

KOSCIUSKO COUNTY COMMISSIONERS

January 14, 2020

The Kosciusko County Commissioners met for their regular meeting on January 14, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President Absent

Cary Groninger-Member

Chad Miner – County Attorney

Michelle Puckett – Auditor

Marsha McSherry – County Administrator
Absent

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – STEPHEN CONRAD:

Rich Maron, Veteran Service Officer, came before the Commissioners to introduce the January Veteran of the month, Stephen Conrad, stating Conrad was born November 13, 1949 in Kendallville, Indiana, moving to Syracuse in 1961. Following graduation in 1968, Conrad was drafted into the Army but chose instead to join the Navy. Following boot camp at Great Lakes Training Center in Illinois, and a brief training in Little Creek, Virginia, Conrad began his tour in Vietnam.

In May of 1970, given a choice of MOS codes, Conrad chose to go on river boats, and was a proud member of the River Patrol Division 59, also called the river rats, stationed in the Mekong Delta. By the age of 20, Conrad was an advisor to the Vietnamese Navy during day and night patrols to coordinated strikes with US Air assets and artillery. During Conrad's year in Vietnam, he partook in 31 combat patrols of which he came under hostile enemy fire twice and friendly fire once.

Conrad left Vietnam in May of 1971 and served his last 2 years of duty stationed on the USS Puget Sound AD 38 Destroyer Tender in Newport, Rhode Island.

After returning home, Conrad married his sweetheart, Kimberly Ruth Webster, in 1977 and they were blessed with 3 boys. Christmas Day, 2016, a great tragedy occurred when his wife and oldest son were killed when their vehicle was struck by a drunk driver.

Conrad, who has worked as a salesman with Kuert Concrete since 1996, loves his 2 boys and has been blessed with 2 grandchildren.

Maron and the Commissioners thanked Conrad for his service and presented him with a plaque.

IN THE MATTER OF SAMHSA DRUG TREATMENT GRANT REQUEST:

Maggie Brauer, Community Corrections, requested approval to apply for grant funds in the amount of \$250,000 for the expansion of treatment services available to individuals participating in the drug court program, Funding, Bauer stated, would be used, as payer of last resort, to assist program participants with counseling costs, transportation, healthcare including vaccinations for diseases typically seen with drug use, as well as educational or vocational training. Brauer concluded, stating the grant is reimbursable, not advanced as previously thought.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the SAMHSA Drug Treatment grant in the amount of \$250,000 as presented.

IN THE MATTER OF 2020 JCAP SUPPORT GRANT REQUEST:

Courtney Jenkins, JCAP, requested approval to apply for \$100,000 in grant funds through the K21 Foundation. Since the current grant, Jenkins stated, only allows either male groups or female groups to go through the program at one time, additional funding would support the ability to have male and female groups occurring during the same time periods. In addition,

Jenkins stated the additional funding would be used, as payer of last resort, to support treatment services following participants' release from the jail and prior to them obtaining health insurance.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the 2020 JCAP Support grant in the amount of \$100,000 as presented.

**IN THE MATTER OF CHILD ADVOCACY CENTER GRANT REQUEST-
PROSECUTOR:**

Dan Hampton, Prosecutor, requested approval to apply for three local grants to support the start-up of a child advocacy center, which Hampton stated is needed within the community to assist law enforcement with forensic interviews in child abuse cases.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the request to apply for grants through Dekko Foundation in the amount of \$150,000, KREMC in the amount of \$5,000 and Zimmer Biomet Foundation in the amount of \$11,000 as presented, to support the start-up of a child advocacy center.

IN THE MATTER OF SHERIFF-VEHICLE REQUESTS:

Shane Bucher, Sheriff's Office, requested approval to proceed with the purchase of three patrol vehicles, two SUV's and one patrol car. Bucher stated the lowest and preferred of the five bids obtained were Rice Ford at \$34,885.85 each for the SUVs and John Jones Auto Group at \$27,228 for the patrol car.

In addition, Bucher requested the use of funds from the motor vehicle fund, until the transfer of insurance reimbursement is approved by Council for a vehicle replacement. Bucher stated the amount insurance reimbursed the wrecked undercover vehicle was approximately \$26,500 and the cost of the replacement vehicle is \$26,938.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the request to proceed with the purchase of two SUV's and one patrol car as presented.

TO: Approve the use of motor vehicle funds in the amount of \$26,938, which is to be replaced following the approved transfer of the insurance reimbursement.

**IN THE MATTER OF TIPPY/CHAPMAN REGIONAL SEWER DISTRICT
APPOINTMENTS:**

The names Ed Ormsby, resident of Chapman Lake, and Bob Weaver, resident of Tippecanoe Lake, were presented as the Commissioners 2 appointments to the Tippy/Chapman Regional Sewer District.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the appointment of Ed Ormsby and Bob Weaver to the Tippy/Chapman Regional Sewer District.

IN THE MATTER OF COMMUNITY RATING SYSTEM RE-CERTIFICATION:

Matt Sandy, Area Planning, presented the 2020 re-certification for the community rating system, stating the county has participated in the national flood insurance program for many years and renewing the annual certification means the county continues to meet the requirements and can assist property owners within the flood plain to qualify for discounts on flood insurance.

MOTION: Cary Groninger

SECOND: Brad Jackson

TO: Approve the 2020 re-certification for the community rating system.

AYES: 2 NAYS: 0
UNANIMOUS

IN THE MATTER OF BAKERTILLY AGREEMENT:

Cary Groninger presented an agreement with Bakertilly, in the amount of \$35,000 for a financial analysis of the county.

Chad Miner, County Attorney, stated he had reviewed the agreement and found no objection.

MOTION: Cary Groninger TO: Approve the Bakertilly Agreement as
SECOND: Brad Jackson presented.
AYES: 2 NAYS: 0
UNANIMOUS

IN THE MATTER OF 2020 KCCRVC INTER-LOCAL AGREEMENT RESOLUTION:

Michelle Puckett, County Auditor, presented the 2020 KCCRVC Inter-local agreement resolution, stating the agreement, which is presented annually for approval, allows the Auditor to act as the Controller for the KCCRVC.

MOTION: Cary Groninger TO: Approve the 2020 KCCRVC Inter-local
SECOND: Brad Jackson agreement resolution.
AYES: 2 NAYS: 0
UNANIMOUS

RESOLUTION NO. 20-01-15-001 (2020010505)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF UNOFFICIAL DETOUR ROUTES-SR 13:

Steve Moriarty, County Highway Superintendent, presented a letter of understanding between the Indiana Department of Transportation and the Commissioners for 2 unofficial detour routes on SR 13, the first from CR 600 south to CR 400E, then south on CR 400E to SR 14 for road paving, and the second from Ryerson Rd east to 750E, east on 750E to 500S, west to 700E to 650S to SR 13 for structure replacement.

MOTION: Cary Groninger TO: Approve the unofficial detour routes for
SECOND: Brad Jackson the 2 scheduled projects along SR 13 as
AYES: 2 NAYS: 0 presented.
UNANIMOUS

IN THE MATTER OF LETTER OF ADMINISTRATION-ITAP:

Steve Moriarty, County Highway Superintendent, presented a letter confirming Moriarty's position as County Highway Superintendent, which Moriarty stated is a requirement for him to obtain administrative rights to manage the ITAP account.

MOTION: Cary Groninger TO: Approve the letter confirming Moriarty's
SECOND: Brad Jackson position as County Highway Superintendent
AYES: 2 NAYS: 0 for the purpose of obtaining administrative
UNANIMOUS rights to manage the ITAP account.

IN THE MATTER OF E. D. ETNYRE TRAINING -HIGHWAY:

Steve Moriarty, County Highway Superintendent, requested approval to send 4 employees to Oregon, Illinois for chipper equipment education in order to promote work safety.

MOTION: Cary Groninger TO: Approve the request to send 4
SECOND: Brad Jackson employees to Oregon, Illinois for chipper
AYES: 2 NAYS: 0 equipment education.
UNANIMOUS

IN THE MATTER OF FURTHER BUSINESS:

Chad Miner, County Attorney, noted the Community Corrections Advisory Board has selected Barry Andrew as their recommendation for the Community Corrections Director position, which

is expected to be brought before the Commissioners for approval and appointment, subject to Barry Andrew's acceptance.

There was a brief discussion regarding to ability to approve the appointment with the stipulation of Barry Andrew's acceptance of the position. Attorney Miner stated it would be acceptable to do so.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the recommendation of Community Corrections Advisory Board to appoint Barry Andrew as Community Corrections Director, upon Andrew's acceptance of the position.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS January 21, 2020

The Kosciusko County Commissioners met for their regular meeting on January 21, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President, Absent

Robert Conley-Vice President

Cary Groninger-Member

Chad Miner – County Attorney

Michelle Puckett – Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2020 BOARD OF FINANCE-ORGANIZATION & INVESTMENT POLICY:

Rhonda Helser, County Treasurer, presented the 2020 Board of Finance Organization and Investment Policy stating although the interest rate fell from 2.60% in March of 2019 to 1.74%, an increase of \$187,893.79 was earned on investments in 2019 over 2018 earnings.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the 2020 Board of Finance Organization and Investment Policy as presented.

IN THE MATTER OF BOARD OF FINANCE-CANCELLATION OF WARRANTS:

Rhonda Helser, County Treasurer, presented the 2019 Cancellation of Warrants, stating approval is necessary to cancel checks that are two years old and have not been cashed.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the 2019 Board of Finance Cancellation of Warrants as presented.

IN THE MATTER OF TRAX SYSTEM UPDATE:

Rhonda Helser, County Treasurer, shared with the Commissioners, that through the use of the Trax System, which allows the collection of past due property taxes through the inception of state income tax refunds, \$22,908.41 of past due property taxes have been collected.

IN THE MATTER LAKELAND REGIONAL SEWER DISTRICT BOARD APPOINTMENT:

Jim Haney presented the recommendation of Joe Cleland for appointment to the Lakeland Regional Sewer District Board. Haney stated the request is for the remainder of Greg Mitchell's term following his resignation and as well as the 4 year term, which begins April, 2020.

Chad Miner, County Attorney, stated he saw no reason the Commissioners could not approve appointment for the remainder of the current term, as well as approve the impending 4-year term.

MOTION: Cary Croninger

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the appointment of Joe Cleland to the Lakeland Regional Sewer District Board for the remainder of the current term as well as the impending 4 year term, beginning April 2020.

IN THE MATTER OF SEPARATION OF HUMAN RESOURCES AND ADMINISTRATION-ORDINANCE:

Chad Miner, County Attorney, presented an ordinance establishing a human resources department, stating approval of the ordinance would create a separation of departments between Human Resources and Administration. Miner concluded, stating the Human Resources Department will initially be staffed by a Human Resources Director and a Human Resources Specialist with the review of job descriptions through Waggoner, Irwin & Scheele expected.

MOTION: Cary Croninger

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the ordinance establishing a Human Resources Department.

ORDINANCE NO. 20-01-21-001 (2020010718)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF BELL MEMORIAL LIBRARY BOARD APPOINTMENT:

Marsha McSherry, County Administrator, presented the recommendation of the Bell Memorial Library to appoint Chris Rassi to serve on the Bell Memorial Library Board.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

TO: Accept the recommendation to appoint Chris Rassi to serve on the Bell Memorial Library Board.

IN THE MATTER OF STOP SIGN ORDINANCE-CROW'S NEST SUBDIVISION:

Steve Moriarty, County Highway Superintendent, requested an Ordinance for a stop sign at Crow's Nest Subdivision.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the Ordinance for a stop sign at Crow's Nest Subdivision.

ORDINANCE NO. 20-01-21-002 (2020010719)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF STOP SIGN ORDINANCE-CRESTVIEW SUBDIVISION:

Steve Moriarty, County Highway Superintendent, requested an Ordinance for stop signs at Crestview Subdivision.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the Ordinance for stop signs at Crestview Subdivision.

ORDINANCE NO. 20-01-21-003 (2020010720)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF STOP SIGN ORDINANCE-BLUEBIRD ACRES SUBDIVISION:

Steve Moriarty, County Highway Superintendent, requested an Ordinance for a stop sign at Bluebird Acres Subdivision.

MOTION: Cary Groninger

TO: Approve the Ordinance for stop signs at
Bluebird Acres Subdivision.

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

ORDINANCE NO. 20-01-21-004 (2020010721)

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

February 4, 2020

The Kosciusko County Commissioners met for their regular meeting on February 4, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Chad Miner – County Attorney

Robert Conley-Vice President

Michelle Puckett – Auditor

Cary Groninger-Member

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – TERRY BAKER:

Rich Maron, Veteran Service Officer, came before the Commissioners to introduce the February Veteran of the month, Terry Baker. Maron stated Baker was born February 7, 1950 in Warsaw, Indiana to Wilbur and Cora Baker. Baker was a lifetime resident of Warsaw, graduating in 1968 and then enlisting in the Army shortly after. Baker reported for basic training at Fort Campbell Kentucky and from there, went to Aberdeen Proving Grounds in Maryland, where he was educated in fuel and electrical repair, graduating tops in his class.

In April of 1969, Baker received orders for Vietnam and arrived in Lai Kai, where he was assigned to the 101st Maintenance Battalion 1st Infantry. Because of the position Baker filled, he was immediately promoted to E-5. Baker's duties included preparing and troubleshooting the fuel and electrical components of everything from M-60 tanks, personal carriers, 2.5 ton trucks and jeeps at the base motor pool. A 7-man team was soon created and he was assigned to a mechanized unit, and as Baker recalled, he went wherever they went. Baker was awarded a bronze star before he left Vietnam.

In April on 1970, Baker left Vietnam and was reassigned to a Maintenance Battalion in Fort Knox, Kentucky and shortly thereafter, went to Kornwestiem, Germany, where he worked in motor pool for the remainder of his enlistment. Baker processed out in August of 1971.

After returning home, Baker soon married Kristin Fields, who has since, unfortunately, passed away. They had a daughter, Terra L. Baker. In 1979, Baker married Linda S. Whitaker and they had a son, Eric L. Baker. Baker is currently single but in a relationship with Gloria Halterman.

Baker has 4 brothers, Jerry, Garry, Larry and Danny and 3 grandsons, Thane Baker, Dorian Baker and Maximus Lumba. Baker was the main caregiver for his mother, Cora, from 2008 until her passing in 2018.

Baker, who has been self-employed for most of his life, owned a service station on Winona Avenue, worked for Smith Ford as a service manager, worked for Southern Life Insurance and then for Judd Cook Chevrolet, which became Jack Ward Chevrolet, then returned to Smith Ford as their sales manager and finally to Dee Munson's Car Lot. During the 1970's, Baker raced at the Warsaw Speedway and was track champion in his division in 1976. Around 1989, Baker, and wife Linda, expanded a medical billing business, where they worked from their home in

Silver Lake for approximately 10 years. In 2005, Baker opened his own real estate company, Kosciusko County Lakes Realty, which he still operates today.

Maron and the Commissioners thanked Baker for his service and presented him with a plaque.

Baker stated it was a privilege to serve, and while Vietnam Veterans were not welcomed home in the greatest fashion, he is truly honored by the recognition of our county, for his and many others' service to our country.

IN THE MATTER OF KABS QUARTERLY CONTRACT INVOICE:

Tony Peterson, KABS General Manager, presented the INDOT Contract Invoice for reimbursement for period October 1, 2019 to December 31, 2019. Peterson stated the amount of reimbursement requested is \$11,776 for the state share portion and \$69,236 for the federal share portion.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the quarterly contract invoice report in the amounts of \$11,776 for the state share portion and \$69,236 for the federal share portion.

IN THE MATTER OF 2020 INDOT CAPITAL GRANT REVISION REQUEST:

Tony Peterson, KABS General Manager, presented a revised 2020 INDOT capital purchase agreement, stating price changes, following the previously approved agreement, require new approval. Peterson stated the price of the medium transit bus increased by \$1,380 and the low floor minivan decreased by \$180.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2020 INDOT Capital grant request with the revised pricing.

IN THE MATTER OF DUCUNEE VILLAGE EMS T13 LANE :

Several residents of EMS T13B Lane, including Joe and Laura Lenon, Robert Bowers and Shane Lenon, brought the following concerns before the Commissioners:

- Road flooding continues to worsen each year
- Emergency response vehicles reaching residents is a concern
- 2 vacant lots along the roadway are not being maintained and do not have a seawall
- Water erosion is damaging the roadway, causing continual potholes to develop

There was a discussion regarding possible solutions as well as potential repercussions of making changes to the roadway. County Surveyor, Mike Kissinger and County Highway Superintendent, Steve Moriarty, were present and consulted regarding the issues. Kissinger stated data does not indicate that making any drainage changes would solve the issues nor that the elevation of the vacant lots contributes to the flooding. Moriarty stated, while addressing roadway concerns is a priority, raising the roadway would only distribute the water to other areas, potentially creating much greater issues and more research is needed to come up with a solution.

Chad Miner, County Attorney, made several suggestions including the creation of a home owners association to establish regulations within the neighborhood, and potentially seeking counsel for matters thought to be the result of a neighboring property owner's negligence.

The Commissioners agreed to research the issues, consult further with the Surveyor and the Highway Superintendent, and try to come up with an amicable resolution.

IN THE MATTER OF GIFT VII UPDATE-COMMUNITY FOUNDATION:

Suzie Light and Stephanie Overbey, Community Foundation, came before the Commissioners. Light presented an overview of the Lilly Endowment's GIFT grant programs, stating while workforce development and childcare, as well as early education, have previously been established as funding priorities, more recent studies within 11 of our local communities have identified a need and desire for planning, for things such as playgrounds, trails, parks, libraries,

storm shelters and community amenities. Research indicates, Light continued, that individual community comprehensive planning, which is estimated at a cost of over \$450,000, would result in siloed plans that are not informed by what their neighbors are planning.

What is being proposed, Light continued, is unified comprehensive planning, to encompass the needs of the entire county while creating unique individual plans for each participating community and the county with a shared vision and common threads in a comprehensive manner. The projected cost is \$264,000, which Light suggested could come from 3 funding sources:

- 1) \$164,000 from the Community Foundation, using Lilly Endowment grant funds
- 2) \$50,000 from the county
- 3) \$50,000 from a private foundation, where an application is pending and is contingent on the county being a contributor

The towns who participate, Light concluded, will be asked to commit personnel for the 18-month process and to host convening of their own community members as required by state statute.

MOTION: Cary Groninger

TO: Approve \$50,000 for comprehensive planning throughout the county.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

Light clarified, stating although Warsaw, Wawasee and Syracuse have existing comprehensive plans and will not be included in this plan, they will participate in the process in support of a unified comprehensive plan across the county.

There was a brief discussion regarding available funds within the 2020 budget and it should be noted: funding was set aside in the Commissioners 2020 budget anticipating a project such as this. Therefore, Council's approval of the expenditure is not required, although the Commissioners encouraged Light to offer the same informative presentation to the Council.

IN THE MATTER OF DOCUMENT SIZE ORDINANCE-RECORDER:

Joetta Mitchell, County Recorder, presented an ordinance regarding the size of plats to be recorded, stating original copies of recorded plats must be kept indefinitely and with number of plats already on file, consideration should be given to the space issue the county could encounter in the future. Mitchell stated several other counties have adopted similar policies, although we may be the first to have an actual ordinance in place. Mitchell concluded, stating the proposed ordinance would provide a document limit size of 18x24 inches for recorded plats but stated digital copies would continue to be stored electronically and will remain available and can be printed upon request.

Chad Miner, County Attorney, stated he had drawn up the ordinance and had no objection to the request to limit plat document size for recording purposes.

MOTION: Robert Conley

TO: Approve the Ordinance 20-02-04-0001 to limit the size of recorded plats to no larger than 18x24.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

ORDINANCE NO. 20-02-04-001 (2020020083)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REVISED 2020 TEEN COURT LEASE AGREEMENT:

Chad Miner, County Attorney, presented the 2020 Teen Court Lease Agreement, stating the lease agreement, approved just over a month ago, had encompassed the months of November and December 2019. Miner stated since learning that November and December were not able to be captured through the grant, the lease is being resubmitted to reflect a start of January 1, 2020.

MOTION: Robert Conley

TO: Approve the revised 2020 Teen Court Lease Agreement with a start date of January 1, 2020.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COMPRESSOR REPLACEMENT:

Marsha McSherry, County Administrator, presented proposals to replace 3 chiller compressors on the roof of the Justice Building, stating 1 of the 4 compressors was replaced last year, 2 have gone bad and the 3rd being the same age, is expected to need replacement. McSherry stated the bid from CORE was \$141,927 and the bid from BTS was \$89,017. McSherry concluded, stating the bid from BTS is recommended and the lead time is 9-10 weeks.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the BTS bid in the amount of \$89,017 to replace 3 chiller compressors on the roof of the Justice Building.

Commissioner Conley recognized Michelle Puckett, County Auditor, for recently receiving the Chamber of Commerce Government Excellence Award.

IN THE MATTER OF TRACTOR PURCHASE-COUNTY HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request to purchase two mowing tractors, as budgeted in 2020, stating 3 comparable bids were submitted through Source Well, a company that assists governments in getting the best possible pricing and the recommendation is to go with 2 John Deere tractors in the amount of \$167,051.86 each from GreenMark.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the purchase of 2 John Deere tractors in the amount of \$167,051.86 each from GreenMark.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

February 18, 2020

The Kosciusko County Commissioners met for their regular meeting on February 18, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President, Absent
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator,
Absent

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF SUE ANN BEATTIE SCHOLARSHIP FUND ADVISORY COMMITTEE APPOINTMENT:

Suzie Light, Community Foundation, introduced Amy Cannon, Program Director, stating she will be the person to bring future requests of this nature before the Commissioners.

Light stated Sue Ann Beattie, who was the owner of Crownover Jewelry, created the Sue Ann Beattie Scholarship Fund as part of her estate, and as a stipulation, requested one of the advisory committee members be selected by the Commissioners. Light requested the Commissioners consider appointing Marsha McSherry, stating she has been a long-time volunteer and has stated she would be willing to serve on a committee.

MOTION: Cary Groninger

SECOND: Bob Conley

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the appointment of Marsha McSherry to the Sue Ann Beattie Scholarship Fund Advisory Committee.

IN THE MATTER OF REZONING REQUEST-DICKERHOFF:

Dan Richard, Plan Commission Director, presented a request to rezone 4.6 acres, located at the SW quarter the town of Mentone, just outside corporate limits, from commercial to agricultural. Richard stated the parcel had been zoned commercial, based on what the property owners in the area wanted, back when the town of Mentone was still a member of the planning commission. Richard concluded stating the family would like to sell off some parcels and the planning commission gave a unanimous recommendation to allow the rezoning from commercial to agricultural.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the request to rezone 4.6 acres, located at the SW quarter the town of Mentone, from commercial to agricultural as presented.

ORDINANCE NO. 20-02-18-001 (2020021001)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-WARD:

Dan Richard, Plan Commission Director, presented a request to rezone 10+ acres, located just north of the town of Milford off of SR 15, from industrial II to industrial III, stating the request is being made to accommodate a concrete mixing plant with outside storage of materials associated with it, which is only permitted within industrial III zoning. Richard stated the planning commission considered many factors within the area, including the state road, railroad tracks, Milford Junction and the town of Milford further south. Richard stated the TruePoint rezoning and the Beer rezoning, both of which are industrial III, are located in the same area, as well as the Purina plant, which is industrial II. Richard concluded, stating the planning commission, with a 7-1 vote, recommended to allow the rezoning from industrial II to industrial III. Steve Snyder, Attorney for JW Concrete, stated the tract, which is somewhat isolated, was selected for its access to SR 15, which includes exceptional visibility from both directions. In addition, Snyder stated the property has an existing buffer strip and many other amenities, which would otherwise support using the property for the intended use. If approved, Snyder concluded, plans would be submitted to a technical review committee for a determination of best use.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

There was further discussion regarding several considerations, including ingress/egress and heavy traffic concerns. In the absence of Commissioner Jackson, it was decided that the matter should be held for further review and per the planning commission’s scheduling needs, the meeting date of March 17, 2020 was selected.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS

TO: Continue the matter until March 17, 2020.

IN THE MATTER OF BRIDGE #30 UPDATE:

Steve Moriarty, County Highway Superintendent, offered an update on Bridge #30, which is located on Beer Road, over Turkey Creek, stating grant funds in the amount of \$1,209,120.00 have been awarded.

IN THE MATTER OF BID OPENING FOR 2 DUMP TRUCK BODIES:

Steve Moriarty, County Highway Superintendent, requested to open bids. Chad Miner, County Attorney, opened the bids submitted. The following were the results:

Chassis quotes	Base Bid (each)	Total Trade-In of 2	Total for 2 after trade-ins
Truck Centers Inc	\$103,135	\$4,000	\$202,271
Selking International	\$105,522	\$10,000	\$201,044
TransChicago	\$103,870	\$3,000	\$204,740

Stoops	\$104,607	\$2,000	\$207,214
Body quotes	Base Bid (each)		Total for 2
WA Jones	\$72,984		\$145,968

Moriarty made the recommendation to the Commissioners to take all the bids under advisement and stated he would review the bids and return to the March 3, 2020 meeting with his recommendation.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS March 3, 2020

The Kosciusko County Commissioners met for their regular meeting on March 3, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2021 JUSTICE PARTNERS ADDICTIONS RESPONSE GRANT REQUEST:

Barry Andrew appeared on behalf of Judge Reed, stating the deadline to apply for the 2021 grant in the amount of \$60,000.00, which is the same amount approved and awarded for 2020, is due March 16, 2020. Approximately \$32,000.00 of the funds, Andrew stated, were used for Drug Court travel expenses with the balance to be used as payor of last resort for participants of the treatment program.

County Auditor, Michelle Puckett, stated although the grant proposal paperwork, as required through the county's policy has not yet been received, in the event the Commissioners give their approval, the paperwork could be made available in time for the County Council's review at their March 12, 2020 meeting, leaving enough time to meet the grant application deadline of March 16, 2020.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2021 Justice Partners Addictions Response grant in the amount of \$60,000, provided the correct paperwork is made available for the Council's review on March 12, 2020.

IN THE MATTER OF JAIL WINDOW GLASS QUOTES:

Marsha McSherry, County Administrator, presented the following proposals to replace broken glass in the jail:

Crowder Detention	\$15,185.00
Glass Doctor	\$22,535.35

McSherry recommended the lower bid from Crowder Detention in the amount of \$15,185.00.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the bid of Crowder Detention in the amount of \$15,185.00 to replace the broken glass at the jail.

IN THE MATTER OF CENTER LAKE COMMONS PROJECT-LETTER OF SUPPORT:

Marsha McSherry, County Administrator, presented a letter of support for approval, for the Center Lake Commons project.

MOTION: Cary Groninger

TO: Approve the letter of support for the

SECOND: Robert Conley

Center Lake Commons project, as presented.

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF REMODEL OF HUMAN RESOURCES & COUNTY ADMINISTRATORS OFFICES:

Marsha McSherry, County Administrator, presented the following estimates to remodel office space, separating the Human Resources and Administration Offices, as McSherry stated, was previously requested by the Commissioners:

Clint Davis Construction	\$35,651.00
Robinson Construction	\$30,350.00

MOTION: Robert Conley

TO: Approve the lower estimate of Robinson

SECOND: Cary Groninger

Construction in the amount of \$30,350.00 for

AYES: 3 NAYS: 0

reconstruction of the HR & County

UNANIMOUS

Administrator's Office.

IN THE MATTER OF CHILLER/COMPRESSOR REPLACEMENT AT THE JUSTICE BUILDING:

Marsha McSherry, County Administrator, reported back to the Commissioners regarding the chiller compressors located on the Justice Building that are in need of replacement. Approval had been given to purchase replacement compressors at the February 4, 2020 Commissioners Meeting; however, McSherry reported that due to the cost of replacing the compressors, consideration was given to the possibility of instead replacing a chiller and one compressor. McSherry also reported that the Commissioners should anticipate that it may take 12 to 14 weeks to obtain and install the necessary components and that in the meantime failure with respect to the current components is a possibility, which would substantially impair the Justice Building HVAC system. McSherry indicated that she had requested bids from four vendors and that she had received bids back from only two; one bid was from Building Temperature Solutions, in the amount of \$240,000, and the other was from Core Mechanical Services, in the amount of \$238,452.

Given the time needed to obtain and install the necessary components (12 to 14 weeks) and given the possibility of failure in the meantime, which would result in the Justice Building (including the Jail) HVAC system being substantially impaired, the Commissioners made a determination that an emergency condition existed. Accordingly, the Commissioners decided that usage of the Emergency Condition Special Purchasing Method (as set forth in Section 3.06 (d)) of the County's Procurement Policy would be appropriate.

MOTION: Robert Conley

TO: Approve the lower estimate of CORE

SECOND: Cary Groninger

Mechanical Services in the amount of

AYES: 3 NAYS: 0

\$238,452.00 to replace one chiller and 1

UNANIMOUS

compressor on the justice building, under the

Emergency Condition Special Purchasing

Method (as set forth in Section 3.06 (d)) of

the County's Procurement Policy.

IN THE MATTER OF DNR GRANT REQUEST:

Kyle Dukes, County Sheriff, requested approval to apply for grant funds in the amount of \$15,000 for the 2020 DNR grant, stating funds are used for marine patrol of Lakes Wawasee, Tippecanoe and Syracuse, by supporting boat maintenance and salaries. Dukes continued, stating the majority of the marine patrol officers, serve without the allotted \$12/hr. compensation, returning those funds, which are can then be utilized to purchase usable equipment such as jet skis.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the 2020 DNR grant in the amount of \$15,000 as presented.

IN THE MATTER OF SHERIFF'S OFFICE UPDATES:

Kyle Dukes, County Sheriff, provided the following updated:

- A group of women have begun week 2 of a JCAP course, and with a group of men already selected for the next male course, there will soon be 2 JCAP courses happening at the same time
- Having had 1 deputy and dog graduate from K-9 school and another beginning training by the end of the month, there is expected to be 3 K-9 units within the Sheriff's Office by the end of summer
- The Sheriff's Office is currently looking to fill some open positions and with several surrounding offices also looking to fill positions, the Sheriff's Office has reached outside of the county and is encouraged by the response they have received

IN THE MATTER OF RE-ESTABLISHING THE CUMULATIVE CAPITAL DEVELOPMENT (CCD) FUND ORDINANCE:

Michelle Puckett, County Auditor, presented the Cumulative Capital Development Ordinance, stating each year, our CCD rate is adjusted down through the tax rate process and this allows us to adjust the rate to where it was originally approved.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Cumulative Capital Development Ordinance, re-establishing the CCD rate as originally approved.

ORDINANCE NO. 20-03-03-001 (2020030098)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF BID RECOMMENDATIONS- 2 DUMP TRUCKS & BODIES:

Steve Moriarty, County Highway Superintendent, came before the Board to present his recommendation regarding the truck bids opened at the February 18 2020 Commissioners Meeting for 2 trucks and 2 bodies.

Moriarty indicated that given the trade-in allowance amounts, he would recommend keeping the old trucks and using them for spare parts. Moriarty then recommended that the truck contract be awarded to Truck Centers, Inc. for the amount of \$206,271. Moriarty indicated that the checklist submitted by Truck Centers stated that the bid was compliant, but that the detailed spec sheet contained some minor discrepancies, although Moriarty noted that the second lowest bid also contained some minor discrepancies. Moriarty further indicated that minor discrepancies were very common with truck bids and that Truck Centers had been contacted and had agreed to provide trucks at the bid price that would be fully compliant, despite minor discrepancies in the detailed spec sheet. The Commissioners determined that the correction of minor discrepancies was not prejudicial to the interest of the County or fair competition.

Moriarty stated WA Jones is the recommendation for the bodies at \$145,963 each.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the recommendation by Moriarty to accept bids from Truck Center at \$206,271.00 each for the 2 trucks and WA Jones at \$145,963.00 each for the 2 truck bodies.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
March 17, 2020

The Kosciusko County Commissioners met for their regular meeting on March 17, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2020 SENIOR HUB GRANT:

Dan Hampton, County Prosecutor, presented a request to apply for the 2020 Senior HUB grant in the amount of \$20,000, stating as in previous year's, the purpose of the grant is to compensate employees utilized to support Special Prosecutors in matters where a conflict of interest arises.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to apply for the
2020 Senior HUB grant in the amount of
\$20,000.

IN THE MATTER OF RADIO COMMUNICATIONS TOWER:

Cary Groninger, County Commissioner, presented a Letter of Commitment for approval, stating the letter is to affirm the Commissioner's support of the 3.7 million dollar public communication tower project, which will provide countywide communications between emergency workers and county dispatchers. Groninger concluded, stating County Council unanimously supported the project at their last meeting by approval of the same Letter of Commitment.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Letter of Commitment in
support of the Radio Communication Tower
Project estimated at a cost of 3.7 million
dollars.

IN THE MATTER OF 2020 SHSP PRIORITY FUNDING GRANT REQUEST:

Ed Rock, Emergency Management Director, presented a 2020 SHSP Priority Funding grant, stating the State has very recently made grant funds available for projects such as hardening of facilities. The requested amount of \$133,000, Rock concluded, would assist with implementing a safer workspace for Justice Building security officers by providing some additional preventative security measures at the entrance of the building.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve the 2020 SHSP Priority
Funding grant in the amount of \$133,000.

IN THE MATTER OF PERSONNEL POLICY AMENDMENT-HEALTH PANDEMIC:

Chad Miner, County Attorney, and Marsha McSherry, County Administrator, presented an amendment to the County Handbook for approval. McSherry stated upon the State Board of Account's recommendation to create a policy in the event of a health crisis, Waggoner, Irwin & Scheele were consulted and suggested the proposed addition to the County's policy.

Miner noted the proposed amendment now included wording to support compensating essential employees actually working at a rate of time and a half, in lieu of and not in addition to the standard rate of paid compensation provided to each non-essential employee, not working, as further described within the amendment.

McSherry clarified the request presented is so a policy can be adopted, not that the policy is currently being implemented.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve the Health Pandemic
Emergency Closing addition to the County
Handbook.

ORDINANCE NO. 2020-001 (2020030656)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF RECOGNITION OF STATE REPRESENTATIVE WOLKINS:

In honor of State Representative Dave Wolkins, a plaque was presented to Wolkins, recognizing his 32 years of service to the community.

IN THE MATTER OF REZONING REQUEST-WARD:

Dan Richard, Plan Commission Director, presented a request, as first presented at the February 18th meeting, to rezone 2+ acres, located just north of the town of Milford off of SR 15, from Industrial II to Industrial III. Richard stated it is the recommendation of the Area Planning Commission to allow the rezoning, based upon a vote of 7-1 in favor.

Steve Snyder, Attorney for the Petitioner, stated in light of some controversy surrounding the intent to rezone from Industrial II to Industrial III in order to allow a concrete mixing plant, the Petitioner, who has committed to constructing a fully enclosed plant with outside storage, would propose as a voluntary condition to the approval of rezoning. Snyder continued, stating that if the concrete plant is not operational within a 2-year period, the zoning would revert back to Industrial II, which limits the use of the property, providing assurance that nothing other than the proposed business could be constructed through the approval.

Richard stated developments along the main routes of the County are subject to review and approval of the Technical Committee, which has the authority to impose additional stipulations in order to safeguard the safety and integrity of those routes. In addition, Richard stated INDOT will oversee and ensure the safety of the traffic imposed by the addition of the business.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to rezone 2+ acres, located just north of the town of Milford off of SR 15, from Industrial II to Industrial III.

ORDINANCE NO. 20-03-16-002 (2020030669)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-ANDERSON:

Dan Richard, Plan Commission Director, presented a request to rezone a 4.84 acre tract located on the south side of CR 700N, near Patona Bay from Agricultural to Agricultural II, stating allowable sell-offs have been exhausted and so the request is made to rezone. If approved, a request will be made to reclassify and then a plat will be submitted in order to add a single-family residence. With the voluntary agreement of only adding one additional site, the Area Planning Commission unanimously recommended to allow the rezoning.

Richard concluded, stating although initially there were numerous remonstrators to the proposal, the property owner successfully reached out and with a clearer understand, they had all been revoked prior the Hearing.

Scott Anderson, Petitioner, affirmed the information Richard presented and the Commissioners closed the meeting to the public.

Mike Wilson, nearby property owner, spoke in support of the Petitioner, stating he has no objection to any changes to the property the Petitioner wishes to make.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve 4.84 acre tract located on the south side of CR 700N from Agricultural I to Agricultural II.

ORDINANCE NO. 20-03-16-003 (2020030670)
As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
SPECIAL MEETING
March 25, 2020**

The Kosciusko County Commissioners met for a special meeting on March 25, 2020 at 9:30a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator

IN THE MATTER OF HEALTH PANDEMIC EMERGENCY CLOSING POLICY:

Chad Miner, County Attorney, presented an amendment to the ordinance adopted March 17, 2020 to the Kosciusko County Personnel Policy regarding Health Pandemic Emergency Closing. Miner stated the amendment provides that employees on vacation, sick leave or FMLA, at the time of a health pandemic emergency closing, will be charged with their vacation time, sick leave or FMLA, applying guidelines for returning to work as already established.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve amendment of ordinance
regarding health pandemic emergency
closings as presented.

ORDINANCE NO. 20-03-25-001 (2020030941)
As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF FEDERAL EMERGENCY FAMILY MEDICAL LEAVE
EXPANSION POLICY & FEDERAL EMERGENCY PAID SICK LEAVE:**

Marsha McSherry, County Administrator, presented Federal Emergency Medical Leave Expansion and Federal Emergency Paid Sick Leave policies for adoption, stating both temporary policies were enacted by the Federal Government and will take effect April 2, 2020 and expire December 31, 2020. Approval is needed in order to implement the policies within the County in the event of a recurrence.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve adoption of temporary Federal
Emergency Medical Leave Expansion and
Federal Emergency Paid Sick Leave policies
as presented.

IN THE MATTER OF CLAIMS POLICY ORDINANCE:

Chad Miner, County Attorney, presented an ordinance providing for the approval of claims and payroll by only one Commissioner, during an emergency situation, when a meeting is not possible. The approval, McSherry stated, would be presented for full Board approval at the next regularly scheduled meeting.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
MOTION CARRIED

TO: Approve the claims policy ordinance,
allowing approval of claims and payroll by
only one Commissioner, during an emergency
situation.

ORDINANCE NO. 20-03-25-003 (2020030939)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF ERS PROPOSAL:

Marsha McSherry, County Administrator, presented a proposal from ERS Wireless in the amount of \$8,525.11 for the replacement of batteries in the UPS security system within the Justice Building, stating the expiration of the batteries was discovered following a traffic related power surge which disrupted the system.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve \$8,525.11 for battery replacements within the UPS system at the Justice Building, through ERS Wireless.

IN THE MATTER OF RESOLUTION OF CLOSURES OF THE JUSTICE BUILDING & THE COURTHOUSE:

Chad Miner, County Attorney, presented a resolution of closure of the Justice Building & Courthouse, effective May 25, 2020 through April 6, 2020, in support of the Governor's Executive Order for the State of Indiana.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Resolution of Closures of the Justice Building and Courthouse as presented.

RESOLUTION NO. 20-03-25-002 (2020030940)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF FURTHER BUSINESS:

Brad Jackson presented the following items for discussion:

- BZA Video Conferencing- Dan Richard, Area Plan, is to inquire as to the County's ability of hosing BZA meeting through video conferencing
- The County's automated telephone system- Replacing the automated system with a live receptionist will be considered in the event call volume increases and becomes a concern
- The next regularly scheduled meeting, set for March 31, 2020- Will be held as currently scheduled, provided no further conflicts develop

IN THE MATTER OF COUNTY CLOSURE POLICY:

The Commissioners held a lengthy discussion regarding implementing a policy regarding employee compensation in the event the current pandemic closure is extended past the April 6, 2020 expiration. All department head's in attendance were encouraged to provide their thoughts or opinions in the matter. The Commissioners unanimously agreed, in support of the policies enacted under Federal guidelines, that for up to 10 weeks following the expiration of the current policy of April 6, 2020, if further closure is mandated, compensation of working employees will be full pay and for non-working employees will be 2/3 pay. The number of essential employees needed to complete time sensitive work will be determined by each department head. County Attorney, Chad Miner, was asked to present the Ordinance for adoption at the next regularly scheduled meeting on March 31, 2020.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Agreed to the outline of the County's policy regarding emergency closing pay. (Official adoption of the policy is expected on March 31, 2020).

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
March 31, 2020

The Kosciusko County Commissioners met for their regular meeting on March 31, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF COUNTY DEPARTMENT HEAD BUSINESS:

Dan Hampton, County Prosecutor requested information on when an employee, who has earned comp-time hours, is allowed to use them. Michelle Puckett, County Auditor, stated any time comp-time hours are accrued, they are available for use.

IN THE MATTER OF COUNTY EMPLOYEE PAY RELATING TO THE COVID-19 PUBLIC HEALTH EMERGENCY:

Chad Miner, County Attorney, presented a resolution based upon the procedures agreed upon at the last meeting, stating in the event it is necessary to extend the current emergency closures as set forth by Indiana Governor Holcolm, past April 6, 2020, the resolution would provide 2/3 pay for non-working employees, including part-time employees and full pay for actual hours an essential employee works. Miner stated the resolution, which will supersede previous resolutions in accordance with timelines, is scheduled to remain in effect through June 15, 2020, unless State directives are revised or otherwise revoked.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Resolution Regarding
County Employee Pay Relating to the Covid-
19 Public Health Emergency Closure as
presented.

RESOLUTION NO. 20-03-31-001 (2020031097)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF EXTENSION OF CLOSURE TO THE PUBLIC:

Through further discussion of the above matter, Chad Miner, County Attorney, presented the option of approving the extension of the closure of county buildings to the public, once the stay-at-home order is determined to be expired by Governor Holcomb.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the extension of a two-week
stay-at-home closure provided it does not
exceed the amount of time the Governor
extends the current order, as well as a one-
week closure of county buildings to the
public once the Governor has lifted the stay-
at-home restrictions.

IN THE MATTER OF 2020 COUNTY HOLIDAY AMENDMENT:

Michelle Puckett, County Auditor, presented an amended 2020 County Holiday schedule, reflecting the change of the May 5, 2020 election day to June 2, 2020, as directed by the State of Indiana.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the amended 2020 County
Holiday Schedule.

IN THE MATTER OF SOIL AND WATER EMPLOYEES:

Marsha McSherry, County Administrator, stated since employees of the Soil and Water Conservation District have established contract work with deadlines, they should be included as essential employees.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the consideration of Soil and Water employees as essential employees.

IN THE MATTER OF FURTHER BUSINESS:

- Marsha McSherry, County Administrator, shared information from Waggoner, Irwin & Scheele regarding the Department of Labor's recommendation in matters relating to intermittent leave for FMLA and emergency paid sick leave.
- Rhonda Helser, County Treasurer, shared that the tax bills remain on track to be mailed out on April 8, 2020.
- Mike Kissinger, County Surveyor, inquired about public meetings and how they may be accomplished going forward, under the current social distancing directives. Dan Richard, Area Plan, will continue to research options available for the use of video conferencing. Chad Miner, County Attorney, offered assistance with making sure individual Board's remain compliant while utilizing the technology available.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

April 14, 2020

The Kosciusko County Commissioners met for their regular meeting on April 14, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Michelle Puckett – Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF POLICY UPDATE-VACATION EXTENSION & LEAVE BANK AVAILABILITY:

Michelle Puckett, County Auditor, presented a request for update regarding the County's policy on use of vacation time during the pandemic situation. Puckett stated the delegation of a specific order in which employees must use their earned time to supplement the loss of one-third pay, significantly elevates the work load of the payroll department. Puckett recommended that after first using any comp-time earned at the beginning of the pandemic emergency, employees be permitted to use any other accumulated time-off in the order they choose.

In addition, Puckett requested provisions for extending the time in which employees have to utilize vacation time, specifically where unused time would typically be lost if not used prior to the expiration date. Under the restrictions of the current situation, Puckett concluded, it may not possible for some employees to utilize vacation time prior to its expiration and therefore suggested extending the deadline to December 31, 2020.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the resolution allowing employees to utilize earned vacation in any order they choose to supplement one-third pay, following the use of any comp-time earned at the beginning of the pandemic emergency and extending the deadline to use vacation time until December 31, 2020.

RESOLUTION NO. 20-04-14-001 (2020040562)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF ADULT DRUG & VETERANS TREATMENT GRANT REQUEST:

Maggie Brauer, Community Corrections, requested approval to apply for grant funds in the amount of \$500,000 with a 25% match, which Bauer stated would be covered through Community Correction's user fees. Brauer stated the grant for adult drug and veteran's treatment, will be used as payment of last resort as well as to support recovery services in areas such as transportation and child care to assist successful drug court participants. Brauer concluded, stating the grant request, which the Commissioners had previously approved for this type of project, was not approved and is requesting this one be approved in its place.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Adult Drug and Veteran's
Treatment Grant in the amount of \$500,000
as presented.

IN THE MATTER OF JDAI UPDATE:

Judge Cates requested a modification of expenditures within the existing JDAI grant, stating the request has been approved by the Office of Court Administration and the Department of Corrections.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the modification of
expenditures within the existing JDAI grant.

IN THE MATTER OF VEHICLE PURCHASE-SHERIFF'S OFFICE:

Shane Bucher, Sheriff's Office, requested approval to purchase a pick-up truck for the patrol division, stating dealerships have advised due to the pandemic emergency, production has currently stopped, however; a brown 2019 Dodge RAM 1500 is available at the John Jones dealership at a cost of \$30,145, which is priced less than what an SUV usually costs.

In addition, Bucher stated the Sheriff's Office was unable to obtain the Dodge Charger, the Commissioners had previously approved, due to the lack of production.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the purchase of a patrol pick-up
truck from John Jones in the amount of
\$30,145.

IN THE MATTER OF CELL PHONE BOOSTER-JUSTICE BUILDING:

Marsha McSherry, County Administrator, presented a proposal for a cell phone booster for the basement of the Justice Building from Cottage Watchman in the amount of \$7,749. McSherry stated this would be an upgrade from the current system and would support better service for a much broader band of phone service providers. In addition, McSherry stated that while she had not received an official proposal, another business had estimated the cost at a much higher rate and did not include installation as this one does.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the proposal of Cottage
Watchman to install a cell phone booster in the
basement of the Justice Building at a cost of
\$7,749.

IN THE MATTER OF LETTER OF NEED-KEDCO:

Alan Tio, KEDCo CEO, by telephone, requested a letter of need for OCRA loan funds, stating the Office of Community and Rural Affairs has extended an opportunity for communities to apply for OCRA funding to be used for loans to local businesses to support job retention. Tio stated this opportunity is separate from Federal dollars which may be available to individual businesses and recommended applying for the maximum amount available of \$250,000, which if approved would not require a match, would be interest free and would be managed through KEDCo as a subrecipient.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve letter of need for OCRA loan funds in the amount of \$250,000 to aid local businesses in support of job retention within the community.

IN THE MATTER OF POLICY REGARDING POSSITIVE COVID-19 EMPLOYEE:

Brad Jackson presented a policy for approval, outlining the steps that will need to be followed in the event a county employee tests positive for the Covid-19 virus and stated a professional cleaning company will be available to clean the employee's workspace and area if an incident occurs.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the policy, outlining the procedures to follow if a county employee tests positive for the Covid-19 virus as presented.

For clarification, the Commissioners briefly discussed and agreed that during the current pandemic emergency, the County will continue to follow the Governor's Order, and once the Governor's Order has been lifted, the County will continue to remain closed to the public for one week prior to resuming normal operations.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

April 28, 2020

The Kosciusko County Commissioners met for their regular meeting on April 28, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Michelle Puckett – Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF ABATE-MOTORCYCLE SAFETY MONTH PROCLAMATION:

Rhonda Hardy and Tom Brembeck, representatives of ABATE of Indiana, presented a proclamation, requesting to declare May 2020 as motorcycle safety awareness month.

The Commissioners accepted the proclamation, declaring May 2020 Motorcycle Safety Awareness Month.

IN THE MATTER OF MVH RESTRICTED FUND-REQUEST FOR REVIEW:

Marsha McSherry, County Administrator, presented letters addressed to Senators Ryan Mishler and Blake Doriot requesting a review and changes to the directive of how MVH revenues are to be used by the County Highway Department.

Commissioner Jackson clarified the request for review is necessary to address budget issues due to restrictions placed on part of the MVH funding, stating although the amount of funding is sufficient, the restrictions placed on 50% of the funding limits its use, therefore leaving a significant deficit in the budget in some areas, as well as an overage of funds that are unable to be used for the general needs of the County.

The Commissioners accepted the letters to Senators Ryan Mishler and Blake Doriot requesting a review and changes to the directive of how MVH revenues are to be used by the County Highway Department.

IN THE MATTER OF WAWASEE MARINA INC-VACATION CONTINUANCE:

Dan Richard, Area Planning, requested a continuance in the matter of Wawasee Marina Inc, request for vacation, which had been scheduled for today. Richard stated under the circumstances of the pandemic, the Area Plan Commission has not yet had an opportunity to make a recommendation in the matter and therefore requests the matter be continued to the Commissioner's May 26, 2020 meeting.

MOTION:	Robert Conley	TO: Approve the continuance of Wawasee
SECOND:	Cary Groninger	Marina Inc- Request for Vacation to May 26,
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF ANNUAL OPERATIONAL REPORT-COUNTY HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented the Annual Operational Report for Local Roads and Streets and Bridges for approval.

MOTION:	Robert Conley	TO: Accept the Annual Operational Report
SECOND:	Cary Groninger	for Local Roads and Streets and Bridges, as
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF SPEED LIMIT ORDINANCE-EMS B33 & B34 LANES:

Steve Moriarty, County Highway Superintendent, requested a reduction of speed limit on EMS B33 Lane, from 35 to 20, stating after several calls from home owners in the area, the road was inspected and found to be narrow with homes on both sides, leading into an area of the road not maintained by the County.

MOTION:	Cary Groninger	TO: Accept the reduction of speed on EMS
SECOND:	Robert Conley	B33 and B34 Lanes from 35 to 20.
AYES:	3	NAYS: 0
UNANIMOUS		

ORDINANCE NO. 20-04-28-004 (2020041171)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF SPEED LIMIT ORDINANCE-CHAPMAN LAKE DRIVE:

Steve Moriarty, County Highway Superintendent, requested an ordinance to support the 20 MPH speed limit within the 90 degree curves on Chapman Lake Drive, along with speed advisements for the curves.

MOTION:	Cary Groninger	TO: Accept the 20 MPH speed limit within
SECOND:	Robert Conley	the 90 degree curves on Chapman Lake
AYES:	3	NAYS: 0
UNANIMOUS		

ORDINANCE NO. 20-04-28-002 (2020041169)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF SPEED LIMIT ORDINANCE-T13B:

Steve Moriarty, County Highway Superintendent, requested an ordinance to support the 20 MPH speed limit sign on T13B.

MOTION:	Cary Groninger	TO: Accept the 20 MPH speed limit sign on
SECOND:	Robert Conley	T13B.
AYES:	3	NAYS: 0
UNANIMOUS		

ORDINANCE NO. 20-04-28-003 (2020041170)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF SPEED LIMIT ORDINANCE-700 E PIERCETON:

Steve Moriarty, County Highway Superintendent, requested an ordinance to add a 35 MPH zone on 700 E, along the outside edge of the town of Pierceton, graduating the speed increase from 25 MPH within the city limits to 55 MPH once outside the city limits.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the request to add a 35 MPH zone on 700 E, graduating the speed increase from 25 MPH within the city limits to 55 MPH once outside the city limits.

ORDINANCE NO. 20-04-28-001 (2020041168)

As recorded in the office of the Kosciusko County Recorder.

With the anticipation of the next Governor's directive regarding the pandemic expected later in the week, there was a discussion of County policy and any foreseeable adjustments that may be necessary. The Commissioners discussed the current policy, stating the County will continue to operate in the same capacity as it has until the Governor lifts the Stay-at-Home Order, at which time, all employees should return to work, although the County will remain closed to the public for an additional week before returning to regular operations.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
May 12, 2020

The Kosciusko County Commissioners met for their regular meeting on May 12, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Chad Miner-County Attorney

Michelle Puckett – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2021 INDOT CAPITAL & OPERATING GRANT REQUESTS:

Matt Boren of KABS, presented the 2021 INDOT Operating grant agreement for approval. Boren stated a change taking place in 2021 is that 5311 (operating) providers will be federally funded at 100% for 18 months due to Bills passed as a result of the Covid-19 pandemic, instead of the 50% state match typically required. In addition, the 2021 Capital grant agreement was presented for approval. Boren stated it will still be federally funded at 80% and the traditional 20% match will be requested at budget time.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2021 INDOT Capital & Operating grant requests as presented.

IN THE MATTER OF KABS QUARTERLY CONTRACT CLAIM:

Tony Peterson, KABS General Manager, presented the 1st Quarter INDOT claim for approval in the amount of \$87,481.00 for the federal share and \$46,268.00 for the state share.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 1st quarter contract claim, in the amounts of \$87,481.00 for the federal share and \$46,268.00 for the state share.

IN THE MATTER OF 2021 COMMUNITY CORRECTIONS GRANT REQUESTS:

Barry Andrew, Community Corrections Director, presented requests to apply for 2021 Community Corrections funds in the amounts of \$70,000.00 for Drug Court and \$360,000.00 for Home Detention.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the requests to apply for 2021 Community Corrections funds in the amounts of \$70,000.00 for Drug Court and \$360,000.00 for Home Detention.

IN THE MATTER OF COVID-19 SAFETY MEASURES:

Marsha McSherry, County Administrator, stated she met with department heads regarding preparing to open to the public on May 18, 2020. McSherry stated general cleaning products and PPE items such as hand sanitizer are available.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
May 26, 2020**

The Kosciusko County Commissioners met for their regular meeting on May 26, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF CARDINAL SERVICES EMPLOYEE RECOGNITION:

Sandra Sandolval was recognized and presented with a plaque for 34 years of services with Cardinal Services-KABS.

IN THE MATTER OF CARES FUNDING RESOLUTION:

County Attorney, Chad Miner, presented a resolution authorizing County Administrator, Marsha McSherry, to sign Indiana Coronavirus Relief Fund reimbursement request forms on behalf of the county in the interest of time.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve resolution authorizing County Administrator, Marsha McSherry, to sign Indiana Coronavirus Relief Fund reimbursement request forms.

RESOLUTION NO. 20-05-26-001 (2020050922)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF COUNTY PANDEMIC PROTECTIVE MEASURES PLAN:

County Administrator, Marsha McSherry, presented the County's Pandemic Protective Measures Plan for review, and recommended following the changes reflected in the Governor's plan regarding the employees' self-health screenings, which would extend the date until July 6th.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the recommendation to follow the changes reflected in the Governor's plan regarding the employees' self-health screenings, extending the date until July 6th.

IN THE MATTER OF JUSTICE BUILDING CHILLER & COMPRESSOR:

County Administrator, Marsha McSherry, gave an update on the chiller and compressor, previously approved for the Justice Building, stating only one compressor was working over the weekend causing the temperature to reach 85 degrees but with large fans, the temperature was reduced. McSherry concluded stating the compressor has been installed and a tech is expected by the end of the week.

IN THE MATTER OF REZONING REQUEST-9526 S SR 15:

Dan Richard, Plan Commission Director, presented a request to rezone 4.6 acres, located just north of Silver Lake, near CR 950S from agricultural to industrial II, stating surrounding parcels include other industrial II zonings and a cemetery. There was no remonstrance and the Area Planning Commission gave a unanimous recommendation to allow the rezoning from agricultural to industrial II.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to rezone 4.6 acres, located just north of Silver Lake, near CR 950S from agricultural to industrial II as presented.

ORDINANCE NO. 20-05-26-002 (2020050923)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-SILVER LAKE AGRI CENTER:

Dan Richard, Plan Commission Director, presented a request to rezone 1.45 acres, located at the eastern edge of the town of Silver Lake, along SR 14 near the fire station, from residential and agricultural to industrial II in order to expand the existing business, stating there was remonstrance regarding appearance. However, the Area Planning Commission gave a unanimous recommendation to allow the rezoning from residential and agricultural to industrial II.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to rezone 1.45 acres, located at the eastern edge of the town of Silver Lake, along SR 14 near the fire station, from residential and agricultural to industrial II as presented.

ORDINANCE NO. 20-05-26-003 (2020050924)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-LUKE MINEAR:

Dan Richard, Plan Commission Director, presented a request to rezone 1.91 acres, located just outside the town of North Webster, just off SR 13 along the Syracuse Webster Rd, from partial commercial zoning to agricultural, stating the property, formerly owned by Clayton's Garden Center, is no longer used as commercial. There was no remonstrance and the Area Planning Commission gave a unanimous recommendation to allow the rezoning from commercial to agricultural.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to rezone 1.91 acres, located just outside the town of North Webster, just off SR 13 along the Syracuse Webster Rd, from partial commercial zoning to agricultural as presented.

ORDINANCE NO. 20-05-26-004 (2020050925)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF VACATION-WAWASEE MARINA INC.

Dan Richard, Plan Commission Director, presented a request for the vacation of a portion of roadway within Jarrett's 1st Add to Yacht Harbor on Lake Wawasee.

Steve Snyder, Attorney for the Petitioners, requested a continuance to the June 23, 2020 meeting, to allow additional time to finalize a resolution with the adjoining property owner, following a few minor adjustments.

MOTION: Robert Conley

TO: Approve the continuance of the matter to June 23, 2020.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
June 9, 2020

The Kosciusko County Commissioners met for their regular meeting on June 9, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Chad Miner-County Attorney

Robert Conley-Vice President

Michelle Puckett – County Auditor

Cary Groninger-Member

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – GARRY RINGLER:

Rich Maron, Veteran Service Officer, introduced the June Veteran of the month, Garry Ringler, stating born February 6, 1949, Ringler graduated from Syracuse High School in 1967 and enlisted in US Army. After completing boot camp at Fort Polk, Louisiana, he was sent to Vietnam with the 1st Air Cavalry, 15 Transportation Company Battalion.

During his time “in country”, Ringler’s duties included Greenline guard duty, where he sat in a bunker during the night, with an M-60 machine gun watching for enemy movement outside the perimeter. Ringler’s MOS was Flight Operations Specialist and he was in charge of directing helicopter flight paths so they could be efficient in picking up and dropping off supplies and personnel. In addition, Ringler was a Door Gunner on a UH-1 Huey helicopter and recalls being told the average life expectancy in direct combat ranged from 12 seconds to 5 minutes. After a year in Vietnam, Ringler returned home, having been honorably discharged with the rank of Specialist E5.

August 8, 1970, Ringler married Karen Juday and joined her at Indiana State University, where they both earned degrees in Speech Pathology. During that time, Ringler spent a year as 1st Lieutenant in the National Guard.

Following graduation, the couple moved back to Syracuse and had 3 children, Matthew, Benjamin and Elizabeth.

Ringler spent 32 years as a speech pathologist and administrator at both Whitko and Wawasee School Corporations, retiring in 2006. Sadly, Karen passed away in 2018 but their 3 children and 6 grandchildren all live in the area so he spends plenty of time with them. Ringler also enjoys collecting post cards, ice fishing and meeting “the guys” at the Syracuse Café for breakfast.

Maron and the Commissioners thanked Ringler for his service and presented him with a plaque.

IN THE MATTER OF PERMITTING SOFTWARE-AREA PLANNING:

Matt Sandy, Area Planning, presented a service agreement with Schneider, the same company used for our GIS system, in the amount of \$39,170 for the setup and the first year of hosting updated software to support online permitting, which has become increasingly necessary to sufficiently accommodate the community's needs.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the service agreement with

Schneider for online permitting in the amount of \$39,170 for the setup and the first year of hosting.

IN THE MATTER OF CARES ACT CLAIMS:

Marsha McSherry, County Administrator, presented the first batch of claims ready to be submitted for reimbursement through the Covid-19 CARES Act. McSherry stated certain items, which were required to be used during the pandemic, such as cleaning products, hand sanitizers, and even software upgrades used to support communication, are 100% reimbursable through the proper procedures. The total amount of this first set of claims is \$77,036.54 and claims can be submitted as often as weekly or monthly, for any expenditures between March 1, 2020 and December 31, 2020. McSherry concluded, stating the first filing requires approval of the Commissioners and then subsequent filings can be filed by the Administrator on behalf of the Commissioners.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve claims in the amount of

\$77,036.54 for reimbursement of items used during the pandemic, through the Covid-19 CARES Act.

IN THE MATTER OF MOU WITH CITY OF WARSAW- CARES ACT:

Marsha McSherry, County Administrator, presented a Memorandum of Understanding between Kosciusko County and the City of Warsaw, establishing an allocation of monies from the federal CARES Act funding available for a Covid-19 Coronavirus Testing Program. In conclusion, McSherry stated the MOU provides that the County agrees to contribute 2/3 or up to \$200,000 and the City agrees to contribute 1/3 or up to \$100,000, of the expense of the testing program.

Commissioner Groninger clarified the testing program will make testing available for up to 2,000 individuals within the county who does not have health insurance coverage. Testing will be available through Med-Stat facilities within the county.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Memorandum of

Understanding between Kosciusko County and the City of Warsaw, establishing an allocation of monies from the federal CARES Act funding available for a Covid-19 Coronavirus Testing Program as presented.

IN THE MATTER OF COVID-19 COUNTY EMPLOYEE PROCEDURE UPDATE:

Robert Conley, Commissioner, presented an amendment to the county employee guidelines regarding procedures related to the Covid-19 virus, stating daily inside cleaning and sanitation, has been expanded to include outside cleaning and sanitation of the county buildings.

IN THE MATTER OF NON PROFIT 2021 BUDGET REQUESTS:

The following non profit organizations appeared before the Commissioners to request funding for the 2021 budget year:

- ❖ **St. Joe River Basin** – Matt Meersman, Director, stated the St. Joe River Basin is an agency, created by the State of Indiana to provide a forum for the discussion, study and evaluation of water resource issues, such as water quality and drainage. Since state statute mandates how much each county is to contribute based on a percentage of how much drainage is contributed, Meersman stated the 2021 request is for \$3,705, which is just a slight increase over last year's request.

- ❖ **Historical Society** – Jerry Black, Treasurer, stated along with everyone else, the Historical Society is struggling with the pandemic, as closure and event cancellations continue. Many cuts have already been made and grant funding is being requested.
The total requested amount submitted for 2021 was \$25,000.
- ❖ **4-H Council** – Tyler Bouse (and son, Nash) presented a request for \$44,347 for 2021, stating 693 youth are currently enrolled in the county's 4-H program, with a significant increase in that number expected. Multiple programs are continuing through the pandemic via teleconferencing and other virtual means. Livestock showings are expected unless the State's schedule of pandemic phases changes.
- ❖ **Cardinal Services** – Randy Hall, President/CEO, presented a request for support for the following 3 of the many programs they provide;
 - Headstart – serves children living below the poverty level, from birth to 5 years in classroom settings to prepare them for kindergarten. Although the pandemic has changed the way services are provided, they have continued online and by offering summer programs in efforts to not allow children to fall behind.
 - Career links- assists with employment for people who are either physically or mentally disabled and/or debilitated by a life occurrence, sometimes working with students still in high school and sometimes later in life, following some sort of setback.
 - KABS- provides transportation to and from work, medical and dental appointments, and other various needs for low income individuals. Public transportation has been awarded dollars through the CARES Act at 100% for 18 months, which will do a great deal to offset operating costs.
The total requested amount submitted for 2021 was \$101,922.
- ❖ **Home Health Care** – Glenn Hall, Administrator, stated the purpose of the program is to help patients remain in their homes for as long as possible. The home care business, Hall continued, has not decreased during the current times as people are reaching out since not being able to get in to see the doctor. It is unclear what impact upcoming changes, including the requirement of digital visits, will have.
The requested amount submitted for 2021 was \$49,020.
- ❖ **Beaman Home** – Peyton Adamiec, summer intern, gave a brief overview of the services the shelter provides, stating the residential facility accepts anyone in domestic abuse situations and provides shelter, meals, job searches, therapy, educational classes, programs for children and much more, at no cost.

Jennifer Hayes, Executive Director, added the shelter offers transitional assistance as well, with things such as rent. Future goals include, Hayes concluded, transitioning part of the shelter into transitional housing.
The requested amount submitted for 2021 was \$40,000.
- ❖ **Council on Aging** – David Neff, Executive Director of Kosciusko County Senior Services, stated the pandemic has had a significant impact on seniors needs, specifically in the following ways:
 - Senior Activity Center-closed March 13 and remains closed. Comfort calls are going out daily to check on seniors. Seniors' mental and even physical health have declined without the socialization they were accustomed to before the pandemic.
 - Home Meal Delivery- volunteers are still delivering meals, as they are essential to the survival of many seniors who have become quarantined. The ability to hug and socially interact with the volunteers has been taken away from the seniors as they observe social distancing. Additional costs have been incurred due to the inability to get frozen meals for weekends, as they are unavailable from distributors due to high demand.
 - Transportation- Rides are down 80%, with services still being made available for doctor appointments and medical treatments.
The requested amount submitted for 2021 was \$40,000.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY SPECIAL MEETING June 16, 2020

The Kosciusko County Commissioners and Council met for a special meeting on June 16, 2020 at 9:00 a.m. in the Multi-purpose Room in the basement of the Justice Building, 121 N. Lake St., Warsaw, IN.

Commissioners present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Council members present were:

Jon Garber, President	Sue Ann Mitchell
Kimberly Cates	Joni Truex
Mike Long	

Others present were:

Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

IN THE MATTER OF COUNTY COMPREHENSIVE FINANCIAL PLAN REVIEW:

Paige Sansone, CPA, Baker Tilly Municipal Advisors, gave a presentation of the updated comprehensive financial plan, including estimated impacts of Covid-19, which is a special purpose report directed toward providing information for review and consideration relative to the financial management of Kosciusko County. The Findings and Recommendations portion of the report are shown below. The report can be found, in its entirety, at the County Auditor's Office.

KOSCIUSKO COUNTY, INDIANA

(Cont'd)

EXECUTIVE SUMMARY

Findings and Recommendations

General Fund (1000)

At the end of 2019, the General Fund's cash reserves were 62% of disbursements. This is well above the 15% recommended minimum reserves; however, based on the assumptions in this report, cash balances are expected to decline to 21% by the end of 2022. The primary contributing factors to the expected decline are: 1.) the 13% increase in personnel costs associated with salary adjustments and the addition of new employees; 2.) the transfer of MVH personnel costs to General; and 3.) the assumed decline in local income tax due to the effects of COVID-19. Although the County plans to utilize \$2 million of Economic Development Local Income Tax annually to help fund the General Fund budget, cash is expected to decrease by \$2.1 million in 2020, \$2.4 million in 2021, and \$3.8 million in 2022.

Health Fund (1159)

This fund's primary revenue source is property tax. The County shifted approximately \$350,000 of property tax from this fund to the General Fund in 2020 to spend down cash reserves that had accumulated to over 100% of disbursements. This report assumes that \$390,000 of property tax will be shifted back to the Health Fund over the next two years. It is recommended that the Health Department periodically review fees and charges for services and adjust as necessary. An increase in service revenue will allow this fund to be less reliant on property tax.

County Highway Funds: Restricted (1173) and Non-Restricted (1176)

Beginning in 2019, the State required local government to restrict 50% of motor vehicle highway distributions to construction, reconstruction, and preservation of streets and roads. Personnel costs may be paid from the restricted portion only if tied to a specific project under the allowable uses. This restriction has had a negative impact on the County's General Fund because revenue is limited in the Non-Restricted Fund to cover highway personnel costs. In 2020, \$1.65 million of highway personnel costs were transferred from the Non-Restricted Fund to the General Fund. This report assumes a similar shift of expenses will continue in future years (\$1 million in 2021 and 2022).

Dispatch: Statewide 911 Fund (1222) and General Fund (1000)

The General Fund supports 60% of the County’s dispatch budget. In 2020 and future years, the General Fund is expected to pay over \$800,000 annually of dispatch operations. Finding an alternate revenue source for dispatch expenses (such as Public Safety or PSAP LIT) would lessen the current funding deficit in the General Fund.

Reassessment Fund (1224)

In 2020, \$250,000 of property tax was shifted from this fund to the General Fund. Fund balances are currently enough to cover this reduction of property tax for the next couple of years; however, the County should expect to shift tax levy from General back to this fund in future years.

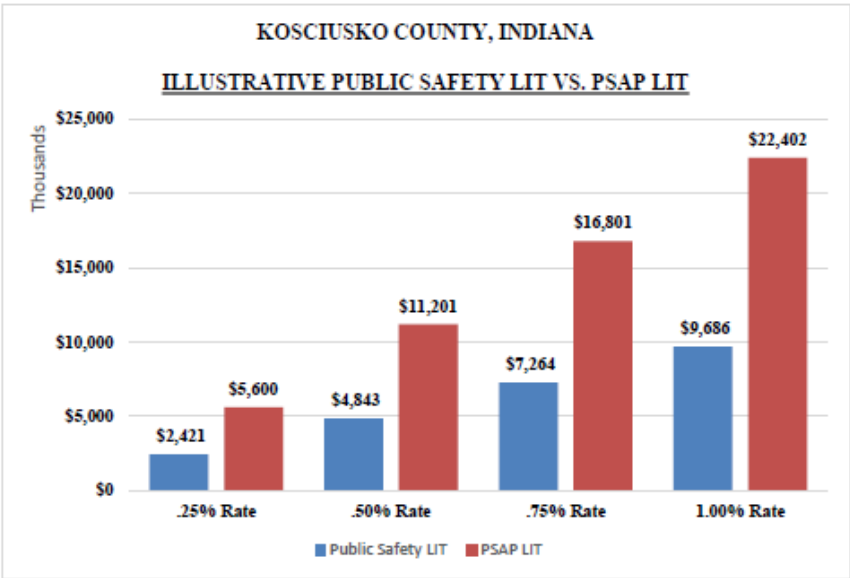
The Accountants’ Compilation Report and the accompanying comments are an integral part of this statement.)

KOSCIUSKO COUNTY, INDIANA
EXECUTIVE SUMMARY (Cont’d)

Findings and Recommendations (Cont’d)

Options:

- Shift capital expenses to the Cumulative Capital Development and EDIT Funds to the extent funding is available or consider bond issues to fund capital outlays.
- Consider increasing the Local Income Tax (“LIT”) expenditure rate for certified shares, public safety, and/or economic development. The County’s current LIT expenditure rate is 1%. The maximum rate is 2.5%. Below is an illustration of the estimated tax generated by different levels of Public Safety LIT (blue column) and PSAP LIT dedicated to dispatch only (red column). The Public Safety LIT is distributed to the County Unit and the municipalities and therefore, the County’s share would be less than the amount of dedicated PSAP LIT; however, the Public Safety LIT may be used for a wide range of public safety purpose which allows for more flexibility. For example, the Public Safety LIT may be used to fund the sheriff’s department (\$3.3 million budget), jail operations (\$2.9 million budget), and dispatch (\$1.6 million budget).



The Accountants’ Compilation Report and the accompanying comments are an integral part of this statement.)

KOSCIUSKO COUNTY, INDIANA

(Cont'd)

EXECUTIVE SUMMARY

Findings and Recommendations (Cont'd)

Options:

- Fund as much highway costs as possible from the MVH Restricted Fund (1173). The Restricted Fund may be used for construction, reconstruction, and preservation ("CRP") activities. CRP activities include work performed that results in a new or improved roadway, including capacity enhancements and improvement to the ability to support vehicle traffic. Costs include personnel, material, contracted services, and equipment rental and operating expenses. CRP also includes non-structural preservation treatments such as crack sealing and patching of pavement and deck patching for bridges (pothole filling and patching is not included).
- Consider increasing the Wheel Tax/Surtax rate to help fund highway operating costs. Increasing the rates to the maximum could generate estimated additional revenue of \$600,000. (Estimate assumes a 33% increase in rates and a 33% increase in revenue. A more detailed analysis can be prepared upon request of the County.)

The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

Some topics of discussion of the information presented included the following:

- General fund supplemental distributions, in amounts as previously received, are not expected in the next 2 years
- EDIT is used to support the general fund
- Expected revenues, show an imbalance with a decline in cash reserves of approximately 2.1M
- A need for additional revenue and/or budget reductions can be anticipated
- Highway restricted fund should be used as much as possible, the local ordinance should be reviewed as it may be restricting to materials only- consider changing ordinance to allow more flexibility
- Wheel tax, increased by an estimated \$750,000, was not included in the calculation and will be rerun to reflect the change
- County General is supporting 60% of 911 Dispatches budget, LIT could help with the budget imbalance
- Reassessment cash reserves should not exceed 50% or should be redistributed, which was done in 2020, removing the levy on the fund may be beneficial for 2021 and 2022, employees being paid out of county general should may be reevaluated
- LIT Economic Development- expecting 5% reduction in 2021 and 15% in 2022 due to Covid

- Several bridge project expenses are ahead and should be considered
- Health Insurance costs continue to rise
- Hiring and wage freezes should be considered
- One of the lowest tax rates in the state but without the ability to grow, what will attract people to want to live here
- Public safety tax should be considered
- County Income tax has been at .1 since it was adopted in 1980, which is 40 years with no increase
- 911 tax needs to be reviewed
- Service fees withing department should be reviewed for possible increases
- Offering early retirement packages should be considered

Being no further business to come before the Commissioners or the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS June 23, 2020

The Kosciusko County Commissioners met for their regular meeting on June 23, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – LARRY HOLLAR, SR:

Rich Maron, Veteran Service Officer, introduced Veteran of the month, Larry Hollar, Sr., stating Hollar was born to Wayne and Josephine Hollar on July 11, 1941 in Warsaw and moved to the Atwood area, where he graduated from Atwood High School in 1959. Hollar worked for Creighton Brothers and then for NIPSCO. In 1963, Hollar received his Vietnam Draft Notice, did his basic training at Ft. Knox, Kentucky and from there was sent to Instructor Company in Ft. Gordon, Georgia and in 1964 received his orders for Saigon, Vietnam.

After achieving the rank of SP4, Hollar was sent to Vung Tai, Vietnam and then transferred to Pkeiku, Vietnam as a member of the 362nd Signal Corps, where he worked on generators daily. As part of the 362nd Signal Corps, Hollar was given a one-time special assignment, which made a huge difference in the war and helped save many MANY American lives.

Following Hollar's one-year tour, he was honorably discharged in 1965, at which time he returned home to Atwood and returned to his job with NIPSCO, where he retired from after 38 years.

Hollar married Patricia Tribalski in July of 1966. They have a son, Larry Jr., a daughter, Melissa and 4 grandchildren, Austin, Alaina, Logan and Larry III. Hollar enjoys fishing in all seasons, gardening, spending time with his grandchildren, making flytie fishing baits, sudoku, watching sports, winemaking, baking bread and "simply enjoying the good life God has given him", Hollar said.

Maron and the Commissioners thanked Hollar for his service and presented him with a plaque.

IN THE MATTER OF VETERAN OF THE MONTH – KEN "HAWKEYE" LOCKE:

Rich Maron, Veteran Service Officer, introduced Veteran of the month, Ken Locke, stating Locke was born and raised in Marshalltown, Iowa. Locke's ancestors served in the Armed Forces of the United States during the American Revolution as well as every major conflict since then. Locke was raised by a WW II Veteran, who was wounded in combat and his mother was a Rosie the Riveter.

One of the most significant events in his life was when his boyhood friend and fellow Eagle Scout, Lance Corporal Darwin L Judge was killed in action during the Fall of Saigon. Judge, along with fellow Maring Corporal Charles McMahon of Woburn, Massachusetts were the last two Americans killed in Vietnam on April 29, 1975.

Locke was a senior in high school that year and after graduation, enlisted in the United States Army. In November 1975, Locke entered basic training at Fort Leonard Wood, MO and then did his Advanced Infantry Training at Fort Wadsworth, NY. In 1976, Locke completed Chaplain Assistant Training and his first orders took him to Fort Stewart, GA. The Post Chaplain at that time told his staff that the next new soldier to come through the door who was over 6 foot would be his personal assistant. Locke walked through that door and eventually worked on many activities of the Chaplain Corps on the base.

After about 2 years of service, Locke was transferred to Hunter Army Airfield outside of Savanna, GA working with the Post Chaplain and Religious Education Director.

SP4 Ken Locke completed his commitment to the military with an Honorable Discharge in November 1979. He then entered the Officer's Training School of the Salvation Army eventually becoming an Officer (Pastor). He was moved to Warsaw, IN in June of 1988 and became Director of the Salvation Army for Kosciusko County.

In Ken Locke's words, the following was stated:

"I was so fortunate to serve my country during a time of peace. I have a special place in my heart for Veterans, especially those who have served in harm's way. I watched my father bear the scars of war and lost my friend who gave the ultimate sacrifice for liberty. Our freedom has been secured by great men and women throughout our history who have served when our nation called. I am humbled and honored to be a Veteran"

Locke is a member of American Legion Post #49, AMVETS #2919 and Anthony Halberstadt Chapter, Sons of the American Revolution and Co-Director of Kosciusko Honor & Remember reminding everyone that "Freedom Isn't Free".

Locke and his wife, Sina, are Directors at the Salvation Army, serving Kosciusko and Whitley Counties. They have 7 children in a blended family and have been blessed with 11 grandchildren.

Maron and the Commissioners thanked Locke for his service and presented him with a plaque.

IN THE MATTER OF PROPOSAL REQUEST – PUBLIC SAFETY COMMUNICATIONS PROJECT:

Terry Burnworth, Owner of Pyramid Consulting, requested approval to send out an RFP (Request for Proposal) for equipment related to additional radio tower sites for the County's Public Safety Radio Communication System Project.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve sending out an RFP (Request for Proposal) for equipment related to additional radio tower sites for the County's Public Safety Radio Communication System Project.

IN THE MATTER OF LETTERS OF SUPPORT-COMMUNITY CORRECTIONS:

Barry Andrew, Community Corrections Director, presented letters of support for approval, stating as in previous years, they are requirements of the 2021 Community Corrections grant applications. The programs, Andrew clarified, will continue in 2021, with no changes.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve letters of support of the 2021 Community Corrections grant applications.

IN THE MATTER OF 2021 PUBLIC HEALTH EMERGENCY PREPAREDNESS

GRANT REQUEST:

Bob Weaver, County Health Department, presented the 2021 Public Health Emergency Preparedness grant request in the amount of \$31,895. Weaver stated the Health Department has been awarded the grant for the past 13 or 14 years.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve 2021 Public Health Emergency Preparedness grant request in the amount of \$31,895.00.

IN THE MATTER OF OCRA GRANT SUBRECIPIENT AGREEMENT:

Alan Tio, KEDCo CEO, presented the sub-recipient agreement for the award to the County from the Office of Community and Rural Affairs in the amount of \$245,000 in support of KEDCo's administration of funds through their Small Business Relief Fund.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the sub-recipient agreement for the award to the County from the Office of Community and Rural Affairs in the amount of \$245,000 in support of KEDCo's administration of funds through the Small Business Relief Fund.

IN THE MATTER OF SETTLEMENT AGREEMENT:

Chad Miner, County Attorney, presented a settlement agreement for signatures regarding a wage dispute with a former employee, stating the County Council and the former employee have approved and signed the agreement.

Commissioner Conley clarified the dispute stating it was agreed that the former employee had not been compensated at the correct rate of pay, based upon the position they had held.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the settlement agreement as presented.

IN THE MATTER OF LETTERS OF SUPPORT-COMMUNITY CROSSINGS:

Marsha McSherry, County Administrator, presented letters of support for the Community Crossings grant application, which would be used to help with the street expansion project within the Town of Syracuse in support of the expansion of the Polywood manufacturing facility.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the letters of support for the Community Crossings grant application for support of the street expansion within the Town of Syracuse.

IN THE MATTER OF SPEED LIMIT AMENDMENT ORDINANCE- CR 1200N:

Steve Moriarty, County Highway Superintendent, requested an Ordinance to reduce the speed limit from 45 MPH to 35 MPH on CR 1200N, between CR 450E and the Syracuse-Webster Road.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Ordinance to reduce the speed limit from 45 MPH to 35 MPH on CR 1200N, between CR 450E and the Syracuse-Webster Road.

ORDINANCE NO. 20-06-23-001 (2020061153)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF SPEED LIMIT AMENDMENT ORDINANCE- KALORAMA RD:

Steve Moriarty, County Highway Superintendent, requested an Ordinance to set the speed limit at 30 MPH on Kalorama Road, from CR 650N to CR 750N, per the recommendation of Indiana guidelines regarding sharp curves.

MOTION:	Cary Groninger	TO: Approve the Ordinance to set the speed
SECOND:	Robert Conley	limit at 30 MPH on Kalorama Road, from
AYES:	3	NAYS: 0
UNANIMOUS		

ORDINANCE NO. 20-06-23-002 (2020061154)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REQUEST FOR VACATION -NOLLEY, RUFF & RUFF:

Dan Richard, Area Planning Director, presented a unanimous recommendation from the Area Planning Commission to vacate a portion of roadway being used as a private drive within Epworth Forest.

Rick Helm, Attorney for the Petitioner, agreed with Richard's presentation of the request.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

ORDINANCE NO. 20-06-23-003 (2020061159)

As recorded in the office of the Kosciusko County Recorder.

MOTION:	Robert Conley	TO: Approve the vacation of a portion of
SECOND:	Brad Jackson	roadway being used as a private drive within
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF REQUEST FOR VACATION -WAWASEE MARINA:

Dan Richard, Area Planning Director, stated a second continuance in the matter has been requested.

Steve Snyder, Attorney for the Petitioner, confirmed the request for a continuance to July 21, 2020, stating an agreement regarding an easement is in the process of being reached.

MOTION:	Robert Conley	TO: Approve the request for continuance in
SECOND:	Brad Jackson	the matter to July 21, 2020.
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF REZONING REQUEST-FEHR:

Dan Richard, Plan Commission Director, presented a request to rezone a tract of ground located just north of the Town of Silver Lake, from residential to agricultural, stating use requests submitted included animal use, camp sites and a possible single-family residence. Following the consideration of several remonstrances against camping on the property, Richard stated it was the recommendation of the Area Planning Commission, by a vote of 7-1, to deny the request and suggested the Petitioner request an exception for animal use through the Board of Zoning Appeals process.

Tori Fehr, Petitioner, submitted documentation showing her house plans, stating her intended use of the property is a single-family house, a few horses and the ability to have family members bring their campers to stay in while visiting. Neighbors, Fehr continued, have shared concerns with the possibility of future owners of the property having the ability to construct a hog barn or something of the like, which she stated was not her intention.

Several neighboring property owners spoke against the request to rezone from residential to agricultural and a petition was submitted opposing the request.

There was a brief discussion regarding options the Petitioner has available with the BZA going forward and Commissioners closed the meeting to the public.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation of the Area Planning Commission to deny the request to rezone a tract of ground located just north of the Town of Silver Lake, from residential to agricultural.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS July 7, 2020

The Kosciusko County Commissioners met for their regular meeting on July 7, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Chad Miner-County Attorney

Michelle Puckett – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – REBECCA PHEND:

Rich Maron, Veteran Service Officer, introduced Veteran of the month, Rebecca Phend, stating Phend, born in November of 1957 in Ft. Wayne to Robert and Marjorie Phend, grew up in South Whitley, graduated from South Whitley High School in 1976 and was a member of the National Honor Society and the FFA. Phend furthered her education, graduating from Saint Francis in 1987 with a Major in Business Administration and a Minor in Computer Science.

Phend joined the US Navy and proudly served from 1988-1992 as an Electronics Technician/Petty Officer Second Class, doing her basic training as well as her technical school basic electricity and electronics school at Orlando Naval Training Center in Orlando Florida. Electronics technician school was done at Great Lakes Naval Training Center in North Chicago, Illinois, then satellite communications school and teletype repair at Fort Gordon, in Augusta Georgia.

Phend's job was to repair and maintain radio and satellite communications equipment and she became the Station Duty Officer at Naval Satellite Communications Facility in Norwest Virginia, where she supervised and trained her entire duty section as well as ran and participated in readiness drills, even going on to received further training in leadership and supervisory techniques, sexual harassment and cultural diversity.

Phend was a Distinguished Military Honors graduate from ET "A" School, Top Performer of the Quarter for Naval Satellite Command Facility Northwest and Parent Command, Naval Computer and Telecommunications Area Master Station Atlantic and was awarded a Good Conduct Medal and National Defense Service Medal.

Phend was honorably discharged in 1992, returned home and became the owner of Beccassage, providing message therapy for people and animals, specializing in cancer message and rieki since 1993, as well as consulting people in the proper use of herbal supplements. Phend has done extensive research on alternative and standard medical treatments for people so they can make wise and informative decisions regarding their health and treatment.

Phend, who was part of the Adjunct Faculty for Ivy Tech from 1997-2012, teaching message and medical assisting courses, enjoys working with horses and dogs, even showing her dogs in obedience trials, showing her horses in dressage, barrel racing pole bending, English pleasure and Western pleasure, as well as working with 4-H Horse and Pony Clubs.

Phend has never married and says her animals are her children. Her mother, Marjorie and sister, Rose remain, although her father, Robert and brother, Michael are now deceased.

Maron and the Commissioners thanked Phend for her service and presented her with a plaque.

IN THE MATTER OF KABS 2021 OPERATING GRANT AGREEMENT:

Tony Peterson, KABS General Manager, presented the 2021 Operating Grant Agreement in the amount of \$1,377,813, noting the term of the grant will span July 1, 2020 to December 31, 2021 and will be supported under the CARES Act.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2021 Operating Grant

Agreement in the amount of \$1,377,813 (as presented).

IN THE MATTER OF KABS- INDOT 5339 PURCHASE AGREEMENT:

Tony Peterson, KABS General Manager, presented a purchase agreement in the amount of \$29,032, for 80% of the costs of a replacement van.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the INDOT 5339 purchase

agreement in the amount of \$29,032 (as presented) for the purchase of a replacement van.

IN THE MATTER OF CONTRACT RENEWAL – IT DEPARTMENT:

Bob Momeyer, Systems Administrator, presented a contract with IFN (Intelligent Fiber Network) for renewal, stating the previous 3-year contract expires this month. The only change noted, Momeyer concluded is an increase of \$50 per month, which will provide quadruple the band width as the previous agreement.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the renewal of the Intelligent

Fiber Network contract.

IN THE MATTER OF COMMISSARY REPORT-SHERIFF'S OFFICE:

Kyle Dukes, County Sheriff, presented the Commissary Report from January to July 2020, stating the current balance is \$318,000.

Purchases listed include the following:

- Two K9 units with costs for training, vests, cages, food, etc.
- 2020 Ford Explorer with onboard equipment
- Conversion of old squad room into training room
- Updated firearms for the S.W.A.T. team including ammunition
- Updated body armor for Merit Officers
- Covid accommodating uniforms
- Covid supplies
- Promotional products

In conclusion, Sheriff Dukes stated both the men's and women's JCAP programs started back up yesterday and the jail population is currently 246.

IN THE MATTER OF KEDCO QUARTERLY UPDATE:

Alan Tio, KEDCo CEO, presented the quarterly update stating three main areas that will be focused on over the summer are the Entrepreneurship Initiative, which will use small business relief funds to support businesses recovering from the pandemic. In addition, five 1-hour online sessions are being made available to support small business owners and community leaders in developing problem-solving skills as part of the recovery.

The Housing Initiative, Tio continued, is working with countywide partners to support the development of workforce housing within the vicinity of anchor employers and the Talent

Initiative is a partnership focused on talent recruitment and relocation of people from outside the area, bringing them into the community by connecting them with jobs and housing.

IN THE MATTER OF FIREARMS AND OTHER ITEMS PROHIBITED WITHIN THE JUSTICE BUILDING- AMENDED ORDINANCE:

Chad Miner, County Attorney, presented an amended ordinance regarding firearms and other items that are prohibited within the Kosciusko County Justice Building, noting the change is to allow retired Kosciusko County law enforcement officers to carry weapons into the Justice Building.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the amended ordinance regarding firearms and other items that are prohibited within the Kosciusko County Justice Building as presented.

ORDINANCE NO. 20-07-07-001 (2020070303)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF MILFORD LIBRARY BOARD APPOINTMENT:

Marsha McSherry, County Administrator, presented a recommendation of the Milford Library to appoint Sally Cline to serve on the Milford Library Board for the term of August 1, 2020 through July 31, 2024.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Accept the recommendation to appoint Sally Cline to serve on the Milford Library Board for the term of August 1, 2020 through July 31, 2024.

IN THE MATTER OF 2021 HOLIDAY CALENDAR ADOPTION:

Michelle Puckett, County Auditor, presented the 2021 Holiday Calendar for adoption, noting the December meeting, which would otherwise fall during the week of the Christmas Holiday, was adjusted forward one week to accommodate Holiday scheduling as historically observed.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the adoption of the 2021 Holiday Calendar as presented.

IN THE MATTER OF BRIDGE #30 PRELIMINARY ENGINEERING CONTRACT:

Steve Moriarty, County Highway Superintendent, presented the preliminary engineering contract for Bridge #30, located on Beer Road over Turkey Creek, stating negotiations have reduced the final cost estimates by \$8,500 of the 80/20 grant previously approved.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the preliminary engineering contract for Bridge #30, located on Beer Road over Turkey Creek, as presented.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
July 21, 2020

The Kosciusko County Commissioners met for their regular meeting on July 21, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President

Chad Miner-County Attorney
Michelle Puckett – County Auditor

Cary Groninger-Member

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2021 VOCA GRANT REQUEST:

Dan Hampton, Prosecuting Attorney, presented a request for the 2021 VOCA grant in the amount of \$72,035.50, stating the grant is renewed annually to support the Victim's Assistance program. Due to the timing of the terms of the grant, Hampton concluded, the grant no longer fits into the correct timeframe for budget projections and will therefore be presented for approval going forward.

MOTION: Robert Conley

TO: Approve the 2021 VOCA grant request
in the amount of \$72,035.50 as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF 2021 HMEP GRANT REQUEST:

Marsha McSherry, on behalf of Ed Rock, Emergency Management Director, presented the 2021 HMEP grant request in the amount of \$15,000.00, stating the grant supports emergency planning in responding to chemical accidents.

MOTION: Cary Groninger

TO: Approve the 2021 HMEP grant request
in the amount of \$15,000.00 as presented.

SECOND: Robert Conley

AYES: 3 NAYES: 0

MOTION CARRIED

IN THE MATTER OF EMPG SALARY 2020 GRANT REQUEST:

Marsha McSherry, on behalf of Ed Rock, Emergency Management Director, presented the EMPG Salary 2020 grant request, stating this annually requested grant supports 50% of the wages for Ed Rock, EMA Director, and his assistant.

MOTION: Cary Groninger

TO: Approve the EMPG Salary 2020 grant
request as presented.

SECOND: Robert Conley

AYES: 3 NAYES: 0

MOTION CARRIED

IN THE MATTER OF COMMUNITY CORRECTIONS VEHICLE REQUEST:

Barry Andrew, Community Corrections Director, presented a request to purchase a third vehicle and onboard equipment for the Community Corrections program, stating the purchase, not to exceed \$40,000.00, was approved by the Community Corrections Board at their 7/13/20 meeting to be paid for from user fee funds. A third vehicle, Andrew concluded, would support the on-call officer and field visit rotation as well as be available if something were to go wrong with either of the two vehicles already in place.

MOTION: Cary Groninger

TO: Approve the request to purchase a third
vehicle and onboard equipment, not to
exceed \$40,000.00 for the Community
Corrections program as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COVID-19 PROCEDURE UPDATE:

Bob Weaver, Health Department, presented revised procedures to follow if an employee tests positive for the Covid-19 virus, stating in accordance with the CDC guidelines, a more clearly defined term of "close contact" is available adding 15 minutes or longer of exposure to the outlined procedures already in place.

MOTION: Brad Jackson

TO: Approve the revised procedures to
follow if an employee tests positive for the
Covid-19 virus, as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF KOSCIUSKO HONOR AND REMEMBER-MEMORIAL:

Commissioner Conley presented a request on behalf of the Honor and Remember Committee, to add a gold star memorial inscription to the existing war memorial, which would state “Kosciusko County expresses eternal gratitude to gold star families whose loved ones paid the ultimate price defending the United States of America. Their sacrifice will not be forgotten.” In conclusion, Conley stated the plaque, if approved, would be 100% funded by the Honor and Remember Committee and a date would be selected at a later time to host a ceremony to add the plaque to the war memorial.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request on behalf of the Honor and Remember Committee to add a gold star memorial inscription to the existing war memorial as presented.

IN THE MATTER OF TIPPY/CHAPMAN REGIONAL SEWER DISTRICT BY-LAWS:

Chad Miner, County Attorney, on behalf of the Tippy/Chapman Regional Sewer District Board of Directors, presented the Board’s adopted set of By-Laws for approval.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Tippy/Chapman Regional Sewer District Board of Directors By-Laws as presented.

IN THE MATTER OF MILFORD LIBRARY BOARD APPOINTMENT-ZIMMERMAN:

Marsha McSherry, County Administrator, presented the recommendation of the Milford Public Library to appoint Carolyn Zimmerman to serve a second term on the Milford Public Library Board.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation to appoint Carolyn Zimmerman to serve a second term on the Milford Public Library Board.

IN THE MATTER OF PIERCETON PUBLIC LIBRARY BOARD APPOINTMENT-HUGHES:

Marsha McSherry, County Administrator, presented the recommendation of the Pierceton Public Library to appoint Annette Hughes, replacing Linda Schafer, to serve on the Pierceton Public Library Board.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation to appoint Annette Hughes to serve on the Pierceton Public Library Board.

IN THE MATTER OF COVID-19 CARES ACT-SUPPLY REQUESTS:

Marsha McSherry, County Administrator, on behalf of the Covid-19 Cares Act Committee, presented an updated list of requests from department heads for supplies as they relate to the Covid-19 pandemic, totaling 1.3 million dollars. McSherry concluded, requesting approval to proceed with the purchase of items determined to be of highest priority at this time.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to proceed with the purchase of items determined to be of highest priority at this time relating to the Covid-19 pandemic.

IN THE MATTER OF STOP SIGN ORDINANCE-MULTIPLE LOCATIONS:

Steve Moriarty, County Highway Superintendent, requested an Ordinance for various stop sign locations already established throughout the county, stating the request is to satisfy the requirements of some extensions or other provisions found during routine record maintenance.

MOTION:	Robert Conley	TO: Approve the Ordinance for various stop	
SECOND:	Cary Groninger	sign locations already established throughout	
AYES:	3	NAYS: 0	the county as presented.
UNANIMOUS			

ORDINANCE NO. 20-07-21-001 (2020071279)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF 2021 RAILROAD GRADE CROSSING GRANT REQUEST:

Steve Moriarty, County Highway Superintendent, presented a request for 2021 Railroad Grade Crossing grant in the amount of \$22,400.00 with a 100% match requirement, stating the grant funds, as approved and utilized just 2 years ago, support the installation of advance warning pavement markings with stop bars and is reimbursable upon completion of the project.

MOTION:	Cary Groninger	TO: Approve the 2021 Railroad Grade	
SECOND:	Robert Conley	Crossing grant in the amount of \$22,400.00	
AYES:	3	NAYS: 0	as presented.
UNANIMOUS			

IN THE MATTER OF SAVASTOPOL VACATION-NORMAN:

Dan Richard, Area Plan Director, presented a request to vacate 2 alleyways located near the intersection of CR 700S and CR 1000W in Sevastopol, stating multiple vacation requests within the same area have already been approved and due to the historic use of the area, a unanimous recommendation was made by the Area Planning Commission to allow the vacation of the 2 alleyways as requested.

Karen McGrath, on behalf of Rick Helm, Attorney for the Petitioner, spoke in support of the request to vacate the 2 alleyways as presented by Area Plan.

No one appeared to speak against the petition and the Commissioners closed the matter to the public.

MOTION:	Robert Conley	TO: Approve the vacation of 2 alleyways	
SECOND:	Cary Groninger	located near the intersection of CR 700S and	
AYES:	3	NAYS: 0	CR 1000W in Sevastopol as presented.
UNANIMOUS			

ORDINANCE NO. 20-07-21-002 (2020071281)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF CHERRY TREE DRIVE VACATION-PRATER:

Dan Richard, Area Plan Director, presented a request to vacate a portion of Cherry Tree Drive in the Plat of Thompson's River Lawn 2nd Addition, stating this portion of the platted roadway is used as lawn and therefore a unanimous recommendation was made by the Area Planning Commission to allow the vacation as requested.

Steve Snyder, Attorney for the Petitioner, spoke in support of the request to vacate a portion of the roadway as presented by Area Plan.

No one appeared to speak against the petition and the Commissioners closed the matter to the public.

MOTION:	Robert Conley	TO: Approve the vacation of a portion of	
SECOND:	Cary Groninger	Cherry Tree Drive in the Plat of Thompson's	
AYES:	3	NAYS: 0	River Lawn 2 nd Addition as presented.
UNANIMOUS			

ORDINANCE NO. 20-07-21-004 (2020071283)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF YACHT HARBOR VACATION-WAWASEE MARINA:

Dan Richard, Area Plan Director, presented a request to vacate a portion of public ways in the Plat of Jarrett's 1st Addition to Yacht Harbor, stating the original request, which contained more area, has been negotiated into an agreeable area between all parties and therefore a unanimous recommendation was made by the Area Planning Commission to allow the vacation as agreed upon.

Steve Snyder, Attorney for the Petitioner, gave a brief outline of the stipulations to the parties' agreement. Travis McConnell, Attorney for the adjacent property owner, stated he had no objection to the information presented.

No one appeared to speak against the petition and the Commissioners closed the matter to the public.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the vacation of a portion of public ways in the Plat of Jarrett's 1st Addition to Yacht Harbor with agreed stipulations between parties as presented.

ORDINANCE NO. 20-07-21-003 (2020071282)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF VACATION-BENEDETTO:

Dan Richard, Area Plan Director, stated the vacation request in this matter, having not been heard by the Area Plan Commission, will need to be tabled until the Commissioner's August 18, 2020 meeting.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
August 4, 2020

The Kosciusko County Commissioners met for their regular meeting on August 4, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Chad Miner-County Attorney

Michelle Puckett – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – MARVIN FLANERY:

Rich Maron, Veteran Service Officer, introduced Veteran of the month, Marvin Flanery, stating born February 5, 1950 to Creed and Barbara Flanery, in Floyd County Kentucky, Flanery had 12 brothers and sisters. In 1963, the family moved to Silver Lake, Indiana where Flanery attended Silver Lake Schools until 1966, which was the last 9th grade class to attend there.

The day after graduating from Warsaw High School in 1969, Flanery enlisted in the US Air Force and soon left for Air Force Basic Training at Lackland AFB in San Antonio, Texas. Flanery married his high school sweetheart, Sandra Evans on November 1, 1969 and she joined him and traveled the US as a military spouse.

Flanery was sent to Chanute AFB in Champagne, Illinois and after graduating from Tech School, his first duty assignment was just 30 miles from home, at Grissom AFB near Kokomo, Indiana. Flanery then did a 1-year tour in Thailand in 1972, followed by 7 ½ years at KI Sawyer AFB in Michigan's Upper Peninsula, near Marquette. From there, Flanery did a 3-year tour at Offut

AFB in Bellevue, Nebraska. Flanery's last duty assignment took him back to Michigan, where he did a 6 1/2 -year tour at Wurtsmith AFB in Oscoda.

After retiring from the Air Force as Master Sergeant, with 21 years, 3 months, and 25 days of service, numbers which Flanery has never forgotten, Flanery returned to Kosciusko County and was employed with Chore Time Brock in Milford for 19 ½ years before retiring in 2010.

Marvin and Sandra Flanery are the proud parents of 2 children, a son and daughter, 6 grandchildren, and 3 great-grandchildren.

Maron and the Commissioners thanked Flanery for his service and presented him with a plaque.

IN THE MATTER OF EAGLE SCOUT RECOGNITIONS:

Scott Fox, Scoutmaster, Troup 726, presented Wesley Hays, Taylor Fiedeke, Noah Beckner and Frank Sexton to the Commissioners for recognition of their accomplishments as Eagle Scouts. The Commissioners extended appreciation of the young mens' accomplishments and plaques were presented.

IN THE MATTER OF COUNTY ATTORNEY:

Chad Miner, County Attorney, expressed his appreciation for the honor of serving as County Attorney, stating in the event he is successful in the upcoming election for Superior III Judge, he would support the consideration of replacing him with Attorney Ed Ormsby. Selecting a replacement at this time, Miner concluded, would permit sufficient time to transition.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the appointment of Ed Ormsby as County Attorney in the event Chad Miner is unable to serve following the upcoming election.

IN THE MATTER OF BRIDGE #30 PROJECT CONTRACT:

Steve Moriarty, County Highway Superintendent, presented the project contract with INDOT for bridge #30, located on Beer Road over Turkey Creek.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the project contract with INDOT for Bridge #30, located on Beer Road over Turkey Creek.

IN THE MATTER OF NON PROFIT RECOMMENDATIONS FOR 2021 BUDGET:

There was a brief discussion regarding the obligation of the Commissioner's to provide non profit recommendations for the 2021 budget to County Council. It was discussed that many non profit organizations are expected to be struggling following the covid pandemic and although some cuts to the 2021 budget are anticipated, the Commissioners discussed the need to continue to support the non profits.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve supporting the non profits at the current budgeted amounts.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
SPECIAL MEETING
August 7, 2020**

The Kosciusko County Commissioners met for a special meeting on August 7, 2020 at 12:30p.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President ABSENT
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator

IN THE MATTER OF PARKVIEW SERVICE AGREEMENT & MOU WITH CITY OF WARSAW FOR COVID TESTING:

Chad Miner, County Attorney, presented a service agreement with Parkview Health in the amount of \$300,000. Miner stated in order to further support COVID-19 testing, following the depletion of the State's limits of service, an agreement with Parkview has been obtained, which will replace the agreement with MedStat, since MedStat has run out of testing supplies. With the City of Warsaw's commitment of \$100,000 of the \$300,000 agreement, a Memorandum of Understanding with the City of Warsaw was also presented for approval.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

TO: Approve the service agreement with Parkview Health in the amount of \$300,000 as well as the MOU with the City of Warsaw for their commitment of \$100,000 of the \$300,000 for COVID-19 testing.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
August 18, 2020

The Kosciusko County Commissioners met for their regular meeting on August 18, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes from August 4, 2020 & August 7, 2020 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF OCRA RESOLUTION:

Alan Tio, KEDCo CEO, on behalf of Lori Shipman, Certified Grant Administrator, presented a resolution for approval, stating it is required in order for KEDCo to access the dollars available through OCRA funding for the small business loans.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the resolution authorizing application submission and local match commitment as presented.

IN THE MATTER OF CARDINAL SERVICES/KABS AMENDED REQUEST FOR FUNDING:

There was a brief discussion regarding the request. The letter submitted, Cary Groninger explained, indicates that because KABS qualifies for CARES Act funding, some of the dollars previously allocated for KABS will not be needed. Other programs within Cardinal Services, also impacted by Covid, Groninger concluded, are in need of assistance to cover the cost of operations through the end of the year. Michelle Puckett, County Auditor confirmed the request is to utilize unused KABS allocated funds in the amount of \$11,600 for other Cardinal Services programs.

MOTION: Cary Groninger

SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to utilize unused KABS allocated funds in the amount of \$11,600 for other Cardinal Services programs.

IN THE MATTER OF BOARD OF ZONING APPEALS APPOINTMENT:

Dan Richard, Area Plan Director, presented a request for appointment to the Board of Zoning Appeals (BZA), stating by state statute, the BZA consists of 5 members, 2 of which have to come from the Area Planning Commission. As member, Chuck Haffner, is retiring, another member of the Area Planning Commission will need to replace that member. Richard recommended the appointment of Kevin McSherry, stating he has expressed a willingness to serve and he meets the qualifications of the appointment.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve the appointment of Kevin McSherry to the Board of Zoning Appeals (BZA), in place of Chuck Haffner, who is retiring.

IN THE MATTER OF KONE AMENDED AGREEMENT:

Marsha McSherry, County Administrator, presented a KONE elevator service agreement, stating it includes 24/7 Connected Services, which will help in maintaining issues and troubleshooting from a remote location, saving service call expenses when possible. KONE has offered to bundle this service with the existing plan, McSherry concluded, at a savings of approximately \$5 per month.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve the KONE elevator service agreement as presented.

IN THE MATTER OF COUNTY HEALTH & WELLNESS PROGRAM UPDATE:

Marsha McSherry, County Administrator, presented an update, stating we are in the 2nd year of offering the Health & Wellness Program to employees and are seeing some decreases in the numbers.

Jackie Franks, Purdue Extension Office, was invited to give further information on the progress of the program, stating county employees have shown great response to the programs offered, specifically Get Walking, which was a 12-week program that began in May. 74 employees enrolled, tracked their steps and reported them, with several reporting over 1 million steps.

McSherry recognized the Health & Wellness Committee for the time and work put into making the program successful as well as employees with the highest number of steps: Sandra Greer, 2nd place and Michelle Hyden, 1st place were recognized.

IN THE MATTER OF SPEED LIMIT ORDINANCE-WOOSTER ROAD:

Steve Moriarty, County Highway Superintendent, requested a speed limit ordinance on Wooster Road, starting 500 feet west of Washington Road to Van Ness Road, stating the request is to support and post the speed of limit of 30 MPH, which is already established under state statute.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Accept the speed limit ordinance on Wooster Road, starting 500 feet west of Washington Road to Van Ness Road.

ORDINANCE NO. 20-08-18-001 (2020080855)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF PUBLIC SAFETY COMMUNICATIONS PROJECT BIDS:

Terry Burnworth, Owner of Pyramid Consulting, stated he had given Chad Miner, County Attorney, the list of the submittals for the RFP (Request for Proposals) and requested acknowledgment of receipt, as required under IC 5-22-9.

Chad Miner, County Attorney, presented the following list of bids received and acknowledged receipt for the record:

- Motorola
- J & K Communications
- L3-Harris
- Word Systems
- Nelson Systems
- ERS Wireless

Burnworth concluded, stating the bids needed to be delivered to the committee for review and the review would then be presented to the Commissioners next month.

IN THE MATTER OF SULLIVAN ROAD ENCROACHMENT-PERRY:

Steve Snyder, Attorney for the Petitioner, presented an encroachment agreement for approval, stating in 1925, placement of a 10x18 shed in a public right of way occurred in the plat of Secrist Lake. During the sale of the property, it was discovered that the shed sits approximately 10 feet into the unused public right of way. The request, Snyder concluded, is to approve the agreement to allow the shed to remain unless the county decides to utilize the public way, at which time the petitioners agree to remove the shed from the public right of way.

There was a brief discussion regarding provisions for reconstruction in the event the shed were damaged. Snyder stated the shed would only be maintained in its current location and not be rebuilt within the right of way.

Dan Richard, Area Plan Director, did not object to the request as presented.

MOTION:	Robert Coney	TO: Approve the encroachment agreement
SECOND:	Cary Groninger	allowing the shed to remain in the public
AYES:	3	NAYS: 0
UNANIMOUS		right of way under the stipulations presented.

IN THE MATTER OF EMS D18A LANE VACATION-BENEDETTO:

Dan Richard, Area Plan Director, requested the Benedetto vacation request be continued, stating the Hearing scheduled before the Area Plan Commission was continued and therefore the Commission cannot offer a recommendation at this time.

Steve Snyder, Attorney for the Petitioner, stated a recommendation of the Area Plan Commission is not a requirement under state statute and although he had no objection to continuing the matter, he requested the request be revisited at the first available date.

Both parties agreed to revisit the Benedetto vacation request at the September 15, 2020 meeting.

MOTION:	Cary Groninger	TO: Approve the continuance of the request
SECOND:	Robert Conley	to the September 15, 2020 meeting.
AYES:	3	NAYS: 0
UNANIMOUS		

IN THE MATTER OF BLUE STAR MEMORIAL:

Bob Conley presented an update on the Blue Star Memorial, as planned for the back of the War Memorial, stating verbiage has been approved and the memorial committee is working on the final steps of the process.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

September 1, 2020

The Kosciusko County Commissioners met for their regular meeting on September 1, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – DANIEL BOGGS:

Rich Maron, Veteran Service Officer, introduced Veteran of the month, Daniel Boggs stating Boggs was born on the 4th of January 1949, at McDonald's Hospital in Warsaw to Fred and Lorena Boggs, growing up in North Webster, and graduating from North Webster High School in 1967, the year before it closed.

Boggs was drafted into the Vietnam War at the age of 19 and began his service on the 4th of February, 1969. He was soon selected to be a squad leader, sent to combat leadership training and then given command of 10 men. They were part of Company D 2nd of the 7th Battalion, 1st Cavalry, which dated back to the Civil War and horses.

Boggs received 2 Army commendation medals and 3 bronze stars for his meritorious service in Vietnam. Boggs, like all Vietnam vets, came home with some difficult memories, but Boggs also returned with a gratitude that God kept him safe during his time in Vietnam.

Before heading to Vietnam, Boggs married Diana Swonger and they raised 2 children; Denny (wife, Melissa) and Danita (husband, Mike Kern) and they have 2 grandchildren, Torry and Nash and 1 great-grandchild Ijla (Ila). Although they later separated, Boggs and Diana both remarried and still remain good friends. Boggs is now married to Tammy and Diana to Phil Harrick.

After Boggs' return home, he got a job in the maintenance department at Zimmer and continued there for 39 years, until his retirement in 2007.

Maron and the Commissioners thanked Boggs for his service and presented him with a plaque.

IN THE MATTER OF PUBLIC SAFETY COMMUNICATIONS PROJECT BIDS:

Terry Burnworth, Owner of Pyramid Consulting, requested approval to do document admitting of the 3 public safety towers, as well as an alternate of 3 broadband towers. Documents, Burnworth continued, will be available for potential bidders around September 16, 2020, with bids being due October 13, 2020.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the document admitting of the 3 public safety towers as well as an alternate of 3 broadband towers, with bids due October 13, 2020.

Commissioner Groninger stated that the project, while it is directed toward improvement of public safety communications, is also anticipated to improve rural broadband.

IN THE MATTER OF SAVE GRANT REQUEST:

Shane Bucher, Chief Deputy Sheriff, presented a request, in the amount of \$10,000, to apply for the SAVE (Stop Arm Violation Enforcement) grant, which is to support additional patrol within school bus routes, aiding in the safety and protection of children. Bucher concluded, stating this is a grant the county has previously utilized.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0

TO: Approve the request, in the amount of \$10,000, to apply for the SAVE (Stop Arm Violation Enforcement) grant.

UNANIMOUS

IN THE MATTER OF VEHICLE REQUEST-ASSESSOR:

Susan Engelberth, County Assessor, requested permission to purchase a vehicle, stating each home that sells within the county, as well as all commercial and residential building permits require a field visit. In addition to all mobile home parks and camp grounds which have to be visited each year, Engelberth continued, as a requirement of the state, a quarter of the county has to be reassessed each year as well, and while Pictometry is a very useful tool, there are times where properties require a field visit for clarification. Requests from tax payers who file appeals, who have removed an improvement or just want their assessment confirmed also require field visits. In 2019, 3,228 properties were visited just in sales visits alone.

Engelberth stated renting a vehicle for this work, as the county has done for many years, is no longer practical, as compatible work vehicles are not always available, tax payers quite often question the field workers' credibility as the license plates are from out of state; some have attempted to detain the field workers until their identity and business in their neighborhood is verified, which becomes a safety issue for the field workers.

In conclusion, the request is for a vehicle that is not low to the ground and would support traveling, sometimes into snow covered or not well-developed areas. Engelberth stated consideration should be given to the over \$7,000 spent in just field visit rentals, annually, which does not include travel for annual conferences and each employee's travel to continuing education classes, which are a state requirement. The vehicle, insurance, and expenses, Engelberth stated, would be supported by the sales disclosure fund, which is a fee driven fund and would not be paid for with tax dollars.

This matter was tabled until a dollar amount of a vehicle is presented for approval.

IN THE MATTER OF WAGE COMMITTEE RECOMMENDATION-HIRING GUIDELINES:

Cathy Reed, Human Resources, presented a recommendation from the wage committee, stating the committee has been researching how to best support the county's finances during, as well as following, the Covid pandemic and is suggesting a form for each department head to complete once an employee leaves their position. Once the form is completed and forwarded to Human Resources, it would then be submitted to the wage committee for review the committee would make the determination of whether that position was vital and should be filled or discontinued.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation from the wage committee to have each position reevaluated, in the event it is vacated, as presented.

IN THE MATTER OF NAPPANEE LIBRARY BOARD APPOINTMENT:

Marsha McSherry, County Administrator, presented the recommendation of the Nappanee Library to appoint Brad Newcomer to continue serving on the Nappanee Library Board.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the recommendation to appoint Brad Newcomer to continue serving on the Nappanee Library Board.

IN THE MATTER OF CARES ACT FUNDING:

Ed Rock, EMA, requested permission to utilize funding from the Cares Act to replace 5,000 N95 masks, used during the pandemic, at a cost of approximately \$25,000, as well as a fit tester for respirators, which has expired. The tester, Rock stated, is required under OSHA regulations and with the exchange of our expired units, will cost approximately \$16,580. Rock concluded, stating the newer tester is more efficient so he believes one unit would be sufficient

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

TO: Approve costs under the Cares Act funding for N95 masks and respirator tester as presented.

UNANIMOUS

IN THE MATTER OF DRONE:

Ed Rock, EMA, announced that a collection of donations from local businesses is sufficient to purchase a high-level infrared drone for the county. The Sheriff's Office has the system in place to support the drone and there are currently a few people in training to operate it as it becomes necessary. Rock concluded, stating he believes it will prove to be a very useful tool in situations such as missing persons and fugitive searches.

Commissioner Groninger clarified, the drone is something that has been heavily researched and will be available for use by all emergency agencies as well as county departments.

MOTION: Cary Groninger

TO: Approve the use of the drone within the county as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF METRONET:

Bob Momeyer, Systems Administration, requested approval to upgrade the current internet service agreement of 150 megabits per second at an approximate rate of \$150/month to 225 megabits per second along with an upgrade to be a synchroness connection, meaning uploads and downloads will be completed with more speed, which will increase the current rate by \$50/month.

MOTION: Robert Conley

TO: Approve the request to upgrade the Metronet agreement from \$150/month to \$200/month.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF PUBLIC SAFETY COMMUNICATIONS PROJECT:

Marsha McSherry, County Administrator, announced tower locations for the Public Safety Communications project have been selected. With both the southern and central locations selected and approved for placement on Warsaw Community School properties, the northern property is the only one the county will need to purchase. Appraisals have been obtained and County Attorney, Chad Miner, will prepare the Resolution to present to Council for approval, as soon as it is available.

Commissioner Groninger clarified, the northern tower will sit on the continental divide, just north of Dewart Lake. A price per acre, which is less than the appraised value, has been agreed upon with the property owner and a survey will be completed once all approvals have been made.

MOTION: Cary Groninger

TO: Approve the pursuit of property for the Public Safety Communications Project as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF SPRINKLER HEAD REPLACEMENT-JAIL:

Marsha McSherry, County Administrator, presented estimates for broken sprinkler head replacements at the jail, the lowest from Indiana Fire Sprinkler & Backflow at \$24,000 to replace 160 sprinkler heads.

There was a brief discussion regarding issues within the jail population, resulting in the damaged sprinkler heads, which caused flooding and other damaged equipment.

MOTION: Cary Groninger

TO: Approve the estimate from Indiana Fire Sprinkler & Backflow at \$24,000 for the replacement of 160 sprinkler heads at the jail.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

There was additional discussion regarding further issues within in the jail, with toilets being backed up and overflowing. This is also causing some flooding issues and research is being conducted for a better solution and will be presented once more information is obtained.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

September 15, 2020

The Kosciusko County Commissioners met for their regular meeting on September 15, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF KABS QUARTERLY CONTRACT INVOICE:

Tony Peterson, KABS General Manager, presented the INDOT Contract Invoice for reimbursement for period April 1, 2020 to June 30, 2020. Peterson stated the amount of reimbursement requested is \$32,444 for the state share portion and \$61,342 for the federal share portion.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the quarterly contract invoice report in the amounts of \$32,444 for the state share portion and \$61,342 for the federal share portion.

IN THE MATTER OF KABS- INDOT 5339 PURCHASE AGREEMENT:

Tony Peterson, KABS General Manager, presented a purchase agreement in the amount of \$44,960, for 80% of the cost of a replacement medium transit bus, which seats 12 passengers and 2 additional wheel chair passengers.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the INDOT 5339 purchase agreement in the amount of \$44,960 for 80% of the purchase of a replacement medium transit bus.

IN THE MATTER OF ORTHOWORX /ACCELINX ANNUAL REPORT:

Brad Bishop, Executive Director OrthoWorx, and Dave Anderson, AcceLINX Consultant, presented an update for 2019-2020, with Bishop stating this is the 4th year of a \$1,000,000 6-year contract with the County. Anderson gave a brief description of services offered through the organization, stating one of the ways used to impact economic development is to encourage companies to relocate to the area. Currently, Anderson continued, a contract with a company in New Hampshire, which had considered Tennessee and Texas as possible locations for their business, is in the final stages and is anticipated to create around 100 jobs over a 3-year period. An Italian company as well as one from Texas have also shown interest in relocating to the area. In conclusion, Anderson stated offering consulting services is something provided, as well as introducing investment opportunities along with helping start-up companies develop capital by connecting them with investors along with building relationships with them to help in the promotion of further growth.

IN THE MATTER OF 2021 FIREEYE NON-DISCLOSURE AGREEMENT-CLERK:

Ann Torpy, County Clerk, presented the 2021 Non-Disclosure Agreement with FireEye, which is the security program the Secretary of State has provided for counties to use to protect their data from cyber threats.

County Attorney, Chad Miner, stated he reviewed the document as has no objection.

MOTION: Robert Conley
SECOND: Cary Groninger

TO: Approve the 2021 Non-Disclosure
Agreement with FireEye.

AYES: 3 NAYS: 0
UNANIMOUS

An update on the election process included the following:

- Absentee ballot mailings began this week
- There are currently 1,900 ballots to mail out
- Compared to 2016 and 2012, the counts are unprecedented
- The Secretary of State has predicted 7,000 to 13,000 mail-out ballots for our county
- October 22, 2020 is the deadline to request an absentee voter application
- Early voting begins 8-4:30 October 6, 2020 through noon on November 2, 2020
- Hours of operation will include Saturdays from 8-4 on 10/24 & 10/31

IN THE MATTER OF VEHICLE REQUEST-ASSESSOR:

Susan Engelberth, County Assessor, returned with additional information on the previous request to purchase a vehicle, stating Shane Bucher, with the Sheriff's Office has assisted her with obtaining fleet vehicle bids.

Bucher stated he had obtained 3 government fleet bids for a Jeep Grand Cherokee, which the Assessor's Office suggested would meet their needs. Warsaw Buick GMC submitted a bid in the amount of \$33,470.87 and 2 other out-of-town dealerships submitted bids, one just a couple hundred dollars less and one \$1,300 more. Taking into consideration the convenience of having maintenance and repairs available through a local dealer, Bucher recommended the bid from Warsaw Buick GMC. Engelberth confirmed sufficient funds are available within the sales disclosure fund.

There was a discussion regarding the possibility of adding additional vehicle in the future as there are 4 teams routinely sent out to retrieve field assessment data. At this time, it may be necessary to continue renting additional vehicles to meet the assessment requirements but review of the department's needs can be revisited at any time.

MOTION: Cary Groninger
SECOND: Robert Conley

TO: Approve the Warsaw Buick GMC bid in
the amount of \$33,470.87 for the purchase of
a Jeep Grand Cherokee as presented.

AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF COMPUTER UPGRADES UNDER CARES ACT:

Bob Momeyer, Systems Administrator, presented a request to make purchases under the CARES Act, as it was suggested that departments utilize the opportunity where appropriate. The 2 projects, which have both been confirmed by the State as being reimbursable under the CARES Act, Momeyer stated, are adding capabilities to Superior III & IV courtrooms to support online streaming at a cost of \$92,733.28 and an upgrade of the county's computer system to support virtual desktop capabilities, which would allow employees to work from home when necessary at a cost of \$192,496.16. In addition, Momeyer stated, this would allow access to the county's system from the Highway Department in the event of an emergency where government offices were not accessible.

MOTION: Cary Groninger
SECOND: Robert Conley

TO: Approve the request for purchases of
\$92,733.28 and \$192,496.16 for computer
upgrades, as reimbursements under the
CARES Act, as presented.

AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF ROUTING SPEED UPGRADE:

In conclusion, Momeyer, presented a request for an upgrade of routing speed between the government buildings and the highway building, stating although the State did not approve reimbursement for this project under the CARES Act, it is recommended as assurance in the event of a disaster recovery, at a cost of \$25,000. Momeyer confirmed funds are available within the 2020 budget.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request for routing speed upgrade in the amount of \$25,000 as presented.

IN THE MATTER OF 2020 SHSP PRIORITY FUNDING GRANT REQUEST:

Ed Rock, Emergency Management Director, requested permission to sign the grant agreement, which will set in motion the justice building security entrance project, as previously approved under the 2020 SHSP Priority Funding grant, in the amount of \$133,000.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the signing of the 2020 SHSP Priority Funding grant agreement for the justice building security entrance project.

IN THE MATTER OF ELI LILLY ROAD ORDINANCE:

Chad Miner, County Attorney, on behalf of the office of Area Planning, presented an Ordinance for approval to include all rights-of-way within, as well as formally name, what has previously been known as Eli Lilly Road as Eli Lilly Road.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to include all rights-of-way and formally name what has previously been known as Eli Lilly Road as Eli Lilly Road.

ORDINANCE NO. 2020-09-15-001 (2020090706)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF SECURITY COMMITTEE RECOMMENDATION-EQUIPMENT:

Marsha McSherry, County Administrator, stated the security committee has reviewed 3 bids submitted for the walk-through scanner and the package x-ray machine and the recommendation is to accept the lower of the bids from SecurMar, in the amount of \$37,148 for the 2 pieces of equipment.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve the SecurMar bid in the amount of \$37,148 for a walk-through scanner and package x-ray machine.

IN THE MATTER OF SECURITY COMMITTEE RECOMMENDATION-ENCLOSURE:

Marsha McSherry, County Administrator, stated the security committee has reviewed the bid submitted for the security enclosure and the recommendation is to accept the bid from Architectural Glass & Aluminum LLC in Columbia City, in the amount of \$51,650 for the sliding door and bullet proof glass enclosure.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve the Architectural Glass & Aluminum LLC bid in the amount of \$51,650 for a sliding door and bullet proof glass enclosure.

IN THE MATTER OF PAYROLL TAX DEFERRAL PROGRAM:

Michelle Puckett, County Auditor, stated guidance from the IRS regarding the payroll tax deferral program suggests a determination is needed by Commissioners on whether to participate in the deferral program. Puckett stated under this program, employers have the ability to defer social security tax withholdings from their employees for the last 4 months of 2020 but the non-withheld amounts must be reimbursed within the first 4 months of 2021 and penalties will apply if the deadline to do so is not met.

Puckett stated, since receiving the notice of the program’s availability, she has only been contacted by 2 employees, both stating they hope participation in the program is optional as they do not wish to participate. Puckett stated without overwhelming support of the program, it would be her recommendation to opt out.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYES: 0
MOTION CARRIED

TO: Accept the County Auditor’s
recommendation to opt out of participation in
the payroll tax deferral program.

IN THE MATTER OF BID OPENING FOR VIDEO CONFERENCING/LIVE STREAMING:

Marsha McSherry, County Administrator, clarified the following bid openings, stating video conferencing and live streaming abilities would be available in the old courtroom, the multi-purpose room, a second-floor meeting room, the jury selection room and the sheriffs conference room.

Chad Miner, County Attorney, opened the bids submitted. The following were the results:

	Project Total
CSD Group Inc	\$272,375.17
Millennium Sounds	\$293,574.87
ASG	\$173,750.00

Marsha McSherry made the recommendation to the Commissioners to take all the bids under advisement and stated she would review the bids and return with the recommendation of the CARES Act Committee.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the recommendation to take
bids under advisement and return with the
recommendation of the CARES Act
Committee.

IN THE MATTER OF BID OPENING FOR TELEPHONE SYSTEM:

Chad Miner, County Attorney, opened the bids submitted. The following were the results:

	Project Total
Advanced Products Group (APG)	\$147,626.62
Intrasect Technologies	\$65,367.09
With Level 365	\$53,110.00
And Monthly Subscription Charge	\$8,465.00
SDS Communications	\$141,668.15
With Additional Charges	\$22,831.05
And Monthly Charges	\$1500.00-\$2000.00

Marsha McSherry said she would follow up with a recommendation of the Committee as mentioned above.

IN THE MATTER OF EMS D18A LANE VACATION-BENEDETTO:

Dan Richard, Area Plan Director, presented a request to vacate a cul-de-sac, located at the southern end of EMS D18A Lane, stating it was never developed as a cul-de-sac and therefore a unanimous recommendation was made by the Area Planning Commission to allow the vacation as requested. Richard confirmed the roadway is not maintained by the county and would only be developed at the land owners’ expense.

Steve Snyder, Attorney for the Petitioner, spoke in support of the request to vacate a portion of the roadway as presented by Area Plan, stating a costly culvert or bridge over the waterway separating the parcels would be required to utilized the 2 southern pieces of ground from EMS D18A Lane by way of a cul-de-sac. Both southern parcels are developed and accessed from Defreeze Road.

No one appeared to speak against the petition and the Commissioners closed the matter to the public.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the vacation of the cul-de-sac,
located at the southern end of EMS D18A
Lane, as presented.

ORDINANCE NO. 20-09-15-002 (2020090707)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF EMS T34C LANE VACATION-DAWSON HIMES & HARDY:

Dan Richard, Area Plan Director, presented a request to vacate a portion of public road way at the southern end of EMS T34C Lane, located within the plat of Old Mill Place, stating this portion of the platted roadway is used as the land owner's driveway and therefore a unanimous recommendation was made by the Area Planning Commission to allow the vacation as requested. In addition, Richard stated, there was discussion regarding a stipulation that the land owner provide a turn-around area, which the Area Planning Commission left to the decision of the Commissioners and did not include in the recommendation to vacate as presented.

Steve Snyder, Attorney for the Petitioner, spoke in support of the request to vacate a portion of the roadway as presented by Area Plan. In addition, Snyder stated historically, the Petitioner has had people turn around in the exiting drive-way and does not feel additional turn-around space is necessary.

No one appeared to speak against the petition and the Commissioners closed the matter to the public.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the vacation of a portion of
portion of public road way at the southern end
of EMS T34C Lane, located within the plat
of Old Mill Place as presented.

ORDINANCE NO. 20-09-15-003 (2020090708)

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
September 29, 2020

The Kosciusko County Commissioners met for their regular meeting on September 29, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF BID RECOMMENDATIONS – PUBLIC SAFETY
COMMUNICATIONS PROJECT:**

Terry Burnworth, Owner of Pyramid Consulting, requested permission to enter into negotiations between L3 Harris and J & K Communications, stating the review committee has narrowed down the bids with the final two companies bid amounts being very close to each other.

MOTION: Cary Groninger
SECOND: Robert Conley

AYES: 3 NAYS: 0

TO: Approve the request to enter into
negotiations between L3 Harris and J & K

UNANIMOUS

Communications, for the public safety communications project.

IN THE MATTER OF 2021 JAMES WELCH DRAIN RECONSTRUCTION PROJECT:

Mike Kissinger, County Surveyor, presented a request for support of a drainage reconstruction project with costs estimated at \$357,000, stating this is the largest reconstruction project to come through. Kissinger continued, stating he had presented a request for \$60,000/year for 5 years to the County Council and they suggested the possibility of utilizing rainy day funds, which they agreed to appropriate if approved.

In conclusion, Kissinger stated, the 11,450-foot ditch, which was constructed in 1904, qualifies for reconstruction as it has deteriorated and no longer functions as it was constructed to.

There was a brief discussion regarding the reimbursement process of reconstruction projects, with clarification made that the property owners who benefit from the reconstruction, share the costs of the reimbursement of up to a 5-year period, once the project is complete.

County Auditor, Michelle Puckett, after reaching out to the State Board of Accounts, stated in order to utilize the rainy day fund dollars, transfers would be required from the rainy day fund to the county general fund, from the county general fund to the general drain fund and then from the general drain fund to the reconstruction fund, which could be done through resolutions. In addition, if the funds are reimbursed in the first installment, no interest is applied but any payments past the initial installment would acquire interest, which would potentially require an agreement outlining the repayment schedule to include a directive of which fund the interest funds would be deposited.

Kissinger clarified the drainage board has not yet reviewed nor approved the project, as it cannot be presented until proof of funds are available.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request for use of 2021

rainy day funds in the amount of \$357,000

for the James Welch drainage reconstruction project as presented.

IN THE MATTER OF PERMITTING PROCESS UPDATE-AREA PLANNING:

Matt Sandy, Area Planning, presented an update on the permitting process, stating digital permits will soon be available, the contract is being fulfilled as expected, and training of use is underway.

IN THE MATTER OF BID RECOMMENDATION FOR TELEPHONE SYSTEM:

Based upon 3 bids, which were opened 9/15/20, Bob Momeyer, Systems Administrator, presented a recommendation on behalf of the committee, to select New Paris Telephone (A/K/A: Advanced Products Group or APG), which submitted a bid price of \$129,257.07 with reoccurring costs of \$1,035/month. In addition, the recommendation on behalf of the committee to upgrade the fiber network to support the project is SDS Communications, which submitted a bid price of \$22,831.05.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the committee's

recommendations to select New Paris

Telephone and SDS Communications as presented.

IN THE MATTER OF CARES ACT PROJECT:

Marsha McSherry, County Administrator, deferred to Michelle Puckett, County Auditor, for presentation of a Cares Act Committee request to make historical documents available digitally for use of public deed and/or genealogy research. Making the documents available without the need for in-person visits, Puckett continued, would qualify under Cares Act funding and with this in mind, Schneider has provided an estimate of approximately \$7,500 to accommodate the project with an annual maintenance fee of about \$2,500.

MOTION: Robert Conley

SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to make historical documents available digitally for use of public deed and/or genealogy research, under the Cares Act, as presented.

IN THE MATTER OF JUSTICE BUILDING CHILLER REPLACEMENT:

Marsha McSherry, County Administrator, presented an update on the chiller replacement project at the Justice Building, stating repair estimates are anticipated and should be available for presentation at the next meeting.

IN THE MATTER OF AMENDED CAPITAL IMPROVEMENT PLAN:

Michelle Puckett, County Auditor, presented an Amended Capital Improvement Plan, which would increase the current cap of available EDIT funds from \$2,500,000 to \$3,000,000, stating that this request follows the Budget Committee's review of this year's finances and recommendation as a potential option in the support of the 2021 budget. Typically, Puckett continued, approximately \$2,000,000 of county general expenses are supported by the EDIT fund and increasing the cap of the existing plan would allow the Council the ability to make the adjustment if such a change was approved. Puckett concluded, stating the amended document was prepared by County Attorney, Chad Miner, and the 2021 budgets are scheduled for further review by County Council on October 1st.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Amended Capital Improvement Plan, increasing the cap of available EDIT funds from \$2,500,000 to \$3,000,000, as presented.

IN THE MATTER OF LPA (LOCAL PUBLIC AGENCY) CONSULTANT CONTRACT-HUSKY TRAIL:

Steve Moriarty, County Highway Superintendent, presented an LPA Consulting Contract with the Troyer Group for approval, stating the contract will allow the pursuit of federal funding for the Huskey Trail project under the guidance of the Troyer Group.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the LPA consulting contract with the Troyer Group for guidance with the Huskey Trail project.

IN THE MATTER OF INDOT LPA PROJECT COORDINATOR CONTRACT-LOCAL TRAX PROJECT:

Steve Moriarty, County Highway Superintendent, presented a Project Coordination Contract with the Indiana Department of Transportation for approval, stating the contract will allow for further progression of the 1300 N project, through the Local Trax program.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Project Coordination Contract with the Indiana Department of Transportation to support the progression of the 1300 N project.

IN THE MATTER OF REQUEST FOR 2021 ANNUAL HIGHWAY BID DATE:

Steve Moriarty, County Highway Superintendent, requested November 10, 2020 as the deadline to accept 2021 annual highway bids.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Accept November 10, 2020 as the deadline to accept 2021 annual highway bids.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

October 13, 2020

The Kosciusko County Commissioners met for their regular meeting on October 13, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – KENNY BUTT:

Rich Maron, Veteran Service Officer, introduced Veteran of the month, Kenny Butt, stating Butt was born March 15, 1947 in Goshen, to Dale and Decima Butt. Butt grew up in Syracuse, graduated from Syracuse High School in 1965, and was drafted on March 11, 1968. He went to boot camp at Fort Campbell Kentucky, to Fort Ord California for advanced infantry training, then on to Fort Riley Kansas with the Big Red 1 for tank trails and testing. In April of 1969, he was transferred to Co. E 3rd Bn 8th Inf 4th Inf Division, where he was a gunner of a 4.2 in mortar in the central highlands of Vietnam. Butt was promoted to Sgt on December 15, 1969 and received the Bronze Star with V on LZ Penny, but claims the Combat Infantryman Badge along with DD 214 discharge are his pride and joys. On March 2, 1970, Butt returned to Fort Lewis Washington for Honorable Discharge at the rank of Sgt E5

Butt married Sally Jo Hodgson on March 10, 1973 and they had 3 sons, Sean, Tracy and Neil. Unfortunately, after 38 wonderful years, Butt lost his dear wife Sally to MS on July 10, 2021.

Butt has 5 granddaughters, 1 grandson and 1 great-grandson. He worked with his father at Wawasee Boat for 14 years after returning home and then went on to repair boats for Rinker Boats, retiring after 15 years. Butt enjoys sharing his passion for racing go-karts with his sons and says he loves shaking up the young guys, when at the age of 73, he passes them on the way to the finish line.

Maron and the Commissioners thanked Butt for his service and presented him with a plaque.

IN THE MATTER OF PUBLIC SAFETY COMMUNICATIONS PROJECT BID OPENING:

Terry Burnworth, Owner of Pyramid Consulting, presented scoring comparisons of all of the bids, stating the committee has reviewed the bids and is recommending J & K Communications. Providing the recommendation is accepted, Burnworth stated he would forward the agreement to the County Attorney for review.

MOTION: Cary Groninger
SECOND: Robert Conley

TO: Approve the bid of J & K
Communications as presented.

AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF 2021 TEEN COURT GRANT REQUEST:

Lana Horoho, Teen Court Interim Director, gave a general update of the Teen Court Program's successes, stating 114 teens have gone through the program, with 107 of them successfully completing it. Horoho presented a request in the amount of \$129,039, to apply for the 2021 Teen Court grant.

MOTION: Robert Conley
SECOND: Cary Groninger

TO: Approve the request in the amount of
\$129,039 to apply for the 2021 Teen Court
grant.

AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF PICTOMETRY FLIGHT AGREEMENT:

Susan Engelberth, County Assessor, presented the 2021 Flight Agreement with Pictometry in the amount of \$67,339, stating there has been no change in cost although they will be taking closer imagery, which is anticipated to help with reassessment research.

MOTION: Cary Groninger

TO: Approve the 2021 Flight Agreement in the amount of \$67,339, with Pictometry.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF KEDCO QUARTERLY UPDATE:

Alan Tio, KEDCo CEO, presented a quarterly update, pointing out a few high-level areas, which included the following:

- The Housing Initiative was emphasized, which continues to provide assistance for prospective entrepreneurs to define sites around the county for development.
- The launch of a podcast series, showcasing what the community has to offer.
- The launch of two awards programs- “Rising Leaders” and “Business Impact”.
- An economic development incentive is being developed with The Redevelopment Commission Subcommittee, which will provide an array of county information to be utilized by new and existing businesses that wish to locate or expand operations in Kosciusko County.

Tio further discussed the Housing Initiative, stating the goal is to strategize with each community to develop workforce housing to meet the demand in each area. Concentration is currently on areas within the County, which are unincorporated, those of which who do not have the resources to help with the upfront work to support the initiative. As funding is available to support development projects under an agreement for 50% matching funds, Tio requested the Commissioners consider delegating \$50,000 from the special projects fund to serve as the local match for the pre-development work, which when reimbursed would further aid in the next project. In conclusion, Tio stated, the towns of Milford and Syracuse, have both set up Memorandums of Understanding, outlining the obligations of each party.

MOTION: Cary Groninger

TO: Approve the request to support the Housing Initiative in the amount of \$50,000, by utilizing a portion of the funds budgeted.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF BOWEN CENTER ANNUAL REPORT:

Kurt Carlson, President/CEO introduced several members of the Bowen Center staff and presented the following information:

- The Covid-19 pandemic impacted the center with minor loss of staff
- All offices have returned to fully operational and an increase in patients has been observed
- Primary health care clinic opened in December
- Will soon be partnering with the County Health Department to establish a permanent Covid testing site

IN THE MATTER OF SOLID WASTE MANAGEMENT DISTRICT-HOOSIER GRANTOR CONSENT:

Tom Ganser, Solid Waste Management District Director, along with Michelle Puckett, County Auditor, presented a host agreement with the Hoosier Landfill, of which fees aid in the support of the Solid Waste District. Puckett stated due to the recent acquisition of Advanced Disposal by GFL, the agreement with Advanced needs to reflect the agreement of GFL to continue the contract.

MOTION: Cary Groninger

TO: Approve the host agreement, reflecting the acquisition of GFL from Advanced Disposal and the continuation of the agreement.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF 2021 LEASE AGREEMENT-TEEN COURT:

Chad Miner, County Attorney, presented the 2021 lease agreement with Teen Court, stating no changes were made to the previous agreement of \$3,300 annually for the lease of office space utilized for the Teen Court program.

MOTION: Robert Conley

TO: Approve the 2021 lease agreement with Teen Court in the amount of \$3,300 annually.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF GLYCOL REPLACEMENT-JUSTICE BUILDING:

Marsha McSherry, County Administrator, presented a proposal from Core Mechanical Services in the amount to \$18,757, to replace the glycol solution in the Justice Building's heating/cooling system, which is necessary to keep the system from freezing.

MOTION: Cary Groninger

TO: Approve the proposal from Core Mechanical Services in the amount to \$18,757 for glycol replacement.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF METAFYS PROJECT:

Marsha McSherry, County Administrator, presented a proposal from Johnson Controls in the amount of \$12,471.14, to add all of the chiller equipment to a metafys system, which would enable maintenance to monitor the equipment and support early detection of error.

MOTION: Robert Conley

TO: Approve the proposal from Johnson Controls in the amount of \$12,471.14, to add all of the chiller equipment to a metafys system.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF PLANNED SERVICE ANNUAL AGREEMENT:

Marsha McSherry, County Administrator, presented the proposed annual service agreement with Johnson Controls in the amount of \$11,916, to monitor and maintain system controls.

MOTION: Robert Conley

TO: Approve the proposed annual service agreement with Johnson Controls in the amount of \$11,916, to monitor and maintain system controls.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF 2021 INTER-LOCAL AGREEMENT FOR TERMINAL SERVICES DATA:

Marsha McSherry, County Administrator, presented annual renewals for Terminal Services Data agreements, stating all outer-lying law enforcement agencies within the county, contribute to the cost of remote access to software for data searching, noting there were no changes from the previous year's agreements.

MOTION: Cary Groninger

TO: Approve the 2021 Inter-local agreements as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF PHONE SYSTEM AGREEMENT:

Marsha McSherry, County Administrator, presented the final proposal from Advanced Products Group (APG) in the amount of \$131,431.15, for the installation of the new phone system, as previously approved under the CARES Act fund.

MOTION: Cary Groninger

TO: Approve the final proposal from APG in the amount of \$131,431.15, for the installation of the new phone system, as

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

previously approved under the CARES Act fund.

**IN THE MATTER OF CARES ACT COMMITTEE RECOMMENDATION- VIDEO
CONFERENCING:**

Marsha McSherry, County Administrator, presented the CARES Act Committee recommendation for a video conferencing system, stating the IT Department is in favor of the proposal submitted by Custom Sound Designs (CSD) because of the high amount of benefits it offers, and therefore the committee supports going with CSD.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the CARES Act Committee recommendation to go with CSD for a video conferencing system.

IN THE MATTER OF COMMUNITY CROSSINGS-LETTER OF COMMITMENT:

Steve Moriarty, County Highway Superintendent, presented a letter of commitment for approval, stating the letter is confirmation of available MVH funding, which will be used to support 50% of the costs of a Community Crossings project. Moriarty stated, upon approval of the letter, he would pursue grant funding.

MOTION: Cary Groninger

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the letter of commitment for the Community Crossings project, as presented.

IN THE MATTER OF REQUEST FOR VACATION -BLAHO & EVANS:

On behalf of Dan Richard, Area Planning Director, Michelle Puckett, County Auditor, requested a continuance of the Blaho & Evans vacation request, until November 24, 2020 due to a scheduling issue with the Area Plan meeting.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept the request to continue the Blaho & Evans vacation request to November 24, 2020.

IN THE MATTER OF DECEMBER MEETING SCHEDULE:

Michelle Puckett, County Auditor, requested clarification of the Commissioner's 2020 meeting schedule, stating the current schedule reflects an adjustment in December to hold the meeting during the week of Christmas a week sooner, as has been done in the past. Understanding there may be a desire to move the adjusted date back to the regular two-week schedule, making the second meeting date in December, the 22nd, Puckett asked for confirmation.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the change of December meeting date from December 15th to December 22, 2020.

IN THE MATTER OF GOLD STAR/SILVER STAR MEMORIAL:

Commissioner Conley stated the memorial plaque, which is to be placed on the back of the War Memorial on the southwest corner of the Courthouse lawn, is scheduled to take place with a dedication ceremony immediately following the next Commissioner's meeting, October 27, 2020.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
October 27, 2020

The Kosciusko County Commissioners met for their regular meeting on October 27, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF BID OPENINGS – PUBLIC SAFETY COMMUNICATIONS PROJECT:

Terry Burnworth, Owner of Pyramid Consulting, presented the following bid openings:
Chad Miner, County Attorney, assisted.

Bidder	Package	\$
Yoder Construction-Nappanee, IN	O3C	\$185,500.00
	13	\$157,300.00
	31	\$112,800.00
	32F	\$42,000.00
Rex Collins Electric-Elkhart, IN	26	\$256,922.00
Martell Electric-South Bend, IN	26	\$298,730.65
Cobalt Civil-Winchester, IN	31	\$85,866.00
	32F	\$49,257.00
MPX Solutions-Anderson, IN	O3C	\$158,696.68
	13	\$128,208.00
	35TL	\$221,287.50
	35TN	\$328,629.03
Infra Critical Facilities Engineering & Consulting-Carmel, IN	26	\$318,700.00
Saber Industries-Sioux City, IA	Tower materials only	\$378,958.00

Burnworth made the recommendation to the Commissioners to take all the bids under advisement and stated he would review the bids and return to the November 10, 2020 meeting with his recommendations.

IN THE MATTER OF WORK RELEASE AGREEMENT:

Kyle Dukes, County Sheriff, presented a Work Release Agreement, stating the Work Release Director, who holds merit status and is paid through the Sheriff's Office, will be retiring January 1, 2021. The job description was reviewed and a new position was established as a non-merit position, funded through Work Release and was created as a package in the amount of approximately \$85,000.00.

MOTION: Cary Groninger

TO: Approve the Work Release Agreement
as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

In addition, Kyle Dukes, County Sheriff, announced the City and County are teaming up to hold a live, as well as online auction, which will be held November 28, 2020, at 10AM at the Warsaw Police Department.

IN THE MATTER OF LOCAL TESTING SITES GRANT REQUEST:

Bob Weaver, County Health Department, presented a grant request in the amount of \$200,000.00, stating federal funds have been made available to the local health department to support a partnership with the Bowen Center, which has opened the local Covid testing site at their facility. Funds are available under the CARES Act and the planned use is for \$100,000.00 to be used to support the healthcare workers' salaries, while the Bowen Center provides the workers and the space, at the current site. The planned use of the other \$100,000.00 is to be used to support a second site in the spring of 2021.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the grant request in the amount of \$200,000.00 for the local testing sites as presented.

IN THE MATTER OF TURFMASTER AGREEMENT:

Marsha McSherry, County Administrator, presented an annual agreement with Turfmaster for the 6-application fertilization program at \$175.00 per application, grub control application at \$140.00, jail at \$35.00 per application and maintenance of the roundabouts as needed for 2021.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the annual agreement with Turfmaster as presented.

IN THE MATTER OF CHILLER-JUSTICE BUILDING:

Marsha McSherry, County Administrator, presented a recommendation of CORE Mechanical, following the breakdowns over the summer, to add a 3rd chiller at a proposed cost of \$242,531.00, as the 2nd chiller, which now has 2 new compressors may last anywhere from 2-10 years. McSherry suggested starting the prep work now and purchasing the chiller out of next year's budget.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the addition of a 3rd chiller at the Justice Building as presented.

IN THE MATTER OF JAIL TOILETS:

Marsha McSherry, County Administrator, presented a proposal from Willoughby's in the amount of \$130,435.70 to replace 6 sink/toilet combination units, which is proposed to save \$27,000.00 per year on water costs alone, by automatically shutting water off to areas if they become plugged, therefore preventing the flooding issues as seen so often in the past. McSherry suggested beginning the process this year with 2 units, observing the results, and then going forward with the remainder of the units in 2021.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the first 2 units of sink/toilet combination replacement within the jail as presented.

IN THE MATTER OF JAIL SPRINKLER HEADS:

Marsha McSherry, County Administrator, reported 160 sprinkler heads have been replaced within the jail and there have been no sprinkler heads broken by inmates over the past month since their installation. Research is also being done into a dry system, which would completely eliminate any flooding issued from breakage.

IN THE MATTER OF 2021 NONPROFIT AGREEMENTS:

Michelle Puckett, County Auditor, presented the 2021 Nonprofit Agreements, stating the agreements reflect the amounts approved during the 2021 budget cycle, which were not changed from the 2020 approved amounts.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2021 Nonprofit Agreements as presented.

IN THE MATTER OF PARK AVE KALORAMA PARK VACATION-SHAFFER:

Dan Richard, Area Plan Director, presented a request to vacate a portion of Park Avenue, within Kalorama Park, stating this portion of originally 40' wide platted roadway was reduced to 26'-29' in 1962. A unanimous compromised recommendation was made by the Area Planning Commission to allow the vacation but to leave 5' at the right of way and 10' at the water's edge.

Steve Snyder, Attorney for the Petitioner, agreed with the recommendation of 5' at the roadway and 10' at the water's edge, stating in addition to what Richard presented, the Natural Resources Commission, approximately 10 years ago, ordered the removal of a pier which had been placed at the end of the roadway and surveys done since the original plat do not reflect that the roadway was ever actually 40'.

Robert Paton presented court documents from the 1960's along with survey records, stating Park Avenue was originally 40' and that the court ordered 19' vacated, which was part but not all of Park Avenue. In addition, stated the court had ordered that there be no obstruction or infringement of Park Avenue and that the use of public access was to remain. Paton further stated the access has been available and used for such purpose for over 100 years and requested the vacation not be approved.

Steve Snyder, presented a rebuttal, stating court records from the 1960's case regarding the pier removal, show that the court found no evidence that the right to place a pier at the public access ever existed and was therefore ordered removed. In addition, Snyder stated the allowances within such court order indicated access to the water's edge must remain available and concluded that such access would not be impeded upon by leaving the 5' at the roadway and 10' at the water's edge.

There was a brief discussion regarding the accuracy of the prior surveys, which by today's measurements indicate the 5' access at the roadway does not actually exist. Snyder stated allowing the vacation would create the 5' at the roadway to continue the allowance of public access.

The Commissioners closed the meeting to the public.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the vacation of a portion of Park Avenue, Kalorama Park, less 5' at the roadway and 10' at the water's edge, as presented.

ORDINANCE NO. 20-10-27-001 (2020101490)

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
November 10, 2020

The Kosciusko County Commissioners met for their regular meeting on November 10, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Chad Miner-County Attorney-Absent

Michelle Puckett – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF COVID LEAVE POLICY-HUMAN RESOURCES:

Cathy Reed, Human Resources Director, presented a request to add to the County's guidelines, under the existing Covid policy, a clause stating once an employee has used up their 10 days of emergency paid leave, and have exhausted their paid vacation/personal time, they may then utilize unpaid time off, without the risk of termination, for any Covid-related leave of absence.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the addition to the County's existing Covid policy, regarding Covid-related leave of absence, as presented.

IN THE MATTER OF VETERAN'S DAY OBSERVATION:

A moment of silence was observed in honor and memory of all lost veterans.

IN THE MATTER OF VETERAN OF THE MONTH – LARRY L EVANS:

Rich Maron, Veteran Service Officer, introduced Veteran of the month, Larry L Evans, stating Evans was born November 14, 1946 in Warsaw, Indiana, to Ralph and Betty Evans. Evans grew up 4 miles south of Warsaw, where he attended Claypool Schools for 12 years, graduating in 1965. He enlisted in the US Air Force on the 21st of April, 1966 and after arriving at Homestead AFB, he was joined by his high school sweetheart, Joyce Starner and they were married on base on July 20th, 1966.

Evans MOS was vehicle body repairman and he was stationed with 354th Trans Squadron at Homestead AFB, Florida. He spent 2 years and 9 months there before being reassigned to Kansan AFB, South Korea for 1 year. Evans made the grade of Sergeant E-4 before completing his required enlistment and was then discharged on April 20th, 1972.

Evans returned home from South Korea, worked for NIPSCO Gas and Electric for the next 11 years and then pursued his childhood dream of becoming an auctioneer. He got his auctioneers license in 1973 and in 1981, became a full-time auctioneer, where he did 5 or 6 auto auctions a week for 35 years, working all over in places like Detroit, Flint, Grand Rapids and Parma Michigan, Ft. Wayne, New Haven and Kosciusko County. With 47 years of auction experience, he still does auctions for Metzger Auction Service, to this day.

Evans is the proud father of 2 daughters, Angela (husband, Joe) and Debra, grandfather of 5; David, Matthew, Jacob, Jamie and Jessie and great-grandfather of 3; Bentley, Alice and Julian.

Maron and the Commissioners thanked Evans for his service and presented him with a plaque.

IN THE MATTER OF BID RECOMMENDATIONS – PUBLIC SAFETY COMMUNICATIONS PROJECT:

Terry Burnworth, Owner of Pyramid Consulting, presented the following bid recommendation:

To accept bids from MPX Solutions-Anderson, IN, for the tower material and the tower labor, which would include two 300-foot towers and one 400-foot, as well as two 180-foot towers, which will assist with broadband. In addition, Burnworth recommended re-bidding the concrete, fencing, electrical and excavation, as well as the addition of new dispatch furniture, stating refining the details is now possible due to being further along in the process, which would enable more accurate bid amounts.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the MPX Solutions bids for tower material and labor as presented.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the recommendation to re-bid the remaining items as presented.

Bids will be due on December 8th.

IN THE MATTER OF CORONAVIRUS GRANT REQUEST-COUNTY JAIL:

Shane Coney, Commander, County Jail, presented a Coronavirus Emergency Supplemental grant request in the amount of \$141,742.19 stating it will be used to purchase laptop computers for Probation, Community Corrections and the Prosecutor's Office, gas masks for Sheriff's Office Road Deputies and Jail Officer's, as well as core temperature kiosks and ultraviolet cleaning systems for the jail.

MOTION: Robert Conley

SECOND: Cary Groninger

TO: Approve the grant request in the amount of \$141,742.19 as presented.

AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF 2021 GRANT REQUESTS-SHERIFF'S OFFICE:

Shane Bucher, Chief Deputy, County Sheriff's Office, presented the following 2021 grant requests:

- DNR Marine Patrol \$15,000
- CHIRP-PED Bike Police \$2,500
- CHIRP-DDE Police \$2,000
- CHIRP-SIDEP Police \$4,500
- CHIRP-DUITF OWI \$22,500
- CHIRP-Click it to Live it \$22,600
- CHIRP-DRE Police \$2,000

Bucher stated the grants are the same as the County has utilized for several years.

MOTION: Robert Conley TO: Approve the 2021 grants as presented.
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF 2020 VEHICLE REQUEST:

Shane Bucher, Chief Deputy, County Sheriff's Office, presented a request to purchase an additional patrol vehicle with remaining funds within the 2020 budget. Bids were accepted for a Dodge Charger, with the lowest coming in at \$27,350.

MOTION: Robert Conley TO: Approve the purchase of a Dodge
SECOND: Cary Groninger Charger in the amount of \$27,350 from
AYES: 3 NAYS: 0 available 2020 budgeted funds.
UNANIMOUS

IN THE MATTER OF 2021 VEHICLE REQUESTS:

Shane Bucher, Chief Deputy, County Sheriff's Office, presented a request to pursue the purchase of the patrol vehicles approved within the 2021 budget, stating it is typically approximately 6 months from the time a vehicle is ordered until it is available, so by submitting the orders now, the vehicles should be available by the spring or summer of 2021.

MOTION: Cary Groninger TO: Approve the request to pursue the
SECOND: Robert Conley vehicles approved within the 2021 budget for
AYES: 3 NAYS: 0 the purpose of expediting the availability in
UNANIMOUS 2021.

IN THE MATTER OF 2021 PURDUE CONTRACTUAL SERVICE AGREEMENT & MOU:

Kelly Heckaman, Director, Purdue Extension, presented the 2021 Purdue Contractual Services Agreement, stating the contract amount was approved by County Council during the budgeting process for 2020.

MOTION: Cary Groninger TO: Approve the 2021 Purdue Contractual
SECOND: Robert Conley Services Agreement and MOU as presented.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF COUNTY HEALTH UPDATE:

Bob Weaver, County Health Department, on behalf of the County Health Nurse, submitted a written statement to be released for the local media.

Weaver stated, we are reminding people in this time when Covid-19 infections have greatly increased, of the basic precautionary measures they should be taking. We are not nearly through this thing yet, averaging 70-90 new cases in this county alone, every day, and maintaining social distancing and wearing masks remain the two biggest factors in slowing the spread of this virus.

IN THE MATTER OF OPENING BIDS FOR THE COUNTY HIGHWAY 2021 ANNUAL SUPPLIES:

Steve Moriarty, Highway Superintendent, opened bids submitted for the 2021 annual highway supplies. The following were the results:

Vendor	Location	Supply
Debco Metal Culverts	Francesville, IN	Aluminum structural plate
		Multi-plate structures
		Aluminum box culvert
		Corrugated metal culverts
CivilCon	Jeffersonville, IN	Culvert and structural plate pipe, Aluminum structural plate
Great Lakes Chloride	Warsaw, IN	Calcium chloride products
Osburn Associates	Logan, OH	Appendix F-Road signs and post
Stello Products	Spencer, IN	Appendix F-Road signs and post
Hall Signs	Bloomington, IN	Appendix F-Road signs and post
Phend & Brown	Milford, IN	Gravel and limestone materials
IMI	Huntington, IN	Limestone aggregate materials
Hanson Aggregates Midwest	Peru, IN	Limestone aggregate materials
Speedway Sand & Gravel	Fort Wayne, IN	Materials/service, Aggregate materials
Elkhart County Gravel	New Paris, IN	Gravel & limestone materials, Aggregates
R.J. Keirn Trucking	Claypool, IN	Limestone and slag aggregate, Materials
Ransbotton Excavating	Claypool, IN	Limestone aggregates
The Daltons	North Webster, IN	Weed spray materials & application
Tumbleweed Vegetation Management	Leesburg, IN	Weed spray materials & application
Columbia City Mill Service	Columbia City, IN	Slag aggregate materials
St. Regis Culvert	Indianapolis, IN	Appendix C-Corrugated metal pipe, Structural plate pipe arches
Primco	Fort Wayne, IN	Cast in place bridges
Pierceton Trucking	Warsaw, IN	Liquid bituminous materials
Asphalt Materials	Warsaw, IN	Liquid bituminous materials
Central Paving	Logansport, IN	Winter/summer cold mix patch
Phend & Brown	Milford, IN	Plant rental for mixing asphalt
Niblock Excavating	Columbia City, IN	Bituminous hot mix asphalt loaded in county trucks
Phend & Brown	Milford, IN	Bituminous hot mix asphalt loaded in county trucks
Phend & Brown	Milford, IN	Bituminous hot mix asphalt laid in place by contractor
Niblock Excavating	Columbia City, IN	Bituminous hot mix asphalt laid in place by contractor
Brooks Construction Company	Fort Wayne, IN	Bituminous hot mix asphalt laid in place by contractor
Lemler Oil	Bourbon, IN	On-road and off-road diesel fuel
Petroleum Trader Corp	Fort Wayne, IN	On-road and off-road diesel fuel
American Timber Bridge	Portage, MI	Timber bridge products
Metal Culverts Inc	Jefferson City, Mo	Corrugated metal pipe
CivilCon	Jeffersonville, IN	Pipe arches

Moriarty made the recommendation to the Commissioners to take all the bids under advisement, stating he would review the bids and return to the November 24, 2020 meeting with his recommendations.

Bids were available for public inspection following the meeting.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0

TO: Approve Moriarty’s recommendation to take bids under advisement and review at the November 24, 2020 meeting.

UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS November 24, 2020

The Kosciusko County Commissioners met for their regular meeting on November 24, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF COVID TESTING SITE UPDATE:

Due to the abundance of people visiting the Bowen Center Covid testing site, it was necessary to move the location. Marsha McSherry, County Administrator, stated the Shrine Building at the County Fairgrounds has been established as the new location for testing and it appears to be working out well.

IN THE MATTER OF VIDEO CONFERENCING UPDATE:

Marsha McSherry, County Administrator, stated the acoustic panels will soon be installed, following some light painting, which will help with the sound quality once the video conferencing system is established. The project is expected to be completed by the end of 2020.

IN THE MATTER OF KABS QUARTERLY CONTRACT INVOICE:

Matt Boren, KABS, presented the INDOT Contract Invoice for reimbursement for July, August, and September of 2020, stating although CARES Act funding was to be utilized at this time, INDOT has requested the use of funding already established. Therefore, the total amount of reimbursement requested is \$146,622; approximately \$55,000 from 2020 state funding and \$91,000 from 2021 state funding. Boren concluded, stating the next claim will utilize the remainder of the 2021 funding and the rest will come from the CARES Act funding.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the quarterly contract invoice report in the amounts of \$146,622, as presented.

IN THE MATTER OF LOCAL VEHICLE REPLACEMENT REQUEST:

Bob Weaver, County Health Department, presented a request in the amount of \$3,050, the lowest of three estimates, to trade for a replacement vehicle used for well and septic inspections. Weaver stated it was determined following an accident involving a deer, the difference between fixing the current vehicle and trading for a replacement vehicle with a full warranty is approximately \$1,000. Funds are available within the remaining 2020 budget.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request in the amount of \$3,050 to trade the current vehicle.

IN THE MATTER OF ORDINANCE AMENDMENT-COMMUNICATION TOWERS:

Matt Sandy, Area Planning, presented an ordinance amendment, stating classifying the radio communication towers, which are intended for the improvement of public safety and will be public owned, as public improvements will eliminate the need for hearings by establishing regulations.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the ordinance amendment as presented.

ORDINANCE NO. 20-11-24-002 (2020 _____)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF CARES ACT-PAYROLL REIMBURSEMENT:

Chad Miner, County Attorney, stated the CARES Act allows for the reimbursement of public health and public safety workers' pay, which if the request for reimbursement is approved today, will be presented by resolution at the next meeting.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request for reimbursement of health and public safety workers' pay through the CARES Act fund.

IN THE MATTER OF 2020 INTER-LOCAL AGREEMENT-SOLID WASTE:

Michelle Puckett, County Auditor, presented the 2021 Inter-Local Agreement between the County Auditor and the Solid Waste District, stating the agreement allows the Auditor to continue to serve as controller for the District for a fee of \$6,000 per year.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the 2021 Inter-Local Agreement with the Solid Waste District.

IN THE MATTER OF 2020 INTER-LOCAL AGREEMENT-KCCRVC:

Michelle Puckett, County Auditor, presented the 2021 Inter-Local Agreement between the County Auditor and the KCCRVC, stating the agreement allows the Auditor to continue to serve as controller for the Commission, which will include for 2021, a redefinition of services provided.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the 2021 Inter-Local Agreement with the KCCRVC.

IN THE MATTER OF ORDINANCE- SPEED LIMIT ON WALNUT DRIVE:

Steve Moriarty, County Highway Superintendent, presented an ordinance requesting a speed limit reduction on Walnut Drive off of CR 200S, from 30 MPH to 25 MPH.

Commissioner Conley stated he has heard from many in the area with concerns of the speed limit and has been told the homeowners association would be willing to pay for the signage to have it reduced.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the ordinance to reduce the speed limit on Walnut Drive off of CR 200S from 30 MPH to 25 MPH.

ORDINANCE NO. 20-11-24-001 (2020111359)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF LETTER OF COMMITMENT-BRIDGE REPLACEMENT OVER HUSKY TRAIL:

Steve Moriarty, County Highway Superintendent, presented a letter of commitment for approval, stating as part of the request for grant funding in the Husky Trail bridge replacement project, already approved by the Commissioners, this paperwork is required.

MOTION: Cary Groninger

SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the letter of commitment for grant funding in the Husky Trail bridge replacement project.

IN THE MATTER OF LETTER OF REQUEST FOR SIGN TRUCK-HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request to purchase a sign truck, stating the purchase was made part of the 2020 budget but was set aside in the event of a shortfall under the MVH fund. With what appear to be sufficient funds, at this time, Moriarty would like to pursue the replacement of the 22-year old truck.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to pursue the purchase of a sign truck, under the established 2020 budgeted funds.

Moriarty stated he would plan to open bids for both the body and chassis at the December 8, 2020 meeting.

IN THE MATTER OF BID RECOMMENDATIONS FOR 2021 ANNUAL HIGHWAY SUPPLIES:

Steve Moriarty, County Highway Superintendent, stated bids were opened for 2021 Annual Highway Supplies at the November 10, 2020 meeting. The following bids were recommended:

ITEM	BIDDERS	RECOMMENDATION
Dust Control	Great Lakes Chloride	Accept the bid from Great Lakes Chloride
Road Signs	Osburn Associates Inc	
	Stello Products Inc	
	Hall Signs Inc	Solicit material quotes on an as needed basis
Sign Posts	Osburn Associates Inc	
	Stello Products Inc	
	Hall Signs Inc	Solicit material quotes on an as needed basis
Aggregate	Columbia City Mill Service Company	
	Elkhart County Gravel Inc	
	Irving Materials Inc	
	Phend & Brown	
	RJ Keirn Trucking LLC	
	Speedway Sand & Gravel Inc	
	Ransbottom Excavating & Trucking Inc	
	Hanson Aggregates Midwest LLC	Given that the gravel pits and stone quarries are located in various areas throughout and around the county, it is recommended that the best value to the county is to accept all bids due to geographic areas
Weed Spray	Daltons	
	Tumbleweed Vegetation Management	Accept all bids since there are many product variations that would hold value in the county

Corrugated Metal Pipe (Culvert)	Debco Metal Culverts	
	St Regis Culvert Inc	
	CivilCon	
	Primco Inc	Accept all bids since there are many product variations and sizes that would hold value for the county
Cast in Place, Concrete Simple Bridge Package	Debco Metal Culvert	
	CivilCon	
	Primco Inc	Accept all bids since there are many product variation and sizes that would hold value to the county
Structural Plate Pipe, Pipe Arches, Arches	Debco Metal Culverts	
	St Regis Culvert Inc	
	CivilCon	Accept all bids since there are many product variation and sizes that would hold value to the county
Liquid Bituminous Materials	Asphalt Materials	
	Pierceton Trucking	Accept both bids and use monthly pricing due to market volatility
Plant Rental for Mixing H.A.C or H.A.E.	Phend & Brown	Accept the only bid of Phend & Brown
Bituminous Hot Mix H.A.C or H.A.E. (Contractor provided materials in county trucks)	Brooks Construction Company	
	Niblock	
	Phend & Brown	
	Central Paving Inc	Accept all bids due to product availability in various locations
Bituminous Hot Mix H.A.C or H.A.E. (Laid by contractor)	Brooks Construction Company	
	Niblock	
	Phend & Brown	Since the best value to the county is difficult to determine for any asphalt product due to market volatility, the “Base Date Bid Price” and the escalation clause, accept all bids, obtaining firm prices that are based upon the annual bids for each specific project throughout the season
Diesel Fuel (Delivered to the Kosciusko County Highway Dept.)		The Kosciusko County Highway Department will re-bid for fuel. This is to ensure that the county receives the best cost. The County will also look at some fuel contracting for some of its fuel purchases in 2021 and will provide vendors an opportunity to bid on the selected amount
Treated Timber Structures	American Timber Bridge & Culvert Inc	Accept the bid of American Timber Bridge & Culvert Inc

MOTION: Robert Conley
SECOND: Cary Groninger

TO: Approve the Highway's
recommendations as presented.

AYES: 3 NAYS: 0
UNANIMOUS

In addition, with the limited number of fuel bids received, Moriarty requested the opportunity to re-bid fuel, with a bid opening date and recommendation of December 22, 2020.

MOTION: Cary Groninger
SECOND: Robert Conley

TO: Approve the request to re-bid fuel with a
bid opening date and recommendation of
December 22, 2020.

AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF SOUTH HILL DRIVE VACATION-BLAHO & EVANS:

Dan Richard, Area Plan Director, stated while the petitioners had requested the vacation of a roadway on South Hill Drive, the petition has since been withdrawn and no further action is required.

IN THE MATTER OF REZONING FROM AGRICULTURAL TO COMMERCIAL-AMBER REAL ESTATE:

Richard Helm, Attorney for the Petitioner, had stepped out of the meeting.

Upon approval of the Commissioners, Dan Richard, Area Planning, presented a request to rezone 2.5 acres, located at the northwest corner of the intersection of Cripple Gate Road (A/K/A T25) and Armstrong Road from Agricultural to Commercial, stating with a unanimous vote of 8-0, the Area Plan Commission recommended the rezoning request be denied. Richard concluded stating, there were a number of petitions received against the request as well as a number of remonstrators present, with the main concerns being the residential type subdivision nearby and traffic safety. Great consideration was given to the possible exceptions, which could be awarded under the rezoning, prior to the recommendation to deny the request.

The Commissioners presented the opportunity to speak in favor of the petition. Helm returned to the meeting, stating he represents petitioner, Amber Real Estate LLC, owned by the Williams family of Leesburg, who operate a real estate business. Helm submitted several letters of support of the request to rezone, stating since the recommendation of the Area Plan Commission to deny the request, the petitioner reached out to several of the remonstrators but was unable to sway them. Helm continued, stating the petitioners are open to restrictions and believes the property fits the classification of commercial based on use of neighboring properties.

There was a brief discussion regarding the intended use of the property, if commercial zoning were to be approved, which Commissioner Conley stated was not disclosed to the Area Plan Commission, even after several requests. Helm stated the petitioners have received multiple inquiries to purchase a portion of the property, if the zoning change to commercial was approved, but no offers have been received nor is there a specific planned use of the property.

No one else was present to speak in favor of the petition.

Mitch Truman, nearby property owner, disputed accusations of the petitioners' attorney that he has used T25 as a racing strip for his racecar. Truman also stated the petitioners have told other property owners they have two buyers if the request to rezone is approved and believes they know what the intended use of the property is.

Helm rebutted, stating he believes Truman is operating a business out of his residence and the two continued to argue.

Commissioner Jackson instructed both parties to handle their disagreement in another forum and to continue with only what is relevant to the matter before them. Helm concluded, stating the question before the Commissioners is whether the requested use of the property is appropriate for the neighborhood.

The Commissioners closed the discussion to the public.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Accept the recommendation of the Area
Plan Commission to deny the request to rezone 2.5 acres, located at
the northwest corner of the intersection of
Cripplegate Road (A/K/A T25) and
Armstrong Road from Agricultural to
Commercial.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS December 8, 2020

The Kosciusko County Commissioners met for their regular meeting on December 8, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH-JOHN MORT:

This recognition was tabled and will be presented at a later date.

IN THE MATTER OF PUBLIC SAFETY COMMUNICATIONS PROJECT AGREEMENT:

Terry Burnworth, Pyramid Consulting, presented the communications service agreement between J & K Communications and the county, in the amount of \$2,400,000.

Commissioner Groninger stated the agreement covers the electronics, radios, and software, for this long-anticipated project, which will provide much improved safety communication capabilities countywide.

Chad Miner, County Attorney, stated he had reviewed the agreement and had no objection.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the communications service
agreement with J & K Communications in
the amount of \$2,400,000 as presented.

IN THE MATTER OF SENIOR PROSECUTOR HUB GRANT 2018 & 2019

RECONCILIATION:

Dan Hampton, County Prosecutor, presented a memorandum of understanding, to support a reconciliation of the remaining balances in the 2018 and 2019 Senior Prosecutor HUB Grants. Hampton stated the remaining balances can be retained and used to support costs outside of the originally intended purpose if an agreement is reached.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the memorandum of
understanding as presented

IN THE MATTER OF COVID TESTING:

Commissioner Groninger stated regarding the previously agreed upon funds needed to support the Bowen Center in providing Covid testing, \$40,000 in additional funds are needed due to the extensive testing still being required. Since the health department has funds available that will also be needed, Groninger requested the health department director and the Auditor meet and coordinate a payment plan to cover the \$40,000.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the additional \$40,000 to support the Bowen Center in providing continued Covid testing as presented.

IN THE MATTER OF CARES ACT PAYROLL REIMBURSEMENT RESOLUTION:

Chad Miner, County Attorney, presented for signatures, the previously approved resolution for reimbursement of public health and public safety worker pay, as provided for through the CARES Act fund. Following County Council's approval later in the week, Miner stated, the request for reimbursement will be submitted.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the resolution for signatures as presented.

IN THE MATTER OF 2021 COUNTY ATTORNEY CONTRACT:

Chad Miner, County Attorney, presented for signatures, the previously approved 2021 County Attorney Contract with Ed Ormsby. Miner noted the only difference between the prior year's agreement with Miner is the standard increase for cost of living.

Ed Ormsby was present and stated for the purposes of transition, he agreed to engagement without pay through the end of 2020, to allow time to prepare for the transition.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the 2021 County Attorney Contract with Ed Ormsby as presented.

IN THE MATTER OF MAINTENANCE PROPOSAL:

Marsha McSherry, County Administrator, presented a maintenance proposal from CORE Mechanical Services in the amount of \$10,584, stating it is to service and maintain the HVAC units, in all county government buildings.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the maintenance proposal from CORE Mechanical Services in the amount of \$10,584 as presented.

IN THE MATTER OF WARSAW SCHOOLS & CARDINAL SERVICES AGREEMENTS:

Marsha McSherry, County Administrator, presented rental agreement renewals with both Warsaw Schools and Cardinal Services, stating the agreements cover the rent of the facility as both entities have their own contracts with MedStat for services. Monthly rent is set at \$900.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the rental agreements with Warsaw Schools and Cardinal Services in the amounts of \$900 per month.

IN THE MATTER OF THE 2021 APPOINTMENTS BY COMMISSIONERS:

Marsha McSherry, County Administrator, presented the following appointments for approval:

<u>2020 Board Appointments</u>		<u>Term Exp</u>	<u>Term (Yrs)</u>
Alcohol Beverage Commission	Alan Alderfer	12/31/21	(1)
Area Plan Board (Comm Member)	Robert Conley	12/31/21	(1)
Area Plan Board	Kevin McSherry	12/31/21	(1)
Board of Zoning Appeals	Lee Harman	12/31/21	(1)
Bowen Center Board	Jon Garber	12/31/21	(1)
Child Protection Team	Dave Baumbaugh	12/31/21	(1)

Drainage Board	Cary Groninger	12/31/21	(1)
Emergency Mngt Advisory Board	Cary Groninger	12/31/21	(1)
KCCRVC	Ron Robinson	12/31/22	(2)
	John Hall	12/31/22	(2)
	Kathy Ray	12/31/22	(2)
KEDCo	Brad Jackson	12/31/21	(1)
MACOG	Cary Groniger	12/31/21	(1)
MREDD	Doug Baumgardner	1/1/22	(1)
	Rob Parker	1/1/22	(1)
OrthoWorx	Brad Jackson	12/31/21	(1)
PTABOA	Susie Stookey	12/31/21	(1)
	Phyllis Olinger	12/31/21	(1)
Redevelopment Commission	Adam Turner	12/31/21	(1)
	Mike Metzger	12/31/21	(1)
	Doug Hanes	12/31/21	(1)
St Joseph River Basin	Jon Roberts	12/31/21	(1)
Strategic Planning Committee	Brad Jackson	12/31/21	(1)
	Marsha McSherry	12/31/21	(1)
Wage Committee	Brad Jackson	12/31/21	(1)
Weights & Measures	John Slone	12/31/21	(1)

2020 Department Head Appointments

Area Plan Director	Dan Richard	12/31/21	(1)
County Administrator	Marsha McSherry	12/31/21	(1)
County Attorney	Edward Ormsby	12/31/21	(1)
GIS	Bill Holder	12/31/21	(1)
County Highway Superintendent	Steve Moriarty	12/31/21	(1)
Homeland Security/LEPC	Ed Rock	12/31/21	(1)
Systems Administrator	Bob Momeyer	12/31/21	(1)
Veteran Officer	Rich Maron	12/31/21	(1)
HR Director	Cathy Reed	12/31/21	(1)

2021 Misc Recommendations for Appointment

Board of Health	David Hoffert	12/31/24	(4)
	Karen Scripture	12/31/24	(4)
Drainage Board	Steve Metzger	12/31/24	(4)

MOTION: Robert Conley

TO: Approve the 2021 Recommendations for Appointments as presented.

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF CAPITAL ASSETS POLICY:

Michelle Puckett, County Auditor, presented an updated Capital Assets Policy for approval, stating for the sake of transparency, in researching what other counties are doing, working Chad Miner, and the State Board of Accounts, adjustments have been made to our current policy to include vehicles and a threshold of \$20,000.

MOTION: Cary Groninger

TO: Approve the updated Capital Assets Policy as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF SNOW REMOVAL & ROAD MAINTENANCE:

Steve Moriarty, County Highway Superintendent, presented a memorandum of understanding with the City of Warsaw for snow removal and road maintenance, stating the agreement is ensure that every road is included in the overall plan and the work is shared equally.

MOTION: Cary Groninger

TO: Approve the MOU with the City of Warsaw regarding snow removal and road maintenance as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF ACCEPTANCE FOR COUNTY MAINTENANCE:

Steve Moriarty, County Highway Superintendent, presented an Acceptance for County Maintenance agreement, which outlines the roads that our county maintains.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Acceptance for County
Maintenance agreement as presented.

IN THE MATTER OF QUOTE OPENINGS- HIGHWAY SIGN TRUCK:

Chad Miner, County Attorney, opened the quotes submitted. The following were the results:

Name	MSRP Price	Selling Price
Rice Ford	\$59,835	\$49,792
Kerlin Motor Co		\$49,288.86
Sorg	\$61,065	\$47,388
Country Auto Center		\$49,041
(BEC) Brown Equipment		\$99,625
WA Jones		\$97,892
McCormick Motors		\$55,435.19
Mike Anderson	\$61,090	\$47,409

Moriarty made the recommendation to the Commissioners to take all the quotes under advisement, stating he would review the quotes and return to the December 15, 2020 meeting with his recommendations.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
SPECIAL MEETING
December 15, 2020

The Kosciusko County Commissioners met for a special meeting on December 15, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator

IN THE MATTER OF VETERAN OF THE MONTH – JOHN MORT:

Rich Maron, Veteran Service Officer, introduced the December Veteran of the month, John Mort, stating Mort was born December 15, 1955 in Denver, Colorado, to Dan and Betty Mort, moving to Anaheim, California around the time he started school. He then moved to Indianapolis, where he completed school, before moving with the family to Pensacola, Florida, where he enlisted in the US Navy on March 26, 1974.

Mort was processed through MEPS station Montgomery, Alabama, then onto Orlando to start his recruit training. Mort had enlisted with a guaranteed assignment to be an Aviation Ordnanceman, so for advance infantry training, he was sent to the Naval Air Technical Training Command in Millington, Tennessee, where he started his first Fleet assignment and FRAMP training on the VA-128, which was an Attack Squadron of the US Navy, nicknamed the Golden Intruders, using the (A-6 Intruder Aircraft) located at Naval Air Station Whidbey Island, Washington.

Mort’s first assignment was on the VA-115 called the Arabs (A-6 Intruder aircraft), located aboard the USS Midway, which was home ported in Yokosuka, Japan for 3 ½ years. After only

3 months onboard, they got the call to head to Vietnam for Operation Frequent Wind, while Saigon was falling to the North Vietnamese. Mort's unit was sent with a lot of other ships to help evacuate the embassy, and within 30 hours was able to evacuate over 3,000 American and Vietnamese allies.

Mort climbed to the rank of E-5 Second Class Petty Officer, and although planning to get out of the Navy, was talked into re-enlisting. By re-enlisting, Mort was able to choose his assignment, and was assigned to Naval Air Station North Island, California, for some Aircraft Intermediate Maintenance Training. This is where Mort met his wife, Georgia and her 3 daughters, Rachelle, Cheryl and Carla.

Shore Duty took Mort to the NAS Miramar (Top Gun) for 2 years, where he worked the ordnance equipment from the F-14 Tomcat Fighter Aircraft. Mort got married during this time and started a family.

Mort's next assignment was USS Ranger CV-61 home ported in San Diego, California, was onboard about a year, was promoted to E-6 First Class Petty Officer, and was selected as Aircraft Intermediate Maintenance Department Ranger Man of the Year, and was also submitted for Aviation Ordnanceman of the Year. Mort was then again assigned to shore duty on the HSL-33 The Seasnakes H-2 Seasprite Helicopter as the senior instructor for Aircrews in the loading of ordnance and small arms qualifications and then to sea duty on the USS Kitty Hawk CV-63, where he was home ported in San Diego, California as Bomb Assembly crew.

After about a year onboard, Mort was promoted to E-7 Chief Petty Officer and became the Chief in charge of Bomb Assembly, which was the handling, storage and assembly of all ordnance aboard an Aircraft Carrier.

In 1987, the Kitty Hawk was sent to Philadelphia, Pennsylvania, for a 15-year service life extension program, which took Mort on a world cruise from San Diego to Philadelphia. Mort then returned to San Diego and moved his family to Wilmington, Delaware until they could get on the base at the Naval Shipyard, where he was assigned as Liaison between the ship and the shipyard for work to be done on the Tanks and Voids, Magazine and Radars.

Mort's next assignment was with The Pentagon in Washington D.C, where he was promoted to E-8 Senior Chief Petty Officer and was assigned as Enlisted Detailer, making the transfer and training of Aviation Ordnance personnel happen.

At this time, being the one that got to say where everyone got to go, Mort detailed himself back to the Kitty Hawk for a second tour, as the Leading Senior Chief, in charge of Bomb Assembly, which by this time, was back in San Diego. After 2 years, Mort was at the 20-year point (in March of 1994) and he decided to retire and moved the family to Oklahoma, where they bought a farm and Mort worked as a mill operator.

Mort later retired to take care of his wife, during her failing health, and after her passing, Mort returned to Indiana, where he worked at Menards for 3 years, retiring to become more involved in the American Legion and VFW, in order to make a difference with veterans in and around Warsaw.

Mort, and girlfriend, Kathy, enjoy working with Veterans and their families in many different ways; Kathy, serving as the President of the American Legion Auxiliary, Unit 49, and Mort serving as the Commander of the American Legion Post 49, Warsaw, as well as the Vice Commander for American Legion Department of Indiana Second District. Mort is also part of the VFW Post 1126 Joint Honor Guard, Vice Commander Sons of the American Legion Squadron 49, Life Member of the Vietnam Veterans of American, St. Joseph County Chapter 1027, Life Member of the VFW Riders Post 1126, Member of the American Legion Riders Post 286, Ride Captain Northeast Region, Indiana Patriot Guard and ABATE (American Bikers Aimed Toward Education), Region 1.

Maron and the Commissioners thanked Mort for his service and presented him with a plaque.

**IN THE MATTER OF PUBLIC SAFETY COMMUNICATIONS PROJECT BID
OPENINGS:**

Terry Burnworth, Pyramid Consulting, along with County Attorney, Chad Miner, opened bids submitted for the Public Safety Communications Project. The following were the results:

Name	Pkg	Bid	Alternate
Grand River Construcion	3C	337,000	124,000
Ransbottom Excavating	31	56,954	24,456
Martell Electric	26	295,000	43,000
D & D Electrical	26	255,429	30,932
MPX Solutions	3C	172,237	61,838
Robinson Construction	3C	307,837	69,102
Everest Excavating	31	96,000	35,000
Cobalt Civil	3C	155,035	Not stated
	31	134,848	Not stated
	32F	82,140	Not stated
LDP Excavating	31	204,000	45,000
Infra Critical Facilities	26	256,153	31,558
Dispatch Products Co	35F	99,912	
Watson Consoles	35F	82,760	

Burnworth made the recommendation to the Commissioners to take all the bids under advisement, stating he would review the bids and return to the December 22, 2020 meeting with his recommendations.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Accept Burnworth's recommendation to review the bids and return with his recommendations on December 22, 2020.

IN THE MATTER OF KABS 2021 VEHICLES CONTRACT:

Tony Peterson, KABS General Manager, presented the 2021 INDOT vehicle agreement for the period January 1, 2021 to June 30, 2022. Peterson stated the agreement is completely covered by state and federal funds this year, meaning there is no need for the standard local match of 20%. The amount granted, Peterson concluded, is \$95,200 from federal funds and \$23,800 from state funds, for a total of \$119,000 for the purchase of 2 medium transit buses.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2021 INDOT vehicle agreement in the amounts of \$95,200 from federal funds and \$23,800 from state funds, with no 20% matching funds required for 2021.

IN THE MATTER OF KEDCO WORKFORCE HOUSING MOU:

Chad Miner, County Attorney, requested a continuance to the December 22, 2020 meeting so that it can be presented along with the 2021 agreement for services.

IN THE MATTER OF NORTH TOWER LAND PURCHASE:

Chad Miner, County Attorney, presented an agreement for purchase of real estate, for the purpose of supporting the north tower. Miner noted the agreement is with Fisher Farms Rentals LLC, and the purchase amount is \$27,475.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the purchase agreement for the purpose of supporting the north tower as presented.

IN THE MATTER OF ADDITIONAL COVID FUNDING:

Marsha McSherry, County Administrator, stated the county has been awarded a second round of Covid dollars from the Coronavirus Relief Fund, in the amount of 10% of the first award, which was \$257,422 and the dollars are to be used to support public awareness and education of Covid.

Bob Weaver, Health Department Director, has indicated he has one person who would qualify under these guidelines, McSherry concluded, and requested approval to submit a reimbursement request for that person's salary.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to submit a

reimbursement request for dollars used to

support public awareness and education of

Covid, under the Coronavirus Relief Fund as

presented.

IN THE MATTER OF OLD COURTROOM RENOVATION:

Marsha McSherry, County Administrator, requested approval to utilize Clint Davis Construction for the installation of shelving and a wooden valance for the projector screen, which are necessary in completion of the video conferencing/live-streaming project taking place in the Old Courtroom. In order to retain the historical integrity of the Old Courtroom, McSherry continued, Clint Davis Construction has proposed installing a walnut valance and shelving, which will be aged and blackened in keeping with the existing detail of the woodwork, so that when completed, the additions will look as though they have always been there. In conclusion, McSherry stated the cost of the proposal is an estimated \$9,726.51.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the request to utilize Clint

Davis Construction for the installation of

shelving and a wooden valance in the amount

of \$9,726.51 as presented.

IN THE MATTER OF QUOTE RECOMMENDATION-SIGN TRUCK:

Steve Moriarty, County Highway Superintendent, presented his recommendations regarding the sign truck chassis and body quotes opened at the December 8, 2020 Commissioners Meeting, stating his recommendations are Sorg Dodge for the chassis, in the amount of \$47,792 and WA Jones for the body, in the amount of \$97,982.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve Moriarty's recommendations of

Sorg Dodge for the chassis, in the amount of

\$47,792 and WA Jones for the body, in the

amount of \$97,982.

IN THE MATTER OF COMMUNITY CROSSINGS GRANT:

Steve Moriarty, County Highway Superintendent, presented an update on the Community Crossings Grant, stating it has been awarded in the amount of \$492,000 and change, which is a huge benefit to the county.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
December 22, 2020**

The Kosciusko County Commissioners met for their regular meeting on December 22, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Chad Miner-County Attorney-ABSENT

Michelle Puckett – County Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF TECHNOLOGY UPGRADES:

Bob Momeyer, IT Department, stated the upgrades in technology in Superior Courts III and IV are complete and have been successful and he therefore would recommend the continuation of the project into Superior I and II as well as Circuit courtrooms. The costs of each courtroom are

approximately \$23,000, which Momeyer stated he has enough for one from his 2020 budget and the other two could come from his 2021 budget.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve technology upgrades in Superior I and II and Circuit courtrooms at approximately \$23,000 each; one from the 2020 budget and two from 2021.

IN THE MATTER OF PUBLIC SAFETY COMMUNICATIONS BID RECOMMENDATIONS:

Terry Burnworth, Pyramid Consulting, presented a list of bids opened at the December 15, 2020 meeting and made the following recommendations:

To not accept the fencing but to seek someone local, as the bids submitted were too high

To accept bids from Ransbottom Excavating for the site work
D & D Maintenance for the electrical
Cobalt Civil for the concrete
Watson Consoles for the furniture

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the recommendations as presented.

IN THE MATTER OF RESOLUTION SUPPORTING THE PROTECTION OF RIGHTS UNDER THE CONSTITUTION:

Ed Ormsby, appointment for 2021 County Attorney, presented a proposed resolution regarding constitutional rights and sanctuary of county, which Ormsby read aloud.

Commissioner Jackson stated when he was approached by Scott Metcalf to look into similar resolutions being adopted by other counties, he agreed strongly with the idea of upholding the Constitution, which Jackson stated he believes was divinely inspired and must be upheld.

Commissioners Conley and Groninger both stated they shared the same views and beliefs.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Resolution Supporting the Protection of Rights Under the Constitution as presented.

RESOLUTION NO. 20-12-22-001 (2020121256)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF PROCLAMATION SUPPORTING THE PROTECTION OF RIGHTS UNDER THE CONSTITUTION:

On behalf of the Sheriff's Office, Travis Marsh, read aloud a proclamation, of which Attorney Ormsby stated Sheriff Kyle Dukes is in support of, echoing the sentiment of the resolution just adopted.

IN THE MATTER OF ORDINANCE REGARDING THE PROTECTION OF RIGHTS UNDER THE CONSTITUTION:

Attorney Ormsby presented an ordinance, referencing the resolution just adopted, outlining steps which will be taken to uphold the resolution.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Ordinance Regarding the Protection of Rights Under the Constitution as presented.

ORDINANCE NO. 20-12-22-002 (2020121257)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF TURKEY CREEK CONSERVANCY DISTRICT BOARD APPOINTMENTS:

Dave Hollenbeck, Attorney for the Turkey Creek Conservancy District, stated since the Circuit Court entered its order establishing the conservancy district, statute requires the Commissioners make the initial appointments of board members. The following names were submitted:

<u>District 1 through 5</u>	<u>Appointee</u>	<u>Term Expires</u>
District 1	John L. Earnest	2022
District 2	James P. Silcox	2023
District 3	William J. Pipp	2024
District 4	David Johnson	2025
District 5	Carolyn S. Anderson	2025

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the appointments of the Turkey Creek Conservancy District Board as presented.

CARES ACT- EMPLOYEE COVID-19 LEAVE POLICY EXTENSION:

Commissioner Groninger presented a request to extend the policy approved mid-2020 to June 30, 2021, which provides 10 paid days off for employees who need to quarantine for either exposure or a positive Covid-19 test. Groninger noted the policy does not give employees an additional 10 days, but continues to make available the 10 days to employees who have not used them, as previously approved.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the extension of Covid-19 related 10-day paid leave policy as presented.

IN THE MATTER OF 2021 KEDCO AGREEMENT:

Ed Ormsby presented the 2021 KEDCO Agreement, stating there were no changes from the 2020 agreement.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the 2021 KEDCO Agreement as presented.

KEDCO WORKFORCE HOUSING MEMORANDUM OF UNDERSTANDING (MOU):

Suzie Light spoke regarding the KEDCO Workforce Housing MOU, stating the agreement is designed to utilize the \$50,000 the County has already set aside, as a 50/50 match opportunity to partner with the Community Foundation as well as the City of Warsaw to evaluate sites in the unincorporated areas of the county.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS
Brad Jackson abstained.

TO: Approve the KEDCO Workforce Housing MOU as presented.

IN THE MATTER OF MIKEL FARMS MEMORANDUM OF UNDERSTANDING (MOU):

Marsha McSherry, County Administrator, presented a MOU with Mikel Farms, located at 7610 W 850 N, Etna Green, for the purpose of placing a 180-foot tower as part of the communications project.

MOTION: Cary Groninger
SECOND: Robert Conley

TO: Approve the MOU with Mikel Farms as presented.

AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF CITY OF WARSAW TESTING SITE MEMORANDUM OF UNDERSTANDING:

Marsha McSherry, County Administrator, presented a MOU with the City of Warsaw, for the purpose of sharing the rent of the Bowen Center testing site, at a rate of 2/3 and 1/3. McSherry noted the County's 2/3 share of the rent will be \$40,000 and the agreement encompasses the usage agreement with the Kosciusko County Fair Board.

City of Warsaw, Mayor Joe Thallemer, was in attendance and did not object to the agreement as presented.

MOTION: Cary Groninger TO: Approve the MOU with the City of
SECOND: Robert Conley Warsaw as presented.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF COMMUNITY CROSSINGS INDOT AGREEMENT:

Steve Moriarty, County Highway Superintendent, presented an agreement with INDOT, stating the purpose is to ensure the stipulations of the previously approved Community Crossings grant will be followed.

MOTION: Cary Groninger TO: Approve the INDOT agreement as
SECOND: Robert Conley presented.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF BID OPENING/RECOMMENDATION-2021 ANNUAL HIGHWAY SUPPLY (FUEL):

Steve Moriarty, County Highway Superintendent, along with Ed Ormsby, opened the re-bids received for fuel in regards to the 2021 annual highway bids. The following were the results:

Bidder	Product	Cost
Lemler Oil	On-road diesel	\$1.99/gal
	Off-road diesel	\$1.48/gal
Ceres Solutions	On-road diesel	\$1.57/gal
	Winterized on-road diesel	\$1.73/gal
Petroleum Traders	On-road diesel	\$1.51/gal
	Off-road diesel	\$1.516/gal

Moriarty recommended accepting all 3 bidders for 2021.

MOTION: Robert Conley TO: Accept the recommendation to accept all
SECOND: Cary Groninger 3 bidders.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF REQUEST FOR VACATION -REYNOLDS:

Dan Richard, Area Planning Director, presented a unanimous recommendation from the Area Planning Commission to vacate a portion of public way within Rozella, which if approved will end at the edge of the petitioner's property instead of in his property.

Steve Snyder, Attorney for the Petitioner, agreed with Richard's presentation of the request.

With no one present to speak against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley TO: Accept the recommendation of the Area
SECOND: Cary Groninger Planning Commission to approve the request

AYES: 3
UNANIMOUS

NAYS: 0

to vacate a portion of public way within
Rozella as presented.

ORDINANCE NO. 20-12-22-003 (2020121258)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF REZONING REQUEST-BONTRAGER:

Dan Richard, Plan Commission Director, presented a request to rezone a 7.28-acre tract of ground located just north of the Town of Milford along CR 1300N, from residential to agricultural. Richard stated several remonstrators petitioned not to allow an open-ended agricultural zone, upon which the Area Planning Commission unanimously recommended to deny the request but referred the petition to the Board of Zoning Appeals for the possibility of an agreeable, smaller amount of animals.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Accept the recommendation of the Area
Planning Commission to deny the request to
rezone a 7.28-acre tract of ground located
just north of the Town of Milford along CR
1300N, from residential to agricultural.

**IN THE MATTER OF REZONING REQUEST-POLK EQUIPMENT & DD & P
INVESTMENTS:**

Dan Richard, Plan Commission Director, presented a request to rezone a tract of ground from public use, agricultural and commercial to residential, stating the Area Planning Commissioner unanimously recommended to approve the request, which was scaled back during the hearing to encompass only 28 acres.

Steve Snyder, Attorney for the Petitioner, stated the original request was significantly larger but the development plan for the entire South Shore Golf Course has evolved since that time and this smaller request will allow for the residential additions at this time, with additional requests to follow as the project progresses.

With no one present to speak against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 2 NAYS: 0
UNANIMOUS
Brad Jackson abstained.

TO: Accept the recommendation of the Area
Planning Commission to approve the request
as presented.

ORDINANCE NO. 20-12-22-005 (2020121260)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-SOUTH SHORE VENTURES:

Dan Richard, Plan Commission Director, presented a unanimous recommendation from the Area Planning Commission to rezone a 5.25-acre tract of ground located within South Shore Golf Course, in the area of what was known as the club house, from public use to commercial.

With no one present to speak in favor of or against the request, the Commissioners closed the meeting to the public.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 2 NAYS: 0
UNANIMOUS
Brad Jackson abstained.

TO: Accept the recommendation of the Area
Planning Commission to approve the request
to rezone a 5.25-acre tract of ground located
within South Shore Golf Course, in the area
of what was known as the club house, from
public use to commercial.

ORDINANCE NO. 20-12-22-004 (2020121259)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF 2021 APPOINTMENT OF OFFICERS:

Commissioner Groninger nominated Robert Conley as President, and himself as Vice-President as 2021 officer appointments.

MOTION: Cary Groninger

TO: Accept the 2021 appointment of officers
as presented.

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

Being no further business to come before the Commissioners, the meeting was adjourned.