

RESOLUTION 18-12-18- 001

**WHEREAS**, the County of Kosciusko has established the Kosciusko County Community Corrections Program; and

**WHEREAS**, the Board of Commissioners of Kosciusko County established the Community Corrections Program under Ordinance 14-12-02-003 (Establishment of the Kosciusko County Community Corrections Program (AMENDED)); and

**WHEREAS**, Ordinance 14-12-02-003 (Establishment of the Kosciusko County Community Corrections Program (AMENDED)) set forth various rules and procedures regarding the Community Corrections Advisory Board; and

**WHEREAS**, the statutes governing the Community Corrections Advisory Board (which may be found under IC 11-12-2) have been amended; and

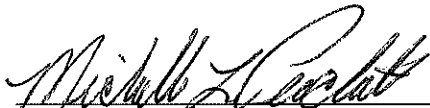
**WHEREAS**, the Community Corrections Advisory Board wishes to add two (2) additional educational administrators and two (2) additional lay persons to its membership and wishes to amend the quorum and voting requirements; and

**WHEREAS**, the Community Corrections Advisory Board has adopted amended By-Laws to address the above-enumerated issues (attached hereto as *Exhibit A*) and wishes to receive approval of the said amended By-Laws from the Board of Commissioners.

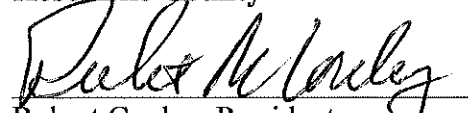
**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF COUNTY OF KOSCIUSKO**, upon review of the said amended By-Laws, the same are hereby approved.

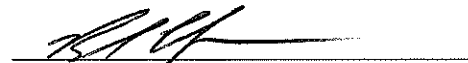
**THIS RESOLUTION** shall be effective upon passage. Passed and adopted by the Board of Commissioners of the County of Kosciusko this 18th day of December, 2018.

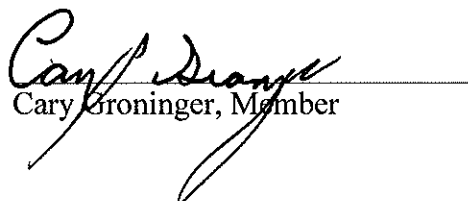
ATTEST:

  
Michelle Puckett, Auditor

**BOARD OF COMMISSIONERS,  
Kosciusko County**

  
Robert Conley, President

  
Bradford Jackson, Member

  
Cary Groninger, Member

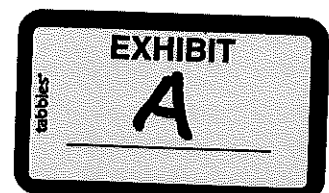
**AMENDED BY-LAWS FOR THE KOSCIUSKO COUNTY  
COMMUNITY CORRECTIONS ADVISORY BOARD**

**ARTICLE I  
THE BOARD**

Section 1. NAME OF BOARD. The name of the Board shall be the Kosciusko County Community Corrections Advisory Board.

Section 2. MEMBERS. The Board shall be composed of the following:

- (1) The Kosciusko County Sheriff or the Sheriff's designee;
- (2) The Kosciusko County Prosecuting Attorney or the Prosecuting Attorney's designee;
- (3) The Mayor of the City of Warsaw or the Mayor's designee;
- (4) Two (2) or three (3) judges having criminal jurisdiction, if available, appointed by the Kosciusko County Circuit Court Judge, or the judges' designees;
- (5) One (1) judge having juvenile jurisdiction, appointed by the Kosciusko County Circuit Court Judge;
- (6) One (1) public defender or the public defender's designee, if available, or one (1) attorney with a substantial criminal defense practice appointed by the Board of Commissioners of Kosciusko County;
- (7) One (1) victim, or victim advocate if available, appointed by the Board of Commissioners of Kosciusko County;
- (8) One (1) ex-offender, if available, appointed by the Board of Commissioners of Kosciusko County;
- (9) The director of the local office of the department of child services or the director's designee;
- (10) A representative from a juvenile correctional facility or juvenile detention center in the county, but if no facility exists, one (1) mental health representative chosen by the judge described in subdivision (5);
- (11) A representative from the Juvenile Detention Alternatives Initiative, but if no program exists, a representative from the court appointed special advocate program in the county or guardian ad litem program in the county; and
- (12) The following members all of whom shall be appointed by the Board of Commissioners of Kosciusko County:
  - (A) One (1) member of the Kosciusko County Council or the member's designee.
  - (B) One (1) probation officer.
  - (C) One (1) juvenile probation officer.
  - (D) Three (3) educational administrators.
  - (E) One (1) representative of a private correctional agency, if such an agency exists in the county.
  - (F) One (1) mental health administrator, or, if there is none available in the county, one (1) psychiatrist, psychologist, or physician.
  - (G) Six (6) lay persons (at least one of whom must be a member of a minority race if a member of a minority race is willing to serve).



(b) Designees of officials designated under Section 2 above serve at the pleasure of the designating official.

(c) Members of the advisory board appointed by the Board of Commissioners of Kosciusko County shall be appointed for a term of four (4) years. The criminal defense attorney, the ex-offender, and the victim or victim advocate shall be appointed for a term of four (4) years. Other members serve only while holding the office or position held at the time of appointment. The circuit court judge may fill the position of the judge having juvenile court jurisdiction by self-appointment if the circuit court judge is otherwise qualified. A vacancy occurring before the expiration of the term of office shall be filled in the same manner as original appointments for the unexpired term. Members may be reappointed.

Section 3. CONSECUTIVE TERMS. Individuals may serve an unlimited number of consecutive or non-consecutive terms of the Board.

## **ARTICLE II**

### **OFFICERS**

Section 1. The members of the Board shall meet annually at its first meeting of the calendar year to elect from its membership the Chairperson and another as Vice-Chairperson and appoint a Secretary-Treasurer who need not be a member. Said terms will run for two (2) years.

## **ARTICLE III**

### **MEETINGS**

Section 1. The Board shall hold a regular meeting at least once (1) a quarter and at other times as needed to conduct all necessary business. Dates of regular meetings shall be established at the first meeting of each year. It shall be the obligation of the chairperson to provide notice of meetings and comply with the public meeting and notice requirements under IC 5-14-1.5.

Section 2. A quorum of the Board for the transaction of business shall consist of six (6) members. The affirmative vote of at least five (5) members, but not less than a majority of the members present, is required to pass a motion. A vacancy in membership does not impair the right of a quorum to transact business.

Section 3. Meetings of the Board shall be conducted according to Robert Rules of Order.

**ARTICLE IV**  
**DUTIES OF OFFICERS**

CHAIRPERSON: The Chairperson shall preside at all meetings of the Board and shall have and perform all other powers and duties customary to the office.

VICE-CHAIRPERSON: The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson and in the case of death, resignation, or removal of the chairperson.

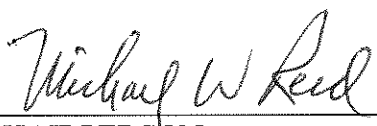
SECRETARY-TREASURER: The Secretary shall keep the minutes of the meetings of the Board and shall perform any other duties customary to the office.


DIRECTOR OF COMMUNITY CORRECTIONS: The Director shall be the custodian of the books, papers and records of the board.

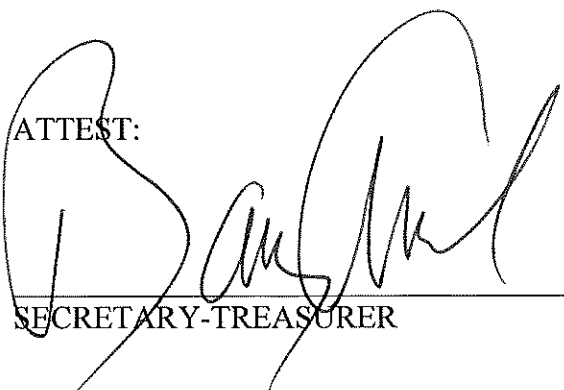
**ARTICLE V**  
**AMENDMENT**

Section 1. These bylaws may be altered, amended, or repealed by a majority vote, at any regular meeting, provided that the members are notified not less than two weeks of the proposed change.

RECORD OF ADOPTION AND AMENDMENTS OF THESE BY-LAWS ADOPTED AT THE MEETING OF THE KOSCIUSKO COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD THIS 17<sup>th</sup> DAY OF December, 2018.

  
\_\_\_\_\_  
CHAIRPERSON

  
\_\_\_\_\_  
VICE-CHAIRPERSON

ATTEST:  
  
\_\_\_\_\_  
SECRETARY-TREASURER

I affirm, under the penalties for perjury,  
that I have taken reasonable care to redact  
each Social Security number in this  
document, unless required by law.  
Deecee Pence