

Kosciusko County Council

January 9, 2020

The Kosciusko County Council met for their regular meeting on Thursday January 9, 2020 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Sue Ann Mitchell, President
Jon Garber, Vice-President
Kimberly Cates
Doug Heinisch-ABSENT

Joni Truex
Ernie Wiggins-ABSENT
Mike Long
Michelle Puckett, County Auditor

The meeting was called to order by 2019 Council President, Sue Ann Mitchell.

IN THE MATTER OF ELECTION OF 2020 OFFICERS:

Mitchell requested nominations for 2020 officers. While Mitchell expressed appreciation for support as she served as President, she requested someone else fill the position going forward.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the election of 2020 officers as follows:
President- Jon Garber
Vice President-Ernie Wiggins

Jon Garber opened the meeting.

IN THE MATTER OF APPROVAL OF MINUTES FROM DECEMBER 12, 2019

MEETING:

MOTION: Mike Long
SECOND: Sue Ann Mitchell
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the December 12, 2019 meeting as presented.

IN THE MATTER OF SAMHSA DRUG TREATMENT GRANT REQUEST:

Maggie Brauer, Community Corrections, presented a grant request in the amount of \$250,000 for the expansion of treatment services available to individuals participating in the drug court program, which currently consists of 25 active participants. Assistance with rent, transportation, healthcare including vaccinations for diseases typically seen with drug use, as well as educational or vocational training are some of things, Brauer stated, would be funded by the grant.

Brauer concluded, stating the grant is reimbursable, not advanced as previously thought.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the SAMHSA drug treatment grant in the amount of \$250,000 as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENTS-CIRCUIT/SUPERIOR I & IV:

Judge David Cates requested salary ordinance amendments for 1000-11300-000-0043 Secretary and 1000-10269-000-0043 Bailiff, stating another long-term secretary has retired and a bailiff position was added at the start of 2020.

MOTION: Mike Long
SECOND: Sue Ann Mitchell
AYES: 4 NAYES: 0
Kimberly Cates abstained
MOTION CARRIED

TO: Approve salary ordinance amendments for 1000-11300-000-0043 Secretary and 1000-10269-000-0043 Bailiff.

IN THE MATTER OF TRANSFER REQUESTS – CIRCUIT COURT:

Judge David Cates requested transfers of \$10,000 from Court Ordered Attorney 1000-31060-000-043 to Public Defender Services 1000-31088-000-043 and \$5,000 from Court Ordered Services 1000-31017-000-043 to Public Defender Services 1000-31088-000-043.

MOTION: Sue Ann Mitchell
SECOND: Mike Long
AYES: 4 NAYES: 0
Kimberly Cates abstained
MOTION CARRIED

TO: Approve the transfers of \$10,000 from Court Ordered Attorney 1000-31060-000-043 to Public Defender Services 1000-31088-000-043 and \$5,000 from Court Ordered Services 1000-31017-000-043 to Public Defender Services 1000-31088-000-043.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SUPERIOR II:

Judge Sutton requested an additional appropriation in the amount of \$1,651 for 9125-31032-000-0000 Court Interpreter, stating the purpose of the request is to utilize grant funds received several years ago before spending from other funds.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$1,651 for 9125-31032-000-0000 Court Interpreter.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-PROSECUTOR:

Dan Hampton, Prosecutor, requested a salary ordinance amendment for 8897-11301-000-0000 Part-Time Case Worker, stating the purpose of the request is to continue in 2020 what was approved in 2019.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve salary ordinance amendment for 1000-11300-000-0043 Part-Time Case Worker.

IN THE MATTER OF CHILD ADVOCACY CENTER GRANT REQUEST- PROSECUTOR:

Dan Hampton, Prosecutor, requested approval to apply for three local grants to support the start-up of a child advocacy center, which Hampton stated is desperately needed within the community. Hampton concluded, stating the grant application submitted to the Indiana Criminal Justice Institute, as previously approved by Council, was denied.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for grants through Dekko Foundation in the amount of \$150,000, KREMC in the amount of \$5,000 and Zimmer Biomet Foundation in the amount of \$11,000 as presented, as presented, to support the start-up of a child advocacy center.

IN THE MATTER OF SALARY ORDINANCE AMENDMENTS-SHERIFF:

Shane Bucher, Sheriff's Office, requested the following salary ordinance amendments:

- 1000-10109-000-0019 Patrolman \$50,011
- 1000-10112-000-0019 Captain \$64,557
- 1000-10088-000-0019 Detective/Sergeant \$58,886
- 1000-10093-000-0019 Detective/Sergeant \$58,886
- 1000-10101-000-0019 Detective/Sergeant \$58,886

There was a brief discussion regarding available funds and Council requested the Sheriff's Office transfer the necessary money to fund each of the positions that the salary ordinance was approved for by June 1, 2020 prior to the 2021 budget process since there was not enough money in those accounts to fund the salary ordinance request.

MOTION: Sue Ann Mitchell
SECOND: Mike Long

TO: Approve salary ordinance amendments

AYES: 5 NAYES: 0
MOTION CARRIED

for:
1000-10109-000-0019
Patrolman \$50,011
1000-10112-000-0019
Captain \$64,557
1000-10088-000-0019
Detective/Sergeant \$58,886
1000-10093-000-0019
Detective/Sergeant \$58,886
1000-10101-000-0019
Detective/Sergeant \$58,886
with the agreement the Sheriff's Office transfer
the necessary money to fund each of the
positions that the salary ordinance was
approved for by June 1, 2020.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SHERIFF:

Shane Bucher, Sheriff's Office, requested an additional appropriation in the amount of \$50,011 for 1000-10109-000-0019 Patrolman, stating the position will be the new animal control officer.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$50,011 for 1000-10109-000-0019 Patrolman.

IN THE MATTER OF 2020 JCAP SUPPORT GRANT REQUEST:

Courtney Jenkins, JCAP, requested approval to apply for \$100,000 in grant funds through the K21 Foundation. Since the current grant, Jenkins stated, only allows either male groups or female groups to go through the program at one time, additional funding would support the ability to have male and female groups occurring during the same time periods. In addition, Jenkins stated the additional funding would be used, as payer of last resort, to support treatment services following participants' release from the jail.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the request to apply for the 2020 JCAP Support Grant in the amount of \$100,000 through the K21 Foundation.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-JCAP & JCAP-RSAT:

Courtney Jenkins requested an additional appropriation in the amount of \$26,020 for JCAP multiple accounts, stating this is the remaining balance of the 2019 grant, which the grant agency has given permission to spend even though the end of the grant period has passed.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$26,020 for JCAP multiple accounts as presented.

Jenkins also requested an additional appropriation in the amount of \$114,861 for JCAP-RSAT multiple accounts. Upon Council's request for clarification, Jenkins stated Bowen Center and JCAP Program Director, Shane Coney, will be paid as contractors and classes provided through the Extension office, for example, will be paid as consultants. Upon Council's request for more information, the matter was tabled.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Table the request for additional appropriation in the amount of \$114,861 for JCAP-RSAT multiple accounts until additional information is provided, including a breakdown of contracts and consultants.

IN THE MATTER OF SALARY ORDINANCE AMENDMENTS-HEALTH:

Bob Weaver, Health Department Administrator, requested salary ordinance amendments for 4014-11138-000-0000 Community Health Worker, 1168-11350-000-0000 Part-Time Nurse Practitioner and 1168-11350-000-0000 Part-Time Public Health Nurse, stating since the halt of prenatal program funding through the State Department of Health, he would like to continue the program, using funds available through these requests.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 5 NAYES: 0
MOTION CARRIED
TO: Approve salary ordinance amendments for 4014-11138-000-0000 Community Health Worker, 1168-11350-000-0000 Part-Time Nurse Practitioner and 1168-11350-000-0000 Part-Time Public Health Nurse.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-HEALTH:

Bob Weaver requested an additional appropriation in the amount of \$37,119 for 4014-11138-000-0000 Community Health Worker.

MOTION: Joni Truex
SECOND: Mike Long
AYES: 5 NAYES: 0
MOTION CARRIED
TO: Approve the additional appropriation request in the amount of \$37,119 for 4014-11138-000-0000 Community Health Worker.

IN THE MATTER OF 2020 BUDGET REDUCTION ORDINANCE-COMMISSIONERS:

Marsha McSherry, County Administrator, presented a budget reduction ordinance in the amount of \$52,107, stating this reduction will allow the Sheriff’s Office to request an additional appropriation for the animal control officer.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 5 NAYES: 0
MOTION CARRIED
TO: Approve the budget reduction ordinance in the amount of \$52,107.

IN THE MATTER OF CHILLER COMPRESSORS-JUSTICE BUILDING:

As an update, Marsha McSherry, County Administrator, stated 2 chiller compressors have gone bad and will need to be replaced in the near future. McSherry concluded, stating estimates are being obtained and are expected at approximately \$50,000 each. McSherry concluded, stating of the 4 original chillers, these are the 2nd and 3rd to be replaced, with the 4th expected to also need replacement in the future.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-FIRE DISTRICT

2:

Michelle Puckett, County Auditor, presented the following additional appropriation requests:

Fire District 2 Infrastructure:

\$10,000	9165-33015-000-0000	Training Center Maintenance
\$10,000	9165-33023-000-0000	Property Maintenance

Fire District 2 Regional Public Safety:

\$3,500	9164-21009-000-0000	Books
\$5,437	9164-31045-000-0000	Disposables Training
\$5,000	9164-33014-000-0000	Grant Management Agent Fee
\$2,000	9164-33016-000-0000	Propane
\$5,000	9164-33025-000-0000	District Live Fire Training
\$9,223	9164-33031-000-0000	Live Instructor Hours
\$9,223	9164-34001-000-0000	Property Liability Insurance

Puckett stated the request is to carry remaining funds from 2019 forward.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 5 NAYES: 0
TO: Approve the additional appropriations for Fire District 2 as presented.

MOTION CARRIED

IN THE MATTER OF 2020 KCCRVC INTER-LOCAL AGREEMENT:

Michelle Puckett, County Auditor, presented the 2020 KCCRVC Inter-local agreement, stating the agreement, which is presented annually for approval, allows the Auditor to act as the Controller for the KCCRVC.

MOTION: Sue Ann Mitchell

TO: Approve the 2020 KCCRVC Inter-local Agreement as presented.

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented an encumbering report for Council's approval, from December 1, 2020 through December 31, 2020, stating only one item was encumbered in the amount of \$3,924.36.

MOTION: Mike Long

TO: Approve the encumbering report from December 1, 2020 through December 31, 2020 in the amount of \$3,924.36.

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF 2020 BUDGET REDUCTION ORDINANCE-HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a budget reduction ordinance in the amount of \$1,600,000.

MOTION: Mike Long

TO: Approve the budget reduction ordinance in the amount of \$1,600,000.

SECOND: Joni Truex

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION-HIGHWAY:

Steve Moriarty, County Highway Superintendent, requested an additional appropriation in the amount of \$1,600,000 for multiple accounts.

MOTION: Joni Truex

TO: Approve the additional appropriation request in the amount of \$1,600,000 for multiple accounts as presented.

SECOND: Mike Long

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF KEDCo UPDATE:

Alan Tio, KEDCo CEO, came before Council with an update on the Syracuse road project, stating the Commissioners recently committed the County's portion of \$5,000 for research to support some upgrades and some investments in order to support the growth of the Pollywood campus. With the Town of Syracuse matching the funds for the engineering portion of the project, Tio stated it is encouraging to see the willingness of the town and the county working together for the greater good of the community.

In addition, Tio gave a brief overview of the broadband project currently underway, stating an informal discussion is planned for January 22, 2020 at 6:30 at the Community Foundation in order to discuss some options and determine the best strategy going forward.

IN THE MATTER OF TIPPY/CHAPMAN REGIONAL SEWER DISTRICT APPOINTMENTS:

Chad Miner, County Attorney and Ken Jones, Project Engineer, Jones Petrie Rafinski, came before Council to discuss appointment recommendations as mandated by state statute upon the creation of a sewer district. Miner stated some of the township appointments have been made and Jones gave a brief overview of the process, once the rest of the appointments are made.

Following a brief discussion, Council agreed to continue to collect the names of potential candidates, encouraging participation of Chapman Lake residents. A committee consisting of

council members Mitchell (chairman), Heinisch and Truex was formed to review the matter and plan to present their recommendations at the February Council meeting.

IN THE MATTER OF FURTHER BUSINESS:

- Mike Long presented a request to review the scheduled start time of the 2020 Council meetings, stating he would like to see the meeting time moved up to conform more with county employees' schedules, lessening the length of their work days.

In the absence of a couple members, the matter was tabled, for further discussion at the February meeting.

- Kimberly Cates noted the date for the next community opioid awareness presentation is set for January 15, 2020 at 6:00pm at Center Lake.

Committee Updates:

Sue Ann Mitchell

- Lakeland Regional Sewer District
 - Only 9 members are left that still need to connect
- Tower Meeting
 - Attended
- JDAI Meeting
 - They are close to having a template, which will enable them to assign juvenile offenders to the correct programs in an effort to avoid the need for incarceration
- Wage Committee Meeting
 - Attended

Kimberly Cates

- Will be attending the Counties Legislative Committee Meeting regarding Bill projections and what things may affect the county, anticipates information regarding the MVH options

Mike Long

- Solid Waste
 - Certain plastics will no longer be accepted in 2020, information is planned to be released to the media to update public awareness

Joni Truex

- Redevelopment
 - A request to use TIF dollars to complete Phase 2 of the Louis Dreyfus project will be presented to Council in February
- Emergency Management Advisory Meeting
 - Attended meeting, where a discussion was held on strategic planning

Jon Garber

- Tower Meeting
 - Lots of information was presented as potential means of bringing broadband into the county
- Bowen Center
 - A presentation was given highlighting the Syracuse office and what programs they have available to the community
 - Mobile devices were distributed to board members in the event any member is unable to physically attend the meeting, they can participate through the mobile device
 - Made some changes to by-laws, updating the attendance policy
 - The Bowen health building, projected to house a nurse practitioner, is under construction and will be available for clients who have difficulty getting in to see their family doctor

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council
February 13, 2020

The Kosciusko County Council met for their regular meeting on Thursday February 13, 2020 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Jon Garber, President-Absent
Ernie Wiggins, Vice-President
Kimberly Cates
Mike Long-Absent

Doug Heinisch
Joni Truex
Sue Ann Mitchell
Michelle Puckett, County Auditor

The meeting was called to order by Ernie Wiggins.

IN THE MATTER OF APPROVAL OF MINUTES FROM JANUARY 9, 2020 MEETING:

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell

TO: Approve the minutes for the January 9, 2020 meeting as presented.

AYES: 3 NAYES: 0
Doug Heinisch and Ernie Wiggins abstained,
as they were not present at the January 9, 2020 meeting.

MOTION DID NOT PASS and the matter was tabled until the March meeting.

IN THE MATTER OF BELL MEMORIAL LIBRARY BOARD APPOINTMENT:

Stephen Boggs presented a request to re-appoint Sandi Schaeffer to the Bell Memorial Library Board, stating at the end of this term, Schaeffer will have served 16 years.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex

TO: Approve the appointment of Sandi Schaeffer to the Bell Memorial Library Board.

AYES: 5 NAYES: 0
MOTION CARRIED

IN THE MATTER OF GIFT VII UPDATE-COMMUNITY FOUNDATION:

Suzie Light and Stephanie Overbey, Community Foundation, came before the Commissioners. Light presented an overview of the Lilly Endowment's GIFT (Giving Indiana Funds for Tomorrow) grant programs, stating while workforce development and childcare, as well as early education, have previously been established as funding priorities, more recent studies within 11 of our local communities have identified a need and desire for planning for things such as playgrounds, trails, parks, libraries, storm shelters and community amenities. Research indicates, Light continued, that individual community comprehensive planning, which is estimated at a cost of over \$450,000, would result in siloed plans that are not informed by what their neighbors are planning.

What is being proposed, Light continued, is unified comprehensive planning, to encompass the needs of the entire county while creating unique individual plans for each participating community and the county with a shared vision and common threads in a comprehensive manner. The projected cost is \$264,000, which Light explained could come from 3 funding sources:

- 1) \$164,000 from the Community Foundation, using Lilly Endowment grant funds
- 2) \$50,000 from the county, which the County Commissioners have agreed to contribute
- 3) \$50,000 from a private foundation, where application, contingent on the county's contribution, is pending

The towns who participate are being asked to commit personnel for the 18-month process and to host convening of their own community members as required by state statute.

Light concluded, stating the Community Foundation is requesting a letter of support from the Council, supporting the request to Lilly Endowment for community countywide comprehensive planning.

MOTION: Joni Truex

TO: Approve the support of the project by

SECOND: Kimberly Cates means of a letter of support, which the Auditor
AYES: 5 NAYES: 0 will distribute when it has been fully executed.
MOTION CARRIED

Upon Council's request for additional information regarding MACOG's participation, Overbey stated MACOG will serve as the grant administrator for the project, and will therefore submit a request for consultants. A committee, consisting of two representatives from each jurisdiction participating in the project, Overbey concluded, will select the consultant.

IN THE MATTER OF RADIO COMMUNICATION TOWER UPDATE:

Cary Groninger, County Commissioner, gave an update on the radio communication tower project, which included the following:

- Pyramid Consulting has given an outline of what the project might look like
- EDIT funds, for preliminary engineering, would not be needed until 2021
- TIF funds will be available along with many grant opportunities
- Wayne Township Firefighters Association/City of Warsaw is willing to apply for a firefighters grant, which is currently open for application for up to \$1,000,000, provided the County commits to actively pursuing the project
- The City of Warsaw has confirmed full support of the project, and is willing to contribute \$500,000 toward the project
- Many other opportunities for funding are being pursued
- The 3 main towers would provide the possibility of expanding broadband into rural areas
- A broadband assessment is being done to help determine the locations of the towers
- The projected project cost of \$3,700,000 would include the 3 major towers along with the mega sites to properly support uninterrupted service under any weather conditions
- It is anticipated that rental contracts with cell phone service providers will assist with the maintenance and upkeep of the towers

MOTION: Kimberly Cates TO: Approve moving forward with the grant
SECOND: Joni Truex application through the Wayne Township
AYES: 5 NAYES: 0 Firefighters Association/City of Warsaw.
MOTION CARRIED

There was a brief discussion with Mike Wilson, Warsaw-Wayne Fire Territory, regarding the requirements to move forward. Wilson stated a memorandum of agreement has been established with the Board of Works, approved by the Fire Territory Board, and the grant will be submitted with the help of Ed Rock, on behalf of the Warsaw-Wayne Fire Territory through the City of Warsaw. Wilson concluded, stating the City of Warsaw has included \$300,000 in this year's budget and plans to include \$200,000 in next year's budget for the project.

IN THE MATTER OF APPROPRIATION ADJUSTMENT-SHERIFF:

Kyle Dukes, County Sheriff, requested an appropriation adjustment in the amount of \$26,500 for 1000-46001-000-0019 Motor Vehicles, stating insurance reimbursement for a vehicle damaged during a pursuit was received.

MOTION: Joni Truex TO: Approve the appropriation adjustment in
SECOND: Sue Ann Mitchell the amount of \$26,500 for 1000-46001-000-
AYES: 5 NAYES: 0 0019 Motor Vehicles.
MOTION CARRIED

IN THE MATTER OF COMMISSARY RESOLUTION-SHERIFF:

Kyle Dukes, County Sheriff, presented a resolution for approval, to include an additional 20 items, which Dukes stated, the Sheriff is allowed to spend commissary funds on in accordance with state statute, with the assurance that all county policies will be followed.

Clarification was made by Sue Ann Mitchell, following previous discussion, that items 4 and 20 should include the words "excluding wages".

MOTION: Joni Truex TO: Approve the commissary resolution, as
SECOND: Sue Ann Mitchell presented, with the addition of the words
AYES: 5 NAYES: 0 "excluding wages" to items 4 and 20.

MOTION CARRIED

RESOLUTION NO. 2020-02-13-001 (2020020592)

As recorded in the office of the Kosciusko County Recorder.

IN THE MATTER OF 2019 COMMISSARY REPORT-SHERIFF:

Kyle Dukes, County Sheriff, presented the 2019 commissary report, stating commissary funds were used as much as possible, with the purchase of 3 vehicles, and significant training expenses included.

Sue Ann Mitchell stated the commissary funds are audited by the State Board of Accounts on an annual basis.

MOTION: Sue Ann Mitchell

TO: Approve the 2019 Commissary Report as presented.

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATIONS – JCAP RSAT GRANT:

Kyle Dukes, County Sheriff, and Courtney Jenkins, JCAP program coordinator, presented requests for the following additional appropriations:

\$10,661.00	8250-21031-000-0000	Supplies
\$97,400.00	8250-31001-000-0000	Contractors
\$6,800.00	8250-31021-000-0000	Consultants

Jenkins reminded the Council they had tabled the last request presented because it had included a line item for Sergeant Coney, which has since been reallocated to support additional health services. Jenkins concluded, stating the additional funding in mental health will be important since the program will soon support both a men's group and a women's group going on at the same time.

MOTION: Joni Truex

TO: Approve the additional appropriations in the amounts of \$10,661.00 8250-21031-000-0000 Supplies, \$97,400.00 8250-31001-000-0000 Contractors, and \$6,800.00 8250-31021-000-0000 Consultants.

SECOND: Sue Ann Mitchell

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-KCCVRC:

Jo Paczkowski, KCCVRC, presented a request for an additional appropriation in the amount of \$100,000, stating a commitment of funds was made in May of 2018 to the Syracuse-Wawasee trail committee in support of the start of a new phase of trails.

MOTION: Sue Ann Mitchell

TO: Approve the request for an additional appropriation in the amount of \$100,000.

SECOND: Doug Heinisch

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION – REDEVELOPMENT COMMISSION DREYFUS TIF:

Joni Truex, on behalf of the Redevelopment Commission, presented a request for an additional appropriation, in the amount of \$37,123 for 4400-41236-000-0000 Infrastructure and Major Improvements, stating now that Phase I of the Louis Dreyfus TIF project has been completed, Phase II, which includes additional flooding, has been recommended by the Redevelopment Commission.

Mike Kissinger, County Surveyor, stated Phase III of the project will be completely funded by a land owner because it does not involve Louis Dreyfus.

MOTION: Joni Truex

TO: Approve the additional appropriation in the amount of \$37,123 for 4400-41236-000-0000 Infrastructure and Major Improvements.

SECOND: Kimberly Cates

AYES: 5 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SURVEYOR:

Mike Kissinger, County Surveyor, presented a request for an additional appropriation in the amount of \$6,500 for 1202-22003-000-0000 Gas-Motor Oil, stating the vehicle has been purchased for section-corner work but a line item for gas and oil was overlooked at budget time.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$6,500 for 1202-22003-000-0000 Gas-Motor Oil.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- COMMUNITY CROSSING GRANT-HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request for additional appropriation in the amount of \$232,090 for 1170-31128-000-0000 CR 100 Des#1901134, stating the requested funds will take care of the final payment on the project at CR 1000W between CR 700S and CR 1000S, which is now complete.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$232,090 for 1170-31128-000-0000 CR 100 Des#1901134.

IN THE MATTER OF ADDITIONAL APPROPRIATION-EMA:

Ed Rock, Emergency Management Director, presented an additional appropriation request in the amount of \$10,000 for 8168-36065-000-0000 Planning & Training, stating the grant, which has been awarded, will be shared between hazardous materials education and the annual required exercises.

MOTION: Joni Truex
SECOND: Doug Heinisch
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$10,000 for 8168-36065-000-0000 Planning & Training.

IN THE MATTER OF KCODE UPDATE:

Nicole Wallick, KCode Coordinator, reminded the Council of a request made during the 2020 budget process to provide more information on the life skills programs offered through the Kosciusko Cares organization and introduced coordinators Jackie Thornsby and Melanie Wilhite.

Thornsby stated Kosciusko Cares is a youth services organization focused on prevention by using evidence-based programs by teaching life skills to enable our youth. Programs, Thornsby continued, are available within the county's school system from grades 3 through high school on how to stand up to peer pressure, by teaching social and emotional self-esteem strategies, decision making skills and assertiveness. In addition, Al's Pals is a puppet-based teaching program aimed at children from age 3 through 1st grade.

Wilhite stated Rise Up is a program for at risk teens that deals with feelings, anger management, peer pressure, and substance abuse, currently partnering with Teen Court. In addition, Strengthening Families, is a program offered which focuses on strengthening family support and resolution to family conflict.

IN THE MATTER OF TIPPY/CHAPMAN REGIONAL SEWER DISTRICT APPOINTMENTS:

Sue Ann Mitchell stated the committee, including Doug Heinisch, Joni Truex and herself, interviewed seven candidates, upon which selected and recommend Kim Hathaway to represent Chapman Lake and Jeff Thornburgh to represent Tippecanoe Lake.

MOTION: Sue Ann Mitchell
SECOND: Joni Truex
AYES: 5 NAYES: 0
MOTION CARRIED

TO: Approve the appointments of Kim Hathaway and Jeff Thornburgh to the Tippy/Chapman Regional Sewer District.

IN THE MATTER OF L.I.T.E. IN KCJ PRESENTATION:

Nicole Wallick stated she was asked by Tammy Cotton, program director, to relay the following information on her behalf:

The goal is for the Christ-centered program, aimed at helping incarcerated individuals make a successful transition into the community, to begin within the jail by April 1st, providing spiritual, educational and vocational services such as AA, NA, GED, parenting, and life skills.

In response to Cates' inquiry regarding program funding, Wallick obtained information from various reports online, and stated that L.I.T.E. is a non-profit organization, which will not use taxpayer dollars, but will rely on the community for finances, leadership and volunteers and will be available to anyone incarcerated in the county jail, regardless of any program participation.

IN THE MATTER OF 2020 MEETING TIMES:

In the absence of Mike Long, this matter was tabled until a later date.

Committee Updates:

Kimberly Cates

- CASA Annual Meeting
 - Volunteers were recognized for their service
- JCAP
 - Attended the graduation
- Grace College
 - Attended the agriculture trade meeting
- Syracuse Wawasee Chamber of Commerce
 - Attended the annual dinner
 - Alan Tio, KEDCo, gave a presentation
- Kosciusko Chamber of Commerce
 - Attended the dinner
 - Michelle Puckett, County Auditor, was awarded the 2019 Government Excellence Award
- Soil & Water
 - Attended the annual breakfast
- AIC Legislative Meeting
 - Attended
- Presentation of the secretary of Indiana Department of Agriculture at Creighton Brothers
 - Discussed how attractive our area is, when considering the AgriNovus Agribioscience projects
 - Discussed Indiana being a very non-connected broadband state

Sue Ann Mitchell

- Tower Meetings
 - Attended several
- Broadband Meeting
 - 2 towns, fire departments and several schools were represented
 - The schools are very anxious to get broadband because it will significantly impact their educational programs
 - Housing in our area is severely impacted by the lack of broadband since people are so unlikely to purchase a home with limited access to the internet
- Tippy/Chapman Sewer District Committee Meeting
 - Attended and held interviews
- Housing Study Committee
 - Attended
- JCAP
 - Attended the graduation
- AIC Board Meeting
 - The Department of Revenue provided information about the software update showing they will be able to breakdown the money that comes in to local districts
- INDOT Committee
 - A committee has been created with a Council appointment from Owen County to meet with INDOT reference future planning. It is hoped the possibility of changing the restricted/non-restricted split from 50/50 to 30/70 which would help address the MVH funding issues for Kosciusko County

- Cybersecurity
 - Lawrence County is the latest to be hacked
 - FireEye Software, which Council has already approved will be funded by the state for the next 2 years and then it is unknown how it will be funded and if it will be a requirement of all counties to have it
 - AIM (Association of Municipalities) and AIC (Association of Indiana Counties) are partnering to work on the cybersecurity issues
- Census
 - It is imperative to conduct an accurate census, since it determines the amount of money a county will receive
- School bus cameras
 - Received a call from Triton Schools regarding cameras for school buses
 - The SAVE grant was approved and pays officers to enforce school bus safety laws, and through the program a fee can be charged through the courts from \$200 to \$1000 for offenses and 25% of those funds can be used locally for bus safety equipment such as cameras
 - Doing further research for funding sources

Joni Truex

- Census
 - A speaker at the most recent Kiwanas' meeting, stated roughly \$27,000 over a ten year period is lost for each person not counted in the census
- Tippy/Chapman Sewer District Committee Meeting
 - Attended and held interviews
- WCDC Board Meeting
 - First Friday themes are available on the website
- Kosciusko Chamber of Commerce
 - Attended the dinner
 - Michelle Puckett, County Auditor, was awarded the 2019 Government Excellence Award
- AIC Legislative Conference
 - The breakout sessions were good and the speakers were outstanding
 - Steve Moriarty attended and was able to network with some Senators, who have agreed to work with him on resolving the restricted MVH funding issue
- Indiana Builders Association
 - Attended the State President Reception for Brett Harter
- Kosciusko County Department Head Meeting
 - Attended

Ernie Wiggins

- MACOG
 - Attended the National Conference of Regions as President of MACOG (Michiana Area Council of Governments)
 - Director, James Turnwald, is doing a very good job
 - The FAST Act, which provides funding for roads, expires September 30th
 - Housing is an issue being looked into across the country
 - 36,000 highway fatalities were reported last year and 6,000 pedestrian deaths
 - The interstate system is 60 years old
 - Studies on climate resilience indicate that winter is 3 weeks shorter than at the turn of the 20th century
 - Recycling continues to be a challenge worldwide

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council March 12, 2020

The Kosciusko County Council met for their regular meeting on Thursday March 12, 2020 at 7:00p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Jon Garber, President
Ernie Wiggins, Vice-President
Kimberly Cates
Doug Heinisch

Mike Long
Sue Ann Mitchell
Joni Truex
Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM JANUARY 9, 2020:

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 5 NAYES: 0
Ernie Wiggins and Doug Heinisch abstained
MOTION CARRIED

TO: Approve the minutes for the January 9, 2020 meeting as presented.

IN THE MATTER OF APPROVAL OF MINUTES FROM FEBRUARY 13, 2020:

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 5 NAYES: 0
Jon Garber and Mike Long abstained
MOTION CARRIED

TO: Approve the minutes for the February 13, 2020 meeting as presented.

IN THE MATTER OF RADIO COMMUNICATION TOWERS:

Cary Groninger, County Commissioner, reminding the Council of the tower project presented at last month's meeting, stated although the grant the Warsaw Wayne Fire Department was prepared to apply for and contribute to the project is significantly less than originally thought, the Commissioners intend to move forward with the project.

In support of the 3.7 million dollar project, Groninger requested a Letter of Commitment, stating the construction of 3 mega-sites, each containing a 400-foot tower, with the primary focus being infrastructure for public safety communications, is anticipated to span over 2 years using EDIT funds, City of Warsaw's \$500,000 commitment as well as many available grants. Groninger concluded, stating the project, which will require a lot of permits and a lot of prep work prior to beginning, is also anticipated as a possible foundation for broadband.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the Letter of Commitment in support of the Radio Communication Tower Project estimated at a cost of 3.7 million dollars.

IN THE MATTER OF 2021 JUSTICE PARTNERS ADDICTIONS RESPONSE GRANT:

Judge Reed, presented a request to apply for the 2021 Justice Partners Addiction Response Grant in the amount of \$60,000, stating it is the same as the 2020 grant which was awarded and will be used to support training as well as payor of last resort for the treatment of drug court participants.

MOTION: Joni Truex
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2021 Justice Partners Addiction Response Grant in the amount of \$60,000.

IN THE MATTER OF 2019 YEAR END STATISTIC REPORT-SHERIFF:

Kyle Dukes, County Sheriff, presented the 2019 Year End Statistic Report, stating the success of Net 43 can be seen in the 128 case reports, 142 people incarcerated, 28 search warrants, 18 SWAT dispatches and pounds of drugs taken off the streets in 2019. In addition, Dukes stated, the jail should be recognized for achievements such as reducing the number of inmates from 334 to 255 and the 60% success rate of the JCAP program along with many positive changes that have occurred within the jail, which Dukes stated he attributes to the hard work of Jail Commander Coney.

IN THE MATTER OF SHERIFF/PROSECUTOR MEMORANDUM OF UNDERSTANDING (MOU):

Dan Hampton, County Prosecutor, presented a Memorandum of Understanding between the Prosecutor and the Sheriff, stating in efforts to fill the position of recently retired Investigator, Sam Whitaker, it is the desire of the Prosecutor to assign Sheriff's Deputy, Chris McKeand to the position. A part of the agreement, McKeand will continue in his current rank and employment with the Sheriff's Office but will be supervised under the direction of the Prosecutor until he becomes fully vested in his retirement pension with the Sheriff's Office, at which time, the Sheriff's Office will transfer the Investigator's budgeted position to the Prosecutor's Office.

MOTION: Mike Long

SECOND: Doug Heinisch

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the Memorandum of
Understanding as presented.

(See next page)

MEMORANDUM OF UNDERSTANDING

Kosciusko County Prosecuting Attorney Daniel H. Hampton and Kosciusko County Sheriff Kyle Dukes have agreed for a Kosciusko County Sheriff's Deputy, Chris McKeand, to be permanently assigned as an Investigator to the Kosciusko County Prosecuting Attorney's Office.

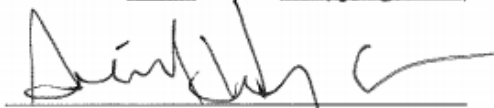
Deputy McKeand will continue in his current rank and employment with the Kosciusko County Sheriff's Office; however, Deputy McKeand's direct supervisor will be the Kosciusko County Prosecuting Attorney and perform full-time Prosecutor Investigator's tasks. The Kosciusko County Prosecuting Attorney will annually evaluate Deputy McKeand's job performance and submit a copy to the Kosciusko County Sheriff. Any disciplinary actions due to job performance determined to be necessary by the Kosciusko County Prosecuting Attorney shall be processed through the Kosciusko County Sheriff's guidelines.

In order to effectuate this agreement, it is necessary to reduce the Kosciusko County Prosecuting Attorney's general budget (Gen Fund 1000-0015-11116) by the total appropriation of the investigator's position and transfer that money to the Kosciusko County Sheriff's budget. This transfer will create a new merit position in the Sheriff's budget. This transfer will also maintain the same physical number of patrol deputies and, also, the same physical number of prosecutor investigators.

At the time that Deputy McKeand becomes fully vested in his retirement pension (which is scheduled for 2026), the Kosciusko County Sheriff's Office shall transfer the Investigator's budgeted position back to the Kosciusko County Prosecuting Attorney's Office.

Barring unforeseen circumstances, it is the intent of the signatory parties that this agreement will remain in existence until Deputy McKeand becomes fully vested in his retirement pension (which is scheduled for 2026) with the Kosciusko County Sheriff's Office and the return of the Kosciusko County Prosecutor's Investigator position as described above. At that time, this agreement shall terminate.

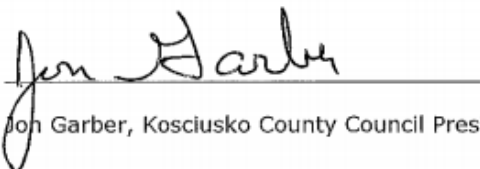
Dated this 12th day of March, 2020.



Daniel H. Hampton, Prosecuting Attorney



Kyle P. Dukes, Sheriff



Jon Garber, Kosciusko County Council President

IN THE MATTER OF BUDGET REDUCTION ORDINANCE REQUEST-PROSECUTOR:

Dan Hampton, County Prosecutor, presented a request for a budget reduction in the amount of \$50,724.00 for 1000-11116-000-0015 Investigator in support of the MOU.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve budget reduction ordinance request in the amount of \$50,724.00 for 1000-11116-000-0015 Investigator.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SHERIFF:

Kyle Dukes, County Sheriff presented a request for an additional appropriation in the amount of \$50,011.00 for 1000-11103-000-0019 Deputy in support of the MOU.

MOTION: Ernie Wiggins

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation request in the amount of \$50,011.00 for 1000-11103-000-0019 Deputy.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

Kyle Dukes, County Sheriff presented a request for a salary ordinance amendment for 1000-11103-000-0019 Deputy in support of the MOU.

MOTION: Joni Truex
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11103-000-0019 Deputy.

IN THE MATTER OF 2020 SENIOR HUB GRANT REQUEST:

Dan Hampton, County Prosecutor, presented a request to apply for the 2020 Senior HUB grant in the amount of \$20,000, stating as in previous year's, the purpose of the grant is to compensate employees utilized to support Special Prosecutors in matters where a conflict of interest arises.

MOTION: Kimberly Cates
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2020 Senior HUB grant request in the amount of \$20,000.

IN THE MATTER OF BUDGET REDUCTION ORDINANCE REQUESTS-COMMUNITY CORRECTIONS:

Barry Andrew, Community Corrections Director, presented the following requests for budget reductions:

- 2020 Budget Reduction Ordinance-Home Detention Grant
 - 9168-10138-000-0000 Comm Corr Home Det Officer \$35,000.00
 - 9168-11601-000-0000 Social Security Contribution \$3,115.00
 - 9168-11602-000-0000 Retirement Contributions \$945.00
 - 9168-11605-000-0000 Group Insurance \$22,440.00
- 2020 Budget Reduction Ordinance-Drug Court Grant
 - 9171-10130-000-0000 Comm Corr Home Det Officer \$1,882.00
 - 9171-10139-000-0000 Comm Corr Home Det Officer \$38,857.00
 - 9171-11601-000-0000 Social Security Contribution \$1,130.00
 - 9171-11602-000-0000 Retirement Contributions \$4,612.00
 - 9171-11605-000-0000 Group Insurance \$24,128.00
 - 9171-21012-000-0000 Program Manuals \$3,000.00

Andrew stated the 2020 Community Corrections county budget was approved prior to receiving the grant approval, making it necessary to make adjustments to align the budget with the grant award.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve budget reduction ordinance requests as follows:

- 2020 Budget Reduction Ordinance-Home Detention Grant
- 9168-10138-000-0000 \$35,000
Comm Corr Home Det Officer
 - 9168-11601-000-0000 \$3,115
Social Security Contribution
 - 9168-11602-000-0000 \$945
Retirement Contributions
 - 9168-11605-000-0000 \$22,440
Group Insurance

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve budget reduction ordinance requests as follows:

- 2020 Budget Reduction Ordinance-Drug Court Grant
- 9171-10130-000-0000 \$1,882
Comm Corr Home Det Officer
 - 9171-10139-000-0000 \$38,857
Comm Corr Home Det Officer

- 9171-11601-000-0000 \$1,130
Social Security Contribution
- 9171-11602-000-0000 \$4,612
Retirement Contributions
- 9171-11605-000-0000 \$24,128
Group Insurance
- 9171-21012-000-0000 \$3,000
Program Manuals

IN THE MATTER OF ADDITIONAL APPROPRIATIONS – COMMUNITY CORRECTIONS:

Barry Andrew, Community Corrections Director, presented requests for the following additional appropriations, stating the adjustments are necessary for the same reasons given above:

\$3,000.00	9168-23007-000-0000	Incentive
\$7,632.00	9168-31142-000-0000	Electronic Monitoring Contract

MOTION: Ernie Wiggins

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriations in the amounts of \$3,000.00 9168-23007-000-0000 Incentive and \$7,632.00 9168-31142-000-0000 Electronic Monitoring Contract.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-RAILROAD GRADE CROSSING-HIGHWAY:

Steve Moriarty, County Highway Superintendent, presented a request for an additional appropriation in the amount of \$36,750.00 for 9172-22044-000-0000 Pavement Markings, stating the project was started last year but exceeded the allotted time period of the grant due to weather conditions.

MOTION: Joni Truex

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request for an additional appropriation in the amount of \$36,750.00 for 9172-22044-000-0000 Pavement Markings.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-SHERIFF:

Kyle Dukes, County Sheriff, presented the following requests for additional appropriations:

- DNR Marine Patrol Grant
 - 9134-31082-000-0000 Equipment \$994.00
- CHIRP Grant DRE Police
 - 8270-11706-000-0000 Grant Salaries \$1,500.00
- CHIRP Grant DDE Police
 - 8267-11706-000-0000 Grant Salaries \$2,200.00
- CHIRP Grant SIDEP Police
 - 8264-11706-000-0000 Grant Salaries \$2,200.00
- CHIRP Grant DUITF Operating While Intoxicated
 - 8261-11706-000-0000 Grant Salaries \$11,000.00
- CHIRP Grant Program Click it to Live It
 - 8258-11706-000-0000 Grant Salaries \$21,400.00
- CHIRP Grant PED Bike Police
 - 8255-11706-000-0000 Grant Salaries \$9,000.00

MOTION: Kimberly Cates

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve additional appropriation requests as follows:

- DNR Marine Patrol Grant
9134-31082-000-0000 Equipment \$994.00
- CHIRP Grant DRE Police
8270-11706-000-0000 Grant Salaries \$1,500.00
- CHIRP Grant DDE Police
8267-11706-000-0000 Grant Salaries \$2,200.00
- CHIRP Grant SIDEP Police
8264-11706-000-0000 Grant Salaries \$2,200.00
- CHIRP Grant DUITF Operating While Intoxicated

- 8261-11706-000-0000 Grant Salaries \$11,000.00
 - CHIRP Grant Program Click it to Live It
- 8258-11706-000-0000 Grant Salaries \$21,400.00
 - CHIRP Grant PED Bike Police
- 8255-11706-000-0000 Grant Salaries \$9,000.00

IN THE MATTER OF DNR GRANT REQUEST:

Kyle Dukes, County Sheriff, presented the DNR grant in the amount of \$15,000, stating annually requested funds are used to support the marine patrol on Tippecanoe, Wawasee and Syracuse Lakes.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the DNR grant in the amount of \$15,000.

IN THE MATTER OF 2020 SHSP PRIORITY FUNDING GRANT REQUEST:

Ed Rock, Emergency Management Director, presented a 2020 SHSP Priority Funding grant, stating the State has very recently made grant funds available, in amounts as large as \$214,000, for projects such as hardening of critical infrastructure. The funds, Rock concluded, would assist with implementing a safer workspace for Justice Building security officers.

MOTION: Mike Long
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the 2020 SHSP Priority Funding grant in the amount of up to \$214,000.

IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT BOARD APPOINTMENT-JIM HANEY:

Jim Haney came before Council requesting to be reappointed to the Lakeland Regional Sewer District Board following his current term expiring next month. Haney stated he has very much appreciated the opportunity to serve on the Board over the past 12 years and would like to continue.

Sue Ann Mitchell, as a member of Lakeland Regional Sewer District Board, extended her appreciation to Haney for his many contributions to the Board and supported his continuation of service.

MOTION: Ernie Wiggins
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the reappointment of Jim Haney to the Lakeland Regional Sewer District Board for an additional 4-year term.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER REQUEST- COMMISSIONERS:

Jon Garber stated changes were recently approved by the Commissioners, dividing the County Human Resources Department and the County Administrator's Office. In doing so, Garber continued, it was necessary to obtain a new job description for the Human Resources Director which was done through Waggoner, Irwin & Scheele and then approved by the wage committee.

Commissioner Cary Groninger affirmed the changes, stating changes in duties of the County Administrator included removing Human Resource responsibilities, which Groninger stated did not require a decrease in salary since the responsibilities of the position remain. The main changes, Groninger concluded, are the duties of the Human Resource Director, as the County strives to be more available to its employees through the Human Resources Department.

MOTION: Ernie Wiggins
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 1
Mike Long opposed.
MOTION CARRIED

TO: Approve the Salary Ordinance Amendment for 1000-11144-000-0009 Human Resources Director along with the transfer request of \$9,822.00 from Part-Time 1000-11301-000-0009 to Human Resources Director 1000-11144-000-0009.

IN THE MATTER OF 2020 MEETING TIMES:

Jon Gaber stated changing the Council's meeting times from 7 PM to 6 PM has been discussed and is being presented for a decision.

MOTION: Kimberly Cates

TO: Approve changing the Council's meeting times from 7 PM to 6 PM.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented an encumbering report, stating since the beginning of 2020, a total of \$2,309,708.77 has been encumbered, which is the bulk of the reporting the Council can expect, although smaller amounts can be expected throughout the year.

MOTION: Joni Truex

TO: Approve the encumbering report in the amount of \$2,309,708.77.

SECOND: Sue Ann Mitchell

AYES: 7 NAYES: 0

MOTION CARRIED

Committee Updates:

Kimberly Cates

- Third House Meeting
 - Attended
- Commissioner Meeting
 - Attended
- KEDCo
 - Attended Finance Committee Meeting
- Beaman Home
 - Attended the Angels of Hope dinner
- Syracuse Housing Committee Meeting
 - Attended
- AIC Legislative Committee
 - Attended Meetings
- Purdue Extension
 - Attended Annual Meeting
- Kosciusko Chamber of Commerce
 - Attended the Barn and Breakfast Meeting
- Tippy/Chapman Regional Sewer District
 - Attended Meeting
- North Webster Chamber Dinner
 - Attended
- State of the City Address
 - Attended

Sue Ann Mitchell

- Online Presentation by Larry Devore
 - Farm ground will be going down
- Lakeland Regional Sewer District
 - Planning for the addition of subdivisions
- DLGF Additional Appropriation Presentation
 - Discussed changes coming that will affect how the County processes them
- Tower Meetings
 - Discussed funding options, placement and planning
- Kosciusko Chamber of Commerce
 - Attended the Barn and Breakfast Meeting
- AIC Board Meeting
 - Discussed highway issues and requested suggestions for change
- Strategic Planning Meeting
 - Discussed suggestions of Baker Tilly

Mike Long

- Commissioner Meeting
 - Attended

Ernie Wiggins

- Strategic Planning Meeting
 - Attended
- MACOG
 - Attended

Joni Truex

- Third House Meeting
 - Attended
- WCDC Board Meeting
 - Attended
- Kosciusko County Soil and Water Annual Banquet
 - Attended
- CCS Fund Raiser
 - Attended
- Kosciusko Chamber of Commerce
 - Attended the Barn and Breakfast Meeting
- Wage Committee
 - Attended
- Academic Superbowl sponsored by Kiwanis
 - Attended
- KEDCo Fishbowl Meeting for community members new to the area
 - Attended
- Kosciusko Community Hospital Coronavirus Preparatory Meeting
 - Attended
- Mobile Meals
 - Participated
- Commissioner Meeting
 - Attended

Jon Garber

- Bowen Center Meeting
 - Attended through on-line device service
 - Presentation of RSM- security breach and trends
 - HUD grant opportunity

Sue Ann Mitchell noted the next Third House Meeting to discuss legislative issues, will be held tomorrow (March 13, 2020) at 11:30, at the Shrine Building.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council April 9, 2020

Due to COVID-19 and lack of business, the April 9, 2020 Council meeting was cancelled.

Kosciusko County Council May 14, 2020

The Kosciusko County Council met for their regular meeting on Thursday May 14, 2020 at 6:00p.m. in the Multi-purpose Room in the basement of the Justice Building, 121 N. Lake St., Warsaw, IN. Those present were:

Jon Garber, President

Ernie Wiggins, Vice-President

Kimberly Cates

Doug Heinisch

Mike Long

Sue Ann Mitchell

Joni Truex

Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM MARCH 12, 2020:

MOTION: Joni Truex TO: Approve the minutes for the March 12,
SECOND: Mike Long 2020 meeting as presented.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF COMMUNITY CORRECTIONS-ADULT DRUG COURT

GRANT:

Maggie Brauer, Community Corrections Drug Court Program Coordinator, presented an Adult Drug Court and Veterans Treatment Court Discretionary grant request in the amount of \$500,000, stating the 3-year grant with a 25% match requirement would provide recovery support services for program participants such as payor-of-last-resort for treatment services, transportation, child care and vocational services. The match requirement, Maggie stated, would be met by services already provided through the program, such as salaries and office supplies and not require additional funding.

MOTION: Joni Truex TO: Approve an Adult Drug Court and
SECOND: Kimberly Cates Veterans Treatment Court Discretionary grant
AYES: 7 NAYES: 0 request in the amount of \$500,000.
MOTION CARRIED

IN THE MATTER OF COMMUNITY CORRECTIONS-2021 DRUG COURT GRANT & 2021 HOME DETENTION GRANT:

Barry Andrew, Community Corrections Director, presented the 2021 Drug Court grant request in the amount of \$70,000 and the 2021 Home Detention grant request in the amount of \$362,832, stating funds will continue to support two facets of the existing Community Corrections program. Andrew concluded, stating the Drug Court grant covers a portion of the program personnel's salaries and the Home Detention grant supports annual home detention equipment as well as office supplies, training and travel.

MOTION: Mike Long TO: Approve the 2021 Drug Court grant
SECOND: Doug Heinisch request in the amount of \$70,000 and the 2021
AYES: 7 NAYES: 0 Home Detention grant request in the amount of
MOTION CARRIED \$362,832.

IN THE MATTER OF JDAI UPDATE:

Judge David Cates presented a JDAI update, stating although the dollar amount of the current grant has not changed, adjustments are being made within the grant funds in order to utilize the funding before the grant period ends on June 30, 2020.

County Auditor, Michelle Puckett, confirmed the transfer requests along with the required proof of approval by the grant agency to make the adjustments within the grant funds have been processed according to policy guidelines.

MOTION: Sue Ann Mitchell TO: Approve the adjustments within the JDAI
SECOND: Joni Truex grant funds.
AYES: 6 NAYES: 0
Kimberly Cates Abstained
MOTION CARRIED

**IN THE MATTER OF 2020 SALARY ORDINANCE AMENDMENT-
CIRCUIT/SUPERIOR 1 & IV:**

Judge David Cates requested a salary ordinance amendment for 1000-11300-000-0043 Secretary, stating another long-term secretary is retiring at the end of the month and the employee hired as her replacement is already excelling through the training process.

MOTION: Sue Ann Mitchell TO: Approve salary ordinance amendment for
SECOND: Doug Heinisch 1000-11300-000-0043 Secretary.
AYES: 6 NAYES: 0
Kimberly Cates Abstained
MOTION CARRIED

IN THE MATTER OF PURDUE EXTENSION OFFICE ANNUAL REPORT:

Kelly Heckaman, Director, extended appreciation for the Council's continuous support.

Jackie Franks, HHS Educator, presented an update on the County Wellness program, stating there is been a great response in the programs available. The Get-Walking program begins next week, where participants are encouraged to get moving and webinars are planned to help participants earn their points.

Mindy Wise, 4-H Youth Development Educator, presented an update stating many changes have been made since the pandemic began including virtual teaching and programming. The STEM program is excelling and new opportunities for participation will be announced this summer.

IN THE MATTER OF COVID-19 PANDEMIC DEPARTMENT UPDATES:

Steve Moriarty- County Highway Superintendent

- The MVH budget will be impacted due to the restrictions on travel, with comparisons predicting a 30-50% decline in revenue. The main budget cuts being considered are in new equipment and the types of surface repair used.
- Requests are still pending on the legislative review of the restricted and unrestricted funds, which if the availability of funds is changed will have an enormous impact going forward.

Ann Torpy- County Clerk

- Staffing needs have fluctuated to meet the changing needs of the office, with 90% of the workload determined by the Courts and those schedules being reduced.
- Requests for absentee ballots have nearly depleted the postage budget, which has been reduced over the past years because requests had reduced so significantly.
- An additional training class for pole workers will be needed in observance of social distancing, which will require the use of some overtime funding.
- The number of pole locations and pole workers has been reduced in an effort to balance the election budget.
- The National Guard is scheduled to deliver sufficient personal protection equipment for the election.
- The security staff at the front door of the Justice Building have done an amazing job during the crisis and have taken on many tasks not typically required of them.

Bob Weaver- Health Department Administrator

- Covid-19 statistics, beginning mid-March, reflect 55 positive cases with 8 cases requiring hospitalization and 1 death reported.
- In efforts to control the spread, two nurses staffed by the Health Department have actively been tracking known contacts of positive cases to ensure all precautions were taken to prevent the spread. A company, hired by the Indiana State Health Department, will be taking over those duties next week.
- Personal protective equipment has been provided to all seven local nursing homes through the Health Department for the past several weeks. The amount of PPE supplies received have been sufficient to meet the demand. Future planning will include more of a stockpile than previously established, although what we had was a good amount.

Kyle Dukes- County Sheriff

- The jail is currently housing 226 inmates, 8 of which are awaiting transport to the IDOC.
- The JCAP program had to be suspended under the restrictions of the pandemic but is scheduled to begin again July 6, 2020.
- A current concern is the inability of the jail kitchen to purchase meat and side dishes, although the staff has done a tremendous job adjusting the meal plans.
- In consideration of the community's concern regarding the inability to apply for gun permits during the pandemic, appointments are now available Monday, Wednesday and Friday from 8:30-3:30. Accident reports will be emailed upon request.
- PPE equipment is being used by officer's out in the community. A new uniform was recently implemented, reducing the need for officers to remove buttons, pins, etc. before adding garments to the wash when returning home from their shift.

- While call volume, under the stay-at-home order, was significantly reduced, the stress levels of officers have continued to rise.
- A member of the sheriff's office, who tested positive, is now able to return to work following 14-days off duty and 2 negative test results.

Ed Rock-Emergency Management Director

- The primary focus of EMA has been to support the Health Department and to ensure that first responders received sufficient PPE.
- A FEMA account has been established in order to apply for reimbursement of any expenses that may qualify under Disaster Declaration #4515.

Marsh McSherry-County Administrator

- Detailed records are being kept to reflect expenditures related to the pandemic so that as reimbursement funds become available, the county will be prepared to apply for the reimbursements.
- PPE supplies such as hand sanitizer are arriving as needed, hand sanitizer stations are located throughout the facility, interior and exterior surfaces are being sanitized regularly, and correct spacing markers have been put in place for the public's use.
- The cybersecurity system the county has in place was recently tested by an outside company and determined to be sufficient. Future plans include additions to the current protocol in order to increase insurance.

Rhonda Helser-County Treasurer

- Tax payments are arriving and are being processed.
- There is no indication the county will see a deficit in the amounts collected.

IN THE MATTER OF KEDCO-BUSINESS LOAN PROGRAM:

Alan Tio, KEDCo CEO, presented a request for a one-time award of \$100,000 to fund \$10,000 zero-interest loans to eligible businesses in areas of the county that are not making similar funding available. Tio stated the City of Warsaw approved \$100,000 for repayable loans to businesses located within city limits and the Town of Winona Lake is considering financial support for businesses located in the Village at Winona. In addition, Tio stated, a grant in the amount of \$245,000 will be coming from OCRA (Office of Community and Rural Affairs).

With the OCRA grant funding presented as forgivable loans and the City of Warsaw's funding requiring repayment, Council Members enquired as to the difference to applicants. Tio stated any applicant requesting less than \$10,000 over a 2-year time-frame would not be considered forgivable.

There was a discussion regarding consideration of the county's budget as well as circumstances the county may face as a result of the pandemic.

MOTION: Joni Truex
SECOND: Doug Heinisch
AYES: 3 NAYES: 4
MOTION DID NOT CARRY

TO: Deny the request for \$100,000 to fund loans to eligible businesses within the county.

MOTION: Ernie Wiggins
SECOND: Kimberly Cates
AYES: 4 NAYES: 3
MOTION CARRIED

TO: Table the decision until the next meeting, when more is known about the impact the Covid-19 pandemic will have on the county.

IN THE MATTER OF 2021 BUDGET ADOPTION CALENDAR:

Michelle Puckett, County Auditor, presented possible changes to the 2021 Budget Adoption Calendar stating the budget review typically takes place in August and the budget adoption in September. However, with the instability of this year's revenues, if Council would prefer to adopt the budget in October, in order to give consideration to September's actual figures, that would still allow sufficient time to submit the budget to the DLGF.

MOTION: Sue Ann Mitchell
SECOND: Mike Long
AYES: 7 NAYES: 0

TO: Approve the 2021 Budget Adoption Calendar, reflecting the budget reviews in August and the budget adoption on October 8,

MOTION CARRIED 2020.

IN THE MATTER OF ENCUMBERING UPDATE:

Michelle Puckett, County Auditor, presented April's encumbering report in the amount of \$5,314.01 and May's encumbering report in the amount of \$47,865.58.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED TO: Approve April's encumbering report in the amount of \$5,314.01 and May's encumbering report in the amount of \$47,865.58.

IN THE MATTER OF SPENDING LIMIT:

There was a discussion regarding the possibility of requiring departments to present purchase agreements for approval in advance of actual spending for any purchase amount above \$250.00. The duties of the Council as well as trust in each of the department heads to be cautious during these uncertain times were also discussed. No further action was taken.

IN THE MATTER OF VIRTUAL COUNTY MEETINGS:

There was a discussion regarding the possibility of establishing the ability to live stream county meetings as well as the suggestion of adding the cost to the Council's 2021 budget. Michelle Puckett, County Auditor, stated typically this type of expense is addressed by the County Commissioners. County Administrator, Marsha McSherry, suggested she could look into the topic and present information to the Commissioners and Council agreed.

In addition, Council agreed to return to the multi-purpose room for their June 11, 2020 meeting.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council June 11, 2020

The Kosciusko County Council met for their regular meeting on Thursday June 11, 2020 at 6:00p.m. in the Multi-purpose Room in the basement of the Justice Building, 121 N. Lake St., Warsaw, IN. Those present were:

Jon Garber, President	Mike Long
Ernie Wiggins, Vice-President	Sue Ann Mitchell
Kimberly Cates	Joni Truex
Doug Heinisch	Michelle Puckett, County Auditor

The meeting was called to order by Jon Garber.

IN THE MATTER OF APPROVAL OF MINUTES FROM MAY 14, 2020:

MOTION: Mike Long
SECOND: Ernie Wiggins
AYES: 7 NAYES: 0
MOTION CARRIED TO: Approve the minutes for the May 14, 2020 meeting as presented.

IN THE MATTER OF TRANSFER REQUEST-SHERIFF'S OFFICE:

Kyle Dukes, County Sheriff, requested a transfer of \$14,000 from Deputy 1000-11103-000-0019 to Sheriff Part-Time 1000-11315-000-0019, stating the part-time position would support current efforts to restructure and maintain the evidence rooms. Dukes stated the evidence rooms are overflowing with old evidence that needs to be sold, destroyed or returned to people. Dukes concluded, stating enough funds could be raised from a public auction to support the position and supplies.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED TO: Approve the transfer of \$14,000 from Deputy 1000-11103-000-0019 to Sheriff Part-Time 1000-11315-000-0019 for the support of restructure and maintenance of evidence rooms.

IN THE MATTER OF KEDCO-BUSINESS LOAN PROGRAM REQUEST:

Alan Tio, KEDCo CEO, returned to revisit the request tabled at last month's meeting for a one-time contribution of \$100,000 to support a small business relief program being made available through KEDCo, which is designed to support job retention and business recovery of local businesses. Tio stated the City of Warsaw as well as the Town of Winona Lake have contributed.

In addition, Tio stated, a federal grant in the amount of \$245,000 has been awarded to Kosciusko County from OCRA (Office of Community and Rural Affairs), which will be used to support the same fund. The purpose of the program, Tio stated, is to provide 0% interest loans of up to \$10,000 for up to 24 months, using the OCRA funding to extended to 3-year loans with the third year being forgiven upon meeting the qualifications.

Tio, along with Lori Shipman, Certified Grant Administrator, gave a brief description of the flexibility of program's structure and the variable loans, which will be made available to local businesses seeking assistance under the Covid-19 pandemic, CARES Act.

Clarification was made by Council that funds for the \$100,000 request are available within the Commissioner's budget and will not require an additional appropriation.

MOTION: Ernie Wiggins
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 1
Mike Long opposed
MOTION CARRIED

TO: Approve a one-time contribution of \$100,000 non-forgivable dollars (to be paid back to the county) to support a small business relief program being made available through KEDCo.

IN THE MATTER OF NONPROFIT 2021 BUDGET REQUESTS:

The following non profit organizations appeared before the Commissioners to request funding for the 2021 budget year:

- ❖ **St. Joe River Basin** – Matt Meersman, Director, stated the St. Joe River Basin is an agency, created by the Indiana General Assembly, to provide a forum for the discussion, study and evaluation of water resource issues within a coalition. Since state statute mandates how much each county is to contribute based on a percentage of how much drainage is contributed, Meersman stated the 2021 request is for \$3,705, which is just a slight increase over last year's request.
- ❖ **Historical Society** – Jerry Black, Treasurer, stated along with everyone else, the Historical Society is struggling with the pandemic, as closure and event cancellations continue. Many cuts have already been made and grant funding is being requested. The total requested amount submitted for 2021 was \$25,000.
- ❖ **4-H Council** – Mindy Wise, 4-H Youth Development Educator, presented a request for \$44,347 for 2021, stating 693 youth are currently enrolled in the county's 4-H program, with a significant increase in that number expected. Multiple programs are continuing through the pandemic via teleconferencing and other virtual means. Local livestock showings are expected under the approved safety plan unless the State's schedule of pandemic phases changes.
- ❖ **Cardinal Services** – Randy Hall, President/CEO, presented a request for support for the following 3 of the many programs they provide;
 - Headstart – serves children living below the poverty level, from birth to 5 years in classroom settings to prepare them for kindergarten. Although the pandemic has changed the way services are provided, they have continued online and by offering summer programs in efforts to not allow children to fall behind.
 - Career links- assists with employment for people who are either physically or mentally disabled and/or debilitated by a life occurrence, sometimes working with students still in high school and sometimes later in life, following some sort of setback.
 - KABS- provides transportation to and from work, medical and dental appointments, and other various needs for low income individuals. Public transportation has been

awarded dollars through the CARES Act at 100% for 18 months, which will do a great deal to offset operating costs.
The total requested amount submitted for 2021 was \$101,922.

- ❖ **Home Health Care** – Glenn Hall, Administrator, stated the purpose of the program is to help patients remain in their homes for as long as possible. The home care business, Hall continued, has not decreased during the current times as people are reaching out since not being able to get in to see the doctor. It is unclear what impact upcoming changes, including the requirement of digital visits, will have.
The requested amount submitted for 2021 was \$49,020.
- ❖ **Beaman Home** – Jennifer Hayes, Executive Director, stated the shelter, which can house up to 34, offers assistance to victims of domestic violence during crisis situations as well as through transitioning out of the shelter. With approximately 95% of participants requiring housing/rental assistance, future goals include, Hayes concluded, transitioning part of the shelter into transitional housing.
The requested amount submitted for 2021 was \$40,000.
- ❖ **Council on Aging** – David Neff, Executive Director of Kosciusko County Senior Services, stated the pandemic has had a significant impact on seniors needs, specifically in the following ways:
 - Senior Activity Center-closed March 13 and remains closed. Comfort calls are going out daily to check on seniors. Seniors’ mental and even physical health have declined without the socialization they were accustomed to before the pandemic.
 - Home Meal Delivery- volunteers are still delivering meals, as they are essential to the survival of many seniors who have become quarantined. The ability to hug and socially interact with the volunteers has been taken away from the seniors as they observe social distancing. Additional costs have been incurred due to the inability to get frozen meals for weekends, as they are unavailable from distributors due to high demand.
 - Transportation- Rides are down 80%, with services still being made available for doctor appointments and medical treatments.
The requested amount submitted for 2021 was \$40,000.

IN THE MATTER OF ENCUMBERING:

Michelle Puckett, County Auditor, presented an encumbering report for Council’s approval, from May 1, 2020 through May 31, 2020, stating only one item was encumbered in the amount of \$75,000.

MOTION: Mike Long

TO: Approve the encumbering report from May 1, 2020 through May 31, 2020 in the amount of \$75,000.

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF SETTLEMENT AGREEMENT:

Jon Garber presented a settlement agreement for approval, stating Council, along with Attorney, Chad Miner, have held several Executive Sessions to discuss a wage issue concerning a former employee, who, citing a state statute, felt their job position while employed with the county should have resulted in more pay. Garber concluded, stating following conversations between legal representatives for both parties, the former employee has accepted and signed the agreement presented, and therefore would make a Motion to accept the agreement.

MOTION: Jon Garber

TO: Approve the settlement agreement as presented.

SECOND: Ernie Wiggins

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF JUSTICE BUILDING CHILLER UPDATE:

Marsha McSherry, County Administrator, stated the working chiller on the Justice Building that was down recently is currently operational, while the chiller being replaced, is expected by the end of June or beginning of July.

IN THE MATTER OF COVID-19 GRANT UPDATE:

Marsha McSherry, County Administrator, stated the first batch of Covid-19 qualifying expenses under the CARES Act, totaling \$77,000, were approved by Commissioners and submitted this week for reimbursement.

In addition, Council agreed to return to the multi-purpose room for their July 9, 2020 meeting.

Being no further business to come before the Council, the meeting was adjourned.

KOSCIUSKO COUNTY COUNCIL