

## KOSCIUSKO COUNTY COUNCIL

January 9, 2003

The Kosciusko County Council held their regular meeting January 9, 2003 at 7 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	CHARLENE KNISPEN	HAROLD JONES
MAURICE BEER	BRAD TANDY	SUE ANN MITCHELL, AUDITOR
JOHN KINSEY	LARRY TEGHTMEYER	

Vice President Brad Tandy opened the meeting. Council Member John Kinsey led the group in prayer. The pledge was recited.

### IN THE MATTER OF SWEARING IN OF COUNCIL MEMBERS:

Sue Ann Mitchell, Kosciusko County Auditor, administered the oath of office for Harold Jones and Brad Tandy.

### IN THE MATTER OF ELECTION OF OFFICERS:

Vice President Brad Tandy opened the floor for nominations.

MOTION: LARRY TEGHTMEYER TO: NOMINATE HAROLD JONES PRESIDENT  
SECOND: TOM ANGLIN  
AYES: 7 NAYS: 0  
MOTION CARRIED

Council member Jones noted Past President Jim Tranter would be a hard act to follow. Everyone agree Tranter had done a great job as president.

MOTION: BRAD TANDY TO: NOMINATE TOM ANGLIN VICE  
SECOND: MAURICE BEER PRESIDENT  
AYES: 7 NAYS: 0  
MOTION CARRIED

### IN THE MATTER OF COUNCIL KOSCIUSKO DEVELOPMENT INC.

#### APPOINTMENT:

Larry Teghtmeyer has served as the Council appointment to K.D.I. for 2002. He stated he was willing to serve another year or would be willing to step aside if someone else was interested in the position.

MOTION: TOM ANGLIN TO: APPOINT LARRY TEGHTMEYER  
SECOND: MAURICE BEER TO SERVE AS COUNCIL APPOINTMENT  
AYES: 7 NAYS: 0  
MOTION CARRIED  
TO KDI FOR 2003

### IN THE MATTER OF COUNCIL SOLID WASTE APPOINTMENT:

Tom Anglin has served as the 2002 Council appointment to the Solid Waste District. He did not care to serve another year. The meetings are second Tuesday monthly.

MOTION: TOM ANGLIN TO: APPOINT JOHN KINSEY TO SERVE AS  
SECOND: LARRY TEGHTMEYER AS COUNCIL APPOINTMENT FOR  
AYES: 7 NAYS: 0  
MOTION CARRIED  
SOLID WASTE DISTRICT FOR 2003.

### IN THE MATTER OF WAGE COMMITTEE APPOINTMENT:

Jim Tranter and Brad Tandy served on the Wage Committee in 2002.

MOTION: TOM ANGLIN TO: APPOINT BRAD TANDY AND  
SECOND: MAURICE BEER LARRY TEGHTMEYER AS COUNCIL  
AYES: 7 NAYS: 0  
MOTION CARRIED  
APPOINTMENTS FOR WAGE COMMITTEE

KOSCIUSKO COUNTY COUNCIL-01/09/03

**IN THE MATTER OF APPROVAL OF VETERAN'S SERVICE OFFICER:**

The County Commissioners have reappointed Mike Barnett as the Veteran's Service Officer. The Council must also approve the appointment.

MOTION: LARRY TEGHTMEYER      TO: APPROVE THE APPOINTMENT OF MIKE  
SECOND: MAURICE BEER              BARNETT AS THE COUNTY VETERAN'S  
AYES: 7 NAYES: 0                      SERVICE OFFICER  
MOTION CARRIED

**IN THE MATTER OF SHERIFF'S REQUEST TO LAW ENFORCEMENT  
FORFEITURES TRANSFER:**

Sheriff Aaron Rovenstine requested the transfer of \$198 from Law Enforcement Forfeitures. This has been a routine transfer. The Council discussed a blanket approval of these transfers with an accounting to be done on an annual basis. The money can only be used for education by the Sheriff's Department.

MOTION: TOM ANGLIN                      TO: APPROVE TRANSFER OF \$198 FROM  
SECOND: LARRY TEGHTMEYER              LAW ENFORCEMENT FORFEITURES  
AYES: 7 NAYES: 0  
MOTION CARRIED

MOTION: JOHN KINSEY                      TO: GIVE BLANKET APPROVAL FOR LEF  
SECOND: BRAD TANDY                      TRANSFERS FOR 2003 WITH AN  
AYES: 7 NAYES: 0                              ACCOUNTING OF MONEY SPENT AT THE  
MOTION CARRIED                              END OF THE YEAR

**IN THE MATTER OF ADDING INSURANCE CHECK BACK TO SHERIFF'S  
GENERAL REPAIRS 35001:**

Sheriff Aaron Rovenstine requested \$5,546.14 be added back to his General Repairs Account. This money was received from the insurance company in payment of the repair of a 2001 Crown Victoria that was wrecked.  
  
MOTION:    TO: APPROVE ADDING \$5,546.14 TO GENERAL  
SECOND:    REPAIRS 35001 IN THE SHERIFF'S  
AYES: 7 NAYES: 0                                      BUDGET  
MOTION CARRIED

**IN THE MATTER OF ADDING OF JAILERS TO JAIL BUDGET:**

Sheriff Aaron Rovenstine revisited his request at budget time for additional jailers. The positions were omitted at budget time by the Sheriff. The intent at budget time was to put on two jailers in January and two in July. The Council discussed the number of additional jailers still needed. Rovenstine noted these additional jailers would make possible opening the new pods. Council member Teghtmeyer asked if accepting other prisoners from out of county is cost effective. Auditor Sue Ann Mitchell indicated \$35,000 has been received from Elkhart County and \$13,000 from Clark County. Council member Teghtmeyer asked if all pods would be required. Rovenstine related that the remodeled side has to be used because the Administrative areas are in that section. The Council will hear the additional appropriation at their February meeting but gave preliminary approval for the two new positions. Rovenstine indicated there were various levels of security for those incarcerated.

**IN THE MATTER OF COMMISSARY REPORT FROM THE SHERIFF:**

Sheriff Aaron Rovenstine presented a print out of commissary expenditures for the Council's information.

**IN THE MATTER OF COUNTY HIGHWAY SALARY ORDINANCE AMENDMENT  
AND TRANSFER OF FUNDS:**

County Auditor Sue Ann Mitchell indicated there was an error on the County Highway Salary Ordinance for three positions due to their years of service. Those positions include 11210 Draftsman, 11211 GIS Draftsman, and 11136 Road Supervisor.

KOSCIUSKO COUNTY COUNCIL-01/09/03

MOTION: LARRY TEGHTMEYER  
SECOND: JOHN KINSEY  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: APPROVE COUNTY HIGHWAY  
SALARY ORDINANCE  
AMENDMENT AS FOLLOWS:  
11210 DRAFTSMAN \$15.54 HOURLY  
11211 GIS DRAFTSMAN \$18.10 HOURLY  
11136 ROAD SUPERVISOR \$1,917.85 BIWEEKLY

MOTION: JOHN KINSEY  
SECOND: BRAD TANDY  
AYES: 7 NAYES: 0

TO: APPROVE COUNTY HIGHWAY  
TRANSFER OF FUNDS AS FOLLOWS:

REDUCE 204-11301-000-051 PART TIME \$3,892.00  
INCREASE 204-11136-000-051 ROAD SUPERVISOR \$2,878.00  
INCREASE 204-11211-000-051 DRAFTSMAN \$1,019.00

**IN THE MATTER OF EXPANSION OF PER TO INCLUDE CORONER:**

Auditor Sue Ann Mitchell presented information concerning the enrollment of the coroner as a PERF position.

MOTION: BRAD TANDY  
SECOND: MAURICE BEER  
AYES: 7 NAYES: 0  
MOTION CARRIED

TO: ACCEPT THE CORONER AS A PERF  
POSITION FOR KOSCIUSKO COUNTY

**RESOLUTION ELECTING TO ENLARGE PARTICIPATION IN  
THE PUBLIC EMPLOYEES' RETIREMENT FUND**

WHEREAS, the County Council, is the governing body in Kosciusko County in the State of Indiana, and

WHEREAS, the actuary for the Public Employees' Retirement Fund has furnished such governing body with certain cost estimates to become a participant in such Fund as established by the Acts of 1945, Chapter 340, and all Acts amendatory and supplemental thereto and

WHEREAS, such governing body is fully cognizant that the percentage of cost of gross annual payroll of covered employees has been set at 4.25% and \$0 by the actuary of the Fund, and that at five year intervals, or more often if directed by the Board of Trustees of the Public Employees' Retirement Fund, the actuary will review the status of the employees covered and shall adjust the cost percentage accordingly so that the FUND will remain on an actuarially sound basis, and

WHEREAS, such governing body acknowledges its liability and that, pursuant to law, it and its successors in office, must appropriate sufficient funds each year to retire the employees' prior service liability in an orderly manner and also fund the current cost accruing annually.

NOW THEREFORE, BE IT ORDAINED by the governing body of the County Council in Kosciusko County, in the State of Indiana:

SECTION ONE: The Kosciusko County Council elects to enlarge its participation in the Public Employees' Retirement Fund by including additional classes of employees as stated below in the coverage under Chapter 340 of the Acts of 1945, all Acts amendatory and supplemental thereto. This agreement supplements the original dated \_\_\_\_\_.

SECTION TWO: The Kosciusko County Council agrees to make the required contributions under the Public Employees' Retirement Fund Act, which is the Act of 1945, Chapter 340, and all Acts amendatory thereof and supplemental thereto, including specifically the Acts of 1955, Chapter 329, commonly designated as "The Indiana Public Employees' Social Security Integration and Supplemental Retirement Benefit Act."

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SECTION THREE: The positions listed on Appendix A are declared to be covered by the Fund.

SECTION FOUR: It is hereby declared that none of the classifications or positions specified in Section Three are compensated on a fee basis or of an emergency nature, or in a part-time category.

SECTION FIVE: The active participating membership of the Kosciusko County Coroner shall begin on 1-1-2003.

SECTION SIX: This Resolution shall be in full force and effect from date of passage and upon approval of the Board of Trustees of the Public Employees' Retirement Fund of Indiana, except that active participating membership shall begin on the date set forth in Section Five.

SIGNATURES OF THE GOVERNING BODY:

Dated this 9 <sup>th</sup> day of	Harold D. Jones, Chairman	Charlene Knispel
January, 2003	Tom Anglin	Bradley Tandy
	Maurice Beer	Larry Teghtmeyer
	John Kinsey	

IN THE MATTER OF CONFLICT OF INTEREST FORM DISTRIBUTION:

Audior Sue Ann Mitchell provided each council member with a conflict of interest form.

IN THE MATTER OF PROPERTY TAX ASSESSMENT BOARD OF APPEALS  
CONFLICT OF INTEREST ACCEPTANCE:

Audior Sue Ann Mitchell presented Conflict of Interest forms for the Council's approval for Charles Ker and Howard Woodward, Jr. They are both property owners with business interests. They sit in judgment of assessments appealed to the PTABOA.

MOTION: LARRY TEGHTMEYER	TO: APPROVE THE DISCLOSURE OF
SECOND: TOM ANGLIN	CONFLICT OF INTEREST FOR
AYES: NAYES:	CHARLES KER AND HOWARD
MOTION CARRIED	WOODWARD JR.

IN THE MATTER OF JAIL/JUSTICE BUILDING FINANCING:

Sue Ann Mitchell shared with the Council the financial status of Cumulative Funds. The Cumulative Jail has been spent to a zero balance as planned. CCD has \$4,644,117.28 Cash Balance. EDIT has \$3,089,555.10 Balance.

The balance due the construction company is under \$600,000 to finish the project. An appropriation from CCD still has a balance of \$1.3 million to spend. The first lease payment is due January 25<sup>th</sup> to Fifth 3<sup>rd</sup> Bank in the amount of \$941,461.25.

IN THE MATTER OF COUNTY EXTRADITION PROJECTION:

Audior Sue Ann Mitchell indicated that the current rate of receipts at approximately \$10,000 per year and expenditures at \$20,000 per year, the existing funds could pay for extradition expenditures through 2011. The balance at 2002 year end is \$87,730.36.

IN THE MATTER OF TRANSFER OF JURY FEE FUNDS TO COUNTY GENERAL:

Sue Ann Mitchell presented information concerning Jury Fee Fund Collections. This fund collects approximately \$13,000 per year. The jury fees expended for 2002 were \$22,673.56. Mitchell advised that research of prior years back to 1997 when IC 33-19-10-1 created the fund indicated no payment of jury fees have ever been made from this fund. That is the intended purpose of the fund. A total of \$77,444.78 was moved from Fund 269 Jury Fees to County General to reimburse County General for Jury Fee expenditures for prior years. The fees do not include meals—only mileage and per diem are covered. Council member Tandy asked that this money be transferred on an annual basis. The Council agreed.

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**IN THE MATTER OF TRANSFER OF DORMANT FUNDS TO COUNTY GENERAL:**

Sue Ann Mitchell requested Council's approval of moving the following monies from the individual funds to County General as they have had no activity since 1996. Mitchell contacted the department heads responsible for the funds and they agreed with transferring the money to County General. Those funds include the following:

231 Sheriff K9 Donation	\$ 49.95	Rental Deposit	\$550.00
258 Drug Free Community Video	10.00	Also included was 274 Transfer	
703 Area Plan Donation	383.24	Fees \$35,462.00 collected	
705 CD Donations	310.99	by the Auditor's office	
KosMed/Soc Donation	200.00		

MOTION: BRAD TANDY  
SECOND: TOM ANGLIN  
AYES: 7 NAYES: 0  
MOTION APPROVED

TO: TO TRANSFER THE ABOVE LISTED  
FUNDS TO COUNTY GENERAL

**IN THE MATTER OF ALCOHOL AND DRUG ABUSE FUND BUDGET REQUEST:**

Auditor Sue Ann Mitchell stated she met with Lori Calmus Micke and a representative from the state concerning the administration of the Alcohol and Drug Abuse Fund. The year end balance in the fund was \$8,265 which was collected from August to December. A budget will need to be considered as an additionally appropriation at a future Council meeting.

**IN THE MATTER OF CONVENTION & VISITOR'S BUREAU PROPOSED LEGISLATION:**

Council member Larry Teghtmeyer opened the discussion on moving ahead with providing legislation for capital expenditures. Teghtmeyer noted several counties have special enabling legislation to allow for capital expenditures. Council member Teghtmeyer and Tandy have provided some language to Senator Kent Adams who has started the process to change the legislation. Council member Tandy drafted a version based on the best of other counties provisions. Council member Teghtmeyer provided some key points to be addressed. The changes proposed included a commission made up of three appointments by the Council, three by the Commissioners and one by Warsaw City. The current mix of the board is two Council appointments and 4 Commissioner appointments with one Warsaw City. The Commission could make no expenditures without approval of the County Council. The proposal would include two separate funds to be spent as follows: Convention and Visitor's Fund 75% for operating expenses including the operation of the visitor's center at 111 Capital Drive. Capital Improvement Tourism Fund 25% for capital projects. One would serve as an operating budget and a second as a capital projects fund. Council member Tandy indicated there were many different uses in the various legislation for each county. The bottom line of what was written is that all expenditures must have an appropriation from the Council and can be used for capital improvements. Tandy indicated the CCAC, Greenway and the visitors bureau all could be considered for expenditures. Teghtmeyer felt there should be the check and balance back to the County Council for any projects. They discussed the 75% / 25% split and the possibility of changing that on an annual basis. It was believed that changing the percentage would not be acceptable. Council member Teghtmeyer indicated he spoke with Senator Adams and he requested the information by tomorrow. Teghtmeyer had three points he wanted to address. The first was that all expenditures by the Commission be approved by the County Council. Second, he indicated he felt this should have an effective date of January 1, 2003 to make it retroactive. His last point was to make it clear that the funds can also be used for capital expenditures.

Auditor Sue Ann Mitchell explained the current structure of the Commission. This commission is appointed by the Council, Commissioners and Warsaw City. The Commission is then to consider proposals from separate stand alone non profit organizations. Discussion was held concerning the structure and relationship of the Commission and the CVB Board. It was determined that Auditor Sue Ann Mitchell would complete the changes discussed and forward to Senator Kent Adams.

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Council member Tandy stated the following items need to be agreed to by the Council before forwarding to Senator Adams. Those items include who appoints the Commission members, the designation of a capital improvement fund, and the setting of a percentage break down between operating money and capital improvements. President Jones asked if 75% leaves enough money for the operation of the CVB as it is now. Teghtmeyer indicated the county could be looking at the designation of \$90,000 per year to capital improvements to promote tourism. He thought this might make possible gaining of Federal dollars.

MOTION: MAURICE BEER

TO: APPROVE THE CHANGES AS DISCUSSED.


SECOND: JOHN KINSEY

AYES: 7 NAYS: 0


MOTION CARRIED


Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**

  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNISPEL

  
BRAD TANDY

  
LARRY TEGHTMEYER

ATTEST:

  
SUE ANN MITCHELL, AUDITOR

# KOSCIUSKO COUNTY COUNCIL

February 6, 2003

The Kosciusko County Council held their regular meeting February 6, 2003 at 7 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:  
TOM ANGLIN CHARLENE KNISPEL HAROLD JONES  
BRAD TANDY JOHN KINSEY  
SUE ANN MITCHELL, AUDITOR

The meeting was called to order by Council President Harold Jones. Council Member John Kinsey opened the meeting with a prayer. The pledge to the flag was recited. The minutes of prior meetings were approved.

## IN THE MATTER OF SURVEYOR REQUEST TO SPEND CORNER PERPETUATION MONEY FOR THE LAST OF THE WOOLPERT CONTRACT FOR ORTHO PHOTOS:

Auditor Sue Ann Mitchell explained Surveyor Dick Kemper's request in his absence due to a death in his family. Kemper requested Council approval to spend \$25,566 for the final payment to Woolpert for the orthophotos. Other county funds have provided the balance of the contract. He also noted his intention to request permission to spend money for Global Positioning System training at a later date from the Corner Perpetuation Fund.  
MOTION: JOHN KINSEY TO: APPROVE THE EXPENDITURE AS  
SECOND: TOM ANGLIN REQUESTED FROM THE CORNER  
AYES: 5 NAYES: 0 PERPETUATION FUND FOR FINAL  
MOTION CARRIED WOOLPERT CONTRACT INSTALLMENT.

## IN THE MATTER OF RECORDER'S INTENT TO SPEND RECORDS PERPETUATION FUND:

Kosciusko County Recorder Lashawn Brumfield sent a letter advising the Council she planned to spend funds from the Recorder's Perpetuation Fund for new software and hardware for the Recorder's records. The current balance of the fund is \$284,382.37.  
MOTION: TOM ANGLIN TO: APPROVE EXPENDITURE BY  
SECOND: JOHN KINSEY RECORDER FROM THE RECORDER'S  
AYES: 5 NAYES: 0 PERPETUATION FUND FOR NEW  
MOTION CARRIED SOFTWARE AND HARDWARE TO  
MANAGE RECORDER'S DOCUMENTS.

## IN THE MATTER OF COUNTY ASSESSOR TRANSFER REQUEST:

County Assessor Laurie Renier requested a transfer of funds to cover budget shortfalls in salaries for two positions. Renier did not request enough at budget time to cover salary grid increases. She requested a transfer of \$554 from 100-11054-000-003 to 100-11053-000-003 and \$527 from 100-11054-000-003 to 100-11052-000-003.  
MOTION: TOM ANGLIN TO: APPROVE TRANSFERS AS FOLLOWS:  
SECOND: BRAD TANDY \$554 FROM 110-11054-000-003  
AYES: 5 NAYES: 0 TO 100-11053-000-003  
MOTION CARRIED \$527 FROM 100-1054-000-003  
TO 100-11052-000-003

## IN THE MATTER OF REQUEST FOR PART-TIME PROSECUTOR TO BE PAID FROM DEFERRAL FUNDS:

Prosecutor Steve Hearn presented a request for an additional part-time prosecutor for criminal cases to be paid from Deferral Funds. He indicated the diversion and deferral programs are going to be reactivated under his administration. He requested \$31,000 be approved as the part-time funds with no benefits. Auditor Sue Ann Mitchell indicated the Pre-Trial Diversion Fund and Deferral Funds have over \$40,000 each. President Jones expressed appreciation for the use of Deferral and Diversion monies. This will require an additional appropriation at the March Council meeting..

MOTION:	BRAD TANDY	TO:	ESTABLISH PART-TIME
SECOND:	CHARLENE KNISPEN		PROSECUTOR'S POSITION FOR
AYES: 5	NAYES: 0		CRIMINAL CASES WITH
MOTION CARRIED			FUNDING TO COME FROM
			DEFERRAL FUNDS

**IN THE MATTER OF PROSECUTOR'S REQUEST TO CHANGE  
RECEPTIONIST POSITION TO ASSISTANT IN TITLE IVD BUDGET:**

Prosecutor Steve Hearn requested the transfer of \$9,423 from the Prosecutor's Part-Time Salary account 100-11301-000-015 to 100-11151-000-015. This will set the salary at \$30,000 for 11151 Assistant. This leaves a balance of \$4,645 for other part-time help. This position will help with managing difficult cases, working with employers, working on public relations, on-site visits to places of employment, home visits and other assignments of the Prosecutor.

MOTION:	JOHN KINSEY	TO:	APPROVE TRANSFER OF \$9,423
SECOND:	TOM ANGLIN		FROM 100-11301-000-015
AYES: 5	NAYES: 0		TO 100-11151-000-015
MOTION CARRIED			WITH A BIWEEKLY SALARY OF
			\$1,149.46.

**IN THE MATTER OF PROSECUTOR'S REQUEST FOR ADDITIONAL IVD  
CASEWORKER:**

Prosecutor Steve Hearn introduced Katie Howe, as a new prosecutor in his administration. Howe explained the operations of the IVD Office and presented a handout indicating the three divisions of Child Support which includes Intake, Establishment, and Enforcement. She noted the caseload for Kosciusko County is about 2,800, which averages about 700 cases per caseworker if there were four employed. The Prosecutor requested one additional full-time caseworker be added. This will require an additional appropriation to be considered at the March Council meeting. There was a consensus that the position could be approved at the March Council meeting.

**IN THE MATTER OF AUDITOR'S OFFICE SALARY ORDINANCE  
CORRECTION:**

County Auditor Sue Ann Mitchell presented a request to correct the salary ordinance for a counter deputy position that is a Supervisor for the Counter Deputies. She requested the salary be corrected to \$914.44 biweekly. The correct money was appropriated but the salary ordinance was incorrect.

MOTION:	TOM ANGLIN	TO:	APPROVE SALARY ORDINANCE
SECOND:	CHARLENE KNISPEN		FOR COUNTER SUPERVISOR
AYES: 5	NAYES: 0		11160 AT \$914.44 BIWEEKLY
MOTION CARRIED			

**IN THE MATTER OF AUDITOR'S REQUEST FOR SPECIAL PART-TIME RATE  
FOR BETH KRULL:**

County Auditor Sue Ann Mitchell requested a salary ordinance of \$9 be set for part-time employee Beth Krull, who will be working on the GIS system.

MOTION:	TOM ANGLIN	TO:	APPROVE SALARY ORDINANCE
SECOND:	CHARLENE KNISPEN		FOR BETH KRULL
AYES: 5	NAYES: 0		100-11301-000-005 AT \$9 PER HOUR.
MOTION CARRIED			

**IN THE MATTER OF ADDITIONAL APPROPRIATION AND SALARY  
ORDINANCE FOR JAILERS:**

The Council considered the additional appropriation for two jailers for a full year at \$28,344 and two jailers for half year at \$14,172. The Salary Ordinance for the full-year positions would be \$1,085.97 biweekly.

MOTION:	BRAD TANDY	TO:	APPROVE ADDITIONAL APPROPRIATION
SECOND:	TOM ANGLIN		AND SALARY ORDINANCE AS FOLLOWS:
AYES: 5	NAYES: 0		
MOTION CARRIED			

**MOTION CONTINUED:**

100-11177-000-013 JAILER \$28,344 AND 100-11176-000-013 JAILER \$28,344 AND 100-11178-000-013 JAILER \$14,172 AND 100-11179-000-013 JAILER \$14,712  
SALARY ORDINANCE FOR 11176 AND 11177 AT \$1,085.97 BI WEEKLY  
RETROACTIVE TO JANUARY 1, 2003. THE SALARY ORDINANCE FOR THE  
OTHER TWO POSITIONS WILL BE CONSIDERED IN JULY.

**IN THE MATTER OF THE SHERIFF'S BUDGET ADDITIONAL  
APPROPRIATION AND PROSECUTOR'S BUDGET REDUCTION:**

The Prosecutor made a request to reduce the Prosecutor's Budget by the appropriation in 100-11096-000-015 Investigator in the amount of \$36,357. He requested a position be created in the Sheriff's budget for a Lieutenant at a salary of \$38,025 to serve as the Prosecutor's Investigator. This is not creating a new position, it is switching the position from the Prosecutor's Budget to the Sheriff's Budget.

MOTION: JOHN KINSEY TO: APPROVE REDUCTION OF APPROPRIATION  
SECOND: BRAD TANDY APPROPRIATION IN THE PROSECUTOR'S  
AYES: 5 NAYES: 0 BUDGET FOR 100-11096-000-015 IN THE  
MOTION CARRIED AMOUNT OF \$36,357 AND APPROVE AN

ADDITIONAL IN SHERIFF'S BUDGET  
100-11180-000-019 IN THE AMOUNT OF \$38,025.

**IN THE MATTER OF EMERGENCY MANAGEMENT POSITION:**

County Administrator Ron Robinson presented information concerning the hiring of a full-time Emergency Management Director. Robinson felt there was enough money to be transferred that would not require the total salary to be done as an additional appropriation. A request was made for the salary to be set at \$1,532.56 bi weekly. The total salary will be set at \$40,000 with half the money being reimbursed. The additional appropriation will need to be \$30,000 with \$20,000 reimbursed and \$11,000 transferred from exiting accounts. Robinson indicated he has made contact with the state and has been assured half of the money will be reimbursed. Robinson requested the Council make an appointment to the committee to select the Director. Commissioner President Ron Truex and Dr. Michael Williams have agreed to serve on the selection committee.

MOTION: BRAD TANDY TO: APPOINT JOHN KINSEY AS THE COUNCIL  
SECOND: TOM ANGLIN REPRESENTATIVE FOR THE EMERGENCY  
AYES: 5 NAYES: 0 MANAGEMENT DIRECTOR SELECTION  
MOTION CARRIED SELECTION COMMITTEE AND APPROVE

SALARY AT \$40,000 ANNUAL WITH  
\$1,532.56 BI WEEKLY.

**IN THE MATTER OF JUSTICE BUILDING REMODELLING COMPETITION:**

County Administrator Ron Robinson presented information concerning the competition of the remodeling of the Sheriff's Department.

**IN THE MATTER OF COUNCIL ASSOCIATION DUES PAYMENT:**

County Auditor Sue Ann Mitchell noted the Council's Association dues have been paid.

**IN THE MATTER OF COUNTY FUNDING REPORT:**

County Auditor Sue Ann Mitchell presented information concerning various additional funds to be received by the county. Mitchell noted a letter was received from the Department of Corrections that the county will receive \$49,560 for the Misdemeanor Fund for 2003 in September. The 911 Fund will receive \$36,550 in reimbursements for costs associated with the PSAP acceptance of 911 wireless calls.

**IN THE MATTER OF INVENTORY TAX REMOVAL INFORMATION:**

County Auditor Sue Ann Mitchell addressed a letter from Robert Petro requesting the county consider the issue. Mitchell indicated removing the inventory under the current assessment system would mean the loss of \$6.5 million in tax revenue that would have to be made up by all taxpayers including those that received the inventory reduction. Mitchell noted all out-of-state shipments will be exempt from taxation in 2003 pay 2004. By 2006 pay 2007 the inventory is scheduled to go off the tax rolls unless the law changes.

President Harold Jones indicated that he had been contacted by several people in the county who favored the tax removal. He indicated that voting on inventory tax removal at this point would be voting blind because not enough information is available until the tax rate is set and the Council can actually study the real impact of the issue.

**IN THE MATTER OF REASSESSMENT DELAYS CAUSING TAX BILLING DELAY:**

County Auditor Sue Ann Mitchell indicated tax bills will probably be delayed. She noted that cross county schools may further complicate and delay the billing process. Bills must be mailed by April 25 to be due May 10<sup>th</sup>. Mitchell outlined the problem that the county can encounter if bills are late. County Assessor Laurie Renier indicated the reassessment is progressing. Currently she is waiting on land values.

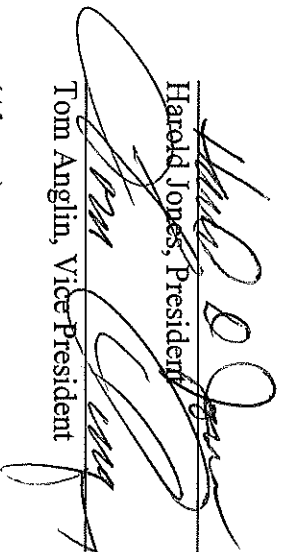
**IN THE MATTER OF CONVENTION AND VISITORS COMMISSION ADDITIONAL APPROPRIATION:**

The Council determined that since the Commission was not present they would table the additional appropriation until March.

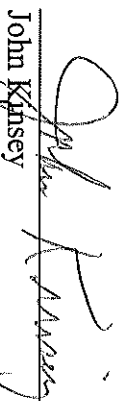


**IN THE MATTER OF VOTING MACHINES:**

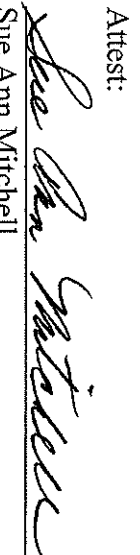
President Harold Jones inquired about the purchase and expense of new voting machines. Commissioner President Truex responded that a presentation would be made to the Commissioners at their next meeting. Truex reported the Federal deadline for new voting machines is 2006. The State of Indiana may be addressing the issue in July. Truex indicated the Commissioners are in no hurry to purchase machines.

Being no further business, the meeting was adjourned.

  
 \_\_\_\_\_  
 Harold Jones, President  
 Tom Anglin, Vice President

(Absent)  
 Maurice Beer \_\_\_\_\_

  
 \_\_\_\_\_  
 John Kinsey  
  
 \_\_\_\_\_  
 Charlene Knispel  
  
 \_\_\_\_\_  
 Brad Tandy  
 (Absent)  
 Larry Teghneyer \_\_\_\_\_

Attest:  
  
 \_\_\_\_\_  
 Sue Ann Mitchell  
 Kosciusko County Auditor

## **KOSCIUSKO COUNTY COUNCIL**

March 13, 2003

The Kosciusko County Council held their regular meeting March 13, 2003 at 7 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	MAURICE BEER	HAROLD JONES
JOHN KINSEY	CHARLENE KNISPEL	BRAD TANDY
LARRY TEGHTMEYER	SUE ANN MITCHELL,	AUDITOR

The meeting was called to order by President Harold Jones. Council Member John Kinsey opened the meeting with a prayer. The pledge to the flag was recited. The minutes of prior meetings were approved.

### **IN THE MATTER OF BOWEN CENTER BOARD APPOINTMENT:**

President Harold Jones presented a request from the Bowen Center for an appointment to the Bowen Center Board. A letter received from Kurt Carlson indicated Senator Kent Adams has served on this board and is willing to continue to serve.

MOTION: LARRY TEGHTMEYER	TO: REAPPOINT SENATOR KENT
SECOND: TOM ANGLIN	ADAMS TO THE BOWEN
AYES: 7 NAYES: 0	CENTER BOARD
MOTION CARRIED	

### **IN THE MATTER OF SEWARD TOWNSHIP TRANSFER OF FUNDS:**

Aime Hoffman, Seward Township Trustee/Assessor, requested by letter the transfer of \$82 from 100-11520-000-034 Meetings/Meals/Conference to 100-11463-000-034 Deputy Assessor. The original budget request submitted by Seward Township was short \$82 in the Deputy Assessor position.

MOTION: TOM ANGLIN	TO: APPROVE TRANSFER OF \$82
SECOND: BRAD TANDY	FROM: 100-11520-000-034
AYES: 7 NAYES: 0	TO: 100-11463-000-034
MOTION CARRIED	

### **IN THE MATTER OF CIRCUIT AND SUPERIOR COURT TRANSFER FOR**

#### **PROBATION DEPARTMENT:**

Chief Probation Officer Ron Babcock presented a request on behalf of the Probation Department to transfer the balance of funds in a secretarial position 100-11164-043 to part time 100-11301-000-043. The transfer is requested because there is a need for a part-time Probation Officer while a full-time Probation Officer is on maternity leave.

MOTION: TOM ANGLIN	TO: APPROVE TRANSFER OF
SECOND: MAURICE BEER	\$17,837.95
AYES: 7 NAYES: 0	FROM: 100-11164-000-043
MOTION CARRIED	TO: 100-11301-000-043

APPROVE THE SALARY ORDINANCE  
FOR THE PART-TIME PROBATION  
OFFICER AT \$15.00 PER HOUR AND  
PART-TIME SECRETARY AT \$9.50  
PER HOUR.

### **IN THE MATTER OF SALARY ORDINANCE FOR NIGHT MAINTENANCE**

#### **POSITION:**

President Harold Jones presented a salary ordinance amendment for the Night Maintenance position. This was approved at budget time, but the salary ordinance was missed.

MOTION: JOHN KINSEY	TO: APPROVE SALARY ORDINANCE
SECOND: MAURICE BEER	AMENDMENT FOR THE NIGHT
AYES: 7 NAYES: 0	MAINTENANCE 100-11176-000-
MOTION CARRIED	008 FOR \$945.01 RETROACTIVE
	TO JANUARY 1, 2003.

**IN THE MATTER OF CONVENTION AND VISITOR'S BUREAU ADDITIONAL APPROPRIATION:**

President Harold Jones turned the meeting over to Council Member Larry Teghtmeyer who explained the informational meeting held with CVB, Commissioners, and Council. He noted the Council should be approving the CVB Commission budget not the CVB, Inc. budget. The Council's relationship is with the Commission, not CVB, Inc. He indicated a budget in the amount of \$290,000 was expected at the April meeting. In order to provide funds for the first quarter Teghtmeyer proposed \$72,500 of the \$290,000 be allowed as an appropriation if that much money is collected by the end of the first quarter. County Auditor Sue Ann Mitchell pointed out there was \$17,353.44 left at the end of 2002 that was not appropriated. She also noted there probably would not be \$72,500 in the fund by April 1<sup>st</sup>.

MOTION: LARRY TEGHTMEYER TO: APPROPRIATE \$72,500 OR THE AMOUNT ACTUALLY IN THE SECOND: TOM ANGLIN FUND ON APRIL 1<sup>ST</sup> LESS THE AYES: 7 NAYES: 0 \$17,353.44 NOT APPROPRIATED MOTION CARRIED FOR 2002. TABLE THE

BALANCE OF ADDITIONAL APPROPRIATION UNTIL THE APRIL COUNCIL MEETING.

**IN THE MATTER OF 911 AND COUNTY GENERAL DISPATCH ADDITIONAL APPROPRIATION FOR 2002 AND 2003 PAY:**

President Harold Jones presented information concerning additional funds needed to cover the equalization of Warsaw and county dispatchers for 2002 and 2003.

MOTION: TOM ANGLIN TO: APPROVE 2002 ADDITIONAL SECOND: JOHN KINSEY APPROPRIATION OF \$2,330 AND AYES: 7 NAYES: 0 2003 ADDITIONAL APPROPRIATION OF \$3,299 FOR BOTH MOTION CARRIED 911 AND COUNTY GENERAL.

**IN THE MATTER OF TITLE IVD ADDITIONAL APPROPRIATIONS FOR**

**CASE WORKER:**

Dan Hampton, Deputy Prosecutor, presented the request on behalf of County Prosecutor Steve Hearn. It was noted the additional appropriation in the amount of \$25,441 will be reimbursed by the state at 66 2/3%. This would be a biweekly salary of \$974.75.

MOTION: JOHN KINSEY TO: APPROVE APPROPRIATION OF SECOND: BRAD TANDY \$25,441 FOR IVD CASEWORKER AYES: 7 NAYES: 0 AND SALARY ORDINANCE AT MOTION CARRIED \$975.75 BIWEEKLY.

**IN THE MATTER OF APPROPRIATION FOR PART-TIME PROSECUTOR:**

Dan Hampton, Deputy Prosecutor, representing Prosecutor Steve Hearn presented a request for approval of a Part-Time Prosecutor. The request for \$31,000 for the position will be funded with the Deferral Fund. The position is to be created in the Prosecutor's County General Budget with money moved from the Deferral Fund.

MOTION: BRAD TANDY TO: APPROVE ADDITIONAL APPROPRIATION OF DEFERRAL FUND SECOND: MAURICE BEER IN THE AMOUNT OF \$31,000 AYES: 7 NAYES: 0 FOR A PART-TIME PROSECUTOR POSITION WITH A SALARY MOTION CARRIED ORDINANCE OF \$1,187.37 BIWEEKLY.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR COUNTY COMMISSIONER ACCOUNTS GROUP INSURANCE, SOCIAL SECURITY,**

**AND PERF:**

Ron Robinson, County Administrator, indicated insurance costs have increased. Social Security and PERF were underestimated at budget time. Changes in insurance coverage have been made to reduce costs.

(Commissioner's Additional Appropriation Continued)

MOTION: JOHN KINSEY	TO: APPROVE	
SECOND: MAURICE BEER	GROUP INSURANCE	\$300,000
AYES: 7 NAYES: 0	RETIREMENT CONTRIBUTIONS	\$200,000
MOTION CARRIED	SOCIAL SECURITY	\$100,000

**IN THE MATTER OF ADDITIONAL APPROPRIATION AND SALARY**

**ORDINANCE AMENDMENT FOR EMERGENCY MANAGEMENT POSITION:**

Ron Robinson, County Administrator, presented a request on behalf of the Commissioners for an additional appropriation in the amount of \$30,000. Robinson pointed out that an application for ½ of the salary would be applied for with the State of Indiana. Robinson announced that there were 13 applicants. These finalists were selected for interviews with the committee of Dr. Michael Williams, Commissioner Ron Truex, and Council member John Kinsey. Ed Rock, from Mentone, was selected by the group to fill the position.

MOTION: TOM ANGLIN	TO: APPROVE ADDITIONAL
SECOND: LARRY TEGHTMEYER	APPROPRIATION IN THE
AYES: 7 NAYES: 0	AMOUNT OF \$30,000 AND
MOTION CARRIED	SALARY ORDINANCE OF
	\$ 1532.56 BIWEEKLY.

**IN THE MATTER OF APPOINTMENT OF WEIGHTS AND MEASURES**

**INSPECTOR:**

Ron Robinson, County Administrator, stated that six individuals were selected from the 128 applicants to take the test for the position of Weights and Measures Inspector. The State came to the county to administer the test. All six candidates passed the test. The person selected was Larry Manner.

MOTION: JOHN KINSEY	TO: APPROVE SALARY ORDINANCE
SECOND: MAURICE BEER	FOR WEIGHTS AND MEASURES
AYES: 7 NAYES: 0	POSITION TO \$608.69 BIWEEKLY
MOTION CARRIED	

**IN THE MATTER OF COUNTY HIGHWAY REQUEST FOR ADDITIONAL**

**APPROPRIATION FOR APRIL COUNCIL MEETING:**

Rob Ladson, County Highway Engineer/Superintendent, presented his intentions to request an additional appropriation in the amount of \$150,000 for a loader. Ladson indicated that he had put off purchasing the equipment because of revenue being reduced. He stated that a 1974 case loader needs to be replaced. Ladson cited engine problems as the reason for replacement. Ladson explained that he had locked in fuel costs in an effort to try to reduce expenditures. Ladson indicated that funds were sufficient to fund items required. Ladson indicated that supplies have been used a bit over anticipated needs this winter. He further noted that the Western Project is still progressing.

**IN THE MATTER OF CONFLICT OF INTEREST FOR REBECCA LEHMAN,**

**NAPPANEE LIBRARY BOARD COUNCIL APPOINTMENT:**

The County Council received a request from Rebecca Lehman, Council Appointment to the Nappanee Public Library Board, for approval of her Conflict of Interest form. Lehman serves as a board member and as a Secretary for Kindig&Sloat, who represents the Library.

MOTION: JOHN KINSEY	TO: APPROVE REBECCA LEHMAN'S
SECOND: BRAD TANDY	CONFLICT OF INTEREST FORM
AYES: 7 NAYES: 0	
MOTION CARRIED	

**IN THE MATTER OF WABASH VALLEY, INC. ABATEMENT APPROVAL:**

Auditor Sue Ann Mitchell presented information concerning Wabash Valley, Inc. abatement. The business is functional and appears to be meeting the criteria required to continue their abatement status.

MOTION: LARRY TEGHTMEYER	TO: APPROVE WABASH VALLEY,
SECOND: CHARLENE KNISPEN	INC. ABATEMENT
AYES: 7 NAYES: 0	
MOTION CARRIED	

**IN THE MATTER OF SOLID WASTE COIT DISTRIBUTION:**

Auditor Sue Ann Mitchell stated that the Solid Waste District has historically not received COIT money. The Council has traditionally signed a resolution prohibiting COIT distribution to Solid Waste. Mitchell indicated that all city/town/county fiscal bodies must approve before the tax rate can be increased. She indicated that all entities must approve or the rate cannot increase. Without an increase in rate, the district will be able to do very limited services. The Council agreed to wait until it is known if all entities adopt the resolution allowing an increase of \$80,000 in tax collections.

**IN THE MATTER OF COIT AND EDIT REDUCTION INFORMATION**

**RECEIVED FROM THE STATE:**

Auditor Sue Ann Mitchell indicated that she received information from the Association of Indiana Counties indicating COIT money is \$2.7 million short. The state will be holding 10% or approximately \$990,000 of the anticipated distribution for 2004. This amounts to a \$230,000 reduction in COIT for county budget purposes. The EDIT funds balance is reported to be \$386,249. This will require a 5.7% decrease in EDIT funding for the county. Mitchell advised that there are 30 counties in the same situation.

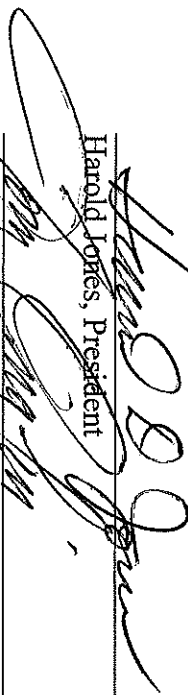
**IN THE MATTER OF REASSESSMENT/TAX BILLING CALENDAR:**

Auditor Sue Ann Mitchell indicated that the anticipated date billing would occur late July with an August pay date and September distribution. Mitchell explained some of the details, any one of which could delay the process. Mitchell stated that the state legislature is considering a "Provisional tax bill." This would require two mailings when the county has traditionally only sent one. This would be an additional expense to the county. Mitchell indicated serious consideration will be given to the provisional bill should the target date for distribution continue to move backwards.

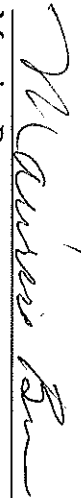
**IN THE MATTER OF COUNCIL'S APRIL MEETING:**

The Council addressed changing the date of their April meeting to Wednesday, April 16<sup>th</sup>. The group agreed to the date change.


Being no further business to come before the Council, the meeting was adjourned.


  
Harold Jones, President


  
Tom Anglin, Vice President

  
Maurice Beer

  
John Kinsey

  
Charlene Knispel

  
Brad Tandy

  
Larry Teghtmeyer

ATTEST:

  
Sue Ann Mitchell, Auditor

## **KOSCIUSKO COUNTY COUNCIL**

**April 16, 2003**

The Kosciusko County Council held their regular meeting April 16, 2003 at 7 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	CHARLENE KNISPEN	HAROLD JONES
MAURICE BEER	BRAD TANDY	JANE COPE, CHIEF DEPUTY AUDITOR
JOHN KINSEY	LARRY TEGHTMEYER	

President Harold Jones opened the meeting. Council Member John Kinsey led the group in prayer. The pledge was recited. The Council was advised Sue Ann Mitchell, Auditor was not present because of the death of her Mother.

### **IN THE MATTER OF COUNTY HIGHWAY REQUEST TO ADD INSURANCE PROCEEDS BACK TO APPROPRIATION:**

Rob Ladson, County Highway Engineer, Ladson, County Highway Superintendent/Engineer requested Council approval to add back two insurance reimbursement checks to the appropriations. He requested \$2,562.50 received from St. Paul Insurance be added back to 204-22036-000-050. Ladson reported that repairs in the amount of \$3,900.32 were paid to Whiteford Kenworth for damages to Truck #83 on April 8<sup>th</sup>, 2003. Ladson's second request was to add back \$2,562.50 to the same account for an insurance reimbursement received from Farmers Insurance for damages to Truck #5. Repair costs of \$3,202.04 were paid to Wiers International on April 8<sup>th</sup>, 2003.

MOTION: MAURICE BEER TO: APPROVE ADDING BACK TWO INSURANCE  
SECOND: TOM ANGLIN REIMBURSEMENTS TOTALING \$5,764.54 TO  
AYES: 7 NAYS: 0 ACCOUNT 204-22036-000-050  
MOTION CARRIED

### **IN THE MATTER OF COUNTY HIGHWAY ADDITIONAL APPROPRIATION:**

County Highway Engineer Rob Ladson requested an additional appropriation in the amount of \$150,000 for a loader. Ladson stated the existing loader is to the stage where it is more costly to continue to repair than to replace. Ladson indicated the money is there will not cause a cash flow problem for the County Highway Budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE A \$150,000 ADDITIONAL  
SECOND: JOHN KINSEY APPROPRIATION FOR THE PURCHASE OF  
AYES: 7 NAYS: 0 A LOADER BY THE COUNTY HIGHWAY  
MOTION CARRIED FOR ACCOUNT 204-44017-000-050.

### **IN THE MATTER OF KOSCIUSKO COUNTY CONVENTION & VISITOR'S**

#### **BUREAU COMMISSION BUDGET:**

Further discussion of the CVB Commission budget was tabled until the May 8<sup>th</sup> meeting.

### **IN THE MATTER OF COUNTY COUNCIL APPROVAL OF SOLID WASTE RESOLUTION TO ALLOW A TAX INCREASE FOR 2003 PAY 2004:**

The Council considered approval of the Solid Waste District's request for approval to increase their tax collections by \$80,000 for 2003 payable 2004. Similar resolutions are being considered by all Cities and Towns in Kosciusko County in addition the Kosciusko County Council. State statute requires the approval of all fiscal bodies including cities, towns and the County Council before the revenues generated can be increased. The Solid Waste District is more than \$400,000 under the maximum levy they may collect but this approval is necessary before the 2003 pay 2004 budget requests.

MOTION: JOHN KINSEY	TO: APPROVE THE SOLID WASTE DISTRICT
SECOND: BRAD TANDY	INCREASING THEIR LEVY BY \$80,000 FOR
AYES: 6 NAYS: 0	2003 PAYABLE IN 2004 RESOLUTION.
ABSTAIN: 1 TOM ANGLIN	
MOTION CARRIED	

## KOSCIUSKO COUNTY COUNCIL-04/16/03

RESOLUTION 03-04-16  
**SOLID WASTE TAX LEVY INCREASE**

**WHEREAS**, the Kosciusko County Solid Waste District, hereafter referred to as “**THE DISTRICT**”, was created under IC 13-21-3-1(a) (2).

**WHEREAS**, “**THE DISTRICT**” has the power to tax per IC 13-21-3-12(13) subject to the limitations of Sec 15 and 15.5 which states they may not impose a tax in excess of \$.0278.

**WHEREAS**, “**THE DISTRICT**” has a maximum levy set by the Department of Local Government Finance in the amount of \$590,000.

**WHEREAS**, “**THE DISTRICT**” levied \$74,000 with a rate of \$.0035 for 2002 payable in 2003.

**WHEREAS**, “**THE DISTRICT**” must present identical resolutions to each county fiscal body giving approval of the use of property tax revenues within the district per IC 13-21-3-16-(b).

**WHEREAS**, “**THE DISTRICT**” seeks approval of the fiscal bodies of Kosciusko County to increase their tax levy to \$154,000 for an increase of \$ 80,000. As the recycling process in Kosciusko County has increased, the tipping fees at the landfill have decreased. “**THE**

**DISTRICT**” has made every effort to keep the recycling services and live with their budgeted amounts. Because of decreasing tipping fees “**THE DISTRICT**” cut their budget \$100,000 for 2002 pay 2003 which caused decreased services to the county. The money generated by the increase will be used to continue services to “**THE DISTRICT**.”

**WHEREAS**, the fiscal bodies must record the vote taken on the resolution before May 1 of the year in which the vote was taken to be effective the following tax year.

**THEREFORE, BE IT RESOLVED**, the Kosciusko County Council does hereby approve the proposed property tax increase in the amount of \$80,000 for the Kosciusko County Solid Waste District for the 2003 pay 2004 budget cycle.

**IN THE MATTER OF CONSIDERING COIT DISTRIBUTION TO THE SOLID WASTE DISTRICT:**

The Council tabled this issue until such time as it is determined that all towns and cities in the county have approved the increase in the tax levy for the district. It will be considered at the May meeting.

**IN THE MATTER OF APPROVAL OF COIT AND EDIT RATES FOR 2004:**

The County Council is required to approve the adoption of County Option Income Tax and Economic Development Income Tax on an annual basis. The current rate is .007 COIT and .003 EDIT.

MOTION: TOM ANGLIN TO: APPROVE THE 2004 EDIT RATE AT .003

SECOND: CHARLENE KNISPEN AND COIT AT .007.

AYES: 7 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF COMPLETION OF JUSTICE BUILDING:**

County Administrator Ron Robinson indicated there are still a few pieces of furniture yet to be delivered and some outstanding construction issues, but for the most part the Justice Building is complete.

**IN THE MATTER OF WESTERN ROUTE PROJECT MEETING:**


Council member Larry Teghmeier, representative to the Western Route Committee for the county indicated there would be a public meeting on April 29<sup>th</sup> at 7 PM in the Justice Building Basement. He indicated all Council members were welcome to attend to hear information on the traffic patterns, land uses and other items to be presented.

KOSCIUSKO COUNTY COUNCIL-04/16/03

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**


  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT


  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNISPEL

  
BRAD TANDY

  
LARRY TEGHTMEYER

  
SUE ANN MITCHELL, AUDITOR

ATTEST:

**KOSCIUSKO COUNTY COUNCIL**

MAY 8, 2003

The Kosciusko County Council held their regular meeting May 8, 2003 at 7 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	JOHN KINSEY
MAURICE BEER	CHARLENE KNISPEL
HAROLD JONES	LARRY TEGHTMEYER
	SUE ANN MITCHELL, AUDITOR

President Harold Jones opened the meeting. Council Member John Kinsey led the group in prayer. The pledge was recited.

**IN THE MATTER OF HEALTH DEPARTMENT REQUEST FOR TRANSFER OF FUNDS:**

Bob Weaver, County Health Department, requested the transfer of \$3,236 from Group Insurance 203-11605-000-000 to two salary accounts. Two Environmental Communicable Disease Scientist salaries were under-budgeted based on the salary chart adopted by the County Council for 2003 wages. Salary account 203-11134-000-000 requires a transfer of \$2,421 and account 203-11133-000-000 requires a transfer of \$ 815.

MOTION: TOM ANGLIN TO: APPROVE TRANSFER OF \$3,236 FROM GROUP SECOND: JOHN KINSEY INSURANCE 203-11605-000-000 WITH \$2,421 TO AYES: 6 NAYS: 0 ACCOUNT 203-11134-000-000 AND \$815 TO 203-MOTION CARRIED 11133-000-000.

KOSCIUSKO COUNTY COUNCIL-5/8/03

**IN THE MATTER OF PERMISSION TO PURCHASE VEHICLE FROM DARE DONATIONS:**

County Sheriff Aaron Rovenstine requested Council approval of the purchase of a vehicle from DARE donations in the amount of \$3,988.50 which is the difference in price after the trade of a 1977 existing DARE vehicle.

MOTION: TOM ANGLIN

TO: APPROVE THE PURCHASE OF A VEHICLE

SECOND: MAURICE BEER

FROM DARE DONATION MONEY IN THE

AYES: 6 NAYS: 0

AMOUNT OF \$ 3,988.50.

MOTION CARRIED

**IN THE MATTER OF COUNCIL APPROVAL OF DARE PETTY CASH FUND:**

Sheriff Aaron Rovenstine noted to the Council that the DARE petty cash approval they had done some time ago had been implemented. The DARE Officer has numerous out of pocket expenses that can not be paid with a credit card. The Dare Office, Chris Rager, understands that he is to keep all receipts and when the money is spent, he is to return the receipts and additional cash not to exceed \$50 will be provided.

MOTION: LARRY TEGHTMEYER

TO: APPROVE THE PETTY CASH FUND IN

SECOND: JOHN KINSEY

THE AMOUNT OF \$50.

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF HOMELAND SECURITY GRANT APPLICATION NOTIFICATION:**

Sheriff Aaron Rovenstine advised the Council that he had received an application from the Department of Justice for a Homeland Security Grant. Rovenstine indicated he had a short period of time to submit the grant application. The Cops Grant previously applied for was not denied but the title has evidently changed to Homeland Security. The Sheriff indicated he completed the application and returned it in the time frame required. The problem the Sheriff's Department has had is that he has a Detective who is currently working on Homeland Security which takes him off of other duties. This position will serve three purposes. One purpose will be to specifically address the issues directly related to Homeland Security. The second is to serve as a liaison with the new Emergency Management Director. The third is to act as an additional officer for the department. The Sheriff indicated the positions would be funded at 75% for the first year, 50% for the second year and 25% for the third year. He indicated he received further information concerning a grant for \$100,000 for overtime should there be an incident requiring extensive overtime. When Council member Knispel asked if they would move two existing officers to the new positions or would they hire new, Rovenstine answered it could be done either way depending on the experience level of new applicants and existing Sheriff's Department employees. Ed Rock, Emergency Management Director, addressed the possible small pox threat. He indicated that should there be the need to inoculate people in the county, a great amount of overtime would be required to maintain order. He noted the grants would be for only three years. Council member Jones questioned whether we only received the money if there is an actual incident. Rovenstine indicated there is a 25% match requirement to the grant. He indicated he felt the County needs to continue to address where we are going with the Homeland Security. He stated he would apply for the grants and if they were received, he will come back to the Council and the Council can decide whether to accept or reject the grants once received.

**IN THE MATTER OF WARSAW LIBRARY CAPITAL PROJECTS APPROVAL:**

Ann Zydek representing the Warsaw Library advised the Council that the Warsaw Public Library held their public hearing on April 14, 2003 to consider the Capital Project Plan with no remonstrators. The Library Board passed a resolution to approve the Capital Projects Plan. Zydek indicated there were two major categories of expenditures included in the plan. One is for the replacement of Computer hardware and software. The second is for construction and repair of the facility. The intent of the plan is to increase functionality of the library. Based on the current assessed values without taking in consideration the reassessment, the rate would be approximately \$.02. The library reduced their hours to help conserve funds.

KOSCIUSKO COUNTY COUNCIL-5/8/03

(Warsaw Library Capital Projects – Continued)

MOTION: MAURICE BEER

TO: APPROVE THE CAPITAL PROJECTS PLAN

SECOND: TOM ANGLIN

FOR WARSAW COMMUNITY LIBRARY.

AYES: 6 NAYES: 0

MOTION CARRIED

**IN THE MATTER OF CONVENTION AND VISITOR'S BUREAU COMMISSION  
BUDGET APPROVAL:**

Phil Fozo representing the Kosciusko County Visitor's and Convention Bureau Commission presented their budget request. Fozo asked for Council approval of the budget as presented. Council member Teghtmeyer expressed appreciation for the Commission attempting to put into the budget the requests of the Council. He questioned the Tourism Promotion Account that was in the budget in the amount of \$6,500 and the Community Outreach Account that was \$2,500 in previous budgets. Teghtmeyer noted the funds for local communities appeared to be gone from the new budget. Fozo replied the accounts were still in the budget, but he indicated he did not know where they were in the newly revised budget. He indicated the Tourism Grant Account is listed at \$70,000 and the County Organizational Promotional Fund is at \$60,000. Fozo indicated the plan provided local funds. Council member Knispel inquired if the budget presented was a bottom of the line, bare bones budget. Fozo indicated it was as bare bones as the budget could be. He indicated they are several months into the year and they have done nothing but try to work on the budget. He stated he believed that when you look at previous years, they have operated very fiscally prudent. Fozo stated the distributions they have received so far this year are less than they have operated on for five years without taking away from retail merchants, festivals and the people they are trying the most to help. Teghtmeyer inquired as to how local money is expended. Fozo stated local dollars are expended following requests from local groups. He cited 4<sup>th</sup> of July fireworks as an example of expenditures with requests received between \$500 to \$900. He stated it was a way to create goodwill within the communities. Knispel inquired if the \$3,000 for publications included the materials provided to the Council in their information packet. Fozo indicated the publications are extensive and that they go far and wide and are quite expensive tools to bring visitors to the community. Knispel asked if there were any long range plans to provide a convention center. Fozo indicated that would not fall into anything the Commission would have anything to do with. He indicated he believed building a convention center would be the job of a private entrepreneur. Knispel asked how we could expect to have conventions with no facilities. She indicated lots of money was being spent without the ability to attract conventions. Fozo indicated bus groups are being pursued. He indicated the money received is strictly from those people staying overnight in hotels in the area. He shared that the rate is 5%. He noted there were not enough funds to build a convention center. President Harold Jones indicated there had been lots of dialog in the last couple of months and that he felt both sides have come a long way. Jones indicated a motion would be needed to proceed. Fozo indicated the commission as a group has made an effort to provide as much information as possible. Teghtmeyer indicated he believed from last fall to today, the two groups are very close being on the same course. Teghtmeyer indicated he did not believe the Council could act on individual line items in the CVB, Inc. budget because that is a contractual issue. Teghtmeyer indicated he believed the \$290,000 has eliminated the \$10,000 for the CCAC. Discussion was held concerning where the balance of the funds collected above the appropriated amount would be held. Fozo indicated he believed the Commission should receive the funds. Teghtmeyer indicated it was his opinion that funds would be held by the county in an interest bearing account just like any other funds until appropriated. Jones indicated he believed that to be correct, that the money can not be released until appropriated and can not be appropriated until the use is known by the Council. Fozo indicated he believed that was why the Commission was nominated to disburse the money based on Council approval. Fozo indicated the Council appeared to favor the expenditure of the money on capital projects which is the complete opposite of the Commission's direction. Fozo acknowledged it was up to the Council to determine the budget. Auditor Sue Ann Mitchell wanted to clarify that the \$300,000 discussed to be appropriated included the original additional appropriation of \$72,500. Fozo inquired about the \$17,000+ that was left from last year and if it would be made available. There was money collected in excess of the amount appropriated in 2002. The Council declined to appropriate those funds in

# KOSCIUSKO COUNTY COUNCIL-5/8/03

(CVB Commission Budget – Continued)

previous requests. Tegtmeyer reviewed the process for budgeting. He indicated the money was put in the Convention and Visitor's Commission Fund for their exclusive use at such time the Council agrees to budget the money.

MOTION: LARRY TEGTMEYER TO: APPROVE CONTRACTUAL OBLIGATION  
SECOND: MAURICE BEER TO CVB, INC. IN THE AMOUNT OF \$290,000  
AYES: 6 NAYES: 0 WITH THE UNDERSTANDING THAT IT  
MOTION CARRIED INCLUDES THE COMMUNITY OUTREACH  
PROGRAMS AND APPROVE AN

ADDITIONAL \$ 10,000 FOR THE OBLIGATION TO CCAC FOR A TOTAL  
APPROPRIATION OF \$300,000 WITH THE BALANCE OF FUNDS LEFT  
UNAPPROPRIATED UNTIL SUCH A TIME AS FURTHER SPECIFIC PURPOSES ARE  
DETERMINED.

## **IN THE MATTER OF SOLID WASTE RECEIVING COIT DISTRIBUTIONS FOR 2004:**

The Council tabled this issue from their April meeting until it was determined that all Towns and Cities approved the levy increase for the Solid Waste District. Sue Ann Mitchell, Auditor, reported that all towns did approve the increase in the levy.

MOTION: TOM ANGLIN TO: DENY THE SOLID WASTE DISTRICT  
SECOND: CHARLENE KNISPEL RECEIVING COIT DISTRIBUTIONS IN  
AYES: 6 NAYS: 0 2004.  
MOTION CARRIED

## **IN THE MATTER OF DISTRIBUTION OF INFORMATION FROM THE DEPARTMENT OF REVENUE REFERENCE COIT AND EDIT FUNDS:**

Auditor Sue Ann Mitchell distributed the detailed listing of COIT and EDIT collections from the beginning of collections by the Department of Revenue. EDIT collections began in 2000. The information provided indicates reserve funds should be \$ 2,000,843 but the anticipated balance at the end of 2003 is projected to be \$386,249. COIT collections began in 1985. The report indicates the reserve funds should be \$2,334,317 but the anticipated balance at the end of 2003 is -\$3,159,047. The counties portion of the money that was received in 2001 as a special distribution to get the county back to the three month reserve was placed in the Cumulative Capital Development Fund with County Council approval. Mitchell distributed the information because of several months worth of question as to exactly what has been collected, distributed, interest earned, etc. Council President Jones asked if the funds were being withheld. Mitchell indicated the COIT and EDIT funds for 2003 will remain the same, but that 2004 funds will be reduced.

## **IN THE MATTER OF SPRING TAX BILLS FOR 2003:**

County Auditor Sue Ann Mitchell indicated the county would be taking advantage of the legislation passed so counties could do a "provisional" tax bill. Spring tax bills for 2003 will be equal to the Spring bill of 2002 with a reconciling bill being sent with a November 10<sup>th</sup> due date. The Fall bill will be the difference between the actual 2003 tax liability less what was paid in the Spring. Mitchell reported the Auditor's Office, Treasurer's Office, County and Township Assessors as well as Council member Knispel and Commissioner Avis B. Gunter met to consider issues related to the tax billing process. It is expected that tax bills will be due sometime between June 15<sup>th</sup> and June 30<sup>th</sup>. Advance draws will be given at the end of June with a full distribution for July 30<sup>th</sup>. This will help many county taxing units with cash flow.

## **IN THE MATTER OF 2004 BUDGET HEARING DATES:**

County Auditor Sue Ann Mitchell asked for scheduling direction concerning the non profit organizations that are included in the Commissioner's budget. She indicated the entities are scheduled to appear before the Commissioners at their June 17<sup>th</sup> meeting. Traditionally they have appeared at the July Council meeting for budget presentations. Mitchell indicated budgets would be turned into the Auditor by July 1<sup>st</sup> so information will be available following the Auditor's Office assembling the information. Monday, August 11<sup>th</sup> at 6 PM and Tuesday, August 12<sup>th</sup> at 6 PM will be the nights for preliminary budgets with the actual budget hearing

KOSCIUSKO COUNTY COUNCIL-5/8/03  
being at 7 PM on the Council's regular meeting night of Thursday, August 14<sup>th</sup>. The final  
adoption will be at 7 PM at the Council's regular September 11<sup>th</sup> ..

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**

  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

JOHN KINSEY

ATTEST:

  
CHARLENE KNISPEL

BRAD TANDY

  
LARRY TEGHTMEYER

  
SUE ANN MITCHELL, AUDITOR

**KOSCIUSKO COUNTY COUNCIL**

MAY 19, 2003

The Kosciusko County Council held their regular meeting May 8, 2003 at 7 PM in the  
Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

MAURICE BEER JOHN KINSEY

HAROLD JONES CHARLENE KNISPEL SUE ANN MITCHELL, AUDITOR

President Harold Jones opened the meeting.

*Beer #*

**IN THE MATTER OF PROVISIONAL TAX BILL APPROVAL:**

Kosciusko County Auditor Sue Ann Mitchell, presented information concerning the approval  
required for the County to do the Provisional Tax Bill. Mitchell indicated information was  
received by fax this morning that the resolution had to be approved by the County Council  
before the billing could be approved. Because time was an issue in getting forms, envelopes  
and receiving approval, the emergency meeting was called.

MOTION: MAURICE BEER TO: APPROVE THE SENDING OF THE PROVISIONAL  
SECOND: JOHN KINSEY TAX BILL TO INSURE THAT LOCAL TAXING  
AYES: 4 NAYS: 0 ENTITIES ARE PROVIDED FUNDS IN ADVANCE  
MOTION CARRIED OF THE REASSESSMENT BEING COMPLETED.

**RESOLUTION TO APPROVE KOSCIUSKO COUNTY  
PROVISIONAL TAX BILL**

2003-05-19

**WHEREAS**, the Kosciusko County Auditor has been unable to certify assessed values by  
March 16, 2003 as required by IC 6-1.1-22-5 to the Kosciusko County Treasurer because of  
delays in the reassessment process;

KOSCIUSKO COUNTY COUNCIL-5/19/03

**WHEREAS**, the State Legislature passed HB 1219 which allows for a "Provisional" tax bill to be mailed with a due date after June 15, 2003.

**WHEREAS**, Kosciusko County does not expect to mail tax bills based on the new reassessment before the middle of August with September 30<sup>th</sup> as the earliest expected distribution date;

**WHEREAS**, The Kosciusko County Council understands the estimated cost for the printing of tax bill forms, envelopes and postage for the estimated 54,000 tax bills to be mailed will cost approximately \$30,000.

**WHEREAS**, the Kosciusko County Council believes making distribution earlier will result in saving tax dollars due to money saved on interest;

**WHEREAS**, the Kosciusko County Treasurer has already received approval from the State Board of Accounts for the content of the forms for tax bills.

**THEREFORE THE KOSCIUSKO COUNTY COUNCIL DOES HEREBY RESOLVE** that "Provisional" tax bills should be issued by the Kosciusko County Treasurer at a rate of 50% of the tax obligation for 2001 payable 2002 on real property only. It is understood that mobile homes and personal property will not be billed on the "Provisional Bill" but will be billed in the Fall of 2003 based on new tax rates.

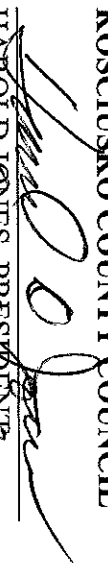
**BE IT FURTHER RESOLVED** that new construction that would first receive a bill for 2003 will not be billed until the fall of 2003. It is further understood that property taxes billed on the provisional statement are due and payable in the same manner as property taxes billed on a tax statement under IC 6-1.1-22-8.

**BE IT FURTHER RESOLVED** the Kosciusko County Treasurer and Kosciusko County Auditor will request a due date of June 30, 2003 from the Department of Local Government Finance with a distribution date for those funds collected no later than July 30. Kosciusko County will send a second "Reconciling" bill when the final tax rate based on the reassessment is received from the Department of Local Government Finance. The due date for the fall 2003 bill will be November 10 with distribution by December 31, 2003.

**BE IT FURTHER RESOLVED THE** money to pay for the additional expenditures for envelopes, forms and postage will be paid from the Reassessment Fund per IC 6-1.1-4-28.5.

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**

  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KINSCHER

  
BRAD TANDY

  
LARRY TEEPLE

ATTEST:

  
SUE ANN MITCHELL, AUDITOR

# **KOSCIUSKO COUNTY COUNCIL** **JUNE 12, 2003**

The Kosciusko County Council met for their regular meeting on June 12, 2003, at 7:00 PM in the Courtroom on the third floor of the Courthouse, 100 West Center Street, Warsaw, Indiana.

Those present were:

TOM ANGLIN	MAURICE BEER	HAROLD JONES
JOHN KNISEY	CHARLENE KNISPEL	BRAD TANDY
LARRY TEGHTMEYER	SUE ANN MITCHELL, COUNTY AUDITOR	

President Harold Jones called the meeting to order. Council Member John Kinsey opened the meeting with a prayer. The pledge to the flag was recited. The minutes of prior meetings were approved.

## **IN THE MATTER OF HEALTH DEPARTMENT TRANSFER:**

Bob Weaver, Kosciusko County Sanitarian, requested the transfer of \$100.00 from 203-11412-000-000 Education & Training to 203-11604-000-000 Workmen's Comp.

MOTION: Maurice Beer  
TO: APPROVE TRANSFER OF \$100.00

SECOND: Brad Tandy  
FROM: 203-11412-000-000

AYES: 7 NAYS: 0  
TO: 203-11604-000-000

UNANIMOUS

## **IN THE MATTER OF COMMISSIONERS TRANSFER:**

Harold Jones, Kosciusko County Council President, acting on behalf of the Kosciusko County Commissioners, requested the transfer of \$20,000.00 from 100-36018-000-009 Juvenile Justice to 100-11603-000-009 Unemployment Compensation.

MOTION: Tom Anglin  
TO: APPROVE TRANSFER OF \$20,000.00

SECOND: Maurice Beer  
FROM: 100-36018-000-009

AYES: 7 NAYS: 0  
TO: 100-11603-000-009

UNANIMOUS

## **IN THE MATTER OF COUNTY HIGHWAY REQUEST TO ADD INSURANCE**

### **PROCEEDS BACK TO LINE ITEM:**

Rob Ladson, Kosciusko County Highway Engineer and Superintendent, requested Council approval to add back to line item 204-22036-000-050 insurance proceeds of \$580 received against \$1,580.00 paid to Bill's Body Shop for truck #41

MOTION: Brad Tandy  
TO: APPROVE ADDITION OF \$580.00

SECOND: Tom Anglin  
INSURANCE PROCEEDS BACK TO LINE

AYES: 7 NAYS: 0  
ITEM 204-22036-000-050.

UNANIMOUS

## **IN THE MATTER OF THE REQUEST OF SHERIFF TO ADD INSURANCE**

### **PROCEEDS BACK TO LINE ITEM:**

Kosciusko County Sheriff Aaron Rovenstine requested Council approval to add back to line item 100-35001-000-019 insurance proceeds of \$1,558.09.

MOTION: Tom Anglin  
TO: APPROVE ADDITION OF \$1,558.09

SECOND: Charlene Knispel  
INSURANCE PROCEEDS BACK TO LINE

AYES: 7 NAYS: 0  
ITEM 100-35001-000-019

UNANIMOUS

## **IN THE MATTER OF THE JAILER'S SALARY ORDINANCE APPROVAL:**

At budget time, two full year and two half-year jailers were included. There was no salary ordinance adopted for the part year positions.

MOTION: John Kinsey  
TO: APPROVE POSITIONS OF PART

SECOND: Maurice Beer  
YEAR AND ADOPT SALARY

AYES: 7 NAYS: 0  
ORDINANCE FOR THE PART YEAR

UNANIMOUS  
POSITIONS IN THE SHERIFF'S OFFICE.

~~6-12-2004~~  
KOSCIUSKO COUNTY COUNCIL

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Larry Teghtmeyer reported he believed there is a jailer serving in the armed forces. When that jailer returns from the armed forces, he will be entitled to a position with the Sheriff's Department.

MOTION: Larry Teghtmeyer

SECOND: Maurice Beer

AYES: 7 NAYS: 0

UNANIMOUS

TO: APPROVE ONE OF THE POSITIONS  
BEING HELD FOR THE RETURN OF THE  
JAILER NOW SERVING IN THE ARMED  
FORCES.

**IN THE MATTER OF THE SHERIFF'S GRANT APPROVAL INFORMATION:**

Sheriff Rovenstine was not in attendance for this Council meeting. This matter was not heard.

**IN THE MATTER OF ALCOHOL & DRUG PROGRAM REPORT:**

Judge James Jarrette presented an updated report of the Alcohol & Drug Program. The Department of Mental Health had previously managed the Alcohol & Drug Program on a statewide basis. The Indiana Judicial Center was the body charged with administering, creating, and encouraging the program. Judge Jarrette reported that in 1998 the Indiana Judicial Center began to encourage the local force of people who dealt with drug and alcohol to set up local programs. Three kinds of programs were suggested as follows:

1. The first program was the "Free Standing Program" by which a judge in a particular court would hire employees to create an administrative program.
2. The second program was contractual whereby the court would contract the services of a private entity to create and administer an alcohol and drug program.
3. The third program was probation based, independent of any particular judge, but responsible to all of the courts in a county.

Judge Jarrette, Kosciusko Superior Court No. II, and Judge Sutton, Kosciusko Superior Court No. III, determined that a probation based drug and alcohol program, which would have access to probation user's fees, would be most appropriate for Kosciusko County. The judges then approached Ron Babcock, Chief Probation Officer, to recommend a person who would head the program. Babcock suggested Lori Calmus Mieke. Ms. Mieke was hired as a probation officer and successfully completed all of the appropriate training required. The program has been fully certified by the Indiana Judicial Center for a three-year period.

Judge Jarrette presented to the Council his report including statistics and letters received from Chief Justice Randall Shepherd complimenting the County on starting the program. A letter was received from Bill Carey, Director of the Judicial Center, to Lori Calmus Mieke complimenting her, the program and clinical standard. Judge Jarrette also presented to the Council the report of the Judicial Center indicating that Kosciusko County, within six months of operating the Alcohol & Drug Program, was operating at a very high level. Judge Jarrette stated that he is exceptionally proud of the work done by Lori Calmus Mieke and the Probation Department.

**IN THE MATTER OF THE BELL MEMORIAL LIBRARY CAPITAL PROJECTS APPROVAL:**

Lorna Klein, Board Member of the Bell Memorial Library, reported that on April 28, 2003, the Bell Memorial Library opened its doors at its new address 101 N. Main Street, Mentone, Indiana. Part of the Library Capital Projects of 2002 was used to move the telephone line from the old facility and to install the new line. Klein requested the Council authorize the Bell Memorial Public Library Capital Projects Fund 2004-2006 at no more than \$.0133 per \$100/assessed valuation.

MOTION: Tom Anglin

SECOND: Larry Teghtmeyer

AYES: 7 NAYS: 0

UNANIMOUS

TO: APPROVE THE TAX LEVY OF \$.0133  
PER \$100/ASSESSED VALUATION FOR  
THE BELL MEMORIAL PUBLIC LIBRARY  
CAPITAL PROJECTS FUND 2004-2006.

**IN THE MATTER OF THE MILFORD PUBLIC LIBRARY:**

Linn M. Landis, Director of the Milford Public Library, requested the Council authorize the Milford Public Library Capital Projects Fund 2004-2006 at no more than \$.0167 per \$100/assessed valuation. Landis reported that recent capital projects funds have been used to create a parking lot on the west side of the library building. The Library Board approved the Capital Projects Plan for 2004-2006 on May 8, 2003.

MOTION: Maurice Beer

SECOND: Larry Tegtmeyer

AYES: 7 NAYS: 0

UNANIMOUS

TO: APPROVE THE TAX LEVY OF \$.0167  
PER \$100/ASSESSED VALUATION FOR  
THE MILFORD PUBLIC LIBRARY  
CAPITAL PROJECTS FUND 2004-2006.

**IN THE MATTER OF: KOSCIUSKO COUNTY CONVENTION AND VISITORS  
BUREAU COMMISSION ADDITIONAL BUDGET REQUEST:**

Phil Fozo, CVB Commission (hereinafter "Commission") President, introduced Joe Banks as the past President who prepared the budget. Banks asked for approval of the CVB Commission Budget (hereinafter "Budget"). (The budget was approved at \$300,000 at the April meeting.)

Banks stated Tourism contributes \$56,000,000 to Kosciusko County economy. Fifteen percent (15%) is hotel-lodging expense where the Innkeepers Tax is generated. Fourteen hundred (1400) full-time jobs are involved. Banks indicated there are sizeable dollars invested in the hotels. He cited a downturn in the economy that began in 2000. He expects that to hit Kosciusko County this year. He believes that the Commission has lost momentum by still talking about the Budget in the middle of the year. He is hopeful that momentum can be regained with the resolve of the Budget.

He stated the "promotions" account was not approved at the May 8, 2003, meeting consisting of \$60,000.00. He noted the Convention and Visitors Bureau (hereinafter "CVB") had fixed costs. He indicated that marketing would be hardest hit. He presented requests from local agencies as to uses for the funds. The CVB asked for the release of \$60,000.00. He noted none of the local projects listed have been approved and some have already passed.

Kosciusko County Council President Harold Jones states the history presented by the Commission indicates it has awarded in grants \$124,000.00 over the last 13 years. Jones clarified that they were asking for \$60,000.00 this year for those grants. Banks went over the economic downturn and indicated that the Commission has been very aggressive in advertising in the surrounding four (4) state area. Banks indicated decline in stays have happened in the first quarter of 2003.

Jones noted that in 1989 \$50,000.00 was spent for CVB banners. That could not be considered a grant to local activities. Jones indicated that reduced the thirteen (13) year distribution to \$73,000.00. He questioned the actual contribution of \$73,000.00 over thirteen (13) years and a request for \$60,000.00 for this year. Fozo stated the grant requests are substantial and that that is what they are there to help promote local projects. Banks indicated the banners were a sizeable project to introduce the Kosciusko County for local promotions.

Banks indicated the City County Athletic Complex (hereinafter CCAC) is not included. He stated that is \$10,000 to \$15,000.00 per year. He stated the CVB signed on and have continued to pay year after year. Jones questioned if the CCAC was included in their 2004 budget. Fozo stated they did not request a grant and were not included. He stated they give three (3) \$5,000.00 payments per year to CCAC. Fozo noted \$135,000 has been paid to CVB over the years. Kosciusko County Council member Charlene Knispel asked if it should not be included. Fozo stated it was not a grant.

President Jones asked if when the \$300,000.00 was appropriated were the funds limited. He stated he believed that was the Commission's decree. Kosciusko County Council member Larry Teghtmeyer answered that when the \$300,000.00 was discussed the Kosciusko County Council (hereinafter "Council") talked about the "Tourism Promotion Fund" which originally at \$6,500.00 and "Community Outreach" at \$2,500.00. The question was asked if that money was included in the Budget. The question was not answered. When Teghtmeyer made the motion at the May 8, 2003, meeting he stated the \$300,000.00 appropriated was to include those two funds. He further noted there was a \$3,500.00 Cumulative Fund in the CVB Budget. Teghtmeyer stated the \$9,000.00 for the two funds in question were to be included in the Budget. The CCAC's \$10,000.00 was approved as a separate issue. Jones noted there is no reason why the Commission cannot move items within their Budget to cover the requests made. Teghtmeyer reiterated the amounts that were in the original Budget for these two funds were included at the May 8, 2003, meeting.

Teghtmeyer noted his interest in Capital projects for the local improvement of recreational facilities. The law states money can be used for convention, visitors, recreation. Teghtmeyer stated he believed to date the focus has been on visitors. He felt there was limited funds expended on recreation. He cited an example of \$20,000.00 being dedicated to a project with an 80/20 match from the Federal Government wherein \$100,000.00 is realized towards the project. Teghtmeyer stated he was supportive of greenways for visitors recreation plus corporate business clients who travel to the area. Fofo stated there have been no requests from the greenway project. Fofo stated they would be "more than happy to help them with that."

Fozo clarified that the "Community Outreach" was what he was asked about at the last meeting. Fofo stated the \$60,000.00 line item was outlined in the information presented last month. Teghtmeyer stated he tailored his motion to include the local funding. Jones indicated he has a problem with only \$73,000.00 going to local project over a thirteen (13) year period and the request of \$60,000.00 in one (1) year of the same thing.

Fozo indicated they are not asking the County for any money. They are asking for money collected by hotels. Fofo stated "Any of you who have businesses, I suppose that if someone added on an extra 5% on to anything you were selling and they said you can't have it to promote your own business that would probably be a little bit of a stickler for you." He stated they privately and individually contribute a lot to capital items. He stated when he is having to tell his customers why this tax is here and it is not even being used to promote. Jones indicated the Budget was approved and that they can move funds around within the Budget. Fofo indicated only a portion of the Budget was approved. He noted \$60,000.00 of this year's request plus \$17,000.00 from last year was not approved.

Jones again stated the money approved could be moved and could have covered the request for events already passed. Banks indicated the Council can control the \$60,000.00 and the Commission has listed some ways to spend the money. Banks indicated a \$360,000.00 Budget was proposed by \$300,000.00 was approved. He stated something will have to give. He stated if the Council wants to designate a portion of the \$60,000.00 for a specific project such as the greenways then the balance would be spent locally. Banks indicated the money cannot be moved from fixed costs such as utilities, insurance, etc. He noted that when marketing dollars are removed you are asking businesses to commit suicide. He requested the Council join together, figure out a way to spend the \$60,000.00 and move on because half the year is gone.

Jones indicated the Budget was approved at \$300,000.00 total including CCAC. Jones indicated the first approval from the Council was \$272,000.00 with the increase to \$300,000.00. He indicated the Council did not restrict advertising that the Commission

has done that by failing to move the money around. He further stated they have been approved to spend \$300,000.00 but all they seem to be concerned with the \$60,000.00 they aren't receiving.

Jones asked where to go from here. Fozo asked if he was correct that the Council needed to work with the Commission to appropriate the money. Fozo stated he felt it would be better if the Council could work together with the Commission. He stated he did not feel that the Council was working with the Commission. Jones stated he felt the Commission was brushing aside the wished of the Council. Fozo indicated they were not. He stated they do not know what the Council's wishes are. He stated he felt it was a cloak and dagger thing. Teghtmeyer noted the \$60,000.00 will accumulate in the fund and that there is time to determine the use of the money. He indicated he was only one member and others may have ideas as to expend the money.

Banks asked the Council to "restore and make us whole for 2003, which is half gone and schedule a series of meetings before 2004 to pinpoint the Council's wishes."

Teghtmeyer stated he felt the Council had appropriated the fund, which was very closed to requested funds – within \$10,000.00.

Council member Knispel noted the funding constraints the County has experienced noticing some items has been removed from budgets in 2003 and added cuts may be necessary in 2004. She felt it was inappropriate to increase the appropriation. Council member Maurice Beer stated if every entity came back after a budget approval to ask for more they would never get done.

Banks indicated the Council cannot spend the money themselves but can dictate how to spend the money. He stated they come with a spirit of cooperation. Knispel indicated the tax was put on by the Council, prior to many current members being on the Council, and that the Council can take away the tax if they so chose.

President Jones indicated last month's approval was within \$10,000.00 of the request and now there is an additional request of \$60,000.00 plus \$17,000.00 from last year for Community Grants that far exceed what has ever been granted before. He believes the requests were only presented to get the CVB funding. He believes looking at capital projects would be a better expenditure of the funds. He stated perhaps meetings of the Council need to be scheduled to discuss the plan.

Council member Brad Tandy asked with funding at \$290,000.00 what they do not have the funds to support community events. Banks indicated the Budget was for \$360,000.00. The 20% cut suggested by Council member Teghtmeyer and approved by the Council reduced the proposed Budget. Banks indicated that unless 20% was considered fat any budget would be hurting. Jones indicated that when county funding is cut 20% the county must then spend only the 80% allowed. The county has to be in line with what it gets. He stated he believed the Commission was not hearing what the Council is saying.

Banks indicated the mortgage, insurance, etc. are being paid but that they do not exist for that. Jones indicated that with the allowed Budget there is more than enough to cover other items.

Jones indicated the \$60,000.00 request made tonight for Community Projects. Fozo indicated the \$60,000.00 was removed from the Budget because it was unknown what the category covered.

Council member Tom Anglin asked if they knew about what money would be generated by the tax each year and if their Budget was created each year to spend it all. Fozo and Banks indicated the budget is prepared with the intention to spend it all.

KOSCIUSKO COUNTY COUNCIL

6-12-2004

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Council member Tandy indicated concerns about the Commission failing to support community events. Tandy indicated concerns about the low amount previously spent by the Commission versus this year's requests. Council member Anglin also questioned the large increase noting in 2002 less than \$5,000.00 was granted but that requests total \$80,000.00+ for 2003. Fofo indicated people ask for applications which are considered by the Commission based on status of the state. Council member Knispel noted some of the requests are unreasonable.

Jones agreed that there was a need to schedule meeting in the next 30 to 90 days.

**IN THE MATTER OF BIOMET ABATEMENT APPROVAL:**

President Jones recommends approval of the Biomet Abatement. They have met the criteria for continuing to receive the abatement.

MOTION: Charlene Knispel

TO: ACCEPT THE APPLICATION FOR  
SECOND: Larry Teghtmeyer ABATEMENT FROM BIOMET.

AYES: 5 NAYS: 1

ABSTENTION: 1

**IN THE MATTER OF REPLACEMENT OF JUSTICE BUILDING STEPS:**

Ron Robinson, Kosciusko County Administrator, noted that the steps are being replaced at the Justice Building because the contractor did not correctly install the steps the first time. This correction includes sidewalk and ramps and all of the corrections are at no cost to the County.

**IN THE MATTER OF NOTICE FROM THE INDIANA BOARD OF TAX REVIEW:**

Sue Ann Mitchell, Kosciusko County Auditor, reported she has distributed to the Council members a list of the budget calendaring process. Mitchell distributed the *INDIANA BOARD OF TAX REVIEW* to alert the Council members that in order to defend assessments they may have to appropriate additional money from the reassessment fund. Defending of appeals for the reassessment are critical to eroding the base of assessed value, so Mitchell strongly recommends that the Council treats the taxpayer fairly but yet they must represent the County well.

**IN THE MATTER OF CORONER'S PERF COVERAGE:**

Kosciusko County Auditor Sue Ann Mitchell reported the Coroner's position has been certified as a PERF covered position. Future coroners will not have a choice to decline PERF but will be required to have PERF withheld from checks.

**IN THE MATTER OF VOTING MACHINE PURCHASES:**

Kosciusko County Auditor Sue Ann Mitchell reported she received information from Secretary of State saying if a waiver is obtained of Indiana the new machines would need to be in place December 31, 2005.

**IN THE MATTER OF: MAILING OF PROVISIONAL TAX BILLS:**

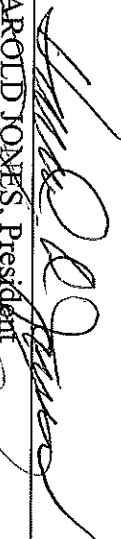
Kosciusko County Auditor Sue Ann Mitchell praised the Treasurer's Office for their efforts in making the Provisional bills happen. She noted advances would be given June 30, 2003, which will hopefully provide funds so taxing entities will not have to borrow money. Final cost is \$12,700.00 postage and \$2,700.00 envelopes and forms. Over \$1,600.00 was saved by the Treasurer's Office by hand sorting bills for mailing multiple ownership properties.

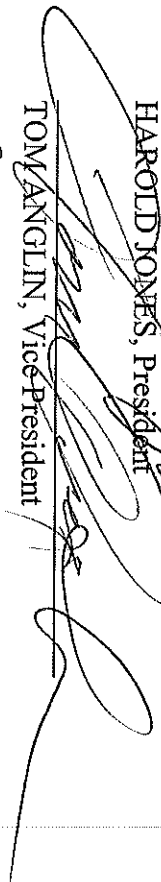
There being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL

6-12-2004

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HAROLD JONES, President

  
TOM ANGLIN, Vice-President

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNISPEL

ATTEST:

  
SUE ANN MITCHELL, AUDITOR

BRAD TANDY

  
LARRY TEGHTMEYER

JOINT MEETING  
COUNCIL AND COMMISSIONERS

JUNE 10, 2003

The Kosciusko County Council and Kosciusko County Commissioners met in a joint session. In attendance:

COMMISSIONERS

Avis B. Gunter  
Brad Jackson  
Ron Truex, President

COUNCIL

Tom Anglin  
Maurice Beer  
Harold Jones, President  
John Kinsey  
Charlene Knispel  
Brad Tandy  
Larry Teghtmeyer

COUNTY AUDITOR  
Sue Ann Mitchell  
COUNTY DMINISTRATOR  
Ron Robinson


The purpose of the meeting was to discuss personnel matters. No votes were taken.

COMMISSIONERS:

AVIS B. GUNTER

COUNCIL:  
  
TOM ANGLIN


BRAD JACKSON

  
MAURICE BEER

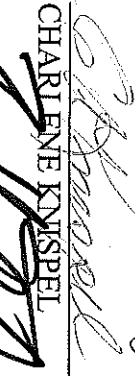
RON TRUEX, PRESIDENT

  
HAROLD JONES

JOHN KINSEY



CHARLENE KNISPEL



BRAD TANDY



LARRY TEGHTMEYER



KOSCIUSKO COUNTY COUNCIL

6-12-2004

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ATTEST:

  
SUE ANN MITCHELL, AUDITOR

**KOSCIUSKO COUNTY COUNCIL**  
**Thursday, July 10, 2003**

The Kosciusko County Council met for their regular meeting on Thursday, July 10, 2003 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	CHARLENE KNISPEN	RON ROBINSON, COUNTY ADMINISTRATOR
MAURICE BEER		SUE ANN MITCHELL, COUNTY AUDITOR
HAROLD JONES	LARRY TEGHTMEYER	
JOHN KINSEY		

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

**IN THE MATTER OF PROSECUTOR'S REQUEST TO REDUCE BUDGET:**

Prosecutor Steve Hearn requested a decrease in the appropriation for the part time prosecutor by \$12,000. Earlier he had requested the transfer of money from the Pre Trial Diversion Fund to provide the additional funds needed for the Part Time Prosecutor position. The start up date for the new part time employee was April 8, 2003. Because there was part time money already in the budget, Hearn has determined the money transferred can be reduced by \$12,000.

MOTION: TOM ANGLIN	TO: APPROVE THE REDUCTION OF THE
SECOND: LARRY TEGHTMEYER	APPROPRIATION FOR THE PART TIME POSITION IN
AYES: 6 NAYS: 0	THE PROSECUTOR'S BUDGET AND RETURN THE
MOTION CARRIED	FUNDS TO THE PRE TRIAL DIVERSION FUND.

**IN THE MATTER OF HEALTH DEPARTMENT TRANSFER FOR GROUP INSURANCE:**

County Health Department Head, Bob Weaver, requested transfers from various funds to cover a shortage in his group insurance account. Weaver had Health Department employees leave the county that were not covered by county insurance. Their replacements requested county insurance causing the short fall.

\$ 12,000	FROM: 203-11602-000-000	RETIREMENT CONTRIBUTIONS
\$ 3,000	FROM: 203-11130-000-000	REGISTRAR /SECRETARY
\$ 3,000	FROM: 203-36044-000-000	PERSONAL HEALTH CARE SERVICE
\$ 1,300	FROM: 203-21017-000-000	PERSONAL HEALTH CARE SUPPLIES
\$ 19,300	TO: 203-11605-000-000	GROUP INSURANCE
MOTION: TOM ANGLIN	TO: APPROVE THE TRANSFERS AS REQUESTED	
SECOND: MAURICE BEER	TO GROUP INSURANCE.	
AYES: 6 NAYS: 0		
MOTION CARRIED		

**IN THE MATTER OF PLAIN TOWNSHIP TRANSFER TO COVER DEPUTY ASSESSOR**

**SALARY:**

Plain Township Assessor Jean Lynch requested a transfer of \$344.30 to cover the short fall in a deputy assessor's position. The money requested at budget time was not sufficient to cover the salary allowed by the County Council based on the salary grid adopted. Lynch requested money be moved as follows:

\$344.30	FROM: 100-11523-000-031	TRAINING /TRAVEL/PER DIEM
	TO: 100-11469-000-031	DEPUTY ASSESSOR
MOTION: LARRY TEGHTMEYER	TO: APPROVE THE TRANSFER OF FUNDS FROM	
SECOND: JOHN KINSEY	TRAINING/TRAVEL/ PER DIEM TO DEPUTY	
AYES: 6 NAYS: 0	ASSESSOR AS REQUESTED.	
MOTION CARRIED		

**IN THE MATTER OF AREA PLAN COMMISSION TRANSFER OF FUNDS FOR THE**  
**NUMBERING SYSTEM ASSISTANT:**

Area Plan Director Dan Richard requested the transfer of funds to cover a shortfall in the Numbering System Assistant position. The money requested at budget time was not sufficient to cover the salary allowed by the County Council based on the salary grid. Richard requested money be moved as follows:

\$ 50.00	FROM 100-11302-000-002	PART TIME
	TO 100-11049-000-002	NUMBERING SYSTEM ASSISTANT

MOTION: JOHN KINSEY  
SECOND: LARRY TEGHTMEYER  
AYES: 6 NAYS: 0  
MOTION CARRIED

TO: APPROVE THE TRANSFER OF \$50.00 FROM PART  
TIME TO NUMBERING SYSTEM ASSISTANT SALARY  
ACCOUNT AS REQUESTED.

**IN THE MATTER OF TREASURER'S REQUEST FOR TRANSFER OF FUNDS FOR OVERTIME:**

Treasurer Stephanie Esenwein requested the transfer of \$2,100 for overtime due to the extra time worked by her staff to process the posting of tax payments for the provisional tax bills. The extra effort was needed to expedite the distribution of the tax collections to taxing entities. Esenwein requested the following transfers:

\$ 600.00	FROM:	100-10261-000-038	DEPUTY
\$ 500.00	FROM:	100-10262-000-038	DEPUTY
\$ 1,000.00	FROM:	100-10264-000-038	DEPUTY
\$ 2,100.00	TO:	100-11401-000-038	OVERTIME

MOTION: JOHN KINSEY  
SECOND: MAURICE BEER  
AYES: 6 NAYS: 0  
MOTION CARRIED

TO: APPROVE THE TRANSFER OF FUNDS TO THE  
TREASURER'S OVERTIME ACCOUNT FROM  
VARIOUS SALARY ACCOUNTS AS REQUESTED.

**IN THE MATTER OF MAINTENANCE DEPARTMENT REQUEST FOR TRANSFER OF FUNDS TO PART TIME:**

Maintenance Director Don Taylor requested a transfer of \$16,395.97 from a full time housekeeping position to a part time salary account. He has had two vacancies and has found using part time money is more efficient. He requested the following transfer of funds:

\$16,395.97	FROM	100-11073-000-008	HOUSEKEEPING
	TO	100-11316-00-008	PART TIME

MOTION: MAURICE BEER  
SECOND: TOM ANGLIN  
AYES: 6 NAYS: 0  
MOTION CARRIED

TO: APPROVE THE TRANSFER OF FUNDS FROM THE  
MAINTENANCE HOUSEKEEPING ACCOUNT TO PART  
TIME AS REQUESTED.

**IN THE MATTER OF THE AUDITOR'S REQUEST TO TRANSFER MONEY TO OVERTIME ACCOUNT:**

County Auditor Sue Ann Mitchell presented a request to transfer \$3,000 for Overtime. The transfer is being requested so the overtime necessary to process the posting of exemptions in the Auditor's Office to expedite the fall tax bill can be paid. Exemptions and deductions must be posted before assessed values for the county can be certified to the Department of Local Government Finance so the tax rate can be set.

\$3,000	FROM	100-35002-000-005	REBINDING OF RECORDS
	TO	100-11401-000-005	OVERTIME

MOTION: JOHN KINSEY  
SECOND: LARRY TEGHTMEYER  
AYES: 6 NAYS: 0  
MOTION CARRIED

TO: APPROVE THE TRANSFER OF FUNDS AS  
PRESENTED.

**IN THE MATTER OF SHERIFF'S REQUEST TO TRANSFER FUNDS FROM PROMOTIONS TO A DEPUTY POSITION:**

Sheriff Aaron Rovenstine requested the transfer of \$1,160 from the promotions account to elevate Patrolman Jon Tyler from Road Patrolman to Corporal. The request for this promotion was made some time ago, but was missed by the Auditor's Office. The transfer request was as follows:

\$ 1,160	FROM	100-11400-000-019	PROMOTIONS
	TO	100-10088-000-019	DEPUTY

MOTION: TOM ANGLIN  
SECOND: LARRY TEGHTMEYER  
AYES: 6 NAYS: 0  
MOTION CARRIED

TO: APPROVE THE TRANSFER OF FUNDS AS  
REQUESTED BY THE SHERIFF FOR THE PROMOTION  
OF JON TYLER FROM ROAD PATROLMAN TO  
CORPORAL.

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE SHERIFF FOR HOMELAND SECURITY GRANT:**

Sheriff Aaron Rovenstine presented a request for the final approval of the Homeland Security Grant. Rovenstine noted he requested permission to file for the grant at a previous Council meeting. He indicated the

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grant was approved by Senator Bayh on June 12, 2003 for two officers. This is a replacement for the COPS grant that was discontinued. Council member Tom Anglin asked about the status of the position and the county obligation. He was advised it was a matching grant. The grant pays 75% the first year, 50% the second year and 25% the third year with the total paid by the grant at \$150,000 for the three years. Rovensine indicated the grant could have started June 1, 2003. Council member Teghtmeyer inquired as to the time frame required for the Council to approve the grant. Rovensine stated there was a 90 day period for approval. Teghtmeyer noted the Wage Committee had discussed the positions and in light of the budget constraints did not feel it was prudent to add any new positions and recommended accordingly. The Auditor presented information from last years budget session indicating the positions were approved pending the approval of the then COPS grant. Teghtmeyer felt that because the Wage Committee did not have all the information now made available he did not feel comfortable with the Wage Committee's decision. Council member Kinsey asked if these were positions the county would have to put on anyway. Rovensine replied that as an overview of the Sheriff's Department no new road patrolmen have been added for some time. He noted that he could provide statistics that would show the County Sheriff's Department needed additional help. He noted that the Council does not have to do anything but stated that when the calls got to great for the Sheriff's Department he would start directing calls to the Council. He stated there would never be enough people. He felt the Homeland Security issues will only grow. He noted there are numerous Homeland Security meetings being scheduled and that he can not attend them all. Auditor Sue Ann Mitchell noted that the money was included in the 2003 budget to cover the positions and that no additional appropriation would be necessary. Teghtmeyer indicated there were several new budget issues that have happened since last year. Teghtmeyer suggested the matter be tabled until the next meeting so the Wage Committee could do further research. Rovensine at that requested a meeting with the Wage Committee stating he did not want to go through another debate in August because the grant would be lost. He noted early August would not be too late to secure the grant.

MOTION: LARRY TEGHTMEYER TO: TABLE THE SHERIFF'S GRANT REQUEST FOR  
SECOND: TOM ANGLIN THE CREATION OF TWO NEW POSITIONS UNTIL THE  
AYES: 6 NAYS: 0 NEXT COUNCIL MEETING.  
MOTION CARRIED

NON PROFIT ORGANIZATIONS REQUEST FOR 2004 FUNDING PRESENTATIONS TO COUNCIL:

All items considered were taken under advisement by the Council to be acted upon when approving the Commissioner's budget.

IN THE MATTER OF BEAMAN HOME FUNDING REQUEST:

Jeanne Campbell, Beaman Home Director, expressed appreciation for the current year's support and indicated the funding goes to direct services. The facility is open 24 hours a day, 7 days a week. She noted they are subject to inflation including utilities. Last year the facility provided services for 208 women and children including food and personal needs. Many come with only the clothes on their backs. She noted 3,534 shelter days were provided, which is about the same as last year. They received 3,400 calls on their crisis line and served 515 families. She noted state and federal cutbacks on funding. She stated that funding seems to get tighter each year. She noted their expenses run about \$45,000 per month. They receive restrictive state and federal grants that are reimbursement grants. That means she must have the funds to pay the expenses and then be reimbursed. She noted there are extra expenses included with the operation being in a house that was built in the 40's. She requested a \$ 2,500 increase in funding for 2004 from \$31,500 to \$34,000.

IN THE MATTER OF HISTORICAL SOCIETY FUNDING REQUEST:

Jerry Frush presented the request for the Historical Society for funding in the same amount as in the past several years at \$23,000.

IN THE MATTER OF CARDINAL CENTER REQUEST FOR FUNDING:

Cardinal Center representative Jane Greene presented information on their request for funding. They requested a total appropriation of \$110,000 for 2004 increased from \$95,000 in 2003. The extra \$15,000 is requested to fund the Sus Amigos program for the county. The Hispanic program was started by a group of volunteers but it grew to the status that more support was needed. The Cardinal Center became the administrator receiving funding from various entities in the county. Randy Paul presented information related to the administration of the program. He noted the director of the program assisted in providing services such as medical, legal etc. for non-English speaking county residents. The recipients of the service are asked to contribute \$5 per visit. Because of lack of funding, the days of service have had to be reduced. Paul also noted the success of the Job

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Placement program for all people of the community that the Cardinal Center administers. He also noted the Community Living Program for adults with disabilities. There has been an increase because of the State's initiative to de-institutionalize people with development disabilities. The KABS program continues to be another successful program administered by the Cardinal Center. He noted KABS is regularly contacted by other transit organizations requesting information concerning their operations. Greene noted the K21 Foundation is funding the matching money for the purchase of two new, smaller buses that will replace the larger units. Greene finished her presentation with information about the Head Start Program, which prepares economically disadvantaged kids for school. She noted they are receiving \$1.3 million in Federal funds and are serving 175 children. The Counties original contribution of \$15,000 has made the program possible. Council member Teghtmeyer indicated he has been a member of the Cardinal Center's board for the past three years. He indicated he is impressed with the professionalism of the organization and their heart for the community. He felt there would be several individuals in the community that would not be served if it were not for the Cardinal Center. He further noted he knew other organizations serve the county equally as well.

**IN THE MATTER OF HOME HEALTH CARE REQUEST FOR FUNDING:**

Director Gary Lyon requested the same funding level as in 2003 at \$50,000. Lyons indicated "indigent" care is not an accurate label. Clients are labeled "indigent" if they do not qualify for Medicare or Medicaid. The services provided include running errands, bathing, household assistance. Home Health aids in the home for the routine care. The goal is to make the routine daily living possible. Currently there are 26 clients under this program. They generally service an additional 4 per month that do not have the ability to pay. Because of streamlining of the overhead, they have reduced the loss experienced each year.

**IN THE MATTER OF ANIMAL WELFARE LEAGUE REQUEST FOR FUNDING:**

Frank Scolett, President of the Board of Directors of the Animal Welfare League, presented a request for funding in the amount of \$69,300 which is the same as 2003. Scolett expressed thanks to the Sheriff's Department and the City of Warsaw Police Department. He noted they managed 3,000 cats and dogs. Half were strays and half were owner released. He noted 1,200 were placed in homes and 1,700 were put to sleep. They are working with the Sheriff's Department to try to utilize trustees to reduce the wages paid. Scolett noted they are making efforts to raise funds for a new shelter through donations.

**IN THE MATTER OF 4H REQUEST FOR FUNDING:**

No one was present to present information concerning the 4H request for funding. They requested \$49,948 including the 4H request of \$22,000 and the County Fairgrounds request of \$ 27,948. Their 2003 approved appropriation was \$44,771.

**IN THE MATTER OF KOSCIUSKO COUNTY DEVELOPMENT INC REQUEST FOR FUNDING:**

Joy McCarthy-Sessing, introduced Roger Moynahan, Board Chairman of Kosciusko Development, Inc. He presented information concerning their request for \$80,000, an increase of more than double from their 2003 budgeted amount of \$35,000. He noted their budget continues to have shortfalls. He noted the county match is restrictive in trying to secure grant funds because the money is not guaranteed. He requested the matching local donations condition be removed from the funding. The purpose of KDI is to promote and develop industry in the area including bringing in new employers as well as assisting existing industry already established. He noted the county receives money for the economic development of the county and that the county has chosen to put those funds into infrastructure. He noted that was important, but that marketing is also important. He noted KDI has a vision for what they want to accomplish. They had a full time employee until March of this year. He noted that with the annual loss in their budget, KDI can only remain solvent for two more years. President Jones clarified the request that there be no conditions on the money as far as matching. Joy McCarthy Sessings noted they had lost a grant because of the conditional nature of the counties funding.

**IN THE MATTER OF COMBINED COMMUNITY SERVICE REQUEST FOR FUNDING:**

Laura Kauffman, Director of Combined Community Services, presented a request for new funding in the amount of \$20,000. They have not received funding from the county previously. She cited several programs her organization provides for financially disadvantaged families. They provide food, utilities, educational opportunities etc. They work on the root causes of applicant's needs not just their symptoms. She noted they are supported by donations from several private individuals and are a United Way Agency.

**IN THE MATTER OF COUNCIL ON AGING FUNDING REQUEST:**

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April Baxter made the presentation for the Council on Aging for Jack Felger. She expressed thanks for prior support from the county. Baxter explained that the cost to deliver mobile meals for one person for one year is \$1,300. Council on Aging requested \$40,000 in 2004 which is an increase over the 2003 funding of \$ 31,500. She noted one of their programs is providing transportation for senior citizens for medical or other related purposes. Mobile meals are also provided by the Council on Aging. They are adding frozen weekend meals to be delivered with their Friday meals. The cost of adding this program is \$4,500. Meals are provided by Kosciusko Community Hospital at a cost of \$4.50 per meal. The also provide in home assistance for some senior citizens. They provide services so people can remain in their own home. She noted they also have the Senior Opportunity Center that provides activities for the area senior citizens.

IN THE MATTER OF ST JOE RIVER BASIN FUNDING REQUEST:

The St Joe River Basin requested by letter funding at the same level in 2004 as in 2003 which was \$500.

IN THE MATTER OF ARROWHEAD RESOURCE CONSERVATION DEVELOPMENT AREA,  
INC. REQUEST FOR FUNDING:

Arrowhead requested by letter funding at the same level in 2004 as in 2003 which was \$500.

IN THE MATTER OF MEETING WITH CONVENTION AND VISITOR'S COMMISSION:

President Harold Jones indicated he and Council member Maurice Beer met with the Convention and Visitor's Commission. He stated that at this point it appeared the additional funding issue might be a non-issue because there may not be enough money receipted in the fund to support their financial request. Council member John Kinsey asked if tourism is down. Jones indicated the overnight stays seem to be decreasing.

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**


  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNISPEL

  
BRAD TANDY

  
LARRY TEGTMEYER

ATTEST:

  
SUE ANN MITCHELL, AUDITOR



## KOSCIUSKO COUNTY COUNCIL

Thursday, August 11, 2003

The Kosciusko County Council met for their regular meeting on Monday, August 11, 2003 at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	CHARLENE KNISPEL
MAURICE BEER	BRAD TANDY
SUE ANN MITCHELL,	COUNTY AUDITOR
HAROLD JONES	LARRY TEGHTMEYER
JOHN KINSEY	RON ROBINSON, COUNTY ADMINISTRATOR

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

Council President Harold Jones presented information concerning the county. He noted the county has boasted the lowest tax rate of any county for several years. He noted the reduction of COIT and the change in the interest rate and the change in the maximum levy calculation all of which are beyond the counties control, have had an impact on the budgeting process for 2004. He noted the hearings are preliminary and that the Council may not actually know what the budgets are until the beginning of 2004. Jones then turned the floor over to Brad Tandy, Wage Committee Member for their report. He noted that Council member Teghtmeyer, Commissioner Brad Jackson and Tandy made up the Wage Committee. He shared some of the Wage Committee's thought process. In past years the Wage Committee has always addressed salaries on the last night of the budget hearings. The Wage Committee chose to address the issue on the first night because of the budget status. There is very little latitude in discretionary money. There is little room for new or increased funding. The goal is to maintain what is in place and not to put the county in a position to ask for lay-offs or to request department heads to further reduce their budgets. He noted that in the past six years employees have received raises. He stated that the job classification and grid system allowed for raises and continues to increase salaries for employees the longer they remain county employees. He noted the operating balance is not increasing. The Council is looking to maintain the existing operating balance. Tandy commended the Auditor for finding all existing money that can be used outside the general fund to help with the budget process. He further noted that medical costs are increasing approximately 13%. He noted that adding positions could effect the raises planned. He noted several items previously considered operating expenditures will be drawn from cumulative funds.

He noted the Wage Committee met with individual department heads who requested additional employees or changes in employees. The following are the recommendations of the Wage Committee:

- **SURVEYOR – ADVANCEMENT** request to reclassify two employees. He noted the job description of one position has changed because of the change in GIS mapping. Kemper was willing to reduce summer help by \$4,500 to give \$2,200 raises to each employee. They determined the positions did not warrant reclassification. They recommended Surveyor's Office salaries be treated consistently with all other county employees.

- **HEALTH DEPARTMENT-ADVANCEMENT** request to create the position of Deputy Administrator. This position was previously established, but the person filling the position left employment with the county. No new Deputy Administrator was appointed at that time. The department now has an employee that has the qualifications and has proven his abilities. The Wage Committee agreed that the position should be reestablished. Tandy further stated using grant money to fund the position would be preferred. Weaver is to meet with Ron Robinson to prepare a job description for the Deputy Administrator for the Health Department.

- **PROSECUTOR- NEW POSITION** request for a caseworker. Tandy indicated they received an excellent presentation from Deputy Prosecutor Kaite Howe indicating the Kosciusko County case load is 2728 active cases with an average of 682 cases for the four caseworkers. He noted a new caseworker was added in March of 2003. They recommended not adding another caseworker at this time. He did note that 66 2/3% of the salary would be reimbursed to the county. The Wage Committee is willing to consider this new position at a later date, but not at this time.

- **SHERIFF- 2 NEW POSITIONS – HOMELAND SECURITY GRANT**

The Sheriff has received approval of a Homeland Security Grant for two officers. This grant will be like paying one but getting two. The grant will provide for 75%, 50%, 25% funding over a three-year period. The Wage Committee considered the fact that failing to accept this grant may jeopardize future grants for the county. It was noted the officers would also have to have vehicles. Rovenstine indicated to the Wage Committee that he could purchase refurbished vehicles at a cost of \$ 9,000 each. Tandy stated the Wage Committee considered the need for the officers and the tight budget constraints. The Wage Committee

believes there is a valid need for these two additional officers, but noted that because of the budget constraints, the Wage Committee feels that if this is allowed something else may need to be denied. The Wage Committee did not make a final recommendation on this issue.

- **SHERIFF & JAIL - PROMOTIONS**- Promotions request for two Lieutenants as follows: One for Drug Unit and one for Civil Process. The Wage Committee noted that one newly created Lieutenant position is currently open and is being filled by a Road Patrolman. The Wage Committee recommends no further promotions money in the Sheriff or Jail budget.

- **SHERIFF'S CLERICAL POSITION** – It was noted one clerical position in the Sheriff's budget needs to be brought in line with the salary grid. It was also noted that the position is not only receiving the benefit of the salary grid, but is also paid longevity. The Wage Committee supported bringing this position into line with the grid system.

- **SUPERIOR COURTS II AND III BAILIFF** – Judge Sutton and Judge Jarrett provided documentation of the need for additional security in the courtrooms. The Wage Committee agreed that their concerns were legitimate and must be corrected. The Committee agreed that if a satisfactory resolution is not reached by the end of this year the Council will take specific action to address the issue which will require the Council to micro-manage which they prefer not to. Tandy did note that there is one open position on the courts budget. The Wage Committee did not support adding the new position. They believe the Sheriff's Department should be responsible for security in the courtrooms. Tandy stated they were hopeful the Sheriff could find a way to improve the use of security located at the front door of the Justice Building. Tandy expressed a hope that a successful solution can be reached.

- **SUPERIOR COURTS II & III -DRUG AND ALCOHOL ASSISTANT** – The position of Drug and Alcohol Probation Officer is now open since the resignation of the Laurie Calmus-Manke. Interviews have been conducted and a new person is being considered for employment. The position requested would be an assistant to the Drug and Alcohol Probation Officer. The Wage Committee felt the new person should be hired, up and running before a decision is made to provide an assistant. The Wage Committee's recommendation was not to support adding the position now, but rather to wait until the new probation officer is hired and then determine if an assistant is necessary. Tandy noted the Drug and Alcohol Probation Officer's job is a relatively new position that was created recently.

- **PURDUE UNIVERSITY EXTENSION CONTRACT** – Tandy noted the request from Purdue University to increase the existing contract for the Extension Office from \$87,450 to \$89,200. The Wage Committee agreed the funding should remain at the 2003 level with no increase.

- **CLERK – INCREASE IN PART TIME** – The Wage Committee looked at the increase requested for part time funding from \$12,000 to \$15,000. They felt there should be no increase in part time hours at this time.

- **COUNTY ELECTION BOARD – VOTING MACHINES**- The Wage Committee appreciated the time the Clerk's Office and Election Board has taken studying the purchase of new voting machines, but believes the county should postpone the purchase at this time because the existing machines being used in Kosciusko County are working well. The budget constraints indicate spending \$1.3 million dollars should be tabled.

- **SOIL AND WATER GRANT FOR OPERATIONS** – Tandy noted the Wage Committee considered the increase request from Soil and Water from \$24,325 to \$25,500. The Wage Committee recommended keeping the grant at the same amount as 2003.

- **ETNA TOWNSHIP – INCREASE IN WAGES** – The Wage Committee looked at the prior budgets submitted by the previous Etna Township Trustee and determined that the budget has not kept pace with the other townships. The Wage Committee supported the requested increases.

- **TIPPECANOE TOWNSHIP ASSESSOR – OVERTIME** – The Wage Committee felt that because the overtime issue was covered last year and that it was understood at that time that it was a one year allowance that the overtime requested by Tippecanoe Township should be disallowed. It was also noted that Plain, Turkey Creek and Wayne Township Assessors did not request additional funding.

- **JEFFERSON TOWNSHIP REQUEST FOR DAYS INCREASE**- It was determined by the Wage Committee that increasing days from 65 to 75 would not be appropriate in relationship to the other townships. The Wage Committee looked at the chart provided to determine the days needed and felt Jefferson was where they should be for days.
- **PROBATION DEPARTMENT MANDATORY SALARY INCREASES** – The total cost will be approximately \$24,000 which can be reimbursed by the Adult Probation User's Fees Fund. The Wage Committee recommends that the salaries be increased to comply with the mandate since they will be paid from other than County General Funds. Tandy noted there is no control and that the wages were set by the state.
- **LEAP YEAR 262 DAYS** – The county will be paying for one extra day because of Leap Year. The total cost to the county will be approximately \$33,000 for the extra day. Failing to add the extra day each year would require the county to appropriate one extra pay every 10 years. One extra pay period would cost the county in excess of \$300,000.
- **SHERIFF'S LONGEVITY**- The Wage Committee identified that the county policy has been to allow longevity. Even though the county is allowing a minimal wage increase the Wage Committee determined that longevity should be continued.
- **EMPLOYEE CLASSIFICATION** – The Wage Committee agreed to continue to allow following the job classification system set in places several years ago. The financial impact would be approximately \$30,000 for the year. The Committee did not feel that it would be appropriate to eliminate this system.
- **REMOVAL OF OFFICE SUPPLIES** – The Wage Committee agreed with the removal of all office supply accounts from budgets and the implementation of central purchasing. It was noted that approximately \$129,000 was spent in 2002 for Office Supplies. The Commissioners have budgeted \$100,000 for Office Supplies to service all departments.
- **CAPITAL OUTLAYS** – The Wage Committee supports the removal of all capital outlay funds from budgets and requiring the continued approval of the Commissioners for the purchase of those items. These would be reviewed on a case by case basis. This does not include the County Highway Department since capital outlay purchases are approved by the Commissioners and must be made from the County Highway Fundings.
- **SHERIFF'S CAR PURCHASES**- The Wage Committee supported the purchase of the Sheriff's vehicles from the Cumulative Jail Fund. The anticipated expenditures will be approximately \$170,000. It was noted that this is a required expenditure to maintain vehicles. They recommended this as a one-year solution to the funding shortage to address the cash flow of the county for 2004.
- **COMPUTER PURCHASES** – The Wage Committee supported the purchase of the ongoing computer equipment purchases from the Cumulative Capital Development Fund as a one-year solution to address the cash flow of the county for 2004. It was noted that this would be approximately \$170,000 for 2004. It is not intended to be a long-term solution.
- **COUNTY DISPATCH AND WARSAW CITY DISPATCH EQUAL WAGES** – The Wage Committee supports equal pay for all dispatchers whether they are employed by Warsaw City or the County. Tandy noted the cooperation with the city that has made the equalization of wages easier. Even though funds are limited, the Wage Committee recommended county dispatchers salaries be equal with Warsaw City dispatchers.
- **WAGE INCREASE** – Tandy noted the Wage Committee was recommending a \$300 increase for all full time employees. He indicated the single insurance premium would be going up \$80 and the family plan would increase \$210.
- **NO WAGE INCREASES** - Tandy noted the Wage Committee recommends no increases for Trustees, Commissioners or Council member, as well as any part time board that are compensated.

**IN THE MATTER OF WAGE COMMITTEE RECOMMENDATIONS ADOPTION:**

President Jones opened the floor for discussion concerning the recommendations of the Wage Committee. He noted that the Sheriff's Department Road Officers/Grant positions were the only issues on which the Committee did not make a recommendation. Council member Knispel noted she felt elected officials and department heads should not receive a raise and that other workers should receive \$500. Council member Kinsey noted he did not feel that was fair to single out the Department Heads and Elected Officials.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE RECOMMENDATIONS  
SECOND: TOM ANGLIN WAGE COMMITTEE AS PRESENTED WITH  
AYES: 7 NAYS: 0 THE PROBATION OFFICERS POSITIONS  
MOTION CARRIED HELD AT ONLY 15%.

President Jones noted that all Office Supplies would be automatically removed based on the motion to adopt the Wage Committee's recommendations.

**THE MATTER OF TREASURER'S BUDGET:**

Kosciusko County Treasurer Stephanie Eesenwein presented her budget. She thanked the Council for the transfer of funds to the Overtime account. She noted her budget is very similar to last year. President Jones thanked Eesenwein for her efforts in making the provisional tax bill possible.

MOTION: TOM ANGLIN TO: APPROVE PART TIME AT \$27,500 AND OVERTIME AT  
SECOND: LARRY TEGHTMEYER \$2,000 WHICH IS THE 2003 RATE AS WELL AS THE 200&300  
AYES: 7 NAYS: 0 ACCOUNTS.  
MOTION CARRIED

**IN THE MATTER OF AREA PLAN COMMISSION BUDGET:**

The Council considered the budget for Area Plan. It was noted the budget had no increases. The question arose concerning the legal council expenditures. There is no way to know what those expenditures will be

MOTION: TOM ANGLIN TO: APPROVE ACCOUNTS 11302, 200'S AND  
SECOND: JOHN KINSEY 300'S.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY HIGHWAY MVH #1 BUDGET:**

Rob Ladson, County Highway Engineer, presented his budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE MVH #1 BUDGET.  
SECOND: TOM ANGLIN  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY HIGHWAY MVH#2 BUDGET:**

County Highway Engineer/Superintendent Rob Ladson, requested budget approval.

MOTION: BRAD TANDY TO: APPROVE THE 11301, 11401 AND  
SECOND: LARRY TEGHTMEYER THE BALANCE OF THE BUDGET.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY HIGHWAY LOCAL ROAD AND STREET:**

County Highway Superintendent/Engineer Rob Ladson presented information concerning the Local Road and Street budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE ACCOUNTS 22037 AND 22043 AS  
SECOND: JOHN KINSEY PRESENTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF CUMULATIVE BRIDGE BUDGET:**

Rob Ladson, County Highway Engineer, presented his Cumulative Bridge Budget which has decreased from 2002. Ladson requested clarification on why highway 400 accounts were not removed. It was noted that they are supported by the Highway Fund and not County General.

MOTION: TOM ANGLIN TO: APPROVE CUMULATIVE BRIDGE BUDGET AS

SECOND: LARRY TEGHTMEYER AS REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY EXTENSION BUDGET:**

Joan Younce, Extension Office Director, presented the Extension Office budget. Younce was questioned about the Publication account. She explained the publications are materials purchased for 4H and are sold. The money is returned to County General through out the year.

MOTION: BRAD TANDY TO: APPROVE 11301 PART TIME, 11325 AT  
SECOND: LARRY TEGHTMEYER \$15,000, 200'S, 31001 AT \$87,450, AND APPROVE  
AYES: 7 NAYS: 0 THE BALANCE OF THE BUDGET.

**IN THE MATTER OF COUNTY HEALTH DEPARTMENT BUDGET:**

Bob Weaver presented the budget for the County Health Department. He cited little change in the budget from prior years.

MOTION: TOM ANGLIN TO: APPROVE 11327 AT \$12,000, 11411 AT \$1,100,  
SECOND: BRAD TANDY 11413 AT \$ 1,200, 11413 \$1,200 AND 200 AND 300'S  
AYES: 7 NAYS: 0 AS REQUESTED.  
MOTION CARRIED

**IN THE MATTER OF HEALTH MAINTENANCE BUDGET:**

Bob Weaver presented the budget. There were no changes from the prior year budget. Council member Jones noted this was a grant fund.

MOTION: TOM ANGLIN TO: APPROVE THE BUDGET AS REQUESTED.  
SECOND: MAURICE BEER  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF PRENATAL GRANT BUDGET:**

Bob Weaver presented the Prenatal Grant Budget. The only changes in the budget presented were increases in part time nurse, part time public health nurse and prenatal care coordinator.

MOTION: TOM ANGLIN TO: APPROVE 11350 AND 11353 AT THE 2002 RATE AND  
SECOND: JOHN KINSEY THE BALANCE OF THE BUDGET AS REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF WELL CHILD GRANT BUDGET:**

Bob Weaver indicated the grant has already been approved for this budget. He noted there was no change other than the part time increase.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE WELL CHILD BUDGET WITH 11301 AT  
SECOND: TOM ANGLIN \$31,000 PLUS THE 200 AND 300 ACCOUNTS AS PRESENTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF EMERGENCY MANAGEMENT BUDGET:**

Emergency Management Director Ed Rock presented the budget. He noted this was his first budget presentation. He noted the budget has changed from a part time agency to a full time agency. He explained that the two salaries that are paid from this fund are reimbursed to the county at 50%. He noted the secretary position was previously funded through the Commissioner's Budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE BUDGET AT 11006 AT CURRENT RATE  
SECOND: TOM ANGLIN PLUS \$300 AND 11086 AT CURRENT RATE PLUS \$300  
AYES: 7 NAYS: 0 AND THE BALANCE OF THE BUDGET.

**IN THE MATTER OF LOCAL EMERGENCY PLANNING:**

Emergency Management Director Ed Rock presented the budget. It was the same as 2002.

MOTION: BRAD TANDY TO: APPROVE THE BUDGET AS PRESENTED.

SECOND: MAURICE BEER  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF CLERK'S BUDGET:**

Clerk of the Courts Sharon Christner presented the budget. She indicated increases for bank service fees were included in the budget. Christner was notified by the bank that the support account would be charged \$1,000 per month with interest and \$900 with no interest. She noted the support account is an in and out account to receive and pay out support money received. She noted she had to be able to write their own checks. She noted the trust account would not be charged because they carry a balance of approximately \$1M for six months out of the year. President Jones asked if Christner had checked with other banks. Auditor Sue Ann Mitchell noted the Treasurer's Office, Recorder's Office, Wayne Township and Sheriff's Department were facing the same issue. Council Member Anglin stated he felt we should be contacting other banks to find the best deal. Christner noted she increased the Maintenance Agreement account to be more in line with actual expenses.

MOTION: BRAD TANDY TO: APPROVE 11301 AT \$12,000 AND THE BALANCE OF  
SECOND: LARRY TEGHTMEYER THE 100'S, 200'S AND 300'S EXCEPT CHECK SORTING.  
AYES: 7 NAYS: 0 TABLING 31008 CHECK SORTING.  
MOTION CARRIED

**IN THE MATTER OF ELECTION BOARD BUDGET:**

Clerk of the Courts Sharon Christner presented the budget. She noted there would be increased expenditures in 2004 for the Presidential election.

MOTION: LARRY TEGHTMEYER TO: APPROVE BUDGET AS REQUESTED OMITTING THE  
SECOND: TOM ANGLIN VOTING MACHINES REQUESTED WITH THE BOARD  
AYES: 7 NAYS: 0 PER DIEM TO REMAIN THE SAME.  
MOTION CARRIED

**IN THE MATTER OF VOTER REGISTRATION BUDGET:**

Clerk of the Courts Sharon Christner presented the voter registration budget no changes.

MOTION: TOM ANGLIN TO: APPROVE THE VOTER REGISTRATION BUDGET  
SECOND: BRAD TANDY AS REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF PURCHASE OF VOTING MACHINES:**

President Jones noted the Commissioners and Council and Christner needed to have a joint meeting to review the purchase of voting machines. Christner noted the Election Board has selected the machines they want. She noted the vendor chosen is willing to have a joint meeting. Council member Teghtmeyer and Anglin both indicated that until they had an exact figure and a mechanism to fund they were not interested in addressing the issue.

**IN THE MATTER OF CORONER BUDGET REQUEST:**

Larry Ladd, County Coroner presented the Coroner's budget. He questioned the removal of Office Supplies as he was not present at the beginning of the meeting. He requested his supplies be changed to Emergency supplies. He noted he requested an increase in the overall dollars for Deputy Coroner. He noted he was not asking for an increase in the per call rate of \$82, but only an increase in total money appropriated.

MOTION: JOHN KINSEY TO: APPROVE SUPPLIES AS EMERGENCY SUPPLIES INSTEAD  
OF  
SECOND: BRAD TANDY OFFICE SUPPLIES AND APPROVE THE BALANCE OF THE  
BUDGET  
AYES: 7 NAYS: 0 AT THE 2002 RATE INCLUDING 11708 AND 11709.  
MOTION CARRIED

**IN THE MATTER OF COUNTY SURVEYOR BUDGET:**

The Council considered the County Surveyor's budget. Council member Anglin noted there was no increase in the budget.

MOTION: TOM ANGLIN TO: APPROVE 11301 AND THE BALANCE OF THE BUDGET  
SECOND: BRAD TANDY AS REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF DRAINAGE BOARD:**

Dick Kemper, County Surveyor, presented the budget for the Drainage Board. There were no changes to the budget.

MOTION: TOM ANGLIN TO: APPROVE 11405 AND THE BALANCE OF THE BUDGET  
SECOND: BRAD TANDY EXCLUDING OFFICE SUPPLIES.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF JAIL BUDGET:**

Sheriff Aaron Rovenstine presented his Jail Budget. Auditor Sue Ann Mitchell noted the items listed are not actually capital expenditures. She noted the money could be moved to a 200 account. Council member Anglin noted the Medical Account has increased, but an increase in funding is requested each year by the Sheriff to cover costs that the county has no control over.

MOTION: TOM ANGLIN TO: APPROVE 200's, 300's and 400's.  
SECOND: JOHN KINSEY  
AYES: 6 NAYS: 0 ABSTAIN: 1  
ABSTAIN: 1 HAROLD JONES  
MOTION CARRIED

**IN THE MATTER OF THE SHERIFF'S BUDGET:**

Sheriff Aaron Rovenstine presented the Sheriff's Budget. He noted the 400's were eliminated last year. Rovenstine noted most of their forms were purchased out of Office Supplies. He emphasized that when he needed forms for civil processing forms he requested they be provided timely. He further added that the Lieutenant position he has available is unfilled. Because Sam Whitaker moved to work for the Prosecutor's Office and Steve Knispel moved to Work Release, Rovenstine stated he was waiting to see what the 2004 budget would allow.

MOTION: BRAD TANDY TO: APPROVE 11401, 11408, 11409 AND 11418;  
SECOND: LARRY TEGHTMEYER OMITTING 11400 PROMOTIONS; OMITTING THE  
AYES: 6 NAYS: 0 ABSTAIN: 1 400'S; ALLOWING \$6,000 FOR OFFICE SUPPLIES.  
MOTION CARRIED

**IN THE MATTER OF LAW ENFORCEMENT FORFEITURES FUND:**

Sheriff Aaron Rovenstine presented the budget with no change.

MOTION: TOM ANGLIN TO: APPROVE THE LEF FUND BUDGET  
SECOND: JOHN KINSEY AS REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY CORRECTIONS GRANT BUDGET:**

Sheriff Aaron Rovenstine presented the county Corrections Budget

MOTION: LARRY TEGHTMEYER TO: APPROVE BUDGET AS PRESENTED.  
SECOND: TOM ANGLIN  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF AD GRANT BUDGET:**

Sheriff Aaron Rovenstine presented the budget. Rovenstine stated this is a routine grant that has been received for the past fifteen years.

MOTION: TOM ANGLIN TO: APPROVE THE 200 AND 300 ACCOUNTS IN THE  
SECOND: LARRY TEGHTMEYER BUDGET AS REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF HOMELAND SECURITY GRANT:**

President Jones indicated this was the issue the Council did not have a recommendation. Rovenstine stated he had prayed about the issue. He heard the caveat in Council member Tandy's opening remarks that if new positions were granted, there would possibly be no raises for other employees. He noted that if that was the case he would just withdraw the request. He stated that if people would not get raises because of adding these two positions he did not want the two positions. President Jones noted he appreciated the offer, but he pointed out that the Council would like to take advantage of the grant, but that it might be something we could not afford. Jones further noted that he did not want the Council to get in the position of demanding lay-offs. Rovenstine requested some guidance in how to proceed on grants. He stated that if that is the attitude of the Council then he would just cease to apply for them. Jones stated at the time Rovenstine was told to proceed, the county was not in the budget position they find themselves in now. Council member Teghtmeyer noted the Council was not opposed to grants. Council member Knispel noted she did not want the Sheriff to quit looking for grants. Council member Tandy stated he hoped that in the future the Council would be in the position support. Rovenstine stated he was concerned about refusing the grant. He was unsure as to how many times the Council could refuse grant money before the county would not be approved. Council member Anglin asked how many times he had been turned down for grant money. Rovenstine stated he had not been refused at any time. He noted he is charged with providing security for the community. He stated he does not have enough help. There was no motion made on the issue. Rovenstine stated he would contact ICJI and tell them the county was not accepting the grant.

**IN THE MATTER OF 911 BUDGET:**

Tom Brindle, Chief Dispatcher, presented the budget. He indicated there were some increases due to anticipated equipment changes.

MOTION: BRAD TANDY

TO: APPROVE THE DISPATCH BUDGET FROM

SECOND: MAURICE BEER

11090 TO THE END OF THE BUDGET.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF MAINTENANCE BUDGET:**

Don Taylor, Maintenance Supervisor, presented the Maintenance Budget. Taylor indicated the budget had increases in Housekeeping Supplies, Gas and Electricity. He noted it takes over half the housekeeping supplies for the Work Release, Jail, Kitchen and Laundry. He noted the 2003 budget is short in gas and electricity.

MOTION: TOM ANGLIN

TO: APPROVE 11316 AND THE BALANCE OF THE 200

SECOND: BRAD TANDY

AND 300 ACCOUNTS.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CENTER OF HOPE GRANT BUDGET:**

The Council considered the Center of Hope Grant Budget. Council member Anglin noted the budget was decreased from 2002.

MOTION: TOM ANGLIN

TO: APPROVE THE BUDGET AS PRESENTED

SECOND: MAURICE

AYES: 7 NAYS: 0

MOTION CARRIED

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**

  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

John Kinsey  
JOHN KINSEY

Charlene Knispel  
CHARLENE KNISPEL

Brad Tandy  
BRAD TANDY

ATTEST:

Sue Ann Mitchell  
SUE ANN MITCHELL, AUDITOR

Larry Tegtmeyer  
LARRY TEGTMEYER

## KOSCIUSKO COUNTY COUNCIL Thursday, August 12, 2003

The Kosciusko County Council met for their regular meeting on Tuesday, August 12, 2003 at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN CHARLENE KNISPEL RON ROBINSON, COUNTY ADMINISTRATOR  
MAURICE BEER BRAD TANDY SUE ANN MITCHELL, COUNTY AUDITOR  
HAROLD JONES LARRY TEGTMEYER  
JOHN KINSEY

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

Council President Harold Jones presented information concerning the county budget. He noted the county has boasted the lowest tax rate of any county for several years. He noted the reduction of COT money being received, the lower interest rate and the change in the maximum levy calculation, all of which are beyond the counties control, have had an impact on the budgeting process for 2004. He noted the hearings are preliminary and that the Council may not actually know what the budgets are until the beginning of 2004.

Jones then turned the floor over to Brad Tandy, Wage Committee Member for their report. He noted that Council Member Tegtmeyer, Commissioner Brad Jackson and Tandy served on the Wage Committee. He shared some of the Wage Committee's thought process. In past years the Wage Committee has always addressed salaries on the last night of the budget hearings. The Wage Committee chose to address the issue on the first night this year because of the budget status. There is very little latitude in discretionary money. There is little room for new or increased funding. The goal is to maintain what is in place and not put the county in a position to require lay-offs or to request department heads to further reduce their budgets. He noted that in the past six years employees have received raises. He stated that the job classification and grid system allowed for raises and continues to increase salaries for employees the longer they remain county employees. He noted the operating balance is not increasing but that the Council is looking to maintain the existing operating balance. Tandy commended the Auditor for finding all existing money that can be used outside the general fund to help with the budget process. He further noted that medical costs are increasing approximately 13%. He noted that adding positions could effect the raises planned. He noted several items previously considered as operating expenditures will be drawn from cumulative funds this year.

Council member Tandy then reviewed the issues he covered in the previous night that pertained to those scheduled for the second night of budget hearings. He noted the Wage Committee met with individual department heads who requested additional employees or changes in employees. The following are the recommendations of the Wage Committee:

■ **PROSECUTOR- NEW POSITION** request for a caseworker. Tandy indicated they received an excellent presentation from Deputy Prosecutor Katie Howe indicating the Kosciusko County case load is 2728 active cases with an average of 682 cases for the four caseworkers. He noted a new caseworker was added in March of 2003. They recommended not adding another caseworker at this time. They did note that 66 2/3% of the salary would be reimbursed to the county. The Wage Committee is willing to consider this new position at a later date, but not at this time.

- **PROSECUTOR- NEW POSITION** request for a caseworker. Tandy indicated they received an excellent presentation from Deputy Prosecutor Katie Howe indicating the Kosciusko County case load is 2728 active cases with an average of 682 cases for the four caseworkers. He noted a new caseworker was added in March of 2003. They recommended not adding another caseworker at this time. He did note that 66 2/3% of the salary would be reimbursed to the county. The Wage Committee is willing to consider this new position at a later date, but not at this time.

**SUPERIOR COURTS II AND III BAILIFF** – Judge Sutton and Judge Jarrett provided documentation of the need for additional security in the courtrooms. The Wage Committee agreed that their concerns were legitimate and must be corrected. The Committee agreed that if a satisfactory resolution is not reached by the end of this year the Council will take specific action to address the issue which will require the Council to micro-manage which they prefer not to. Tandy did note that there is one open position on the courts budget. The Wage Committee did not support adding the new position. They believe the Sheriff's Department should be responsible for security in the courtrooms. Tandy stated they were hopeful the Sheriff could find a way to improve the use of security located at the front door of the Justice Building. Tandy expressed a hope that a successful solution can be reached.

- **SUPERIOR COURTS II & III -DRUG AND ALCOHOL ASSISTANT** – The position of Drug and Alcohol Probation Officer is now open since the resignation of the Laurie Calmus-Manke. Interviews have been conducted and a new person is being considered for employment. The position requested would be an assistant to the Drug and Alcohol Probation Officer. The Wage Committee felt the new person should be hired, up and running before a decision is made to provide an assistant. The Wage Committee's recommendation was not to support adding the position now, but rather to wait until the new probation officer is hired and then determine if an assistant is necessary. Tandy noted the Drug and Alcohol Probation Officer's job is a relatively new position that was created recently.

- **SOIL AND WATER GRANT FOR OPERATIONS** – Tandy noted the Wage Committee considered the increase request from Soil and Water from \$24,325 to \$25,500. The Wage Committee recommended keeping the grant at the same amount as 2003.

- **ETNA TOWNSHIP – INCREASE IN WAGES** – The Wage Committee looked at the prior budgets submitted by the previous Etina Township Trustee and determined that the budget has not kept pace with the other townships. The Wage Committee supported the requested increases.

- **TIPPECANOE TOWNSHIP ASSESSOR – OVERTIME** – The Wage Committee felt that because the overtime issue was covered last year and that it was understood at that time that it was a one year allowance that the overtime requested by Tippecanoe Township should be disallowed. It was also noted that Plain, Turkey Creek and Wayne Township Assessors did not request additional funding.

- **JEFFERSON TOWNSHIP REQUEST FOR DAYS INCREASE**- It was determined by the Wage Committee that increasing days from 65 to 75 would not be appropriate in relationship to the other townships. The Wage Committee looked at the chart provided to determine the days needed and felt Jefferson was where they should be for days.

- **PROBATION DEPARTMENT MANDATORY SALARY INCREASES** – The total cost will be approximately \$24,000 which can be reimbursed by the Adult Probation User's Fees Fund. The Wage Committee recommends that the salaries be increased to comply with the mandate since they will be paid from other than County General Funds. Tandy noted there is no control and that the wages were set by the state.

#### **IN THE MATTER OF COUNTY COMMISSIONER'S BUDGET:**

Commissioner Ron Truex presented the Commissioner's Budget. Truex noted all non profits were reduced by 5%. He noted there are no raises included for the Commissioners. He stated the computer equipment would be funded through the Cumulative Fund Budget. Council member Teghtmeyer asked about the match for KDI, Inc. He noted the required match had cost them in receiving grants because the money is conditional. No solution has been decided upon at this time for 2004. Truex advised the Commissioners would address the issue. He felt accommodations could be agreed to.

MOTION: BRAD TANDY TO: APPROVE 11301 TO THE BALANCE OF THE BUDGET.

SECOND: TOM ANGLIN

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CUMULATIVE CAPITAL DEVELOPMENT FUND:**

Commissioner Ron Truex presented the Cumulative Capital Development Fund budget. He noted the money was budgeted to include the computer equipment, other equipment and vehicles. He also noted that some money was included should other purchases become necessary.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE BUDGET AS PRESENTED OMITTING THE  
SECOND: JOHN KINSEY VEHICLES WHICH ARE TO BE PAID FROM CUM JAIL.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF EDIT FUND BUDGET:**

Commissioner Ron Truex presented the County Economic Development Income Tax Fund Budget. He noted the Justice Building Payment is \$947,500 two time a year for a total of \$1,895,000.

MOTION: LARRY TEGHTMEYER TO: APPROVE BUDGET AS PRESENTED  
SECOND: JOHN KINSEY  
AYES: 7 NAYS: 9  
MOTION CARRIED

**IN THE MATTER OF CUM JAIL BUDGET:**

Commissioner Ron Truex presented the Cumulative Jail Budget. It was noted that the budgeted amount is for vehicles for the Sheriff's Department.

MOTION: TOM ANGLIN TO: APPROVE BUDGET AS PRESENTED.  
SECOND: MAURICE BEER  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF PROSECUTOR'S BUDGET:**

Prosecutor Steve Hearn presented the for the Prosecutor's Office.

MOTION: JOHN KINSEY TO: APPROVE 11301 AND THE BALANCE OF THE BUDGET.  
SECOND: CHARLENE KNISPEL  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF IV D BUDGET:**

Prosecutor Steve Hearn presented the budget for the IV D Office. He indicated he had the same problem as the county because he had to provide services and had no where to gain the extra help. He noted he has taken a program that was broken and has tried to make it work. He wanted to make the Council aware of the needs of his department.

MOTION: BRAD TANDY TO: APPROVE 11401 THE BALANCE OF THE BUDGET AND 11301 AT  
SECOND: MAURICE BEER THE 2003 RATE, ALSO APPROVE 11301.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF VOCA VICTIMS ASSISTANCE GRANT:**

County Prosecutor Steve Hearn presented the VOCA Victims Assistance Grant. All accounts in the budget were decreased. Hear noted there is one position open at this time.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE VOCA GRANT BUDGET AS PRESENTED.  
SECOND: JOHN KINSEY  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF SOIL AND WATER BUDGET:**

Darci Zolman and Jon Roberts presented the Soil and Water Conservation District budget. President Jones asked to review the Wage Committee's recommendation for the Soil and Water Grant for Operations. Council member Tandy indicated the recommendation was to leave it at the same rate as 2002 which was \$24,325.

MOTION: TOM ANGLIN TO: APPROVE THE SOIL AND WATER BUDGET FROM 11301 TO THE  
SECOND: JOHN KINSEY BALANCE OF THE BUDGET.

AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF SUPERIOR II AND III BUDGET PRESENTATION:**

Judge Jarrett presented the budget request for Superior II and III. He requested a bailiff be added to the budget. Hew noted that the judges staff have several responsibilities but he did not feel taking care of prisoners was included in their job description. He noted that his staff had to take a prisoner to the bathroom because there was no one else available. He noted that there was the need for a solution. Council member Tandy indicated he felt a solution should be explored. Councilman Teghtmeyer felt the problem must be solved before the end of the year. He noted he requested the Bailiff position last year also. The Judge indicated there had been some concerns for security, crowd control and general court security. Superior II handles criminal and traffic cases. He indicated there were problems with maintaining court order between small children, hats on and general respect for the court. He indicated additional supervision is needed for prisoners. Judge Jarrette cited the courts are each entitled to a bailiff by statute. This position would act as a director in case of emergencies. The salary requested was at a rate equal to a security officer salary.

MOTION: LARRY TEGHTMEYER TO: APPROVE 11301 THRU THE BALANCE OF THE BUDGET.  
SECOND: TOM ANGLIN  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF JUDGE JARRETT'S SUPPORT FOR THE DRUG & ALCOHOL PROGRAM POSITION INCLUDED IN THE:**

Judge Jarrett noted a new person has been hired to fill the Director of the program. The person will start work in two weeks. He noted the evaluations of the program gave high marks, but he noted an assistant is needed. He noted this is not county tax money, but is fees collected through the court systems. He noted this was the Courts money and this is the way they choose to spend it. He noted the Director for the program is funded by County General and not from the Adult Probation User Fees. This position would be funded through the Adult Probation User Fees Fund. He noted this was the Judge's money and that they would not allow someone to be hired that was not needed. This issue was included in the Circuit and Superior I budget along with all Probation Officers. The Council did not address this issue at this time.

**IN THE MATTER OF CIRCUIT & SUPERIOR COURT I BUDGET:**

Judge Huffer appeared to answer budget questions related to the two courts for the Council. He noted the requested increases for Probation Officers would be paid from the Adult Probation Users Fees Fund. He also noted the additional position created for the KCADP Assistant would be funded from the Adult Probation User Fees. The funding would also include the funding for benefits.

MOTION: TOM ANGLIN TO: APPROVE 11301 AND THE BALANCE OF THE BUDGET  
SECOND: BRAD TANDY AS REQUESTED WITH THE INCREASED FUNDING TO COME FROM  
AYES: 7 NAYS: 0 THE ADULT PROBATION USER FEES FUND.  
MOTION CARRIED

**IN THE MATTER OF ADULT PROBATION USER FEES BUDGET:**

Judge Huffer presented the Adult Probation User Fees Budget. The budget request was for \$128,504. The planned expenditures are for Secretary and Probation Officer's wage increases and other items needed for the courtrooms.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE BUDGET AS REQUESTED.  
SECOND: JOHN KINSEY  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF VETERAN'S SERVICE OFFICER BUDGET:**

County Veterans Service Officer Mike Barnett presented his budget indicating the only increases were for Mileage and Per Diem for meeting attendance. Barnett expressed thanks for the opportunity to serve the veterans of the community. He noted the 2002 figure for benefits for Veterans for Kosciusko County totaled \$2,988,000. Council member John Kinsey noted he had dealings with Mike this summer. Kinsey noted his service was good.  
MOTION: JOHN KINSEY TO: APPROVE 11508 AND THE 200 AND 300 ACCOUNTS.  
SECOND: LARRY TEGHTMEYER  
AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF WELFARE DEPARTMENT BUDGET REQUEST:**

County Family & Social Services Director for Kosciusko County, Peggy Shively, presented information concerning the 2004 budget. She stated the budget remained the same. She spoke about the Children's psychiatric Treatment Fund. Indiana was sued and the "Collins Decision" was rendered. Shively noted that any the courts have determined that any person under 19 years of age Early Periodic Diagnostic Screening. She noted the county meets regularly as a group including Probation, Law Enforcement, Courts, and schools must meet to determine what can be done for children. The entitlement requires the bill be paid whether there is money or not. The State Legislature established this fund through legislation. Inpatient psychiatric services are not paid for by Medicaid. Shively noted the levy will be included in the original Welfare Budget. She noted the budget would be reduced by either 5% or the amount spent for treatment which ever was greater. She noted the amount estimated and advertised was \$64,000. This program begins in January 2004. If the money is not all spent, it can be used for secure detention for juveniles. She noted again that this was an entitlement program which means it makes no difference what the cost, it must be funded.

MOTION: TOM ANGLIN TO: APPROVE THE BUDGET AS PRESENTED.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNTY ASSESSOR'S COUNTY GENERAL BUDGET:**

The Council considered the County Assessor's budget. Laurie Renier was attending a County Assessor's meeting out of town. The budget had no increases other than salary.

MOTION: BRAD TANDY

TO: APPROVE 11301 THRU THE BALANCE OF THE BUDGET.

SECOND: TOM ANGLIN

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COMMERCIAL/INDUSTRIAL REASSESSMENT BUDGET:**

The Commercial/Industrial budget was considered by the Council. It was noted that the Office Supplies need to be left in this budget since it is a separate fund from County General.

MOTION: TOM ANGLIN

TO: APPROVE 11301 THRU THE BALANCE OF THE BUDGET.

SECOND: BRAD TANDY

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNTY ASSESSOR'S REASSESSMENT BUDGET:**

The County Assessor's budget was considered by the Council. It was noted that the Office Supplies need to be left in this budget since it is a separate fund from County General.

MOTION: TOM ANGLIN

TO: APPROVE THE BUDGET AS PRESENTED.

SECOND: BRAD TANDY

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF ASSESSOR'S EDUCATION FUND BUDGET:**

The budget was presented including computer software and computer equipment.

MOTION: JOHN KINSEY

TO: APPROVE COMPUTER SOFTWARE AND COMPUTER

SECOND: MAURICE BEER

EQUIPMENT.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CLAY TOWNSHIP ASSESSING BUDGET:**

Clay Township Trustee Assessor Ben McKrill appeared before the Council to present the Clay Township Assessing budget.

MOTION: TOM ANGLIN

TO: APPROVE THE BUDGET AT THE 2003 RATE.

SECOND: LARRY TEGHTMEYER

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF ETNA TOWNSHIP ASSESSING BUDGET:**

Township Trustee Assessor Gary Sponseller appeared before the Council to present the Etna Township Budget. He noted he had taken over from the previous Trustee who had not kept the wages equal to the other townships. It was noted that the deputy should be compensated for 70 days of pay.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE BUDGET PER THE WAGE COMMITTEE  
SECOND: TOM ANGLIN RECOMMENDATION TO INCREASE THE DEPUTY DAYS TO 70.  
AYES: 7 NAYS: 0

**IN THE MATTER OF FRANKLIN TOWNSHIP ASSESSING BUDGET:**

The Council considered the Franklin Township Assessing Budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE BUDGET AT THE 2003 RATE.  
SECOND: MAURICE BEER  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF HARRISON TOWNSHIP ASSESSING BUDGET:**

Harrison Township Trustee Jim Moyer presented the assessing budget.

MOTION: BRAD TANDY TO: APPROVE THE BUDGET AT THE 2003 RATE.  
SECOND: LARRY TEGHTMEYER  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF JACKSON TOWNSHIP ASSESSING BUDGET:**

The Council considered the Jackson Township Assessing Budget.

MOTION: TOM ANGLIN TO: APPROVE THE BUDGET AT THE 2003 RATE.  
SECOND: BRAD TANDY  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF JEFFERSON TOWNSHIP ASSESSING BUDGET:**

Township Trustee Terry Zimmermann presented the assessing budget for Jefferson Township.

MOTION: TOM ANGLIN TO: APPROVE BUDGET AT 65 DAYS, THE SAME AS 2003  
SECOND: MAURICE BEER AND THE BALANCE OF THE BUDGET.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF LAKE TOWNSHIP ASSESSING BUDGET:**

The Council considered the Lake Township Assessing Budget. It was noted Molly Bradford, Township Trustee/Assessor was holding her public hearing for her budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE BUDGET THE SAME AS 2003.  
SECOND: TOM ANGLIN  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF THE MONROE TOWNSHIP ASSESSING BUDGET:**

The Council considered the Monroe Township Assessing Budget.

MOTION: BRAD TANDY TO: APPROVE THE BUDGET THE SAME AS 2003.  
SECOND: TOM ANGLIN  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF THE PRAIRIE TOWNSHIP ASSESSING BUDGET:**

Julie Goon, Township Trustee Assessor, appeared before the Council to present the Prairie Township Assessing Budget.

MOTION: TOM ANGLIN TO: APPROVE THE BUDGET THE SAME AS 2003.  
SECOND: MAURICE BEER  
AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF THE SCOTT TOWNSHIP ASSESSING BUDGET:**

The Council considered the Scott Township Assessing Budget.

MOTION: BRAD TANDY

TO: APPROVE THE BUDGET THE SAME AS 2003.

SECOND: LARRY TEGHTMEYER

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF THE SEWARD TOWNSHIP ASSESSING BUDGET:**

The Council considered the Seward Township Assessing Budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE BUDGET THE SAME AS 2003.

SECOND: TOM ANGLIN

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF THE VANBUREN TOWNSHIP ASSESSING BUDGET:**

The Council considered the VanBuren Township Assessing Budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE BUDGET THE SAME AS 2003.

SECOND: JOHN KINSEY

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF WASHINGTON TOWNSHIP ASSESSING BUDGET:**

The Council considered the Washington Township Assessing Budget.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE BUDGET THE SAME AS 2003.

SECOND: BRAD TANDY

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF PLAIN TOWNSHIP ASSESSOR BUDGET:**

Plain Township Assessor Jean Lynch appeared before the Council to present her budget.

MOTION: TOM ANGLIN

TO: APPROVE 11301 AND BALANCE OF BUDGET.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF TIPPECANOE TOWNSHIP ASSESSOR BUDGET:**

The Council considered the Tippecanoe Township budget. It was noted that overtime was included in the budget that was addressed by the Wage Committee. It was also noted 400 accounts were included in the budget.

MOTION: TOM ANGLIN

TO: APPROVE THE BUDGET AS REQUESTED WITHOUT THE

SECOND: BRAD TANDY

OVERTIME AND THE CAPITAL OUTLAYS ACCOUNTS.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF TURKEY CREEK TOWNSHIP ASSESSOR BUDGET:**

Turkey Creek Township Assessor Patty Gammieri presented the assessing budget for Turkey Creek Township. She noted she raised the Repairs and Maintenance account and the Dues and Subscriptions.

MOTION: LARRY TEGHTMEYER

TO: APPROVE BUDGET AS PRESENTED.

SECOND: JOHN KINSEY

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF WAYNE TOWNSHIP ASSESSOR BUDGET:**

Wayne Township Assessor Kristy Mayer presented the assessing budget for Wayne Township. Mayer questioned the central purchasing and faxing cartridges. She asked how the process would work. Council member Teghtmeyer noted there would be a meeting to address the issues involved with central purchasing.

MOTION: BRAD TANDY TO: APPROVE BUDGET FROM 11401 THRU THE REMAINDER.

SECOND: LARRY TEGHTMEYER  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF THE AUDITOR'S BUDGET:**

Auditor Sue Ann Mitchell presented the Auditor's Budget. There were no increases other than salary requests.

MOTION: TOM ANGLIN TO: APPROVE THE BUDGET AS PRESENTED.  
SECOND: BRAD TANDY  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF THE COUNCIL BUDGET:**

President Jones asked if there were any questions related to the Council budget. There were none.

MOTION: TOM ANGLIN TO: APPROVE THE COUNCIL BUDGET AS PRESENTED.  
SECOND: JOHN KINSEY  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY RECORDER'S BUDGET:**

The Council considered the County Recorder's budget. It was noted that some items included in the Recorder's budget could be paid from the Records Perpetuation. The Council noted that Equipment Repair, Books and Machinery and contracts could all come from the Record's Perpetuation Fund of the Recorder.

MOTION: TOM ANGLIN TO: APPROVE THE RECORDER'S BUDGET WITHOUT  
SECOND: LARRY TEGHTMEYER EQUIPMENT, BOOKS/MACHINERY, CONTRACTS.  
AYES: 7 NAYS: 0  
MOTION CARRIED

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**


  
HAROLD JONES, PRESIDENT


  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNISPEI

  
BRAD TANDY

  
LARRY TEGHTMEYER

ATTEST:

  
SUE ANN MITCHELL, AUDITOR

# KOSCIUSKO COUNTY COUNCIL

Thursday, August 14, 2003

The Kosciusko County Council met for their regular meeting on Thursday, August 14, 2003 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN                      CHARLENE KNISPSEL                      RON ROBINSON, COUNTY ADMINISTRATOR  
MAURICE BEER                      SUE ANN MITCHELL, COUNTY AUDITOR  
HAROLD JONES                      LARRY TEGHTMEYER  
JOHN KINSEY

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

## IN THE MATTER OF CLERK'S TRANSFER REQUEST:

Clerk of the Circuit Court, Sharon Christener, requested the following transfers:

\$ 5,500 From: 100-10032-000-008 Deputy Clerk To: 100-11301-000-008 Part Time

\$ 1,500 From: 100-31008-000-009 Check Sorting To: 100-35009-000-009 Maintenance Agreement

MOTION: TOM ANGLIN                      TO: APPROVE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6                      NAYS: 0

MOTION CARRIED

## IN THE MATTER OF TIPPECANEO TOWNSHIP ASSESSOR'S TRANSFER REQUEST:

Dorothy Biesemeyer requested by letter a transfer to cover the shortfall in a salary account caused by under budgeting in 2002. This is not a change to the salary, but merely putting enough money into the fund to support the approved salary. She requested the following transfer of funds:

\$ 400 From: 100-10234-000-035 Deputy

To: 100-10236-000-035 Deputy

MOTION: TOM ANGLIN

TO: APPROVE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6                      NAYS: 0

MOTION CARRIED

## IN THE MATTER OF SCOTT TOWNSHIP TRANSFER OF FUNDS:

Scott Township Trustee, Fred Slabaugh, requested the transfer of \$300 to cover the approved number of days for his Deputy Assessor. He failed to request enough to fund the approved days at the approved rate. Slabaugh requested the transfer as follows:

\$ 300 From: 100-11520-000-033 Meetings/Meals To: 100-11462-000-033 Trustee's Deputy

MOTION: MAURICE BEER

TO: APPROVE TRANSFER AS REQUESTED.

SECOND: TOM ANGLIN

AYES: 6                      NAYS: 0

MOTION CARRIED

## IN THE MATTER OF COUNTY HIGHWAY TRANSFER:

County Highway Superintendent/Engineer, Rob Ladson, requested the following transfers to cover needed materials for the County Highway:

\$ 11,500 From: 204-10316-000-051

\$ 20,000 To: 204-11301-000-051 Part Time

\$ 12,000 From: 204-10323-000-051

\$ 7,500 To: 204-22038-000-051

\$ 4,000 From: 204-10328-000-051

MOTION: TOM ANGLIN

TO: APPROVE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6                      NAYS: 0

MOTION CARRIED

## IN THE MATTER OF COUNTY ASSESSOR'S REQUEST FOR TRANSFER OF FUNDS:

Laurie Renier, county Assessor, requested the transfer of \$12,249.60

From: 264-21001-000-003 Office Supplies                      To: 264-32002-000-003 Postage

MOTION: CHARLENE KNISPSEL

TO: APPROVE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6                      NAYS: 0

MOTION CARRIED

**IN THE MATTER OF E911 TRANSFER:**

Tom Brindle, Chief Dispatcher, requested the transfer of \$30,000

From: 713-44001-000-000 Office Equipment To: 713-11401-000-000 Overtime

County Administrator Ron Robinson explained that overtime seems to make more sense than to try to find part time people who do not stick with the job. Many of the already trained dispatchers are working at other dispatch offices in their off hours. Robinson cited personnel turn over at the primary issue involved with the decision to allow overtime.

MOTION: TOM ANGLIN TO: APPROVE TRANSFER AS REQUESTED.

SECOND: LARRY TEGHTMEYER

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SHERIFF'S REQUEST TO ADD PROCEEDS FROM INSURANCE RECEIPTS BACK TO REPAIRS AND MAINTENANCE:**

Sheriff Aaron Rovenstine requested the adding back of \$ 9,240 to 100-35001-000-019 Repairs and Maintenance.

A check was received from the insurance company to reimburse the county for damaged vehicles. Rovenstine also noted he received a check for medical reimbursement for DOC prisoners in the amount of \$ 6,089.06. He noted the State of Indiana owes Kosciusko County \$140,000 in fees from February thru July of 2003.

MOTION: TOM ANGLIN TO: APPROVE TRANSFER AS REQUESTED.

SECOND: LARRY TEGHTMEYER

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF AREA PLAN COMMISSION REQUEST FOR SALARY ORDINANCE FOR BETH KRULL:**

Dan Richard, Area Plan Commission, requested the salary ordinance be established at \$9 for Beth Krull who has worked part time for several different offices on the GIS system.

MOTION: TOM ANGLIN TO: APPROVE SALARY ORDINANCE AS REQUESTED

SECOND: LARRY TEGHTMEYER AT \$9 PER HOUR FOR THE AREA PLAN COMMISSION.

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR ASSESSOR'S SALES DISCLOSURE /EDUCATION FUND:**

County Assessor Laurie Renier requested an additional appropriation in the amount of \$12,000 for a system to scan and catalog sales disclosures. Renier appeared before the Commissioners who requested she obtain three quotes before proceeding with the purchase. She scheduled demonstrations for several of the offices to view to evaluate the merits of the systems and possibly being able to link various offices.

MOTION: TOM ANGLIN TO: APPROVE ADDITIONAL APPROPRIATION REQUEST

SECOND: JOHN KINSEY IN THE AMOUNT OG \$12,000.

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF 2004 BUDGET HEARING:**

Kosciusko County Auditor Sue Ann Mitchell read the information concerning the budget hearing proceedings. The floor was opened for comments concerning the budget. The Council was asked if they had any comments. There were none. Hearing no comments, President Harold Jones closed the hearing declaring the budget preliminarily approved as previously considered on August 11<sup>th</sup> and 12<sup>th</sup>. Jones noted the final budget hearing would be held on Thursday, September 11, 2003.

**IN THE MATTER OF REQUEST FOR \$1,750 CUT FROM EXTENSION 2004 BUDGET:**

Joan Younce, Extension Office, appeared to request the funding be restored pending the decrease of her summer staff budget. Younce was willing to reduce the Summer Staff account to accommodate the contract shortfall.

Younce indicated the contract required from Purdue is a mandate to her. Kosciusko County must fund this or risk the loss of Extension Office Services. She must meet the objectives of her supervisors. She noted that no insurance, social security PERF is provided for the extension office employees paid through the contract. She noted there is one full time county paid employee and the balance of employees are funded at a rate of 60/40.

Council member Teghtmeyer asked what the contracted amount represents. Younce noted it is the 60/40 split for two employees. The county is funding the youth position which is designated as the full time position. The other two positions are partially funded by Purdue. President Harold Jones indicated the Council did not want to send a

message contrary to what the procedure has been for the rest of the budget hearings. Council member John Kinsey noted the Wage Committee said no and he felt no increases should be allowed. Council member Knispel indicated she felt the Council should stick with the decision that has already been made. There was no motion made. Younce was advised there would be no change. She indicated she would be back.

**IN THE MATTER OF PRESIDENT HAROLD JONES'S CLOSING BUDGET STATEMENTS:**

Council President Harold Jones praised the conservative efforts of the Council and the Wage Committee. He noted his appreciation for the commissioner's conservative budget and their participation in the budget meetings. He noted the County Administrator's participation in the process of the Wage Committee and the efforts to achieve central purchasing. He further praised the Department Heads for doing a good job of preparing their budgets. He expressed appreciation for the Auditor and her staff for making the budgeting process work smoothly.

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**

  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE/PRESIDENT

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNISPEL

ATTEST:

ABSENT

BRAD TANDY

  
SUE ANN MITCHELL, AUDITOR

  
LARRY TEGTMEYER

# KOSCIUSKO COUNTY COUNCIL

Thursday, September 11, 2003

The Kosciusko County Council met for their regular meeting on Thursday, September 11, 2003 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	CHARLENE KNISPSEL	RON ROBINSON, COUNTY ADMINISTRATOR
MAURICE BEER	BRAD TANDY	SUE ANN MITCHELL, COUNTY AUDITOR
HAROLD JONES	LARRY TEGHTMEYER	
JOHN KINSEY		

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

## IN THE MATTER OF TURKEY CREEK TOWNSHIP ASSESSOR'S REQUEST TO TRANSFER FUNDS:

Patty Gammieri, Turkey Creek Township Assessor, appeared before the Council to request the transfer of \$ 2,800.08. She requested \$ 1,300.80 be transferred from 100-11401-000-039 Overtime and \$ 1,500 be transferred from 100-11523-000-039 Lodging to 100-11301-000-039 Part Time for a total transfer of \$2,800.08.

MOTION: MAURICE BEER

TO: APPROVE TRANSFER AS REQUESTED.

SECOND: LARRY TEGHTMEYER

AYES: 7 NAYS: 0

MOTION CARRIED

## IN THE MATTER OF SHERIFF'S TRANSFER REQUEST:

Sheriff Aaron Rovenstine requested the following transfer of funds:

\$ 6,500 From: 100-10184-000-013 Payroll To: 100-11301-000-013 Part Time

\$ 825 From: 100-10184-000-013 Payroll To: 100-11171-000-013 Jailer

\$ 1,025 From: 100-10184-000-013 Payroll To: 100-10153-000-013 Jailer

Because the Sheriff has one jailer serving in Iraq, he requested the transfer of funds to a part time account so additional part time help can be hired to fill in while the Jailer is gone. He noted there were two Jailers who left county employment. The \$1,850 transfer request is to make up for Jailers who have left county employment who had time coming that had to be charged against their salary account. Rovenstine needed to replace the money to insure he had money to fully fund the positions for the balance of the year.

MOTION: BRAD TANDY

TO: APPROVE TRANSFERS AS REQUESTED.

SECOND: JOHN KINSEY

AYES: 7 NAYS: 0

MOTION CARRIED

## IN THE MATTER OF SHERIFF'S REQUEST TO ADD BACK INSURANCE RECEIPTS TO VEHICLE LINE ITEM:

Sheriff Aaron Rovenstine requested the insurance proceeds in the amount of \$ 14,365 be added back to the vehicles account 100-46001-000-019 in the Sheriff's budget.

MOTION: JOHN KINSEY TO: APPROVE INSURANCE ADD BACK AS REQUESTED.

SECOND: MAURICE BEER

AYES: 7 NAYS: 0

MOTION CARRIED

## IN THE MATTER OF REINSTATEMENT OF REQUEST FOR HOMELAND SECURITY GRANT APPROVAL:

Sheriff Aaron Rovenstine requested the Council reconsider the acceptance of the Homeland Security Grant. He worked with Council President Harold Jones and Commissioner President Ron Truex to find a solution to the problem. He noted he could make cuts in his Sheriff's budget and transfer some obligations that would result in no budget increased to add the two new patrol officers that would be received through the grant. Rovenstine indicated he would be willing to reduce his account 100-22022-000-019 Uniforms by \$10,000 and reduce the Travel by \$4,000. He also noted the Chief Dispatcher's position would be transferred to the 911 Fund. These items would lower the Sheriff's budget so it could absorb the increase for the two new officers. President Jones noted there was some concern if the grant was turned down that there was a chance that other grants would not be allowed. Council member Krispel asked if these two additional positions would be enough. Rovenstine stated there would always be a need for additional personnel. He noted the timing was not the best with the county funding in question. He stated the officer would be road capable, but did not commit that both would actually be on the road because of the issues with the security for the Justice Building. Council member Anglin asked about

the expenses to add additional road patrolmen. He noted the radio, uniforms, other equipment etc would amount to about \$4,000. Anglin asked if other departments came back and wanted to make the same deal would the Council approve. President Jones indicated they would be addressed on a department by department case. Rovenstine noted he had one car available and was willing to purchase an additional vehicle from the Commissary Fund. Council member Beer asked if he would be back to ask for an increase in the uniform or mileage accounts before the year was over. He stated he would not be back to ask for an increase. Council member Tandy stated he felt the Council would need to monitor the expenditures. Tandy noted he received letters in support of adding the officers, but received no letters encouraging the increase of taxes to take advantage of the grant. He noted the Sheriff has made the addition possible with the budget decreases he has suggested. It was noted the officers agreed that the new officers were needed and were agreeable to cutting the uniform budget. Council member Kinsey stated he had been contacted by several who felt adding the officers was the correct thing to do. Council member Teghtmeyer noted he was concerned with the future expenditures required to maintain these two positions. He noted the information displayed in the Warsaw paper was the first he had saw supporting the need for additional officers. Teghtmeyer noted he would support the issue for this year, but might not be able to support it in future years depending on the county finances. Council member Anglin indicated he did not support the approval of the grant but that he supported the Sheriff's Department 100%. He stated it was wrong timing. Sheriff Rovenstine indicated appreciation for the Council's support. Council member Knispel asked that a report be given on how the officers are being used.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE HOMELAND SECURITY GRANT AS  
SECOND: CHARLENE KNISPSEL REQUESTED WITH THE BUDGET CUTS DISCUSSED.  
AYES: 6 NAYS: 1 HE MOVED THE SALARY ORDINANCE FOR COURTHOUSE  
MOTION CARRIED SECURITY AND JAIL PENDING THE MEETING TO DISCUSS  
WAYS TO BETTER ADDRESS SECURITY.

**IN THE MATTER OF UNMANNED PATROL CARS PLACED IN THE COUNTY:**

Council member Teghtmeyer noted he observed a Sheriff's car parked along Armstrong Road near Oswego. He stated it slowed the traffic and actually made an impact on the speed of the traffic. Sheriff Rovenstine stated the unmanned cars work very well with the radar board. He felt keeping the vehicles makes more sense than the money they get from a trade in. He stated it had a limited effect, but if occasionally there was a manned car, it could have an even greater impact.

**IN THE MATTER OF FRATERNAL ORDER OF POLICE NEWSPAPER ARTICLE:**

President Jones felt it was necessary to address a letter to the editor from the FOP. He noted there were some incorrect statements in the article. Jones noted the article stated Ron Robinson, County Administrator, was granted so much power that he could deny proposals. Jones noted Robinson did not have any power in decision making related to the Homeland Security Grant. He noted the Wage Committee did not even make a recommendation because they felt each member needed to consider the issue for themselves. He noted the article stated that the money received for the housing of DOC prisoners and other funds received because of the service of the Sheriff's Department should come back for them to spend. Jones noted those receipts are placed in County General. Jones also noted the information provided in the article stated the overall cost for the grant would be \$66,000 for three years. The reality of the grant is that it will cost the county \$200,000 not \$66,000.

**IN THE MATTER OF APPROVAL OF THE 2003 1782 NOTICE OF TAX RATE:**

Sue Ann Mitchell, Kosciusko County Auditor, presented information regarding the 1782 notice for the 2003 rates. The cumulative fund rates stated were not adjusted for the increase in assessed values. She noted the cumulative funds are rate driven not levy driven as other funds. The rates Mitchell suggested reduced the Cumulative Funds back to what was collected in 2002. Mitchell recommended the following rates be approved: County General .1159 (\$5,989,950), Reassessment .0078(\$369,470), Cum Bridge .0115(\$543,871), Health .0056(\$265,261), Cum Jail .0033(\$157,000), CCD .00168(\$795,782). The total County rate will be .1609 with the levy set at \$7,621.333 which puts the county under the max levy by \$4,646. Mitchell explained that the Cumulative Bridge rate was not reduced like the resolution the Council adopted. She indicated Rob Ladson, County Highway Engineer, agreed that collections of \$543,871 would be acceptable. The proposed rate is not a change in the overall rate.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE RATES AS PROPOSED BY AUDITOR AND  
SECOND: TOM ANGLIN APPROVE THE LEVY CAP RESOLUTION.

AYES: 7 NAYS: 0  
MOTION CARRIED

RESOLUTION # 2003-09-11-01  
LEVY CAP RESOLUTION

*Amend #*  
*2003 09 21 72*

WHEREAS, the Kosciusko County Council acknowledges that the state was in a reassessment process when the original 2003 budget was approved:

WHEREAS, the Kosciusko County Council has the power to set the amounts to be levied from all funds:

WHEREAS, the Kosciusko County Council acknowledges they must stay under the maximum levy:

WHEREAS, THE KOSCIUSKO County Council in Resolution 2002-09-12 did elect to restrict collections in the Cumulative Bridge Fund to \$543,871 which is the amount levied from 2002:

WHEREAS, the Kosciusko County Council elects to levy \$157,000 for the Cumulative Jail Fund which is the same amount as levied in 2002:

WHEREAS, because the Kosciusko County Council elects to reduce the cumulative funds, it then elects to increase the County General Fund Operating balance to \$2,760,558 with the amount to be levied at \$5,489,950.

THEREFORE, BE IT RESOLVED, the amount to be levied for 2003 for the Cumulative Jail Fund shall be set at \$157,558 with the amount to be levied at \$ 553,871.

BE IT FURTHER RESOLVED, the County General Fund – Operating Balance shall be set at \$2,760,558 with the amount to be levied at \$5,489,950.

Approved September 11, 2003

**IN THE MATTER OF 2004 BUDGET HEARING FINAL ADOPTION:**

County Auditor Sue Ann Mitchell indicated she believed the county was making history in setting the 2003 rate at the same meeting as adopting the 2004 budget. Because of reassessment delays, both processes must be addressed. Mitchell asked for clarification in several matters related to the budget.

**IN THE MATTER CLERK'S CHECK SORTING FEES:**

County Auditor Sue Ann Mitchell requested clarification on the intent of the Council in the Clerk's Budget was to approve the \$12,000 check sorting line item. Mitchell noted this is a new charge for the Clerk. She noted the simple fix would be to allow the \$12,000 with the restriction that the money can not be transferred. Mitchell explained that the checking account in question must be accounted for and that each dollar received had to be paid out. There would be no way to pay for bank fees from the funds. Council member Tandy expressed an interest in the Clerk continuing to investigate various banks to receive the best deal for the county.

MOTION: LARRY TEGHTMEYER TO: APPROVE \$12,000 IN THE CLERK'S BUDGET FOR CHECK  
SECOND: CHARLENE KNISPEL SORTING.

AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF JAIL BUDGET TRANSFER OF 400 ACCOUNTS CHANGE TO 200**

**ACCOUNTS:**

County Auditor Sue Ann Mitchell requested the Council move the following supplies included in the Sheriff's budget from 400 accounts to 200 accounts: \$6,000 100-23010-000-013 Operating Supplies – Jail Bedding \$3,000 Operating Supplies – Work Release Supplies, \$4,000 Operating Supplies – Reserve Supplies. These items had been included as Capital Outlay accounts in error. They are not representative of items that should be purchased from the 400 accounts.

MOTION: LARRY TEGHTMEYER TO: APPROVE THE MOVING OF THE ACCOUNTS FROM 400'S TO  
SECOND: BRAD TANDY 200'S.

AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF DISPATCHERS WAGE EQUALIZATION:**

County Auditor Sue Ann Mitchell requested clarification on the Council's wishes on Dispatchers salaries included in the Sheriff and 911 Budget. She recommended that the money be left that was requested. The money could be controlled with the salary ordinance. The remaining balance could be used to help fund the overtime that was approved earlier this year, but was not included in the 2004 budget when it was prepared. Mitchell noted there

has traditionally been some difficulty in hitting the correct mark for the Dispatchers paid from county funds to be equal to what Dispatchers are paid by Warsaw City.

MOTION: BRAD TANDY TO: APPROVE THE SALARIES AS SET IN THE 911 AND SHERIFF'S  
SECOND: JOHN KINSEY WITH THE UNDERSTANDING THEY WILL BE CONTROLLED  
AYES: 7 NAYS: 0 WITH THE SALARY ORDINANCE.  
MOTION CARRIED

**IN THE MATTER OF TOWNSHIP TRUSTEE'S OFFICE SUPPLIES REMOVAL FROM INDIVIDUAL BUDGETS:**

Sue Ann Mitchell, County Auditor, requested clarification concerning the Township Trustee/Assessor's Office Supplies. Since all Office Supplies were pulled from budgets, Mitchell asked if the same was to be done for the Township Trustee/Assessor's budgets. She noted the cost savings may be lost in the Trustees having to drive to Warsaw to pick up their supplies. She noted the total 2003 Office Supplies budget for the Trustee Assessors is \$6,215.

MOTION: TOM ANGLIN TO: APPROVE THE OFFICE SUPPLIES IN THE INDIVIDUAL  
SECOND: LARRY TEGHTMEYER BUDGET FOR THE TOWNSHIP TRUSTEE/ASSESSORS.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF FINAL ADOPTION OF 2004 BUDGET:**

The hearing for the final adoption of the 2004 budget was opened. The floor was open to the public. There was no comment.

MOTION: CHARLENE KNISPENL TO: APPROVE THE 2004 BUDGET AS PRESENTED.  
SECOND: BRAD TANDY  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF REQUEST TO SCHEDULE ABATEMENT HEARING FOR G. I. PRINTED TAPE AND POLISHING, INC.:**

County Auditor Sue Ann Mitchell presented a request to advertise for abatement from G. I. Tape and Label, Inc. She noted the request does not obligate the county in any way for the approval of the abatement. It just allows the Council to consider the issue at next months meeting.

MOTION: JOHN KINSEY TO: APPROVE THE ADVERTISING OF THE ABATEMENT REQUEST FOR  
SECOND: BRAD TANDY G. I. TAPE AND LABEL, INC.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF ASSISTANT FOR DRUG AND ALCOHOL PROBATION OFFICER:**

County Administrator Ron Robinson indicated Judge Jarrett was willing to fund the position from user fees. Robinson noted that if the funding was not great enough to fund the position the position could be discontinued. He noted the wages and benefits could be funded through fees collected from those who would be using the services. Only new programs or expenditures can be paid from the user fees so the original position of Drug and Alcohol Probation Officer can not be funded through these fees. It was agreed this should be advertised for an additional appropriation for the October meeting to be effective in 2003. Robinson stated there was a backlog of getting people into the program. A new program director has been hired. Robinson indicated he did not believe this position would come back to be the responsibility of the county. He noted the entire salary and all benefits would be funded by the user fees.

MOTION: CHARLENE KNISPENL TO: APPROVE THE ADDITIONAL APPROPRIATION  
SECOND: LARRY TEGHTMEYER ADVERTISEMENT WITH THE UNDERSTANDING THAT  
AYES: 7 NAYS: 0 THE USER FEES WOULD FUND ALL EXPENSES  
RELATED  
MOTION CARRIED TO THE POSITION.

**IN THE MATTER OF TREES DYING ON THE COURTHOUSE LAWN:**

County Administrator Ron Robinson indicated there were two trees that were dying on the Courthouse lawn. He contacted a State Tree Biologist who looked at the trees. He determined they have heart rot. Robinson will determine what type of trees to replace.

**IN THE MATTER OF COUNTY ACHIEVEMENT AWARD FOR KOSCIUSKO COUNTY FROM THE ASSOCIATION OF INDIANA COUNTIES:**

County Auditor Sue Ann Mitchell noted the County will be receiving an award at the Association of Indiana Counties annual conference. Mitchell noted the award is being given for the successful completion of the Justice Building.

**IN THE MATTER OF TAX BILL MAILING:**

County Auditor Sue Ann Mitchell explained that tax bills would be mailed as soon as rates are received for cross county schools. She noted Elkhart County, Whitley County and Marshall County have yet to submit their assessed values to the Department of Local Government Finance. Until their assessed values are final, the county will be held up in doing their billing. Mitchell stated that for the bills to be due November 10<sup>th</sup>, they would have to be in the mail by October 24<sup>th</sup>. She stated that was the goal to have bills out so they can be collected on the traditional pay date of November 10<sup>th</sup> but at this point there was no guarantee that could happen since so many thing depend on others.

**IN THE MATTER OF KOSCIUSKO COUNTY CONVENTION AND VISITORS BUREAU COMMISSION BUDGET FOR 2004:**


County Auditor Sue Ann Mitchell indicated it was time for the CVB to provide their 2004 budget next month. Mitchell indicated there was one hotel that was not remitting the money collected. Mitchell contacted the County Attorney who indicated he had a conflict of interest. Council member Teghtmeyer asked if the county had an accounting of who paid and who had not. Mitchell indicated that information is maintained by her office and that she would provide the information at the next meeting. She noted the actual collections are confidential information, but that who paid is not confidential.

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**

  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNIPPER

  
BRAD TANDY

  
LARRY TEGHTMEYER

ATTEST:

  
SUE ANN MITCHELL, AUDITOR

## KOSCIUSKO COUNTY COUNCIL

Thursday, October 9, 2003

The Kosciusko County Council met for their regular meeting on Thursday, October 9, 2003 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN	CHARLENE KNISPTEL	RON ROBINSON, COUNTY ADMINISTRATOR
MAURICE BEER		SUE ANN MITCHELL, COUNTY AUDITOR
HAROLD JONES	LARRY TEGHTMEYER	
JOHN KINSEY		

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

### **IN THE MATTER OF CIVIL DEFENSE TRANSFER REQUEST:**

Emergency Management Director Ed Rock requested by letter the transfer of \$500 from Emergency Services 100-31007-000-007 to 100-21001-000-007 Office Supplies.

MOTION: TOM ANGLIN TO: APPROVE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

### **IN THE MATTER OF REASSESSMENT TRANSFER REQUEST FOR GROUP BENEFITS:**

County Assessor Laurie Renier requested by letter the transfer of \$5,900 from Office Supplies 264-21001-000-003 to Group Benefits 264-11534-000-003. In her letter she noted that the Reassessment Budget for the Commercial/Industrial Team would be short in Group Benefits because of the increase experienced in the insurance.

MOTION: JOHN KINSEY TO: APPROVE TRANSFERS AS REQUESTED.

SECOND: CHARLENE KNISPTEL

AYES: 6 NAYS: 0

MOTION CARRIED

### **IN THE MATTER OF REASSESSMENT TRANSFER REQUEST FOR PART TIME PAY:**

County Assessor Laurie Renier requested the transfer of \$10,000 from Overtime Pay 264-11401-000-003 to part Time Pay 264-1301-000-003. In her letter she noted some of the money would be for help in her office and that part of it would be for the Trustee Assessors who did not have money budgeted for the organization of their reassessment files. They were advised by Renier not to request reassessment budgets for 2003 because she thought they would be done with reassessment by January 1, 2002. Mitchell clarified that the pay would be for the deputies and not the Trustees because their wages can not be changed within the year.

MOTION: JOHN KINSEY TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: CHARLENE KNISPTEL

AYES: 6 NAYS: 0

MOTION CARRIED

### **IN THE MATTER OF DRUG FEE COMMUNITIES TRANSFER REQUEST:**

Ruchele Sammons, Kosciusko county Coalition on Drug Education, requested by letter a transfer of funds in the amount of \$2,350 from 259-31053-000-000 YMCA Teen Night to 259-31031-000-000 LCC Operating Expense. County Auditor Sue Ann Mitchell indicated this was evidently money that was needed for operating expenses for the Local Coordinating Council.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

### **IN THE MATTER OF SHERIFF'S REQUEST TO ADD INSURANCE PROCEEDS BACK TO LINE**

#### **ITEM:**

Sheriff Aaron Rovenstine requested by letter that \$1,544 in insurance proceeds be added back to 100-35001-000-019. Insurance money was received in payment of damage to a Sheriff's car.

MOTION: MAURICE BEER TO: APPROVE INSURANCE ADD BACK AS REQUESTED.

SECOND: TOM ANGLIN

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF ABATEMENT HEARING FOR G. I. PRINTED TAPE AND POLISHING, INC.:**

Attorney Rick Helm, representing Jerry & Marilyn Irvine, provided information concerning the abatement request. Helm indicated the company had been in the community for 51 years and was experiencing growing pains. He noted they would like to consolidate into a new building at the airport. They requested the abatement on the building. He noted the machinery is expensive and requires technical training. He stated they may be back to request abatement for the equipment at a later date. He stated the company does several types of small labels. Helm clarified that the abatement they are currently requesting would only be on the structure. The hearing was opened to the floor for remonstrance. There were none. Council member Kinsey expressed support for the abatement. Council member Tegtmeyer asked what the time frame would be to build the building. Helm indicated it would be a year to a year and a half.

MOTION: JOHN KINSEY TO: APPROVE THE ABATEMENT AS REQUESTED.

SECOND: TOM ANGLIN

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF KOSCIUSKO COUNTY CONVENTION AND VISITORS BUREAU COMMISSION BUDGET FOR 2004:**

President Joe Banks presented the Commission Budget which represented what Council member Tegtmeyer requested that the Commission would have a direct say on the non profits. He noted that \$24,000 would be held exclusively for the non-profits grants and that \$4,000 was included for legal services. He noted that \$292,000 would be designated for the CVB, Inc. This made the total request \$320,000. He also provided the CVB, Inc. Board of Directors Budget. He also provided a P&L statement for CVB, Inc. Council member Tegtmeyer asked how Banks thought the 2003 collections would come out. Banks indicated they saw an increase in revenue for September above the projected. Banks felt the collections would be near \$300,000. He quoted an article from Standard and Poors which indicated the hotels would rebound in 2004 and would be able to raise room rates in 2005 per Price Waterhouse. He noted the hotels were hit really hard in 2002 and 2003 with lower revenues. Council member Tegtmeyer asked where the cuts would come from if there were shortfalls in collections. He felt they were budgeting revenues greater than the revenue can support. Banks indicated he did not know what areas would be cut. He stated he would need to study that and come back next month. He noted that the people appointed to the Commission have a good business sense and that they would be good stewards of the funds. Banks noted the \$24,000 would be under the control of the Commission. Banks volunteered to sit down with the Council and discuss how the \$24,000 would be spent. President Jones indicated the budget would be voted on at the November meeting after the appropriate advertising was done for the additional appropriation.

**IN THE MATTER OF ACCEPTANCE OF ASSOCIATION OF INDIANA COUNTIES ACHIEVEMENT AWARD:**

County Administrator Ron Robinson presented the Council with the award given to the county at the annual conference of the Association of Indiana Counties. Robinson noted that he attended the banquet along with County Commissioners Avis Gunter, Ron Truex and Brad Tandy as well as Sheriff Aaron Rovenstine, Auditor Sue Ann Mitchell, Council member Charlene Knispel, County Recorder Lashawn Brumfield, County Treasurer Stephanie Esenwein and County Clerk Sharon Christner. Robinson noted the county received a plaque and a road sign indicating the award was presented.

**IN THE MATTER OF 2003 TAX BILL MAILING:**

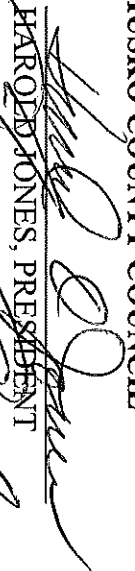
County Auditor Sue Ann Mitchell indicated the tax rates still have not been received. She noted that those taxpayers that pay into Whitko School Corporation will not receive bills at the same time as other county taxpayers because Whitley County has not finalized their assessed values. Mitchell noted the computer system is in place and ready to run the bills. Mitchell was concerned that the bills would be received with a due date near Christmas. For that reason she felt the bills would be mailed as soon as possible after receiving the rates, but taxpayers would have more than 15 days to remit payments. This would make the due date fall into 2004.


**IN THE MATTER OF DECREASING MAXIMUM LEVY:**

County Auditor Sue Ann Mitchell stated she learned at the AIC Conference that the maximum levy will continue to go down because the figure is dependent on the non farm wage which continues to decrease. There was a great deal of concern about the impact this would have on taxing entities.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL


  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNISPE

  
BRAD TANDY

  
LARRY TEGTMEYER

ATTEST:

  
SUE ANN MITCHELL, AUDITOR

KOSCIUSKO COUNTY COUNCIL

Thursday, November 13, 2003

The Kosciusko County Council met for their regular meeting on Thursday, November 13, 2003 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

- TOM ANGLINCHARLENE KNISPELRON ROBINSON, COUNTY ADMINISTRATOR
- MAURICE BEERBRAD TANDYSUE ANN MITCHELL, COUNTY AUDITOR
- HAROLD JONESLARRY TEGHTMEYER
- JOHN KINSEY

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

IN THE MATTER OF GIS DAY ANNOUNCEMENT:

Bill Holder, GIS Director, announced that the county would be hosting a GIS Day from 9 AM to 3 PM at the Justice Building Meeting Room. It will be an opportunity for the community and county employees to learn more about the GIS system and its functions. Holder extended a special invitation to the Council. He noted this would showcase the county's web site and internet mapping.

IN THE MATTER OF TURKEY CREEK TOWNSHIP TRANSFER REQUEST:

Turkey Creek Township Assessor Patty Gammieri requested by letter a transfer of \$1,250 from 100-11523-000-039 Lodging/Per Diem/Travel to account 100-11301-000-039 Part Time Clerical. Gammieri noted in her letter that due to reassessment and the appeals being filed, she is about two years behind in transfers.

- MOTION: MAURICE BEER TO: APPROVE TRANSFERS AS REQUESTED.
- SECOND: CHARLENE KNISPEL
- AYES: 7 NAYS: 0
- MOTION CARRIED

IN THE MATTER OF LAKE TOWNSHIP TRUSTEE ASSESSOR TRANSFER REQUEST:

Lake Township Trustee Assessor Molly Bradford requested the transfer of \$46 from 100-11520-000-029 Meetings/Meals/Conference to 100-11458-000-029 Lake Twp Deputy Trustee. The account was short because at the time of the 2003 budget preparation Bradford did not budget enough to support the salary approved by the Council. This is not an increase in wage for the Deputy Trustee, but is providing the funds to support the approved salary.

- MOTION: JOHN KINSEY TO: APPROVE THE TRANSFER AS REQUESTED.
- SECOND: BRAD TANDY
- AYES: 7 NAYS: 0
- MOTION CARRIED

IN THE MATTER OF MAINTENANCE DEPARTMENT TRANSFER REQUEST:

Don Taylor, Maintenance Department, requested by letter the transfer of \$9,000 from 100-11072-000-006 Housekeeping to 100-11316-000-006 Part Time. Taylor indicated he had employed part time employees instead of hiring full time employees.

- MOTION: BRAD TANDY TO: APPROVE THE TRANSFER AS REQUESTED.
- SECOND: MAURICE BEER
- AYES: 7 NAYS: 0
- MOTION CARRIED

IN THE MATTER OF COMMISSIONER'S TRANSFER REQUEST:

The Commissioners requested two transfers as follows:

- FROM: 100-11602-000-009 Retirement \$150,000
- 100-11601-000-009 Social Security \$ 50,000
- TO: 100-11605-000-008 Group Insurance \$200,000
- FROM 100-11604-000-009 Workmen's Compensation \$ 7,000
- TO: 100-11603-000-009 Unemployment \$ 7,000

The Commissioners noted the total cost to the county for Group Insurance this year will finish out at close to \$1.2 million dollars. The Unemployment transfer is necessary because the county will finish out the year paying approximately \$ 44,000 for the year.

MOTION: LARRY TEGHTMEYER TO: APPROVE UNEMPLOYMENT TRANSFER REQUEST.  
SECOND: JOHN KINSEY  
AYES: 7 NAYS: 0  
MOTION CARRIED

MOTION: MAURICE BEER TO: APPROVE INSURANCE TRANSFER REQUEST.  
SECOND: LARRY TEGHTMEYER  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF E 911 TRANSFER REQUEST:**

Kosciusko County Central Dispatch Director Tom Brindle requested a transfer of \$ 5,000 from the Overtime Account 713-11401-000-000 to Employee Benefits 713-11606-000-000. It was noted the money is needed to fund benefits because of the insurance increase.

MOTION: BRAD TANDY TO: APPROVE THE EMPLOYEE BENEFITS TRANSFER AS  
SECOND: MAURICE BEER REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY HIGHWAY TRANSFER REQUEST:**

County Highway Superintendent/Engineer Rob Ladson requested a transfer from 204-11022-000-050 Trucks to 204-44017-000-050 Other Equipment in the amount of \$7,194. Ladson indicated the transfer related to the additional appropriation also to be considered at the meeting. He noted the County Highway was looking at buying another loader. He stated that is the reason for the additional appropriation.

He also requested the following transfer:

FROM:	204-10316-000-051 Truck Driver \$ 7,000
	204-10323-000-051 Truck Driver \$ 7,000
	204-10328-000-051 Truck Driver \$ 7,000
	\$ 21,000
TO:	204-11301-000-051 Part Time \$ 10,000
	204-31001-000-051 Contractual \$ 11,000
	\$ 21,000

MOTION: MAURICE BEER TO: APPROVE BOTH TRANSFERS AS REQUESTED.  
SECOND: CHARLENE KNISPEN  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF COUNTY HIGHWAY REQUEST FOR ADDITIONAL APPROPRIATION:**

County Highway Superintendent/Engineer Rob Ladson requested an additional appropriation in the amount of \$ 115,000 for Other Equipment account 204-44017-000-050. He stated that in the Spring the County Highway replaced a1974 loader. He noted he now has a 1986 loader that needs repairs in the estimated amount of \$10,000. Ladson discussed the issue with the Commissioners. They determined it made more sense to purchase a new loader rather than putting additional money into the existing loader. Ladson contacted the company where the first loader was purchased. He has confirmed the same price which will improve the parts issue. Ladson indicated there was \$1.2 million dollars in CD's. Ladson further expressed a concern for the next loader in age which is a 1989 model. He thought it would make sense to purchase the third loader. That would leave the department with loaders 1994 or newer. He noted the total cost of the loader was \$142,000 less \$ \$10,000 trade in. Commissioner Ron Truex shared his thoughts on the purchases discussed. It was noted that only one could be done tonight since only \$ 115,000 was advertised. Councilman Teghtmeyer wanted to be sure funds were not being over extended. Ladson indicated there was an \$875,000 Operating Balance plus the CDs. He noted the money is not property tax and is not income tax. The only thing the money can be used for is salaries, materials, and equipment.

MOTION: MAURICE BEER TO: APPROVE THE ADDITIONAL APPROPRIATION AS  
SECOND: LARRY TEGHTMEYER PRESENTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF APPROVAL OF EXPENDITURE OF COMMISSARY FUNDS:**

Sheriff Aaron Rovenstine requested permission to pay for the following items from his Commissary Fund. It was noted the Council needed to approve the list of expenditures. The list was as follows:

1. Water service for the Jail and Sheriff's Office.
  2. Rug cleaning service for Jail and Sheriff's Office.
  3. Plaques, shadow boxes, and awards for retired or retiring officers.
  4. Flowers for funeral of families associated with Sheriff's Department.
  5. Meals and room rental for officer training or Sheriff's Association meetings. (May already be covered by statute.)
  6. Paying of Service charges on accounts.
  7. Pay for birth day gifts and special days for boys of Phil Hochstetler.
- He further requested permission to pay for the Department Christmas party from the Sheriff's Donation Account. This is money donated for this purpose. He noted he received a donation in the amount of \$10,000 with the specific instructions that part of the money be used for the employee's Christmas party.
- MOTION: JOHN KINSEY TO: APPROVE THE PROPOSED EXPENDITURES FROM THE  
SECOND: TOM ANGLIN SHERIFF'S COMMISSARY FUNDS AS REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST FOR JAIL BUDGET - INMATE MEDICAL:**

Sheriff Aaron Rovenstine requested an additional appropriation for Inmate Medical in the amount of \$30,000. Rovenstine indicated there was about \$50 left in the account. He noted this is one account that is impossible to know how to budget. He noted the new facilities have improved the medical expenses.

MOTION: TOM ANGLIN TO: APPROVE THE ADDITIONAL APPROPRIATION AS  
SECOND: JOHN KINSEY REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF JAIL BUDGET LONGEVITY ADDITIONAL APPROPRIATION REQUEST:**

Sheriff Aaron Rovenstine presented a request for an additional appropriation in the amount of \$30,000 for 100-100-11090-000-013 Longevity. This was an item omitted from the 2003 budget when it was prepared.

MOTION: TOM ANGLIN TO: APPROVE THE ADDITIONAL APPROPRIATION AS  
SECOND: JOHN KINSEY REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER COUNTY HEALTH ADDITIONAL APPROPRIATION REQUEST:**

Bob Weaver, County Health Department, requested an additional appropriation for 230-44022-000-000 Trucks in the amount of \$15,910. Weaver indicated this request is to spend Health Maintenance grant money. He stated there was a need to replace the truck which is a 1992 model with 182,000. Weaver noted two years ago a second truck was added. Council member Teghtmeyer asked if the truck would be used for spraying. Weaver indicated the truck is used for several different purposes. He stated it is used a great deal for septic

MOTION: LARRY TEGHTMEYER TO: APPROVE THE ADDITIONAL APPROPRIATION AS  
SECOND: JOHN KINSEY REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER SURVEYOR CORNER PERPETUATION FUND ADDITIONAL APPROPRIATION:**

County Surveyor Richard Kemper requested an additional appropriation of \$60,000 for 228-44017-000-000 Other Equipment to fund the purchase of GPS equipment. He noted there was a balance of \$91,000 in the fund. He noted this money is generated by a \$5 fee collected by the County Recorder for each deed recorded. Kemper indicated this would improve the accuracy of the GIS maps.

MOTION: TOM ANGLIN TO: APPROVE THE ADDITIONAL APPROPRIATION AS  
SECOND: MAURICE BEER REQUESTED.  
AYES: 7 NAYS: 0  
MOTION CARRIED

**IN THE MATTER MAINTENANCE DEPARTMENT ADDITIONAL APPROPRIATION REQUEST:**

Don Taylor, Maintenance Department requested an additional appropriation in the amount of \$70,000 to cover a shortfall in the Electric. It was noted that the estimates for electric were not as high as the actual expenses.

MOTION: JOHN KINSEY

TO: APPROVE ADDITIONAL APPROPRIATION AS

SECOND: BRAD TANDY

REQUESTED.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF EXTENSION OFFICE REQUEST TO ALLOW FULL 2004 CONTRACTUAL FUNDING AS REQUESTED BY PURDUE:**

Joan Younce, Extension Office Director, requested the \$1,750 that was reduced in the 2004 budget process. She noted the county had other contracts with other entities. She noted the contract was for services rendered just like other contracts the county maintains. She noted some of the services they provide as follows: Kelly Easterday serves on the Area Plan Commission and does not get paid. Younce is doing food safety certification training for the county. Each food establishment must have a certified person in place by the end of 2004 as required by state statute. She noted the Health Department is not providing this service. She noted the Council had no control over her salary because she is s Purdue employee. Younce stated the amount of employee benefits and withholding matching that the county does not have to pay more than makes up for the \$1,750 needed. She noted this is not in a salary line item. She requested a reduction in 100-11325-000-001 Summer Staff to 100-31001-00-001 Contractual in the amount of \$ 1,750. Council member Anglin asked if this was a raise for employees. Younce indicated it was not necessarily a raise. She stated Purdue maintains all the computer systems. Council member Beer indicated there are some services that are necessary that are provided by the Extension Office. Younce noted that pesticide application certification is another service provided. Council member Tandy indicated that he tied his decision to the fact that the county gave minimal or no raises to the employees. He felt if the money was related to salaries it was unfair to other employees. Council member Teghtmeyer what basis Purdue used for the requested increase if not for salaries. Younce stated counties are classified. Kosciusko County is a class three county and the money is standard for all class three counties. Council member Tandy asked when the last time there was an increase. Younce indicated it goes up every year. Council member Anglin again restated his question that this money is not for wages. Younce again stated it was not for wages. President Jones noted that this would not increase the 2004 budget because it is a transfer. He further noted that the county is fully funding one position plus the county portion of the other two employees.

MOTION: TOM ANGLIN

TO: APPROVE TRANSFER OF \$1,750 AS REQUESTED.

SECOND: JOHN KINSEY

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CONVENTION AND VISITOR'S BUREAU COMMISSION APPOINTMENTS:**

Council member Teghtmeyer noted that it is time to make appointments to the CVB Commission prior to December 1<sup>st</sup>. He noted that one appointment must be member of the Warsaw/Kosciusko County Chamber of Commerce. Teghtmeyer noted Joy McCarthy-Sessing is the recommendation of the Chamber to fill the Commission appointment. He noted she had prior experience in a county in southern Indiana before coming to Kosciusko County. Jon Sroufe, hotel/motel owner from North Webster, was suggested. He is the newly elected North Webster Town Board President. He is a member of International Palace of Sports Board of Directors. He is also involved with the North Webster Community Center. He has been active in the Mermaid Festival and the Wawasee Florilla. He has is the CEO of Sroufe Manufacturing at Ligonier. Council member Kinsey asked if they were aware of any of the issues related to the Innkeepers Tax. Teghtmeyer indicated they were interested in seeing the issues resolved. Council member Anglin indicated he did not believe Teghtmeyer would have nominated them if he did not feel they would be willing to address the issues. President Jones thanked Teghtmeyer for his work on the appointments.

MOTION: LARRY TEGHTMEYER

TO: APPROVE THE APPOINTMENT OF JOY MCCARTHY-

SECOND: TOM ANGLIN

SESSING AND JON SROUFE TO THE CVB

COMMISSION.

AYES: 7 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF INVENTORY TAX REMOVAL DISCUSSION:**

President Jones indicated he felt it would not go away by itself without some thought. He felt the Council needed find more facts about the issue so the council can take a positive approach instead of just allowing it to happen. Auditor Sue Ann Mitchell noted the decision to remove the inventory must be made before the end of the year. The second step is then to decide if it is appropriate to enact a CEDIT rate that can only be applied as an additional credit to those property owners with a homestead credit. She noted the tax really has nothing to

do with economic development, but is labeled the same as the EDIT tax. It must be kept separate. The estimated rate is .16. This amount would be added to the 1.00 rate which is already being collected.

Leghtmeyer noted the only way increase the CEDIT rate is to remove the inventory tax. He noted he felt the county needed to hold a hearing on the issue. He noted several counties in the area have already adopted the inventory tax removal. He stated he felt it would leave the county at a disadvantage if it was not adopted and surrounding counties did adopt. Council member Tandy asked how much would be lost with the removal of inventory. Mitchell indicated the inventory tax generated \$ 6 million in 2003 but would be reduced to \$3 million in 2004 because out of state inventory was removed in 2003 payable 2004. She noted the figure would be somewhere around \$3 million if the inventory was totally removed for 2004 pay 2005. Tandy state he felt the county would have to replace that money. President Jones noted the entire increase goes to property owners unless the Council takes action. The Council agreed that a public hearing should be conducted to consider the issue. Mitchell was instructed to advertise the hearing for the next Council meeting to be held December 11<sup>th</sup>. Mitchell noted a resolution would need to be prepared for the Council's adoption. She noted Randy Rampola with Baker Daniels had done the work previously for the enacting of the EDIT rate. Contact will be made with Rampola to prepare the resolution

It was noted that if you do not have a Homestead Credit, no savings would be realized. President Jones noted this is not additional revenues to be spent, but is actually only money to replace funds to reduce the impact of the

## IN THE MATTER OF CENTRAL PURCHASING:

County Administrator Ron Robinson reported to the Council that he is receiving quotes from various suppliers to implement Central Purchasing.

**IN THE MATTER OF 2003 SALARY ORDINANCE CLEAN UP FOR WORK RELEASE ASSISTANT**  
**DIRECTOR:**

It was noted that the salary ordinances for 10165 Assistant Work Release Director needed to be addressed. The Council approved the salary amount, but had not signed the salary ordinance in the amount of \$1,125.24 Bi Weekly.

MOTION: BRAD TANDY TO: APPROVE SALARY ORDINANCE FOR THE WORK  
SECOND: LARRY TEGTMEYER RELEASE ASSISTANT DIRECTOR.

AYES: 7    NAYS: 0

MOTION CARRIED

**IN THE MATTER OF TRANSFER OF FUNDS AND SETTING OF 2003 SALARY ORDINANCE FOR  
ALCOHOL AND DRUG COUNSELOR ASSISTANT:**

Judge Joe Sutton presented a request to transfer funds from 100-10283-000-044 Court # 3 Secretary to 100-10283-000-044 Assistant to Alcohol Drug Prevention Coordinator. He also requested the salary be set at \$1,047.43. He stated Judge Jarrett and he were willing to transfer the funds so a person could be hired now instead of waiting until 2004. The assistant is needed now.

MOTION: BRAD TANDY TO: APPROVE TRANSFER AND SALARY ORDINANCE AS  
SECOND: LARRY TEGHTMEYER REQUESTED.

AYES: 7    NAYS: 0

MOTION CARRIED

**IN THE MATTER OF ADOPTION OF 2004 SALARY ORDINANCE:**

The Council considered the 2004 salary ordinance which was prepared based on salaries approved at budget time.

MOTION: TOM ANGLIN

TO: APPROVE 2004 SALARY ORDINANCE

## SECOND: MAURICE BEER

AYES: 7    NAYS: 1    LARRY TEGTMEYER

MOTION CARRIED

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY/COUNCIL**

~~HAROLD JONES, PRESIDENT~~

TOM ANGLIN, VICE PRESIDENT

MAURICE BEER

JOHN KINSEY

CHARLENE KNISPEL

BRAD TANDY

ATTEST:

SUE ANN MITCHELL, AUDITOR LARRY TEGHTMEYER

KOSCIUSKO COUNTY COUNCIL  
Thursday, December 11, 2003

The Kosciusko County Council met for their regular meeting on Thursday, December 11, 2003 at 7:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

TOM ANGLIN CHARLENE KNISPEL RON ROBINSON, COUNTY ADMINISTRATOR  
MAURICE BEER BRAD TANDY SUE ANN MITCHELL, COUNTY AUDITOR  
HAROLD JONES LARRY TEGHTMEYER

The meeting was called to order by President Harold Jones. The meeting was opened with the pledge and a prayer by John Kinsey.

**IN THE MATTER OF INVENTORY TAX REMOVAL DISCUSSION:**

President Jones introduced Randy Rampola of Baker Daniels to present information concerning the inventory tax removal. He noted the proposed ordinance has been advertised. He noted the law provides for a 100% deduction even though the taxpayer must report the inventory. He noted inventory is scheduled to go away even if nothing is done by 2006 pay 2007. He noted that adopting the ordinance tonight would allow the inventory to go away for 2004 payable 2005. He noted it was the same process as the adoption of the EDIT tax. Because the County holds the most votes on the County Income Tax Council action tonight can implement the removal. He noted it would also be possible after tonight to provide for CEDIT revenues to provide an additional Homestead Credit to soften the increase. He noted that step could not be taken tonight, but could be done after the first of the year before March 31<sup>st</sup>.

President Jones opened the floor for comments. State Senator Tom Weatherwax was present to address the removal of the inventory tax. He noted he was the author of the bill and represented a portion of Kosciusko County. Weatherwax presented a hand out clarifying many questions related to the inventory tax. He noted it was a real detriment to economic development. He noted interstate inventory has already been removed. He noted the tax represents \$3.7 million dollars of the revenue received by the county in total. He stated the bill was drafted to prevent increases to homeowners. Weatherwax indicated the Homestead Credit is the only thing for which the increased EDIT money can be used. He noted the information he had indicated the county would need to adopt an additional .19% to .08% for CEDIT. He clarified that the reporting would still be required for 2004, but that it would be an automatic exemption which would impact revenues in 2005. Weatherwax felt this was a more fair tax. He noted that if the Council adopted a rate and it was discovered that it was too high, it could be reduced in the following year. He noted the out of state inventory deduction which took effect this year does not help the retailer. This would also apply to farmer's inventory. He noted 63.5% of the inventory in Kosciusko County is manufacturing. The range indicates the highest and lowest rate that would have to be enacted to cover the loss of inventory. He noted that .19% would be needed if none of the inventory was removed for the already in force out of state inventory removal. If all of the inventory was out of state he noted the rate to replace the additional loss would be .08%. He noted the county was already at the 1% level. The money generated must be kept separate from the original EDIT money. He addressed the budget impact. If the county did nothing to replace the revenue, the receipts for taxing entities would not decrease. The same amount of money would be levied, but it would be paid by different taxpayers. Tax rates would be increased to generate the same amount of money. Weatherwax noted it would be impossible to cut the budget by the amount expected to be lost with the inventory tax removal. Tax rate caps are increased for schools, local units of government, capital projects and cumulative funds. No

local units would suffer a loss. Weatherwax indicated there was an increase to the renter's tax to offset their increase also. He noted this was the most authority the state has ever given local government. President Jones asked if Weatherwax had any idea as to the impact if the inventory tax was not removed. He noted the county would be an island with other surrounding counties already adopting. Rick Kerlin, Kerlin Motor Co., from Silver Lake encouraged the Council to remove this anti business tax. He felt the tax placed an unreasonable burden on businesses. He felt taxes should be fair and equitable. He noted that he fights the perception that buyers can go to Ft. Wayne and get a better deal. He noted that takes revenue out of the county. He felt failing to adopt the removal of the tax would force additional buyers out of the county. He asked for those in the audience favoring the removal of the tax to stand. An estimated 30 people in the audience rose in support of the issue.

Don Zolman, local farmer and agri-businessman, indicated the current tax is unfair to farmers. It drives farmers decisions on the sale of commodities. He noted grain is being stored by farmers through out the year waiting on prices to rise. February is traditionally one of the lowest rate months for grain. Farmers must make a decision to sell based on the fact that they will be charged tax on their holdings as of March 1. He felt this cause some bad marketing decisions to have to be made. He noted the EDIT tax is more fair in his opinion. Council member Anglin stated he was going to vote against the removal because the state put the inventory tax on and he believes the county should wait until the state takes it off. Council member Teghtmeyer spoke in favor of the removal so the county can remain competitive in the business community. He cited the economic development needs that need to preclude jobs leaving not only the county, but also the state and the United States. Council member Jones noted the diverse base the county has.

MOTION: BRAD TANDY  
SECOND: CHARLENE KNISPEL  
AYES: 5 NAYS: 1  
MOTION CARRIED

TO: APPROVE THE REPEAL OF INVENTORY TAX AND  
ADDRESS THE TAX BURDEN SHIFT AT A LATER  
TIME IN SUPPORT TO BUSINESS AND AGRICULTURE.

**Ordinance 03-12-11**  
**Inventory Removal** *Repeal # 200400003707*

We, the Kosciusko County Council, here after referred to as "The Council" do acknowledge the following terms as set forth in IC 6-1.1-12-41:

**"Assessed Value of Inventory"** means the assessed value determined after the application of any deductions or adjustments that apply by statute or rule to the assessment of inventory, other than the deduction allowed under IC 6-1.1-12-41(f).

**"Fiscal Body"** means the Kosciusko County Council.

**"Inventory"** means the following per IC 6-1.1-3-11:

- (1) materials held for processing or for use in production;
- (2) finished or partially finished goods of a manufacturer or processor;
- (3) property held for sale in the ordinary course of trade or business.

**WHEREAS**, IC 6-1.1-12-41(f) was adopted by the Indiana General Assembly allowing a deduction to be applied to the assessed value of inventory located within the county that is equal to hundred percent (100%) of the assessed value of inventory located in the county.

**WHEREAS**, this ordinance must be adopted before January 1 of the calendar year the deduction is to be applicable.

**WHEREAS**, Kosciusko County has adopted a county option income tax which was in effect on January 1 of 2003 per IC 6-1.1-12-41(h)(1).

**WHEREAS**, "The Council" is the majority vote of the Income Tax Council for Kosciusko County.

**WHEREAS**, "The Council" has advertised the proposed ordinance in accordance with IC 5-3-1.

**WHEREAS**, upon approval, a taxpayer is not required to file an application to qualify for the deduction permitted.

**WHEREAS**, upon approval, the Department of Local Government Finance shall incorporated the deduction established in the personal property return form to be used each year for filing to permit the taxpayer to enter the deduction on the form. If the taxpayer fails to enter the deduction on the form, the Township Assessor shall:

- (1) Determine the amount of the deduction; and
- (2) Within the time period established in IC 6-1.1-16-1 issue a notice of assessment to the taxpayer that reflects the application of the deduction to the inventory assessment.

**WHEREAS**, upon approval, the deduction established must be applied to any inventory assessment made by:

- (1) an assessing official;
- (2) a county property tax board of appeals; or

(2) the Department of Local Government Finance

**BE IT THEREFORE ORDAINED**, that the "The Council" in its capacity as the largest voting member of the Kosciusko County Income Tax Council does hereby declare the inventory tax removed from personal property for tax year 2004 pay 2005 and all years following.

Adopted this 11<sup>th</sup> day of December 2003.

**IN THE MATTER OF AUDITOR'S TRANSFER REQUEST FOR OVERTIME:**

Auditor Sue Ann Mitchell requested a transfer of \$ 2,400 from 100-35002-000-005 Record Rebinding and \$1,000 from 100-11508-000-005 Per Diem to 100-11401-000-005 Overtime. Mitchell noted her staff worked many hours of overtime to keep up with exemption filings, deed transfers and other tasks related to the financial record keeping for the county. She explained that this was an exceptional year for exemption filings. She stated that because of the continued work load she was unable to allow the time off for the compensatory time accrued.

MOTION: MAURICE BEER TO: APPROVE TRANSFER AS REQUESTED.

SECOND: TOM ANGLIN

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF 911 DISPATCH TRANSFER REQUEST:**

Central Dispatch Director Tom Brindle requested the transfer of \$ 4,000 from Overtime 713-11401-000-000 to Equipment 713-44001-000-000 for the purchase of computer equipment. Mitchell noted the money received for 911 is from fees on telephone bills that are remitted by the phone companies. The money is not generated through property tax.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CLERK'S REQUEST FOR ELECTION BOARD TRANSFER:**

Clerk Sharon Christine requested by letter the transfer of \$1,500 from Part Time 100-11201-000-012 to Operating Expenses 100-22015-000-012.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF HIGHWAY TRANSFER REQUEST:**

County Highway Engineer/Superintendent Rob Ladson requested by letter the transfer of \$ 5,000 from Overtime Pay 204-11401-000-051 with \$1,000 to Highway Draftsman 204-11310-000-051 and \$ 4,000 to CAD Draftsman 204-31211-000-051. There was a shortfall in the original appropriation for the Highway Draftsman. This is not a wage increase. This transfer was postponed until the end of the year to see where funds could be transferred from instead of doing an additional appropriation.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SHERIFF'S JAIL TRANSFER REQUEST:**

Sheriff Aaron Rovenstine requested the transfer of \$656.74 from 100-10109-000-019 and \$ 600 from 100-10171-000-019 and \$208 from 100-10136-000-019 to 100-10136-000-019 Work Release Director. The transfer totals \$1m524.754 to the Work Release Director's account. This is not an increase in wages. The salary ordinance was approved earlier in the year, with the understanding that money would be transferred to cover the salary at the end of the year after it was known which accounts would have surpluses.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: BRAD TANDY

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF SHERIFF'S REQUEST TO ADD BACK INSURANCE PROCEEDS:**

Sheriff Aaron Rovenstine requested \$ 7,189 be added back to 100-35001-000-019. An insurance check has been received to reimburse the county for a totaled vehicle.

MOTION: MAURICE BEER TO: APPROVE THE TRANSFER AS REQUESTED.

SECOND: TOM ANGLIN

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF TURKEY CREEK TOWNSHIP ASSESSOR TRANSFER REQUEST:**

Turkey Creek Township Assessor Patty Gammieri requested the transfer of \$225 from 100-32003-000-039 Mileage to 100-11517-000-039 Dues and Subscriptions. She noted the Assessor's Conference is scheduled for early in January and registration fees must be paid early to take advantage of a reduced registration fee.

MOTION: TOM ANGLIN TO: APPROVE THE TRANSFER AS REQUESTED

SECOND: CHARLENE KNISPEN

AYES: 6 NAYS: 0

**IN THE MATTER OF WAYNE TOWNSHIP ASSESSOR TRANSFER REQUEST:**

Wayne Township Assessor Kristy Mayer requested the transfer of \$1,400 from Part time 100-11301-000-040 to Chief Deputy 100-10245-000-040. Mayer noted her Chief Deputy moved to Florida. She had to settle with her for her earned and accrued vacation days. She noted she would need to transfer the funds so she can fund the new Chief Deputy's salary for the balance of the year.

MOTION: LARRY TEGHTMEYER TO: APPROVE TRANSFER AS REQUESTED.

SECOND: BRAD TANDY

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CORONER TRANSFER REQUEST:**

Coroner Larry Ladd requested the transfer of \$518 from Cellular Phone 100-32009-000-010 to Deputy Salary 100-11078-000-010. He also requested a transfer of \$200 from Ambulance Fees 100-31014-000-010 to Office Supplies 100-21001-000-010.

MOTION: LARRY TEGHTMEYER TO: APPROVE TRANSFER AS REQUESTED

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF CORONER ADDITIONAL APPROPRIATION:**

Coroner Larry Ladd requested an additional appropriation in the amount of \$5,000 for 100-31013-000-010 Lab Account. He noted there was an increase in the number of post mortem testing.

MOTION: BRAD TANDY

SECOND: MAURICE BEER

AYES: 6 NAYS: 0

MOTION CARRIED

TO: APPROVE THE ADDITIONAL APPROPRIATION AS REQUESTED.

**IN THE MATTER OF GRANT APPLICATION TO FOUNDATION FOR DIGITAL CAMERAS:**

Coroner Larry Ladd noted that last fall he had applied for a grant to the Kosciusko County Foundation to supply the office with digital cameras. The Foundation came back with an agreement to match dollar for dollar up to \$1,850. The total amount requested for the grant was \$3,600. Ladd requested information from the Council on how to approach the matching money. He asked if the Council wanted him to try to solicit funds or if the matching money could be spent from the 2004 budget. He noted the digital cameras would not cost the full amount. He stated that digital camera photos are now being accepted by the courts. The photos can be emailed to Ft. Wayne. The cost for digital photos versus 35mm is less. He felt he would possibly have enough funds to possibly do the match from his supplies account. With the transfer that was just approved he felt he could purchase enough supplies to last at least half of next year. Ladd asked if there was any objection to donations. County Auditor Sue Ann Mitchell noted as long as the purpose for private donation is stated it does require Council approval but does not require an appropriation. He was advised that if he got to the end of 2004 and needed additional funding, he could come back to ask for additional.

**IN THE MATTER OF COUNTY HIGHWAY REQUEST FOR ADDITIONAL APPROPRIATION:**

County Highway Superintendent/Engineer Rob Ladson requested by letter an additional appropriation in the amount of \$ 127,850 for Other Equipment account 204-44017-000-050. The issue was discussed at the November Council meeting when a similar additional appropriation was approved.

MOTION: TOM ANGLIN

SECOND: MAURICE BEER  
TO: APPROVE THE ADDITIONAL APPROPRIATION AS PRESENTED.

AYES: 6 NAYS: 0

MOTION CARRIED

*Rob Ladson*  
# 200400003709

**IN THE MATTER OF YEAR END TRANSFER RESOLUTION:**

County Auditor Sue Ann Mitchell requested the approval of a year end transfer resolution. She noted it was believed that all the transfers that needed to be made were being presented tonight, but that it was possible that there may be some that were missed. She requested permission to make any additional transfers that are needed to keep accounts in the black and still pay county bills timely. She will report back at the January meeting as to any transfers that are done.

MOTION: JOHN KINSEY

SECOND: TOM ANGLIN  
TO: APPROVE THE YEAR END TRANSFER RESOLUTION.

AYES: 6 NAYS: 0

MOTION CARRIED

**KOSCIUSKO COUNTY  
RESOLUTION 03-12-11  
YEAR END TRANSFERS**

WHEREAS, the Kosciusko County Council has made every effort to address requests for transfer of funds at the December 2003 meeting and,

WHEREAS, the year end balances should all end in the black and,

WHEREAS, the Kosciusko County Auditor is responsible for the disbursement of funds,  
BE IT THEREFORE RESOLVED, that should any account be discovered by the Auditor to end the year in the red, she is authorized by the County Council to make transfer between accounts to accomplish all accounts ending in the black.

Adopted December 11, 2003.

**IN THE MATTER OF SHERIFF'S CONTRACT APPROVAL:**

The Council addressed Sheriff Aaron Rovenstine's contract for 2004. County Auditor Sue Ann Mitchell noted the contracted amount was a \$300 increase which is the same as what was allowed for all other county employees. The contract amount is \$80,875.

MOTION: TOM ANGLIN

TO: APPROVE THE SHERIFF'S CONTRACT AS PRESENTED.

SECOND: JOHN KINSEY

AYES: 76 NAYS: 0

MOTION CARRIED

**SHERIFF'S SALARY CONTRACT**

This agreement entered into as of the first day of January, 2004, by and between C. Aaron Rovenstine, Sheriff of Kosciusko County Council ("the Council") and the Board of Commissioners of Kosciusko County ("the Commissioners"); the Council and Commissioners being thereafter collectively referred to as "the County", WITNESSETH:

By way of background, the Sheriff is entitled to fees for the collection of tax warrants (as described in I.C. 6-8.1-8-3) and is entitled to fees for the providing of meals to prisoners housed in the county jail (pursuant to I.C. 36-8-10-7) as well as a salary fixed annually by the council.

By way of further background, certain difficulties have arisen concerning the treatment of fees received by the Sheriff for the feeding of prisoners under I.C. 36-8-10-7, particularly with regard to whether or not those fees are to be included on the Sheriff's W-2 form, such that those uncertainties create difficulties for the Sheriff as well as the County;

By way of further background, the Legislature of the State of Indiana recognizing the above difficulties and wishing to address those difficulties and provide a solution therefore did in 1993 enact I.C. 36-2-13-2.5;

By way of further background, the Sheriff and the County believe that it would be in the best interest of the Sheriff and the County to provide for a fixed amount of compensation for the Sheriff in lieu of the Sheriff's receipt of fees provided for in I.C. 6-8.1-8-3 and I.C. 36-8-10-7 and the Sheriff is willing to assign to the County those fees; and

By way of further background the County, in consideration of the Sheriff's assignment of such fees to the County is willing to approve a fixed amount of compensation for the Sheriff,  
NOW, THEREFORE, in consideration of mutual covenants and conditions recited

1. The Sheriff shall assign to the County and from time to time deposit in the County General Fund any and all fees he is otherwise entitled to receive as collection fees pursuant to Indiana Code Section 6-8.1-8-3.
  2. The Sheriff shall assign to the County all fees from prisoner's meal allowances received under I.C. 36-8-10-7, not actually expended pursuant to paragraph 4 for the actual feeding of prisoners, with said fees to be the sole and absolute property of the County and not deemed as compensation for employment under I.R.C. and 36-2-13-2.5-(4)(A).
  3. The County hereby established a fixed amount of compensation for the Sheriff in the amount of eighty thousand eight hundred seventy five Dollars (\$ 80,875) for the calendar year 2004. It is understood that the Sheriff's fixed amount of compensation under I.C. 6-8-8-8-3 and I.C. 36-8-10-7 and shall be paid from the County General Fund in the manner that salaries of other County officials are paid.
  4. The Sheriff shall pay for the feeding of prisoners from the meal allowance funds provided for under I.C. 36-8-10-7. Neither the Sheriff nor the Sheriff's officers, deputies nor employees may make a profit from the meal allowance funds. After the expenses of feeding prisoners are paid for the year, the Sheriff shall deposit any unspent meal allowance money in the County General Fund by December 31 annually. Checks for ¼ of the appropriation will be issued to the Sheriff on January 1, April 1, July 1 and October 1. In addition, the Sheriff shall file an accounting of expenditures for feeding prisoners with the County Auditor on the first Monday of January and the first Monday of July per I.C. 36-2-13-2.5-b5. The amount expended by the Sheriff may not exceed those established by the State Board of Accounts as outlined in 36-8-10-7(a) for the calendar year.
  5. The method and manner of assignment of fees to the County by the Sheriff shall be done and made on such terms and conditions as the Sheriff, the County and the State Board of Tax Commissioners shall agree in order to effectuate this agreement and to the full extent possible to preclude those fees described in I.C. 6-8.1-8-3 and I.C. 36-8-10-7 from being deemed compensation for employment under I.R.C.31.3 3121(a)-2(a), (b) and thus subject to W-2 reporting.
  6. The Sheriff shall at all times maintain all required records and reports in such form and manner as prescribed by the County as well as the Indiana State Board of Accounts.
  7. Nothing in this agreement shall be constructed in any manner to relieve the Sheriff of any of his responsibilities or duties under I.C. 6-8.1-8-3 or I.C. 36-8-10-7, nor in any other way deemed to limit the powers and duties of the Sheriff provided for under Indiana law.
  8. Nothing in this agreement shall be constructed as limiting the benefits of the Sheriff to medical, retirement, disability, or longevity pay (when applicable) previously established by the County for the Sheriff and all of such benefits shall be in addition to and not considered a part of the fixed amount of compensation provided for in paragraph 1. above.
  9. The term of this agreement shall be coextensive with the term of office of C. Aaron Rovenstine as Sheriff of Kosciusko County. This agreement shall terminate at the end of the term of office of the Sheriff or upon earlier termination of his term. Upon the termination of this agreement, the salary of the Sheriff's successor shall be in an amount equal to the salary prescribed for the Kosciusko County Treasurer unless and until such time as the Sheriff's successor and the County shall mutually agree otherwise.
  10. This agreement shall be effective on January 1, 2004, provided the same has been previously approved by resolution of both the Council and the Commissioners.
- DATED THIS 11<sup>TH</sup> DAY OF DECEMBER, 2003.

**IN THE MATTER OF APPROVAL OF KCODE FUNDING:**

Ruchele Sammons sent a listing of the planned expenditures for the fund totaling \$88,000. The Council raised questions if this was grant money. County Auditor Sue Ann Mitchell noted are user fees collected through the courts. She noted the money is to be spent at 25% each for Prevention & Education, Intervention & Treatment, Law Enforcement & Justice with the remaining 25% being spent in relation to any of the three. The process is that the claims are turned into Ruchele. She approves them and they are presented to the county for payment. It was asked how the people are selected to serve on the committee. It was believed that anyone who wanted to serve that was involved in any way with the services listed. The process is supposed to be that the budget is presented to the Commissioners for their approval. The Council is then to approve the budgeted items. The question was raised if the money could be used to fund the county DARE officer. Mitchell replied she did not believe it could be used for that purpose. It can be used for only the three items identified. President Harold Jones asked if the information presented tonight was not approved, but tabled until the January meeting would it be a problem. Mitchell replied she believed that tabling the issue would not be a problem for the payment of KCODE's obligations. Sheriff Rovenstine was asked for input on the issue. He noted that occasionally there has been some problem with the timely payment of the bills. His department pays now pays and waits for reimbursement. Mitchell further explained that this money is already in the fund.

The list presented was as follows:

PREVENTION & EDUCATION	
Mentone Elementary	\$ 600
Mentone Elementary/Akron	\$ 700
Elementary	
Lakeland Youth Center	\$6,000
Boys & Girls Club	\$6,000
Warsaw PD	\$4,000
Piercetn PD	\$3,500
Kosciusko County Sheriff's	\$9,650
Department	
*K Code Coordinator	\$3,000
PREVENTION & EDUCATION	\$33,450
TOTAL	
INTERVENTION & TREATMENT	
Right Start-Right Step	
Bowen Center	\$ 2,860
Bowen Center	
Bowen Center	
Bowen Center	\$ 9,140
Bowen Center	
24 Hour Club	
*K CODE Coordinator	\$10,000
INTERVENTION & TREATMENT	\$ 3,000
TOTAL	
LAW ENFORCEMENT & JUSTICE	
Kosciusko County SPOT	
Warsaw PD	\$ 3,000
Piercetn PD	\$ 3,150
City/County SWAT Team	3 Alco Sensors
Kosciusko County Reserves	Officer Training/Equipment
Winona Lake PD	Camcorder, Camera & Ammo
Kosciusko County Joint Gang Task	1 Radar/2PBT's
Milford PD	General Support
Mentone PD	1 Radar/2 PBT's
Silver Lake PD	Alco/Pro Flashlight/Portable
*KCODE Coordinator	3 Digital/Video
LAW ENFORCEMENT & JUSTICE	\$ 1,100
	\$ 825
	\$ 3,000
	\$29,550
TOTAL	
*Coordinator total salary \$9,000	
GRAND TOTAL	\$88,000

**IN THE MATTER OF SALARY ORDINANCE APPROVAL FOR DISPATCHERS FOR 2004:**

County Auditor Sue Ann Mitchell presented a revised salary ordinance for the dispatchers. The salary ordinance will set the county dispatchers wages at the same level as Warsaw City dispatchers. The wage should be \$ 1,273.07.

MOTION: MAURICE BEER  
TO: APPROVE THE SALARY ORDINANCE AS PRESENTED.

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNCIL APPOINTMENT TO THE PROPERTY TAX ASSESSMENT**

**BOARD OF APPEALS:**

County Assessor Laurie Renier requested by letter the appointment of Charlie Ker and Howard Woodward Jr. to the Kosciusko County Property Tax Assessment Board of Appeals.

**MOTION: TOM ANGLIN**

TO: APPROVE THE APPOINTMENTS AS REQUESTED.

SECOND: LARRY TECHTMEYER

AYES: 6 NAYS: 0

MOTION CARRIED

**IN THE MATTER OF COUNCIL APPOINTMENT TO THE ALCOHOLIC BEVERAGE COMMISSION:**

County Auditor Sue Ann Mitchell advised the Council that it was time to make the annual appointment to the Alcoholic Beverage Commission. Kenneth Johnson from Syracuse has been the Council appointment for four years. Johnson has expressed a willingness to serve in 2004.

MOTION: TOM ANGLIN TO: APPROVE THE APPOINTMENT OF KENNETH JOHNSON  
SECOND: LARRY TEGHTMEYER  
AYES: 6 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF SOLID WASTE DISTRICT COUNCIL APPOINTMENT:**

Council member John Kinsey served on the Solid Waste District for the Council in 2003. He expressed a willingness to serve in 2004.

MOTION: TOM ANGLIN TO: APPOINT JOHN KINSEY TO THE SOLID WASTE BOARD  
SECOND: BRAD TANDY  
AYES: 6 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF KOSCIUSKO DEVELOPMENT, INC. COUNCIL APPOINTMENT:**

Council member Larry Teghtmeyer has served in that capacity for 2003. He expressed a willingness to serve in 2004.

MOTION: TOM ANGLIN TO: APPOINT LARRY TEGHTMEYER TO KDI, INC.  
SECOND: BRAD TANDY  
AYES: 6 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF APPROVAL OF SOLID WASTE INTER-LOCAL AGREEMENT:**

County Auditor Sue Ann Mitchell presented the Inter-local Agreement with the Solid Waste District and the county for the Auditor to be the Controller for the Solid Waste. The county will received \$6,000 for the services provided to the Solid Waste District. The contract remains the same as 2003.

MOTION: TOM ANGLIN TO: APPROVE INTER-LOCAL AGREEMENT FOR SOLID  
SECOND: MAURICE BEER  
AYES: 6 NAYS: 0  
MOTION CARRIED

*Hand # 200400003699*

**INTER-LOCAL AGREEMENT**

RESOLUTION 03-12-16

WHEREAS, the Kosciusko County Solid Waste District herein after referred to as "the District" has a need for a Controller.

WHEREAS, the Kosciusko County Commissioners and Kosciusko County Council herein referred to as "the County" and the Kosciusko County Auditor, herein referred to as "The Auditor" agree to "the Auditor" serving in the capacity of Controller for the Solid Waste District in accordance with IC 13-21-3c-9 through an inter-local resolution.

WHEREAS, "the Auditor" shall serve as the controller for "the District" with all the duties outlined in IC 13-21-3-10. "The Auditor" shall attend monthly District Meetings and provide complete financial accounting for the district. Reports shall include the status of appropriations, bank balances and any other information "the District" shall deem necessary.

WHEREAS, the funds of "the District" shall be kept totally separate from other county funds as are all items related to "the District." It is further understood that "the District" is to be responsible for all office supplies related to "the District" and no county funds shall be expended on behalf of "the District."

BE IT FURTHER RESOLVED that the District Director shall be responsible for the grant processes including applications, reports and close outs. The District Director shall make the daily deposits for "the District"; and shall issue approved receipts. The District Director shall deliver all bills and deposit receipts to "the Auditor" for processing. It is understood that all items related to "the District" remain their property.

WHEREAS, "the District and "the County" and "the Auditor" agree the fees for the service shall be \$6,000 payable in two installments by the District following the Spring and Fall distribution. Said payments are to be made no later than June 30<sup>th</sup> and December 31<sup>st</sup>.

IN WITNESS THEREOF, this agreement shall be deemed to have commenced on January 1, 2004 and shall terminate on December 31, 2004.

**IN THE MATTER OF RAINY DAY FUND CREATION:**

County Auditor Sue Ann Mitchell noted that the County would be receiving surplus funds from the EDIT tax in the amount of \$475,811.23 for the whole county. The County's share around \$300,000. She noted the money must be set aside in an identifiable account with guidelines established as to how the money can be spent. She noted the ordinance being considered will only allow the money to be spent for the Justice Building payments. With the shifting up and down of EDIT and COIT funds the county must insure there is enough money to support the repayment. Mitchell noted there has been an increase in COIT and EDIT receipts for 2003. Now that the Department of Revenue and the State Budget Agency must report the actual collections.

MOTION: TOM ANGLIN TO: APPROVE THE RAINY DAY FUND CREATION FOR  
SECOND: MAURICE BEER EDIT PROCEEDS.

AYES: 6 NAYS: 0  
MOTION CARRIED

**Ordinance 03-12-11**

EDIT Rainy Day Fund

We, the Kosciusko County Council, here after referred to as "The Council" do acknowledge the following as set forth in IC 36-1-8-5.1:

WHEREAS, IC 36-1-8-5.1 was adopted by the Indiana General Assembly and amended by PL 267-2003 SEC. 15 and PL 173-2003 SEC. 19 addressing the creation and use of a "Rainy Day Fund".

WHEREAS, the "The Council" is the fiscal body for Kosciusko County and therefore has the power to act on behalf of the political subdivision per IC 36-1-.

WHEREAS, the source of the "EDIT Rainy Day Fund" will be the excess EDIT funds to be distributed in January of 2004.

WHEREAS, the purpose of the "EDIT Rainy Day Fund" is to hold in reserve those funds received for the purpose of supplemental funding should the EDIT tax fall below expected levels to fund the lease payment for the Jail/Justice Building.

WHEREAS, should it be determined in the future that the revenue received from the EDIT tax annually is sufficient to support the payment of the Lease, "The Council" may by ordinance amendment revise and redirect the use of the funds.

WHEREAS, the "EDIT Rainy Day Fund" is to be subject to the same appropriations process as other funds that receive tax money per IC 36-1-8-5.1.

**BE IT THEREFORE ORDAINED**, that the "The Council" in its capacity as the fiscal body of Kosciusko County does adopt the creation of a "Rainy Day Fund" based on the provisions set forth in this ordinance.  
**ADOPTED THIS 11<sup>th</sup> DAY OF DECEMBER, 2003.**

**IN THE MATTER OF CVB BUDGET APPROVAL:**

Council member Teghtmeyer noted that he would like to suggest that \$57,856 be appropriated for the first quarter operation of CVB, Inc. so they have money to operate. He noted that in 2004 the Commission will be reorganizing and addressing various issues.

MOTION: LARRY TEGHTMEYER TO: APPROVE \$57,856 FOR THE CVB BUDGET FOR  
THE  
SECOND: TOM ANGLIN FIRST QUARTER OF 2004.  
AYES: 6 NAYS: 0  
MOTION CARRIED

**IN THE MATTER OF CVB BUDGET AND MISS INFORMATION:**

Council member Teghtmeyer clarified that there was some misconception on the budget process and how it relates to the local grants for support. He noted the CVB Commission has had money appropriated each year. He noted that the budget approval by the Council has never intended to preclude local entities from receiving grants to promote tourism activities. Teghtmeyer noted that in the last eleven years the grant have totaled only \$57,000 which is an average of only \$5,227 per year. President Harold Jones noted he felt the Council needed to have a joint meeting with the Commission.

**IN THE MATTER OF 2003 COUNTY CHRISTMAS PARTY:**

County Auditor Sue Ann Mitchell announced that the county Christmas Party would be held December 16<sup>th</sup> from 11AM to 1:30 PM in the Justice Building basement. Each office holder is asked to donate \$5 for the meat and provide a door prize. Table service will be provided and all are invited to attend.

**IN THE MATTER OF RECEIPT OF WHITKO SCHOOL RATES:**

County Auditor Sue Ann Mitchell stated the rates for those Kosciusko County taxpayers that pay into Whitko School Corporation were received today. Mitchell is hopeful distribution to all other taxing entities can be accomplished by December 31<sup>st</sup>. She noted there would be an extended time for the Whitko taxpayers to make payments. Bills will be mailed before the end of the year, but will not be due until into 2004. This will allow those who want to take advantage of tax deductions for 2003 property taxes.

**IN THE MATTER OF 2004 COUNTY COUNCIL ELECTION OF OFFICERS:**

Current Officers are Harold Jones, President and Tom Anglin, Vice President. Council members expressed appreciation for Harold and the job he has done this year. Jones thanked the Commissioners for their help in the budget process. He thanked the department heads and elected officials for making this difficult year a little easier because of their willingness to work with the Council.

MOTION: MAURICE BEER

TO: RETAIN THE SAME OFFICERS FOR 2004.


SECOND: CHARLENE KNISPTEL


AYES: 6 NAYS: 0

MOTION CARRIED

Being no further business to come before the Council, the meeting was adjourned.

**KOSCIUSKO COUNTY COUNCIL**


  
HAROLD JONES, PRESIDENT

  
TOM ANGLIN, VICE PRESIDENT

  
MAURICE BEER

  
JOHN KINSEY

  
CHARLENE KNISPTEL

  
BRAD TANDY

  
LARRY TEGTMEYER

ATTEST:

  
SUE ANN MITCHELL, AUDITOR