

Flood Development Permit Checklist

1. Any development in mapped floodway, constructed below BFE, or cantilevered over water prior to any local permitting.
 - Must obtain approval from IDNR
2. Development is a New Residence, New Com/Ind bldg., Substantial improvement, or accessory over 400 sq. ft. (All Must also have Improvement Location Permit and Flood Development Permit)
 - Must have Benchmark letter from surveyor
 - Must confirm if structure is proposed to be built;
 - At existing grade
 - On fill
 - Ask is they intend to attempt LOMAR-F
 - As elevated structure (Crawl space/garage)
 - Is a mobile home/trailer parked for more than 180 days
 - Must present DETAILED plans for structure showing;
 - Elevation Plans (is it planned to be at FPG (2' above BFE))
 - Foundation Plan (raised or on a slab)
 - Number and type of openings (if required)
 - Type and plan for fill (if applicable)
 - Amount of fill to be placed
 - Distance from structure until fill is tapered
 - If Mobile Home or Trailer what type of skirting is proposed
 - Will structure be serviced by natural gas or propane
 - If propane how will it be anchored
 - If lowest non-residential is proposed below FPG must have non-conversion agreement
 - Proposed mechanicals (i.e. a/c units or generators)
 - Post construction requirements
 - Provide Completed accurate elevation certificate with vent reports if required
 - If on fill must provide a fill report indicating compliant compaction and fill distances.
 - If approved elevated structure with lowest floor below FPG must;
 - Have inspection for lower open area
 - Must have recorded non-conversion agreement on file.
3. Development is non-substantial improvement as defined (May also have Improvement Location Permit and Flood Development Permit)
 - Provide detailed quote for work
 - Attach assessment card
4. Development is accessory building under 400 sq. ft. (if over 120 must have ILP)
 - Present plans of building showing utilities, foundation, openings, existing grade elevation

- If bldg. has utilities (electric, heat, a/c) they must meet FPG
 - Must inspect to confirm all utilities have met FPG
- 5. Development is Bridge, Culvert, Seawall, Public Utility, or Road
 - If new road must petition APC
 - Obtain IDNR permit
 - Provide plans of project
- 6. Development is Fence
 - Provide plan for fencing (type, location, height)
- 7. Development is new propane tank (Must also have Improvement Location Permit and Flood Development Permit)
 - Plan for tank (location, size, how it will be strapped)
- 8. Development is fill
 - Is fill for the intent of a LOMAR-F
 - If yes discuss requirements
 - Present plan for fill (location, existing elevation, proposed new elevation, type of material)
- 9. Development is dredging
 - a. Provide plan (location to be dredged, proposed disposal site)
 - b. Provide IDNR permits