

KOSCIUSKO COUNTY COMMISSIONERS

January 2, 2013

The Kosciusko County Commissioners met for their regular meeting on January 2, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry – Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF ELECTION OF 2013 OFFICERS:

President Bob Conley called for nominations for 2013 officers.

MOTION: Brad Jackson TO: Nominate Ron Truex for President for
SECOND: Bob Conley 2013.

AYES: 2 NAYS: 0; 1 *Abstain*

MOTION CARRIED

MOTION: Bob Conley TO: Nominate Brad Jackson for Vice-
SECOND: Ron Truex President for 2013.

AYES: 2 NAYS: 0; 1 *Abstain*

MOTION CARRIED

IN THE MATTER OF 2012 HOMELAND SECURITY GRANT:

Ed Rock, Emergency Management Director, presented a continuation of the 2012 Homeland Security Grant for the Administrative Assistant for the District Planning Council (DPC). The grant is for \$50,000.00 and 100% pass through.

MOTION: Brad Jackson TO: Approve the 2012 Homeland Security
SECOND: Bob Conley Grant for the Administrative Assistant for the
AYES: 3 NAYS: 0 District Planning Council

UNANIMOUS

IN THE MATTER OF MOBILE HOME ORDINANCE:

Sue Ann Mitchell, County Treasurer, spoke to the Commissioners in reference to a Mobile Home Permit Fee Ordinance that she is presenting to the Council at their January 10th meeting. The ordinance addresses the collection of a Mobile Home Permit Fee for the processing of paper work to transfer mobile homes. Mitchell stated she is requesting a fee of \$10.00 for the processing of the Mobile Home Transfer.

IN THE MATTER OF COUNTY ADMINISTRATOR:

Ron Robinson, County Administrator, requested approval to sign the Johnson Controls contract for the HBA systems.

MOTION: Bob Conley TO: Approve the signing of the Johnson
SECOND: Brad Jackson Controls HBA systems contract by County
AYES: 3 NAYS: 0 Administrator, Ron Robinson

UNANIMOUS

IN THE MATTER OF YIELD SIGN ORDINANCE FOR ROUND ABOUT:

Scott Tilden, Highway Superintendent, presented an ordinance to have Yield signs installed on the south, east and west entrances of the round-about at the intersection of Old Road 30 West and Zimmer Road.

MOTION: Brad Jackson TO: Approve the ordinance for Yield signs to
SECOND: Bob Conley be installed on the south, east and west
AYES: 3 NAYS: 0 entrances of the round-about at the
UNANIMOUS intersection of Old Road 30 West and Zimmer
Road

ORDINANCE NO. 13-01-02-001 Yield (2013010126)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF ORDINANCE TO REPEAL STOP SIGNS:

Scott Tilden, Highway Superintendent, presented an ordinance to have the stop signs on CR 1350 N at CR 100E and Old 15 (Ordinance #1988-8) and Zimmer Road (CR 225W Ordinance 25 CR 596) and Old Road 30 West (Ordinance #1988-8) repealed.

MOTION:	Bob Conley	TO:	Approve the ordinance to repeal the
SECOND:	Brad Jackson		Stop Signs on CR 1350 N at CR 100E and Old
AYES:	3	NAYS:	0
UNANIMOUS			15 along with Zimmer Road and Old Road 30 West

ORDINANCE NO. 13-01-02-002 Stop (2013010125)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF TIPPECANOE RIVER CLEANUP PROJECT:

Nash Brallier, homeowner on Tippecanoe River, came before the Commissioners in reference to the Tippecanoe River Cleanup Project. Brallier was concerned that the homeowners did not get any notices about this project or any meetings that have happened up to this point. Brallier felt that as a homeowner he along with the other homeowners should be included and notified in the meetings. Ron Truex, Commissioner President, assured Brallier that the meetings thus far have been to obtain approval to start the process and obtain grants to fund the project. Once the project has been approved then all homeowners will be contacted directly. Truex stated that future meetings will be advertised in the media to make residents aware. Truex also stated that he would provide contact names to Brallier of individuals involved in this project for his reference.

Joe Weston, homeowner on Tippecanoe River, came before the Commissioners in reference to the Tippecanoe River Cleanup Project. Weston referenced the Wabash River and his concerns were with the Wabash River and Tippecanoe River coming together. Truex assured Weston that they will look at that issue before they move forward with the project. Truex stated that it will do no good to cleanup Tippecanoe River if it stopped at the County Line and went no further.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
January 15, 2013**

The Kosciusko County Commissioners met for their regular meeting on January 15, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry – Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2013 APPOINTMENT – KOSCIUSKO COUNTY CONVENTION, RECREATION & VISITOR:

Ron Robinson, County Administrator, presented Kristy Plikerd as an appointment for the Kosciusko Convention, Recreation and Visitor's Commission. Kristy Plikerd is with Brooke Pointe Inn from Syracuse and will replace Katelyn Blanchard from Holiday Inn Express.

MOTION:	Bob Conley	TO:	Approve the 2013 Kosciusko County
SECOND:	Brad Jackson		Convention, Recreation & Visitor
AYES:	3	NAYS:	0
UNANIMOUS			appointment for Kristy Plikerd.

IN THE MATTER OF COUNTY CLERK:

Jason McSherry, County Clerk, stated that currently the Commissioners are paying \$385.00 per month for the Clerk's monthly bank fees. McSherry would like approval to pay for those bank fees out of the Clerk's IV-D Incentive funds.

MOTION: Bob Conley TO: Approval to pay the Clerk's monthly
SECOND: Brad Jackson bank fees of \$385.00 out of the Clerk's IV-D
AYES: 3 NAYS: 0 Incentive fund.
UNANIMOUS

IN THE MATTER OF ADA TRANSITION PLAN:

Ron Robinson, County Administrator, presented the ADA Transition Plan to the Commissioners for public comment. The purpose of the Transition Plan is to prioritize ADA accessibility improvements for existing Public Rights-of-Way. Robinson stated that they have spent the last several months putting together the plan with the help of various individuals. Robinson stated the public will have till 4:30pm today to submit their written comments.

IN THE MATTER OF ACCEPTANCE FOR COUNTY MAINTENANCE:

Scott Tilden, County Highway Superintendant, presented an acceptance for county maintenance on a public road. The Subdivision is Cripplegate Crossing and would run from Lakeview Trail to the Cul-de-sac (0.16 miles). Tilden stated this has been through all the proper processes with Area Plan and is ready for adoption.

MOTION: Brad Jackson TO: Approve the adoption of the County
SECOND: Bob Conley Maintenance in Cripplegate Crossing at
AYES: 3 NAYS: 0 Lakeview Trail to the Cul-de-sac.
UNANIMOUS

ORDINANCE NO. 13-01-15-002 (2013010854)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF SPEED LIMIT SIGN- OLD 30 WEST:

Scott Tilden, County Highway Superintendant, presented an Ordinance for a speed limit sign to be placed on Old 30 West from Leiter Drive to 435 feet west of Riverwood Ranch Road. The speed limit shall be 35 mph.

MOTION: Brad Jackson TO: Approve the Speed Limit Ordinance on
SECOND: Bob Conley Old 30 West from Leiter Drive to 435 feet
AYES: 3 NAYS: 0 west of Riverwood Ranch Road.
UNANIMOUS

ORDINANCE NO. 13-01-15-001 Speed (2013010855)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF SELLING THE OLD PAINT TRUCK:

Scott Tilden, County Highway Superintendant, requested approval from the Commission to sell the old 1997 Ford Paint Truck. Tilden stated they contract out the paint jobs now due to liability concerns and the truck has not been used for several years. Tilden would like to sell the truck now to get the most value out of it.

MOTION: Bob Conley TO: Approval to sell the 1997 Ford Paint
SECOND: Brad Jackson Truck.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF FURTHER BUSINESS:

Jim Moyer, Council Member, invited the Commissioners to attend their next meeting on February 14, 2013.

IN THE MATTER OF FAIR HOUSING RESOLUTION:

Ed Rock, Emergency Management Director, presented a Fair Housing Resolution for the Commission to approve. Rock stated the Resolution is in accordance with the Indiana Code 22-9.5-1.

MOTION: Bob Conley TO: Approve the Fair Housing Resolution.
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

RESOLUTION NO. 13-01-15-003 (2013010853)
As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
January 29, 2013

The Kosciusko County Commissioners met for their regular meeting on January 29, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley
Mike Miner – County Attorney
Marsha McSherry – Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2013 BOARD OF FINANCE:

Sue Ann Mitchell, Treasurer, presented the 2013 Board of Finance Organization and Investment Policy. Mitchell stated the first order of business is to select a President and Secretary. The Secretary will be the Treasurer, Sue Ann Mitchell and Ron Truex volunteered to be President. Mitchell presented the Commissioners with the financials showing the amount of interest that has been taken in. Last year a total of \$174,000 was received in and for 2012 only \$117,000 was brought in. Mitchell stated she has started investing in Municipal Bonds that are AA and AAA rated. Mitchell added that the bonds have a slightly higher interest rate and the money is guaranteed and no way for us to lose that money. Mitchell has taken out two bonds so far, but they are for small increments of \$100,000 and \$200,000. The bonds have to be taken out over a longer period of time.

MOTION: Bob Conley TO: Approve the written report of the 2012
SECOND: Brad Jackson investments presented by Treasurer, Sue Ann
AYES: 3 NAYS: 0 Mitchell.
UNANIMOUS

IN THE MATTER OF CARDINAL SERVICES NEW GENERAL MANAGER:

Randy Hall, Cardinal Center Vice President, stated that Vickie Lootens has accepted the Director of Development with Cardinal Services and will no longer be in the position of KABS General Manager. Hall presented a new applicant, Kevin Planck, to fill the KABS General Manager position. Planck has been with Cardinal Services for nine years and is very familiar with the organization and has had a great deal of interaction with KABS during those nine years.

MOTION: Brad Jackson
SECOND: Bob Conley TO: Approve the New KABS New General
AYES: 3 NAYS: 0 Manager, Kevin Planck.
UNANIMOUS

IN THE MATTER OF KABS 4TH QUARTER CLAIM:

Randy Hall, Vice President, presented the KABS 4th Quarter claim voucher for approval.

IN THE MATTER OF BEAMAN HOME:

Tracie Hodson, Executive Director, started with a video presentation of what Beaman Home is today and what the future will hold. Hodson stated that the Beaman Home is an 1800 square foot home that has three bedrooms. The house is being used to its fullest capacity as it serves

multiple families at one time. Hodson stated they have been at this current home for almost 30 years and it is no longer adequate to fulfill the needs of the individuals. Hodson introduced Sue Creighton, Beaman Home Board Member, to speak of the Beaman Home future. Creighton, stated that they have purchased a building on North Parker St for the new Beaman Home facility. The building will be renovated to have a two-story residential area along with an intake area, counseling rooms, indoor play ground, quiet area for the kids to do homework and mothers to relax. Creighton stated the budget for the new Beaman Home is 1.8 million dollars, which will allow them to get into the building. The new building was purchased at \$300,000. The campaign will occur in two phases and this is the first time that the location of the Beaman Home will be publicly announced. The Board does take the security of the shelter very seriously and will be speaking to other shelters that have gone public about their safety and security system. Creighton stated that the campaign will hopefully bring more awareness to the Beaman Home and how critical it is to Kosciusko County along with donations to help with funding of the expenses to get the new facility up and running. Ed Rock, Emergency Management Director, came before the Commissioners to help facilitate the request of the Community Block Grant for the Beaman Home as he is certified in these grants. Rock stated the Block Grant is for an additional \$400,000 in funding to help with the construction and renovation expenses for the new Beaman Home. Rock presented the Community Block Grant to the Commissioners and asked if they were willing to support this grant. Rock did state that the Commissioners need to be aware that there cannot be another Construction Grant in place while the Community Block Grant is in effect. Rock contacted Bob Murphy and requested his assistance in overseeing his activities to move this grant along. Ron Truex, Commissioners President, stated that he admires the dedication and initiatives and doesn't know of a better way for the Commissioners to help the community than by approving and standing behind the application of the Community Block Grant.

Ed Rock stated that a public hearing is needed and Rock requested the hearing be held at the February 26, 2013 Commissioners Meeting. Ron Truex stated to advertise the meeting for 9:00a.m.

MOTION: Brad Jackson TO: Approve the application for Kosciusko
SECOND: Bob Conley County applying for a Community Block
AYES: 3 NAYS: 0 Grant for the Beaman Home.
UNANIMOUS

IN THE MATTER OF AMERICANS WITH DISABILITIES ACT (ADA)

RESOLUTION:

Ron Robinson, County Administrator, presented a Resolution for the Commissioners of Kosciusko County adopting the Americans with Disabilities Act (ADA). The act is for accessibility guidelines for standards for accessible design and guidelines for pedestrian facilities in the public right-of-way.

MOTION: Bob Conley TO: Approve the Americans with Disabilities
SECOND: Brad Jackson (ADA) Resolution.
AYES: 3 NAYS: 0
UNANIMOUS

RESOLUTION NO. 13-01-29-001

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF COUNTY AUDITOR:

Ron Robinson, County Administrator, presented a Confidential Agreement with Indiana American Water. The agreement will allow the Dispatch center to receive information on where the water mains are located along with fire hydrants. The Dispatch center will enter this information into their CAD system and be available to the Warsaw Fire Department.

MOTION: Bob Conley TO: Approve the Confidential Agreement
SECOND: Brad Jackson with Indiana American Water.
AYES: 3 NAYS: 0
UNANIMOUS

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS February 12, 2013

The Kosciusko County Commissioners met for their regular meeting on February 12, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry – Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – RANDY RANSBOTTOM:

Rich Maron, Veteran Affairs Officer, stated the recipient of the Veteran's award for the month of February was Randy Ransbottom. Maron stated that Ransbottom served in the US Army from June 20, 1966 to June 20, 1969. Ransbottom was a Wheel and Track Mechanic, a member of the Ordinance Company and also served in Saigon for one year. Maron went on to say that Ransbottom is a Silver Lake resident and that he was a man well deserving of this award. Bob Conley, Commissioner, stated that Ransbottom was an "Ace" of a guy and an asset to have in our community. Present with Ransbottom were his wife, Pricilla and daughter, Ashley. Ransbottom has three additional children along with three grandchildren. Maron and the Commissioners presented Ransbottom with the Veteran's award for his service to his community and country.

IN THE MATTER OF ADOPTION OF THE 2013 BOARD OF FINANCE ORGANIZATION AND INVESTMENT POLICY:

Sue Ann Mitchell, County Treasurer, presented the 2013 Board of Finance Organization and Investment Policy for approval. The Policy was brought before the Commissioners at the last meeting on January 29, 2013, but the policy was not officially approved. The Commissioners approved and adopted the 2013 Board of Finance Organization and Investment Policy.

MOTION: Bob Conley

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2013 Board of Finance Organization and Investment Policy.

IN THE MATTER OF COLLECTION OF MONEIES OWED IN ARREARS:

Mitchell stated they sent out courtesy letters to anyone that owed \$25.00 or more in arrears. They collected almost \$250,000 more this year than they did last year in those eleven days. Mitchell stated it was a good move to send out the letters and most of the individuals were not aware that they had not paid their taxes.

IN THE MATTER OF PIERCETON WOODS ACADEMY:

Mike Miner, County Attorney, addressed the issue of Kosciusko County residents in Pierceton having concerns with the safety and security of the facility. Miner stated the residents were asking the Commissioners to request there be a bond set for the juveniles that were being detained there or having picture ID's of the juveniles be made public information. Miner stated that these request are outside of what the county is allowed to do. The minors that are there are considered CHINS (Child in Need of Services) due to family issues at home. They are not minors that have committed adult crimes. Miner stated that the Commissioners can draft a letter addressing their concerns and send to the State Legislator, Department of Corrections, Child Services and other agencies that are involved asking them to consider the recommendations. The Commissioners can enforce that Pierceton Woods Academy is in compliance with the zoning laws and regulations. The Commissioners agreed to draft a letter and send it to all parties involved.

IN THE MATTER OF ADA RESOLUTION - AMENDED:

Ron Robinson, County Administrator, presented an amended Resolution for Adopting the Americans with Disabilities (ADA) Transition Plan for Pedestrian Facilities in the Public Right-of-Way. The original Resolution had an incorrect date.

MOTION: Brad Jackson TO: Approve the Amended Resolution for
SECOND: Bob Conley the ADA Transition Plan.
AYES: 3 NAYS: 0
UNANIMOUS

RESOLUTION NO. 13-02-12-001 (2013020731)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF AGREEMENT BETWEEN THE COUNTY AND SHIVA HOSPITALITY:

Ron Robinson, County Administrator, presented an agreement between the County and Shiva Hospitality for the removal of trees and brush between the work release center and the Regal 8 Hotel. The removal of these trees and brush will be beneficial to the work release center and the overall maintenance and upkeep on the building. Robinson stated that County Attorney, Mike Miner, will write up a contract for all parties involved to sign.

MOTION: Brad Jackson TO: Approve the Agreement between the
SECOND: Bob Conley County and Shiva Hospitality.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF BIDS FOR MINI EXCAVATOR & SKID TRACK LOADER:

Mike Miner, County Attorney, and Scott Tilden, Highway Superintendent, opened bids for the mini excavator and skid track loader. The following are the bids that were received:

Excavator Bids:

Parker & Sons Equipment Claypool – JCB 8085 - \$93,000
More's Kubota of Warsaw – KX080 - \$92,639
Wakarusa Heavy Equipment – TB180FR - \$98,210
Bob Cat of Warsaw – Bobcat E80 - \$78,555
South Eastern Equipment of Ft Wayne – SK 80 CS - \$104,040
RPM Machinery of Ft Wayne – Case CX-80 - \$107,000

Track Loader Bids:

Parker & Sons Equipment of Claypool – JCB 260T - \$55,700
More's Kubota of Warsaw – Kubota SVL 90 - \$59,235
Wakarusa Heavy Equipment – TL-10 - \$62,000
Bob Cat of Warsaw – Bobcat CCTLT-770 - \$60,594
Southeastern Equipment of Ft Wayne – New Holland C238 - \$57,795
RPM Machinery of Ft Wayne – Case TV-380 - \$65,470

Tilden requested permission to take all the bids under review and report back to the Commissioners at the Commissioners meeting on February 26, 2013.

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS February 26, 2013

The Kosciusko County Commissioners met for their regular meeting on February 26, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry – Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2013 MICROVOTE SOFTWARE MAINTENANCE

AGREEMENT:

Jason McSherry, County Clerk, presented the 2013 annual Microvote software maintenance agreement for the Commissioners approval. The agreement is for \$9,500.00 and will include unlimited software upgrades, technical support and version control.

MOTION: Bob Conley TO: Approve the 2013 annual Microvote software maintenance agreement.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF JASON MCSHERRY RESIGNING:

Jason McSherry, County Clerk, thanked the Commissioners, Elected Officials and Ron Robinson for their support over the past four years. McSherry will be resigning on March 8, 2013. The Commissioners wished McSherry the best of luck at his new job.

IN THE MATTER OF HOMELAND SECURITY GRANT:

Ed Rock, Emergency Management Director, presented a Homeland Security Grant for the Commissioners to re-sign. The Grant was previously approved, but due to some technical issues at State the grant needs to be re-signed and approved to clear up some formality issues.

MOTION: Bob Conley TO: Approve the re-signing of the Homeland Security Grant.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF BOOTH AT HOME SHOW:

Sue Ann Mitchell, County Treasurer, requested permission to have a booth at the Home Show on March 8-10. Mitchell stated they had a booth last year and had great results. The residents seemed very pleased with the information that was provided. The Commissioners agreed unanimously that the booth is a great way to educate the public.

MOTION: Bob Conley TO: Approve the request for a booth at the Home Show on March 8-10.

SECOND: Ron Truex

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY EXCAVATOR BID

RECOMMENDATION:

Scott Tilden, County Highway Superintendant, requested to accept the bid from Bob Cat of Warsaw for the Track Excavator in the amount of \$78,555.00. Bob Cat was the lowest bid that was received.

MOTION: Bob Conley TO: Approve the recommendation to award the Track Excavator bid to Bob Cat of Warsaw.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY TRACK LOADER BID

RECOMMENDATION:

Scott Tilden, County Highway Superintendant, requested approval from the Commissioners to reject all the bids that were submitted for the Track Loader. There were complications with all the bids that were submitted. Tilden would like to re-bid the Track Loader for April 9, 2013 at 9am.

MOTION: Brad Jackson TO: Approve the recommendation to reject
SECOND: Bob Conley all the bids that were submitted for the Track
AYES: 3 NAYS: 0 Loader and re-bid for April 9, 2013.
UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY ANNUAL OPERATIONAL REPORT:

Scott Tilden, County Highway Superintendant, presented the 2013 County Highway Annual Operational report that is required. Tilden stated he would like the Commissioners to review and contact him with any concerns or questions. Tilden also stated he would ask for approval of this report at the March 12, 2013 meeting.

IN THE MATTER OF ROAD CLOSURE ON OLD 15 - TRUPOINTE:

Scott Tilden, County Highway Superintendant, stated the road between North St and Elkhart County Line on Old 15 by Tru Pointe will be closed beginning Friday March 1, 2013. Tilden stated there may be a need to post "Thru Truck" signs at a later date. Tilden will monitor this area after the closure on a continuous basis. Commissioner Conley made the motion to approve Tilden to move forward with monitoring the road closure for additional signage.

MOTION: Bob Conley TO: Approve the request to move forward
SECOND: Ron Truex with monitoring the road closure on Old 15 by
AYES: 3 NAYS: 0 TruPointe for additional signage.
UNANIMOUS

IN THE MATTER OF THE ECONOMIC DEVELOPMENT APPOINTMENT – WES STODER:

Ron Truex, President, stated the Commissioners would like to nominate Wes Stouder for the Economic Development appointment for a term of one year ending on 2/28/2014.

MOTION: Bob Conley TO: Approve the Appointment of Wes
SECOND: Ron Truex Stouder to the Economic Development.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF PETITION FOR VACATION OF PUBLIC RIGHT OF WAY & ALLEY – TOWN OF OSWEGO – RATE OF CHANGE, LLC.

Matt Sandy, Area Plan, came before the Commissioners with a Vacation for the Town of Oswego. Sandy stated that Rate of Change, LLC has requested a vacation for a portion of Church Street and an unimproved alley in the Original Plat of the Town of Oswego. Sandy stated that Area Plan comes before the Commissioners with a unanimous recommendation to allow the vacation. Steve Snyder, Attorney, agreed with the recommendation and had no further comments.

MOTION: Brad Jackson TO: Approve the vacation request by Rate of
SECOND: Bob Conley Change, LLC for a portion of Church Street
AYES: 3 NAYS: 0 and an unimproved alley in the Original Plat
UNANIMOUS of the Town of Oswego.

ORDINANCE NO. 13-02-26-001 (2013021269)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF NATIONAL FLOOD INSURANCE PROGRAM – CLASS 8:

Matt Sandy, Area Plan, presented a certification from the Homeland Security, Federal Emergency Management Agency showing that Kosciusko County was increased to a Class 8 in the National Flood Insurance Program (NFIP) Community Rating System (CSR). Sandy stated the CSR class increase is based on a field verification of a 5-year cycle CSR application. The

increase has allowed the county as a whole to receive a 10 % discount on flood insurance policies.

IN THE MATTER OF THE PIERCETON WOODS ACADEMY:

Bob Conley, Commissioner, stated the Commissioners had discussed at previous meeting the Pierceton Woods Academy and the current situation at the facility. Conley stated a letter has been drafted and approved by the Commissioners and will be sent to our State officials. The letter will also include a communications report from the Dispatch center showing all the calls logged for the Academy to the Dispatch center.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
March 12, 2013**

The Kosciusko County Commissioners met for their regular meeting on March 12, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry – Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – LARRY CRISWELL:

Rich Maron, Veteran Affairs Officer, stated the recipient of the Veteran's award for the month of March was Larry Criswell. Maron stated Larry is married to Cheryl and has two daughters, two sons and seven grandchildren with another one on the way. Criswell is a Vietnam Veteran who served from February 4, 1969 to September 8, 1970. He served in Field Artillery and received the Cross of Gallantry with Palm clusters. Criswell also received the Army Commendation Medal and was a Marksman with the M14 & M16. Maron thanked Criswell for his service and presented him with a plaque. Bob Conley, Commissioner board member, added that Criswell was a respected Veteran by many and was always willing to lend a helping hand.

IN THE MATTER OF TRU POINTE TIF RESOLUTION:

Mike Miner, County Attorney, presented the Commissioners with the Tru Pointe TIF resolution for approval.

MOTION: Bob Conley

SECOND: Brad Jackson

TO: Approve the Tru Pointe TIF resolution.

AYES: 3 NAYS: 0

UNANIMOUS

RESOLUTION NO. 13-03-12-001 (2013030565)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF COUNTY ADMINISTRATOR:

Ron Robinson, County Administrator, presented two contracts to the Commissioners for approval. The first contract was for Phend and Brown who was the successful bidder on Phase Four of the Old 30 project. Phend and Brown was \$269,471.00 under the PE quote of \$2,090,000.00 The second contract was for an additional for a light over the bridge so traffic can be moving at all times.

MOTION: Brad Jackson

SECOND: Bob Conley

TO: Approve the contract with Phend and

AYES: 3 NAYS: 0

Brown for Phase Four of the Old 30 project and the contract for the additional for the light over the bridge.

UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAYS ANNUAL OPERATIONAL REPORT:

Scott Tilden, County Highway Superintendent, requested the Annual Operational report to be approved by the Commissioners.

MOTION: Bob Conley

TO: Approve the Annual Operational report.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY & BRIDGE WORK:

Scott Tilden, County Highway Superintendent, requested approval to begin bridge work on Bridge #7 that is located on 225E north of CR 75E over Deed's Creek and Bridge #278 that is located in Syracuse on the north east corner of town. Bridge #7 the deck has a lot of patches that need to be replaced and Bridge #278 that was built in 1976 currently has some box beam issues. Tilden stated both bridges are rehabs right now, but feel if they are not repaired within the next 3-5 years these bridges will become complete replacement bridges and cost more money in the long run. Tilden has been working with USI on constructing engineering agreements. The engineering construction agreement for Bridge #7 is \$163,505.00 and Bridge #278 is \$293,830.00.

MOTION: Bob Conley

TO: Approve the engineering construction agreements for Bridge #7 and Bridge #278.

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF INDOT – TONI MAYO & DEPARTMENT OF ENVIRONMENTAL MANAGEMENT – MICHAEL AYLESWORTH:

Toni Mayo and Michael Aylesworth came before the Commissioners offering the hand of fellowship. Mayo stated they want to head off any issues or concerns before they escalate into major problems. Mayo also stated they will be the liaison between the State & Indiana Department of Environmental Management (IDEM). Mayo stated that Kosciusko County qualified to have chip seal laid on St Rd 13 to SR 114 sometime after July as this is when the fiscal year starts. Mayo will provide the Commissioners with an information sheet to be distributed to the residents in the area. The sheet will contain information explaining what chip seal is and the benefits of using chip seal. Aylesworth stated he is responsible for IDEM and DNR issues or concerns and Mayo would be the main contact for any INDOT issues. Aylesworth addressed the Commissioners on articles that have surfaced by special interest groups stating how bad Indiana's environment is. Aylesworth stated that all of Indiana's major cities are in compliance with all six of the National Air standards criteria pollutants. Aylesworth stated that Kosciusko County is doing a good job of cleaning up the water ways in this area and the work is much appreciated. Ron Truex, Commissioner President, thanked Aylesworth and Mayo for their work and help in getting things moving in the right direction for our county.

Being no further business to come before the Commissioners the meeting was adjourned

**KOSCIUSKO COUNTY COMMISSIONERS
March 26, 2013**

The Kosciusko County Commissioners met for their regular meeting on March 26, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF SHERIFF'S DEPARTMENT:

Captain Aaron Rovenstine stated that Sheriff Goshert and Judge Jarrette requested an evaluation of the current security situation in the Justice building. Judge Jarrette contacted Laura McKesson with the United States Marshalls office to evaluate our security situation. Rovenstine and McKesson performed the evaluation in February 2013. McKesson presented Rovenstine with a report of recommendations. One of the recommendations was to start a security committee to include the judicial system and office holders that would meet a couple times a year to discuss any issues or concerns that they may have. Another recommendation was to upgrade the X-ray machine and medial detector at the front entrance to the Justice building. Rovenstine stated he had quotes for the Commissioners to consider for discussion. Other recommendations were to upgrade the panic alarms and add some additional security cameras in the old Courthouse. Rovenstine will organize the security committee per Sheriff Goshert. Rovenstine stated he would give the recommendation report to the Commissioners for their review and further discussion. Rovenstine finished by saying that McKesson stated they were ahead of most counties with our security system and ranked us in the top 90% of all the evaluations she has completed.

IN THE MATTER OF EMERGENCY MANAGEMENT – DISTRICT EXERCISE AND TRAINING GRANT:

Ed Rock, Emergency Management Director, presented the District Exercise and Training Grant in the amount of \$21,428.57. This grant is for the seven (7) county areas for the ongoing training and exercises that are required every year.

MOTION: Bob Conley TO: Approve the District Exercise and
SECOND: Brad Jackson Training Grant in the amount of \$21,428.57.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF EMERGENCY MANAGEMENT – SALARY REIMBURSEMENT GRANT:

Ed Rock, Emergency Management Director, presented a salary reimbursement grant for 50% of the wages for the Emergency Management employees. The total amount of this grant is for \$39,026.50.

MOTION: Brad Jackson TO: Approve the Salary Reimbursement Grant
SECOND: Bob Conley in the amount of \$39,026.50.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF EMERGENCY MANAGEMENT:

Ed Rock, Emergency Management Director, stated that he received an email from Dr. Bosch at Grace College in reference to the Tippy River cleanup project. Dr. Bosch stated that DNR is giving \$37,500.00 towards the cleanup project and they are requesting a 20% match (\$7,500.00) for a total of \$45,000.00 towards this project. Rock stated this correspondence was just received yesterday and there has not been discussion on where the 20% match will come from.

Rock stated the Statewide Tornado drills are set to occur on Wednesday, March 27th between the hours of 10:00-10:30 am and 7:30-8:00 pm. If for some reason we have severe weather during those times the drill will be postponed till Thursday, March 28th and occur at the same scheduled times.

IN THE MATTER OF COUNTY HIGHWAY:

Scott Tilden, County Highway Superintendant, presented a Speed Limit Ordinance for Old SR 15 from a point beginning 380 feet south of South Street heading north until North Street. The speed limit shall be 35mph. Tilden stated the request is due to a road closure and a turn on the road now being in place.

MOTION: Bob Conley TO : Approve the 35 mph Speed Limit
SECOND: Brad Jackson Ordinance for Old SR 15 from a point
AYES: 3 NAYS: 0 beginning 380 feet south of South Street
UNANIMOUS heading north until North Street.

ORDINANCE NO. 13-03-26-001 SPEED (2013031755)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF COUNTY ADMINISTRATOR:

Ron Robinson, County Administrator, stated the County Employee breakfast will be held on Friday, April 26, 2013 starting at 6 am.

Robinson stated the Health Insurance Policy is due. There was a 2.3% increase overall, but we received a 5% reduction on medical and a 7% reduction on workman's comp for having the employee clinic.

MOTION: Brad Jackson TO : Approve the Health Insurance Policy.

SECOND: Bob Conley

AYES: 3 NAYS: 0

UNANIMOUS

Robinson stated the Liability Insurance is out for quotes and those quotes will be back on April 15, 2013.

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS April 9, 2013

The Kosciusko County Commissioners met for their regular meeting on April 9, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Ron Robinson, County Administrator
Marsha McSherry, Auditor

The meeting was opened with the pledge and a word of prayer. Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF APRIL VETERAN OF THE MONTH – ROBERT FRANK WALKER:

Rich Maron, Veteran Affairs Officer, introduced Robert Frank Walker as the April Veteran of the month. Maron stated that Walker served in the US Navy from 1942 to 1946. Walker is from North Webster and worked in the Dairy Farming business growing up and has been in this area for many years. Walker was on a LCT landing craft that carried tanks and supplies for the Army. The Commissioners and Maron thanked Walker for his dedication and service to his country.

IN THE MATTER OF MEAL PER DIEM:

Barry Andrews, Probation, went before the Commissioners to request the Meal Per Diem be increased from \$26.00 to \$50.00 per day. Andrews presented to the Commissioners the Meal Per Diem Ordinance signed on July 18, 2000 for the \$26.00 per day. Andrews also stated the last time the Meal Per Diem was discussed was by County Assessor, Laurie Renier, at the February 6, 2007 Commissioners meeting. Andrews gathered information from the U.S. General Services Administration (GSA) website showing the average Meal Per Diem to be \$58.50 per day. Andrews also stated that the average for Allen, St. Joseph and Marion counties is \$57.66 per day. Ron Truex, Commissioner President, stated that Marsha McSherry, County Auditor, presented figures for surrounding counties and the \$26.00 Meal Per Diem is not far off from what the other counties are paying. The Commissioners agreed with Andrews that the Meal Per Diem needed to be reviewed and they made a motion to amend the current Ordinance. Bob Conley made a motion that would allow employees to be reimbursed for their meals according to the receipts they submit. Conley further stated that tips and alcohol would not be a reimbursable expense. Truex stated the Commissioners would monitor and make adjustments if needed if they feel employees are abusing the new policy.

MOTION: Bob Conley
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve employees to submit meal receipts for reimbursement and not hold them to \$26.00 per day. The Meal Per Diem Ordinance will be amended to reflect these changes.

IN THE MATTER OF EMERGENCY KOSCIUSKO COUNTY CONVENTION, RECREATION & VISITORS COMMISSION APPOINTMENT – CARL HILL:

Ron Truex made a request to the Commissioners to accept the appointment of Carl Hill to the Kosciusko County Convention, Recreation & Visitors Commission Board.

MOTION: Bob Conley
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the appointment of Carl Hill to the Kosciusko County Convention, Recreation & Visitors Commission Board.

IN THE MATTER OF BOARD OF HEALTH APPOINTMENT – CINDY KAISER:

Bob Weaver, Health Department Director, requested the Commissioners accept the appointment of Cindy Kaiser to the County Board of Health. Kaiser will replace Karen Boling, who recently retired.

MOTION: Brad Jackson
SECOND: Bob Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the appointment of Cindy Kaiser to the County Board of Health.

IN THE MATTER OF COUNTY ADMINISTRATOR:

Ron Robinson, County Administrator, stated that on Thursday, April 11 at 1 pm the Tru Pointe TIF District will come before the Redevelopment Commission. Robinson also stated there will be an INDOT meeting on April 18 at 10 am for phase four, a field check for Tru Pointe at 100 E on April 25th at 10:30 am and on April 26th at 6am there will be an employee breakfast held in the Justice building.

IN THE MATTER OF NAPPANEE LIBRARY BOARD CONFLICT OF INTEREST – ANGELA STILLSON:

Marsha McSherry, County Auditor, presented the Nappanee Library Board Conflict of Interest for Angela Stillson for the Commissioners to approve.

MOTION: Bob Conley
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Nappanee Library Board Conflict of Interest for Angela Stillson.

IN THE MATTER OF ANIMAL KILL IN THE COUNTY:

Marsha McSherry, County Auditor, provided documentation from the Sheriff's department dated February 8, 2013 for the kill of 2 sheep and 3 maimed sheep. The cost for the sheep was valued at \$300.00 each. McSherry stated there is a statute that requires the county to pay for the livestock.

MOTION: Bob Conley
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the claim for the killing of 2 sheep and 3 maimed sheep at \$300.00 each.

Truex suggested a letter be sent to our State Representatives in reference to the Ordinance for reimbursement of livestock that is killed. The Commissioners would like to ask the State Representatives to review the law in question since we no longer have a dog tax law in place to pay for those claims.

IN THE MATTER OF COUNTY HIGHWAY UPDATE:

Scott Tilden, Highway Superintendent, came before the Commissioners to request funding for Highway projects. Tilden would like to request \$1.165 million come from the EDIT fund for these projects. Conley stated that the Commissioners were in agreement to have Truex go before the Council and request the allocation of \$1 million from the EDIT fund be used to fund the projects that Tilden has provided.

MOTION: Bob Conley
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve Truex to go before the Council to request \$1 million from the EDIT fund be used for the highway projects presented by Tilden.

IN THE MATTER OF BIDS FOR TRACK LOADER:

Mike Miner, County Attorney and Tilden opened bids for the County Highway Track Loader. The bids were as follows:

Parker & Sons – 300T JCB Track Loader - \$63,000.00
Moore's Kubota – SVL90 Track Loader - \$59,235.00
Bob Cat Warsaw – CTL T770 Track Loader - \$59,193.73
Bob Cat Warsaw- CTL T750 Track Loader - \$57,315.77

Tilden requested to take the bids under advisement and have a recommendation for the Commissioners at the next meeting on April 23, 2013.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
April 23, 2013**

The Kosciusko County Commissioners met for their regular meeting on April 23, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Ron Truex - President
Brad Jackson - ABSENT
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from April 9, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF KABS – 1ST QUARTER CLAIM:

Kevin Planck, General Manager of KABS, stated they had 11,569 passenger rides this quarter and submitted the 1st quarter claims.

MOTION: Bob Conley
SECOND: Ron Truex
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the 1st quarter claims for KABS

IN THE MATTER OF THE REDEVELOPMENT COMMISSION APPOINTMENT - CURT HERMANN:

Ron Truex requested for a motion to approve Curt Hermann to the Redevelopment Commission Board.

MOTION: Bob Conley
SECOND: Ron Truex
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the appointment of Curt Hermann to the Redevelopment Commission Board

IN THE MATTER OF PUBLIC HEARING FOR THE PLANNING GRANT TO THE OFFICE OF COMMUNITY AND RURAL AFFAIRS (OCRA):

Shannon McLeod, Priority Project Resources, stated that the Turkey Creek Regional Sewer and Water District appeared before the Commissioners in December 2012. At that time the Commissioners approved the submission of the planning application for a \$30,000 grant to the Office of Community and Rural Affairs (OCRA). McLeod stated that Jones and Henry was selected as the engineering firm to represent the Turkey Creek Regional Sewer District. The

total cost of the project is \$34,000 with \$30,000 coming from the grant and the remaining \$4,000 from the Turkey Creek Regional Sewer District. The engineering firm of Jones and Henry stated the main concerns are the pressure issues and the quality of water being delivered to the customers and that is where their main focus will be. McLeod stated the application should be ready in the next 10 days and she will then submit it to Mike Miner, County attorney, for review. McLeod stated part of the application process is to have a public hearing and opened it up to the public for questions and comments. McLeod passed around a petition to obtain signatures for the hearing. McLeod also stated that this project should be under contract by July 2013, which at that point would allow the Commissioners to apply for another grant. The county is allowed to have three grants open at one time that are not under contract.

IN THE MATTER OF ABATE MOTOCYLCE AWARENESS:

Ty Marshall- member of ABATE asked that the Commissioners proclaim May Motorcycle Safety Awareness Month. Bob Conley states this Proclamation is signed every year and is a great thing for the community to ensure safety for everyone involved. Marshall stated that on the 1st Friday in June the ABATE will be setting up booths along with other Motorcycle organizations to educate residents on Motorcycle safety.

MOTION: Bob Conley TO: Approve proclamation for May to be
SECOND: Ron Truex recognized as Motorcycle Safety Awareness
AYES: 2 NAYS: 0 Month
UNANIMOUS

**IN THE MATTER OF THE RESOLUTION REGARDING THE TRUPOINTE
COOPERATIVE, INC. ECONOMIC DEVELOPMENT AREA:**

Mike Miner, County Attorney, presented the Commissioners with a Resolution regarding the establishment of the Trupointe Cooperative, Inc. Economic Development Area. Miner stated on February 14, 2013 the Redevelopment Commission adopted a Declaratory Resolution and confirmed it on April 11, 2013. The Board of Commissioners determined it would be in the best interest of the County to establish an economic development area in the Trupointe Cooperative, Inc. Economic Development Area as described in the Declaratory Resolution.

MOTION: Bob Conley TO: Approve the Resolution regarding the
SECOND: Ron Truex Trupointe Cooperative, Inc. Economic
AYES: 2 NAYS: 0 Development Area
UNANIMOUS

RESOLUTION NO. 13-04-23-002 (2013041303)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF ORDINANCE FOR MEAL PER DIEM:

Marsha McSherry, County Auditor, presented the amended ordinance for the meal per diem. The Commissioners approved the amendment at the April 9, 2013 meeting.

ORDINANCE NO. 13-04-09-001 (amendment to 00-MLM-01) (2013041301)

As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF REPLACEMENT OF POSTAGE MACHINE AT
SWITCHBOARD:**

Marsha McSherry, County Auditor, requested the approval to purchase a new postage machine for the switchboard. McSherry stated over the past few years the amount of postage has gone down. The new machine will be a savings of \$1,800 per year for the county.

MOTION: Bob Conley TO: Approve the purchase of a new postage
SECOND: Ron Truex machine for the switchboard
AYES: 2 NAYS: 0
UNANIMOUS

IN THE MATTER OF MAXIMUS CONSULTING SERVICES, INC. AGREEMENT:

Marsha McSherry, County Auditor, presented an agreement to the Commissioners from Maximus Consulting Services, Inc. McSherry stated Maximus will consult and assist with the preparation of the 2013-2015 indirect cost allocation plans for use in 2015-2017. McSherry stated that Mike Miner, County Attorney, has reviewed the agreement and finds it acceptable with no areas for concern. The cost of the agreement is \$6,300 per year.

MOTION: Bob Conley TO: Approve the agreement with Maximus

**IN THE MATTER OF VACATION IN SWEARD TOWNSHIP – PETITIONER
JEREMY SCUTCHFIELD:**

Dan Richards, Area Plan Director, stated the petitioner Jeremy Scutchfield is requesting to vacate a public way. The vacation is for the following real estate situated in Kosciusko County approximately one hundred feet in length and forty feet in width, bordered on the north by a private roadway, commonly known as Sunset Shore Drive, and bordered on the south by a private right-of-way, commonly known as Sunnyside Land, and bordered on the east by Lot Number 10 and 11 of the Sunset Shore Addition on Hill Lake, and bordered on the west by Lot Number 9 of the Sunset Shore Addition on Hill Lake. Richards brought before the Commissioners no official recommendation for this vacation.

Jennifer Carnes, attorney, stated that Mr. Scutchfield has maintained the real estate in question for the entire fifteen years he has owned his property. Carnes stated that the neighbors are not opposed to the vacation and they have supporting documentation. Scutchfield stated he would like to expand his home due to his family is increasing in size. Scutchfield also commented on if a road was ever put in he feels it would not be safe for his children as the road would be too close to his home. The Commissioners heard no opposition to the vacation. Truex and Conley both agreed to accept the public vacation.

MOTION: Bob Conley

TO: Approve the vacation for public way in

SECOND: Ron Truex

Sunset Shore Addition of Hill Lake

AYES: 2 NAYS: 0

UNANIMOUS

ORDINANCE NO. 13-04-23-001 V (2013041302)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF FROST ENGINEERING:

Jerry Frost, Frost Engineering, requested permission from the Commissioners to approach the Highway Superintendent in reference to reviewing the bridges in Kosciusko County. The Commissioners gave Frost permission to speak to Scott Tilden.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
May 7, 2013**

The Kosciusko County Commissioners met for their regular meeting on May 7, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Ron Truex - President

Mike Miner – County Attorney

Brad Jackson

Marsha McSherry, Auditor

Bob Conley

Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from April 23, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF MAY VETERAN OF THE MONTH – JAN ZOLMAN:

Rich Maron, Veteran Affairs Officer, stated the recipient of the Veteran's award for the month of May is Jan Zolman. Zolman was in the US Marines and served from 1964-1968. Zolman shared several touching stories about his time in Vietnam. Zolman's service ended when the convoy he was leading took a direct hit causing injury to him and his team. Zolman thanked the Commissioners and County for honoring him and all Veterans who have served for our Country. Maron presented Zolman with a plaque and the Commissioners thanked Zolman for his sacrifice and service.

IN THE MATTER OF SECURITY COMMITTEE:

Aaron Rovenstine, Captain, came before the Commissioners to acknowledge the Security Committee members as Judge Jarrette, Dan Hampton, Marsha McSherry, Ron Truex and Bob Sanders. Rovenstine stated they will be meeting directly after the Commissioners meeting today. Rovenstine also welcomed and encouraged any employees to contact the Security Committee with any security issues they have.

IN THE MATTER OF EMERGENCY MANAGEMENT:

Ed Rock, Emergency Management Director, stated the Tippecanoe River Cleanup Committee met with the DNR. The DNR will be floating the Tippecanoe River this month with water levels permitting and marking some of the larger log jams. Rock stated that once this information is available the DNR will help write the specs for the contract work to be done. Rock stated they are looking at using volunteer work if possible.

Rock stated there was flooding issues during the past month, but nothing substantial. Rock stated if anyone would like to report flood damage they should visit the Indiana Government website at in.gov/dhs.

IN THE MATTER OF LIABILITY INSURANCE:

Ron Robinson, County Administrator, stated the liability insurance came due two weeks ago and was able to renew with Bliss McKnight. Robinson stated he received one quote with a savings of \$3,200 from last year. Robinson stated another company declined to submit a quote.

IN THE MATTER OF RENEWAL CONTRACT WITH MEDSTAT:

Robinson requested permission to sign a contract with MedStat once the contract is approved. Robinson stated he is working with MedStat to negotiate pricing for the renewal contract.

MOTION: Brad Jackson TO: Approve the renewal contract with
SECOND: Bob Conley MedStat.

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF EAGLE SCOUT CERTIFICATES:

Robinson requested the Commissioners signature on two Eagle Scout certificates. The certificates are for Joshua and Alex Gushert. The ceremony will be on May 11, 2013 at the North Webster Methodist Church.

IN THE MATTER OF AMENDED RESOLUTION FOR PAYING REIMBURSABLE GRANTS:

Marsha McSherry, County Auditor, presented an amended resolution for the claims process. The amendment is to pay reimbursable grants when they come due and not wait until the normal claims process.

MOTION: Bob Conley TO: Approve the amended resolution for
SECOND: Brad Jackson paying reimbursable grants when they come
AYES: 3 NAYS: 0 due.

UNANIMOUS

RESOLUTION NO. 13-5-07-001 Claims (2013050255)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF AMENDED HOMELAND SECURITY REGIONAL PUBLIC SAFETY GRANT:

Marsha McSherry, County Auditor, presented an amended Homeland Security Regional Public Safety Grant that adds an additional \$35,000 in funding to the original grant. The grant is one the Auditor's office administers and is the fiscal agent.

MOTION: Bob Conley TO: Approve the amended Homeland
SECOND: Brad Jackson Security Regional Public Safety Grant that
AYES: 3 NAYS: 0 adds an additional \$35,000 in funding to the
UNANIMOUS original grant.

IN THE MATTER OF ANNUAL REPORT FOR CONGRESSIONAL SCHOOL FUNDS:

Marsha McSherry, County Auditor, presented the Annual Report for Congressional School Funds report for the Commissioners to sign. The report is required to be filed by the Commissioners to the State.

MOTION: Brad Jackson

TO: Approve the Annual Report for Congressional School Funds.

SECOND: Bob Conley

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF HIGHWAY UPDATE:

Scott Tilden, Highway Superintendent, presented a title sheet for the Commissioners to sign. The title sheet is for CR 100E between 1300N and 1400N in the Trupointe area. The plans have already been approved.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
May 21, 2013**

The Kosciusko County Commissioners met for their regular meeting on May 21, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex – President- Absent
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from May 7, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES:

Mike Miner, County Attorney, presented a Declaration of official intent to reimburse expenditures for road work in the Turpointe area. Miner stated the reimbursement will occur once the TIF bonds are sold and the money is collected from those bonds.

MOTION: Bob Conley

TO: Approve the Declaration of official intent to reimburse expenditures

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

IN THE MATTER OF WARSAW LIBRARY APPOINTMENT – CHRIS MERRILL:

Ron Robinson, County Administrator, stated that the Warsaw Library would like to ask for an appointment for a term that has expired. The library made the recommendation of Chris Merrill to fill the library board appointment. Merrill works for Lake City Bank and has graciously agreed to take the position. Merrill will be replacing Ruth Jones.

MOTION: Bob Conley

TO: Approve the Warsaw Library Appointment of Chris Merrill

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT APPOINTMENTS:

Bob Sanders, Council President and Lakeland Sewer District board member came before the Commissioners to request appointments to the board. Sanders stated that Bob Weaver can no longer be a voting member due to a change in the statute. Sanders requested that Weaver stay on the board in an advisory position, which Weaver has agreed to do. Sanders requested the Commissioners to appoint additional individuals to the Lakeland Regional Sewer District for the

two open positions. Ron Robinson, County Administrator, gave the following names as recommendations for the two open positions. The individuals are: Greg Mitchell, Bob Marcuccilli and Kathy Schlotterback. The Commissioners made a motion to appoint Greg Mitchell and Bob Marcuccilli along with Brad Jackson to replace Ron Truex.

MOTION: Bob Conley TO: Approve the appointments of Greg
SECOND: Brad Jackson Mitchell, Bob Marcuccilli and Brad Jackson to
AYES: 2 NAYS: 0 the Lakeland Regional Sewer District Board
UNANIMOUS

IN THE MATTER OF SPEED LIMIT ORDINANCE FOR WEST LAKE STREET:

Scott Tilden, County Highway Superintendent, presented a speed limit ordinance to reduce the speed limit on West Lake Street from Zimmer Road intersection – east to the bridge shall be 30mph. The request is due to the construction for phase four of the Old Road 30 project. Tilden stated the 30mph reduction in speed is temporary and will be repealed once the construction is completed.

MOTION: Bob Conley TO: Approve the Speed Limit Ordinance for
SECOND: Brad Jackson West Lake Street from Zimmer Road
AYES: 2 NAYS: 0 intersection – east to the bridge shall be
UNANIMOUS 30mph

ORDINANCE NO. 13-05-21-001 SPEED (2013050843)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF LETTER OF UNDERSTANDING WITH INDOT:

Scott Tilden, County Highway Superintendent, presented a Letter of Understanding with INDOT for an unofficial Detour Route for the project that is set to start on July 1, 2013. Tilden was not given a completion date for this project. The project is on the deck replacement of the bridge on State Rd 19 over the Tippecanoe River. Tilden stated additional signage for semi trucks and possibly some temporary speed limit reduction signs may be needed.

IN THE MATTER OF REPLACEMENT OF TRUCK CRANE FOR COUNTY HIGHWAY:

Scott Tilden, County Highway Superintendent, requested approval to replace the truck crane on the county's sign truck. The old one is nearly twenty (20) years old and is used to pull out sign posts and is just not able to do the work anymore. Tilden stated he received quotes from Hoosier Trailer and Truck Equipment, WA Jones and Palmer Power and Truck Equipment. Tilden's recommendation was to go with the lowest bid from Hoosier Trailer and Truck Equipment out of Fort Wayne. Their quote was for \$11,725.00 and met the specks and included labor. Tilden stated he has the money in his budget to cover this expense.

MOTION: Bob Conley TO: Approve the bid from Hoosier Truck and
SECOND: Brad Jackson Equipment in the amount of \$11,725.00 for a
AYES: 2 NAYS: 0 new Truck Crane
UNANIMOUS

IN THE MATTER OF DONOHUE/HERCEG ENGINEERING:

Ken Herceg, Vice President of Donohue/Herceg, came before the Commissioners to introduce the new company that recently merged with Donohue in December of 2012. Herceg passed out information on the newly merged companies.

Bob Sanders, Council President, invited the Commissioners to attend a Council meeting that occurs on the second Thursday of the month at 7pm.

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS

June 4, 2013

The Kosciusko County Commissioners met for their regular meeting on June 4, 2013 at 9:00 A.M. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN.

Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Marsha McSherry – County Auditor
Ron Robinson – County Administrator
Mike Miner - County Attorney

The meeting was opened with the pledge and a word of prayer. Minutes from the May 21, 2013 meeting were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF COUNTY ASSESSOR:

Laurie Renier, County Assessor, stated the Form 11 notices are going out on June 14, 2013 for the March 1, 2013 assessment.

Renier, requested permission to attend the 79th International Annual Conference in Grand Rapids, Michigan in August 2013.

MOTION: Bob Conley

TO: Approval for Laurie Renier to attend the 79th International Annual Conference in Grand Rapids, Michigan in August 2013

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF NON PROFIT 2013 BUDGET REQUESTS:

The following not-for-profit organizations appeared before the Commissioners to request funding for the 2013 budget year.

- ❖ 4-H Council – Angela Truitt-Petre spoke on behalf of the 4-H Council requesting \$51,574 for 2014. Truitt-Petre stated a majority of the funds would be used to cover cost for the use of the fair grounds. Truitt-Petre stated that \$15,000 of the request would be used to pay for such things as ribbons, judges, youth trips just to name a few. The theme for the camp this year is Operation Military, which is geared towards helping kids that have family members in the military. There are various other camps that are being offered throughout the summer.
- ❖ Kosciusko Economic Development Corporation – Greg Maxwell, Vice Chairman and George Robertson, Economic Director from Kosciusko Economic Development Corporation (KEDCo) thanked the County for its past support. KEDCo is requesting \$152,000 for 2014. Maxwell gave a brief overview of the journey KEDCo has had over the past four to five years. Maxwell stated that with their new leadership and the support of the county they have a high level 30 member board. Maxwell went on to say they have also added four functional committees to better serve the Kosciusko County area. Maxwell touched on the new businesses that have been brought to the area such as Truepoint, Flexaust, Iconacy, Patrick Industries, and Winona Powder Coating that have been and will continue to be instrumental in bringing jobs to the county. Robertson started by stating he feels the county has been positioned very well. Robertson went on to say that Kosciusko County has the lowest unemployment rate in the state of Indiana and the second lowest county in Indiana for the lowest number of business losses. Robertson shared that we are maintaining a strong and stable economy in the county. KEDCo is faced with the challenge of how to maintain a strong and stable economy over the next two to three years with all the unknown factors that could occur. Robertson stated their focus will be on workforce, shell buildings, Info-structure committee, and keeping our customers happy. Brad Jackson, Commissioner, commended Robertson and Maxwell on a job well done.
- ❖ Cardinal Services – Jane Wear, Cardinal Services, stated they are requesting a 5% increase from last year for a total amount of \$108,001 for 2014. The amount requested includes \$10,000 for KABS. Wear stated they have a 2002 van that is in need of several repairs, including the lift. Wear also stated there have been no provisions in the state

budget for the replacement of vehicles, which is the reason for the request for the \$10,000. Wear stated they will pursue other grant sources to request additional funding for a new vehicle. Wear asked for financial support for three (3) programs offered at Cardinal Services: Head Start (services children through age 5); Community Living Program (services adults with developmental and physical disabilities) and KABS (bus services provided throughout the County). Wear stated the Head Start program was affected by the Sequestration and were impacted by a \$70,000 reduction in their grant funding. The reduction in funding has caused them to eliminate all bus services for the Head Start program. Wear also stated that they did not receive the full amount of federal funding for KABS due to the untimely signing of the paperwork. Wear stated they are hopeful the funding will be reinstated in January 2014. They had to eliminate two bus routes due to the lack of funds. Wear stated they provide 58,000 rides in 2013 for residents who needed rides to employment and medical appointments. The Community Living Program had a loss of \$140,000 due to the increase in insurance costs. The Medicaid transfer conversion that will occur by September 2015 will hit the program hard in funding. Wear stated they will be seeking assistance from the state to help them look into their current financial situation. Wear thanked the Commissioners for allowing the Cardinal Center to participate in the free clinic. The clinic has helped them to reduce their workman's comp and allowed them to reduce the medical insurance increase by single digits instead of double digit figures. The clinic has been a huge success from the Cardinal Services standpoint.

- ❖ Home Health Care – Rick Paczkowski, Executive Director, thanked the County for its past support and requested \$45,000 for 2014, which is a 5% increase over the past five years. Paczkowski stated the requested funds are used for the Real Service State program that allows individuals to remain in their homes rather than be institutionalized. Paczkowski further stated there were 3,000 visits to clients with health care employees driving over 250,000 miles to those visits. Paczkowski stated the Real Services State program asked Kosciusko County if they could take on more patients due to the one-two year waiting list. Real Services stated they were going to reduce the amount of time for each in home visit to allow for additional patients to be serviced. Paczkowski advised Real Services that they are losing money at the bottom line with the patients they currently have. Paczkowski stated they are seeking assistance from K21, United Way and the County for funding to help maintain or possibly increase the number of patients they service. United Way did help with additional funding, but K21 chose to place all their funding in Home Care instead of splitting it between Home Care and Real Services. Paczkowski thanked the Commissioners again for their past support and their continued support as they move forward with the determining if Real Services can maintain, increase or if they will have to reduce the number of patients they currently have.
- ❖ Historical Society – Jerry Frush, Museum President, and Sally Hogan, Director requested the amount of \$21,600 for 2014. Frush stated they are making several changes and upgrades so the public can come in and enjoy the museum. They have been painting and weatherproofing the building, but there is still a leak in the front entrance that needs repaired. Frush went on to say they continue to work on the cemetery project that has been going on for the last four-five years. Frush stated that Bill Holder, GIS Director, has been helping out with that project and said they are about ninety percent done with the project. The County Fair Association has allowed the Historical Society to use the old log cabin at the fair grounds for displays which they will continue to use for educational purposes and to promote the museum. They have also increased their participation at the monthly first Friday events and has been well received by the community. Frush stated the membership total has increased to almost 400 members, and are hopeful for an increase this year. Hogan stated they are focusing on four main areas to feature and educate the residents on. The areas are agricultural, industrial, lakes and transportation. Hogan indicated they had 487 grade school students come through the museum on field trips with additional field trips scheduled throughout the summer. Frush and Hogan both thanked the Commissioners and Ron Robinson for their continued support.
- ❖ Beaman Home – Tracie Hodson, Executive Director, thanked the County for its past support stating they are the emergency shelter for victims experiencing domestic violence. The Beaman Home served 219 individuals last year and out of that 149 were women and child that came through the emergency shelter. The Home has been operating in the same home for twenty-eight (28) years and they are requesting \$30,000

for 2014 to help offset the cost to run the shelter. Hodson stated the shelter runs twenty-four seven and 365 days a year so whenever a victim needs their help there is someone available to assist them. The requested funding will be used for Advocate positions. Hodson stated the Advocates are more than just individuals answering the phones or door. The Advocates are the victims emotional support system, they help connect the victims to community resources, conduct workshops on a wide range of topics and provide the needed support to help these individuals gain confidence and the proper skills to succeed on their own and be independent.

- ❖ Council for Aging – Jo Faulkner, Director for the Kosciusko Community Senior Activity Center, began by thanking the County for its past support and requested \$35,000 for 2014. Faulkner stated the Council serves the County's senior citizens with Mobile Meals, transportation to medical visits allowing them to remain at home and not be placed in a medical or health care facility, homemaker services and the Senior Activity Center. Faulkner stated that most of their transportation is due to medical appointments for dialysis, which occurs on Mondays, Wednesdays and Fridays. Faulkner stated they have requested funding from K21 and United Way and both organizations have been able to contribute some, but they are still in need of additional funding. The funding they are requesting is just enough to maintain their current operation.
- ❖ St. Joe River Basin – Requested \$500 for 2014, with no representation at the meeting.
- ❖ Animal Welfare League – Darla McCammon, AWL Executive Director, and Board President, Tammy Kern. McCammon stated the County provides approximately eighteen percent (18%) of the shelter's budget. McCammon requested \$81,857 for 2014 adding the AWL is always fundraising and raising awareness throughout the community. McCammon noted that almost all of the funding for the AWL comes from donations. The main issue at AWL is population control which they continue to look for innovative ways to get the animals adopted. The adoption rate continues to increase and the euthanasia rate had decreased by thirty-five (35)%. The decrease is due to the increase in the adoption rate. McCammon stated they have expanded ways to get pets out into the community for adoption by taking the pets around in the AWL van and to different events. Kern stated that McCammon has worked very hard to increase partnerships with area businesses to gain their support of AWL and finding homes for the animals that come to the facility. Kern and McCammon thanked the county for their continued support for the past several years.
- ❖ Bowen Center – Jay Baumgartner, Bowen Center CFO, requested \$542,870 for 2014 and this amount is mandated by the State. Baumgartner presented the Commissioners with a copy of the financial statement and stated the requested amount is a three (3)% increase from last year. Baumgartner stated they serviced over 16,000 patients last year with the kid services being the largest area. The funding for the center comes mainly from government sources at roughly eighty-five (85)%.

Ron Truex thanked the Non-Profit organizations on behalf of the Commissioners for their hard work and efforts. Truex stated it is difficult to hear about the same struggles each organization is facing, but commended each of them for their dedication.

IN THE MATTER OF ROUND ABOUT AT ZIMMER ROAD AND STROM DAMAGE:

Ron Robinson, County Administrator, stated the Round About at Zimmer road sustained some damage from the last rain storm. Robinson and Scott Tilden have met with the engineers that designed the Round About. The engineers are digging into the situation to see what can be done to fix the damage and correct it so no further issues arise.

IN THE MATTER OF JAIL OVEN:

Ron Robinson, County Administrator, stated the oven in the jail has quit working and is in need of a replacement immediately. Robinson requested approval to seek quotes and purchase an oven. The Commissioners agreed to allow the quotes and to have Robinson purchase the most cost effective oven based on the submitted quotes.

MOTION: Bob Conley TO: Approve the request to purchase a new
SECOND: Brad Jackson jail oven
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF ADDENDUM WITH SRI, INC. AGREEMENT:

Marsha McSherry, County Auditor, presented a Tax Sale Support Services Addendum for the SRI, Inc, agreement. SRI, Inc. has increased their service fee by \$5.00 for a total of \$75.00 for cost of sales for services provided per parcel.

MOTION: Brad Jackson TO: Approve the Addendum with SRI, Inc.
SECOND: Bob Conley for the increase in service fee of \$5.00 for a
AYES: 3 NAYS: 0 total of \$75.00
UNANIMOUS

IN THE MATTER OF TITLE SHEET FOR BRIDGE 7 OVER DEEDS CREEK:

Scott Tilden, Highway Superintendent, presented the Title sheet for Bridge 7 over Deeds Creek. The rehabilitation of the bridge was approved earlier in the year on CR 225 east over Deeds Creek.

IN THE MATTER OF REQUEST FOR ADDITIONAL APPROPRIATION FOR HIGHWAY:

Scott Tilden, Highway Superintendent, requested approval to go before Council with an additional appropriation in the amount of \$200,000.00 for bituminous materials. Tilden stated when completing his budget for 2013 he was not aware of the amount that legislation would be providing to Kosciusko County. The House Bill 1001 was passed this year and it states that starting in August of 2013 and for the next two (2) years they should see a thirty-three (33)% to a thirty-five (35)% increase in their MVH distributions. Tilden stated the additional appropriation will help with the amount they were short in the road program. The money will help with the fifty (50) miles of chip seal they want to get done in 2013.

MOTION: Bob Conley TO: Approve the request for Tilden to go
SECOND: Brad Jackson before Council with the \$200,000.00
AYES: 3 NAYS: 0 additional appropriation
UNANIMOUS

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
June 18, 2013**

The Kosciusko County Commissioners met for their regular meeting on June 18, 2013 at 9:00 A.M. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Marsha McSherry – County Auditor
Ron Robinson – County Administrator
Mike Miner - County Attorney

The meeting was opened with the pledge and a word of prayer. Minutes from the June 4, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF THE EMERGENCY MANAGEMENT ORDINANCE:

Ed Rock, Emergency Management Director, presented the Kosciusko County Emergency Management Ordinance. The ordinance outlines the limitations and the responsibilities of the Commissioners and the Emergency Management office during a disaster. The ordinance is required by the State of Indiana through Indiana Title 10. Mike Miner, County Attorney, reviewed and approved the ordinance for signatures. Rock confirmed that the ordinance being presented places them in compliance.

MOTION: Bob Conley TO: Approve the Kosciusko County
SECOND: Brad Jackson Emergency Management Ordinance

AYES: 3 NAYS: 0
UNANIMOUS

ORDINANCE NO. 2013-06-18-003 (2013060890)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF THE EMERGENCY MANAGEMENT ADVISORY COUNCIL:

Ed Rock presented a copy of the Emergency Management Advisory Council listing. Ron Truex confirmed with Rock that eight (8) out of the nine (9) positions are filled on the council. Per Rock the minimum number allowed on the council is seven (7).

IN THE MATTER OF THE EMERGENCY MANAGEMENT UPDATE:

Ed Rock stated that there are still three (3) roads closed due to the high water from the storm last week. Rock stated there is high water in several areas, but things are looking to be in good shape.

IN THE MATTER OF ADDENDUM ORDINANCE FOR NSF:

Marsha McSherry, County Auditor, presented an addendum ordinance for 05-02-22 NSF2. McSherry stated one line was removed to make the ordinance in line with the current practice for NSF's.

MOTION: Brad Jackson TO: Approve the Addendum for Ordinance
SECOND: Bob Conley 05-02-22 NSF2
AYES: 3 NAYS: 0
UNANIMOUS

ORDINANCE NO. 13-06-18-001 NSF3 (2013060891)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF STOP SIGN ORDINANCE ON CR 400S:

Scott Tilden, Highway Superintendent, presented a stop sign ordinance for approval. The stop sign is on CR 400S – East of SR 15 at the railroad crossing (Crossing No. 533581X) on the southwest corner and northeast corner of the railroad tracks. Tilden stated the stop signs are already in place, but the ordinance was never completed.

MOTION: Brad Jackson TO: Approve the stop sign ordinance on CR
SECOND: Bob Conley 400S
AYES: 3 NAYS: 0
UNANIMOUS

ORDINANCE NO. 13-06-18-001 Stop (2013060893)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF TURKEY CREEK REGIONAL SEWER DISTRICT GRANT:

Shannon McLeod presented the Commissioners with the application for the Planning Grant for Turkey Creek Regional Sewer District. McLeod stated the application needs to be submitted to the Office of Community and Rural Affairs (OCRA) by the end of June 2013 to receive notice in July if the grant is awarded. McLeod reviewed the application forms with the Commissioners that required the president's signature for approval. Ron Truex, Commissioners President approved the application for submission.

IN THE MATTER OF KOSCIUSKO COUNTY FAIR HOUSING ORDINANCE:

Shannon McLeod presented the Commissioners with the Kosciusko County Fair Housing Ordinance. Per McLeod in November of 2012 the language in the Fair Housing Act changed so a new one should be signed. Mike Miner, County Attorney, approved the signing of the new Fair Housing Ordinance.

MOTION: Bob Conley TO: Approve the Kosciusko County Fair
SECOND: Brad Jackson Housing Ordinance
AYES: 3 NAYS: 0
UNANIMOUS

ORDINANCE NO. 13-06-18-004 (2013060889)
As recorded in the office of the Kosciusko County Recorder

**IN THE MATTER OF VACATION OF “DRIVE” IN THE ROY HOHMAN
SUBDIVISION ON YELLOW CREEK LAKE – PETITIONERS- DAVID & RENEE
BOERSTLER:**

Dan Richard, Area Plan Director, stated the petitioners David and Renee Boerstler are requesting to vacate a “drive” within the Roy Hohman Subdivision on Yellow Creek Lake and the re-establishment of a public way. The recommendation from Area Plan was a unanimous decision to allow for the vacation and re-establishment of the road.

Scott Reust, Attorney, stated his petitioner’s are requesting approval to vacate the area which Dan Richard previous stated. Reust stated the Boerstler’s are requesting to do what previous neighbors have already done. The road is slated to be paved this summer.

Jack Sutton, neighbor, stated he is for the vacation as the homeowners in that area are responsible for maintaining the road.

MOTION: Brad Jackson TO: Approve the Vacation of “Drive” in the
SECOND: Bob Conley Roy Hohman Subdivision on Yellow Creek
AYES: 3 NAYS: 0 Lake of Petitioners David & Renee Boerstler
UNANIMOUS

ORDINANCE NO. 13-06-18-002 (2013060892)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF YELLOW CREEK LAKE SIGNAGE:

Dave Patterson, Yellow Creek Lake resident, came before the Commissioners to give an update on the removal of the Yellow Creek Lake signs. Patterson stated there were two signs posted to direct the public to Yellow Creek Lake. The signs were taken down by the State two years ago. Patterson has not been able to get any help in getting those signs reposted. Patterson was told they could have new signs posted at the community’s expense and on private property. Patterson stated a new sign will cost roughly \$200-\$300 dollars and they community is on a tight income and bring in just enough to cover their cost to operate. Bob Conley spoke to the State Representative last year on this issue and got no help in getting the signs reposted. Conley was told it was a decision made by INDOT and the signs would not be reposted. Patterson thanked the Commissioners for listening to Yellow Creeks issues and concerns and welcomed any suggestions and help in getting the signs reposted.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
June 25, 2013**

The Kosciusko County Commissioners met for their regular meeting on June 25, 2013 at 9:00 A.M. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley - ABSENT

Marsha McSherry – County Auditor
Ron Robinson – County Administrator
Mike Miner - County Attorney

The meeting was opened with the pledge and a word of prayer. Minutes from the June 18, 2013 meeting were approved as presented. Claims were signed and approved for payment.

**IN THE MATTER OF THE ORDINANCE AMENDMENT TO THE PERSONNEL
POLICY HANDBOOK FOR THE AFFORDABLE CARE ACT:**

Ron Robinson, County Administrator, presented the Affordable Health Care Act Ordinance for approval. The Affordable Health Care Act clarifies the definitions of employment status, so employees understand their employment status and benefit eligibility. Each county employee is

assigned to one (1) of four (4) classifications: Full-time public retirement (FTPR), Full-time affordable care act (FTA), Part-time (PT) or Seasonal/Temporary (ST).

MOTION: Brad Jackson TO: Approve the Ordinance amending the
SECOND: Ron Truex County of Kosciusko, Indiana Personnel
AYES: 2 NAYS: 0 Policies Handbook in reference to the Full-
UNANIMOUS Time Affordable Care Act.

ORDINANCE NO. 2013-06-25-001 (2013061237)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF BIDS FOR CR 100 E:

Ron Robinson, County Administrator, stated bids for CR 100 E north of the railroad will be presented at the July 30, 2013 Commissioners meeting. Robinson stated Trupointe filed the paperwork to allow the county the right-of-way for the portion of CR 100 E north of the railroad. The right-of-way will allow the county to widen the road in that area.

IN THE MATTER OF COUNTY HIGHWAY

Scott Tilden, Highway Superintendent, advised the Commissioners that bids for Bridge 7 Rehab on CR 225E over Deeds Creek are scheduled to be opened at 9:15 at the July 16, 2013 Commissioners meeting.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
July 16, 2013**

The Kosciusko County Commissioners met for their regular meeting on July 16, 2013 at 9:00 A.M. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Marsha McSherry – County Auditor
Ron Robinson – County Administrator
Mike Miner - County Attorney

The meeting was opened with the pledge and a word of prayer. Minutes from the June 25, 2013 meeting were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF HEALTH DEPARTMENT – FEE SCHEDULE:

Bob Weaver, Health Department Director, requested an increase in the fee schedule to reflect the new state law that became effective July 1, 2013. The new law requires \$2.00 of every death certificate go to the Coroners Education Training Fund. They currently charge \$5.00 for the first copy and \$2.00 for any additional copies. Weaver would like to charge \$5.00 for each copy of the death certificate to help compensate for the \$2.00 that will go to the Coroners Education Training Fund. Weaver stated they process approximately 4500 death certificates each year.

MOTION: Bob Conley TO: Approve the Health Department fee
SECOND: Brad Jackson schedule to increase the Death Certificate
AYES: 3 NAYS: 0 copy fee to \$5.00 per copy.
UNANIMOUS

Recorded under # 2013070673

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF TIPPECANOE RIVER:

Ed Rock, Emergency Management Director, stated that the DNR and the Kosciusko Lakes and Streams floated down the Tippecanoe River and found eleven (11) log jams. The log jams are from Old 30 to St Rd 19. They are currently working on the bid process. Rock stated they will have to wait for the water levels to reseed in order to implement any cleanup. Truex questioned

where the cleanup will begin. Rock stated they will start at St Rd 19 and work their way backwards, which would be the county line.

IN THE MATTER OF EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) EFFECTIVENESS MEASURES:

Ed Rock, Emergency Management Director, presented the Commissioners with the Emergency Management Performance Grant (EMPG) Effectiveness Measures for approval. The grant has certain training and exercise requirements that have to be met in order to qualify. Rock stated that he and his personnel have complied with the terms of the grant and this has been documented in the assessment performed by the state of Indiana. Rock requested the Commissioners approve the form verifying their compliance.

MOTION: Bob Conley TO: Approve the Emergency Management
SECOND: Brad Jackson Performance Grant (EMPG) Effectiveness
AYES: 3 NAYS: 0 Measures.
UNANIMOUS

IN THE MATTER OF EMERGENCY MANAGEMENT ADVISORY COUNCIL (EMAC):

Ed Rock, Emergency Management Director, stated the Emergency Management Advisory Council (EMAC) did have their first meeting last Wednesday. Rock stated the session went well and had good attendance. The council will continue to move forward with additional meetings to educate all members of the advisory board.

IN THE MATTER OF PICTOMETRY CONTRACT:

Laurie Renier, County Assessor, presented a contract between Pictometry International Corp and Kosciusko County. Renier stated Council approved the Pictometry flights at the July 11, 2013 Council meeting.

MOTION: Bob Conley TO: Approve the contract between
SECOND: Brad Jackson Pictometry International Corp and Kosciusko
AYES: 3 NAYS: 0 County for Pictometry flights.
UNANIMOUS

IN THE MATTER OF TED GILLEM – PROPERTY ISSUE:

Ted Gillem, resident of Kosciusko County, stated he has issues with two houses in his area. Gillem stated the houses have been abandoned for at least the last 3-5 years and one has been condemned by the county. Gillem would like to know why these houses have not been taken down. Gillem also expressed his concern that teenagers have been using these houses for parties and drug related incidents. Truex stated that Bob Weaver, Health Department Director, has been notified and has been working on contacting the current property owners. Truex also stated that the Commissioners will get involved as needed to ensure the situation is taken care of to the best of their ability. Truex also advised Gillem to continue to keep in contact with Bob Weaver throughout the process. Gillem thanked the Commissioners for hearing his issue.

IN THE MATTER OF ARTHUR WIGGS – POOR RELIEF APPEAL:

Arthur Wiggs, resident of Kosciusko County, appeared before the Commissioners to appeal his denial for Poor Relief assistance. Wiggs stated he applied for Poor Relief assistance for help in paying his rent through the Scott Township Trustee, Fred Slabaugh. The application was denied due to pending unemployment and lack of contacting other agencies. Wiggs stated he was not sure what he was supposed to do at this time. Truex questioned Wiggs why his unemployment was pending. Wiggs stated it was pending due to the reason he wrote down as to why he was fired from his employer. Wiggs stated they have given him no indication of when or if his unemployment will be approved. Fred Slabaugh, Scott Township Trustee, stated he denied the request as the applicant had not completed the necessary requirements. Slabaugh stated that Poor Relief assistance is a last resort option for help. Wiggs stated they did receive a list from Slabaugh showing the agencies they could contact for help. Wiggs stated they had contacted the various agencies and was being turned down for various reasons. Truex stated that Wiggs was responsible to notify Slabaugh that he did attempt to contact the agencies and the outcome of the conversation. Wiggs stated he had only contacted the agencies via phone as he does not have gas money to drive to the agencies in person. Truex advised Wiggs that he could contact the agencies and give them Slabaugh's number for them to call him directly and that would be sufficient evidence. Wiggs will follow the advice of Truex and work with Slabaugh on the

remaining steps that need to take place. Truex requested that Slabaugh contact Marsha McSherry, County Auditor, with a follow up on how the process is proceeding.

IN THE MATTER OF ORDINANCE 2013-07-16-001 – PERSONNEL HANDBOOK:

Ron Robinson, County Administrator, presented Ordinance 2013-07-16-001 for adopting the County of Kosciusko, Indiana Personnel Policies Handbook. Robinson stated they combined the current four (4) Personnel Policy Handbooks into one (1) book. Robinson stated the updates were due to Federal government changes to the affordable health care act and FMLA. Robinson stated they also went through and clarified current policies. Bob Conley gave a kudos to all the individuals who worked on reviewing the current policies and combining them into one handbook.

MOTION: Bob Conley TO: Approve the Kosciusko County
SECOND: Brad Jackson Personnel Policy Handbook
AYES: 3 NAYS: 0
UNANIMOUS

ORDINANCE NO. 2013-07-16-001 (2013070672)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF 2014 HOLIDAY & MEETING CALENDAR:

Marsha McSherry, County Auditor, presented the Commissioners with the 2014 Holiday and Meeting Calendar. Brad Jackson questioned if there were any changes. McSherry stated that instead of getting Christmas Eve and Christmas Day off the employees will get Christmas Day and the day after Christmas off. The reason for the change was to give a Thursday and Friday off as opposed to a Wednesday and Thursday off. The Commissioners agreed with that recommendation.

MOTION: Brad Jackson TO: Approve the 2014 Holiday and Meeting
SECOND: Bob Conley Calendar
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF BIDS FOR BRIDGE 7 REHAB (CR 225E OVER DEEDS CREEK):

Mike Miner, County Attorney, opened bids for Bridge 7 (CR 225E over Deeds Creek). The bids were as follows:

Northern Indiana Construction Co - \$93,215.50
Pioneer Association - \$241,877.00
Laporte Construction - \$149,801.50

Scott Tilden stated he would like to take a ten (10) minute recess to review the bids and come back with a decision.

Scott Tilden stated he reviewed all the bids and they will go with the lowest bid, which was from Northern Indiana Construction, Co in the amount of \$93,215.50. Tilden stated they had met all the specifications of the bidding process.

MOTION: Bob Conley TO: Approve the bid from Northern Indiana
SECOND: Brad Jackson Construction, Co. for the rehab on Bridge 7
AYES: 3 NAYS: 0 (CR 225E over Deeds Creek)
UNANIMOUS

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
July 30, 2013**

The Kosciusko County Commissioners met for their regular meeting on July 30, 2013 at 9:00 A.M. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson - Absent
Bob Conley

Marsha McSherry – County Auditor
Ron Robinson – County Administrator
Mike Miner - County Attorney

The meeting was opened with the pledge and a word of prayer. Minutes from the July 16, 2013 meeting were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VS ENGINEERING, INC.:

John Passey, VS Engineering Regional Manager, came before the Commissioners to introduce the company. Passey stated the company was founded in 1980 and can deliver the following services: Impact/Feasibility Studies, Surveying, Construction Management, Planning, Design and Construction Engineering. Passey stated he would like to be added to the list of prospects in order to bid on projects within Kosciusko County. Ron Truex, Commissioner's President, advised Passey to get in contact with Highway Superintendent, Scott Tilden. Passey stated he will pass his information along to Tilden for future projects. Passey thanked the Commissioners for their time.

IN THE MATTER OF COUNTY ADMINISTRATOR:

Ron Robinson, County Administrator, came before the Commissioners for approval to proceed with CJ Technologies in replacing the recording equipment for the cameras in the jail. The equipment has not been replaced since 1982. The cost for replacing the recording equipment is \$61,568.00. Robinson, Marsha McSherry and Mike Miner have all met and feel CJ Technologies is the best company for the project. CJ Technologies currently services the equipment that allows the cameras to record the activity within the jail. Sheriff Goshert stated the recording equipment is crucial in legal cases and any possible lawsuits that the county might encounter.

MOTION: Bob Conley TO: Approve the use of CJ Technologies for
SECOND: Ron Truex the replacement of the recording equipment
AYES: 2 NAYS: 0 for the cameras in the Jail.
UNANIMOUS

IN THE MATTER OF ORDINANCE FOR THE NAMING OF PRIVATELY MAINTAINED ACCESS DRIVES:

Lee Taylor, Area Plan, came before the Commissioners to request approval of naming two privately unnamed drives. Taylor stated the reason for the request is to have 911 access to the structures at these locations. The first privately maintained drive is located at the most easterly point of a platted road right-of-way, known as Southgate Park, continuing east 908 feet plus or minus and continuing south 737 feet plus or minus to the intersection of an unnamed drive, which shall be known as Southgate Park. The second privately maintained drive intersects with County Club Dr, which is 849 feet plus or minus south of the platted road right-of-way know as Southgate Park, running east 1672 feet plus or minus shall be known as Seymour Midwest Dr. The Commissioners discussed the request and agreed to accept the recommendation made by area plan. The police department and 911 will be able to locate the properties easier in an emergency situation.

MOTION: Bob Conley TO: Approve the naming of privately
SECOND: Ron Truex maintained access drives to Southgate Park
AYES: 2 NAYS: 0 and Seymour Midwest Dr.
UNANIMOUS

ORDINANCE NO. 2013-07-30-001 (reference Plat Book 12 pg 86) (2013071443)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF BIDS FOR CR 100E:

Mike Miner, County Attorney, opened bids for CR 100E (from CR1300N to CR1400N). The bids were as follows:

Niblock Excavating, Goshen, IN - \$1,167,057.00
Phend and Brown, Warsaw, IN - \$989,989.52

Scott Tilden, Highway Superintendent, requested permission from the Commissioners to take the bids under advisement and come back at a later date with a recommendation. The Commissioners approved Tilden's request.

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS August 13, 2013

The Kosciusko County Commissioners met for their regular meeting on August 13, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, County Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from July 30, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF MAY VETERAN OF THE MONTH – PHILIP LINCOLN PORTER:

Rich Maron, Veteran Affairs Officer, stated the recipient of the Veteran's award for the month of August is Philip Lincoln Porter. Maron introduced Mr. Porter and stated he enlisted in the US Army in 1944 to begin his basic training. Mr. Porter served on the military tactical police. Maron also stated Mr. Porter was in WWII and served with General Patton. Mr. Porter's wife, Dorothy, of 57 years was in attendance for the recognition for her husband's dedication and service to our country. Mr. Porter has two sons, seven grandchildren and four great grandchildren. Mr. Porter stated that his years of service are very difficult to talk about as they bring up memories that he doesn't want to remember. Mr. Porter thanked the Commissioners and the audience for the recognition and stated that being an Honor Guard is one thing he is very proud of. Maron and the Commissioners thanked Mr. Porter for his years of service and for allowing them to present him with the August Veteran of the Month award.

IN THE MATTER OF KABS UPDATE AND 2ND QUARTER CLAIMS:

Kevin Planck, General Manager, Cardinal Services, stated that in 2011 the Medicaid transportation was cut by 10%. Planck was happy to report to the Commissioners that the 10% has been reinstated. Planck stated they will be able to add additional transportation now that funding has been reinstated. Planck also stated there was a 4% cut in Federal dollars and that has also been reinstated. KABS will be providing one of the bus services for the Day of Caring.

Planck presented the 2nd quarter claims for KABS for the Commissioners to approve.

Planck also presented the INDOT Operational and Capital grant. Planck stated the grant was an 80/20 grant where they would pay 20% of the cost and the State would pay the other 80%. Planck stated they are hoping to replace one of the buses, possibly two, with these funds. The current buses have over 100,000 plus miles on them.

MOTION: Brad Jackson

TO: Approve the 2nd quarter Claims for

SECOND: Bob Conley

KABS and the INDOT Operational and

AYES: 3 NAYS: 0

Capital Grant

UNANIMOUS

IN THE MATTER OF HIGHWAY UPDATE:

Scott Tilden, Highway Superintendent, requested permission from the Commissioners to replace a semi trailer due to some structural issues. Tilden obtained three (3) quotes and is satisfied

with the lowest quote from Southeastern Equipment Co, Inc. for a 2013 Etnyre PS3500 Blackhawk 35 ton paver special lowboy trailer for the amount of \$49,299.00.

MOTION: Brad Jackson TO: Approve the recommendation by Tilden
SECOND: Bob Conley to purchase the 2013 Etnyre PS 3500
AYES: 3 NAYS: 0 Blackhawk, 35 ton paver trailer from
UNANIMOUS Southeastern Equipment, Co.

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS August 27, 2013

The Kosciusko County Commissioners met for their regular meeting on August 27, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from August 13, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF GOV/TECH SERVICES AGREEMENT:

Sue Ann Mitchell, Treasurer, brought before the Commissioners a Letter of Agreement and Policy Acceptance from Gov/Tech Services (GTS) for approval. Mitchell stated GTS will pull our tax billing file nightly from an FTP site and provide banks, lenders and mortgage companies along with the general public with information referencing when taxes are due. GTS will code the properties that will be going to each mortgage company, providing the companies with all the tax records so they can do their own research on the amounts due. GTS will become the clearing house for payments by sending us a file for each bank in an excel spread sheet that can be imported into LOW for payment posting. Mitchell assured the Commissioners that there is no cost to the county. The fee of \$.25 for each tax bill paid through GTS will come from the commercial entity. GTS will do training sessions for the office staff as well as the local banks. Mitchell stated this process should help eliminate repeated calls from the larger mortgage companies wanting to verify property tax amounts due and payment due dates. Mitchell hopes this will help eliminate surplus issues when the taxpayer makes their payment forgetting that their mortgage company makes the payment on their behalf. Mitchell plans on the payments to be deposited into a separate bank account that they will use for all property tax payments. Mitchell would like to start the program this fall to get comfortable with the service before the spring taxes are sent out. Mitchell feels very confident that GTS will provide the level of service she is looking for.

MOTION: Bob Conley TO: Approve the Gov/Tech Services
SECOND: Brad Jackson Agreement.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF LAKE CITY BANK AGREEMENT:

Sue Ann Mitchell, Treasurer, brought before the Commissioners the Lake City bank agreement for approval. Mitchell stated the agreement will be given to attorney, Mike Miner, for review. Mitchell would like approval from the Commissioners to sign the agreement once Miner approves.

MOTION: Bob Conley TO: Approve the Lake City bank agreement
SECOND: Brad Jackson once attorney, Mike Miner, approves.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF CEDARBRIDGE TREATMENT CENTER, LLC. CONTRACT:

Ron Robinson, County Administrator, presented the Cedarbridge Treatment Center, LLC Contract to the Commissioners. Robinson stated the contract is for the probation department to house females at their facility. Robinson stated the probation department and Judge Huffer have done a lot of research on this program and it has proven to be very effective. Robinson stated the per diem is \$99 per hour for a total of 1000 hours. Ron Truex questioned Robinson on where the \$99,000 for the 1000 hours would come from. Robinson stated the probation department will handle collecting the money. Robinson also stated Cedarbridge will provide the transportation services.

MOTION: Brad Jackson TO: Approve the Cedarbridge Treatment
SECOND: Bob Conley Center, LLC contract.
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF COUNTY AUDITOR:

Marsha McSherry, County Auditor, stated the State Board of Accounts recently completed the 2012 annual audit. The findings were that the Commissioners are required to approve our internal control processes. McSherry stated that the Commissioners will need to approve the control processes as they are presented to them throughout the year.

MOTION: Bob Conley TO: Approve the internal processes as they
SECOND: Brad Jackson are presented to the Commissioners due to the
AYES: 3 NAYS: 0 2012 annual audit.
UNANIMOUS

IN THE MATTER OF USI CONSULTANTS, INC CONTRACT FOR BRIDGE INSPECTION FOR 2014-2016:

Scott Tilden, County Highway Superintendent, presented a LPA consulting contract to the Commissioners. Tilden stated the contract is the Kosciusko County Bridge Inspection Program for 2014-2016. Tilden stated that any bridge with a 20 foot span must be inspected every two (2) years. Tilden sent out an RFP and received responses from seven (7) interested parties. Tilden stated they used the LPA consulting scoring procedure to rate the interested parties. Tilden went on to say that USI Consultants, Inc. was ranked the number one firm by the scoring team and from that a contract was offered to USI. The county will receive an 80% reimbursement from the contract. The total contract is for \$124,897.66 for the 110 bridges in Kosciusko County with over a 20 foot span. The total cost to the county will be \$24,979.52.

MOTION: Bob Conley TO: Approve the USI contract for the
SECOND: Brad Jackson Kosciusko County Bridge Inspection Program
AYES: 3 NAYS: 0 for 2014-2016.
UNANIMOUS

IN THE MATTER OF AGREEMENT COVERING PAVEMENT MILLING AND RESURFACING:

Scott Tilden, County Highway Superintendent, presented an agreement for covering pavement milling and resurfacing with INDOT and Norfolk Southern Railway Company. Tilden stated this will be for the area of 600 N – Old 15, Leesburg. Tilden stated the railroad will be raising the rail level, which will cause work to be done on the road to raise it up. Tilden stated there is another entrance across the way that will need some work also. Tilden stated the cost for the project will be \$49,890.00. Attorney, Mike Miner, has read and approved the contract.

MOTION: Bob Conley TO: Approve the Agreement on Covering
SECOND: Brad Jackson Pavement Milling and Resurfacing, Section
AYES: 3 NAYS: 0 130 project.
UNANIMOUS

IN THE MATTER OF HIGHWAY UPDATE:

Scott Tilden, County Highway Superintendent, presented a Stop Sign Ordinance Stop for a stop sign located at the southwest corner of the Railroad Crossing on CR 1050 N – East of Old SR 15.

MOTION: Brad Jackson TO: Approve the Stop Sign Ordinance (13-
SECOND: Bob Conley 08-27-001 Stop) located at the southwest
AYES: 3 NAYS: 0 corner of the Railroad Crossing on CR 1050 N

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– East of Old SR 15.

ORDINANCE NO. 13-08-27-001 Stop (2013081562)
As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned

KOSCIUSKO COUNTY COMMISSIONERS
September 10, 2013

The Kosciusko County Commissioners met for their regular meeting on September 10, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from August 27, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF SEPTEMBER VETERAN OF THE MONTH – LEBAN ANDREW WEAVER:

Rich Maron, Veteran Affairs Officer, stated the recipient of the Veteran's award for the month September was Leban Andrew Weaver. Maron stated Weaver served as a Medical Corpsman in the U.S. Navy from 1966-1969. Weaver's sea duty was attached to the U.S. Marines in Viet Nam during 1967-1968. Weaver was accommodated with the Purple Heart medal along with other service medals as well as the recommendation of the Bronze star. Maron added that Weaver has a BA and Masters in Religion and has currently served the past six years as the Pastor of Outreach, Christian Education, Discipleship and Assimilation for the Warsaw Wesleyan Church. Weaver is married to Deb and has four daughters and sixteen grandchildren with two on the way. Maron thanked Weaver for his service and presented Weaver with a plaque for his dedication. Weaver thanked the Commissioners, Maron and the public for the award, but stated he was accepting it for all the Veterans who have served.

IN THE MATTER OF NET MOTION SOFTWARE FOR SQUAD CARS:

Bob Momeyer, Systems, stated he has been working on a project that involves the software for the police squad cars. The squad cars use software that allows them to connect back into the county. Momeyer stated the connection piece that is currently being used works but has some flaws associated with the system. One of those flaws is when a signal is lost the call is dropped and the connection is then lost, which causes reconnection issues and manual steps for the officers to regain the connection. Momeyer stated this has been an issue for years and he is currently looking at a new product called Net Motion to replace the current software. Momeyer advised the Commissioners that the city of Noblesville is currently using the Net Motion software and have been extremely pleased with it. Momeyer stated he has been reviewing the Net Motion software and demoing it in six cars since June of this year. Momeyer stated the software has been working great and would like to ask for the Commissioners approval to purchase the New Motion software. Ed Rock, Emergency Management Director, advised Momeyer there was a grant available to help with the cost of the new software. The estimated cost is \$12,900.00 with \$9,200.00 being offset by the grant. Momeyer said the \$3,700.00 not covered by the grant will be paid for out of the computer account. Truex questioned Momeyer about the new software keeping the connection from being lost. Momeyer stated the new software will not keep a connection from being lost, but will keep the computers in the squad cars from crashing and the issues with reconnecting. Rock asked the Commissioners for permission to walk the grant around to gather the required signatures instead of waiting till the

next Commissioners meeting on September 24, 2013. The Commissioners agreed to allow Rock to gather the required signatures due to the tight deadline to complete this project. Rock stated that once the grant is submitted back for approval it could take up to forty-five days for the final approval. Truex suggested Momeyer have the services billed in two invoices to speed up the process. Momeyer stated he would check with the vendor to see if that was an option.

MOTION: Bob Conley

TO: Approve Ed Rock to obtain the required

SECOND: Brad Jackson

signature for the Net Motion software grant

AYES: 3 NAYS: 0

once received and submit the grant for

UNANIMOUS

approval

IN THE MATTER OF THE TIPPECANOE RIVER CLEAN OUT:

Ed Rock, Emergency Management Director, stated they will be meeting this afternoon to discuss the bids they have received for the Tippecanoe River clean out project. Truex asked Rock what the final clean out design looked like. Rock stated they found 111 blockages within the river from the old steel bridge west of town to the west county line. This area was broke up into segments due to costs. The total amount for the entire project with all the bids submitted is estimated at \$110,000.00. Rock stated they have approximately \$45,000.00 available right now to put towards the project. Rock stated that as they move forward they will apply for another grant, which means another match for funding the project. Rock assured the Commissioners that all the contractors are aware the cleanup is to begin at the west county line and work back towards the east as it was stated in the bid process. The contractor's submitted bids based on the different segments. Rock stated that during the cleanup project they are not allowed to have any heavy equipment in the riverbed itself. They are allowed to use hooks and other heavy equipment from the banks. Hand tools are allowed to be used in the river but the root bulbs must be kept intact to manage erosion. Rock stated if they cut something loose it must be removed and placed at a level high enough to ensure it does not end up back in the river. The entire width of the river will be cleaned out not just the sides or center. Rock stated they might need to cut the blockages into smaller pieces and float them down river for removal. Rock also stated that all the contractors physically visited the area and took several pictures so they could see the blockages in order to give an accurate bid.

**IN THE MATTER OF PICTOMETRY DATA SHARING AGREEMENT WITH
MACOG:**

Laurie Renier, County Assessor, presented an agreement between Kosciusko County and MACOG. The agreement states that MACOG will pay \$12,000.00 in funding towards the Pictometry flight plan. The contract for the Pictometry flight plan was signed last month.

MOTION: Brad Jackson

TO: Approve the Pictometry Data Sharing

SECOND: Bob Conley

agreement with MACOG.

AYES: 3 NAYS: 0

UNANIMOUS

**IN THE MATTER OF TURKEY CREEK REGIONAL SEWER DISTRICT
APPOINTMENT – JOE TODD:**

Ron Robinson, County Administrator, stated he spoke to Joe Todd and he was in agreement to serve another term on the Turkey Creek Regional Sewer District.

MOTION: Brad Jackson

TO: Approve the Turkey Creek Regional

SECOND: Bob Conley

Sewer District Appointment

AYES: 3 NAYS: 0

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**IN THE MATTER OF NAPPANEE PUBLIC LIBRARY BOARD APPOINTMENT –
MANDY GERBER:**

Marsha McSherry, County Auditor, stated that Gavin Miller is no longer able to serve on the Nappanee Library Board. Lissa Krull, Nappanee Library Director, recommended Mandy Gerber to serve on the Library Board. Krull stated they chose Gerber for her work with children at the boys and girls club.

MOTION: Bob Conley

TO: Approve the Nappanee Public Library

SECOND: Brad Truex

Board Appointment of Mandy Gerber

AYES: 3 NAYS: 0

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IN THE MATTER OF CONSENT TO ASSIGNMENT OF CONTRACTS WITH RW ARMSTRONG & ASSOCIATES , INC TO CHA CONSULTING:

Ron Robinson, County Administrator, presented a Consent to Assignment of Contracts to the Commissioners. The consent is due to the merge of RW Armstrong & Associates, Inc. and CHA Consulting. This consent assignment is to assign the current contract for Phase IV from RW Armstrong & Associates over to CHA Consulting.

MOTION: Bob Conley

TO: Approve the Consent to Assign the

SECOND: Brad Truex

contract for Phase IV from RW Armstrong &

AYES: 3 NAYS: 0

Associates to CHA Consulting

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IN THE MATTER OF COUNTY ADMINISTRATOR

Ron Robinson, County Administrator, stated the work on Phase IV is moving along and asphalt is being laid today. The work on the entrances to the homes and church will begin on Thursday of this week.

Robinson stated they met with INDOT last week to discuss the damage to the Round About at Zimmer road. A meeting will occur on Monday September 16, 2013 with all parties involved to start staging the repairs. The work should begin on Wednesday September 18, 2013. The parties involved have agreed to pay their half and INDOT has agreed to contribute labor hours for the repairs.

IN THE MATTER OF COUNTY HIGHWAY:

Scott Tilden, County Highway Superintendent, presented the final paperwork for the bridge inspection contract that the Commissioners approved and signed at the last Commissioners meeting on August 27, 2013.

Tilden stated they have completed the chip and seal and are on the second phase of paving.

Tilden stated he will be coming back to the Commissioners in the near future to begin the bidding process on a new excavator.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
September 24, 2013**

The Kosciusko County Commissioners met for their regular meeting on September 24, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor - Absent
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from September 10, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF BOARD OF HEALTH APPOINTMENT:

Bob Weaver, Health Department Director, stated that a current board member, Patrick Silveus, had stepped down from his position on the board. Silveus has taken on different roles at the hospital and will no longer be able to fill his term. Weaver stated the Board of Health would like to recommend Brian Reichenbach to replace Silveus as a new appointment.

MOTION: Bob Conley

TO: Approve the new appointment of Brian

SECOND: Brad Jackson

Reichenbach to the Board of Health –

AYES: 3 NAYS: 0

replacing Patrick Silveus.

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IN THE MATTER OF THE STATE DEPARTMENT OF HEALTH S NEW SEWAGE

RULE :

Bob Weaver, Health Department Director, stated that the Department of Health has a new sewage rule. Weaver stated the current county ordinance needs to be amended to reflect the new numbers from the State. Weaver stated the new rule has been in place within the county since 2011, but the county ordinance was never updated.

MOTION: Brad Jackson

TO: Approve the county sewage ordinance to be amended to reflect the new state numbers.

SECOND: Bob Conley

AYES: 3 NAYS: 0

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IN THE MATTER OF TONY KINDIG – TIPPY RIVER CLEANUP PROJECT:

Tony Kindig, resident, came before the Commissioners to request that Walnut Creek be placed on the Tippecanoe River cleanup project. Kindig stated that Ed Rock, Emergency Management Director, had advised him that creeks and tributaries are not included in the project. Rock explained that the DNR grant does not include creeks or tributaries that feed into the river. Kindig stated that he counted at least eleven (11) blockages on his property and behind the Zimmer plant with one of them being a huge beaver dam. Rock stated that if the area that Kindig is referring to is a county ditch then the county would be responsible for the cleanup in that area. Truex stated he will take the pictures that Kindig submitted and review them with the county Surveyor to determine if the area should be maintained by the county. Truex stated they would be in contact with Kindig of the steps that will be followed.

IN THE MATTER OF COUNTY ATTORNEY:

Mike Miner, County Attorney, stated the Trupointe project of widening the road is coming along and should be nearing completion in the next couple weeks.

IN THE MATTER OF TAILGATE PARTY:

Ron Robinson, County Administrator, stated the County Tailgate party was moved to Friday, September 27 from 11-2. Robinson invited the Commissioner's to attend the event.

IN THE MATTER OF LIVESTOCK KILLINGS:

Ron Robinson, County Administrator, stated the Auditor's office prepared a letter to be sent to the State Representatives in regards to the counties livestock killings. Robinson stated that in past years according to the state law the counties are responsible for paying for the livestock kills. Robinson went on to say that the livestock killings for 2013 have increased dramatically and the funding for the livestock kills is now exhausted. Truex stated this is the second letter that the Commissioner's have submitted in regards to this same issue.

MOTION: Bob Conley

TO: Approve the letter to the State

SECOND: Brad Jackson

Representatives in regards to the livestock killings.

AYES: 3 NAYS: 0

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IN THE MATTER OF DIAMOND LAKE PUBLIC ACCESS:

Ron Robinson, County Administrator, stated the Auditor's office prepared a letter to be sent to the Division of Fish and Wildlife in reference to the potential Diamond Lake public access. Bob Conley, Board member, stated letter is to inform the Division of Fish and Wildlife that the Kosciusko County Commissioner's do not see any issues in regards to the development of a public access site on Diamond Lake.

MOTION: Bob Conley

TO: Approve the letter to the Division of Fish

SECOND: Brad Jackson

and Wildlife in regards to the public access

AYES: 3 NAYS: 0

site on Diamond Lake.

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IN THE MATTER OF THE REPAIRS ON THE ROUNDABOUT AT ZIMMER ROAD:

Ron Robinson, County Administrator, stated the repairs on the roundabout at Zimmer Road will be completed today. The expense of the repairs will be paid for by the engineer and construction company. Robinson stated they did find issues with the construction of the Roundabouts and agreed to make the repairs.

IN THE MATTER OF QUOTES ON REPAIRS FOR THE ROOF ON THE COURTHOUSE:

Ron Robinson, County Administrator, stated he will have quotes at the next Commissioner's meeting for repairs that need to be done on the Courthouse roof.

IN THE MATTER OF THE BIDS FOR THE ANNUAL SUPPLIES AND MATERIALS:

Scott Tilden, Highway Superintendent, stated he spoke with Marsha McSherry, County Auditor, and a bid date has been set for November 5, 2013 @ 9:15 to open bids for the annual supplies and materials.

IN THE MATTER OF THE STOP SIGN ORDINANCE FOR CR 700N AND CR 300E:

Scott Tilden, Highway Superintendent, presented a stop sign ordinance for a stop sign to be installed at CR 700N and CR 300 E on the west side of CR 700N extension.

MOTION: Bob Conley TO: Approve the stop sign ordinance for CR
SECOND: Brad Jackson 700N and CR 300E on the west side of CR
AYES: 3 NAYS: 0 700N extension.
UNANIMOUS

ORDINANCE NO. 13-9-24-001 Stop (2013091117)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF THE SPEED LIMIT ORDINANCE FOR EMS D15:

Scott Tilden, Highway Superintendent, presented a speed limit ordinance for EMS D15 to be 25mph starting at a point 3,600 feet west of CR 500E and continuing to the end of the road.

MOTION: Brad Jackson TO: Approve the speed limit sign ordinance
SECOND: Bob Conley for EMS D15 to be 25mph starting at a point
AYES: 3 NAYS: 0 3,600 feet west of CR 500E and continuing to
UNANIMOUS the end of the road.

ORDINANCE NO. 13-9-24-002 Speed (2013091118)

As recorded in the office of the Kosciusko County Recorder

THE MATTER OF THE SPEED LIMIT AT POWDER COATING IN ETNA GREEN:

Ron Truex, Commissioner President, advised Tilden that he has not seen any congestion in the area of the Powder Coating facility in Etna Green. Truex suggested signs be posted recommending a speed limit of 45mph be used. Tilden stated he would check the manual and see what the guidelines are for this type of posting.

IN THE MATTER OF VACATION FOR PUBLIC WAY – PETITIONER SCOTT & ELIZABETH HIRSCHMAN:

Dan Richard, Area Plan Director, presented a vacation of a public way for part of Zook Avenue in Pickwick Park. Richard stated that Zook Avenue is an unutilized and undeveloped section. The recommendation by Area Plan is a unanimous decision to allow the vacation.

Andrew Grossnickel, Attorney, represented the petitioners Scott and Elizabeth Hirschman in the vacation of the public way on Zook Avenue. Grossnickel stated that during the purchase of the property and completing the title search they realized the track in question was not deeded. The assumption was that the area was included in the deed.

MOTION: Brad Jackson TO: Approve the vacation of the public way
SECOND: Bob Conley for part of Zook Avenue in Pickwick Park.
AYES: 3 NAYS: 0
UNANIMOUS

ORDINANCE NO. 2013-9-24-003 V (2013091121)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF VACATION FOR PUBLIC WAY – RENEE HURSEY TRUST:

Dan Richard, Area Plan Director, presented a rezoning of real estate to an agricultural use. The property is located in Turkey Creek Township made by Hursey Trust. The property is located in the Lake Wawasee area and the request is to get out of the residential area and rezone for agricultural use for farming. The recommendation by area plan is a unanimous decision to allow the rezoning.

MOTION: Brad Jackson TO: Approve the rezoning of the Hursey

SECOND: Bob Conley Trust from residential to agricultural use.
AYES: 3 NAYS: 0
UNANIMOUS

ORDINANCE NO. 2013-9-24-004 Rezoning (2013091119)
As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS October 8, 2013

The Kosciusko County Commissioners met for their regular meeting on October 8, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex – President - Absent	Mike Miner – County Attorney
Brad Jackson	Marsha McSherry, Auditor
Bob Conley	Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from September 24, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF OCTOBER VETERAN OF THE MONTH – JAMES E PLUMMER SR.:

Rich Maron, Veteran Affairs Officer, stated the recipient of the Veteran's award for the month of October was James E Plummer Sr.. Maron stated Plummer's service spanned over twenty (20) years. Plummer married his high school sweetheart and has one daughter and two sons. His family traveled with him throughout his term in the Air Force. Plummer has traveled the world during his time in the service and was honored to do so. Plummer stated one thing that stood out during his service was when his flight team sponsored Bob Hopes tour in Taiwan. Plummer said it was pretty cool to meet him. Maron presented a plaque to Plummer thanking him for the twenty (20) years of service he gave to our country. Plummer thanked the Commissioners for taking the time to honor him.

IN THE MATTER OF THE FIRE DISTRICT 2 GRANT:

John Grolich presented the Commissioners with the 2014 Regional Public Safety Training District 2 grant. Grolich thanked the Auditor's office for all of their cooperation in the past on the prior grants. The Commissioners had no additional questions.

MOTION: Bob Conley	TO: Approve the 2014 Regional Public Safety Training District 2 Grant
SECOND: Brad Jackson	
AYES: 2 NAYS: 0	
UNANIMOUS	

IN THE MATTER OF REPAIRS TO THE COURTHOUSE ROOF AND CHIMNEY:

Ron Robinson, County Administrator, stated there is damage to the roof and chimney that needs to be repaired immediately due to water damage. The estimated cost for these repairs is \$34,000.00. The Commissioners agreed that the repairs were needed immediately to avoid further water damage.

MOTION: Bob Conley	TO: Approve the repairs to the roof and chimney on the courthouse
SECOND: Brad Jackson	
AYES: 2 NAYS: 0	
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IN THE MATTER OF THE PHEND AND BROWN CONTRACT FOR WORK ON 100

E:

Ron Robinson, County Administrator, presented a contract from Phend and Brown for work on 100E. Robinson stated Phend and Brown need to put in some overtime hours to complete a portion of the work before winter. The estimated cost of overtime will be \$13,000.00 and Robinson stated the money is available for this expense. Brad Jackson spoke to Scott Tilden, County Highway Superintendent, and Tilden stated if a portion of the road work is not completed prior to winter the road will not be in good condition when spring rolls around and will be a complete mess.

MOTION: Bob Conley

TO: Approve the contract for Phend and
Brown for work on 100 E

SECOND: Brad Jackson

AYES: 2 NAYS: 0

UNANIMOUS

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
October 22, 2013**

The Kosciusko County Commissioners met for their regular meeting on October 22, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson - Absent
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from October 8, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF HEALTH BOARD APPOINTMENT – LARRY COPLEN:

Bob Weaver, Health Department Director, came before the Commission with the recommendation to appoint Larry Coplen to the Health Board for another four (4) years. Coplen's current term expires on December 31, 2013.

MOTION: Bob Conley

TO: Approve the appointment of Larry
Coplen to the Health Board.

SECOND: Ron Truex

AYES: 2 NAYS: 0

UNANIMOUS

IN THE MATTER OF THE TIPPECANOE RIVER CLEANUP PROJECT:

Ed Rock, Emergency Management Director, gave an update on the Tippecanoe River cleanup project. Rock stated they have started cleaning up the log jams with seven (7) already completed.

IN THE MATTER OF THE SCHOLARSHIP PRESENTATION- TYLER KISSINGER:

Danielle Coulter, Association of Indiana Counties, presented a scholarship check in the amount of \$1,000.00 to the parents of Tyler Kissinger. Kissinger was nominated and won the scholarship due to his outstanding achievements in high school. Tyler will be attending college in Vermont majoring in woodworking. Tyler plans on returning to Kosciusko County after college to open his own business in woodworking.

IN THE MATTER OF THE STATE CARDINAL CENTER 3rd QUARTER CLAIM:

Kevin Planck, Cardinal Center, presented the third quarter contract invoice for approval. Planck stated they did 11,000 rides this quarter with two accidents. Planck advised the Commissioners the accidents were not their faults, but wanted to make the Commission aware of the accidents. Planck will contact Ron Robinson, County Administrator in the future if any accidents should happen.

MOTION: Bob Conley TO: Approve the 3rd Quarter invoice for the
SECOND: Ron Truex Cardinal Services
AYES: 2 NAYS: 0
UNANIMOUS

IN THE MATTER OF 2014 INTER-LOCAL AGREEMENTS FOR TERMINAL SERVICES DATA:

Ron Robinson, County Administrator, presented the 2014 Inter-Local agreements with the towns for Terminal Services Data.

MOTION: Bob Conley TO: Approve the 2014 Inter-Local
SECOND: Ron Truex agreements with the towns for Terminal
AYES: 2 NAYS: 0 Services Data
UNANIMOUS

IN THE MATTER OF 2014 NFP AGREEMENTS:

Marsha McSherry, County Auditor, presented the 2014 NFP Agreements for approval.

MOTION: Bob Conley TO: Approve the 2014 NFP Agreements
SECOND: Ron Truex
AYES: 2 NAYS: 0
UNANIMOUS

IN THE MATTER OF INTERNAL CONTROLS:

Marsha McSherry, County Auditor, presented Internal Controls for the Auditor's office. McSherry stated the State Board of Accounts requires the Commissioners approval on these Internal Controls and Process Maps.

MOTION: Bob Conley TO: Approve the Internal Controls and
SECOND: Ron Truex Process Maps for the Auditor's office
AYES: 2 NAYS: 0
UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY BIDS FOR COMPACT EXCAVATOR:

Scott Tilden, Highway Superintendent, requested permission from the Commissioners to send out bid information for a new compact excavator. The bids are for the replacement of an excavator that they previously purchased, but had to be returned due to some hydraulic issues that could not be resolved. Tilden stated he received approval from Council to spend the refunded money. Truex approved the bid process and Tilden will have the bids back by Monday, November 4, 2013.

IN THE MATTER OF COUNTY HIGHWAY MUNICIPAL LEASE AGREEMENT FOR SEMI TRAILER:

Scott Tilden, Highway Superintendent, presented a Municipal Lease Agreement for a semi trailer. Tilden stated he will pay for part this year with funds from his motor vehicle highway funds and finance the remaining. Tilden continued by stating he will pay the remaining expense out of his motor vehicle highway funds next year. Mike Miner, County Attorney, has reviewed the lease agreement and approved it for signatures.

MOTION: Bob Conley TO: Approve the Municipal Lease Agreement
SECOND: Ron Truex for Semi Trailer
AYES: 2 NAYS: 0
UNANIMOUS

IN THE MATTER OF CRYSTAL LAKE ROAD CLOSURE:

Scott Tilden, Highway Superintendent, informed the Commissioner's that Crystal Lake Road will be closed 1,000 feet west of Zimmer Road and SR 25 beginning Monday, October 28,

2013. The closure is due to a gas line project for NIPSCO. Tilden stated the closure will last approximately one week.

IN THE MATTER OF TURKEY CREEK WATER UTILITY PROJECT:

Ron Robinson, County Administrator, presented an agreement with the Priority Project Resources and Turkey Creek Regional Sewer District. Mike Miner, County Attorney has reviewed the agreements and approved them for signatures.

MOTION: Bob Conley TO: Approve the agreements with Priority
SECOND: Ron Truex Project Resources and the Turkey Creek
AYES: 2 NAYS: 0 Regional Sewer District
UNANIMOUS

**IN THE MATTER OF VACATION FOR PUBLIC WAYS WINONA BEACH –
PETITIONERS: CHAPMAN, FINLEY & WILSON:**

Dan Richard, Area Plan Director, presented a vacation of a public way at Winona Beach. Richard stated the vacation request is from petitioners Chapman, Finley and Wilson. Richards stated Area Plan voted unanimously against the vacation. Richard added the area was originally platted back in 1920 as a public playground, park or promenade and should remain as such. Area Plan felt the promenade at the lakefront should stay open to the public for their use.

Steve Snyder, Attorney for petitioner's, stated there is no public use of this promenade except for the current homeowners, which Richard stated Snyder could not prove this statement. Snyder stated the homeowners are being taxed as if they own the lakefront property and should be allowed the vacation if they are being taxed on it. Snyder stated notices were sent out to all the homeowners in the area and advertised in the paper. Snyder continued by stating that no one from the public appeared at the Area Plan hearing nor did anyone submit a letter in opposition of the vacation. Two of the petitioner's Nick Chapman and Adam Finley, said they want to vacate the land for multiple reasons. Chapman and Finley stated they have not had any issues with others using the beach area in front of their land. Chapman wishes to build a home and he would like to prevent any potential problems that might arise in the future. Chapman added that his biggest concern is investing \$200,000 to \$400,000 in his property and not having control over what happens to the promenade. Finley stated that they are not denying the lakefront access to anyone that doesn't already have it. Finley added that neighbors have closer beach access than the land in question.

Rex Reed owns property to the north and said he is not opposed to the vacation, but would like to see at least one of the roads kept open for drainage purposes. Another homeowner in the area agreed with Reed that the drainage issue was important to this particular area especially when it rains and the road becomes flooded.

Jim Smith came before the Commissioners on behalf of his son, Kevin. Smith stated his son opposed the vacation due to the properties in the plat behind the three would lose value if they lost their lake access. The value of his son's home is accessed on lake access and if he loses that then the value of him home would go down.

After further discussion, Ron Truex, Commissioner President, said they will take a few weeks to review all the information presented before making a final decision. Truex stated the Commissioners still had several questions surrounding the issue, such as property lines, the drainage issue and the three petitioners being taxed for lakefront property if they don't have control over the beach. Truex stated the Commissioners will make a decision at the November 19, 2013 meeting on the vacation request.

**IN THE MATTER OF REZONING REAL ESTATE TO AGRICULTURAL USES-
HOSCHSTETLER:**

Dan Richard, Area Plan Director, presented a Rezoning Ordinance for petitioners Lonnie and Verba Hochstetler. Richard stated that Area Plan was in unanimous decision to allow the rezoning of the real estate. The area is located off of CR 1350 North and SR 19 in Nappanee City limits. Hochstetler currently has real estate classified as agricultural II and would like to add seven (7) acres to this real estate. The Hochstetler currently uses the real estate for their animals and would like to add additional animals.

MOTION: Bob Conley
SECOND: Ron Truex
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the Rezoning to Agricultural
use for Petitioners Lonnie and Verba
Hoshstetler

ORDINANCE NO. 13-10-22-001 V (2013100939)
As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS November 5, 2013

The Kosciusko County Commissioners met for their regular meeting on November 5, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from October 22, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF OCTOBER VETERAN OF THE MONTH – HAROLD LENT.:

Rich Maron, Veteran Affairs Officer, stated the recipient of the Veteran's award for the month of November was Harold Lent. Maron stated Lent was inducted into the Army in August of 1966 and during his term served in the Vietnam War. Lent was discharged in August of 1968 with a rank of SBC4. Lent has lived in Sidney for the last forty-one (41) years and retired from Kimball Glass after thirty-six (36) years. Maron thanked Lent for his service and for his dedication to his Country. Lent thanked the Commissioners for the recognition and the plaque. Bob Conley stated that Lent was nominated to receive the award not only for what he has done for our Country, but for what he continues to do for his community.

IN THE MATTER OF HEALTH BOARD APPOINTMENT – WILLIAM REMINGTON, JR.:

Bob Weaver, Health Department Director, came before the Commission with the recommendation to re-appoint William Remington, Jr. to the Board of Health for another four (4) years. Remington's current term expires on December 31, 2013.

MOTION: Bob Conley
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the appointment of William
Remington, Jr. to the Board of Health

IN THE MATTER OF REASSIGNING COUNTY COUNCIL ELECTION DISTRICTS:

Ann Torpy, County Clerk, stated in 2010 after the Federal Census the Election Districts were to be reassigned, but the County Council Districts stayed the same. Torpy stated that DePauw University did a study this year that showed Kosciusko County was in a twenty-one (21) percent deviation between populations. Torpy confirmed that state law requires the deviation to be within ten (10) percent. Changes were made to the precincts of the Council District boundaries, which places them at eight (8) percent. Torpy stated Plain Township was divided in half due to the growing population in that area in order to meet the requirements. Torpy requested the Commissioners approval of the new boundaries.

MOTION: Brad Jackson
SECOND: Bob Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the new County Council
Election District Boundaries

IN THE MATTER GIS TRAVEL FOR TRAINING:

Ron Robinson, County Administrator, stated the GIS department would like to request approval to travel out of state on November 12, 2013 to Michigan for training. Robinson stated per policy they must come before the Commissioners and seek permission to attend the out of state training. Robinson and Marsha McSherry, County Auditor, both feel the training would be beneficial to the GIS staff. Robinson stated they would need two days for travel and training.

MOTION: Brad Jackson TO: Approve the GIS staff to attend out of
SECOND: Bob Conley state training in Michigan on November 12,
AYES: 3 NAYS: 0 2013

UNANIMOUS

**IN THE MATTER OF RESOLUTIONS FOR THE TOWN OF SIDNEY AND
CLAYPOOL OF TAX SALE PROPERTY:**

Ron Robinson, County Administrator, presented the Commissioners with two resolutions for approval. The resolutions are for the Town of Sidney and Claypool in regards to acquiring property for their town that has gone through a tax sale. Mike Miner has prepared the resolutions allowing the Town of Sidney and Claypool to obtain the property from the tax sale. The Certificate number for the Sidney property is 431300220 and the Certificate number for the Claypool property is 4311017.

MOTION: Brad Jackson TO: Approve the resolution for the Town of
SECOND: Bob Conley Sidney and Claypool to acquire property from
AYES: 3 NAYS: 0 a tax sale

UNANIMOUS

RESOLUTION NO. 13-11-5-002 Sidney (xxxxxxx)

As recorded in the office of the Kosciusko County Recorder

and

RESOLUTION NO. 13-11-5-003 Claypool (xxxxxxx)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF QUOTES FOR A COMPACT EXCAVATOR:

Scott Tilden, Highway Superintendent, stated on October 22, 2013 notices were sent out to receive quotes on a compact excavator. The deadline for these quotes was Monday November, 4, 2013 at 3:00 p.m. Tilden confirmed three (3) quotes were received during this time and he would like to make a motion to accept one of those bids. Tilden recommended to the Commissioners to accept the bid from Southeastern Equipment Company for a KX080 Tier 3 with an angled blade for a total of \$88,168.00.

MOTION: Bob Conley TO: Approve the recommendation to
SECOND: Brad Jackson purchase a compact excavator from
AYES: 3 NAYS: 0 Southeastern Equipment Company in the
UNANIMOUS amount of \$88,168.00

**IN THE MATTER OF FINAL INSPECTION OF ROADWORK BETWEEN THE
ROUNDABOUTS:**

Ron Truex confirmed with Scott Tilden the date and time for the final inspection of the roadwork between the two Round About's will be Thursday November, 7, 2013 at 1 p.m.. Ron Robinson confirmed the date and time was correct.

**IN THE MATTER OF OPENING BIDS FOR THE COUNTY HIGHWAY SUPPLIES
AND MATERIALS FOR 2014:**

Mike Miner, County Attorney, opened and read the bids for the Highway 2014 supplies. Tilden made the recommendation to take all bids for review and award the jobs at the November 19, 2013 meeting.

Liquid Bituminous Material

Asphalt Materials

Pierceton Trucking Co IN

Warsaw, IN

Warsaw, IN

Treated Timber Bridge

American Timer Bridge Vicksburg, MI

County Highway Supplies (Guard Rail)

James Drew Corporation Indianapolis, IN

Cast In Place Concrete Simple Bridge Package

RL McCoy IN Columbia City, IN

Primco Inc Fort Wayne, IN

On Road and Off Road Diesel Fuel

Bellman Oil Company Inc Bremen, IN

Jackson Oil & Solvents Inc Indianapolis, IN

Petroleum Traders Corporation Fort Wayne, IN

North Central Coop Wabash, IN

Weed Spray

Dalton Warsaw, IN

Bituminous Hot Mix Materials

Brooks Construction Co Inc Fort Wayne, IN

Phend & Brown, Inc Milford, IN

Niblock Excavating Inc Bristol, IN

Central Paving Inc (Patching Material only) Logansport, IN

Bituminous Hot Mix Delivered and Layed

Phend & Brown, Inc Milford, IN

Niblock Excavating Inc Bristol, IN

Brooks Construction Co IN Fort Wayne, IN

Plant Rental for Mixing Bituminous Materials

Niblock Excavating Inc Bristol, IN

Phend & Brown Inc Milford, IN

Dust Control

Great Lakes Chlorine Inc Warsaw, IN

Aggregate

Stockberger Group Plymouth, IN

Hohman Excavating, Inc Silver Lake, IN

Speedway Sand & Gravel Inc Fort Wayne, IN

G & G Hauling & Excavating, Inc Warsaw, IN

Elkhart County Gravel New Paris, IN

Butler Mill Service Company Portage, IN

West Plains Mining LLC Wabash, IN

Phend & Brown Inc Milford, IN

Robert McCullough Fort Wayne, IN

Zimmerman-Newcomer Gravel Milford, IN

Columbia City Mil Service Inc Columbia City, IN

LDP Excavating Warsaw, IN

IMI Irving Materials Inc Warsaw, IN

Corrugated Metal Pipe-Culvert

Metal Culverts, Inc Jefferson City, Missouri

St. Regis Culvert Inc Indianapolis, IN

Debco Metal Culvert Francesville, IN

Road Signs and Post

Rocal Inc Frankfort, OH

Lightle Enterprises of Ohio LLC Frankfort, OH

Being no further business to come before the Commissioners the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS November 19, 2013

The Kosciusko County Commissioners met for their regular meeting on November 19, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from October 22, 2013 were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF STORM ISSUES FROM NOVEMBER 17, 2013:

Ed Rock, Emergency Management Director, shared with the Commissioners the importance of the community reporting damage they received from the November 17th storm. Rock stated it was especially important for homeowners to report damage to their homes. The reported damage to homes will help the county receive federal assistance if there is any funding available. Rock stated that Indiana will be able to meet their threshold, but it is now the responsibility of the county to meet the counties threshold. Rock stressed to the media to share the website of In.gov/dhs to the public so they can complete the required paperwork online. Rock stated that Silver Lake was confirmed to have had a tornado, but a majority of the damage was due to straight line winds.

IN THE MATTER OF THE COMPREHENSIVE EMERGENCY MANAGEMENT

PLAN:

Ed Rock, Emergency Management Director, presented the Commissioners with a revised Comprehensive Emergency Management Plan. Rock stated the revised plan was also presented to the Emergency Management Advisory Council Board and it was approved. The plan was also presented to other stake holders such as EMS, Police, Fire and Red Cross. The final step to submit the revised plan is for the Commissioners to approve.

MOTION: Bob Conley

TO: Approve the Comprehensive Emergency Management Plan

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF TRUPOINTE BONDS:

Mike Miner, County Attorney, stated the Trupointe bonds are set for closing on November 27, 2013 and everything is in place and ready to go.

IN THE MATTER OF THE GIE INSURANCE MEMBER – KEVIN WOODWARD:

Ron Robinson, County Administrator, presented ballot for GIE Insurance for the voting of a member to represent Kosciusko County. Kevin Woodward is the individual who has been nominated. Robinson stated he needs the Commissioners approval to accept Woodward.

MOTION: Bob Conley

TO: Approve Kevin Woodard for the GIE Insurance member to represent Kosciusko County

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF ORTHOWORX:

Ron Robinson, County Administrator, stated Orthoworx has increased the membership fees by \$2,000.00 over 2013. Robinson stated the Commissioners received a packet from Orthoworx

detailing the increase. The increase was from \$10,000.00 to \$12,000.00. The Commissioners agreed to pay Orthoworx \$10,000.00. Truex stated they are not in a position to pay the increase.

MOTION: Bob Conley TO: Approve to pay Orthoworx \$10,000.00,
SECOND: Brad Jackson which is the same amount as requested in
AYES: 3 NAYS: 0 2013.
UNANIMOUS

IN THE MATTER OF THE PURCHASE AGREEMENT FOR 211 WEST FORT WAYNE STREET :

Ron Robinson, County Administrator, presented the Commissioners with a document that will give Robinson permission to sign the purchase agreement for 211 West Fort Wayne Street. The closing for this property is scheduled for December 2, 2013.

MOTION: Brad Jackson TO: Approve the document allowing
SECOND: Bob Conley Robinson to sign the purchase order
AYES: 3 NAYS: 0 agreement for 211 West Fort Wayne Street
UNANIMOUS

IN THE MATTER OF THE ANNUAL EMPLOYEE CHRISTMAS PARTY:

Robinson invited the Commissioners to the annual employee Christmas party on December 17, 2013.

IN THE MATTER OF COUNTY HIGHWAY BIDS FOR 2014 SUPPLY BIDS:

Scott Tilden, Highway Superintendent, presented the Commissioners with a list of recommendations for the 2014 annual supply bids.

MOTION: Bob Conley TO: Approve the recommendations that Scott
SECOND: Brad Jackson Tilden presented to the Commissioners for the
AYES: 3 NAYS: 0 2014 annual supply bids
UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY INDOT GRANTS FOR ROAD CLOSURE:

Scott Tilden, Highway Superintendent, presented a grant from INDOT in the amount of \$10,000.00 for a road closure project.

MOTION: Bob Conley TO: Approve the INDOT grant in the amount
SECOND: Brad Jackson of \$10,000.00
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF COUNTY HIGHWAY INDOT GRANTS FOR ROAD CLOSURE:

Scott Tilden, Highway Superintendent, presented a grant from INDOT in the amount of \$38,618.70 for a signage and pavement markings project.

MOTION: Bob Conley TO: Approve the INDOT grant in the amount
SECOND: Brad Jackson of \$38,618.70
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF VACATION FOR PUBLIC WAYS WINONA BEACH – PETITIONERS: CHAPMAN, FINLEY & WILSON:

Dan Richard, Area Plan Director, presented a vacation of a public way at Winona Beach that was tabled at the October 22, 2013 meeting. Richard stated he does not have any new information to present to the Commission. Richard stated Area Plan still has a unanimous decision to not allow the vacation.

Steve Snyder, Attorney, stated he agreed with Richard that there has been no new information since the last meeting. Snyder stated there is no proof of public use on the property in question. Snyder stated a reasonable compromise and for the petitioners would be to vacate the promenade between their lots and the water's edge and leaving open the public ways that have access from the street. Snyder stated if the petitioners are being taxed on lake front property it is only fair for them to own that lake front property.

MOTION: Bob Conley TO: Approve the vacation of the Promenade
SECOND: Brad Jackson from the petitioners property to the water's
AYES: 3 NAYS: 0 edge

UNANIMOUS

ORDINANCE NO. 13-11-19-001 V (2013111003)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF REMAPPING FLOOD AREAS:

Matt Sandy, Area Plan, stated they will be hosting two open houses for the remapping process that will have maps available to the public for their review. The meetings will be held on December 17th from 4-7 and December 18th from 9-2. The Department of Natural Resources will be sending out public notices of these meetings.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
December 3, 2013**

The Kosciusko County Commissioners met for their regular meeting on December 3, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from November 19, 2013 were approved as presented. The Claims were signed and approved with the exception of the claim for Planned Parenthood in the amount of \$85.00.

IN THE MATTER OF DECEMBER VETERAN OF THE MONTH – GEORGE FISH:

Rich Maron, Veteran Affairs Officer, stated the recipient of the Veteran's award for the month of December was George Fish. Fish enlisted in the Air Force in August of 1963. Maron stated Fish trained in aircraft maintenance and fuel systems. Fish was stationed in Spain, France, Alaska and finally to Korea. Fish was assigned to the aircraft external fuel tank reclamation center corrosion control. Fish volunteered a large portion of his time at an orphanage in Korea, which was for 13 months. Fish and his father helped coordinate a clothes drive in 1965 for the Korean orphanage and they were able to collect over 2 tons of clothing, which clothed the entire village. Maron thanked Fish for his service and presented him with a plaque. Fish thanked Maron and the Commissioners for their recognition of his services.

IN THE MATTER OF EMERGENCY MANAGEMENT:

Ed Rock, Emergency Management Director, gave an update on the damage that was reported to the state from the November 17th storm. Rock stated the reporting showed 11 destroyed structures, 16 major, 5 minor and 2 effected. Rock stated these numbers are not consistent with what is normally reported for a storm of that size. Rock stated that the questions on the site can be somewhat misleading and he feels that this may have affected the information that was reported. Rock will be meeting with individuals from state to see if they can work on the wording of some of the questions. Rock stated with the current information reported Kosciusko County will not qualify for aid from the Federal Declaration as the threshold was not met.

IN THE MATTER OF THE NORTH WEBSTER LIBRARY APPOINTMENT – LINDA STOOKEY:

Ron Truex, President, presented an appointment for Linda Stookey of the North Webster Library. Truex stated Stookey sent in a letter stating she would like to serve another term on the North Webster Library Board.

MOTION: Bob Conley

TO: Approve the North Webster Library
appointment for Linda Stookey

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF COUNTY ATTORNEY:

Mike Miner, County Attorney, stated the Trupointe bonds have been issued and the money is available and reimbursement should happen any time.

IN THE MATTER OF SPEED LIMIT ORDINANCE:

Scott Tilden, Highway Superintendent, presented an Ordinance for a speed limit sign to be posted on West Lake Street / Old 30 West – from Fox Farm Road west to 370 feet west of River Ranch Road to be 45 mph.

MOTION: Bob Conley
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the speed limit sign to be posted on West Lake Street / Old 30 West- from Fox Farm Road west to 370 feet west of River Ranch Road to be 45 mph

ORDINANCE NO. 13-12-3-002 Speed (2013120092)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF COUNTY HIGHWAY SURPLUS EQUIPMENT:

Scott Tilden, Highway Superintendent, stated he has a 1965 Universal Rock Crusher that he would like the Commissioners to approve as surplus equipment so they can sell it. The serial number is 526X101 and the model number is 880 Senior RH Basic Plant and the unit # is 52.

MOTION: Bob Conley
SECOND: Brad Jackson
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the 1965 Universal Rock Crusher as surplus equipment with approval to sell.

IN THE MATTER OF COUNTY HIGHWAY ACCEPTANCE FOR COUNTY MAINTENANCE:

Scott Tilden, Highway Superintendent, stated Bill Holder and Steve Moriarty worked on a project in reference to road inventory due to a few discrepancies that were found with what the state showed for our county. Tilden stated they found nine (9) roads that need to be included for Acceptance for County Maintenance. Tilden stated these plus another eleven (11) roads have been serviced by our county for years. The original eleven (11) were already approved by the Commissioners, but were never submitted, therefore, Tilden will be submitting them with the acceptance at this time.

MOTION: Brad Jackson
SECOND: Bob Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Acceptance for County Maintenance for 20 roads within Kosciusko County.

ORDINANCE NO. 13-12-3-001 (2013120093)

As recorded in the office of the Kosciusko County Recorder

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
December 17, 2013**

The Kosciusko County Commissioners met for their regular meeting on December 17, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from December 3, 2013 were approved as presented. The Claims were signed and approved as presented.

IN THE MATTER OF HOMELAND SECURITY GRANT – CJIS COMPLIANT SECURITY SOFTWARE:

Ed Rock, Emergency Management Director, presented a Homeland Security Grant for the CJIS Compliant Security Software for the equipment being used by the Sheriff's department. Rock stated the grant was approved and accepted at a prior meeting and the grant has now come through requiring the signatures.

IN THE MATTER OF HOMELAND SECURITY GRANT – DISTRICT 2 EMS TRAINING:

Ed Rock, Emergency Management Director, presented a grant for the District 2 EMS Training in the amount of \$48,000.00. Rock stated there are several different training events that will occur with these grant funds. The training has been scheduled, but was awaiting approval of the grant. Rock stated the grant process has changed and they can no longer process the grant through the grant process at the same time as processing it through the Auditor's office. The Auditor's office now has to show proof a check has been cut in order to apply for reimbursement. Rock said he does not see the new process taking any more than twelve days.

MOTION: Bob Conley TO: Approve the District 2 EMS Training Grant

SECOND: Brad Jackson

AYES: 3 NAYS: 0

UNANIMOUS

IN THE MATTER OF EMERGENCY MANAGEMENT UPDATES:

Ed Rock, Emergency Management Director, stated the State is attempting to go back and get the Presidential Declaration for the State of Indiana. The State was denied the first time, but they are urging people with any type of damage to go online and report it. The web address is www.in.gov/dhs and the site will give you steps on how to report your damage.

The Tippecanoe River project has been delayed due to deer and duck hunting season. The decision was made to hold off on clearing any debris from the river during the hunting season.

IN THE MATTER OF INDOT – FINAL CONTRACT INSPECTION AND RECOMMENDATION FOR ACCEPTANCE REPORT:

Ron Robinson, County Administrator, presented the Commissioners with an INDOT Report of Contract Final Inspection and Recommendation for Acceptance. Robinson stated INDOT now requires the Commissioners signatures. The final acceptance is for Phase 4 (Walnut Creek Bridge to Zimmer Round About).

MOTION: Brad Jackson

SECOND: Bob Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Final Contract Inspection and Recommendation for Acceptance for Phase 4 (Walnut Creek Bridge to Zimmer Round About).

IN THE MATTER OF AFFIDAVITS OF PAYMENT FROM BONDS AND PAYMENT TO PHEND AND BROWN:

Ron Robinson, County Administrator, presented two affidavits for reimbursement to the county for money that was spent on the bonds. Robinson also presented a request to pay Phend and Brown for the work they have completed on CR 100 E in Milford.

MOTION: Brad Jackson

SECOND: Bob Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Affidavits of payment from Bonds and payment to Phend and Brown

IN THE MATTER OF RIGHT STUFF SOFTWARE PROPOSAL:

Marsha McSherry, County Auditor, presented a proposal to the Commissioners. The proposal was to purchase an employee scheduling and time keeping software package from Right Stuff. McSherry stated the software would allow us to stay in compliance with EEOC, FMLA State and Federal reporting guidelines that are required by the county. The Sheriff's department has been using the software for over a year and a half with no issues. McSherry stated they have been working with the Sheriff's department over the last two months to input their payroll into

our system. The cost for the required consulting installation and training would be \$20,000.00. Ron Truex stated the cost for the upgrade and the ability to pull various reports we may need is well worth the cost. The current way of manually entering and re-entering information is time consuming and not cost effective.

MOTION: Brad Jackson TO: Approve the purchase of Right Stuff
SECOND: Bob Conley software for payroll
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF 2014 INTER-LOCAL AGREEMENT FOR KCCRVC:

Marsha McSherry, County Auditor, presented the 2014 Inter-Local Agreement for KCCRVC. McSherry stated the agreement allows the Auditor's office to serve as the controller for "the Commission".

MOTION: Brad Jackson TO: Approve the 2014 Inter-Local
SECOND: Bob Conley Agreement for KCCRVC
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF 2014 INTER-LOCAL AGREEMENT FOR SOLID WASTE:

Marsha McSherry, County Auditor, presented the 2014 Inter-Local Agreement for Solid Waste. McSherry stated the agreement allows the Auditor's office to serve as the controller for "the District".

MOTION: Brad Jackson TO: Approve the 2014 Inter-Local
SECOND: Bob Conley Agreement for Solid Waste
AYES: 3 NAYS: 0
UNANIMOUS

IN THE MATTER OF 2014 COMMISSIONER APPOINTMENTS & COUNTY ATTORNEY CONTRACT:

Ron Truex, Commissioners President, presented the 2014 list of Commissioner Appointments for review and the County Attorney's contract. Mike Miner stated the County Attorney should read Miner & Lemon, LLP.

MOTION: Bob Conley TO: Approve the 2014 Commissioner
SECOND: Brad Jackson Appointments and the County Attorney's
AYES: 3 NAYS: 0 Contract
UNANIMOUS

Ron Truex reminded everyone that the next Commissioners meeting will be on Monday, December 23rd at the same and same location.

Being no further business to come before the Commissioners the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
December 23, 2013**

The Kosciusko County Commissioners met for their regular meeting on December 23, 2013 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Ron Truex - President
Brad Jackson
Bob Conley - Absent

Mike Miner – County Attorney
Marsha McSherry, Auditor
Ron Robinson, County Administrator

The meeting was opened with the pledge and a word of prayer. Minutes from December 17, 2013 were approved as presented. The Claims were signed and approved.

IN THE MATTER OF AMENDMENT TO PERSONNEL POLICY HANDBOOK:

Ron Robinson, County Administrator, stated there was an omission to the Personnel Policy Handbook when they were previously updated. The amendment is for section 3.13.1 regarding Monetary Overtime Compensation and section 3.13.2 Compensatory Time adding Patrol Deputies and Jail Officers.

MOTION: Brad Jackson

TO: Approve the Amendment to section 3.13.1 and 3.13.2 in the Personnel Policy Handbook.

SECOND: Ron Truex

AYES: 2 NAYS: 0

UNANIMOUS

ORDINANCE NO. 2013-12-23-001 (2013121061)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF DIRECT DEPOSIT OF PAYROLL CHECKS:

Ron Robinson, County Administrator, stated there are currently twenty-eight (28) county employees that do not use direct deposit for their paychecks. Robinson advised the Commissioners that if all employees would use the direct deposit method it would save the Auditor's office time when processing the bi-weekly payroll sheets. Ron Truex, Commissioner's President requested Robinson to send the list to them and they would contact these individuals and see why they have chosen not to use direct deposit. The Commissioners will get back with Robinson on what they find out and make a determination at that time.

IN THE MATTER OF VACATION PETITION – WILLIAM & BEVERLY LONG:

Mike Miner, County Attorney, stated the vacation petition for William & Beverly Long has been moved to February 2013, but there was some confusion on this date. The Auditor's office will follow up on this vacation with Area Plan to confirm the date.

Being no further business to come before the Commissioners the meeting was adjourned.