from several communities, organizations and interested parties in the long range planning for the county tourism industry. Wiggins stated that discussion will be held with the CVB, Inc. reference the building and program administration. Wiggins indicated the Commission has had a meeting with the Commissioners to discuss the building issue. It was noted that they are currently working with an attorney to determine ownership of the building. It was noted the Commissioners expected the title to be clear and for provisions to be made to continue the support of the building without cost to the county. Consideration is also being given to give the CVB, Inc. some assurance of a home. Council member Tandy asked if this was an increase to the CCAC. He was advised this was an increase. He expressed his support citing personal experience with the use of the grounds. President Jones commended Wiggins and the Commission for their accomplishments. The details of the request were as follows:

546-31075-000-000 Promotion Programs CVB, Inc.	\$ 168,208.46
546-31075-000-000 Promotion Programs CCAC	34,000.00
546-31019-000-000 Grants	21,405.00

MOTION: BOB SANDERS SECOND: BRAD TANDY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUEST FOR ADDITIONAL APPROPRIATION AS PRESENTED.
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IN THE MATTER OF THE KOSCIUSKO COUNTY SOIL & WATER ADDITIONAL APPROPRIATION REQUEST:

The Kosciusko County Division of Soil and Water's request presented at the February meeting was considered. They have received grant money to pay a part time employee and have asked if the county would be willing to administer the money as a pass through grant since the county is set up to handle payroll and they are not. There was a preliminary agreement to the arrangement at the February meeting. The request was as follows: 100-00000-000-020 Grant Funded Employee \$13,018.32

MOTION: JOHN KINSEY SECOND: BRAD TANDY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUEST FOR ADDITIONAL APPROPRIATION.
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**IN THE MATTER OF PROSECUTOR’S REQUEST FOR ADDITIONAL STAFF AND AN
ADDITIONAL APPROPRIATION FOR TITLE IV D:**

Kosciusko County Prosecutor Steve Hearn presented a request for an additional appropriation to fund a receptionist and a caseworker. He noted that 66% of any money appropriated would be returned to the county. He noted his Incentive Fund balance is currently approximately \$79,000 which can only be spent to enhance the Title IV D Office. He noted the current case load for the office is an average of 600 cases per caseworker. Hearn noted that if no further increases in annual money is received for the Incentive Fund, there would be enough money to fund the positions through 2009. He believes that each year the collections which is what the incentive is based on will continue to increase. It was noted that the incentive money would be used for the balance of the salary and benefits not returned to the county in incentive money. That money would be moved at the end of each year. Council member Tandy indicated the Wage Committee looked at this issue and recommended the proposal to fund through incentive funds the additional amount above the 66% that is returned to the county. Tandy noted the Wage Committee believed the additional positions with funding to come from returned funds was a win/win situation for the county.

MOTION: TOM ANGLIN SECOND: LARRY TEGHTMEYER AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUEST FOR ADDITIONAL APPROPRIATION
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**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR SHERIFF’S DEPARTMENT
MARINE GRANT:**

Sheriff Aaron Rovenstine presented an additional appropriation request for approval of the Marine Grant in the amount of \$35,000. He indicated the county is one of two that qualified for the grant in the state. He noted there would be money for the administration of the grant, part time wages for those who patrol the lakes, uniforms, equipment and other items needed to operate the program. This grant requires no matching money from the county. It was noted this was for Tippecanoe and Wawasee Lakes. Both lakes have had volunteer groups that have policed the area but with this grant, they will be paid a small amount for their hours worked. Rovenstine indicated an officer on the Sheriff’s staff is paid to be responsible for the grant. The grant requested was as follows:

953-11706-000-000 Salaries \$22,610
935-22022-000-000 Uniforms 3,000
935-31082-000-000 Equipment 6,990
935-32037-000-000 Miscellaneous 2,400

MOTION: TOM ANGLIN SECOND: JOHN KINSEY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUEST FOR ADDITIONAL APPROPRIATION.
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IN THE MATTER OF CHILDREN’S PSYCHIATRIC RESIDENTIAL TREATMENT FUND:

County Auditor Sue Ann Mitchell presented information reference the Children’s Psychiatric Residential Treatment Fund. Mitchell noted Peggy Shively, Family Social Services Administration Director for Kosciusko County indicated the budget she presented for the first year of the program was her best guess. One half of the money left at the end of the year was to be transferred to County General and one half was to be left for expenditures in 2005. That moving of funds was approved at the February Council meeting. Within a few days after the February Council meeting, a bill was received in the amount of \$32,669.84 representing the second quarter of 2004. The balance that was left in the fund was \$10,842.81 causing a shortage of \$21,821.03. Mitchell requested approval of a temporary loan by the county to the Children’s Psychiatric Residential Treatment Fund. She noted the fund will be back in the black when the June distribution is made. Council Member Sanders asked if the county would be in the same shape next year. Mitchell advised that will probably be the case. She noted every county in the state seemed to have the same experience.

MOTION: TOM ANGLIN SECOND: BRAD TANDY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUEST FOR A TRANSFER FOR THE CHILDREN’S PSYCHIATRIC RESIDENTIAL TREATMENT FUND.
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IN THE MATTER OF INDIANA CRIMINAL JUSTICE INSTITUTE INFORMATION CONCERNING THE KCODE PLAN FOR THE COUNTY:

County Auditor Sue Ann Mitchell called the Council’s attention to the listing of KCODE recipients and the intended program. Notice was received from ICJI indicating the Council was the gatekeeper of the Drug Free communities Fund and that it was the Council’s responsibility to play a major role in the reduction of alcohol, tobacco, and other drug problems by making sure that those funds are applied to those services and activities in the plan.

IN THE MATTER OF SOLID WASTE NOT RECEIVING COIT FUNDING:

County Auditor Sue Ann Mitchell presented information concerning Solid Waste and the fact that annually the Council has determined that the Solid Waste District will not receive COIT money distribution. Council member Kinsey who is the Council representative for the Solid Waste Board reported that the Solid Waste District is doing well financially this year. They plan to add glass to the program again after it was discontinued a year ago because of the cost.

MOTION: JOHN KINSEY SECOND: LARRY TEGHTMEYER AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE RESOLUTION NOT ALLOWING SOLID WASTE TO RECEIVE COIT FUNDING.
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RESOLUTION 05-03-10 SOLID WASTE

WHEREAS, the County of Kosciusko has previously established the “Kosciusko County Solid Waste Management District,” and IC 6-3.5-6-1.3 permits the County fiscal body to pass a resolution approving the distribution from COIT to the County Solid Waste Management District; and

WHEREAS, the Kosciusko County Council has determined that it would not be in the best interests of Kosciusko County to approve the distribution from COIT to the Kosciusko County Solid Waste Management District;

NOW, THEREFORE, BE IT RESOLVED BY THE KOSCIUSKO COUNTY COUNCIL, KOSCIUSKO COUNTY, INDIANA that pursuant to the authority granted in IC 6-3.5-6-1.3 the Kosciusko County Solid Waste Management District shall not receive a distribution from COIT. This resolution shall remain in effect until rescinded by a majority vote of the Kosciusko County Council.

RESOLVED BY THE KOSCIUSKO COUNTY COUNCIL, KOSCIUSKO COUNTY, INDIANA on this 14th day of April, 2005. KOSCIUSKO COUNTY COUNCIL

IN THE MATTER OF APPROVAL OF COIT AND EDIT RATE FOR 2006:

County Auditor Sue Ann Mitchell indicated it was time to sign the official paper work to re-establish the COIT and EDIT rate. Mitchell indicated the rate has been adopted at \$.003 EDIT and \$.007 for COIT

MOTION: TOM ANGLIN SECOND: JOHN KINSEY AYES: 7 NAYS: 0 MOTION CARRIED	TO: APPROVE THE RATE FOR COIT AT \$.007 AND THE RATE FOR EDIT AT \$.003.
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IN THE MATTER OF THE MAILING OF 2005 TAX BILLS.

County Auditor Sue Ann Mitchell indicated the county would be mailing tax bills timely for a May 10th collection. This will be first year since 2002 the county has been able to send bills timely because of the reassessment delays.

IN THE MATTER OF RECORDER’S OFFICE ACTIVITY REPORT:

County Recorder LaShawn Brumfield provided the Council with an activity report for the Recorder’s Office. Brumfield reported the office has accomplished the following:

- Our biggest project was revising our subdivision and condo computer index, creating a new way to search; we have had many compliments on this.
- Cleaned attic to prepare for eligible records to be destroyed according to the Recorder’s retention schedule.
- Purchased three flat files to create more storage for our plat and condo filings at a total cost of \$1,805, using the Recorder’s Perpetuation Fund.
- As of right now, we have converted our microfilm to computer images back through January 2000 at a cost of \$7,015, using the Recorder’s Perpetuation Fund.

Additional things being worked on include the following:

Our system dates back to 1992, we are working on indexing

Revising the condo and subdivision plat card indexing system
Converting microfilm to computer images for the whole year of 1999.

IN THE MATTER OF COUNTY GOVERNMENT WEEK ADOPTION BY THE COMMISSIONERS:

County Auditor Sue Ann Mitchell noted the Commissioners signed a proclamation declaring the week County Government Week. Mitchell noted the purpose was to draw attention to the many diverse services provided by county employees.

IN THE MATTER OF REDUCED DRUG GRANT FUNDING:

President Jones indicated he spoke with the Sheriff and the Drug Task Force Leader. He noted that perhaps the drug free community funding could be better used to off set some of the expenses of the Drug Task Force Unit.

Being no further business to come before the Council, the meeting was adjourned.

****INCOMPLETE MINUTES FOR MAY 12, 2005 MEETING****

**KOSCIUSKO COUNTY COUNCIL
Thursday, JUNE 9, 2005**

The Kosciusko County Council met for their regular meeting on Thursday, June 9, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W Center St., Warsaw, IN. Those present were: Tom Anglin, Harold Jones, John Kinsey, Charlene Knispel, Brad Tandy, and Larry Teghtmeyer. Brad Tandy and Bob Sanders were absent. County Administrator Ron Robinson and County Auditor Sue Ann Mitchell were also in attendance.

President Harold Jones opened the meeting with the pledge to the flag. John Kinsey offered a word of prayer.

IN THE MATTER OF WARSAW LIBRARY CAPITAL PROJECTS HEARING:

President Jones opened the hearing for the Capital Projects Hearing. Warsaw Library Director Ann Zydek appeared before the Council to present the libraries request for the Capital Projects Fund in the amount of \$290,783. She expressed appreciation for the ability to collect the funds in the past. She noted the request is an estimate. Zydek noted the libraries growth and that the plan is to spend the money as follows:

Planned construction, repair, replacement or remodeling	\$ 110,000
Emergency Allocation	50,073
Purchase, Lease, Repair, and Maintenance Equipment	20,000
Purchase, lease, maintenance & repair of computer hardware & software	<u>110,000</u>
TOTAL	\$ 290,783

She indicated the library held a public hearing that was legally advertised and there were no remonstrators. President Jones asked any remonstrators present to step forward. There were no comments from the floor.

MOTION: CHARLENE KNISPEL	TO: APPROVE THE CAPITAL
SECOND: JOHN KINSEY	PROJECTS AS PRESENTED.
AYES: 5 NAYS: 0	
MOTION CARRIED	

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR SHERIFF:

County Sheriff Aaron Rovenstine requested by letter an additional appropriation to cover the shortfall in the payroll account for Craig Bale. Rovenstine noted an incorrect dollar amount was budgeted when the Homeland Security Grant was budgeted. When Homeland Security was approved and Craig Bale was moved to the position, he was being paid a Road Sergeant's salary. The Homeland Security Grant for officers only allowed for a Road Patrolman's salary, but Bale continued to be paid at a Road Sergeant's wage. When Bale moved to the new position, another person was promoted to Road Sergeant's wages thus creating another Road Sergeant.

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR SHERIFF CONTINEUD:

Council Member Teghtmeyer inquired as to what the grant was paying. Mitchell indicated the first year \$50,000 was received and that only \$20,000 is to be received in the last year. It was noted that the positions would need to be fully funded by the Council from General Funds for 2006 in total. Mitchell also stated that the money is paid from General Funds and moved from the Grant Fund. It was noted that an officer recently left employment of the Sheriff’s Department. Council Member Teghtmeyer asked if the money left in his salary could not be moved to cover the shortfall and rectify the number of appointed officers. Mitchell indicated she believed there was a payout for JD Ayres which would mean there would not be enough money to move to cover the requested amount. Teghtmeyer inquired why the Sheriff would not fill the position with a Road Patrolman and get back on track with the allowable number of ranking officers. Mitchell noted that if the additional appropriation was allowed, the salary ordinance would also need to be amended. After much discussion, the Council felt the request of \$2,410 could be found elsewhere in the budget and that an additional appropriation is not needed, but a transfer would fix the issue. It was also noted that the salary ordinance did not reflect that Bale should be paid a Road Sergeant’s salary. The Council felt further discussion was needed with the Sheriff to address the salary ordinance issue.

MOTION: JOHN KINSEY SECOND: CHARLENE KNISPEL AYES: 5 NAYS: 0 MOTION CARRIED	TO: TABLE THE ISSUE UNTIL THE JULY COUNCIL MEETING FOR FURTHER DISCUSSION WITH THE SHERIFF.
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IN THE MATTER OF CIRCUIT & SUPERIOR I REQUEST FOR AN ADDITIONAL APPROPRIATION FOR COURT APPOINTED ATTORNEYS:

Judges Reed and Judge Huffer requested an additional appropriation of \$5,000 by letter for 100-31006-000-043 Court Appointed Attorney. It was noted their current balance is \$15.50. Expenditures have exceeded expectations.

MOTION: LARRY TEGHTMEYER SECOND: JOHN KINSEY AYES: 5 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUESTED ADDITIONAL APPROPRIATION AS PRESENTED.
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IN THE MATTER OF PROSECUTOR’S REQUEST FOR AN ADDITIONAL APPROPRIATION FROM INFRACTION DEFERRAL FUND:

Chief Deputy Prosecutor Dan Hampton requested by letter the following additional appropriations from the Infraction Deferral Fund:

268-22018-000-000 Film, Cameras, Binoculars	\$19,076.00 TOTAL
North Webster Police Department	\$2,335.25
Kosciusko County Sheriff’s Dept – Digital Lab	\$16,740.75
268-22034-000-000 Vehicle Supplies	\$12,018.00 TOTAL
Kosciusko County Sheriff’s Dept- Patrol Div	\$9,156.00
Indiana State Police	\$300.00
Indiana State Police	\$2,562.00

Council Member Anglin asked if this was the only thing the money could be used for. He was advised there are several things the money can be used for and that the requested amounts are permissible expenditures. The question was asked why we would be funding anything for the State Police. County Administrator Ron Robinson stated that the money that comes into the fund are generated not only by local law enforcement but also by the State Police. Robinson explained this is a deferral program that upon the receipt of the first driving offense, the person can contact the Prosecutor’s Office, pay a fee and if they have no further violations for six months, their record will be purged. This is a one time program per Robinson. The Council discussed other uses of the money and wondered if there was the possibility that the money could be used to fund salaries. Research will be done to determine if that is possible to use the money for salaries or just exactly what purposes for which the money can be spent.

MOTION: TOM ANGLIN SECOND: LARRY TEGHTMEYER AYES: 5 NAYS: 0 MOTION CARRIED	TO: TABLE THE REQUEST UNTIL FURTHER RESEARCH CAN BE DONE INTO HOW THE MONEY CAN BE SPENT.
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IN THE MATTER OF KOSCIUSKO COUNTY CONVENTION RECREATION AND VISITORS COMMISSION REQUEST FOR AN ADDITIONAL APPROPRIATION:

Jan Carter, Treasurer for the KCCRVC, presented a request for and additional appropriation as follows:

546-31019-000-000 GRANTS	TOTAL	\$ 11,500
Syracuse Historical Museum-Antique Show (NEW GRANT)		\$ 3,000
Right to Life Music Festival (REPEAL GRANT)		1,500
WCDC Downtown Days (NEW GRANT)		4,000
Pierceton Art Festival & Antique Show (NEW)		3,000
546-10099-000-000 ADMINISTRATION/OPERATIONS	TOTAL	\$ 300

Bonds for Treasurer & Controller

The Council expressed appreciation for the work being done and for the accountability that has been brought to the expenditure of funds.

MOTION: LARRY TEGHTMEYER SECOND: JOHN KINSEY AYES: 5 NAYS: 0 MOTION CARRIED	TO: APPROVE THE REQUEST FOR ADDITIONAL APPROPRIATION.
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IN THE MATTER OF ABATEMENT FOR BUHRT ENGINEERING & CONSTRUCTION, INC.:

The request for abatement for Buhrt Engineering & Construction, Inc. was tabled until the July meeting per Buhrt’s request.

IN THE MATTER OF BUILDING RENOVATION AND WORK RELEASE KITCHEN UPDATE:

County Administrator Ron Robinson reported on the building renovation project being done by A. Hattersley & Sons. Atlas is working on the steps and banisters. He noted the limestone has been removed from the banisters for refurbishing. Some of the banisters are very soft and are going to have to be replaced. He noted A. Hattersley & Son is working 4 -10 hour days and are making good progress. He noted the project will be done in October. The basement offices will need to be moved soon for the work to progress. He noted bids will be received Tuesday for the Work Release. Robinson state the Work Release is going to need a new roof in the next two years.

IN THE MATTER OF MONUMENT ON THE SOUTH WEST CORNER OF THE COURTHOUSE LAWN AND INSTALLATION OF NEW FLAG POLE:

County Administrator Ron Robinson reported that a project is underway to improve the area around the Veteran’s Monument located on the southwest corner of the Courthouse. Robinson noted that another name is being added to the monument causing the back of the monument to have to be prepared for use. The flag pole is being replaced. Ken Locke with the Rotary Club has been instrumental in initiating this project. Robinson indicated he is working with supplies to donate their works to make the project happen.

IN THE MATTER OF LEGISLATION AFFECTING GRANT SPENDING:

County Auditor Sue Ann Mitchell reported that information was received at the Auditor’s Conference reference the spending of Grant Funds. A change in the law this past session allows that grants that have a specific budget may be spent with out doing an additional appropriation if the Council and Commissioners have signed off on the grant. Mitchell explained that this makes it very important for the Council and Commissioners to be sure what they are signing when they sign grant requests. The Council previously adopted a plan that has not been implemented. Mitchell explained this plan needs to be carried out now to insure the county does not receive a grant that they really do not want.

IN THE MATTER OF RIVER BOAT REVENUE SHARING MONEY:

County Auditor Sue Ann Mitchell indicated the counties share of the “river boat revenue sharing funds” have been received just in excess of \$300,000 as was expected and planned in the 2005 budget. Word was also received that the money will also be received in 2006.

IN THE MATTER OF TAX DISTRIBUTION JUNE 30TH:

County Auditor Sue Ann Mitchell noted the Treasurer is still posting tax payments. She stated that if the posting of payments is not completed by the Treasurer in time to do a full distribution, then the county will be forced to do a partial distribution and pay interest to the units for every day the distribution is delayed beyond 51 days.

IN THE MATTER OF TAX DISTRIBUTION JUNE 30TH:

She noted the taxing units must receive the money as quickly as possible, but distribution can not be done until the Treasurer is done with their work.

IN THE MATTER OF BUDGET PROCESS FOR 2006:

County Auditor Sue Ann Mitchell reported that budgets are due from departments on July 1st. She noted she will have the materials for budget ready for the Council at their July 14th meeting. She also noted the non profits included in the Commissioner’s Budget will be attending the July 14th meeting with the Council. Budget meeting dates are August 8th and 9th for the preliminary budget considerations with the budget hearing on August 11th and adoption on September 15th.

IN THE MATTER OF REPORT ON THE STATE COUNTY COUNCIL MEETING:

Council member Larry Teghtmeyer reported on the Saturday meeting of the County Council Association that he attended on behalf of the county. Teghtmeyer noted that there were 91 present representing 44 counties. He stated that because of the numbers, the potential lobbying strength is tremendous. He related that Waggoner, Irwin, Scheele were present to discuss employment issues, the State Board of Accounts was present to review legislative changes and to answer questions. He also noted there were 3rd party insurance providers present to give insight on the insurance issues facing counties.

IN THE MATTER OF KOSCIUSKO COUNTY DEVELOPMENT, INC. FUNDING:

Council member Larry Teghtmeyer noted KDI, Inc. had made a request for funding and stated they felt they should not be considered among the other non profits. Teghtmeyer suggested a committee of the Council, Commissioners, County Administrator and County Auditor meet to discuss the issue. It was noted the Commissioners are the responsible party to sign the contract with KDI. Teghtmeyer wanted to encourage research into what options the county might have. He noted there are special purpose Development and Re Development Commissioner already created for the county that could be the body to carry out some of the goals of economic development. He noted more research needed to be done into this concept. Teghtmeyer noted the responsibility is now on the county to decide what will be done. He suggested a recommendation be made to the Commissioners to form a study group to address the issues. It was suggested that Larry Teghtmeyer, Harold Jones and Bob Sanders be designated from the Council to serve on the study commission along with County Administrator Ron Robinson and County Auditor Sue Ann Mitchell.

IN THE MATTER OF GATKE DOCUMENT PREVIOUSLY SIGNED BY THE COUNCIL:

County Attorney Mike Miner requested permission to make minor changes in the document signed last month by the Council to meet the changes requested by the IDFA. Miner advised the changes did not change the content or obligations of the parties, but merely cleaned up language as requested.

MOTION: LARRY TEGHTMEYER SECOND: JOHN KINSEY AYES: 5 NAYS: 0 MOTION CARRIED	TO: REVISE THE LANGUAGE IN THE DOCUMENT APPROVED FOR THE GATKE PROPERTY.
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Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL
Thursday, July 14, 2005

The Kosciusko County Council met for their regular meeting on Thursday, July 14, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	John Kinsey	Charlene Knispel	Brad Tandy (absent)
Tom Anglin	Bob Sanders	Larry Teghtmeyer	Sue Ann Mitchell, Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

IN THE MATTER OF BUHRT ENGINEERING REQUEST FOR PERSONAL PROPERTY ABATEMENT:

Dennis Buhrt, President of Burht Engineering, appeared before the council. The hearing was opened for personal property tax abatement for Buhrt Engineering. The plan calls for 2 new pieces of equipment (CNC Press Brake and a Bridge Crane) and also the addition of 4 new employees to be paid based on an hourly rate. This would be a five (5) year abatement.

MOTION:	Larry Teghtmeyer	TO: Approve 5 year personal property
SECOND:	Bob Sanders	abatement for Buhrt Engineering.
AYES: 5	NAYES: 1	
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR COUNTY HEALTH:

A request was received by letter from Bob Weaver, County Health Administrator for transfer from Social Security to Workmen’s Comp to cover a short fall.

MOTION:	John Kinsey	TO: Approve transfer of \$1,521.31
SECOND:	Larry Teghtmeyer	FROM: 203.11601 Social Security
AYES: 6	NAYES: 0	TO: 203.11604 Workmen’s Compensation
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR COUNTY HEALTH:

A request was received by letter from Bob Weaver, County Health Administrator for transfer from Uniform Allotment to Workmen’s Comp to cover short fall.

MOTION:	John Kinsey	TO: Approve transfer of \$400.00
SECOND:	Larry Teghtmeyer	FROM: 203.11531 Uniform Allotment
AYES: 6	NAYES: 0	TO: 203.11604 Workmen’s Compensation
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR COMMISSIONERS:

A request was received by letter from the Commissioners to transfer from Unemployment to Workmen’s Comp to cover short fall.

MOTION:	John Kinsey	TO: Approve transfer of \$28,187.29
SECOND:	Charlene Knispel	FROM: 100-11603-000-009 Unemployment
AYES: 6	NAYES: 0	TO: 100-11604-000-009 Workmen’s Comp
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR EMERGENCY 911:

A request was received from Sheriff C. Aaron Rovenstine to transfer funds from 911 Telephone to Education dispatcher training.

MOTION:	Bob Sanders	TO: Approve transfer of \$1,500.00
SECOND:	Larry Teghtmeyer	FROM: 713-31034-000-000 Telephone
AYES: 6	NAYES: 0	TO: 713-11414-000-000 Education
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR COUNTY HIGHWAY:

A request was received from the Highway Department to transfer funds from Unemployment to Workmen’s Comp to cover a short fall.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$3,000.00
SECOND:	Bob Sanders	FROM: 204-11603-000-050 Unemployment
AYES: 6	NAYES: 0	TO: 204-11604-000-050 Workmen’s Comp
MOTION CARRIED		

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR KOSCIUSKO COUNTY CONVENTION RECREATION VISITORS COMMISSION:

Joy McCarthy Sessing; KCCRVB Vice Chairman, requested an additional appropriation of funds to cover 3rd quarter promotional services in the amount of \$50,055.62 as well as long range strategic planning in the amount of \$35,000. The long range planning was not advertised in advance of the meeting and will be considered at the August Council meeting.

MOTION:	Bob Sanders	TO: Approve additional appropriations for 3 rd
SECOND:	Larry Teghtmeyer	quarter expenses in the amount of \$50,055.62.
AYES: 6	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR HIGHWAY DEPARTMENT:

County Highway Interim Superintendent Dennis Pletcher requested an additional appropriation of funds to cover the increased cost of Gas, Motor, Oil supplies. Pletcher stated that they have spent almost their total budget in six months due to rising fuel costs. Monies (in the amount of \$280,000) were spent earlier this year for patching as work began in January versus the usual April start. Pletcher also reported that he has budgeted \$400,000 for next year with the possibility of reducing the railroad improvement projects.

MOTION:	Larry Teghtmeyer	TO: Approve additional appropriations for
SECOND:	John Kinsey	Highway Department in the amount of
AYES: 6	NAYES: 0	\$200,000.00 to cover increased fuel costs.
MOTION CARRIED		

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR CIRCUIT AND SUPERIOR COURTS:

Circuit and Superior Courts requested by letter, an additional appropriation of funds to cover Court Ordered Services as well as Public Defender Services due to the large number of claims incurred thus far this year.

MOTION:	Larry Teghtmeyer	TO: Approve additional appropriations for
SECOND:	Charlene Knispel	Court Ordered Services in the amount of
AYES: 6	NAYES: 0	\$5,000.00 and Public Defender Service in the
MOTION CARRIED		amount of \$40,000.00.

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR SHERIFF’S DEPARTMENT:

Sheriff Aaron Rovenstine requested an additional appropriation of funds to cover Gas and Oil due to the rising fuel costs. Rovenstine stated that supervisors have been asked to limit their off duty driving as much as possible, but still try to retain visibility in the public.

MOTION:	John Kinsey	TO: Approve additional appropriation for Gas
SECOND:	Charlene Knispel	& Oil in the amount of \$60,000 for Sheriff’s
AYES: 6	NAYES: 0	Department.
MOTION CARRIED		

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR HOMELAND SECURITY:

Sheriff Aaron Rovenstine requested an additional appropriation to cover salary costs for the Homeland Security Officer. Council members questioned the role of the Homeland Security position. Rovenstine stated that they had received little or no guidance from the federal or state government on the role of this officer. He said they have invented their own program for this officer. He works 3 days on regular patrol and 2 days with the Emergency Management Director on the security of buildings and with the bomb sniffing dog. This officer attends various training sessions throughout the state and receives weekly security alerts. Rovenstine was questioned as to when the monies allotted for this position are done, will the job description remain the same or will it change? His response was that the position would need to be reviewed to see if it had been a worthwhile endeavor and if the officer had obtained enough training over the course of the program that it could be adapted into a regular patrol position. Rovenstine also said that in order for Emergency Management Services to receive their grant monies an officer must attend the required meetings. By delegating someone to this position it freed up the sheriff for other duties and responsibilities. The council then asked if a road patrolman rather than a sergeant could have been assigned to this position, therefore keeping the salary lower. Rovenstine said yes, a road patrolman could have been assigned but in his opinion it made more sense to assign Sergeant Bale to the position as he already had the dog training and expertise in the Swat unit and arms. Assigning a road patrolman would have involved further training. Other questions from the council included: Does the Homeland officer have the same amount of responsibilities as a road patrolman? Does the officer share information he obtains from training sessions with others?

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR HOMELAND SECURITY CONTINUED:

Rovenstine’s response was the officer does share new information learned and that his road supervision responsibilities were not as great as a road patrolman’s but his paper work as Homeland Security officer was greater.

MOTION:	John Kinsey	TO: Approve transfer of funds in the amount
SECOND:	Larry Teghtmeyer	of \$2,410.00 to cover salary costs rather than
AYES: 6	NAYES: 0	additional appropriations.
MOTION CARRIED		

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR INFRACTION DEFERRAL PROGRAM:

Prosecuting Attorney Steve Hearn appeared before the Council to request additional appropriations for the Infraction Deferral Fund. Hearn outlined the importance of using the funds to enhance the equipment used to provide information for various cases being prosecuted.

MOTION:	Charlene Knispel	TO: Approve appropriations of \$19,076 to
SECOND:	Bob Sanders	268-22018 – Film, Cameras, Etc.
AYES: 6	NAYES: 0	North Webster Police Dept. - \$2,335.25
MOTION CARRIED		K.C. Sheriff Dept. - \$16,740.75
		and \$12,018 to
		268-22034 – Vehicle Supply
		K.C. Sheriff Dept. - \$12,108
		Indiana State Police - \$300
		Indiana State Police - \$2,562

NON PROFIT ORGANIZATIONS:

IN THE MATTER OF KOSCIUSKO COUNTY 4-H:

4-H Council – President Steve Johnson presented a budget request of \$49,484 (an increase from last year). Johnson reported that fundraisers this year included the sale of geraniums and the fish fry. He also stated that the lease at the Shrine Building is no longer in place and that the fairgrounds are open for catering groups.

IN THE MATTER OF CARDINAL CENTER:

Randy Hall, Cardinal Center Representative, presented a budget request of \$102,500; an increase of \$7,500 from last year. Hall stated that they are appreciative of the support they get from the county and that the 4 programs that benefit from the monies allotted are:

- Head Start – serving economically disadvantaged children from birth thru 5 years of age. Purpose of this program is to provide funding for pre-school for families that earn less that \$19,350 (family of 4) in order that those children will be afforded the same successes when they enter the public school system.
- Community Living – serving adults with developmental disabilities who live in their own apartments with minimal support. This program assists these 55 individuals who have no where else to go.
- KABS – serving approximately 73,000 people by providing bus transportation to the Cardinal Center. Most of the riders earn an annual income of less than \$10,000 therefore; it is not feasible to increase fees to ride. Currently the city bus for Warsaw/Winona Lake does charge \$1.00 to ride. Hall noted that there have been more than 2 million miles driven without a chargeable accident.
- Sus Amigos – serving the Hispanic population of the county (approximately 900 people). This program provides assistance with understanding legal documents, opening checking accounts, acquiring driver’s licenses and exploitation in the work force with a staff of one. The request for less money than last year is due to the fact that the K21 Foundation is extending their grant monies from the original 3 years to 4 years.

IN THE MATTER OF HISTORICAL SOCIETY:

Mike Fletcher, Director, presented a budget request of \$21,850. Items noted included fire code work had been finished on the building with smoke detectors installed to replace heat detectors, maintenance concerns for the older building, and visitors to community as well as school tours planned.

IN THE MATTER OF BEAMAN HOME:

Jim Nowak presented a budget request of \$33,500 (the same as last year). Nowak stated that last year they lost \$30,000 in State and Federal monies and could lose that amount again this year. He reported they have a staff member there 24 hours a day/7 days a week and do this with 8 part time/full time employees. Employees are on all call at all times. It was also noted that they hold one golf outing fundraiser per year.

IN THE MATTER OF COUNCIL ON AGING:

April Baxter presented a budget request of \$35,000. This is an increase from previous years, but feels that more money is needed for transportation and senior programs. They are barely breaking even now and could have to cut programs or personnel if more money is not available. Baxter did thank the board for their monetary help in the past.

IN THE MATTER OF KOSCIUSKO DEVELOPMENT, INC.:

Joy McCarthy-Sessing presented a budget request of \$100,000, an increase from previous years. She stated that KDI is the future of the county in creating new jobs and they are requesting more funding this year not only from the county, but from the city as well as the private sector. McCarthy-Sessing reported that they have gone through the budget request and have cut \$100,000 for things that they would have liked to do. She said they need resources and staffing to accomplish the things they would like to do. Current staff includes 2 part time people and they would like to see at least 1 full time person and if funding is available the 2nd person full time. Items noted in discussion included the economic development program, the revolving loan fund, the community action grant, and the project progress in Claypool.

IN THE MATTER OF COUNCIL BUDGET:

President, Harold Jones presented the Council budget for their approval.

MOTION: John Kinsey TO: Approve 2006 Council Budget.
SECOND: Tom Anglin
AYES: 6 NAYES: 0
MOTION CARRIED

IN THE MATTER OF MILFORD LIBRARY APPOINTMENT:

Milford Public Library Board of Trustees submitted Margaret Cousins and Robert Bowerman as candidates to the Board for another term. It was noted that the council had received 2 phone calls in support of Robert Bowerman who is currently serving as President of Library Board of Trustees. The Wawasee Community School notified Sue Ann Mitchell that Pat Hurd was selected as the school board representative.

MOTION: Charlene Knispel TO: Approve Milford Library appointment of
SECOND: Larry Teghtmeyer Robert Bowerman.
AYES: 6 NAYES: 0
MOTION CARRIED 6-0

IN THE MATTER OF COURTHOUSE RENOVATION AND WORK RELEASE KITCHEN CONSTRUCTION:

Ron Robinson, County Administrator reported on:

- Renovations of the courthouse are progressing on schedule. Offices have been moved from the basement, with the Extension Office moving to the fair grounds. HVAC units are currently being installed as well as new lighting fixtures. Installation of the new phone system is progressing as well with the Auditor’s office slated to have new phones installed next week. Installation of the new phones will be done office by office. Work on the steps should resume next week with the hope they will be completed soon. New foundations were put down, replacing limestone in some areas.
- Work Release construction will begin once plans have been approved and released by the State with Robinson Construction scheduled to complete the project.

IN THE MATTER OF BUDGET MEETING SCHEDULE:

Sue Ann Mitchell, County Auditor, reviewed the dates scheduled for budget hearing meetings as August 8&9 beginning at 6:00 pm and August 11 at 7:00 pm. Mitchell stated that budget books will be ready next week and that she is to meet with the State Tax Board on Friday, July 22nd. Advertisement of budget meetings will need to be sent to the newspapers on Friday, July 22nd also. Mitchell also shared that figures from the State on funding will not be available for approximately another 2 weeks and in order to meet the time frame established, the budget will need to be set without those figures. She noted that since final approval of the budget is not scheduled until September, this should not create any problems.

IN THE MATTER OF VOTING MACHINES BILLING:

Auditor Sue Ann Mitchell reported that the invoice for the voting machines was received from Microvote. Total billing was \$775,019.00 with reimbursement from the state in the amount of \$564,019.00 leaving a balance due of \$211,000.00.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

Monday, August 8, 2005

The Kosciusko County Council met for their preliminary budget meeting on Monday, August 8, 2005 at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel	Sue Ann Mitchell, County Auditor
Tom Anglin	Larry Teghtmeyer	Ron Robinson, County Administrator
John Kinsey	Brad Tandy	
Bob Sanders		

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF WAGE COMMITTEE REPORT AND RECOMMENDATIONS ADOPTION:

President Harold Jones began by thanking those in attendance and then turned the floor over to Brad Tandy, Wage Committee Member for their report. Tandy noted that Council Member Teghtmeyer, Commissioner Brad Jackson and he made up the Wage Committee. He stated the wage committee had met on June 24, 2005 in preparation for the preliminary budget meeting. Tandy shared some general thoughts considered by the wage committee. He also addressed the uncertainty of COIT that may have a later impact on decisions made by the Council as figures have not come in for 2006. He commented that the general feeling is that COIT revenue will increase and the following recommendations are based on that assumption. Tandy noted there will be little if any insurance increases in 2006 so any wage increase approved will actually be realized by the employees and will not be diminished by increased health care costs. The committee discussed the continuing decline of the operating balance but still propose an aggressive wage increase keeping in mind a conservative budget. Tandy also reminded the Council that some expenditures such as computers and Sheriff's vehicles were paid from cumulative funds last year and recommend that continue for 2006 in order to aid the operating budget. Tandy commented the Council will need to remain mindful of expenses. He also cautioned the Council in regard to part time and overtime requests as the wage committee did not make specific recommendations by department and felt careful consideration should be made when approving those wages.

Tandy stated the following specific recommendations from the wage committee:

- The wage committee supported the continued use of the salary classification system where employees are rewarded for tenure with the county. The estimated cost would be \$30,000 for 2006.
- The wage committee recommended a 3% increase for all full time employees. This will cost the county an estimated \$330,000 for 2006.
- The wage committee recommended there be no changes to part time wages.
- The wage committee recommended a 3% increase for township deputies.
- The wage committee recommended the various county boards per diem be left at \$80.
- The wage committee recommended the Sheriff's request for a new full time position for a cook in the work release center be approved with the hopes that this position could help staff other areas as needed. They also recommended that the positions of 2 officers be funded upon expiration of the Byrne Drug Grant and 2 patrolman positions be funded upon expiration of the COPS Grant.
- The wage committee recommended an increase for the Well Child Clinic coordinator's hourly salary to \$10.27

- The wage committee recommended the request from Superior Courts II & III for a Bailiff position with the classification of Bailiff for 2006. They also recommend approval of an additional counselor for the Alcohol and Drug Program. Wages and benefits will be paid from program fees, not by county general.
- The wage committee recommended the request from the Probation Department be approved for \$150,000 appropriation from adult user fees to be used for salaries and operating expenses.

President Jones opened the floor for discussion concerning the recommendations of the Wage Committee. Council member Teghtmeyer noted the new positions requested were for growing programs and would be funded by user fees and not by county general.

MOTION:	Tom Anglin	TO: Approve the recommendations of the
SECOND:	Charlene Knispel	Wage Committee as presented.
AYES: 7	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF TREASURER’S 2006 BUDGET REQUEST:

County Treasurer Kent Adams presented his budget. Adams spoke in length on the addition of a lock box system stating that it should increase the efficiency of his office as well as contribute to more timely deposits. He also stated this should cut down on the number of part time help employed by this office. When questioned by the Council on other costs associated with the lock box system, his reply was that there would be an annual fee to the financial institute handling the operation of the system. Other questions from the Council members included the number of full time and part time persons the Treasurer’s office intended to employ.

MOTION:	Tom Anglin	TO: Approve budget with reduction of part
SECOND:	Brad Tandy	time to \$10,000 and over time to remain at
AYES: 6	NAYES: 1	\$2,000 and eliminate 21015- Office Forms in
MOTION CARRIED		the amount of \$3,500.

IN THE MATTER OF AREA PLAN COMMISSION’S 2006 BUDGET REQUEST:

Area Plan Director Dan Richard appeared before the Council to present his budget. He stated the only change in his budget from last year is that he is asking for a handheld GIS unit that would coordinate with the in house system.

MOTION:	Tom Anglin	TO: Approve budget as presented excluding
SECOND:	John Kinsey	telephone, with legal fees to remain at 2005
AYES: 7	NAYES: 0	rate of \$35,000.
MOTION CARRIED		

IN THE MATTER OF COUNTY HIGHWAY MVH#1 (204-050) 2006 BUDGET REQUEST:

Dennis Pletcher, Interim Superintendent presented the budget. Council member Teghtmeyer questioned Pletcher regarding the revenue and Pletcher stated it is flat lining due to the rising fuel costs. He said his goal was to build a budget that was fundable, even though it is cut to the bone and painful. Pletcher also noted that his budget included pulling \$400,000 from his rainy day fund, but he expressed concerns with letting that account fall too low. His prediction for next year would be to do little or no paving and yet try to maintain the roadways with patchwork and chip seal. Council members felt they needed to be fiscally responsible, but act intelligently on this issue and expressed desire to keep the Commissioners as well as the Council informed on fiscal matters.

MOTION:	Tom Anglin	TO: Approve budget as presented.
SECOND:	John Kinsey	
AYES: 7	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF COUNTY HIGHWAY MVH#2 (204-051) 2006 BUDGET REQUEST:

Dennis Pletcher, Interim Superintendent presented the MVH #2 budget.

MOTION:	Larry Teghtmeyer	TO: Approve budget as presented.
SECOND:	Brad Tandy	
AYES: 7	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF COUNTY HIGHWAY LOCAL ROAD AND STREET (205) 2006 BUDGET REQUEST:

Dennis Pletcher, Interim Superintendent presented the Local Road and Street budget.
MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CUMULATIVE BRIDGE (206) 2006 BUDGET REQUEST:

Dennis Pletcher, Interim Superintendent presented information regarding the Cumulative Bridge budget. He stated this account was used when rebuilding bridges, small structures, etc.
MOTION: John Kinsey TO: Approve the budget as presented.
SECOND: Larry Teghtmeyer
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COUNTY EXTENSION 2006 BUDGET REQUEST:

Joan Younce, Extension Office Director, presented the Extension Office budget. She noted the only changes to her budget from last year were an increase in postage and decrease in educational materials. Younce also reported that the contractual services fee with Purdue has increased and that is an uncontrollable expense.
MOTION: Brad Tandy TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COUNTY HEALTH DEPARTMENT (203) 2006 BUDGET REQUEST:

Bob Weaver presented his budget for 2006. He stated there was an increase in personal health care supplies and that related to his desire to order a larger quantity of flu vaccinations. Weaver also said that he plans to charge \$10 per vaccine and most people do not have any problems with that. County employees will still receive vaccinations free of charge.
MOTION: Brad Tandy TO: Approve budget as presented.
SECOND: Bob Sanders
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COUNTY HEALTH MAINTENANCE GRANT (230) 2006 BUDGET REQUEST:

Bob Weaver reported that this is a state administered grant with funds generated from cigarette taxes. The county receives a portion of that tax based on population. The county is eligible for \$30,000 a year and money not used each year rolls over to the following year.
MOTION: Larry Teghtmeyer TO: Approve budget as presented with the
SECOND: Bob Sanders stipulation that vehicle expenses are for
AYES: 7 NAYES: 0 replacement vehicles only.
MOTION CARRIED

IN THE MATTER OF PRENATAL (260) BUDGET REQUEST:

Bob Weaver presented the Prenatal Grant Budget. Weaver noted the federal grant is smaller than in past years and the prenatal coordinator is now taken out of the local health maintenance grant.
MOTION: Larry Kinsey TO: Approve budget as presented.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF WELL CHILD (280) BUDGET REQUEST:

Bob Weaver presented his budget noting this is a United Way grant.
MOTION: Brad Tandy TO: Approved budget as presented.
SECOND: Larry Teghtmeyer
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF EMERGENCY MANAGEMENT 2006 BUDGET REQUEST:

Emergency Management Director, Ed Rock presented the budget. He noted the only increase in his budget for 2006 is for fuel.

MOTION: Brad Tandy TO: Approve budget as presented.
SECOND: Larry Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF LOCAL EMERGENCY PLANNING (710) 2006 BUDGET REQUEST:

Emergency Management Director, Ed Rock, presented the budget. He noted there was no increase in budget from 2005. He also stated the only changes were line items as there are only seven categories the funds can be used for.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CLERK’S 2006 BUDGET REQUEST:

Clerk of the Courts Sharon Christner presented the budget. She noted that she is asking for additional monies for part time help. Christner stated there are several times when she is understaffed in certain areas and would like to have consistent part time help. Council members questioned Christner on what other options might be available for staffing, such as job sharing, floaters, etc. She said training was the biggest issue and that is was hard to move people around without proper training. Christner also noted another increase in her budget was for postage due to mailings for the Circuit Superior Court I. She stated that the judges have approved moving the money they would have budgeted for postage to the Clerk’s budget to cover their mailings. Council member Knispel questioned Christner about new laws coming into effect regarding postage. Christner stated there will be a \$10 charge for every defendant after the first one in court cases. She said with only one month under their belt it was too early to tell how much additional money this would generate, but she has been posting more money into the county general fund.

MOTION: Charlene Knispel TO: Approve budget as presented.
SECOND: Bob Sanders
AYES: 5 NAYES: 2
MOTION CARRIED

IN THE MATTER OF ELECTION BOARD 2005 BUDGET REQUEST:

Clerk of the Courts Sharon Christner presented the budget. She noted increases in the 2006 due to being an election year.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF VOTER REGISTRATION 2006 BUDGET REQUEST:

Clerk of the Courts, Sharon Christner, presented the budget. She stated there were no changes for the 2006 budget. Council member Knispel questioned Christner if all of the voting sites have been approved and Christner responded that a committee still needed to be formed in order for this to be completed.

MOTION: Brad Tandy TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CORONER 2006 BUDGET REQUEST:

John Sadler, County Coroner, presented the Coroner’s budget. Sadler noted the largest increase to his budget for 2006 was for X-ray and lab fees. He stated this may be an accelerated figure but felt that would be better than having to come back later in the year to ask for additional monies. Council members questioned the vehicle lease item and Sadler said now that the Coroner had a vehicle, he wanted to budget for repairs and maintenance and wasn’t sure which account to put that under. It was noted that this money would need to be moved to a 300 account. Sadler then thanked the Council for the vehicle that had been purchased last year and noted they had made an excellent choice. The Astro van suited the Coroner’s purpose and was large enough to allow them to haul equipment needed as well as transport of bodies.

IN THE MATTER OF CORONER 2006 BUDGET REQUEST CONTINUED:

He also thanked the Council for the office space that has been provided for Coroner and his staff.

MOTION:	Bob Sanders	TO: Approve budget as presented with the
SECOND:	Brad Tandy	exception of 400 account moved to 35017.
AYES: 7	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF COUNTY SURVEYOR 2006 BUDGET REQUEST:

Dick Kemper presented the County Surveyor's budget. Kemper stated the only increase in the Surveyor's budget for 2006 was an increase for fuel/maintenance.

MOTION:	Larry Teghtmeyer	TO: Approve budget as presented.
SECOND:	John Kinsey	
AYES: 7	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF DRAINAGE BOARD 2006 BUDGET REQUEST:

Dick Kemper County Surveyor presented the budget for the Drainage Board and stated the budget had not changed from the previous year.

MOTION:	Brad Tandy	TO: Approve budget as presented.
SECOND:	Charlene Knispel	
AYES: 7	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF JAIL 2006 BUDGET REQUEST:

Sheriff Aaron Rovenstine presented his Jail budget. He reiterated the need for a cook position at the work release center. Council members questioned the sheriff on how longevity was figured, how many jailers were employed and if that was an adequate amount and meals for prisoners. Rovenstine responded longevity was based on a calculated process and as long as the prison population remained around 200 they were adequately staffed, however if the population increased they would need additional personnel. He also said that because of surplus purchasing they were able to provide decent meals for the prisoners at a minimal cost.

MOTION:	Larry Teghtmeyer	TO: Approve budget with the following
SECOND:	Brad Tandy	exceptions: Reduce 11401 to \$7,000, reduce
AYES: 7	NAYES: 0	36037 to \$330,000 and recalculate 11090.
MOTION CARRIED		

IN THE MATTER OF THE SHERIFF'S 2006 BUDGET REQUEST:

Sheriff Aaron Rovenstine presented the budget. Questions were asked by the Council members regarding the grant programs and funding for those officers and over time pay. It was noted that the grant officer's salaries are also budgeted into a separate account as the grants received do not cover the entire salary/benefits for those positions. Rovenstine stated his feelings concerning over time pay and that it not be reduced in order to allow officers to cover vacations, sick and personal days.

MOTION:	Brad Tandy	TO: Approve budget with the following
SECOND:	Larry Teghtmeyer	exception: Reduce 11401 to \$25,000 and
AYES: 7	NAYES: 0	eliminate the 400 accounts as they are paid
MOTION CARRIED		from the Commissioner's budget.

IN THE MATTER OF LAW ENFORCEMENT FORFEITURES FUND 2006 BUDGET REQUEST:

Sheriff Aaron Rovenstine presented the budget. He stated the monies for operating expenses/supplies were used for drug officer's "buy" money and the capital outlay money was used to purchase vehicles for the drug officers.

MOTION:	Bob Sanders	TO: Approve budget as presented.
SECOND:	John Kinsey	
AYES: 7	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF COUNTY CORRECTIONS 2006 BUDGET REQUEST:

Sheriff Aaron Rovenstine presented the County Corrections budget. Rovenstine noted the county receives approximately \$49,500 from the state for housing misdemeanants that goes into this account and that the court security officers are paid from this budget.

MOTION: Brad Tandy TO: Approve budget as presented.
SECOND: Bob Sanders
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF HOMELAND SECURITY GRANT (938):

Sheriff Aaron Rovenstine presented the budget.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF AD GRANT BUDGET REQUEST:

Sheriff Aaron Rovenstine presented the budget.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

Rovenstine took the opportunity to thank the prosecutor’s office for their assistance with the purchase of some new equipment including radar guns etc. Council members then questioned Rovenstine on the plan for vehicle replacement noting they had removed that item from the Sheriff’s budget, but still need to budget for this expense. Rovenstine explained the number of vehicles per year that he normally replaces and how many vehicles the county currently uses. He also explained that the cost of a new patrol vehicle is based on State Police bidding. City and County police may purchase vehicles from a dealer at the price bid by the State Police.

IN THE MATTER OF 911 EMERGENCY TELEPHONE SYSTEM 2006 BUDGET REQUEST:

Tom Brindle, Chief Dispatcher presented the 911 budget. It was noted that five dispatchers were also budgeted into the Sheriff’s budget. Major points to note included: disparities were also noted in salary/benefits between city dispatchers and county dispatchers making matters difficult for management and the decreasing number of land lines as opposed to cell phones reducing revenues. Discussion ensued regarding 911 land line fees and cell phone fees. Currently cell phone fees for emergency services are established by the state and the county receives a portion of that fee. It was the consensus of the Council that lobbying with legislators must be pursued in order to try to increase 911 cell phone fees in order to sustain funding for these employees.

It was also noted that this item needs to be maintained as an agenda item for the Council in order to iron out all of the issues involved.

MOTION: Larry Teghtmeyer TO: Approve original budget subject to
SECOND: Bob Sanders determination of funding for these positions
AYES: 7 NAYES: 0 whether thru 911 or County General.
MOTION CARRIED

IN THE MATTER OF MAINTENANCE 2006 BUDGET REQUEST:

Don Taylor, Maintenance Supervisor, presented the Maintenance budget. Taylor reported increases in budget items including lighting and cleaning supplies. He stated that bulbs for the new light fixtures being installed cost more than the older bulbs but savings should be recognized in overall energy costs. Taylor also said that Maintenance has been supplying work release with cleaning supplies and the cost of those supplies is rising. He did point out that he would like to make a revision to the amount requested for gas due to the new boiler being installed soon. Taylor felt that the efficiency of the new system should help keep costs manageable.

MOTION: Bob Sanders TO: Approve budget with the exception of
SECOND: Brad Tandy 34002 being reduced to \$120,000.
AYES: 7 NAYES: 0
MOTION CARRIED

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

Tuesday, August 9, 2005

The Kosciusko County Council met for their preliminary budget meeting on Tuesday, August 9, 2005 at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	Charlene Knispel	Sue Ann Mitchell, County Auditor
Tom Anglin	Larry Teghtmeyer	Ron Robinson, County Administrator
John Kinsey	Brad Tandy	
Bob Sanders		

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF WAGE COMMITTEE REPORT:

Council President Harold Jones began by welcoming those in attendance and then turned the floor over to Brad Tandy, Wage Committee Member for a review of their report. Tandy noted that Council Member Teghtmeyer, Commissioner Brad Jackson and he made up the Wage Committee. He stated the wage committee had met on June 24, 2005 in preparation for the preliminary budget meeting. Tandy shared some general thoughts considered by the wage committee. He noted the items outlined were approved by the Council at the August 8, 2005 meeting. He also addressed the uncertainty of COIT that may have a later impact on decisions made by the Council as figures have not come in for 2006.

He commented that the general feeling is that COIT revenue will increase and the following recommendations are based on that assumption. Tandy noted there will be little if any insurance increases in 2006 so any wage increase approved will actually be realized by the employees and will not be diminished by increased health care costs. The committee discussed the continuing decline of the operating balance but still propose an aggressive wage increase keeping in mind a conservative budget. Tandy also reminded the Council that some expenditures such as computers and Sheriff's vehicles were paid from cumulative funds last year and recommend that continue for 2006 in order to aid the operating budget. Tandy commented the Council will need to remain mindful of expenses. He also cautioned the Council in regard to part time and overtime requests as the wage committee did not make specific recommendations by department and felt careful consideration should be made when approving those wages.

Tandy stated the following specific recommendations from the wage committee:

- The wage committee supported the continued use of the salary classification system where employees are rewarded for tenure with the county. The estimated cost would be \$30,000 for 2006.
- The wage committee recommended a 3% increase for all full time employees. This will cost the county an estimated \$330,000 for 2006.
- The wage committee recommended there be no changes to part time wages.
- The wage committee recommended a 3% increase for township deputies.
- The wage committee recommended the various county boards per diem be left at \$80.
- The wage committee recommended the Sheriff's request for a new full time position for a cook in the work release center be approved with the hopes that this position could help fill staff other areas as needed. They also recommended that the positions of 2 officers be funded upon expiration of the Byrne Drug Grant and 2 patrolman positions be funded upon expiration of the COPS Grant.
- The wage committee recommended an increase for the Well Child Clinic coordinator's hourly salary to \$10.27
- The wage committee recommended the request from Superior Courts II & III for a Bailiff position with the classification of Bailiff for 2006. They also recommend approval of an additional counselor for the Alcohol and Drug Program. Wages and benefits will be paid from program fees, not by county general.
- The wage committee recommended the request from the Probation Department be approved for \$150,000 appropriation from adult user fees to be used for salaries and operating expenses.

IN THE MATTER OF PROSECUTOR'S 2006 BUDGET REQUEST:

Dan Hampton, Chief Deputy Prosecutor, appeared on behalf of the Prosecutor Steve Hearn to present the Prosecutor's budget. Council member Knispel questioned the requested increases with Hampton replying the Prosecutors are implementing a search warrant policy that would allow a warrant to be obtained if a suspected drunk driver was pulled over and refused implied consent.

IN THE MATTER OF PROSECUTOR’S 2006 BUDGET REQUEST CONINUED:

The warrant would then allow blood testing to be performed at the hospital on suspect. The Prosecutor’s office will then try to gain reimbursement through restitution programs.

MOTION: Brad Tandy TO: Approve budget from 11515 through
SECOND: Charlene Knispel 36048.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF TITLE IV D 2006 BUDGET REQUEST:

Dan Hampton, Chief Deputy Prosecutor presented the IV D budget. Hampton stated the part time person who is working in the office has been a huge help with the filing, therefore allowing the caseworker to be free to work on other projects.

MOTION: Larry Teghtmeyer TO: Approve budget from 11517 through
SECOND: John Kinsey 35009.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF VOCA VICTIMS ASSISTANCE 2006 BUDGET REQUEST:

Dan Hampton, Chief Deputy Prosecutor, appeared to present the VOCA Victims Assistance Grant budget.

MOTION: John Kinsey TO: Approve budget are requested with the
SECOND: Brad Tandy exception of 11602.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF RECORDER’S 2006 BUDGET REQUEST:

LaShawn Brumfield, Kosciusko County Recorder, presented her budget stating there were no changes for 2006.

MOTION: Brad Tandy TO: Approve budget as presented.
SECOND: Larry Teghtmeyer
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF VETERANS SERVICE OFFICER 2006 BUDGET REQUEST:

The Council considered the Service Officer’s budget.

MOTION: Tom Anglin TO: Approve budget as requested.
SECOND: Larry Teghtmeyer
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SOIL AND WATER 2006 BUDGET REQUEST:

Darci Zolman appeared before the Council to present the Soil and Water budget stating she did not have any changes from last year. She did note that the part time wages were reimbursed to the county through a grant.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: Bob Sanders
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CIRCUIT AND SUPERIOR COURT I 2006 BUDGET REQUEST:

Judge Huffer presented the budget and pointed out the postage amount had been cut due to bulk mailings going through the Clerk’s office. He also noted the increase for Court Appointed Attorney. This attorney works with termination of parental rights and domestic matters. It is hoped that this will be more than is needed, but there is no way of knowing for sure from year to year. Huffer also reported that there is no part time help being used as of now.

MOTION: Larry Sanders TO: Approve budget as presented.
SECOND: Charlene Knispel
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF ADULT PROBATION USER FEES BUDGET REQUEST:

Probation Officer Ron Babcock presented the Adult Probation User Fee budget for 2006 stating an increase was budgeted for one office due to moving up on the longevity scale. Babcock also explained the implementation of the pay schedule based on the Indiana Judicial Conference .

MOTION: Larry Teghtmeyer TO: Approve budget as requested.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF JUVENILE PROBATION USER FEES BUDGET REQUEST:

Ron Babcock presented the Juvenile Probation User Fee Budget for approval.

MOTION: Larry Teghtmeyer TO: Approve the budget as requested.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SUPERIOR COURTS II & III BUDGET REQUEST:

Judge Jarrett and Judge Sutton presented the budget for Superior Courts II & III. They also thanked the Council for the approval of the Alcohol and Drug Councilor position.

MOTION: Larry Teghtmeyer TO: Approve the budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF DRUG & ALCOHOL FUND BUDGET:

Judge Jarrett and Judge Sutton presented information on the Drug and Alcohol Budget request.

MOTION: John Kinsey TO: Approve the budget as presented
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF WELFARE DEPARTMENT BUDGET REQUEST:

County Family and Social Services Director, Peggy Shively presented the budget. Shively commented there really was no way to control the costs of this fund from year to year. She stated they always try to do what is in the best interest of children. Council members thanked Shively for her efforts and her frugal spending over the years and acknowledged once again the fact that budgeting for this fund is really out of the county’s hands. It was noted that the increase for the 2006 budget will have no levy limits.

MOTION: Larry Teghtmeyer TO: Approve budget as requested.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CHILDREN’S PSYCHIARTRIC BUDGET REQUEST:

County Family and Social Services Director, Peggy Shively presented the budget. It was noted that the increase for 2006 would have no levy limits.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COUNTY ASSESSOR’S GENERAL BUDGET REQUEST:

County Assessor Laurie Renier presented her budget. Council member Teghtmeyer questioned the part time help in the Assessor’s Office and Renier explained how she has used the part time money in the past and how would like to use that help. She also spoke about “trending” which will need to be done on an annual basis beginning March 2006. Renier stated that at this time there just was no way to know how much time the trending would involve and therefore, did not know how much overtime would be required to finish the project.

MOTION: Brad Tandy TO: Approve budget with the exception of
SECOND: Bob Sanders 11054 being reduced to \$10,000.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COMMERCIAL/INDUSTRIAL REASSESSMENT BUDGET REQUEST:

County Assessor Laurie Renier presented the Commercial/Industrial budget for consideration.

MOTION: Charlene Knispel TO: Approve budget as presented.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COUNTY ASSESSOR’S REASSESSMENT BUDGET REQUEST:

County Assessor Laurie Renier presented the Reassessment budget. Renier explained that she has requested a new software program that will allow her office to expedite the way assessments are computed and filed. She also stated that this program will allow her to electronically file the assessments with the State noting that monies can be withheld from the State if information is not filed electronically and in a timely fashion.

MOTION: Charlene Knispel TO: Approve budget excepting 44052
SECOND: Bob Sanders pending approval from Commissioner’s for
AYES: 7 NAYES: 0 new software package.
MOTION CARRIED

IN THE MATTER OF ASSESSOR’S EDUCATION/SALES DISCLOSURE FUND BUDGET REQUEST:

County Assessor, Laurie Renier presented the budget stating there were no changes from 2005.

MOTION: Charlene Knispel TO: Approve the budget as presented.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CLAY TOWNSHIP ASSESSING BUDGET REQUEST:

Clay Township Trustee Assessor, Ben McKrill presented the Clay Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: Larry Teghtmeyer
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF ETNA TOWNSHIP ASSESSING BUDGET REQUEST:

Etna Township Trustee Assessor, Gary Sponseller presented the Etna Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF FRANKLIN TOWNSHIP ASSESSING BUDGET REQUEST:

Franklin Township Trustee Assessor, Trillia Gearhart presented the Franklin Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: Larry Teghtmeyer
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF HARRISON TOWNSHIP ASSESSING BUDGET REQUEST:

Harrison Township Trustee Assessor, Jim Moyer presented the Harrison Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: Larry Teghtmeyer
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF JACKSON TOWNSHIP ASSESSING BUDGET REQUEST:

The Council considered the Jackson Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF JEFFERSON TOWNSHIP ASSESSING BUDGET REQUEST:

Jefferson Township Trustee Assessor, Terry Zimmerman presented the Jefferson Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: Bob Sanders
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF LAKE TOWNSHIP ASSESSING BUDGET REQUEST:

Lake Township Trustee Assessor, Molly Bradford presented the Lake Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF MONROE TOWNSHIP ASSESSING BUDGET REQUEST:

The Council considered the Monroe Township Assessing budget.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: Tom Anglin
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PRAIRIE TOWNSHIP ASSESSING BUDGET REQUEST:

Prairie Township Trustee Assessor, Julie Goon presented the Prairie Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: Bob Sanders
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SCOTT TOWNSHIP ASSESSING BUDGET REQUEST:

The Council considered the Scott Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented
SECOND: Larry Teghtmeyer Including three additional days.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SEWARD TOWNSHIP ASSESSING BUDGET REQUEST:

The Council considered the Seward Township Assessing budget.

MOTION: Brad Tandy TO: Approve budget as presented.
SECOND: Tom Anglin
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF VANBUREN TOWNSHIP ASSESSING BUDGET REQUEST:

VanBuren Township Trustee Assessor, Pat Hurd presented the VanBuren Township Assessing budget. Hurd did note that she has requested additional days as the township has grown with more and more subdivisions and feels the number of days is warranted.

MOTION: John Kinsey TO: Approve budget as presented with 20
SECOND: Charlene Knispel additional days.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF WASHINGTON TOWNSHIP ASSESSING BUDGET REQUEST:

The Council considered the Washington Township Assessing budget.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: Tom Anglin
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PLAIN TOWNSHIP ASSESSING BUDGET REQUEST:

The Council considered the Plain Township Assessing budget.

MOTION: Brad Tandy TO: Approve budget as presented.
SECOND: Tom Anglin
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF TIPPECANOE TOWNSHIP ASSESSING BUDGET REQUEST:

Tippecanoe Township Assessor, Dorothy Biesemeyer presented the Tippecanoe Township Assessing budget.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: Tom Anglin
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF TURKEY CREEK TOWNSHIP ASSESSING BUDGET REQUEST:

Turkey Creek Township Assessor, Patty Gammiere presented the Turkey Creek Township Assessing budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: Charlene Knispel
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF WAYNE TOWNSHIP ASSESSING BUDGET REQUEST:

Wayne Township Assessor, Kristy Mayer presented the Wayne Township Assessing budget. Mayer noted one salary increase due to employee moving up on the grid scale.

MOTION: Larry Teghtmeyer TO: Approve budget as presented.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF AUDITOR’S BUDGET REQUEST:

Auditor Sue Ann Mitchell presented the Auditor’s budget. Mitchell did note the scanning system that Assessor Laurie Renier purchased for the Assessor’s Office would be a possible system to electronically store exemptions and could eventually be used to scan in other items including books.

MOTION: Tom Anglin TO: Approve budget as requested.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PLAT BOOK FUND BUDGET REQUEST:

Auditor Sue Ann Mitchell presented a request for a plat book binding budget. Mitchell stated there are currently funds available in this account and she would like to use these to bind books stored in the vault into a more manageable size.

MOTION: Bob Sanders TO: Approve budget as requested.
SECOND: Tom Anglin
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COUNTY COMMISSION’S BUDGET:

Commissioner Avis Gunter presented the Commissioner’s budget noting there really were no changes from 2005. The decrease for group insurance was noted by the council.

MOTION: Larry Teghtmeyer TO: Approve budget excepting reduction of
SECOND: John Kinsey 36012 to \$33,250.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CUMULATIVE CAPITAL DEVELOPMENT FUND BUDGET:

Commissioner Avis Gunter presented the Cumulative Capital Development Fund budget.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF EDIT FUND BUDGET:

Commissioner Avis Gunter presented the County Economic Development Income Tax fund budget. The Council noted that determining how the money is to be used will be determined at a later date.

MOTION: Larry Teghtmeyer TO: Approve budget as requested.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF CUM JAIL BUDGET:

Commissioner Avis Gunter presented the Cumulative Jail budget. Commissioner Ron Truex reported that there are currently several security cameras at the jail that are not working. He stated at the time the cameras were installed it was noted that they would not survive for a long period of time. Truex said it is a matter of safety for the county employees as well as for liability issues. The installation of newer digital cameras will help protect the county and meet required standards.

MOTION: Larry Teghtmeyer TO: Approve budget excepting 46001 to be
SECOND: Tom Anglin used for replacement vehicles only.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF RAINY DAY FUND BUDGET:

Commissioner Avis Gunter presented the Rainy Day Fund budget. Council member Teghtmeyer stated this fund is to be tied to the Economic Development Income Tax fund budget and is to be used for funding of KDI.

MOTION: Larry Teghtmeyer TO: Approve budget as requested.
SECOND: Tom Anglin
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COUNCIL BUDGET:

President, Harold Jones presented the County Council budget noting there were no changes from 2005.

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: Larry Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

In conclusion, Auditor Sue Ann Mitchell noted the attendance of her staff throughout the budget meetings and also introduced Tom Young who had interned in her office during the summer. She noted that Young had worked on the budgets and compiled the information for the budget books. The council members thanked Mitchell and her staff for all of the work put into the budget preparation stating it had made the budgeting process much easier.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL
Thursday, August 11, 2005

The Kosciusko County Council met for their regular meeting on Thursday, August 11, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	John Kinsey	Charlene Knispel	Brad Tandy
Tom Anglin	Bob Sanders	Larry Teghtmeyer	Sue Ann Mitchell, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

IN THE MATTER OF TRANSFER OF FUNDS FOR CLERK:

A request was received from Clerk Sharon Christner to transfer funds from payroll account to part time account to cover hiring a co-op student.

MOTION:	John Kinsey	TO: Approve transfers of \$10,100
SECOND:	Charlene Knispel	To Part Time 100-11301-000-008
AYES: 7	NAYES: 0	100- 10034-000-008 in the amount of \$ 6,800
MOTION CARRIED		100- 10040-000-008 in the amount of \$ 1,800
		100- 10027-000-008 in the amount of \$ 1,500

IN THE MATTER OF THE APPOINTMENT FOR POLLING PLACE COMMITTEE:

Clerk Sharon Christner reminded the Council that a committee needs to be appointed in order to make sure the polling places are handicap accessible. The committee needs to have 1 council member, 1 commissioner, 1 county election board member and 2 elderly people appointed. More may be appointed if desired. Christner added that she would serve on the committee as the county election board representative since she has been working with the polling places. She also asked that Cathy Harmon who is the part time voter registration worker be appointed as she has been the lead person in working on this matter. Christner added that there is the possibility that polling places will be combined in order to meet handicap accessibility standards.

MOTION: Larry Teghtmeyer TO: Approve appointment of Charlene Knispel
SECOND: Brad Tandy to polling place for handicap accessibility
AYES: 7 NAYES: 0 committee.
MOTION CARRIED

IN THE MATTER OF TRANSFER OF FUNDS FOR TITLE IV D:

A request was received from Prosecutor Steve Hearn to transfer funds from payroll account to part time.

MOTION: Brad Tandy TO: Approve transfer of \$1,000
 SECOND: Tom Anglin FROM: 100- 10067-000-022
 AYES: 7 NAYES: 0 TO: 100- 11301-000-022
 MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR KOSCIUSKO COUNTY
CONVENTION RECREATION VISITORS BUREAU:**

A request was received from the KCCRVB for an additional appropriation in the amount of \$35,000 for long range strategic planning. This matter had been tabled from the July meeting due to advertising.

MOTION: Larry Teghtmeyer TO: Approve additional appropriations for
 SECOND: John Kinsey \$35,000 546-31075-00-000
 AYES: 7 NAYES: 0 (Long range planning)
 MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR CIRCUIT & SUPERIOR COURT:

A request was received from the Circuit and Superior Court for additional appropriation for court appointed attorney fees.

MOTION: Larry Teghtmeyer TO: Approve additional appropriations for
 SECOND: John Anglin \$5,000 100-31060-000-043 for Court
 AYES: 7 NAYES: 0 Appointed Attorney Fees.
 MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR CUMULATIVE CAPITAL DEVELOPMENT:

DEVELOPMENT

A request for payment of the new voting machines was presented. Sue Ann Mitchell, Auditor, reported the county has received payment from the state in the amount of \$564,019 for the new machines leaving the \$211,000 balance to be paid by the county.

TO: Approve additional appropriations for \$211,000 236-31082-000-000

IN THE MATTER OF APPOINTMENT TO AREA PLAN COMMISSION:

Discussion on an appointment for the Area Plan Commission was entertained. The following individuals had expressed interest in being appointed: Larry Coplen and Max Deatsman. The Council discussed each person's qualifications for the position. It was agreed both were qualified to serve in the position. Coplen works in construction and Deatsman is in the agricultural business.

MOTION: Bob Sanders TO: Appoint Larry Coplen to the APC.
SECOND: Larry Teghtmeyer
AYES: 5 NAYES: 2
MOTION CARRIED

IN THE MATTER OF THE BUDGET HEARING:

The floor was opened for public discussion on the budget hearings. Being no discussion, the budget hearing was closed with final budget adoption slated for September 15, 2005 at 7:00 pm.

IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATIONS:

Brad Tandy informed the Council that the Wage Committee had met following the budget hearings held earlier in the week. He then presented the following revised recommendations:

- Highway Department: Hourly part time wages be increased by 5%. It was noted that these wages have not been changed for some time and in keeping with other departments this increase is appropriate. Wage increases would move clerks to \$9.71, truck drivers to \$11.21, mowers to \$9.37, drainage workers to \$9.37, and drive permit inspectors to \$9.92.
- Budgets would not be increased for part time help in the Health, Maintenance, Prosecutor and Title IV D offices as these wages should remain at 2005 wages.
- Assessor's Office: Wage increase for a part time employee to \$9.25 is warranted due to that individual's qualifications.
- Treasurer's Office: The wage committee did not feel additional monies were warranted for part time help at this time. The committee felt it would be wise to wait and see what the Lock Box management fee would be and that there may be monies available from that budgeted item.
- Sheriff's Wages: The wage committee recommended that the Sheriff's salary be adjusted to \$88,000. State legislation mandates that the sheriff's salary be 80% of the judge's salary if no contract is present.
- Coroner Office: The Coroner's Office did not request an increase in wages for any personnel. It was the wage committee recommendation that all Coroner Office personnel receive a 3% increase.
- Boards: The wage committee's recommendation would be to keep the pay at \$80.00 per meeting with the possibility of a board classification system implemented for 2007. (Classification would be based on number of meetings required, length of meetings and duties performed by each board.)
- 911 Fund: The wage committee did not have a recommendation at this time stating the issue needs to be addressed.
- Chief Deputies: A request had been received asking that the chief deputy's salaries be at 75% of the elected officials. Due to considerable increased costs, it was the wage committee's recommendation that there not be a % tie to elected officials for 2006.

MOTION: Charlene Knispel TO: Adopt the Wage Committee's salary
SECOND: Bob Sanders recommendations as presented.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF REQUEST FOR SUPPORT OF LOUIS DRYFESS PLANT LOCATING IN KOSCIUSKO COUNTY:

Steve Snyder, counsel for Louis Dryfuss, appeared before the Council to request a letter of support for a Soybean Processing Plant to be located on 257 acres in the Claypool area which Dryfuss is considering building. Snyder noted the extreme benefits for the county if the plant were to locate locally including a \$95M investment, approximately 60 jobs after initial construction as well as increase in prices for local farmers due to the demand for soybeans. At this point the state offered incentives have come in at below ½ of what was originally discussed with the Louis Dryfess Corporation and IDEC. The last correspondence from Pat Miller, Chairman of IDEC, has stated that additional incentives will be considered by the State once it is known what the county is willing to offer. Snyder stated Louis Dryfess is requesting a ten year tax abatement on real and personal property as well as tax incremental financing to assist in infrastructure construction.

MOTION:John Kinsey

SECOND:Larry Teghtmeyer

AYES: 7NAYES: 0

MOTION CARRIED

TO: Forward a Letter of Support to Louis Dryfess Corporation for proposed Processing Plant.

IN THE MATTER OF COURTHOUSE RENOVATION AND WORK RELEASE KITCHEN CONSTRUCTION:

Ron Robinson, County Administrator, reported that construction on the courthouse project is proceeding on schedule. Robinson did state that the air conditioning unit has gone down and it is unknown if it can be repaired. He did note the unit is under contract and a new unit is slated to be installed in approximately 3 weeks. If the old unit cannot be repaired, Robinson said that he will negotiate to have portable air conditioners installed (at no cost to the county) until the new unit is in place. He also reported that the release from the State had been obtained for work to begin on the new work release center.

IN THE MATTER OF MISCELLANEOUS BUDGET INFORMATION:

Sue Ann Mitchell, County Auditor, reported that COIT and Edit figures still have not been received from the State and it is possible it will be another 4 weeks before those are available. She also noted that she will be preparing a resolution for the Council to review for possible reductions to the '05 budgeted expenses. In addition Mitchell stated it appears interest revenue will be up for next year. However, careful consideration should be exercised when making final budget decisions for 2006.

In conclusion, Ron Truex, County Commissioner, publicly invited the Council members to join them at the next Commissioner’s meeting, August 23, 2005 and Council member John Kinsey thanked Sue Ann Mitchell and her staff, the Wage Committee and the Commissioners for all of their work on putting together the estimated 2006 budget projections.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

Thursday, September 15, 2005

The Kosciusko County Council met for their regular meeting on Thursday, September 15, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones

Tom Anglin

John Kinsey

Bob Sanders

Charlene Knispel

Larry Teghtmeyer

Brad Tandy (absent)

Sue Ann Mitchell,

County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey. Minutes were approved as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR KCCRVC:

Jan Clark, Treasurer of the KCCRVC, requested an additional appropriation of funds in the amount of \$7,337.20 to cover expenses relating to Warsaw Community Development Corp and Camp Mack. Additional funds in the amount of \$40,535.98 were also requested to cover 4th quarter promotions and programs.

MOTION:Larry Teghtmeyer

SECOND:Charlene Knispel

AYES: 6NAYES: 0

MOTION CARRIED

TO: Approve additional appropriations for
\$ 7,337.20 to 546-31019-000-000
\$6,000 to Warsaw Community Develop.
\$1,337.20 to Camp Mack
\$40,535.98 to 546-31075-000-000
for 4th Quarter Operating Expenses

IN THE MATTER OF KCCRVC INTER-LOCAL AGREEMENT:

An inter-local agreement for the KCCRVC and the County was presented for the council’s approval. The agreement allows for the Auditor to be Controller for the KCCRVC.

MOTION: Larry Teghtmeyer TO: Approve the Inter-Local Agreement as
SECOND: Charlene Knispel presented.
AYES: 6 NAYES: 0
MOTION CARRIED

**Inter-Local Agreement
Resolution 05-09-125-001 ILA**

WHEREAS, the Kosciusko County Convention Recreation and Visitors Commission herein after referred to as “the Commission” has a need for a Controller.

WHEREAS, the Kosciusko County Commissioners and Kosciusko County Council herein referred to as “the County” and the Kosciusko County Auditor, herein referred to as “the Auditor” agree to “the Auditor” serving in the capacity of Controller for “the Commission” in accordance with IC 6-9-18-6 through an inter-local resolution.

WHEREAS, “the Auditor” shall serve as the Controller for “the Commission”. “The Auditor” shall attend commission meetings and provide complete financial accounting for “the Commission”. Reports shall include the status of appropriations, bank balance and statements, status of expenditures and receipts and any other information “the Commission” shall deem necessary. “The Auditor” shall maintain appropriations, issue all checks, account for all deposits, prepare annual budget, based on Commission’s instructions; and prepare annual report, handling all funds in accordance with statutes governing public funds per IC 6-9-18-7. It is understood that the handling of expenditure of money coming into possession of “the Commission” is subject to audit and supervision by the state board of accounts. “The Auditor” will also prepare room tax remittance slips annually and as needed for new accommodations and will provide monthly status report of room remittance including a check list of entities that have paid and total dollars collected.

WHEREAS, the funds of “the Commission” shall be tracked in a separate fund and reported separately from other county funds.

WHEREAS, it is further understood that “the Commission” is to be responsible for all office supplies related to “the Commission” and no county funds shall be expended on behalf of “the Commission”.

WHEREAS, “the Commission” or their designee shall be responsible for the delivery of all claims to “the Auditor” for processing. Claims shall be completed in accordance with public funds accounting including itemized receipts. It is understood that all items related to “the commission” remain their property.

WHEREAS, “the Commission” and “the County” and “the Auditor” agree there will be no fees for the service.

WHEREAS, either party may terminate the agreement with a thirty (30) day written notice. All funds and documents will be turned over to “the Commission” by “the Auditor” as soon as is practical upon termination of the agreement.

THEREFORE BE IT RESOLVED “the Auditor” shall be the Controller for “the Commission” with approval of “the County”.

IN WITNESS THEREOF, this agreement shall be deemed to have commenced on January 1, 2005 and shall terminate on December 31, 2005.

IN THE MATTER OF TRANSFER OF FUNDS FOR VOCA:

A request was received from the Prosecutor’s Office to transfer grant monies from Group Insurance and Retirement Contributions to cover all of 2005 salary for a VOCA employee that changed from a full time to part time status.

MOTION: John Kinsey TO: Approve transfer of \$818.75 from
SECOND: Charlene Knispel 935-11605-000-000 to
AYES: 6 NAYES: 0 935-22015-000-000 in the amount of \$580.21
MOTION CARRIED 935-11601-000-000 in the amount of \$11.25
935-11158-000-000 in the amount of \$227.28
Approve transfer from Retirement Contributions
935-11602-000-000 to
935-11158-000-000 in the amount of \$211.54

IN THE MATTER OF TRANSFER OF FUNDS FOR SUPERIOR COURT II &III:

A request was received from Superior Court II & III to transfer funds from Secretary/Bailiff to Pauper Council. It was noted that no one is currently in the secretary/bailiff position and there have been an unusual number of cases submitted for pauper council this year.

MOTION:	Charlene Knispel	TO: Approve transfer of \$15,000 from
SECOND:	Bob Sanders	100- 10283-000-043 to
AYES: 6	NAYES: 0	100- 11326-000-043
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR DNR GRANT:

A letter was received from Sheriff, Aaron Rovenstine requesting the transfer of \$2,000 from DNR Grant Personnel account to DNR Grant Miscellaneous. Accompanying the Sheriff’s request was a letter from the Grant Administrator granting permission for the transfer as the request meets all guidelines set up by the DNR program.

MOTION:	Bob Sanders	TO: Approve transfer of \$2,000 from
SECOND:	John Kinsey	\$ 953-11706-000-000 to
AYES: 6	NAYES: 0	\$ 953-32037-000-000
MOTION CARRIED		

IN THE MATTER OF SHERIFF’S CREDIT CARD EXPENDITURE:

Sheriff Aaron Rovenstine appeared before the Council to request approval to spend money from the Commissary fund to clear up an unpaid accumulated balance on the Sheriff’s credit card. Rovenstine reported that after extensive research on this matter, the Accounts Payable Clerk had not been able to determine the source of the balance as there were several departments using the card at the time the charges were incurred. It was also noted in the request that the Indiana State Board of Accounts would allow this type of expenditure if approved by the Council.

MOTION:	Tom Anglin	TO: Approve expenditure of \$2,088.99 from
SECOND:	John Kinsey	Commissary fund to clear up balance on
AYES: 6	NAYES: 0	Sheriff’s credit card.
MOTION CARRIED		

IN THE MATTER OF SHERIFF’S COMMISSARY FUND EXPENDITURES:

Sheriff Aaron Rovenstine requested approval for the use of money from the commissary and donation accounts to be spent on items not included in the statute.

MOTION:	Tom Anglin	TO: To approve expenditure of monies from
SECOND:	John Kinsey	commissary and donation accounts for the
AYES: 6	NAYES: 0	following: Christmas party for department,
MOTION CARRIED		
		flowers for funerals, plaques and awards for
		department, checking account service charges,
		bottled drinking water, Billboards and Ads for
		drug awareness, Department pictures and Ads,
		and Phil Hochstetler Scholarship.

IN THE MATTER OF SHERIFF’S PENSION PLAN:

Sheriff Aaron Rovenstine came before the Council regarding the Deferred Retirement Option Plan, (DROP). Rovenstine strongly urged the Council to consider this option that has been available to State and City Police Officers and became available to County Officers in July of this year. He noted that it is strictly a voluntary option for the officers that does not cost the county any additional money and would allow better planning for department retirements. Rovenstine then introduced Elaine Beaty, Vice President of McKready and Keene, Inc. and Stan Pequignot of the Sheriff’s Merit Board to review details of the Plan. Pequignot began by saying it isn’t often an opportunity comes along for the Council to act upon that is beneficial to county employees and does not cost the county additional monies. He noted that the DROP program is one of those opportunities and the Merit Board unanimously approved it. Elaine Beaty then highlighted the details of the Deferred Retirement Option Plan noting that Law Enforcement is becoming an increasingly physical and demanding profession and this program may well allow an employee a means to retire before they reach an age that they are no longer physically able to perform their duties. Some of the benefits of this plan include:

Employee Benefits:

- Enrollment is strictly voluntary
- Employee must be at least 55 years of age and have a minimum of 20 years service to be eligible
- Maximum benefits employee is entitled to is 3 years

- Allows employee to begin accumulating money while they are still working that can be paid out in a lump sum or in monthly installments at time of retirement
- Retirement must take place within the 3 year span of signing up for program

Employer Benefits:

- Cost neutral to employer as employee pension benefits (wage increases and service accruals) are frozen when they enroll in DROP
- DROP is an irrevocable decision for employee
- Allows departments to plan for retirements and provide adequate training for personnel when positions are becoming available

Several of the Council members questioned Beaty regarding the Plan and she stated that she would be glad to set up an additional time to meet with them to go over all of the options. Beaty also noted that this Plan is not right for all employees and McKready and Keene, Inc. strongly recommends each member contact a financial planner to see if it is the correct option for them before enrolling.

MOTION:	Tom Anglin	TO: Approve the Deferred Retirement Option
SECOND:	Bob Sanders	Plan for the County Sheriff's Department.
AYES: 6	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF BUDGET INCOME FOR 2006:

Sue Ann Mitchell, County Auditor presented the COIT and EDIT figures that she had received from the State. According to that information, the county should be receiving \$4,771,222 from EDIT and \$11,120,688 from COIT during the calendar year 2006. This figure is for the entire county and the breakdown by taxing unit has not yet been received.

IN THE MATTER OF BUDGET REVIEW OF EXPENDITURES FOR 911 DISPATCHERS:

Sue Ann Mitchell, County Auditor reviewed the issue of five (5) 911 dispatchers that was tentatively budgeted into the General and also 911 fund. It was noted that these positions are funded through a grant and the grant does not cover the total salaries.

MOTION:	Bob Sanders	TO: Remove the 5 dispatch positions from the
SECOND:	Larry Teghtmeyer	General budget and leave them in the 911
AYES: 6	NAYES: 0	budget.
MOTION CARRIED		

IN THE MATTER OF BUDGET REVIEW FOR MAINTENANCE – GAS/UTILITIES:

Auditor Sue Ann Mitchell stated that in the preliminary budget hearings, the maintenance budget had been reduced by \$5,000 due to the expected efficiency of the new heating system being installed. However, due to the unexpected rate increases in fuel caused by Hurricane Katrina, there was concern that those funds should be added back into the Maintenance budget.

MOTION:	Larry Teghtmeyer	TO: Increase Maintenance – Gas/Utility
SECOND:	Charlene Knispel	budget by \$5,000 for 2006.
AYES: 6	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF BUDGET REVIEW FOR TREASURER'S LOCK BOX AND PART TIME BUDGET:

Auditor Sue Ann Mitchell presented information regarding the annual fees for the lock box service for the Treasurer as provided by Lake City Bank. Mitchell noted that County Treasurer Kent Adams requested a budget for the lock box service of \$30,000 and the quote from LCB was only \$20,000. Adams was therefore requesting the \$10,000 difference be reinstated back into his part time budget. Council members questioned Mitchell regarding the time frame involved in processing the payments and number of employees currently working in the Treasurer's office. After considerable discussion, it was noted that the performance of the lock box service should be closely monitored and the effect it has on the Treasurer's office.

MOTION:	Bob Sanders	TO: Reduce Lock Box to \$20,000 and
SECOND:	John Kinsey	reinstate \$10,000 into Part Time Treasurer's
AYES: 6	NAYES: 0	budget.
MOTION CARRIED		

IN THE MATTER OF THE 2005 BUDGET REDUCTION RESOLUTION:

Auditor Sue Ann Mitchell reported that there were accounts that had funds that would not be expended in the 2005 general budget. Therefore, a Budget Reduction Resolution was presented to the Council’s approval.

MOTION: Tom Anglin TO: Approve 2005 Budget Reduction
SECOND: Charlene Knispel Resolution as presented.
AYES: 6 NAYES: 0
MOTION CARRIED

Resolution 05-09-15 – Budget Reduction

WHEREAS, the Kosciusko County Council has considered the 2005 budget appropriations and;
WHEREAS, there are accounts that will not be expended in 2005 in the County General Budget and;
WHEREAS, it is in the best interest of the county budget to reduce those said appropriations;
THEREFORE BE IT RESOLVED the following appropriations are hereby reduced for the budget year 2005:

Commissioners	100-44012-000-009	Computer Equipment	\$175,000
Sheriff	100-41001-000-019	Motor Vehicles	<u>\$170,000</u>
		TOTAL	\$345,000

Approved this 15th day of September.

IN THE MATTER OF 2006 BUDGET ADOPTION:

County Auditor Sue Ann Mitchell went over final figures for the 2006 budget.

MOTION: John Kinsey TO: Adopt the 2006 budget with the approved
SECOND: Charlene Knispel changes.
AYES: 6 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COURTHOUSE RENOVATIONS:

County Administrator Ron Robinson reported that the renovations on the courthouse are on schedule. Robinson stated the expected completion date is November 1st, but realistically it may be December 1st. He noted that additional workers have been brought in to speed up the completion work. Robinson also reported that work has begun on the Work Release Kitchen and the completion for that project will be sometime after January 1st.

IN THE MATTER OF ABATEMENT TRAINING:

Auditor Sue Ann Mitchell stated that she would be giving a presentation on Understanding Tax Abatement on Wednesday, September 21st at the Boathouse Restaurant for KDI, Inc. This meeting is open to local businesses in order for them to understand recent state changes in tax abatement. Mitchell also noted that after this presentation, she would like to set up another meeting for the Council members as well as the towns so that they may better understand the new laws and state incentives that may be available.

IN THE MATTER OF STATE BOARD OF ACCOUNTS LETTER REGARDING AUDIT:

Auditor Sue Ann Mitchell reported that she had received a letter from the State Board of Accounts regarding the wording of their audit report. The original report stated that the County had chosen not to have the Solid Waste and CVB accounts audited, when in fact the Board of Accounts made the determination not to include them in the County audit. The Solid Waste District is actually a separate taxing entity that Mitchell is responsible for as the Controller. Mitchell also serves as the CVB Commission Controller. Mitchell expressed concern that the wording could have had a negative impact on the county as far as not painting a true financial picture.

IN THE MATTER OF ASSOCIATION OF INDIANA COUNTIES CONFERENCE:

Auditor Sue Ann Mitchell also noted the dates for the Association of Indiana Counties conference. She stated that there looked to be several sessions that would be beneficial and invited any of the Council members that would like to attend to let her know.

IN THE MATTER OF LOUIS DRYFUS MEETING:

President, Harold Jones thanked Council member Larry Teghtmeyer for attending a meeting in Indianapolis regarding the Dryfus project. He also noted that the county had been well represented at the IEDC and thanked Ron Robinson, Avis Gunter and Mike Miner.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL
Thursday, October 13, 2005

The Kosciusko County Council met for their regular meeting on Thursday, October 13, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	John Kinsey (Absent)	Charlene Knispel	Brad Tandy
Tom Anglin	Bob Sanders	Larry Teghtmeyer	Sue Ann Mitchell,
			County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by Harold Jones. Minutes were approved as presented.

IN THE MATTER OF TRANSFER OF FUNDS FOR HIGHWAY:

A request was received from Dennis Pletcher to transfer funds from the group insurance account to unemployment to cover additional expenses. Pletcher also addressed the Council regarding alternative heating options for the highway department. Pletcher noted that he has looked into a system that would allow the department to use “waste oil”. He stated he has questioned local businesses that utilize a similar type of heating alternative and believes it would be cost beneficial to the county. Pletcher will make a request to the Commissioners and if approved will bring the matter back to the Council for approval.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$3,015.00 from
SECOND:	Tom Anglin	204-11605-000-050 to
AYES: 6	NAYES: 0	204- 11603-000-050
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR THE CLERK:

A letter of request was received from Sharon Christner to transfer funds from part time to deputy clerk to cover shortfall on salary due to estimation error on funds needed.

MOTION:	Bob Sanders	TO: Approve transfer of \$500.00 from
SECOND:	Brad Tandy	100- 11301-000-008 to
AYES: 6	NAYES: 0	100- 10034-000-000
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR COMMISSIONERS:

A request was received from the Commissioners to transfer funds from the following accounts due to additional expenses; Part time to Unemployment, Property Liability and Exam of Records; Social Security to Telephone and Retirement to Inmates & Institutions. County Administrator, Ron Robinson stated the reason for the requested transfers include: more unemployment claims filed on county, liability increase due to changing of vehicles, increase of fees charged to us for record audits, 3 price increases from Sprint when they were notified about change of service provider and billing timeliness from inmate institutions.

MOTION:	Tom Anglin	TO: Approve transfer of \$8,000.00 from
SECOND:	Bob Sanders	100- 11301-000-009 to
AYES: 6	NAYES: 0	100- 11603-000-009
MOTION CARRIED		
		Approve transfer of \$4001.00 from
		100-11301-000-009 to
		100-34001-000-009
		Approve transfer of \$4,362.00 from
		100-11301-000-009 to
		100-36024-000-009
		Approve transfer of \$45,000.00 from
		100-11601-000-009 to
		100-32001-000-009
		Approve transfer of \$50,054.00 from
		100-11602-000-009 to
		100-36020-000-009

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR CORONER:

Coroner John Sadler requested an additional appropriation of funds in the amount of \$13,380.00 to cover further autopsy expenses for the remainder of the year. Sadler noted that there was no way of knowing the number of autopsies that would be performed per year, thus creating a shortfall of funds.

MOTION: Brad Tandy TO: Approve additional appropriation of
SECOND: Charlene Knispel \$13,380.00 to 100-31013-000-010
AYES: 6 NAYES: 0
MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE SHERIFF:

Sheriff Aaron Rovenstine requested an additional appropriation of funds in the amount of \$100,000.00 to cover inmate medical expenses. Rovenstine stated the law mandates the county must provide medical services to inmates in custody. He also stated when a prisoner is taken into custody the county acquires their health problems as well. Rovenstine also noted that Deleware County is billed directly for their prisoner medical expenses, but DOC expenses are paid out of inmate medical but reimbursement is put into the general fund. Rovenstine went on to state that he has been investigating a possible contract with a medical service provider that would supply physicians, nurses, prescriptions and other needed services at a set fee per month rather than a case by case basis, therefore aiding the budget efforts. It was also noted that at this time the county pays regular rates for medical services provided by the hospital, but legislation is being considered that would allow counties to pay reduced or Medicaid rates as this problem affects counties state wide.

MOTION: Brad Tandy TO: Approve additional appropriation of
SECOND: Bob Sanders \$ 100,000.00 to 100-36038-000-013
AYES: 6 NAYES: 0
MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR SHERIFF/LAW ENFORCEMENT FORFEITURES:

Sheriff Aaron Rovenstine requested an additional appropriation of funds in the amount of \$4,500.00 to the capital outlay account. Rovenstine stated that the funds would be used to purchase a copy/fax machine that would replace an older model that was failing.

MOTION: Tom Anglin TO: Approve additional appropriation of
SECOND: Larry Teghtmeyer \$4,500.00 to 306-40002-000-000.
AYES: 6 NAYES: 0
MOTION CARRIED

IN THE MATTER OF DISASTER DONATION FUND:

Aaron Rovenstine, Sheriff requested a fund be established for donations from private individuals/businesses that could be used to offset expenses incurred by the county for sending officers to aid in disaster relief efforts, therefore alleviating the need of taxpayer dollars being spent. This request originated with the officers that recently went to Louisiana to assist in the hurricane clean up efforts.

MOTION: Bob Sanders TO: Approve the establishment of a Natural
SECOND: Tom Anglin Disaster Relief Fund.
AYES: 5 NAYES: 1
MOTION CARRIED

IN THE MATTER OF CARDINAL CENTER RESOLUTION:

Jane Greene, Cardinal Center presented a Resolution Authorizing Application Submission and Local Match Commitment Agreement for the Council’s approval. Green stated this resolution will be attached to the application for grant funding to address the rehabilitation needs of the Cardinal Center. Greene noted that the grant (\$500,000 maximum allowed) would be used to repair/replace the heating and cooling unit at Cardinal Center; as well as for additional cosmetic updates to the Center. She also noted the County is strictly a pass through agency for the grant and no financial commitment from the County would be involved. Greene stated that a public hearing was required for the grant application and the hearing would be held at the next scheduled Commissioner's meeting on October 18, 2005.

MOTION: Larry Teghtmeyer TO: Approve resolution authorizing grant
SECOND: Brad Tandy application as presented.
AYES: 6 NAYES: 0
MOTION CARRIED

**RESOLUTION AUTHORIZING APPLICATION SUBMISSION AND
LOCAL MATCH COMMITMENT**

**Resolution of County Council of the County of Kosciusko, Indiana
Authorizing submission of a planning grant application to the
Indiana Office of Rural Affairs and Addressing Related Matters**

WHEREAS, the Council of the County of Kosciusko, Indiana recognizes the need to stimulate growth and to maintain a sound economy within its corporate limits; and;

WHEREAS, the Housing and Community Development Act of 1974, as amended, authorizes the Indiana Office of Rural Affairs to provide grants to local units of government to meet the housing and community development needs of low and moderate income persons; and

WHEREAS, the County of Kosciusko, Indiana has conducted or will conduct public hearings prior to the submission of an application to the Indiana Office of Rural Affairs, said public hearings to assess the housing, public facilities and economic needs of its low and moderate income residents;

NOW THEREFORE BE IT RESOLVED by the Council of Kosciusko County, Indiana that:

1. The County Commission of President is authorized to prepare and submit an application for grant funding to address the rehabilitation needs of Cardinal Center and to execute and administer a resultant grant including requisite general administration and project management, contracts and agreements pursuant to regulations of the Indiana Office of Rural Affairs and the United States Department of Housing and Urban Development;
2. The County of Kosciusko, Indiana hereby commits the requisite local funds in the amount of up to Five Thousand Dollars, (\$5,000) in the form of cash provided by Cardinal Center, Inc., as matching funds for said program, such commitment to be contingent upon receipt of CDBG Planning funding from the Indiana Office of Rural Affairs.

Adopted by the County Council of Kosciusko County, Indiana, this 13th day of October, 2005 at 7:00 pm.

IN THE MATTER OF NAPPANEE PUBLIC LIBRARY APPOINTMENT:

A letter was received from Linda Yoder, Director of the Nappanee Public Library, requesting Rebecca Lehman be reappointed as library board trustee for another 4 year term to expire October 31, 2009.

MOTION:	Tom Anglin	TO:	Appoint Rebecca Lehman to Nappanee
SECOND:	Larry Teghtmeyer		Public Library Board of Trustees as presented.
AYES: 6	NAYES: 0		
MOTION CARRIED			

IN THE MATTER OF MILEAGE RATE INCREASE:

County Administrator Ron Robinson reported that the State has increased the state mileage reimbursement rate to .40 cents effective October 1, 2005. Robinson noted the Commissioners had approved a county increase pending approval from the Council. Robinson also stated that all Department Heads have been requested to use good sense when seeking reimbursement and curtail unnecessary driving.

MOTION:	Brad Tandy	TO:	Approve mileage increase from .34¢ to
SECOND:	Bob Sanders		.40¢ retroactive to October 1, 2005.
AYES: 6	NAYES: 0		
MOTION CARRIED			

IN THE MATTER OF COURTHOUSE RENOVATIONS:

Ron Robinson, County Administrator reported that construction was progressing on schedule and stated that hopefully the heating and cooling unit should be connected by the end of next week. Robinson said that many of the construction crews have brought in additional workers to move the renovations along.

Robinson also noted that plans were in the process for a new sound system to be installed in the Courtroom, including new speakers and microphones.

IN THE MATTER OF WORK RELEASE KITCHEN:

County Administrator Ron Robinson reported that work was progressing on the Work Release kitchen and that a new water softener had been purchased for the kitchen. He also reported that the contractor was waiting on a shipment of steel for further work to be completed.

IN THE MATTER OF ANIMAL WELFARE LEAGUE:

County Administrator Ron Robinson reported several repairs are being done at the Animal Shelter at this time.

IN THE MATTER OF FAMILY & CHILDREN LEVY:

Sue Ann Mitchell, County Auditor, presented information regarding the advertised levy for the Family & Children’s Fund. Mitchell stated that the Council had approved a budget of more than what had been requested by Family & Children after an apparent error in estimated Excise Tax proceeds was realized. Due to the discrepancy, Mitchell stated a letter would need to be submitted to the Department of Local Government Finance stating the Council did in fact agree to the budgeted figure.

MOTION:	Larry Teghtmeyer	TO: Submit letter of approval for Family &
SECOND:	Tom Anglin	Children’s budget to DLGF.
AYES: 6	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF COIT AND EDIT FUNDING:

Sue Ann Mitchell, Auditor, reported that figures had been received from the State regarding COIT and EDIT monies. Mitchell stated the county would receive an increase for 2006 of approximately one million dollars in COIT money and approximately 500,000 dollars in EDIT money over what they received in 2005. It was noted that the increase would be a significant aid to the 2006 budget.

IN THE MATTER OF DEPARTMENT OF LOCAL GOVERNMENT FINANCE REPORTING:

Sue Ann Mitchell, Auditor, reported that she and Laurie Renier, County Assessor had received a report stating that the county is not in compliance with state guidelines/standards. Mitchell noted that all 92 counties in the State were in non-compliance and said she felt this stemmed from computer system/software errors. Mitchell then went on to say that she and Renier would be working on the reports to try to remedy the problem, but at this time it is unclear what the State is wanting. Mitchell noted that if the reports filed with the DLGF did not become compliant, monies would be withheld from the county and it would significantly affect the budget. Mitchell also stated that she would keep the Council members informed on this matter and present further information when it became available.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL
Thursday, November 10, 2005

The Kosciusko County Council met for their regular meeting on Thursday, November 10, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Harold Jones	John Kinsey	Charlene Knispel (absent)	Brad Tandy
Tom Anglin	Bob Sanders	Larry Teghtmeyer	Sue Ann Mitchell, County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF TRANSFER OF FUNDS FOR SUPERIOR COURTS 2 & 3:

A request by letter was received from Judge James Jarrette, Superior Court 2 and Judge Joe Sutton, Superior Court 3 to transfer money from the Secretary/Bailiff account to Pauper Council in the amount of \$12,500.

MOTION:	Brad Tandy	TO: Approve transfer of \$12,500 from
SECOND:	Tom Anglin	100- 10283-000-043
AYES: 6	NAYES: 0	100- 11326-000-043
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR MAINTENANCE:

A request by letter was received from Don Taylor, Head of Maintenance to transfer money from Housekeeping/Maintenance to Evening Maintenance to cover salary ordinance. It was noted the salary ordinance had been approved at the beginning of the year, but the transfer had not been made at that time.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$4,500 from
SECOND:	John Kinsey	100- 11067-000-006
AYES: 6	NAYES: 0	100- 11176-000-006
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR LOCAL EMERGENCY PLAN COMMISSION:

A request by letter was received from Ed Rock, Emergency Management Director to transfer money from Hazardous Materials Response Equipment to the Emergency Planning account and the Training account to cover expenses.

MOTION:	Brad Tandy	TO: Approve transfer of \$891.00 from
SECOND:	Tom Anglin	700-44014-000-000 to
AYES: 6	NAYES: 0	710-11536-000-000 in the amount of \$191.00
MOTION CARRIED		710-36003-000-000 in the amount of \$700.00

IN THE MATTER OF TRANSFER OF FUNDS FOR HIGHWAY DEPARTMENT:

A request was received from Dennis Pletcher, Interim Highway Superintendent to transfer money from Group Insurance to Unemployment to cover expenses thru December.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$5,310.00 from
SECOND:	Tom Anglin	204-11605-000-050 to
AYES: 6	NAYES: 0	204-11603-000-050
MOTION CARRIED		

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR HIGHWAY DEPARTMENT:

Dennis Pletcher, Interim Highway Superintendent, appeared before the Council to request an additional appropriation for building repair. Pletcher stated that this money would be used to purchase a waste oil furnace and holding tank as well as for duct work in order to heat the building and the 3 service bays. Pletcher noted that the amount requested was a little more than he had originally asked for, but at that time he did not think he would be able to heat the service bays. After further research, he felt that the additional cost for the larger furnace and duct work would be cost efficient in the long run. Pletcher went on to say that money was needed to repair a water line in the office area that had been leaking since last year. He noted that every effort had been taken to minimize the problem and/or damage, but it was now at a point that repairs must be completed. Pletcher also told Council members work on the water lines would be an ongoing project as it was a rather costly job, but felt now was the time to start on it.

MOTION:	Bob Sanders	TO: Approve additional appropriation for
SECOND:	Larry Teghtmeyer	\$30,000.00 to 204- 35011-000-050
AYES: 6	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR KCCRVC – FESTIVAL OF TREES:

Jan Carter, Kosciusko County Convention Recreation Visitors Commission appeared before the Council to request additional appropriation for the Festival of Trees to be held November 16 thru November 19, 2005.

MOTION:	Larry Teghtmeyer	TO: Approve additional appropriation for
SECOND:	John Kinsey	\$1,800.00 to 546-31019-000-000
AYES: 6	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF KCCRVC BUDGET REQUEST FOR 2006:

Jan Carter, Kosciusko County Convention Recreation Visitors Commission appeared before the Council to request appropriation of funds for the 2006 budget. Carter noted the budget was contingent upon monies collected next year, stating the KCCRVC had taken in a little over \$358,000 so far this year not including November and December. She commented that many positive things were happening at the CVB and they had received some great ideas from other communities regarding tourism. Carter noted that by appropriating the budget at this time, they would not be required to request additional monthly appropriations therefore, reducing the amount of work for Sue Ann Mitchell, Controller of the KCCRVC, as well as the monthly paperwork of the Council.

MOTION:	Tom Anglin	TO: Approve additional appropriation
SECOND:	Bob Sanders	ordinance for 2006 as listed:
AYES: 6	NAYES: 0	\$ 5,000.00 to 546-31009-000-000
MOTION CARRIED		\$114,000.00 to 546-31019-000-000
		\$270,000.00 to 546-31075-000-000

IN THE MATTER OF SHERIFF’S REQUEST TO SPEND FUEL REIMBURSEMENT MONIES:

A request was received by letter from Sheriff Aaron Rovenstine to have monies moved from the County General account to the Sheriff’s fuel line account. It was noted the Sheriff’s Department had recently received \$2,600.00 for fuel reimbursement from the Indiana Criminal Justice Institute and that money had been deposited into the County General Fund. Sue Ann Mitchell explained to the Council members that she had received an email from the State Board of Accounts regarding this reimbursement, and it was the State Board of Accounts recommendation that these funds be placed in a separate account allowing expenditures of this money to be accounted for.

MOTION:	Larry Teghtmeyer	TO:	Approve creation of a fund for the
SECOND:	Tom Anglin		Sheriff’s Department fuel reimbursement
AYES: 6	NAYES: 0		monies and the transfer of said monies from
MOTION CARRIED			the General Fund to created fund account.

IN THE MATTER OF COURTHOUSE RENOVATIONS:

Ron Robinson, County Administrator reported that work on the Courthouse is nearing completion. Robinson noted that the heat has been turned on but it will need to be regulated when all aspects of the work are completed. He also reported that the new phone system is in place in all offices and there are still a few glitches that are being worked out, but it is functioning. Robinson went on to say that work in the Court Room is continuing with the installation of a new speaker/sound system and lighting. Carpeting has been ordered for the basement offices as well as a few other offices that were in need of replacement carpeting. Robinson also reported that he had met with Nipsco representatives regarding the trees that had been trimmed on the north side of the Courthouse and that Nipsco would be replacing two trees in the spring. Robinson noted there are regulations regarding tree trimming by utility companies and he felt that Nipsco had used excessive measures when trimming this fall, therefore leaving unsightly and damaged trees. Robinson stated the damaged trees would be replaced by trees of the counties choice in the spring.

IN THE MATTER OF AUDITOR’S COMMENTS:

Sue Ann Mitchell, County Auditor reported that there were several officials that had attended the AIC Conference this fall and there had been many positive classes. She noted it was learned that 911 fees will be decreased but this will not have an effect on the portion that the county receives.

IN THE MATTER OF KDI REPORT:

Council member Bob Sanders reported that he had been attending meetings with KDI and he felt they had some good ideas on items they would like to spend their funds on. Sanders noted that they would like to use some of their funding to hire someone to fill an economic development position that could focus on ideas for the county and grant possibilities.

IN THE MATTER OF SOLID WASTE DISTRICT REPORT:

Council member John Kinsey reported that recycling in the county was on the increase and going well. He noted that Solid Waste Management was financially solid and ending the year in the black. Sue Ann Mitchell stated that she had been able to purchase a \$100,000.00 certificate of deposit to allow greater earnings on their money than they had been previously receiving.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL
Tuesday, December 13, 2005

The Kosciusko County Council met on Tuesday, December 13, 2005 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. This meeting was rescheduled from Thursday, December 8, 2005 due to inclement weather. Those present were:

Harold Jones	John Kinsey	Charlene Knispel	Brad Tandy
Tom Anglin	Bob Sanders	Larry Teghtmeyer	Sue Ann Mitchell,
			County Auditor

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF ESTABLISHING A FUND FOR THE RECORDER:

A letter was received from LaShawn Brumfeild, Recorder requesting a new fund be established by the Council to be used for the collection of a \$2.00 fee for the declaration form that is recorded with every document. Per IC 36-2-7.5-6 (SB 503) passed by the General Assembly this fund may only be used for the purchase, upgrade, implementation and maintenance of redacting technology for the Recorder’s office. This fund shall be established for a time period of January 1, 2006 thru June 30, 2011, at which time the \$2.00 being collected will revert to the County General Fund.

MOTION:	Bob Sanders	TO: Approve establishing a fund for the
SECOND:	Tom Anglin	Recorder.
AYES: 7	NAYES: 0	
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR COMMISSIONERS:

A request was received from Sue Mitchell, Auditor to transfer money for the Commissioners from Contractual to Computer Cartridges to cover a shortfall in funding due to price increases in the amount of \$1,500.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$1500.00 from
SECOND:	Tom Anglin	100- 31001-000-009 to
AYES: 7	NAYES: 0	100- 21013-000-009
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR SUPERIOR COURTS II & III:

A request was received from Judges Jarrette and Sutton to transfer money from part time to uniforms to cover expenses for clothing for the new bailiff position in the amount of \$1250.00.

MOTION:	Larry Teghtmeyer	TO: Approve transfer of \$1,250.00 from
SECOND:	John Kinsey	100- 11301-000-044 to
AYES: 7	NAYES: 0	100- 22022-000-044
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR THE JAIL:

A request was received by letter from Sheriff, Aaron Rovenstine to transfer money from payroll to longevity in the amount of \$7702.00.

MOTION:	Brad Tandy	TO: Approve transfer of \$2334.00 from
SECOND:	Larry Teghtmeyer	100- 11170-000-013 to
AYES: 7	NAYES: 0	100- 11090-000-013
MOTION CARRIED		
		and transfer of \$5368.00 from
		100-11409-000-013 to
		100-11090-000-013

IN THE MATTER OF TRANSFER OF FUNDS FOR ASSESSOR:

A request was received from Assessor, Laurie Ranier to transfer money from office supplies to contracts to cover maintenance support for the Personal Property Data Management System.

MOTION:	Tom Anglin	TO: Approve transfer of \$15,469.00 from
SECOND:	Charlene Knispel	275-21001-000-003 to
AYES: 7	NAYES: 0	275-31018-000-003
MOTION CARRIED		

IN THE MATTER OF TRANSFER OF FUNDS FOR TITLE IV D:

A request was received from Prosecuting Attorney, Steve Hearn to transfer money from assistant investigator payroll to caseworker payroll in the amount of \$1280.00. Hearn also requested the 2006 salary ordinance be amended for these employees.

MOTION:	Tom Anglin	TO: Approve transfer of \$1280.00 from
SECOND:	Brad Tandy	100- 11151-000-022 to
AYES: 7	NAYES: 0	100- 10067-000-022
MOTION CARRIED		
		TO: Amend salary ordinance as follows:
		100-10067-000-022 to \$1,044.15
		100-11151-000-022 to \$1,179.81

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR EMERGENCY MANAGEMENT:

A request was received by letter from Emergency Management Director, Ed Rock for additional appropriation of \$6,000 to cover expenses for a HazMat training seminar.

MOTION: Tom Anglin TO: Approve additional appropriation for
SECOND: Larry Teghtmeyer \$6,000.00 to 710-36003-000-000
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR MAINTENANCE:

A request was received from Maintenance Director, Don Taylor for additional appropriations of \$25,000 for Gas and \$25,000 for Electric to cover remaining 2005 utility expenses.

MOTION: John Kinsey TO: Approve additional appropriations for
SECOND: Brad Tandy \$25,000.00 to 100-34002-000-006
AYES: 7 NAYES: 0 \$25,000.00 to 100-34003-000-006
MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR INFRACTION DEFERRAL:

A request was received from Prosecuting Attorney, Dan Hampton for additional appropriations totaling \$59,236.00 for the various Police Departments and County Systems Administration equipment and supplies.

MOTION: Tom Anglin TO: Approve additional appropriations for
SECOND: Charlene Knispel \$24,000.00 to 268-22034-000-000
AYES: 7 NAYES: 0 \$29,200.00 to 268-44012-000-000
MOTION CARRIED \$ 6,036.00 to 268-31082-000-000

IN THE MATTER OF FALL TAX PAYMENTS - LOCK BOX REPORT:

County Treasurer, Kent Adams submitted a brief explanation on the lock box program that was implemented for the fall tax payments. At the time of Adam’s letter, specific cost figures were not available, but Adams estimated billing from Lake City Bank was \$4,200 and a savings of approximately \$18,500.00 in staff salaries. It was noted that all payments received by the Lock Box Program were deposited the day they were received, therefore earning quite a substantial amount more in interest than in previous billing cycles. Adams, in speaking for his staff, stated the stress, emotional toll and extended labor intense hours were greatly lessened with the Lock Box program.

IN THE MATTER OF CLERK’S EXPENDITURE REQUEST:

County Clerk, Sharon Christner submitted a request to spend money from her Document Storage Fund in the amount of \$19,973.00 for a mobile file system. Christner has previously used the same type of filing system in another area of the office and needs to increase her filing capacity once again. It was noted that many documents on file in the Clerk’s office must be kept indefinitely, therefore increasing the amount of storage needed. Christner also requested permission to purchase a new copier for the Support Payment office. User fees that are in the Clerk’s IV-D incentive fund would be used to cover the cost of the copier.

MOTION: Charlene Knispel TO: Allow Clerk to purchase filing system
SECOND: Bob Sanders and copier as requested.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF K-CODE BUDGET APPROVAL:

Lance Grubbs, Vice Chairman of K-Code presented the budget for Council’s approval. Grubbs noted that K-Code receives its funding from user fees and will have a budget of \$85,000. Grubbs also stated the K-Code Proposal Committee met and has requested the monies be distributed into three categories; Prevention and Education (\$40,667.00), Intervention and Treatment, (\$22,167.00) and Law Enforcement & Justice (\$22,166.00).

MOTION: Tom Anglin TO: Approve budget as presented.
SECOND: John Kinsey
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF APPOINTMENT TO THE ALCOHOL BEVERAGE BOARD:

It was the recommendation of the Council to reappoint Kenneth Johnson to the ABC Board

MOTION: Larry Teghtmeyer TO: Reappoint Johnson to ABC Board.
SECOND: Bob Sanders
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF ESTABLISHING A NEW FUND FOR THE HEALTH DEPARTMENT:

County Auditor, Sue Ann Mitchell presented a brief overview outlining the need for a new fund stating that due to the recent outbreak of TB in the county, the American Lung Association has granted funds to the State TB Control Program to be used as incentives for patients that have tested positive for TB. These incentives are to encourage patients to adhere to a treatment plan. Mitchell also stated that state funding will be provided for two positions that will work under the direction of the CDC and KCHD. These positions will initially be KCH employees, however after June of 2007 these positions will no longer be state funded and the County would need to maintain a full time RN to work in TB control. Council members noted it was their hope that the TB problem would be eradicated by that time and there would not be a need for a TB control RN position.

MOTION: John Kinsey TO: Establish a fund for incentive monies to
SECOND: Larry Teghtmeyer aid in the treatment of TB patients.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF APPOINTMENT TO AREA PLAN COMMISSION:

Dan Richard, Area Plan Director appeared before the Council to request an appointment to the APC. Richard stated the laws have changed and the APC is now required to have a Council member as well as a Commissioner on their board. Richard briefly outlined the duties of the Board and noted he felt the county had excellent people serving on the Board. He went on to say the APC meets the first Wednesday of the month and their meetings last from 2 to 5 hours. Council member Charlene Knispel volunteered to fill the position for the Council.

MOTION: Tom Anglin TO: Appoint Charlene Knispel to the APC
SECOND: John Kinsey Board.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF APPOINTMENT TO SOLID WASTE BOARD:

It was noted that a Council member would need to be reappointed to the Solid Waste Board. Councilman John Kinsey volunteered to another term on the Board. Kinsey briefed the members on the activities and cash balance of Solid Waste.

MOTION: Larry Teghtmeyer TO: Appoint John Kinsey to Solid Waste
SECOND: Tom Anglin Board.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF APPOINTMENT TO KDI:

It was noted that a Council member would need to be reappointed to the KDI Board. Councilman Bob Sanders volunteered to another term on the Board.

MOTION: Larry Teghtmeyer TO: Appoint Bob Sanders to KDI Board.
SECOND: Brad Tandy
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF ELECTION OF COUNCIL OFFICERS FOR 2006:

It was recognized that officers would need to be re-elected for 2006. Councilman Teghtmeyer suggested that if no one opposed, officers would remain as they were in 2005 with Harold Jones as President and Tom Anglin as Vice President.

MOTION: Larry Teghtmeyer TO: Retain current officers for 2006.
SECOND: Bob Sanders
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF SHERIFF’S PENSION AGREEMENT:

County Administrator, Ron Robinson stated when the Sheriff’s pension was moved from National City Bank to Lake City Bank, a signed copy of the 1st Amendment to the pension could not be found. Robinson then presented a copy for the Council’s signature.

IN THE MATTER OF DISPATCHER SALARY AMDENDMENT:

County Administrator, Ron Robinson reported that when the city dispatchers were moved to the county, a budgeting error was made. One of the dispatchers should be paid at an assistant director’s pay, therefore an increase of \$1,587 in that salary would be needed. It was noted that this change would not be necessary until 2006 at which time an amended salary ordinance would be required.

IN THE MATTER OF HIGHWAY DEPARTMENT MECHANIC:

County Administrator, Ron Robinson asked Dennis Pletcher, Highway Supervisor to address the Council on behalf of a highway request. Pletcher stated that he would like to elevate a truck driver to a mechanic position. Pletcher said currently each driver services their own truck and felt it would better serve the department if there was only one person to service all vehicles. He stated that the mechanic could also be pulled back into a driver’s position when adverse weather conditions required additional men on the roads. Robinson noted that the Commissioner’s had given permission for this change and the timing was right to post the position and make a 2006 salary ordinance amendment as there were other truck driver positions open at the highway department at this time. Councilman Teghtmeyer agreed that it would better serve the department to have one man in charge of the maintenance on all vehicles.

- MOTION: Larry Teghtmeyer
- TO: Amend salary ordinance for highway
- SECOND: Brad Tandy
- department to allow for a mechanic’s position.
- AYES: 7 NAYES: 0
- MOTION CARRIED

IN THE MATTER OF CIVILIAN LONGEVITY:

County Administrator, Ron Robinson brought the civilian longevity issue to the Council’s attention stating the Wage Committee had discussed this at budget time, but had not acted on it. Robinson noted that the county could see a sizeable savings if they discontinued the longevity clause beginning January 1, 2006. Robinson also stated that this would not affect those hired before January 2006 and that an immediate savings would not be noticed as it may be 4 to 5 years before the cycle worked through.

- MOTION: John Kinsey
- TO: Discontinue the longevity clause for all
- SECOND: Bob Sanders
- civilians hired after December 31, 2005.
- AYES: 7 NAYES: 0
- MOTION CARRIED

IN THE MATTER OF COURTHOUSE RENOVATIONS:

County Administrator, Ron Robinson reported that renovation work is nearing completion, and he was hopeful that all work would be completed by the end of December. New lighting, wiring and microphones have been installed in the Courtroom and the new speakers should be installed shortly.

IN THE MATTER OF THE WORK RELEASE CENTER:

County Administrator, Ron Robinson also reported that work is continuing on the Work Release Kitchen. The concrete work has been completed and the steel has been delivered with construction on schedule.

IN THE MATTER OF THE WELFARE BUDGET:

Sue Ann Mitchell, County Auditor reported that information had been received regarding the Welfare Department budget. Mitchell stated that when the budgets were set, the Welfare’s budget had seemed rather inflated and there was a possibility that it could be reduced. However, she cautioned the Council that if the budget was reduced and there was a shortfall, the county may have to borrow money to cover that shortage. Council members questioned if there was a disadvantage in leaving the budget as it is and Mitchell stated there was not.

IN THE MATTER OF YEAR END TRANSFERS:

Sue Ann Mitchell, County Auditor presented a year end transfer resolution for the Council’s approval allowing her to transfer any money necessary to have all accounts end the year in the black.

- MOTION: John Kinsey
- TO: Approve Year End Transfer Resolution
- SECOND: Tom Anglin
- as presented.
- AYES: 7 NAYES: 0
- MOTION CARRIED

Resolution 05-12-13
Year End Transfers

WHEREAS, the Kosciusko County Council has made every effort to address requests for transfer of funds at the December 2005 meeting and,
WHEREAS, the year end balances should all end in the black, and,
WHEREAS, the Kosciusko County Auditor is responsible for the disbursement of funds,
BE IT THEREFORE RESOLVED, that should any account be discovered by the Auditor to end the year in the red, she is authorized by the County Council to make transfers between accounts to accomplish all accounts ending in the black
RESOLUTION APPROVED this 13th day of December, 2005.

IN OTHER MATTERS:
Council President, Harold Jones recognized and congratulated Sue Ann Mitchell for being named Auditor of the Year by the County Commissioner’s Association. It was also noted that Commissioner Avis Gunter was elected Vice President of the State Commissioner Association for 2006.

Auditor, Sue Ann Mitchell noted how nice the County Christmas party had been. Those in charge had done a nice job and the First Christian Church had been generous in allowing the County to use their basement.

Dennis Pletcher invited the Council to a fish fry at the Highway Garage on Thursday, December 22nd.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

HAROLD JONES, PRESIDENT

TOM ANGLIN, VICE PRESIDENT

JOHN KINSEY

CHARLENE KNISPEL

BOB SANDERS

ATTEST: _____
BRAD TANDY

SUE ANN MITCHELL, AUDITOR

LARRY TEGHTMEYER