

KOSCIUSKO COUNTY COMMISSIONERS

January 14, 2020

The Kosciusko County Commissioners met for their regular meeting on January 14, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President	Chad Miner – County Attorney
Robert Conley-Vice President Absent	Michelle Puckett – Auditor
Cary Groninger-Member	Marsha McSherry – County Administrator Absent

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – STEPHEN CONRAD:

Rich Maron, Veteran Service Officer, came before the Commissioners to introduce the January Veteran of the month, Stephen Conrad, stating Conrad was born November 13, 1949 in Kendallville, Indiana, moving to Syracuse in 1961. Following graduation in 1968, Conrad was drafted into the Army but chose instead to join the Navy. Following boot camp at Great Lakes Training Center in Illinois, and a brief training in Little Creek, Virginia, Conrad began his tour in Vietnam.

In May of 1970, given a choice of MOS codes, Conrad chose to go on river boats, and was a proud member of the River Patrol Division 59, also called the river rats, stationed in the Mekong Delta. By the age of 20, Conrad was an advisor to the Vietnamese Navy during day and night patrols to coordinated strikes with US Air assets and artillery. During Conrad's year in Vietnam, he partook in 31 combat patrols of which he came under hostile enemy fire twice and friendly fire once.

Conrad left Vietnam in May of 1971 and served his last 2 years of duty stationed on the USS Puget Sound AD 38 Destroyer Tender in Newport, Rhode Island.

After returning home, Conrad married his sweetheart, Kimberly Ruth Webster, in 1977 and they were blessed with 3 boys. Christmas Day, 2016, a great tragedy occurred when his wife and oldest son were killed when their vehicle was struck by a drunk driver.

Conrad, who has worked as a salesman with Kuert Concrete since 1996, loves his 2 boys and has been blessed with 2 grandchildren.

Maron and the Commissioners thanked Conrad for his service and presented him with a plaque.

IN THE MATTER OF SAMHSA DRUG TREATMENT GRANT REQUEST:

Maggie Brauer, Community Corrections, requested approval to apply for grant funds in the amount of \$250,000 for the expansion of treatment services available to individuals participating in the drug court program, Funding, Bauer stated, would be used, as payer of last resort, to assist program participants with counseling costs, transportation, healthcare including vaccinations for diseases typically seen with drug use, as well as educational or vocational training. Brauer concluded, stating the grant is reimbursable, not advanced as previously thought.

MOTION: Cary Groninger	TO: Approve the SAMHSA Drug Treatment
SECOND: Brad Jackson	grant in the amount of \$250,000 as presented.
AYES: 2	NAYS: 0
UNANIMOUS	

IN THE MATTER OF 2020 JCAP SUPPORT GRANT REQUEST:

Courtney Jenkins, JCAP, requested approval to apply for \$100,000 in grant funds through the K21 Foundation. Since the current grant, Jenkins stated, only allows either male groups or female groups to go through the program at one time, additional funding would support the ability to have male and female groups occurring during the same time periods. In addition,

Jenkins stated the additional funding would be used, as payer of last resort, to support treatment services following participants' release from the jail and prior to them obtaining health insurance.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the 2020 JCAP Support grant in the amount of \$100,000 as presented.

**IN THE MATTER OF CHILD ADVOCACY CENTER GRANT REQUEST-
PROSECUTOR:**

Dan Hampton, Prosecutor, requested approval to apply for three local grants to support the start-up of a child advocacy center, which Hampton stated is needed within the community to assist law enforcement with forensic interviews in child abuse cases.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the request to apply for grants through Dekko Foundation in the amount of \$150,000, KREMC in the amount of \$5,000 and Zimmer Biomet Foundation in the amount of \$11,000 as presented, to support the start-up of a child advocacy center.

IN THE MATTER OF SHERIFF-VEHICLE REQUESTS:

Shane Bucher, Sheriff's Office, requested approval to proceed with the purchase of three patrol vehicles, two SUV's and one patrol car. Bucher stated the lowest and preferred of the five bids obtained were Rice Ford at \$34,885.85 each for the SUVs and John Jones Auto Group at \$27,228 for the patrol car.

In addition, Bucher requested the use of funds from the motor vehicle fund, until the transfer of insurance reimbursement is approved by Council for a vehicle replacement. Bucher stated the amount insurance reimbursed the wrecked undercover vehicle was approximately \$26,500 and the cost of the replacement vehicle is \$26,938.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the request to proceed with the purchase of two SUV's and one patrol car as presented.

TO: Approve the use of motor vehicle funds in the amount of \$26,938, which is to be replaced following the approved transfer of the insurance reimbursement.

**IN THE MATTER OF TIPPY/CHAPMAN REGIONAL SEWER DISTRICT
APPOINTMENTS:**

The names Ed Ormsby, resident of Chapman Lake, and Bob Weaver, resident of Tippecanoe Lake, were presented as the Commissioners 2 appointments to the Tippy/Chapman Regional Sewer District.

MOTION: Cary Groninger
SECOND: Brad Jackson
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the appointment of Ed Ormsby and Bob Weaver to the Tippy/Chapman Regional Sewer District.

IN THE MATTER OF COMMUNITY RATING SYSTEM RE-CERTIFICATION:

Matt Sandy, Area Planning, presented the 2020 re-certification for the community rating system, stating the county has participated in the national flood insurance program for many years and renewing the annual certification means the county continues to meet the requirements and can assist property owners within the flood plain to qualify for discounts on flood insurance.

MOTION: Cary Groninger
SECOND: Brad Jackson

TO: Approve the 2020 re-certification for the community rating system.

is expected to be brought before the Commissioners for approval and appointment, subject to Barry Andrew's acceptance.

There was a brief discussion regarding to ability to approve the appointment with the stipulation of Barry Andrew's acceptance of the position. Attorney Miner stated it would be acceptable to do so.

MOTION:	Cary Groninger	TO:	Approve the recommendation of
SECOND:	Brad Jackson		Community Corrections Advisory Board to
AYES:	2	NAYS:	0
UNANIMOUS			appoint Barry Andrew as Community
			Corrections Director, upon Andrew's
			acceptance of the position.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS January 21, 2020

The Kosciusko County Commissioners met for their regular meeting on January 21, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President, Absent	Chad Miner – County Attorney
Robert Conley-Vice President	Michelle Puckett – Auditor
Cary Groninger-Member	Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2020 BOARD OF FINANCE-ORGANIZATION & INVESTMENT POLICY:

Rhonda Helser, County Treasurer, presented the 2020 Board of Finance Organization and Investment Policy stating although the interest rate fell from 2.60% in March of 2019 to 1.74%, an increase of \$187,893.79 was earned on investments in 2019 over 2018 earnings.

MOTION:	Cary Groninger	TO:	Approve the 2020 Board of Finance
SECOND:	Robert Conley		Organization and Investment Policy as
AYES:	2	NAYS:	0
UNANIMOUS			presented.

IN THE MATTER OF BOARD OF FINANCE-CANCELLATION OF WARRANTS:

Rhonda Helser, County Treasurer, presented the 2019 Cancellation of Warrants, stating approval is necessary to cancel checks that are two years old and have not been cashed.

MOTION:	Cary Groninger	TO:	Approve the 2019 Board of Finance
SECOND:	Robert Conley		Cancellation of Warrants as presented.
AYES:	2	NAYS:	0
UNANIMOUS			

IN THE MATTER OF TRAX SYSTEM UPDATE:

Rhonda Helser, County Treasurer, shared with the Commissioners, that through the use of the Trax System, which allows the collection of past due property taxes through the inception of state income tax refunds, \$22,908.41 of past due property taxes have been collected.

IN THE MATTER LAKELAND REGIONAL SEWER DISTRICT BOARD APPOINTMENT:

Jim Haney presented the recommendation of Joe Cleland for appointment to the Lakeland Regional Sewer District Board. Haney stated the request is for the remainder of Greg Mitchell's term following his resignation and as well as the 4 year term, which begins April, 2020.

Chad Miner, County Attorney, stated he saw no reason the Commissioners could not approve appointment for the remainder of the current term, as well as approve the impending 4-year term.

MOTION: Cary Croninger
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS
TO: Approve the appointment of Joe Cleland to the Lakeland Regional Sewer District Board for the remainder of the current term as well as the impending 4 year term, beginning April 2020.

IN THE MATTER OF SEPARATION OF HUMAN RESOURCES AND ADMINISTRATION-ORDINANCE:

Chad Miner, County Attorney, presented an ordinance establishing a human resources department, stating approval of the ordinance would create a separation of departments between Human Resources and Administration. Miner concluded, stating the Human Resources Department will initially be staffed by a Human Resources Director and a Human Resources Specialist with the review of job descriptions through Waggoner, Irwin & Scheele expected.

MOTION: Cary Croninger
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS
TO: Approve the ordinance establishing a Human Resources Department.

ORDINANCE NO. 20-01-21-001 (2020010718)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF BELL MEMORIAL LIBRARY BOARD APPOINTMENT:

Marsha McSherry, County Administrator, presented the recommendation of the Bell Memorial Library to appoint Chris Rassi to serve on the Bell Memorial Library Board.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS
TO: Accept the recommendation to appoint Chris Rassi to serve on the Bell Memorial Library Board.

IN THE MATTER OF STOP SIGN ORDINANCE-CROW'S NEST SUBDIVISION:

Steve Moriarty, County Highway Superintendent, requested an Ordinance for a stop sign at Crow's Nest Subdivision.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS
TO: Approve the Ordinance for a stop sign at Crow's Nest Subdivision.

ORDINANCE NO. 20-01-21-002 (2020010719)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF STOP SIGN ORDINANCE-CRESTVIEW SUBDIVISION:

Steve Moriarty, County Highway Superintendent, requested an Ordinance for stop signs at Crestview Subdivision.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 2 NAYS: 0
UNANIMOUS
TO: Approve the Ordinance for stop signs at Crestview Subdivision.

ORDINANCE NO. 20-01-21-003 (2020010720)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF STOP SIGN ORDINANCE-BLUEBIRD ACRES SUBDIVISION:

Steve Moriarty, County Highway Superintendent, requested an Ordinance for a stop sign at Bluebird Acres Subdivision.

MOTION: Cary Groninger

TO: Approve the Ordinance for stop signs at
Bluebird Acres Subdivision.

SECOND: Robert Conley

AYES: 2 NAYS: 0

UNANIMOUS

ORDINANCE NO. 20-01-21-004 (2020010721)

As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
February 4, 2020

The Kosciusko County Commissioners met for their regular meeting on February 4, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Chad Miner – County Attorney

Robert Conley-Vice President

Michelle Puckett – Auditor

Cary Groninger-Member

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF VETERAN OF THE MONTH – TERRY BAKER:

Rich Maron, Veteran Service Officer, came before the Commissioners to introduce the February Veteran of the month, Terry Baker, Maron stated Baker was born February 7, 1950 in Warsaw, Indiana to Wilbur and Cora Baker. Baker was a lifetime resident of Warsaw, graduating in 1968 and then enlisting in the Army shortly after. Baker reported for basic training at Fort Campbell Kentucky and from there, went to Aberdeen Proving Grounds in Maryland, where he was educated in fuel and electrical repair, graduating tops in his class.

In April of 1969, Baker received orders for Vietnam and arrived in Lai Kai, where he was assigned to the 101st Maintenance Battalion 1st Infantry. Because of the position Baker filled, he was immediately promoted to E-5. Baker's duties included preparing and troubleshooting the fuel and electrical components of everything from M-60 tanks, personal carriers, 2.5 ton trucks and jeeps at the base motor pool. A 7-man team was soon created and he was assigned to a mechanized unit, and as Baker recalled, he went wherever they went. Baker was awarded a bronze star before he left Vietnam.

In April on 1970, Baker left Vietnam and was reassigned to a Maintenance Battalion in Fort Knox, Kentucky and shortly thereafter, went to Kornwestiem, Germany, where he worked in motor pool for the remainder of his enlistment. Baker processed out in August of 1971.

After returning home, Baker soon married Kristin Fields, who has since, unfortunately, passed away. They had a daughter, Terra L. Baker. In 1979, Baker married Linda S. Whitaker and they had a son, Eric L. Baker. Baker is currently single but in a relationship with Gloria Halterman.

Baker has 4 brothers, Jerry, Garry, Larry and Danny and 3 grandsons, Thane Baker, Dorian Baker and Maximus Lumba. Baker was the main caregiver for his mother, Cora, from 2008 until her passing in 2018.

Baker, who has been self-employed for most of his life, owned a service station on Winona Avenue, worked for Smith Ford as a service manager, worked for Southern Life Insurance and then for Judd Cook Chevrolet, which became Jack Ward Chevrolet, then returned to Smith Ford as their sales manager and finally to Dee Munson's Car Lot. During the 1970's, Baker raced at the Warsaw Speedway and was track champion in his division in 1976. Around 1989, Baker, and wife Linda, expanded a medical billing business, where they worked from their home in

Silver Lake for approximately 10 years. In 2005, Baker opened his own real estate company, Kosciusko County Lakes Realty, which he still operates today.

Maron and the Commissioners thanked Baker for his service and presented him with a plaque.

Baker stated it was a privilege to serve, and while Vietnam Veterans were not welcomed home in the greatest fashion, he is truly honored by the recognition of our county, for his and many others' service to our country.

IN THE MATTER OF KABS QUARTERLY CONTRACT INVOICE:

Tony Peterson, KABS General Manager, presented the INDOT Contract Invoice for reimbursement for period October 1, 2019 to December 31, 2019. Peterson stated the amount of reimbursement requested is \$11,776 for the state share portion and \$69,236 for the federal share portion.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the quarterly contract invoice report in the amounts of \$11,776 for the state share portion and \$69,236 for the federal share portion.

IN THE MATTER OF 2020 INDOT CAPITAL GRANT REVISION REQUEST:

Tony Peterson, KABS General Manager, presented a revised 2020 INDOT capital purchase agreement, stating price changes, following the previously approved agreement, require new approval. Peterson stated the price of the medium transit bus increased by \$1,380 and the low floor minivan decreased by \$180.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2020 INDOT Capital grant request with the revised pricing.

IN THE MATTER OF DUCUNEE VILLAGE EMS T13 LANE :

Several residents of EMS T13B Lane, including Joe and Laura Lenon, Robert Bowers and Shane Lenon, brought the following concerns before the Commissioners:

- Road flooding continues to worsen each year
- Emergency response vehicles reaching residents is a concern
- 2 vacant lots along the roadway are not being maintained and do not have a seawall
- Water erosion is damaging the roadway, causing continual potholes to develop

There was a discussion regarding possible solutions as well as potential repercussions of making changes to the roadway. County Surveyor, Mike Kissinger and County Highway Superintendent, Steve Moriarty, were present and consulted regarding the issues. Kissinger stated data does not indicate that making any drainage changes would solve the issues nor that the elevation of the vacant lots contributes to the flooding. Moriarty stated, while addressing roadway concerns is a priority, raising the roadway would only distribute the water to other areas, potentially creating much greater issues and more research is needed to come up with a solution.

Chad Miner, County Attorney, made several suggestions including the creation of a home owners association to establish regulations within the neighborhood, and potentially seeking counsel for matters thought to be the result of a neighboring property owner's negligence.

The Commissioners agreed to research the issues, consult further with the Surveyor and the Highway Superintendent, and try to come up with an amicable resolution.

IN THE MATTER OF GIFT VII UPDATE-COMMUNITY FOUNDATION:

Suzie Light and Stephanie Overbey, Community Foundation, came before the Commissioners. Light presented an overview of the Lilly Endowment's GIFT grant programs, stating while workforce development and childcare, as well as early education, have previously been established as funding priorities, more recent studies within 11 of our local communities have identified a need and desire for planning, for things such as playgrounds, trails, parks, libraries,

storm shelters and community amenities. Research indicates, Light continued, that individual community comprehensive planning, which is estimated at a cost of over \$450,000, would result in siloed plans that are not informed by what their neighbors are planning.

What is being proposed, Light continued, is unified comprehensive planning, to encompass the needs of the entire county while creating unique individual plans for each participating community and the county with a shared vision and common threads in a comprehensive manner. The projected cost is \$264,000, which Light suggested could come from 3 funding sources:

- 1) \$164,000 from the Community Foundation, using Lilly Endowment grant funds
- 2) \$50,000 from the county
- 3) \$50,000 from a private foundation, where an application is pending and is contingent on the county being a contributor

The towns who participate, Light concluded, will be asked to commit personnel for the 18-month process and to host convening of their own community members as required by state statute.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve \$50,000 for comprehensive planning throughout the county.

Light clarified, stating although Warsaw, Wawasee and Syracuse have existing comprehensive plans and will not be included in this plan, they will participate in the process in support of a unified comprehensive plan across the county.

There was a brief discussion regarding available funds within the 2020 budget and it should be noted: funding was set aside in the Commissioners 2020 budget anticipating a project such as this. Therefore, Council's approval of the expenditure is not required, although the Commissioners encouraged Light to offer the same informative presentation to the Council.

IN THE MATTER OF DOCUMENT SIZE ORDINANCE-RECORDER:

Joetta Mitchell, County Recorder, presented an ordinance regarding the size of plats to be recorded, stating original copies of recorded plats must be kept indefinitely and with number of plats already on file, consideration should be given to the space issue the county could encounter in the future. Mitchell stated several other counties have adopted similar policies, although we may be the first to have an actual ordinance in place. Mitchell concluded, stating the proposed ordinance would provide a document limit size of 18x24 inches for recorded plats but stated digital copies would continue to be stored electronically and will remain available and can be printed upon request.

Chad Miner, County Attorney, stated he had drawn up the ordinance and had no objection to the request to limit plat document size for recording purposes.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Ordinance 20-02-04-0001 to limit the size of recorded plats to no larger than 18x24.

ORDINANCE NO. 20-02-04-001 (2020020083)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REVISED 2020 TEEN COURT LEASE AGREEMENT:

Chad Miner, County Attorney, presented the 2020 Teen Court Lease Agreement, stating the lease agreement, approved just over a month ago, had encompassed the months of November and December 2019. Miner stated since learning that November and December were not able to be captured through the grant, the lease is being resubmitted to reflect a start of January 1, 2020.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0

TO: Approve the revised 2020 Teen Court Lease Agreement with a start date of January 1, 2020.

UNANIMOUS

IN THE MATTER OF COMPRESSOR REPLACEMENT:

Marsha McSherry, County Administrator, presented proposals to replace 3 chiller compressors on the roof of the Justice Building, stating 1 of the 4 compressors was replaced last year, 2 have gone bad and the 3rd being the same age, is expected to need replacement. McSherry stated the bid from CORE was \$141,927 and the bid from BTS was \$89,017. McSherry concluded, stating the bid from BTS is recommended and the lead time is 9-10 weeks.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the BTS bid in the amount of \$89,017 to replace 3 chiller compressors on the roof of the Justice Building.

Commissioner Conley recognized Michelle Puckett, County Auditor, for recently receiving the Chamber of Commerce Government Excellence Award.

IN THE MATTER OF TRACTOR PURCHASE-COUNTY HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request to purchase two mowing tractors, as budgeted in 2020, stating 3 comparable bids were submitted through Source Well, a company that assists governments in getting the best possible pricing and the recommendation is to go with 2 John Deere tractors in the amount of \$167,051.86 each from GreenMark.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the purchase of 2 John Deere tractors in the amount of \$167,051.86 each from GreenMark.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
February 18, 2020

The Kosciusko County Commissioners met for their regular meeting on February 18, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President, Absent	Chad Miner – County Attorney
Robert Conley-Vice President	Michelle Puckett – Auditor
Cary Groninger-Member	Marsha McSherry – County Administrator, Absent

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF SUE ANN BEATTIE SCHOLARSHIP FUND ADVISORY COMMITTEE APPOINTMENT:

Suzie Light, Community Foundation, introduced Amy Cannon, Program Director, stating she will be the person to bring future requests of this nature before the Commissioners.

Light stated Sue Ann Beattie, who was the owner of Crownover Jewelry, created the Sue Ann Beattie Scholarship Fund as part of her estate, and as a stipulation, requested one of the advisory committee members be selected by the Commissioners. Light requested the Commissioners consider appointing Marsha McSherry, stating she has been a long-time volunteer and has stated she would be willing to serve on a committee.

MOTION: Cary Groninger
SECOND: Bob Conley
AYES: 2 NAYS: 0
UNANIMOUS

TO: Approve the appointment of Marsha McSherry to the Sue Ann Beattie Scholarship Fund Advisory Committee.

IN THE MATTER OF REZONING REQUEST-DICKERHOFF:

Dan Richard, Plan Commission Director, presented a request to rezone 4.6 acres, located at the SW quarter the town of Mentone, just outside corporate limits, from commercial to agricultural. Richard stated the parcel had been zoned commercial, based on what the property owners in the area wanted, back when the town of Mentone was still a member of the planning commission. Richard concluded stating the family would like to sell off some parcels and the planning commission gave a unanimous recommendation to allow the rezoning from commercial to agricultural.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION:	Cary Groninger	TO:	Approve the request to rezone 4.6 acres,
SECOND:	Robert Conley		located at the SW quarter the town of
AYES:	2	NAYS:	0
UNANIMOUS			Mentone, from commercial to agricultural as presented.

ORDINANCE NO. 20-02-18-001 (2020021001)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-WARD:

Dan Richard, Plan Commission Director, presented a request to rezone 10+ acres, located just north of the town of Milford off of SR 15, from industrial II to industrial III, stating the request is being made to accommodate a concrete mixing plant with outside storage of materials associated with it, which is only permitted within industrial III zoning. Richard stated the planning commission considered many factors within the area, including the state road, railroad tracks, Milford Junction and the town of Milford further south. Richard stated the TruePoint rezoning and the Beer rezoning, both of which are industrial III, are located in the same area, as well as the Purina plant, which is industrial II. Richard concluded, stating the planning commission, with a 7-1 vote, recommended to allow the rezoning from industrial II to industrial III. Steve Snyder, Attorney for JW Concrete, stated the tract, which is somewhat isolated, was selected for its access to SR 15, which includes exceptional visibility from both directions. In addition, Snyder stated the property has an existing buffer strip and many other amenities, which would otherwise support using the property for the intended use. If approved, Snyder concluded, plans would be submitted to a technical review committee for a determination of best use.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

There was further discussion regarding several considerations, including ingress/egress and heavy traffic concerns. In the absence of Commissioner Jackson, it was decided that the matter should be held for further review and per the planning commission’s scheduling needs, the meeting date of March 17, 2020 was selected.

MOTION:	Cary Groninger	TO:	Continue the matter until March 17,
SECOND:	Robert Conley		2020.
AYES:	2	NAYS:	0
UNANIMOUS			

IN THE MATTER OF BRIDGE #30 UPDATE:

Steve Moriarty, County Highway Superintendent, offered an update on Bridge #30, which is located on Beer Road, over Turkey Creek, stating grant funds in the amount of \$1,209,120.00 have been awarded.

IN THE MATTER OF BID OPENING FOR 2 DUMP TRUCK BODIES:

Steve Moriarty, County Highway Superintendent, requested to open bids. Chad Miner, County Attorney, opened the bids submitted. The following were the results:

Chassis quotes	Base Bid (each)	Total Trade-In of 2	Total for 2 after trade-ins
Truck Centers Inc	\$103,135	\$4,000	\$202,271
Selking International	\$105,522	\$10,000	\$201,044
TransChicago	\$103,870	\$3,000	\$204,740

Stoops	\$104,607	\$2,000	\$207,214
Body quotes	Base Bid (each)		Total for 2
WA Jones	\$72,984		\$145,968

Moriarty made the recommendation to the Commissioners to take all the bids under advisement and stated he would review the bids and return to the March 3, 2020 meeting with his recommendation.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS March 3, 2020

The Kosciusko County Commissioners met for their regular meeting on March 3, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President	Chad Miner – County Attorney
Robert Conley-Vice President	Michelle Puckett – Auditor
Cary Groninger-Member	Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2021 JUSTICE PARTNERS ADDICTIONS RESPONSE GRANT REQUEST:

Barry Andrew appeared on behalf of Judge Reed, stating the deadline to apply for the 2021 grant in the amount of \$60,000.00, which is the same amount approved and awarded for 2020, is due March 16, 2020. Approximately \$32,000.00 of the funds, Andrew stated, were used for Drug Court travel expenses with the balance to be used as payor of last resort for participants of the treatment program.

County Auditor, Michelle Puckett, stated although the grant proposal paperwork, as required through the county's policy has not yet been received, in the event the Commissioners give their approval, the paperwork could be made available in time for the County Council's review at their March 12, 2020 meeting, leaving enough time to meet the grant application deadline of March 16, 2020.

MOTION: Cary Groninger	TO: Approve the 2021 Justice Partners
SECOND: Robert Conley	Addictions Response grant in the amount of
AYES: 3 NAYS: 0	\$60,000, provided the correct paperwork is
UNANIMOUS	made available for the Council's review on
	March 12, 2020.

IN THE MATTER OF JAIL WINDOW GLASS QUOTES:

Marsha McSherry, County Administrator, presented the following proposals to replace broken glass in the jail:

Crowder Detention	\$15,185.00
Glass Doctor	\$22,535.35

McSherry recommended the lower bid from Crowder Detention in the amount of \$15,185.00.

MOTION: Cary Groninger	TO: Approve the bid of Crowder Detention
SECOND: Robert Conley	in the amount of \$15,185.00 to replace the
AYES: 3 NAYS: 0	broken glass at the jail.
UNANIMOUS	

IN THE MATTER OF CENTER LAKE COMMONS PROJECT-LETTER OF SUPPORT:

Marsha McSherry, County Administrator, presented a letter of support for approval, for the Center Lake Commons project.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the letter of support for the Center Lake Commons project, as presented.

IN THE MATTER OF REMODEL OF HUMAN RESOURCES & COUNTY ADMINISTRATORS OFFICES:

Marsha McSherry, County Administrator, presented the following estimates to remodel office space, separating the Human Resources and Administration Offices, as McSherry stated, was previously requested by the Commissioners:

Clint Davis Construction	\$35,651.00
Robinson Construction	\$30,350.00

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the lower estimate of Robinson Construction in the amount of \$30,350.00 for reconstruction of the HR & County Administrator's Office.

IN THE MATTER OF CHILLER/COMPRESSOR REPLACEMENT AT THE JUSTICE BUILDING:

Marsha McSherry, County Administrator, reported back to the Commissioners regarding the chiller compressors located on the Justice Building that are in need of replacement. Approval had been given to purchase replacement compressors at the February 4, 2020 Commissioners Meeting; however, McSherry reported that due to the cost of replacing the compressors, consideration was given to the possibility of instead replacing a chiller and one compressor. McSherry also reported that the Commissioners should anticipate that it may take 12 to 14 weeks to obtain and install the necessary components and that in the meantime failure with respect to the current components is a possibility, which would substantially impair the Justice Building HVAC system. McSherry indicated that she had requested bids from four vendors and that she had received bids back from only two; one bid was from Building Temperature Solutions, in the amount of \$240,000, and the other was from Core Mechanical Services, in the amount of \$238,452.

Given the time needed to obtain and install the necessary components (12 to 14 weeks) and given the possibility of failure in the meantime, which would result in the Justice Building (including the Jail) HVAC system being substantially impaired, the Commissioners made a determination that an emergency condition existed. Accordingly, the Commissioners decided that usage of the Emergency Condition Special Purchasing Method (as set forth in Section 3.06 (d)) of the County's Procurement Policy would be appropriate.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the lower estimate of CORE Mechanical Services in the amount of \$238,452.00 to replace one chiller and 1 compressor on the justice building, under the Emergency Condition Special Purchasing Method (as set forth in Section 3.06 (d)) of the County's Procurement Policy.

IN THE MATTER OF DNR GRANT REQUEST:

Kyle Dukes, County Sheriff, requested approval to apply for grant funds in the amount of \$15,000 for the 2020 DNR grant, stating funds are used for marine patrol of Lakes Wawasee, Tippecanoe and Syracuse, by supporting boat maintenance and salaries. Dukes continued, stating the majority of the marine patrol officers, serve without the allotted \$12/hr. compensation, returning those funds, which are can then be utilized to purchase usable equipment such as jet skis.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the 2020 DNR grant in the amount of \$15,000 as presented.

IN THE MATTER OF SHERIFF'S OFFICE UPDATES:

Kyle Dukes, County Sheriff, provided the following updated:

- A group of women have begun week 2 of a JCAP course, and with a group of men already selected for the next male course, there will soon be 2 JCAP courses happening at the same time
- Having had 1 deputy and dog graduate from K-9 school and another beginning training by the end of the month, there is expected to be 3 K-9 units within the Sheriff's Office by the end of summer
- The Sheriff's Office is currently looking to fill some open positions and with several surrounding offices also looking to fill positions, the Sheriff's Office has reached outside of the county and is encouraged by the response they have received

IN THE MATTER OF RE-ESTABLISHING THE CUMULATIVE CAPITAL DEVELOPMENT (CCD) FUND ORDINANCE:

Michelle Puckett, County Auditor, presented the Cumulative Capital Development Ordinance, stating each year, our CCD rate is adjusted down through the tax rate process and this allows us to adjust the rate to where it was originally approved.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Cumulative Capital Development Ordinance, re-establishing the CCD rate as originally approved.

ORDINANCE NO. 20-03-03-001 (2020030098)

As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF BID RECOMMENDATIONS- 2 DUMP TRUCKS & BODIES:

Steve Moriarty, County Highway Superintendent, came before the Board to present his recommendation regarding the truck bids opened at the February 18 2020 Commissioners Meeting for 2 trucks and 2 bodies.

Moriarty indicated that given the trade-in allowance amounts, he would recommend keeping the old trucks and using them for spare parts. Moriarty then recommended that the truck contract be awarded to Truck Centers, Inc. for the amount of \$206,271. Moriarty indicated that the checklist submitted by Truck Centers stated that the bid was compliant, but that the detailed spec sheet contained some minor discrepancies, although Moriarty noted that the second lowest bid also contained some minor discrepancies. Moriarty further indicated that minor discrepancies were very common with truck bids and that Truck Centers had been contacted and had agreed to provide trucks at the bid price that would be fully compliant, despite minor discrepancies in the detailed spec sheet. The Commissioners determined that the correction of minor discrepancies was not prejudicial to the interest of the County or fair competition.

Moriarty stated WA Jones is the recommendation for the bodies at \$145,963 each.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the recommendation by Moriarty to accept bids from Truck Center at \$206,271.00 each for the 2 trucks and WA Jones at \$145,963.00 each for the 2 truck bodies.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
March 17, 2020

The Kosciusko County Commissioners met for their regular meeting on March 17, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF 2020 SENIOR HUB GRANT:

Dan Hampton, County Prosecutor, presented a request to apply for the 2020 Senior HUB grant in the amount of \$20,000, stating as in previous year's, the purpose of the grant is to compensate employees utilized to support Special Prosecutors in matters where a conflict of interest arises.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the request to apply for the 2020 Senior HUB grant in the amount of \$20,000.

IN THE MATTER OF RADIO COMMUNICATIONS TOWER:

Cary Groninger, County Commissioner, presented a Letter of Commitment for approval, stating the letter is to affirm the Commissioner's support of the 3.7 million dollar public communication tower project, which will provide countywide communications between emergency workers and county dispatchers. Groninger concluded, stating County Council unanimously supported the project at their last meeting by approval of the same Letter of Commitment.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Letter of Commitment in support of the Radio Communication Tower Project estimated at a cost of 3.7 million dollars.

IN THE MATTER OF 2020 SHSP PRIORITY FUNDING GRANT REQUEST:

Ed Rock, Emergency Management Director, presented a 2020 SHSP Priority Funding grant, stating the State has very recently made grant funds available for projects such as hardening of facilities. The requested amount of \$133,000, Rock concluded, would assist with implementing a safer workspace for Justice Building security officers by providing some additional preventative security measures at the entrance of the building.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve the 2020 SHSP Priority Funding grant in the amount of \$133,000.

IN THE MATTER OF PERSONNEL POLICY AMENDMENT-HEALTH PANDEMIC:

Chad Miner, County Attorney, and Marsha McSherry, County Administrator, presented an amendment to the County Handbook for approval. McSherry stated upon the State Board of Account's recommendation to create a policy in the event of a health crisis, Waggoner, Irwin & Scheele were consulted and suggested the proposed addition to the County's policy.

Miner noted the proposed amendment now included wording to support compensating essential employees actually working at a rate of time and a half, in lieu of and not in addition to the standard rate of paid compensation provided to each non-essential employee, not working, as further described within the amendment.

McSherry clarified the request presented is so a policy can be adopted, not that the policy is currently being implemented.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve the Health Pandemic Emergency Closing addition to the County Handbook.

ORDINANCE NO. 20-03-16-003 (2020030670)
As recorded in the office of the Kosciusko County Recorder.

Being no further business to come before the Commissioners, the meeting was adjourned.

**KOSCIUSKO COUNTY COMMISSIONERS
SPECIAL MEETING
March 25, 2020**

The Kosciusko County Commissioners met for a special meeting on March 25, 2020 at 9:30a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President	Chad Miner – County Attorney
Robert Conley-Vice President	Michelle Puckett – Auditor
Cary Groninger-Member	Marsha McSherry – County Administrator

IN THE MATTER OF HEALTH PANDEMIC EMERGENCY CLOSING POLICY:

Chad Miner, County Attorney, presented an amendment to the ordinance adopted March 17, 2020 to the Kosciusko County Personnel Policy regarding Health Pandemic Emergency Closing. Miner stated the amendment provides that employees on vacation, sick leave or FMLA, at the time of a health pandemic emergency closing, will be charged with their vacation time, sick leave or FMLA, applying guidelines for returning to work as already established.

MOTION: Robert Conley	TO: Approve amendment of ordinance
SECOND: Cary Groninger	regarding health pandemic emergency
AYES: 3 NAYS: 0	closings as presented.
UNANIMOUS	

ORDINANCE NO. 20-03-25-001 (2020030941)
As recorded in the office of the Kosciusko County Recorder.

**IN THE MATTER OF FEDERAL EMERGENCY FAMILY MEDICAL LEAVE
EXPANSION POLICY & FEDERAL EMERGENCY PAID SICK LEAVE:**

Marsha McSherry, County Administrator, presented Federal Emergency Medical Leave Expansion and Federal Emergency Paid Sick Leave policies for adoption, stating both temporary policies were enacted by the Federal Government and will take effect April 2, 2020 and expire December 31, 2020. Approval is needed in order to implement the policies within the County in the event of a recurrence.

MOTION: Cary Groninger	TO: Approve adoption of temporary Federal
SECOND: Robert Conley	Emergency Medical Leave Expansion and
AYES: 3 NAYS: 0	Federal Emergency Paid Sick Leave policies
UNANIMOUS	as presented.

IN THE MATTER OF CLAIMS POLICY ORDINANCE:

Chad Miner, County Attorney, presented an ordinance providing for the approval of claims and payroll by only one Commissioner, during an emergency situation, when a meeting is not possible. The approval, McSherry stated, would be presented for full Board approval at the next regularly scheduled meeting.

MOTION: Robert Conley	TO: Approve the claims policy ordinance,
SECOND: Cary Groninger	allowing approval of claims and payroll by
AYES: 3 NAYS: 0	only one Commissioner, during an emergency
MOTION CARRIED	situation.

ORDINANCE NO. 20-03-25-003 (2020030939)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF ERS PROPOSAL:

Marsha McSherry, County Administrator, presented a proposal from ERS Wireless in the amount of \$8,525.11 for the replacement of batteries in the UPS security system within the Justice Building, stating the expiration of the batteries was discovered following a traffic related power surge which disrupted the system.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve \$8,525.11 for battery replacements within the UPS system at the Justice Building, through ERS Wireless.

IN THE MATTER OF RESOLUTION OF CLOSURES OF THE JUSTICE BUILDING & THE COURTHOUSE:

Chad Miner, County Attorney, presented a resolution of closure of the Justice Building & Courthouse, effective May 25, 2020 through April 6, 2020, in support of the Governor's Executive Order for the State of Indiana.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Resolution of Closures of the Justice Building and Courthouse as presented.

RESOLUTION NO. 20-03-25-002 (2020030940)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF FURTHER BUSINESS:

Brad Jackson presented the following items for discussion:

- BZA Video Conferencing- Dan Richard, Area Plan, is to inquire as to the County's ability of hosing BZA meeting through video conferencing
- The County's automated telephone system- Replacing the automated system with a live receptionist will be considered in the event call volume increases and becomes a concern
- The next regularly scheduled meeting, set for March 31, 2020- Will be held as currently scheduled, provided no further conflicts develop

IN THE MATTER OF COUNTY CLOSURE POLICY:

The Commissioners held a lengthy discussion regarding implementing a policy regarding employee compensation in the event the current pandemic closure is extended past the April 6, 2020 expiration. All department head's in attendance were encouraged to provide their thoughts or opinions in the matter. The Commissioners unanimously agreed, in support of the policies enacted under Federal guidelines, that for up to 10 weeks following the expiration of the current policy of April 6, 2020, if further closure is mandated, compensation of working employees will be full pay and for non-working employees will be 2/3 pay. The number of essential employees needed to complete time sensitive work will be determined by each department head. County Attorney, Chad Miner, was asked to present the Ordinance for adoption at the next regularly scheduled meeting on March 31, 2020.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Agreed to the outline of the County's policy regarding emergency closing pay. (Official adoption of the policy is expected on March 31, 2020).

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
March 31, 2020

The Kosciusko County Commissioners met for their regular meeting on March 31, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner – County Attorney
Michelle Puckett – Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF COUNTY DEPARTMENT HEAD BUSINESS:

Dan Hampton, County Prosecutor requested information on when an employee, who has earned comp-time hours, is allowed to use them. Michelle Puckett, County Auditor, stated any time comp-time hours are accrued, they are available for use.

IN THE MATTER OF COUNTY EMPLOYEE PAY RELATING TO THE COVID-19 PUBLIC HEALTH EMERGENCY:

Chad Miner, County Attorney, presented a resolution based upon the procedures agreed upon at the last meeting, stating in the event it is necessary to extend the current emergency closures as set forth by Indiana Governor Holcolm, past April 6, 2020, the resolution would provide 2/3 pay for non-working employees, including part-time employees and full pay for actual hours an essential employee works. Miner stated the resolution, which will supersede previous resolutions in accordance with timelines, is scheduled to remain in effect through June 15, 2020, unless State directives are revised or otherwise revoked.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the Resolution Regarding County Employee Pay Relating to the Covid-19 Public Health Emergency Closure as presented.

RESOLUTION NO. 20-03-31-001 (2020031097)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF EXTENSION OF CLOSURE TO THE PUBLIC:

Through further discussion of the above matter, Chad Miner, County Attorney, presented the option of approving the extension of the closure of county buildings to the public, once the stay-at-home order is determined to be expired by Governor Holcomb.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the extension of a two-week stay-at-home closure provided it does not exceed the amount of time the Governor extends the current order, as well as a one-week closure of county buildings to the public once the Governor has lifted the stay-at-home restrictions.

IN THE MATTER OF 2020 COUNTY HOLIDAY AMENDMENT:

Michelle Puckett, County Auditor, presented an amended 2020 County Holiday schedule, reflecting the change of the May 5, 2020 election day to June 2, 2020, as directed by the State of Indiana.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the amended 2020 County Holiday Schedule.

IN THE MATTER OF SOIL AND WATER EMPLOYEES:

Marsha McSherry, County Administrator, stated since employees of the Soil and Water Conservation District have established contract work with deadlines, they should be included as essential employees.

MOTION: Cary Groninger

SECOND: Robert Conley

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the consideration of Soil and Water employees as essential employees.

IN THE MATTER OF FURTHER BUSINESS:

- Marsha McSherry, County Administrator, shared information from Waggoner, Irwin & Scheele regarding the Department of Labor's recommendation in matters relating to intermittent leave for FMLA and emergency paid sick leave.
- Rhonda Helser, County Treasurer, shared that the tax bills remain on track to be mailed out on April 8, 2020.
- Mike Kissinger, County Surveyor, inquired about public meetings and how they may be accomplished going forward, under the current social distancing directives. Dan Richard, Area Plan, will continue to research options available for the use of video conferencing. Chad Miner, County Attorney, offered assistance with making sure individual Board's remain compliant while utilizing the technology available.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
April 14, 2020

The Kosciusko County Commissioners met for their regular meeting on April 14, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President

Robert Conley-Vice President

Cary Groninger-Member

Michelle Puckett – Auditor

Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF POLICY UPDATE-VACATION EXTENSION & LEAVE BANK AVAILABILITY:

Michelle Puckett, County Auditor, presented a request for update regarding the County's policy on use of vacation time during the pandemic situation. Puckett stated the delegation of a specific order in which employees must use their earned time to supplement the loss of one-third pay, significantly elevates the work load of the payroll department. Puckett recommended that after first using any comp-time earned at the beginning of the pandemic emergency, employees be permitted to use any other accumulated time-off in the order they choose.

In addition, Puckett requested provisions for extending the time in which employees have to utilize vacation time, specifically where unused time would typically be lost if not used prior to the expiration date. Under the restrictions of the current situation, Puckett concluded, it may not possible for some employees to utilize vacation time prior to its expiration and therefore suggested extending the deadline to December 31, 2020.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the resolution allowing employees to utilize earned vacation in any order they choose to supplement one-third pay, following the use of any comp-time earned at the beginning of the pandemic emergency and extending the deadline to use vacation time until December 31, 2020.

RESOLUTION NO. 20-04-14-001 (2020040562)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF ADULT DRUG & VETERANS TREATMENT GRANT REQUEST:

Maggie Brauer, Community Corrections, requested approval to apply for grant funds in the amount of \$500,000 with a 25% match, which Bauer stated would be covered through Community Correction's user fees. Brauer stated the grant for adult drug and veteran's treatment, will be used as payment of last resort as well as to support recovery services in areas such as transportation and child care to assist successful drug court participants. Brauer concluded, stating the grant request, which the Commissioners had previously approved for this type of project, was not approved and is requesting this one be approved in its place.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the Adult Drug and Veteran's Treatment Grant in the amount of \$500,000 as presented.

IN THE MATTER OF JDAI UPDATE:

Judge Cates requested a modification of expenditures within the existing JDAI grant, stating the request has been approved by the Office of Court Administration and the Department of Corrections.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the modification of expenditures within the existing JDAI grant.

IN THE MATTER OF VEHICLE PURCHASE-SHERIFF'S OFFICE:

Shane Bucher, Sheriff's Office, requested approval to purchase a pick-up truck for the patrol division, stating dealerships have advised due to the pandemic emergency, production has currently stopped, however; a brown 2019 Dodge RAM 1500 is available at the John Jones dealership at a cost of \$30,145, which is priced less than what an SUV usually costs.

In addition, Bucher stated the Sheriff's Office was unable to obtain the Dodge Charger, the Commissioners had previously approved, due to the lack of production.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the purchase of a patrol pick-up truck from John Jones in the amount of \$30,145.

IN THE MATTER OF CELL PHONE BOOSTER-JUSTICE BUILDING:

Marsha McSherry, County Administrator, presented a proposal for a cell phone booster for the basement of the Justice Building from Cottage Watchman in the amount of \$7,749. McSherry stated this would be an upgrade from the current system and would support better service for a much broader band of phone service providers. In addition, McSherry stated that while she had not received an official proposal, another business had estimated the cost at a much higher rate and did not include installation as this one does.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the proposal of Cottage Watchman to install a cell phone booster in the basement of the Justice Building at a cost of \$7,749.

IN THE MATTER OF LETTER OF NEED-KEDCO:

Alan Tio, KEDCo CEO, by telephone, requested a letter of need for OCRA loan funds, stating the Office of Community and Rural Affairs has extended an opportunity for communities to apply for OCRA funding to be used for loans to local businesses to support job retention. Tio stated this opportunity is separate from Federal dollars which may be available to individual businesses and recommended applying for the maximum amount available of \$250,000, which if approved would not require a match, would be interest free and would be managed through KEDCo as a subrecipient.

MOTION: Cary Groninger

SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve letter of need for OCRA loan funds in the amount of \$250,000 to aid local businesses in support of job retention within the community.

IN THE MATTER OF POLICY REGARDING POSSITIVE COVID-19 EMPLOYEE:

Brad Jackson presented a policy for approval, outlining the steps that will need to be followed in the event a county employee tests positive for the Covid-19 virus and stated a professional cleaning company will be available to clean the employee's workspace and area if an incident occurs.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the policy, outlining the procedures to follow if a county employee tests positive for the Covid-19 virus as presented.

For clarification, the Commissioners briefly discussed and agreed that during the current pandemic emergency, the County will continue to follow the Governor's Order, and once the Governor's Order has been lifted, the County will continue to remain closed to the public for one week prior to resuming normal operations.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
April 28, 2020

The Kosciusko County Commissioners met for their regular meeting on April 28, 2020 at 9:00a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Michelle Puckett – Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF ABATE-MOTORCYCLE SAFETY MONTH PROCLAMATION:

Rhonda Hardy and Tom Brembeck, representatives of ABATE of Indiana, presented a proclamation, requesting to declare May 2020 as motorcycle safety awareness month.

The Commissioners accepted the proclamation, declaring May 2020 Motorcycle Safety Awareness Month.

IN THE MATTER OF MVH RESTRICTED FUND-REQUEST FOR REVIEW:

Marsha McSherry, County Administrator, presented letters addressed to Senators Ryan Mishler and Blake Doriot requesting a review and changes to the directive of how MVH revenues are to be used by the County Highway Department.

Commissioner Jackson clarified the request for review is necessary to address budget issues due to restrictions placed on part of the MVH funding, stating although the amount of funding is sufficient, the restrictions placed on 50% of the funding limits its use, therefore leaving a significant deficit in the budget in some areas, as well as an overage of funds that are unable to be used for the general needs of the County.

The Commissioners accepted the letters to Senators Ryan Mishler and Blake Doriot requesting a review and changes to the directive of how MVH revenues are to be used by the County Highway Department.

IN THE MATTER OF WAWASEE MARINA INC-VACATION CONTINUANCE:

Dan Richard, Area Planning, requested a continuance in the matter of Wawasee Marina Inc, request for vacation, which had been scheduled for today. Richard stated under the circumstances of the pandemic, the Area Plan Commission has not yet had an opportunity to make a recommendation in the matter and therefore requests the matter be continued to the Commissioner's May 26, 2020 meeting.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS
TO: Approve the continuance of Wawasee Marina Inc- Request for Vacation to May 26, 2020.

IN THE MATTER OF ANNUAL OPERATIONAL REPORT-COUNTY HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented the Annual Operational Report for Local Roads and Streets and Bridges for approval.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS
TO: Accept the Annual Operational Report for Local Roads and Streets and Bridges, as presented.

IN THE MATTER OF SPEED LIMIT ORDINANCE-EMS B33 & B34 LANES:

Steve Moriarty, County Highway Superintendent, requested a reduction of speed limit on EMS B33 Lane, from 35 to 20, stating after several calls from home owners in the area, the road was inspected and found to be narrow with homes on both sides, leading into an area of the road not maintained by the County.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS
TO: Accept the reduction of speed on EMS B33 and B34 Lanes from 35 to 20.

ORDINANCE NO. 20-04-28-004 (2020041171)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF SPEED LIMIT ORDINANCE-CHAPMAN LAKE DRIVE:

Steve Moriarty, County Highway Superintendent, requested an ordinance to support the 20 MPH speed limit within the 90 degree curves on Chapman Lake Drive, along with speed advisements for the curves.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS
TO: Accept the 20 MPH speed limit within the 90 degree curves on Chapman Lake Drive, along with speed advisements for the curves.

ORDINANCE NO. 20-04-28-002 (2020041169)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF SPEED LIMIT ORDINANCE-T13B:

Steve Moriarty, County Highway Superintendent, requested an ordinance to support the 20 MPH speed limit sign on T13B.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS
TO: Accept the 20 MPH speed limit sign on T13B.

ORDINANCE NO. 20-04-28-003 (2020041170)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF 2021 COMMUNITY CORRECTIONS GRANT REQUESTS:

Barry Andrew, Community Corrections Director, presented requests to apply for 2021 Community Corrections funds in the amounts of \$70,000.00 for Drug Court and \$360,000.00 for Home Detention.

MOTION: Robert Conley
SECOND: Cary Groninger

AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the requests to apply for 2021 Community Corrections funds in the amounts of \$70,000.00 for Drug Court and \$360,000.00 for Home Detention.

IN THE MATTER OF COVID-19 SAFETY MEASURES:

Marsha McSherry, County Administrator, stated she met with department heads regarding preparing to open to the public on May 18, 2020. McSherry stated general cleaning products and PPE items such as hand sanitizer are available.

Being no further business to come before the Commissioners, the meeting was adjourned.

KOSCIUSKO COUNTY COMMISSIONERS
May 26, 2020

The Kosciusko County Commissioners met for their regular meeting on May 26, 2020 at 9:00 a.m. in the Courtroom on the third floor of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Brad Jackson-President
Robert Conley-Vice President
Cary Groninger-Member

Chad Miner-County Attorney
Michelle Puckett – County Auditor
Marsha McSherry – County Administrator

Minutes were approved as presented. Claims were signed and approved for payment.

IN THE MATTER OF CARDINAL SERVICES EMPLOYEE RECOGNITION:

Sandra Sandolval was recognized and presented with a plaque for 34 years of services with Cardinal Services-KABS.

IN THE MATTER OF CARES FUNDING RESOLUTION:

County Attorney, Chad Miner, presented a resolution authorizing County Administrator, Marsha McSherry, to sign Indiana Coronavirus Relief Fund reimbursement request forms on behalf of the county in the interest of time.

MOTION: Cary Groninger
SECOND: Robert Conley
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve resolution authorizing County Administrator, Marsha McSherry, to sign Indiana Coronavirus Relief Fund reimbursement request forms.

RESOLUTION NO. 20-05-26-001 (2020050922)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF COUNTY PANDEMIC PROTECTIVE MEASURES PLAN:

County Administrator, Marsha McSherry, presented the County's Pandemic Protective Measures Plan for review, and recommended following the changes reflected in the Governor's plan regarding the employees' self-health screenings, which would extend the date until July 6th.

MOTION: Robert Conley
SECOND: Cary Groninger
AYES: 3 NAYS: 0
UNANIMOUS

TO: Approve the recommendation to follow the changes reflected in the Governor's plan regarding the employees' self-health screenings, extending the date until July 6th.

IN THE MATTER OF JUSTICE BUILDING CHILLER & COMPRESSOR:

County Administrator, Marsha McSherry, gave an update on the chiller and compressor, previously approved for the Justice Building, stating only one compressor was working over the weekend causing the temperature to reach 85 degrees but with large fans, the temperature was reduced. McSherry concluded stating the compressor has been installed and a tech is expected by the end of the week.

IN THE MATTER OF REZONING REQUEST-9526 S SR 15:

Dan Richard, Plan Commission Director, presented a request to rezone 4.6 acres, located just north of Silver Lake, near CR 950S from agricultural to industrial II, stating surrounding parcels include other industrial II zonings and a cemetery. There was no remonstrance and the Area Planning Commission gave a unanimous recommendation to allow the rezoning from agricultural to industrial II.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION:	Cary Groninger	TO:	Approve the request to rezone 4.6 acres,
SECOND:	Robert Conley		located just north of Silver Lake, near CR
AYES:	3	NAYS:	0
UNANIMOUS			950S from agricultural to industrial II as
			presented.

ORDINANCE NO. 20-05-26-002 (2020050923)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-SILVER LAKE AGRI CENTER:

Dan Richard, Plan Commission Director, presented a request to rezone 1.45 acres, located at the eastern edge of the town of Silver Lake, along SR 14 near the fire station, from residential and agricultural to industrial II in order to expand the existing business, stating there was remonstrance regarding appearance. However, the Area Planning Commission gave a unanimous recommendation to allow the rezoning from residential and agricultural to industrial II.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION:	Robert Conley	TO:	Approve the request to rezone 1.45
SECOND:	Cary Groninger		acres, located at the eastern edge of the town
AYES:	3	NAYS:	0
UNANIMOUS			of Silver Lake, along SR 14 near the fire
			station, from residential and agricultural to
			industrial II as presented.

ORDINANCE NO. 20-05-26-003 (2020050924)
As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF REZONING REQUEST-LUKE MINEAR:

Dan Richard, Plan Commission Director, presented a request to rezone 1.91 acres, located just outside the town of North Webster, just off SR 13 along the Syracuse Webster Rd, from partial commercial zoning to agricultural, stating the property, formerly owned by Clayton's Garden Center, is no longer used as commercial. There was no remonstrance and the Area Planning Commission gave a unanimous recommendation to allow the rezoning from commercial to agricultural.

With no one present to speak in favor or against the request, the Commissioners closed the meeting to the public.

MOTION:	Robert Conley	TO:	Approve the request to rezone 1.91
SECOND:	Cary Groninger		acres, located just outside the town of North
AYES:	3	NAYS:	0
UNANIMOUS			Webster, just off SR 13 along the Syracuse
			Webster Rd, from partial commercial zoning
			to agricultural as presented.

ORDINANCE NO. 20-05-26-004 (2020050925)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF VACATION-WAWASEE MARINA INC.

Dan Richard, Plan Commission Director, presented a request for the vacation of a portion of roadway within Jarrett's 1st Add to Yacht Harbor on Lake Wawasee.

Steve Snyder, Attorney for the Petitioners, requested a continuance to the June 23, 2020 meeting, to allow additional time to finalize a resolution with the adjoining property owner, following a few minor adjustments.

MOTION: Robert Conley

SECOND: Cary Groninger

AYES: 3 NAYS: 0

UNANIMOUS

TO: Approve the continuance of the matter to June 23, 2020.

Being no further business to come before the Commissioners, the meeting was adjourned.