

Mailbox Procedure:

- The Kosciusko County Highway Department specifies that mailboxes should be located so that the face of the mailbox is at least 3'-0" from the edge of the road. (However the mailboxes on Old Road 30, should be located so that the face of the mailbox is located at least 10'-0" from the edge of the road.)
- If a property owner chooses to locate a mailbox according to the specifications and the mailbox is damaged as a result of removing snow, the Kosciusko County Highway Department is responsible for the repair or replacement of the mailbox with a new, but not necessarily identical, mailbox.
- If a property owner chooses **not** to locate a mailbox according to the specifications and the mailbox is damaged as a result of removing snow, the Kosciusko County Highway Department is not responsible for the repair or replacement of the mailbox.
- The Kosciusko County Highway Department, regardless of the circumstance, does not repair or replace any mailbox that is found to be in an unsound condition.
- The Kosciusko County Highway Department does not provide any approaches to the mailbox.

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Kosciusko County Auditor