

Kosciusko County Council

January 12, 2023

The Kosciusko County Council met for their regular meeting on Thursday January 12, 2023 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President	Joni Truex
Kimberly Cates	Dave Wolkins
Tony Ciriello	Rhonda Helser, County Auditor

The meeting was called to order by the 2022 Council President, Sue Ann Mitchell, who welcomed new Council members, Tony Ciriello and Dave Wolkins.

IN THE MATTER OF 2023 COUNCIL APPOINTMENTS:

Sue Ann Mitchell stated the 2023 Council board appointments which were presented at the December meeting were not voted on; a motion was requested to approve the 2023 Council board appointments and a vote was taken.

MOTION: Joni Truex	TO: Approve the 2023 Council board
SECOND: Mike Long	appointments as presented at the December
AYES: 7 NAYES: 0	Council meeting.
MOTION CARRIED	

IN THE MATTER OF ELECTION OF 2023 OFFICERS:

Sue Ann Mitchell first expressed her gratitude for having the opportunity to serve as the 2022 Council President. Mitchell spoke on what an asset current vice president Joni Truex has been to the board and opened the floor with nominating Truex to serve as the 2023 Council president. Mitchell's motion was seconded by Councilmember Kimberly Cates. A request was made for any other nominations from the floor. Councilmember Dave Wolkins nominated Mike Long to serve as the 2023 Council president with a second from Tony Ciriello.

Hearing no further nominations, a motion was requested to close the floor to the president nominations. Mike Long made the motion to close with a second from Kathleen Groninger.

MOTION: Sue Ann Mitchell	TO: Approve the nomination of Joni Truex to
SECOND: Kimberly Cates	serve as the 2023 Council president.
AYES: 3 NAYES: 4	
MOTION DID NOT CARRY	

MOTION: Dave Wolkins	TO: Approve the nomination of Mike Long
SECOND: Tony Ciriello	as the 2023 Council president.
AYES: 4 NAYES: 3	
MOTION CARRIED	

Mitchell opened the floor for vice president nominations. Councilmember Tony Ciriello nominated Kathleen Groninger to serve as Council vice president with a second from Dave Wolkins. Kathleen Groninger was approved to serve as the 2023 Council vice president.

The meeting was deferred by Council President Mike Long to Sue Ann Mitchell to head up the meeting.

IN THE MATTER OF APPROVAL OF MINUTES FROM DECEMBER 8, 2022

MEETING:

MOTION: Mike Long

TO: Approve the December 8, 2022 meeting minutes as presented.

SECOND: Kathleen Groninger

AYES: 5 NAYES: 0

Tony Ciriello -Abstained as he was not a Council member.

Dave Wolkins- Abstained as he was not a Council member.

MOTION CARRIED

IN THE MATTER OF KEDCO UPDATE:

Alan Tio, KEDCO CEO, presented the KEDCO Quarterly Update, stating that they have worked hard on rebuilding their organization and team. They ultimately desire a better and much bigger pipeline, which would efficiently illustrate the wins for KEDCO and the County. He thanked the county for their support, and provided the following updates:

- **Housing:** around 31 housing projects are in the works throughout the county
- **Operations Manager:** Don Wolkinson has been hired within the last 90 days as the new Operations Manager
- **Support Web Content:** media content/encouraging people to come and live within our county
- **Economic/Employers:** they are working with the largest employers and economic partners to bring investing companies to our area

IN THE MATTER OF THE WAGE COMMITTEE RECOMMENDATION

IN THE MATTER OF ADDITIONAL APPROPRIATION – HIGHWAY:

Mitchell opened the discussion on the wage committee recommendations from the recent meeting conducted. She stated the Highway department had presented a request in 2022 which was approved by the wage committee, but was recommended that the request be presented in 2023 with the incoming new Councilmembers. A stipend in the amount of \$5,000.00 was approved for each full-time employee with a CDL license which would be broken up into 26 pays (payroll) each year. Highway Superintendent, Steve Moriarty, provided feedback to the wage committee supporting his request, including salary figures from surrounding counties, in which a CDL is required. Moriarty spoke briefly on the salary research conducted. He requested the approval of the wage committee's recommendation and the additional appropriation in the amount of \$190,000.00 for 1176-11800-000-0051 Stipend.

MOTION: Kimberly Cates

TO: Approve the Wage Committee's recommendation and to approve the additional appropriation in the amount of \$190,000.00 for 1176-11800-000-0051 Stipend as presented.

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION - ASSESSOR:

Assessor Gail Chapman presented an additional appropriation in the amount of \$39,605.00 1131-10189-000-0000 Sales Disclosure Analyst, which was necessary due to changes made on the 2023 budget. The assessor agreed to fund the above position from the Assessor Ed/Sales Disclosure budget (Fund 1131) for 2023. This amount reduces the county general fund and the recommendation was approved by the wage committee.

MOTION: Kathleen Groninger

TO: Approve the additional appropriation in the amount of \$39,605.00 1131-10189-000-0000 Sales Disclosure Analyst as presented.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER REQUEST-ASSESSOR:

Assessor Gail Chapman presented a salary ordinance amendment for Residential Property Analyst 1000-10195-000-0003 \$41,691.00 annually. The request was needed due to staffing changes which occurred after the 2023 budget was approved. An employee has returned to the department after exiting for a different job; and was re-hired at the exiting pay level (Level III).

The salary ordinance will need to be amended to reflect the correct pay level. A transfer was also presented to cover the additional needed; \$2086.00 from 1000-11301-000-0003 Part Time to 1000-10195-000-0003 Residential Property Analyst. This recommendation was approved by the wage committee.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 6 NAYES: 1
MOTION CARRIED
Mike Long Opposed

TO: Approve the salary ordinance amendment for Residential Property Analyst 1000-10195-000-0003 \$41,691.00 annually and to approve the transfer of \$2086.00 from 1000-11301-000-0003 Part Time to 1000-10195-000-0003 Residential Property Analyst as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT -TREASURER:

Treasurer Michelle Puckett requested a salary ordinance amendment for 1000-11301-000-0038 Part Time Deputy Treasurer \$21.72 per hour. The request was made to provide adjustments for an employee with more than 10 years' experience who had planned to retire at the end of 2022, but has accepted a part time position in the department. The wage for the part time employee is requested at \$21.72. Mitchell stated it was the wage committee's recommendation to approve the request as the current experienced part time wage is \$14.65, and with the employee having 10+ years' experience in the job, it was fitting to make the changes. Mitchell added similar accommodations have been made for other departments for their part time staff. No additional appropriations were needed to cover the addition.

MOTION: Joni Truex
SECOND: Kathleen Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve salary ordinance amendment for 1000-11301-000-0038 Part Time Deputy Treasurer \$21.72 per hour as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER REQUEST-RECORDER:

Mitchell reported on the wage committee discussion stating currently the Recorder's office is short staffed with a new employee beginning in March, but part time help is needed until then in the event of illness etc... Recorder Deb Wright presented a salary ordinance amendment for Part Time Recorder Deputy 1189-11301-000-0000 \$18.79 per hour and a transfer to cover the changes in the amount of \$3,600.00 from 1189-10079-000-0000 Recorder Deputy to 1189-11301-000-0000 Part Time Recorder. Wright stated the need for part time staff would be "as needed" and she is requesting the part time hourly amount be sufficient as the position will be covered by experienced staff. Council thanked the Recorder for her willingness to fund the wages for positions from the Records Record Perpetuation fund (1189) vs. county general. This recommendation was approved by the wage committee.

MOTION: Tony Ciriello
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for Part Time Recorder Deputy 1189-11301-000-0000 \$18.79 per hour and to approve the transfer of \$3,600.00 from 1189-10079-000-0000 Recorder Deputy to 1189-11301-000-0000 Part Time Recorder as presented.

Mitchell advised Council to review the wage committee process which was adopted in 2022 and added for informational purposes only, the Highway department may be increasing their part time wages for truck drivers. No decision would be made now.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST & SALARY ORDINANCE AMENDMENT- VOCA GRANT:

Prosecutor, Brad Voelz along with Linda Giusti, Victim's Assistance Coordinator, presented a request for an additional appropriation and a salary ordinance amendment for the VOCA grant. He first provided an explanation of VOCA – Victims of Crime Act, signed into the law 1984 by President Reagan. The act established the crime victims fund held by the US Treasury and administered by Department of Justice. The funds provide services to victims of crime. The Prosecutor's office has administered this grant for many years, with Linda being the face and

driving force behind its focus. Linda is the first point of contact and assists in the victims during and after care needs. The grant is not tax payer funded, but funded by fines and penalties charged to the criminals. A part time employee has been included in the grant for the first time this year. A salary ordinance amendment was requested for 8137-11333-000-0000 Part Time VOCA Assistant \$18.00 per hour as well as the additional appropriations listed below:

- 8137-11158-000-0000 VOCA Caseworker \$36,467.00
- 8137-11333-000-0000 Part Time VOCA Assistant \$13,831.00
- 8137-11601-000-0000 Social Security \$3,958.00
- 8137-11602-000-0000 Retirement Contributions \$4,117.00
- 8137-11605-000-0000 Group Health Insurance \$8,187.00
- 8137-21001-000-0000 Office Supplies \$1,182.00
- 8137-32003-000-0000 Mileage/Fuel & Travel \$1,569.00

This is a reimbursable grant.

MOTION: Joni Truex

SECOND: Kathleen Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request for the salary ordinance amendment for 8137-11333-000-0000 Part Time VOCA Assistant \$18.00 per hour and the additional appropriations listed above, as presented.

IN THE MATTER OF THE JULY-DECEMBER 2022 COMMISSARY REPORT-SHERIFF:

Sheriff Jim Smith, along with Bookkeeper, Cheryl McGetrick, presented the July-December 2022 commissary report for approval. The department provided a detailed report of all receivables, purchases, receipts etc...for Council's review. Councilmember Wolkins inquired about the oversight of the funds and how they are used, with Mitchell responding that Council sets the guidelines of how the funds can be used. It was noted that vehicles have been purchased from the fund which is allowable, and helps the county general fund.

MOTION: Tony Ciriello

SECOND: Kathy Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve July-December 2022 commissary report as presented.

IN THE MATTER OF THE SHERIFF'S SALARY CONTRACT:

Mitchell explained the Sheriff's contract will be signed by Council, which verifies that funds have been placed into the budget, and will be presented to the Commissioners for their approval. She stated Smith has agreed to a contractual amount of \$115,514.00 (and advised to round up to \$115,515.00). Mitchell provided statistics of prior years' salary contract amounts and stated Smith was encouraged by Council and Commissioners to request a higher amount. Mitchell read an email sent by Sheriff Smith stating his requested salary amount was \$115,514.07, and he arrived at this amount after researching sheriff salaries throughout the state from Gateway. His request is to maintain his current longevity with 12 years of service which is approximately \$6,035.00. Smith was applauded, with Council members expressing their gratitude for him being a man of his word and for being a public servant.

MOTION: Sue Ann Mitchell

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the Sheriff's salary contract of \$115,514.00 plus Longevity for 2023 as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER REQUEST-SHERIFF:

Sheriff Jim Smith requested a salary ordinance amendment for the Matron 1000-11084-000-0013 \$57,596.00 annually, which was necessary due to the employee having over 10 years of service. A transfer was also requested to cover the shortfall of \$2,621.00 from 1000-11570-000-0013 Sheriff Paid Holidays to 1000-11084-000-0013 Jail Matron.

MOTION: Mike Long
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for Matron- 1000-11084-000-0013 \$57,596.00 annually and a transfer of \$2,621.00 from 1000-11570-000-0013 Sheriff Paid Holidays to 1000-11084-000-0013 Jail Matron as presented.

IN THE MATTER OF ARPA RECOMMENDATION- TOWN OF CLAYPOOL:

Benjamin Sanders, Claypool Town Marshall, presented his grant request in the amount of \$32,991.54 for radio replacement, stating that with the new public security system put in place, his two mobiles, and six portable radios have become obsolete.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the ARPA recommendation in the amount of \$32,991.54 as presented.

IN THE MATTER OF ARPA RECOMMENDATION- BEAMAN HOME UPGRADE:

With no one present for the request, Mitchell provided information which was requested at the ARPA meeting by Renea Salyer, Executive Director of The Beaman Home for upgrades in the amount of \$37,066.68. She stated that they would like to replace three sets of washers and dryers, two windows, interior painting, and a more energy efficient bug heater which treats bug infestation. An additional request for Mary Ann's Place was presented but tabled by ARPA.

MOTION: Tony Ciriello
SECOND: Dave Wolkins
AYES: 5 NAYES: 1
Kimberly Cates Abstained – serves on Beaman Board.
Joni Truex Opposed due to the absence of presenter.
MOTION CARRIED

TO: Approve the ARPA recommendation for the Beaman Home upgrade grant request, in the amount of \$37,066.68, as presented.

IN THE MATTER OF COMBINED COMMUNITY SERVICES GRANT REQUEST:

With no one present for the request, Mitchell provided information which was requested at the ARPA meeting by Tim Frame, Director of Emergency Services at Combined Community Services, who presented a grant request for additional funding for a transit van in the amount of \$18,859.25. Additional funds were needed as the van they had originally planned to purchase was no longer available and additional funds were needed to buy a different unit. He stated that the funding would also cover a warranty and a full marketing wrap. Additional funds for building a garage were tabled.

MOTION: Mike Long
SECOND: Tony Ciriello
AYES: 6 NAYES: 1
Joni Truex Opposed due to the absence of presenter.
MOTION CARRIED

TO: Approve the ARPA recommendation for Combined Community Services additional funding grant request, in the amount of \$18,859.25, as presented.

IN THE MATTER OF ARPA RECOMMENDATION- SYRACUSE POLICE DEPT.:

Jim Lane, Syracuse Police Department Chief, made a request for ARPA funds in the amount of \$14,140.94 for radio programming which is needed due to the new county communication radio system.

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the ARPA recommendation in the amount of \$14,140.94 as presented.

IN THE MATTER OF ARPA RECOMMENDATION- TOWN OF MILFORD:

Marshall Derek Kreider, Milford Police Department, made a request for ARPA funds in the amount of \$18,457.44 for necessary radio enhancements which is needed due to the new county communication radio system. Funds would provide 4 mobile units for their police vehicles.

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the ARPA recommendation in the amount of \$18,457.44 as presented.

IN THE MATTER OF ARPA RECOMMENDATION- SHERIFF:

Sheriff's office, Chris McKeand, requested ARPA funds in the amount of \$154,272.94. McKeand stated funds have been awarded by ARPA to outfit Patrol, Detectives & Dispatch but since the migration; it has been discovered there is a lapse when communicating with other Sheriff office departments such as Work Release, Court Security and Community Corrections, which has caused security and safety issues. The funds will support the departments with mobile units.

MOTION: Kimberly Cates
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the ARPA recommendation in the amount of \$154,272.94 as presented.

Mitchell stated there were two other requests which were not approved and the remaining ARPA funds are approximately \$5M. Plans are being discussed to do larger county projects. The March 8th ARPA meeting will be the last meeting to accept any First Responder radio communication application requests. The deadline to have the applications to the Auditor's office is February 27, 2023. This is for emergency need only for systems that are not operating with the new communications system.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER REQUEST- MAINTENANCE:

County Administrator Marsha McSherry requested a salary ordinance amendment for Housekeeping 1000-11068-000-0006 \$15.60 per hour as well as a transfer of \$30,420.00 from 1000-11316-000-0006 Part Time Housekeeping to 1000-11068-000-0006 Full Time Housekeeping. Last year a part time housekeeper was moved to full time which was not reflected on the salary ordinance or budget because the change was made after the adoption of the budget.

MOTION: Kathy Groninger
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for Housekeeping 1000-11068-000-0006 \$15.60 per hour as well as a transfer of \$30,420.00 from 1000-11316-000-0006 Part Time Housekeeping to 1000-11068-000-0006 Full Time Housekeeping as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested the following additional appropriations for 2023 approved ARPA recommendations for the funds from 2022 to be used in 2023.

- | | |
|---|--------------|
| ▪ 8950-38021-000-0000ARP Office Disinfection | \$9,052.00 |
| ▪ 8950-38023-000-0000ARP Communication Radios | \$284,077.00 |
| ▪ 8950-38024-000-0000ARP Public Safety Comm | \$981,325.00 |
| ▪ 8950-38026-000-0000ARP Administrative Expenses | \$727,109.00 |
| ▪ 8950-38027-000-0000ARP Launch Pad | \$25,000.00 |
| ▪ 8950-38028-000-0000ARP Justice Bldg. Fire Alarm | \$200,000.00 |
| ▪ 8950-38031-000-0000ARP Tower Connectivity | \$222,795.00 |
| ▪ 8950-38032-000-0000ARP AWL Cat House Reno | \$16,103.00 |
| ▪ 8950-38035-000-0000ARP IT Meraki Access Points | \$31,580.00 |
| ▪ 8950-38036-000-0000ARP IT Network Switches | \$47,177.00 |
| ▪ 8950-38037-000-0000ARP IT Secure Email Service | \$78,265.00 |

▪ 8950-38039-000-0000ARP LRSD Ferric Chlorine Storage	\$100,000.00
▪ 8950-38040-000-0000ARP HELP Kosciusko	\$1,200,000.00
▪ 8950-38042-000-0000ARP Cardinal Ability Campaign	\$200,000.00
▪ 8950-38043-000-0000ARP HS HVAC/Bldg. Repairs	\$22,445.00
▪ 8950-38044-000-0000ARP CCS HVAC/Box Truck	\$100,000.00
▪ 8950-38045-000-0000ARP Dispatch Hardware	\$48,251.00
▪ 8950-38047-000-0000ARP KCCC Communication Radios	\$25,000.00
▪ 8950-38048-000-0000ARP Mentone FWAS Radios	\$29,465.00
▪ 8950-38049-000-0000ARP FM Shelter Security/Laundry	\$158,874.00
▪ 8950-38050-000-0000ARP HVAC Repairs	\$67,708.00

MOTION: Kimberly Cates

TO: Approve the above ARPA additional appropriation requests as presented.

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

McSherry provided a brief update of the following:

- Installation of the fire alarm system in the entire justice building, which was an approved ARPA item, will begin January 23rd.
- Meeting is scheduled for the public safety communications project. Issues and understandings will be reviewed.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helsler presented an encumbering report for December 2021/2022 in the amount of \$1,068.48 for approval. Additional encumbering will be presented as it is processed.

MOTION: Tony Ciriello

TO: Approve the December 2021/2022 encumbering in the amount of \$1,068.48 as presented.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF COUNTY COUNCIL'S ADOPTING POLICY FOR TRANSFERS AND APPROPRIATION ADJUSTMENTS:

Council agreed to table making any changes to the current resolution allowing the Auditor to approve certain transfers and appropriation adjustments, to allow the new Auditor more time to adjust to her new position. Currently there is a \$10,000.00 threshold for the Auditor to approve before the department needs to present the request to Council.

MOTION: Tony Ciriello

TO: Approve tabling making any changes to the current Council resolution pending further discussion.

SECOND: Mike Long

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF FURTHER BUSINESS:

Steve Moriarty, County Highway Superintendent, requested a salary ordinance amendment be approved to accompany the additional appropriation request made earlier for the \$190,000.00 Stipend. A brief discussion took place with Council as well as with the prior Auditor, now Treasurer, Michelle Puckett to assist in clarifying the salary ordinance need. Council agreed to approve the salary ordinance amendment, which will be signed at the next council meeting for account 11800 effective January 1st, 2023. The funds will be divided over 26 pays and will be distributed with the employee's paycheck.

MOTION: Kathy Groninger

TO: Approve the highway salary ordinance amendment which will be signed at the February Council meeting.

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF FURTHER BUSINESS:

Committee Updates:

Kathy Groninger: attended meetings for JRAC and Community Corrections

Dave Wolkins: Attended the Airport meeting; and after 35 years their lines will be lowered

Kimberly Cates: Attended a US 30 meeting

Tony Ciriello: Attended Merit Board meeting. Meetings are being moved to the 2nd Thursday of the month at 11:00 AM. Council agreed to appoint Tony Ciriello as the Merit Board Council Appointment.

MOTION: Mike Long
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve Tony Ciriello as the Council appointment for the Merit Board.

IN THE MATTER OF FURTHER BUSINESS:

Auditor Rhonda Helser advised of a correction needing to be made after speaking to County Attorney Ed Ormsby via phone at the meeting. The amount which was voted on earlier to approve the Sheriff's salary contract was incorrect at \$115,514.00 and is stated in the contract as \$115,515.00. A Council resolution approving the Sheriff Salary Contract was also presented for approval. I.C.36-2-13-2.5(c) requires that the Agreement be "approved" by resolution of both the executive and the fiscal body" of the county. The resolution, which was required to be read by Council, was done so by Councilmember Joni Truex. The prior motion was corrected and amended.

MOTION: Kimberly Cates
SECOND: Tony Ciriello
UNANIMOUS AMONG THE COUNCIL
BY AFFIRMATION.

TO: Approve the Sheriff's salary contract of \$115,515.00 plus Longevity for 2023 as presented.

MOTION CARRIED

MOTION: Joni Truex
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the Council Resolution approving the Sheriff's Salary Contract: -The agreement is hereby approved by the Council. The President, is hereby authorized to execute the Agreement on behalf of the Council. So passed and adopted by the Kosciusko County Council, Indiana, this 12th day of January, 2023.

**RESOLUTION NO. 23-01-112-001 (2023010548)
As recorded in the office of the Kosciusko County Recorder**

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council February 9, 2023

The Kosciusko County Council met for their regular meeting on Thursday February 9, 2023 at 6:00 p.m. in the Old Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello

Sue Ann Mitchell
Joni Truex -Participated via video conference
Dave Wolkins-Absent
Rhonda Helser, County Auditor

Joni Truex participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

The meeting was called to order by President Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM JANUARY 12, 2023:

MOTION: Tony Ciriello
SECOND: Kathy Groninger

TO: Approve the minutes for the January 12, 2023 meetings as presented.

AYES: 6 NAYES: 0
MOTION CARRIED

IN THE MATTER OF PARKS & RECREATION BOARD:

Parks & Recreation Board President Rob Bishop provided an update on the status of the board and their completion of creating a master plan. In order to request DNR Grant Funds, the county had to have a parks board and a master plan. The deadline in submitting the master plan is April 15th in which the board has re-scheduled their April meeting to April 13th in order to meet the deadline. Going forward the board will be looking at projects to complete and how to fund them. Council praised the board for their progress. Bishop added that a steering committee was formed with approximately 20 prominent community members for support and guidance.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-PROBATION:

Superior Court I Judge Karin McGrath requested an additional appropriation for the juvenile probation officers who are the coordinators for the JDAI grant. The request was for, Juvenile Probation User Fees 2050-11121-000-0000 Probation Officer #2 \$12,500.00 and 2050-11196-000-0000 Probation Officer #9 \$12,500.00. The request is to continue to fund the coordinators in 2023 as in 2022.

MOTION: Kimberly Cates	TO: Approve the request for Juvenile
SECOND: Tony Ciriello	Probation User Fees 2050-11121-000-0000
AYES: 6 NAYES: 0	Probation Officer #2 \$12,500.00 and 2050-
MOTION CARRIED	11196-000-0000 Probation Officer #9
	\$12,500.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST- SENIOR PROSECUTOR HUB GRANT:

Prosecutor Brad Voelz requested an additional appropriation for the Prosecutor Senior Hub Grant which is particular to the Title IVD and Child Support division. The child support laws in Indiana allow for senior prosecutors and special prosecutors to be appointed more frequently in child support cases. The Indiana Prosecuting Attorneys Council (IPAC) has recommended a senior prosecutor for the entire northern region of Indiana, with the hub being Kosciusko County, and the grant is used to support the staff. The request is needed to appropriate funds in 2023 which were not used in 2022. Voelz advised that Kosciusko County will discontinue the HUB grant into 2023 and that a request for an extension has been granted from IPAC. He will work with the Auditor in regards to whether a new grant process is necessary for the extension. The additional appropriations requested were:

9001-11706-000-0000	Grant Salaries	\$4,800.00
9001-11601-000-0000	Social Security/Medicare	\$384.00
9001-11602-000-0000	Retirement Contrib.	\$562.00
9001-31059-000-0000	Operating Expenses	\$8,115.00

MOTION: Sue Ann Mitchell	TO: Approve the additional appropriations as
SECOND: Kathy Groninger	listed above as presented.
AYES: 6 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF GRANT REQUESTS & SALARY ORDINANCE AMENDMENT-SHERIFF:

Chief Deputy McKeand, Kosciusko County Sheriff's Dept. requested permission to apply for the Indiana Local Body Camera Grant in the amount of \$31,920.00. He stated that the Indiana Department of Homeland Security grant would supplement their body camera program and the cameras will be used by jail and patrol staff.

The second grant request : 2023 Marine DNR grant in the amount of \$15,000.00 which will fund staff to boat patrol the areas lakes. The grant has been used in past years.

A request was made for a salary ordinance amendment for 1000-10177-000-0055 Work Release Director \$66,394.00 annually. The amendment was needed due to a 10-year level employee receiving a promotion to Work Release Director whereas the prior director was at a hire in level.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the three requests as stated above as presented.

IN THE MATTER OF COMMUNITY CORRECTIONS-2024 GRANT REQUESTS:

Community Corrections Director Barry Andrew presented a request to apply for the 2024 Home Detention grant in the amount of \$350,755.00 and the 2024 Drug Court grant in the amount of \$82,746.00.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the requests to apply for the 2024 Community Corrections Drug Court and Home Detention grants as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested the following additional appropriations for the approved ARPA recommendations as follows:

8950-38051-000-0000	ARP CPD Radio Enhancement	\$32,992.00
8950-38052-000-0000	ARP Beaman Home Upgrade Grant	\$37,067.00
8950-38053-000-0000	ARP CCS Transit Grant	\$18,860.00
8950-38054-000-0000	ARP SPD Programming Radio Syst	\$14,141.00
8950-38055-000-0000	ARP Milford Radio Enhancement	\$18,458.00
8950-38056-000-0000	ARP KCSO Communication Radios	\$154,273.00

MOTION: Sue Ann Mitchell
SECOND: Kathy Groninger
AYES: 5 NAYES: 0

TO: Approve the above ARPA additional appropriation requests as presented.

Kimberly Cates Abstained due to being on the Beaman Home Board.
MOTION CARRIED

IN THE MATTER OF SALARY ORDINANCE AMENDMENT & TRANSFER REQUEST-MAINTENANCE:

County Administrator Marsha McSherry stated the wage committee made a recommendation for an additional full time housekeeping position which was approved. She is requesting a salary ordinance amendment for that position: Housekeeping 1000-11069-000-0006 \$15.60 per hour as well as a transfer of \$26,910.00 from 1000-11316-000-0006 Part Time Housekeeping to 1000-11069-000-0006 Full Time Housekeeping. McSherry stated the budget is sufficient to support the transfer from part time to full time.

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for Housekeeping 1000-11069-000-0006 \$15.60 per hour as well as a transfer of \$26,910.00 from 1000-11316-000-0006 Part Time Housekeeping to 1000-11069-000-0006 Full Time Housekeeping as presented.

McSherry provided an update on County matters stating the new fire alarm system in the Justice Building should be fully functioning by next week. The public safety communications project is ongoing, ES chat has been installed. The Public Safety Committee has an upcoming meeting to designate the licenses.

IN THE MATTER OF TRANSFER REQUEST- CLERK:

Auditor Rhonda Helsler, on behalf of Clerk Ann Torpy requested a transfer in the amount of \$6,250.00 from 1000-31143-000-0012 Election Board/Sheriffs to 1000-44017-000-0012 Other Equipment and a transfer of \$5,000.00 from 1000-35007-000-0012 Voting Machine Repair to 1000-44017-000-0012 Other Equipment. The transfer is necessary in order to cover payment for voting machine printers.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request of
\$6,250.00 from 1000-31143-000-0012
Election Board/Sheriffs to 1000-44017-000-
0012 Other Equipment and a transfer of
\$5,000.00 from 1000-35007-000-0012 Voting
Machine Repair to 1000-44017-000-0012
Other Equipment.as presented.

IN THE MATTER OF ABATEMENT DECLARATORY RESOLUTION & NOTICE OF PUBLIC HEARING-IGDB BIOGAS, LLC.:

Steve Snyder, Attorney, on behalf of IGDB Biogas, LLC based out of Ohio, explained the company has developed a process of making valuable products out of manure which is renewable natural gas. The manure goes into a digester and is transformed into methane which is then scrubbed and made into renewable natural gas. The company is placing a digester next to a local dairy farm and is requesting a 5 year tax abatement on the \$4.5Million project. Snyder added another key to the process is to be close to a natural gas line, which the location of The Beer Dairy Farm, 9194 N Orn Road, Milford, IN, meets that requirement. The abatement is not employment intense, but will provide tax abatement benefits to the agriculture industry. The personal property system will be owned by IGDB and contracted with the dairy farm at no cost to the farm. Snyder requested approval of the declaratory resolution as an economic revitalization area and stated a preliminary determination would approve the tax abatement as requested for a period of five years. A confirmatory resolution hearing would then be scheduled for the March 9th, 2023 Council meeting if approved.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the declaratory resolution and
approve the request to set a public hearing,
as presented.

RESOLUTION NO. 23-02-09-001 (2023020530)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF COUNTY COUNCIL'S ADOPTING POLICY FOR AUDITOR APPROVED TRANSFERS AND APPROPRIATION ADJUSTMENTS:

Council held a brief discussion on possibly amending the current resolution which allows the Auditor, at their discretion, the ability to approve department transfers from the same fund and location, and appropriation adjustments up to \$10,000.00. Various opinions were shared with a motion on the table to lower the amount the Auditor has authorization to approve with the exception of insurance reimbursements/appropriation adjustments.

MOTION: Joni Truex
SECOND:
AYES: NAYES:
MOTION DID NOT CARRY

TO: Lower the limit to \$500.00-\$1,000.00 on
Auditor approved transfers with the exception
of insurance reimbursement appropriation
adjustments.

Councilmember Sue Ann Mitchell recommended to table the matter until after the first quarter, and then review the number of transfers being processed, and reevaluate the situation.

MOTION: Sue Ann Mitchell
SECOND: Kimberly Cates
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Table the matter until after the first
quarter and reevaluate the situation.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-HIGHWAY:

Council President Mike Long stated Steve Moriarty, Highway Superintendent, requested a salary ordinance amendment which was approved at the 1-12-2023 meeting with a 7-0 vote. The ordinance needed to be presented during the public meeting for confirmation and signatures. Council approved the salary ordinance of 1176-11800-000-0051 Stipend (per driver) \$5,000.00 Annual/ \$192.30 Bi-Weekly.

IN THE MATTER OF COUNCIL BOARD APPOINTMENT- EMERGENCY MANAGEMENT BOARD:

Council President Long advised of his wish to resign from the Emergency Management Board and appoint Tony Ciriello to the board to complete Long's term. Tony has agreed to the appointment.

MOTION: Sue Ann Mitchell
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve to appoint Tony Ciriello to complete Mike Long's term on the Emergency Management Board as presented.

IN THE MATTER OF COUNCIL BOARD APPOINTMENT-OPIOID COMMITTEE BOARD:

Council President Long stated two Council appointments are needed for the newly created Opioid Committee. Long recommended Kathy Groninger and Tony Ciriello and requested a motion and a second. With hearing none, Long made a motion to appoint Kathy Groninger and Tony Ciriello to the Opioid Committee.

MOTION: Mike Long
SECOND: Tony Ciriello
AYES: 3 NAYES: 3
MOTION DID NOT CARRY

TO: Approve to appoint Kathy Groninger and Tony Ciriello to the Opioid Committee.

Council discussed nominations. Long stated he recommended Groninger with her experiences on the JRAC Committee and Tony's experience with opioid deaths serving as the County Coroner. Councilmember Kimberly Cates recommended Kathy Groninger and Sue Ann Mitchell. Cates stated Mitchell would be a good fit in advising the county on the funds they would be receiving and she has participated on the opioid sessions provided by the state. Mitchell stated the committee would be figuring out the best way to spend the funds to do the most for the County in a short period of time. Councilmember Tony Ciriello yielded to Cates' motion.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve to appoint Kathy Groninger and Sue Ann Mitchell to the Opioid Committee.

IN THE MATTER OF COUNCIL BOARD APPOINTMENT-SECURITY COMMITTEE:

County Administrator Marsha McSherry spoke briefly on the Security Committee stating this is an existing committee in need of new appointments including a Council member. Council President Long recommended Tony Ciriello to serve with Ciriello in agreement.

MOTION: Sue Ann Mitchell
SECOND: Kathy Groninger
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve appointing Tony Ciriello to the Security Committee.

IN THE MATTER OF FURTHER BUSINESS:

EMA Director Ed Rock introduced the Assistant EMA Director Kip Shutter who will be replacing Rock once he retires the end of March 2023. Shutter has an extensive background in public service and is thankful for the opportunity.

IN THE MATTER OF FURTHER BUSINESS:

Councilmember Mitchell shared that the Association of Indiana Counties is doing a fourth grade essay contest for children within the counties school corporations with the opportunity to win \$100.00. It will be awarded at the Northeast AIC district meeting. Also, the Council Association will be holding district meetings and she encouraged attendance. Councilmember Cates attended the AIC Legislative conference along with Mitchell, Groninger and Auditor Rhonda Helsler. She stated that Highway Superintendent, Steve Moriarty, has been working closely with legislators on motor vehicle funds. Any future bills and/or legislative action will be reviewed while keeping

the best interest of the county in mind. Mitchell reported thoughts and ideas were shared with State of Indiana House of Representative's Craig Snow and David Abbott who were in attendance.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council March 9, 2023

The Kosciusko County Council met for their regular meeting on Thursday March 9, 2023 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President	Joni Truex -Participated via video conference
Kimberly Cates	Dave Wolkins
Tony Ciriello	Rhonda Helser, County Auditor

Joni Truex participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

The meeting was called to order by President Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM FEBRUARY 9, 2023:

MOTION: Tony Ciriello	TO: Approve the minutes for the February 9
SECOND: Kathy Groninger	2023 meeting as presented.
AYES: 7 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF LAKELAND REGIONAL SEWER DISTRICT COUNCIL

APPOINTMENT:

Jim Haney, Lakeland Regional Sewer District Board President, requested to re-appoint Emily Shipley to the board with her four-year term expiring 4/18/2027. Haney stated Shipley joined the board in 2022 to fill the balance of the term vacated by Sue Ann Mitchell and has been a great addition to the board.

MOTION: Sue Ann Mitchell	TO: Approve Emily Shipley to serve on the
SECOND: Kimberly Cates	Lakeland Regional Sewer District Board with
AYES: 7 NAYES: 0	her four-year term expiring 4/18/2027 as
MOTION CARRIED	presented.

IN THE MATTER OF ABATEMENT CONFIRMATORY RESOLUTION -IGDB

BIOGAS, LLC:

IN THE MATTER OF IGDB BIOGAS, LLC ABATEMENT SB-1 PERSONAL

PROPERTY:

Attorney Steve Snyder, on behalf of IGDB Biogas, LLC, presented a confirmatory resolution request for approval declaring the economic revitalization on the Beer Dairy Farm, as well as approve the tax abatement. The 4.5 Million project would consist of installing two digesters which would then convert manure from the dairy farm into renewable natural gas. Three new jobs will be created with a salary of approximately \$52,000.00 a year.

Mike Long then opened the public hearing for the abatement, confirmatory resolution. With no one present to speak in favor or against the request, the public hearing was closed.

MOTION: Kimberly Cates	TO: Approve the declaratory resolution and
SECOND: Dave Wolkins	tax abatement as presented for a period of 5
AYES: 7 NAYES: 0	years.
MOTION CARRIED	

RESOLUTION NO. 23-03-09-002 (2023030324)
As recorded in the office of the Kosciusko County Recorder

IN THE MATTER OF CYBERSECURITY AWARENESS & TRAINING:

Systems Administrator Bob Momeyer presented Council with the Commissioners approved (2/28/23) Cybersecurity Personnel Policy Resolution. Momeyer stated the policy was created for County employee's cyber security awareness. This will allow the IT department to conduct training for initial hires as well as hold annual refresher courses on handling emails. Phishing emails will be sent to county employees as a testing process.

IN THE MATTER OF ADDITIONAL APPROPRIATION 2022 HMEP GRANT -EMA:

Emergency Management Director Ed Rock requested an additional appropriation in the amount of \$19,900.00 for 8189-36065-000-0000 HMEP Grant- Planning & Training for the remaining funds not used in 2022 to be used in 2023.

MOTION: Sue Ann Mitchell	TO: Approve the request for an additional
SECOND: Tony Ciriello	appropriation in the amount of \$19,900.00
AYES: 7 NAYES: 0	8189-36065-000-0000 HMEP Grant-Planning
MOTION CARRIED	& Training as presented.

IN THE MATTER OF STATE HOMELAND SECURITY PROGRAM GRANT REQUESTS-EMA:

Ed Rock, Emergency Management Director, presented a request to apply for the SHSP -State Homeland Security Program Enduring Grant and the Priority Grant, both in the amounts of \$150,000.00. Rock stated the reimbursable grants will support increased cybersecurity efforts for the county. If awarded; he plans to increase security of the server rooms and to install closed circuit television cameras surrounding the courthouse.

MOTION: Tony Ciriello	TO: Approve the requests to apply for the
SECOND: Kathy Groninger	Enduring & Priority SHSP -State Homeland
AYES: 7 NAYES: 0	Security Program Grants both in the amount
MOTION CARRIED	of \$150,000.00 as presented.

IN THE MATTER OF SENIOR PROSECUTOR HUB GRANT-COOPERATIVE AGREEMENT:

County Prosecutor Brad Voelz presented the Cooperative Agreement Renewal for the Senior Prosecutor HUB Grant. The grant allows the staff to support the senior prosecutor for the Title IV-D Child Support department. Voelz stated they have terminated the grant and the Indiana Prosecuting Attorney's Council has requested that our county remain on the project until a replacement County is found. The request is to approve the cooperative agreement for \$5,000.00 for the first quarter and pro-rated month-by-month after that for a total of \$20,000.00. He stated the cost benefit analysis time and effort and overtime was not working and that its imminent another county will be selected.

MOTION: Sue Ann Mitchell	TO: Approve the Cooperative Agreement
SECOND: Kimberly Cates	Renewal for the Senior Prosecutor Hub Grant
AYES: 7 NAYS: 0	as presented.
MOTION CARRIED	

IN THE MATTER OF SHERIFF'S OFFICE STAFF RESTRUCTURING & VARIOUS TRANSFER REQUESTS:

Chief Deputy Chris McKeand requested various transfers within the Sheriff's Department which resulted from the Wage Committee approving recommendations and the update of job descriptions with salary increases. Discussion with the Merit Board has taken place to reinstate certain ranks and to re-evaluate several positions. The recommendation of the wage committee was to approve the requests of re-structuring. Transfers totaling \$34,150.00 were requested to cover the increase in wages. **The restructuring will affect the following positions:**

<i>Acct No. 11109</i>	Processing Clerk to Financial Administration
<i>10081</i>	JCAP Coordinator
<i>11174</i>	Jailer to Assistant Jail Commander
<i>10136</i>	Jail Cook to Jail Food Service Coordinator
<i>10135</i>	Jail Cook to Jail Food Service Employee

10176 Jail Cook to Jail Food Service Employee
11328 Part Time Work Release Cook to PT Work Release Food Serv Empl
10105 Sergeant Deputy to Patrol Lieutenant
10102 1st Sergeant/Jail Commander to Lieutenant Jail Commander
10100 1st Sergeant/IT to Detective Lieutenant
TBD Deputy Corporal
TBD Dispatch Shift Leader

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the Wage Committee's recommendation of restructuring positions in the Sheriff's office as presented and to approve the transfer requests.

IN THE MATTER OF APPROPRIATION ADJUSTMENT-CCCD:

Marsha McSherry, County Administrator, presented a request for an appropriation adjustment in the amount of \$15,788.00 for 1135-35001-000-0000 CCCD Repairs & Maintenance. The request is for an insurance claim payment involving an accident in which a vendor backed into the justice building causing damage. The responsible party's insurance carrier has paid for the repairs and the funds need to be appropriated for the county to pay for repairs.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the request for an appropriation adjustment in the amount \$15,788.00 for 1135-35001-000-0000 CCCD Repairs & Maintenance as presented.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented an encumbering report, stating to date a total of \$1,996,781.51 has been encumbered, which is the bulk of the reporting for payroll and claims.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the February encumbering report in the amount of \$1,996,781.51 as presented.

IN THE MATTER OF KOSCIUSKO COUNTY OPIOID GRANT REQUEST:

Councilmember and Opioid Committee member, Sue Ann Mitchell, presented a State of Indiana Opioid Settlement Match Grant request for approval. She stated the grant was prepared by herself, Council Vice President Kathy Groninger and Commissioner Bob Conley after meetings were conducted including approximately 18 different County community members. The total amount of funds requested is \$202,500.00 to be matched with \$202,500.00 for a total of \$405,000.00 which will be fully distributed by 2038.

Support will be provided in the following manner:

- \$60,000.00 -Additional Jail Counseling for the JCAP program (Jail Chemical Addiction Program)
- \$45,000.00- Additional counseling and support to the Juvenile Detention Alternatives Initiative- JDAI program.
- \$300,000.00- Fellowship Mission-to provide a location to obtain addiction support services, provide counseling services, and meetings.

The grant was approved by the Commissioners 2/28/23 and due to filing deadlines; Council President Mike Long provided his prior approval before this evening's meeting. All were thanked for their hard work on the project.

MOTION: Tony Ciriello
SECOND: Dave Wolkins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the State of Indiana Opioid Settlement Match Grant request as presented.

IN THE MATTER OF FURTHER BUSINESS:

Assessor Gail Chapman stated due to losing staff from the Commercial Industrial Department last year; they will now be using a vendor, Lexur, to do a portion of the Commercial Industrial work. She is requesting transfers for approval to cover the expenses to the vendor. The bid from Lexur has already been approved and funds now need to be transferred to a new account in order to pay the upcoming invoice. The total amount of transfers requested is \$103,785.00.

Transfer requests:

- **Transfer of \$46,956.00** 1224-11145-000-0046 Property Reassessment - Commercial/Industrial Supervisor to 1224-31001-000-0046 Property Reassessment - Contractual Services.
- **Transfer of \$44,265.00** 1224-11147-000-0046 Property Reassessment -Assistant Commercial Industrial to 1224-31001-000-0046 Property Reassessment -Contractual Services.
- **Transfer of \$2,564.00** 1224-11507-000-0046 Property Reassessment -Overtime Pay to 1224-31001-000-0046 Property Reassessment -Contractual Services.
- **Transfer of \$10,000.00** 1224-11601-000-0046 Property Reassessment -Medicare/FICA to 1224-31001-000-0046 Property Reassessment -Contractual Services.

The total Lexur contract is \$182,100.00 to be divided up into 3 years which is \$60,700.00 but Chapman stated she would like to have a slight cushion to cover any incidentals for additional hearings, any miscouted parcels etc....She stated there are no future plans for the work to be handled in house.

MOTION: Kimberly Cates

TO: Approve the transfers as listed above as presented.

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF FURTHER BUSINESS:

As the last Council meeting EMA Director Ed Rock will be attending due to his retirement; he thanked all Council members, past and present, for their guidance and support over the past 20 years. Ed was thanked and applauded for his many years of service. He will be missed.

Kosciusko County Council April 6, 2023 (Special Meeting)

The Kosciusko County Council met for a special meeting on Thursday April 6, 2023 at 6:00 PM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President

Sue Ann Mitchell

Kathleen Groninger, Vice-President

Joni Truex

Kimberly Cates

Dave Wolkins

Tony Ciriello

Rhonda Helser, County Auditor

Council President Mike Long called the meeting to order.

IN THE MATTER OF THE AIRPORT AUTHORITY:

A Special Council meeting was called in order to discuss The Warsaw Municipal Airport moving to a City/County Airport Authority. The Warsaw Board of Aviation Commissioners unanimously approved a resolution for the authority and are requesting the Council's approval. The meeting was held for discussion purposes only and no votes or actions were taken.

City of Warsaw Mayor, Joe Thallemer, opened the meeting stating the Warsaw airport has been operated by the City Aviation Board for 76 years and recently estimated to be worth near \$100Million (replacement cost). He addressed the many benefits that Kosciusko County has to offer and the job opportunities available due to the counties continued manufacturing growth. Seven of the top 10 paying tax payers in the county are orthopedic manufacturers, with five of the top 25 being agricultural businesses. In conclusion, Thallemer spoke of the partnership with the Warsaw Airport and supporting the resolution will strengthen the partnership.

Warsaw Airport Manager Nick King provided a presentation on what the airport brings to the community, the economic impact, who uses the airport, the infrastructure replacement projects and airfield upgrades. Discussion included the following:

- Warsaw airport supports 117 jobs and the GDP (gross domestic product) is over \$12 million. The direct output as an airport is \$23 million. The figures were provided by an INDOT study in 2022
- Economic impact comparisons were presented on a few Indiana airports with Warsaw being in the top 5 with nearly \$860 million a year economic impact
- Brief discussion on the uses and tenants of the airport
- North-South runway was replaced in 2019 funded 100% with FAA grant funds
- Powerline project will be near \$7.6 million with FAA paying 90%
- East-West runway project will cost nearly \$7 million
- Discussed possible roadway diversion for 100 E to take place in a few years
- There is a need for terminal hangars, construction of new buildings, and paving is necessary among normal maintenance.
- The airport is funded by fuel and oil sales, land & hangar leases. Tax funding helps with operations.

In closing, King stated the state allowed maximum tax rate is 3.9 cents per \$100.00 of assessed value, which would give the airport an operating fund near \$3.2Million. That along with another funding source of over \$200,000.00; for a total of \$3.475 Million annually. They are requesting near half of the maximum state allowed rate to see a levy near \$3.25 Million.

Warsaw Airport Attorney Don Tribbett spoke on the legalities of the board and the creation of state statue. An adoption of a resolution is needed and has been prepared for the City and the County. Tribbett explained upon the adoption of the resolutions there is a remonstrance period of 30 days. If none is filed; the existence of the authority will occur on July 1 or Jan 1, whichever comes first. The goal is for both the City and the Council to adopt the resolution with the authority being effective January 1, 2024. The airport authority board would consist of 3 City board members (appointed by the Mayor) and 3 County board members (appointed by the County Commissioners). A budget would be adopted by the City and the County.

Councilmember Joni Truex left the meeting at 6:50 PM.

The following members of the public spoke on the Airport Authority citing various testimony either in favor or opposition.

District 22 State Representative Craig Snow: advised changes can be made in statute to help shape Kosciusko County after the authority is adopted. Snow being from Kosciusko County, would assist with anything he could for the City or the County and supports the authority with whatever decision is made.

Griffin Nate, District Director for 2nd District U.S. Representative Rudy Yakym: recited a letter of support of the Authority from Yakym directed to the members of the Council. The letter contents stated the Warsaw Municipal Airport serves as a critical cog in the orthopedic industry as well as a selling point for businesses looking to grow in Kosciusko County. It stated as Yakym serves on the house transportation and infrastructure committee including as vice chair on the aviation subcommittee; he is focused on airports like Warsaw Municipal to receive federal government support.

District 18 State Representative David Abbott: stated he saw the airport authority as a great economic opportunity in addition to upcoming changes to US30 and possibilities of international trading. Abbot stated the future investment may reap in benefits.

Jim Lancaster, Zimmer-Biomet: as president of global reconstruction business, stated Zimmer Biomet has a large impact on the community as being the largest employer of the county. The airport is an invaluable aspect of Zimmer Biomet infrastructure. With the long-term maintenance and support of the airport being the main topic, he added Zimmer Biomet is committed to improving the quality of lives for their patients around the world.

Bob Vitoux, OrthoWorx CEO: stated the community is blessed with strong agricultural and orthopedic industries. With future businesses coming to the area, he encouraged Council to consider the airports future need.

Jay Rigdon, Aviation Board President: spoke on the importance of maintaining the airport as an entire community advantage. Rigdon stated the need to have a City County Airport Authority managed by the city and the county is needed because of long term changes. The support should come from all who benefit from the airport.

Suzie Light, Kedco: stated the airport is a critical economic component of the county. Quality of life is a key economic driver and the City County Airport Authority is an example of creating the

means to invest in the community's growing needs. Light spoke on items tax payers support with their tax dollars which are beneficial to the entire community.

Rob Parker, Kosciusko Chamber of Commerce President: stated with 35 flights occurring daily at the airport (half of those in the orthopedic industry, the other in personal nature) which are important to the success and continued growth within the community.

Dan Robinson, Board member of Aviation Commissioners: spoke in favor of the airport authority infrastructure as a community and business member. He spoke briefly on the funding opportunities of the airport.

Jeremy Morrison, Morrison Aviation Services: involved directly by business aspect, he provided an example of how the Warsaw airport was used, vs. the Fort Wayne airport, due to its location and functionality. He stated taxiway maintenance and upgrades are needed and this would not be just a tax increase, but an investment in the community.

Gary Parker: neighbor of the airport, suggested that with a newly elected City of Warsaw Mayor happening 1/1/24, to wait to see what he can offer before a decision is made.

Terry Martin: spoke briefly on the financials and the economic impact of the airport versus an airport of similar size, encouraging Council to review the statistics. He also suggested public input and a public vote.

Councilmember Sue Ann Mitchell directed a question to the airport's legal counsel based on public vote. She questioned referendum and what it entails. Legal Counsel advised a petition must be signed by the same number of voters that would be required to get someone on the ballot.

- **A petition of nomination must be signed by the number of Voters equal to the 2% of the total vote cast at the last election for Secretary of State**

Mitchell having conducted research with the Clerk; in order to get to referendum status, the Council must approve it and then the referendum can begin.

Don Zolman: stated although he is not opposing the authority, but he suggests going to a referendum due to the county's population of over 80,000.

Mike Klondaris, City of Warsaw Councilman: Spoke on the importance of attracting and retaining new businesses.

Lee Harman: spoke in favor of the airport authority and expansion. He stated retention of assets is also important.

Cathy Lemberg: stated the airport is important, and supported it going to a referendum.

Craig Charlton: supported the referendum. He stated funding should come from those that use the airport, not all taxpayers.

Councilmember Ciriello thanked all for attending.

Being no one further to speak and no questions the meeting was adjourned.

Kosciusko County Council April 13, 2023

The Kosciusko County Council met for their regular meeting on Thursday April 13, 2023 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello

Sue Ann Mitchell
Joni Truex
Dave Wolkins
Rhonda Helser, County Auditor

The meeting was called to order by President Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM MARCH 9, 2023:

MOTION: Tony Ciriello

TO: Approve the minutes for the March 9, 2023 meeting, as presented.

SECOND: Kathleen Groninger

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF KEDCO UPDATE:

Alan Tio, KEDCO CEO, presented the KEDCO Quarterly update, highlighting the key parts that come into play with how KEDCO assists our county and at a local and state level. He reviewed specific focus on the economy of our future, environments, entrepreneurship, energy, and engagement.

Additional areas of focus at the state level were briefly discussed including the relationship between biofuels, labor challenges, ag, and the county, and how we can support these companies that bring us opportunities to grow.

Alan stated that he also provided a report and he thanked the county for their support and committed to doing all they can for the county.

IN THE MATTER OF ARPA RECOMMENDATION BEAMAN HOME:

Renea Salyer, Executive Director of The Beaman Home, presented a request in the amount of \$44,000.00 for upgrades to their essential basic needs center, Mary Ann's Place. This breaks down to \$20,000.00 for doors, \$13,000.00 towards security cameras, and \$10,000.00 for electrical updates and lighting.

MOTION: Kathleen Groninger

SECOND: Joni Truex

AYES: 6 NAYES: 0

Kimberly Cates Abstained

MOTION CARRIED

TO: Approve the ARPA recommendation for upgrades to Mary Ann's Place, in the amount of \$44,000.00, as presented.

IN THE MATTER OF ARPA RECOMMENDATION KOSC. CO. WORK RELEASE:

Jerrad Jones, Director of Work Release, presented a metal detector request in the amount of \$5,836.00, for a walk-through metal detector. They are currently only implementing pat downs, and he stated that the detector will bring an added level of security for both the staff and work release population. The CEIA quote provided to the council members includes the installation and shipping. Jerrad is not aware of any maintenance charges.

MOTION: Tony Ciriello

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the ARPA recommendation for a metal detector for Work Release, in the amount of \$5,836.00, as presented.

IN THE MATTER OF ARPA RECOMMENDATION MILFORD FIRE DEPT.:

Steve Farber, Milford Fire Department Assistant Fire Chief, requested \$32,000.00 for additional portable radios which will be compatible to the new system. The request was needed as there were not enough requested in the initial acquisition.

MOTION: Kimberly Cates

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the ARPA recommendation for additional portable radios for the Milford Fire Department, in the amount of \$32,000.00, as presented.

IN THE MATTER OF ARPA RECOMMENDATION ANIMAL WELFARE LEAGUE:

John Lantz, Board President of the Animal Welfare League, requested \$23,898.00 for additional repairs to their facility, including paving their parking lot. Lantz provided Council with their financials stating that 59.7% of their expenses are for staffing with most staff making approximately \$9.00-\$12.00 hr. He provided a comparison of their expenses to other facilities with similar population.

MOTION: Tony Ciriello

SECOND: David Wolkins

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the ARPA recommendation for funding for the Animal Welfare League in the amount of \$23,898.00, as presented.

IN THE MATTER OF ARPA RECOMMENDATION WARSAW POLICE DEPT.:

Joel Beam, Warsaw Police Department Captain, requested three mobile radios for their detective vehicles, at a cost of \$10,952.00. The radios were missed in the initial round of radio acquisitions.

MOTION: Joni Truex
SECOND: Kathleen Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the ARPA recommendation for three radios for the Warsaw Police Department, in the amount of \$10,952.00, as presented.

IN THE MATTER OF ARPA RECCOMENDATION KOSC. COUNTY SHERIFF OFFICE:

Chris McKeand, Kosciusko County Chief Deputy, presented a request regarding their body camera project, in the amount of \$86,322.00, stating that this tier of the project is for patrol and the investigative unit. The current storage maintenance service cost \$21,000.00 last year, and is projected to go up as they add new vehicles on the product line. The new service company will replace the camera versus the department purchasing a new camera when needed.

MOTION: Kimberly Cates
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the ARPA recommendation for body cameras for the Kosciusko County Sheriff's Office, in the amount of \$86,322.00, as presented.

IN THE MATTER OF ARPA RECCOMENDATION NORTH WEBSTER COMMUNITY CENTER:

Emily Worrell, Executive Director of North Webster Community Center, presented a request for their 55,000 sq ft. historic school that has become the heart of North Webster. She stated there has been a 240% increase in community engagement in the last 18 months. The ARPA recommendation is to assist the center with \$252,800.00 for various repairs. The repairs consist of repair/replace of a large roof portion and windows.

MOTION: Kimberly Cates
SECOND: Kathleen Groninger
AYES: 6 NAYES: 0
Sue Ann Mitchell Abstained
MOTION CARRIED

TO: Approve the ARPA recommendation for the North Webster Community Center in the amount of \$252,800.00 as presented.

IN THE MATTER OF ARPA RECCOMENDATION CASA:

Erin Rowland Jones, CASA Executive Director, presented a request for \$19,100.00 which would fund items needed for the CASA volunteers, including fingerprinting, training manuals and marketing materials. There are currently 55 volunteers and 5 staff members as well as board members.

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the ARPA recommendation for CASA in the amount of \$19,100.00 as presented.

IN THE MATTER OF KOSCIUSKO COUNTY STRATEGIC INVESTMENT PLAN:

Amy Roe, Kosciusko County Community Coordinator, presented the Kosciusko County Strategic Investment Plan for approval. She stated that they are in the fourth phase of the HELP program and advised all community projects which were approved by the town boards; are now combined and complete as the "Strategic Investment Plan." She requests the approval to adopt the plan which will then open the funding side of the process. Roe advised a meeting will occur with MACOG & OCRA to discuss the CGDB restrictions and determine which communities are eligible for funding, on 4/26/23. Roe advised hopefully a combined Council & Commissioners meeting will occur the end of June to review all information and discuss funding. Reference was made to the Forward Kosciusko Plan which was adopted: The Community Foundation has placed a funding source for that as well as to help with projects included in the HELP / SIP project. The K21 Foundation has also provided funding.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0

TO: Approve and adopt the Kosciusko County Strategic Investment Plan, as presented.

MOTION CARRIED

IN THE MATTER OF CORONER DEPARTMENT UPDATE:

County Coroner Tyler Huffer, along with Chief Deputy Coroner Paul Schmitt, presented a department update stating they have switched to the State Health Department Coroner reporting system. This will allow access to grant funding and supplies throughout the year. Thirty-eight calls have been performed since January 1st to March 31st with a year-to-date total of 47. Of those, 12 were vehicular accidents and overdoses. Eight overdoses have occurred with 5 of them testing positive for Fentanyl. Eight autopsies have been performed.

IN THE MATTER OF HEALTH DEPARTMENT HEALTH & CHALLENGES GRANT REQUEST:

Bob Weaver, Health Department Administrator, requested permission to apply for the Health Issues & Challenges Grant in the amount of \$41,595.14. The reimbursable grant, which is a CDC grant, will allow lead testing at the clinic. Weaver advised a new law went into effect January 1st that mandates infants to receive two blood tests, preferably at one year and again at two years of age. Weaver stated he would like to use the funds to start the program and if necessary, may hire a part time nurse to assist. He anticipates the grant running for approximately a year; from July 1st 2023 to June 30th, 2024.

MOTION: Tony Ciriello

SECOND: Sue Ann Mitchell

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the request to apply for the Health Issues and Challenges Grant, in the amount of \$41,595.14, as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION-BRIDGE NO. 123 HIGHWAY:

County Highway Assistant Superintendent, Troy Kintzel, requested an additional appropriation for 8403-39000-000-0000 Bridge No. 123 in the amount of \$2,236,550.00. Bridge No. 123 is over Wyland on Packerton Rd. These awarded federal grant funds will be put into a fund to pay invoices as necessary.

MOTION: Sue Ann Mitchell

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the additional appropriation for 8403-39000-000-0000 Bridge No. 123 in the amount of \$2,236,550.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION-COURT INTERPRETER GRANT:

Circuit & Superior Judge Karin McGrath requested an additional appropriation for 9125-31032-000-0000 Court Interpreter Grant in the amount of \$4,000.00. Judge McGrath advised she had hoped for more funds, and hopes for further funding awarded in the future.

MOTION: Sue Ann Mitchell

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve the request for an additional appropriation for 9125-31032-000-0000 Court Interpreter Grant in the amount of \$4,000.00 as presented.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- COUNTY EXTENSION:

Andrew Ferrell, County Extension Director, requested approval of a salary ordinance amendment for 1000-11324-000-0001 4H Program Assistant \$13.19 per hour. Ferrell advised the reason for his lowering the hourly rate is that the position will be entry level, therefore saving the county several dollars per hour.

MOTION: Kathy Groninger

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve the salary ordinance amendment for 1000-11324-000-0001 4H Program Assistant \$13.19 per hour as presented.

IN THE MATTER OF SHERIFF CHIRP GRANT REQUEST:

Sheriff Jim Smith and Chief Deputy Sheriff Chris McKeand, requested to apply for the Comprehensive Hoosier Highways Injury Reduction Program Grant request, in the amount of

\$20,500.00. He stated that they have participated in this grant for the past two decades, and that it covers the following initiatives: drunk driving patrols, aggressive driving patrols, seat belt patrols, stop arm patrols, and Click It or Ticket. The grant will provide funding for the officers to patrol.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell

TO: Approve the request to apply for the CHIRP Grant in the amount of \$20,500.00, as presented.

AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SHERIFF IRACS GRANT REQUEST:

Sheriff Jim Smith and Chief Deputy Sheriff Chris McKeand, requested Council’s approval to apply for the Integrated Reentry & Correctional Support grant in the amount of \$500,000.00. McKeand stated they were approached by the Governor’s office concerning the program which has been piloted in several other counties. The Sheriff’s office visited a jail facility in Dearborn Michigan, which currently follows the program, and believes the model can be successfully implemented within Kosciusko County. The program would allow for peer-to-peer counseling which is most effective. The \$500,000.00 is the ask for those counselors; and to provide training and office space. This would provide services such as a recovery coach, a re-entry coordinator, and one-on-one and group-session counseling. McKeand explained the importance of having a “second component” to assist inmates as they re-enter society.

The request is to apply for the grant, research the grant and move forward. Sheriff Jim Smith stated the program will work in collaboration with the community’s support and the JCAP program. Smith also advised that Dearborn County has had success with the program and has seen results and a decrease in repeat offenders.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell

TO: Approve the request to apply for the IRACS grant in the amount of \$500,000.00, as presented.

AYES: 7 NAYS: 0
MOTION CARRIED

IN THE MATTER OF SALARY ORDINANCE AMENDMENT-SHERIFF:

Sheriff Jim Smith requested salary ordinance amendments for approval. The Wage Committee recommendations for the Sheriff’s office restructuring were presented and approved at the March 9, 2023 Council meeting. The following salary ordinances were presented:

<input type="checkbox"/>	1000-10105-000-0019	Patrol Lieutenant	\$66,000.00 Annual
<input type="checkbox"/>	1000-10102-000-0019	Lieutenant/Jail Commander	\$66,000.00 Annual
<input type="checkbox"/>	1000-10100-000-0019	Detective Lieutenant	\$66,000.00 Annual
<input type="checkbox"/>	1000-10085-000-0019	Deputy Corporal	\$57,475.00 Annual
<input type="checkbox"/>	1000-10096-000-0019	Deputy Corporal	\$57,475.00 Annual
<input type="checkbox"/>	1000-10103-000-0019	Deputy Corporal	\$57,475.00 Annual
<input type="checkbox"/>	1000-10107-000-0019	Deputy Corporal	\$57,475.00 Annual
<input type="checkbox"/>	1000-11174-000-0013	Assistant Jail Commander	\$53,186.00 Annual
<input type="checkbox"/>	1000-10081-000-0013	JCAP Coordinator	\$52,000.00 Annual
<input type="checkbox"/>	1000-10114-000-0054	Dispatch Shift Leader 10 Yr	\$55,869.00 Annual
<input type="checkbox"/>	1000-10129-000-0054	Dispatch Shift Leader	\$53,311.00 Annual
<input type="checkbox"/>	1000-11478-000-0054	Dispatch Shift Leader 10 Yr	\$55,869.00 Annual
<input type="checkbox"/>	1000-11481-000-0054	Dispatch Shift Leader	\$53,311.00 Annual
<input type="checkbox"/>	1000-10136-000-0013	Food Service Coordinator	\$23.38 Hr.
<input type="checkbox"/>	1000-10135-000-0013	Food Service Employee LTC V-II	\$17.10 Hr.
<input type="checkbox"/>	1000-10176-000-0013	Food Service Employee LTC V-IV	\$18.71 Hr.
<input type="checkbox"/>	1000-11328-000-0055	WR Food Service Employee PT	\$17.10 Hr.
<input type="checkbox"/>	1000-11109-000-0019	Financial Administrator	\$41,691.00 Annual

MOTION: Joni Truex
SECOND: Tony Ciriello

TO: Approve the salary ordinance amendment as listed above as presented.

AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF TRANSFER REQUESTS- SHERIFF:

Sheriff Jim Smith requested the following transfers to cover the shortfall of the approved salary increases:

- \$9,600.00 from 1000-11570-000-0013 Sheriff Paid Holidays to 1000-10136-000-0013 Jail Cook
- \$1,830.00 from 1000-11479-000-0054 Asst Chief Dispatcher to 1000-10114-000-0054 E911 Dispatcher
- \$1,830.00 from 1000-11479-000-0054 Asst Chief Dispatcher to 1000-10129-000-0054 E911 Dispatcher
- \$1,830.00 from 1000-11479-000-0054 Asst Chief Dispatcher to 1000-11478-000-0054 E911 Dispatcher
- \$1,830.00 from 1000-11479-000-0054 Asst Chief Dispatcher to 1000-11481-000-0054 E911 Dispatcher
- \$1,830.00 from 1000-10084-000-0019 Deputy to 1000-10096-000-0019 Deputy
- \$1,830.00 from 1000-10084-000-0019 Deputy to 1000-10103-000-0019 Deputy
- \$1,830.00 from 1000-10090-000-0019 Deputy Corporal to 1000-10107-000-0019 Deputy
- \$1,830.00 from 1000-10091-000-0019 Deputy to 1000-10085-000-0019 Deputy

MOTION: Kimberly Cates

TO: Approve the above transfer requests as presented.

SECOND: Joni Truex

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested approval of the following additional appropriations for the ARPA recommendations which were approved at this evening's meeting.

The requests included the following:

<input type="checkbox"/>	8950-38058-000-0000	ARP Work Release Metal Detector	\$5,836.00
<input type="checkbox"/>	8950-38059-000-0000	ARP Milford FD Radio	\$32,000.00
<input type="checkbox"/>	8950-38060-000-0000	ARP AWL Cat House Completion	\$23,898.00
<input type="checkbox"/>	8950-38061-000-0000	ARP WPD Final Radio Acquisition	\$10,952.00
<input type="checkbox"/>	8950-38062-000-0000	ARP KCSO Body Cam Grant	\$86,322.00
<input type="checkbox"/>	8950-38064-000-0000	ARP CASA Training/Fingerprints	\$19,100.00

MOTION: Joni Truex

TO: Approve the above ARPA additional appropriation requests as presented.

SECOND: Tony Ciriello

AYES: 7 NAYES: 0

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested an additional appropriation in the amount of \$44,000.00 for the ARPA approved Beaman Home/ Mary Ann's Place updates.

<input type="checkbox"/>	8950-38057-000-0000	ARP Beaman Home Upgrades	\$44,000.00
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MOTION: Sue Ann Mitchell

TO: Approve the above ARPA additional appropriation request as presented.

SECOND: Joni Truex

AYES: 6 NAYES: 0

Kimberly Cates Abstained

MOTION CARRIED

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

County Administrator Marsha McSherry requested the additional appropriation in the amount of \$252,800.00 for the North Webster Community Center:

<input type="checkbox"/>	8950-38063-000-0000	ARP NWCC Sustainability Phase 2	\$252,800.00
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MOTION: Tony Ciriello

TO: Approve the above ARPA additional appropriation request as presented.

SECOND: Kathy Groninger

AYES: 6 NAYES: 0

Sue Ann Mitchell Abstained

MOTION CARRIED

IN THE MATTER OF AIRPORT AUTHORITY:

Warsaw Airport Manager Nick King was present to answer any additional questions for Council. Council held a brief discussion which included the following:

Councilmember Dave Wolkins spoke on the following:

- He inquired on the runway surfacing and if they had not been re-surfaced due to lack of funding. King advised: The runways and taxiways have not needed to be resurfaced until now, as they did not meet the minimum criteria. Not due to lack of funds. A pavement condition index is used, conducted by the State, every 3 years and they need resurfacing now. Council had discussion on resurfacing practices with King explaining the funding process for this.
- Wolkins discussed tax increases and stated he was not in favor of an increase now. There is not a question that the airport is an asset to the community. Wolkins stated although he is opposed of having an airport authority and creating another board with taxing power; he suggested looking into other ways for the County to offer financial support. He added there is a probability for government funding going forward.

Wolkins made a motion to table the Airport Authority discussion until other funding opportunities can be explored. The success of the airport is important, but there is reluctance to support it in the manner of adopting an airport authority.

Council held a brief discussion of a time frame to table the matter, agreeing to table the matter until 2024.

Mitchell questioned King on the City's Airport Authority resolution that is currently under discussion with King advising the city will need to create a new resolution.

MOTION: Dave Wolkins
SECOND: Tony Ciriello
AYES: 4 NAYES: 2
Kimberly Cates- Opposed
Joni Truex – Opposed
Kathy Groninger Abstained.
MOTION CARRIED

TO: Table the Airport Authority matter at this time until other opportunities can be explored until 2024.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented the March 2023 encumbering report in the amount of \$9,116.80 for approval.

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the March 2023 encumbering report in the amount of \$9,116.80 as presented.

IN THE MATTER OF 2024 BUDGET ADOPTION PROCESS:

County Auditor Rhonda Helser discussed the future planning of the budget process and stated the budget must be approved by October 31st. She advised that in the past, an all-day department head meeting was held for budget discussion and suggested a tentative date of August 24th to hold the meeting. Council held a brief discussion stating their wish to break the budget meeting up into 2.5-3 days to have more time with each department and to minimize time restraints. The Auditor's office will research dates and schedules to be confirmed for the August meetings to be approved at a later meeting.

IN THE MATTER OF FURTHER BUSINESS:

Heard from resident Debra Hathaway who inquired on road construction near the airport and shared concerns of road closures and questioned what the piping is for at that location. Council advised that the Commissioners are better able to help with her concern. Commissioner Cary Groninger was in attendance and available to assist. He advised that road construction would be happening on/near Husky Trail and was unsure of the piping. Nick King, Airport Manager, stated that he believed the piping is possibly for the Tippe-Chapman sewer project, but not confirmed. (The resident can reach out to the district for confirmation.)

IN THE MATTER OF FURTHER BUSINESS:

Heard from Commissioners Cary Groninger with an announcement. He advised that the Parks & Recreation Board adopted their new Master Trail & Park Plan today. An RFP master trail and blue way trail will be worked on next.

IN THE MATTER OF FURTHER BUSINESS:

Heard from Airport Manager Nick King who stated there have been questions concerning the Airport Authority and 100 E. The 100 E project is a safety issue which has been brought to the Airport's attention by the FAA. The safety issue is both for public driving on 100E and for pilots and passengers operating out of the airport. Studies are being conducted now on the future of the road. King advised the road changes being another reason for the suggestion of the airport authority for the County to have input on the future possible re-constructing of 100E.

Council President Mike Long stated: To the businesses and industries in the county; the airport authority is not closed for discussion, but a matter that the Council needs additional time to explore further available avenues.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council May 11, 2023

The Kosciusko County Council met for their regular meeting on Thursday May 11, 2023 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President	Sue Ann Mitchell
Kathleen Groninger, Vice-President- ABSENT	Joni Truex -Participated Virtually
Kimberly Cates	Dave Wolkins
Tony Ciriello	Rhonda Helser, County Auditor

Joni Truex participated in the meeting virtually. For clarity, each vote was made by a roll call vote.

The meeting was called to order by Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM APRIL 6th 2023 SPECIAL MEETING:

MOTION: Kimberly Cates	TO: Approve the minutes for the April 6 th 2023, Special Meeting as presented.
SECOND: Tony Ciriello	
AYES: 6 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF APPROVAL OF MINUTES FROM APRIL 13th 2023 MEETING:

MOTION: Sue Ann Mitchell	TO: Approve the minutes for the April 13 th 2023, Meeting as presented.
SECOND: Kimberly Cates	
AYES: 6 NAYES: 0	
MOTION CARRIED	

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- HEALTH DEPARTMENT:

Bob Weaver, Health Department Administrator, presented a salary ordinance amendment for CARES Act Local Covid Testing 8905-11345-000-0000 \$22.70 per hour. Weaver advised he wished to maintain all the department's registered nurses at the same pay rate. The communicable disease clinic has a part time nursing position open and he plans to re-hire a nurse he staffed previously.

MOTION: Tony Ciriello
SECOND: Dave Wolkins

AYES: 6 NAYES:
MOTION CARRIED

TO: Approve the salary ordinance amendment for CARES Act Local Covid Testing 8905-11345-000-0000 \$22.70 per hour as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION-BRIDGE NO. 139 HIGHWAY:

County Highway Superintendent Steve Moriarty requested an additional appropriation for 8404-39000-000-0000 Bridge No. 139, Bridge Replacement, in the amount of \$5,449,000.00. Bridge No. 123 is located over the Eel River at 700 East, South of 1100 South. Federal funding has been granted at an 80/20 match. The departments portion is approximately \$1.2Million and they have the means for the funding, by the project completion year of 2029.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for 8404-39000-000-0000 Bridge No. 139, Bridge replacement in the amount of \$5,449,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION HIGHWAY- COMMUNITY CROSSINGS 2022-2 GRANT:

County Highway Superintendent Steve Moriarty requested an additional appropriation for 8302-44020-000-0000 Community Crossings 2022-2 Grant in the amount of \$1,466,167.00. The money, at a 50/50 match, will be placed into a fund in which the Highway's portion and State's portion is already established. If the additional is approved; the funds will be moved for the department to begin paying invoices for the project. The project is for Old State Road 30 and Pierceton Road from State Road 13 to 425E.

MOTION: Dave Wolkins
SECOND: Tony Ciriello
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for 8302-44020-000-0000 Community Crossings 2022-2 Grant in the amount of \$1,466,167.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION EMPG COMPETITIVE 2022 GRANT- EMA:

Emergency Management Director Kip Shuter requested an additional appropriation for 8176-22024-000-0000 EMPG Competitive 2022 Grant, Equipment, in the amount of \$20,000.00. Shuter stated he received information from the Indiana Department of Homeland Security that money has been awarded under the 2022 Performance Grant. Funds are for a mobile dispatch center.

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation for 8176-22024-000-0000 EMPG Competitive 2022 Grant, Equipment, in the amount of \$20,000.00 as presented.

Shuter was applauded for accomplishment of recently obtaining his master's degree in business administration from Grace College, Winona Lake, IN.

IN THE MATTER OF KOSCIUSKO COUNTY REDEVELOPMENT COMMISSION:

Kosciusko County Redevelopment Commission President Joni Truex provided a brief update of the Commission. She stated the Commission approved the confirmatory declaration resolution for the South Shore Project on 5/11/23. Also in attendance was Jeff Dyson, a partner with the South Shore Redevelopment project. Jeff explained the TIF project was approved in September 2022 and with Council's approval the project can begin. He explained the old golf course located on State Road 13 was purchased by himself and his partner with plans to create a master plan community. The plan will consist of residential homes, a youth activities segment, multifamily premises, as well as space for commercial development. The website to visit for further information is www.southshorevillage.com.

MOTION: Kimberly Cates
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
MOTION CARRIED

TO: Approve the South Shore redevelopment project as approved by the Redevelopment Commission.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented an encumbering report for April 2023 in the amount of \$355,417.22 for approval.

MOTION: Sue Ann Mitchell

SECOND: Kimberly Cates

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the April 2023 encumbering in the amount of \$355,417.22 as presented.

IN THE MATTER OF FURTHER BUSINESS:

Sheriff Jim Smith and Lt. Mike Mulligan, Sheriff's Office, presented a request to use funds from the commissary account in order to purchase a used vehicle. Mulligan explained the vehicle, a 2017 Nissan Pathfinder, would be utilized by administration such as the JCAP Coordinator and the Sheriff Matron vs. the staff using their own vehicles to conduct county business. The vehicle will be unmarked, will not be taken home with employees, and will be kept on county property. Sheriff Smith stated the commissary balance is approximately \$200,000.00 and the used vehicle cost is \$24,478.00 from Kerlin Motors.

MOTION: Tony Ciriello

SECOND: Dave Wolkins

AYES: 6 NAYES: 0

MOTION CARRIED

TO: Approve the request to use funds from the commissary account in order to purchase a used vehicle as presented.

IN THE MATTER OF BUDGET MEETING DATES:

Council held a brief discussion concerning the department budget meeting dates. The budget meeting dates will be August 30th and August 31st from 8:00 AM- 2:00 PM, but finishing earlier if time allows, in the old courtroom of the courthouse.

IN THE MATTER OF FURTHER BUSINESS:

Councilmember Sue Ann Mitchell let Council members know of the AIC North East District Meeting taking place on May 24th, 2023 in Auburn, IN.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council
Kosciusko County Commissioners
May 23, 2023

The Kosciusko County Council and the Kosciusko County Commissioners met for a special meeting on Tuesday May 23, 2023 at 9:30 AM in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

COUNCIL:

Mike Long, President

Kathleen Groninger, Vice-President

Kimberly Cates

Tony Ciriello

Sue Ann Mitchell

Joni Truex

Dave Wolkins

COMMISSIONERS:

Brad Jackson-President

Robert Conley-Vice President

Rhonda Helser, County Auditor

Marsha McSherry – County Administrator

Cary Groninger-Member

IN THE MATTER OF CDBG FUNDS FOR THE HELP PROGRAM:

Commissioner Cary Groninger opened the meeting explaining the process of the joint meeting will be to determine how the \$1M in CDBG funds will be allocated. Groninger provided a brief background citing the process consisted of Kosciusko County and 3 other communities – Mentone, Milford, and Pierceton. In order for the communities to be part of the HELP program,

this required them to commit 30% of their ARPA dollars to identifiable projects through the HELP program. A handout was provided to show the recommended options which follows:

CDBG-CV SPLIT					25%	50%	100%	
	Total ARPA	Min. 30%	% Investment	CDBG-CV Total	Scenario 1: Min. 30% Only	Scenario 2: Min + 25% Remainder	Scenario 3: Min + 50% Remainder	Scenario 4: Min + 100% Remainder
Mentone	\$218,548	\$65,564	27.24%		\$65,564	\$117,266	\$168,967	\$272,369
Milford	\$353,334	\$106,000	44.03%		\$106,000	\$189,587	\$273,175	\$440,349
Pierceton	\$230,514	\$69,154	28.73%		\$69,154	\$123,686	\$178,218	\$287,282
County	\$15,433,397	-	-		\$759,281	\$569,461	\$379,641	\$0
Total	\$16,235,793	\$240,719	100.00%	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000

Graph provided by Community Coordinator Amy Roe.

- A dollar-for-dollar match of committed ARPA funds would be provided to the Communities. The County will discuss how the awarded CDBG funds will be dispersed amongst the 3 communities and for the county. The above table is for discussion purposes only.
- CDBG funds are federally funded and certain criteria must be met in order to qualify.
- Roe advised there are also \$1.2M of ARPA funds which will need to be spent on a project in the Strategic Investment Plan.

MACOG Director of Community Development Zach Dripps, provided the group with a presentation including how the funds would be split between Mentone, Milford, Pierceton & the County:

CDBG-CV Funds= \$1Million

Scenario 1: Minimum of 30% Match only. Each community will receive CDBG-CV funds to match the minimum 30% ARPA investment required and the remaining CDBG-CV funds will be allocated to the County.

Scenario 2: Minimum of 30% Match + 25% of Remainder. Each community will receive CDBG-CV funds to match the minimum 30% ARPA investment required plus a split of 25% of the remaining CDBG-CV funds. This split will be weighted based on the amount of funds each community had committed. The remaining CDBG-CV funds will be allocated to the County.

Scenario 3: Each community will receive CDBG-CV funds to match the minimum 30% ARPA investment required plus a split of 50% of the remaining CDBG-CV funds. The split will be weighted based on the amount of funds each community had committed. The remaining CDBG-CV funds will be allocated to the County.

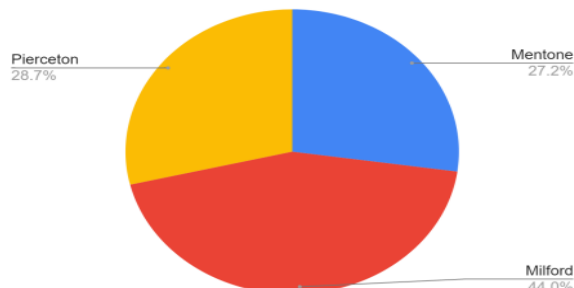
Scenario 4: Each community will receive CDBG-CV funds to match the 30% ARPA investment required plus a split of 100% of the remaining CDBG-CV funds. This split will be weighted based on the amount of funds each community had committed. The county would not directly receive CDBG-CV funds.

Scenario 4: Min. 30% Match + 100% of Remainder

Each community will receive CDBG-CV funds to match the minimum 30% ARPA investment required plus a split of 100% of the remaining CDBG-CV funds. This split will be weighted based on the amount of funds each community had committed.

The County would not directly receive CDBG-CV funds.

	Total ARPA	Min. 30%	CDBG-CV
Mentone	\$218,548	\$65,564	\$272,369
Milford	\$353,334	\$106,000	\$440,349
Pierceton	\$230,514	\$69,154	\$287,282
County	\$15,433,397	-	\$0
Total	\$16,235,793	\$240,719	\$1,000,000

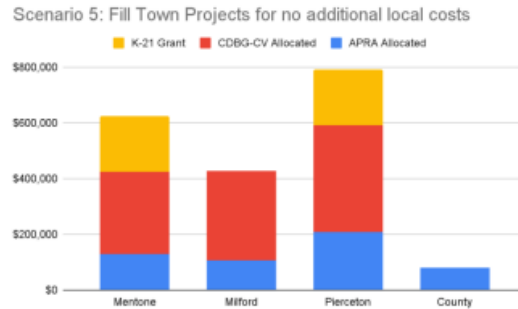


Graph provided by MACOG

Scenario 5: A scenario which provided a balance between the three communities, as well as provided funding for the community’s top priority projects based upon need. The county would not directly receive CDBG-CV funds.

Scenario 5: Fill Town Projects for no additional local costs

- Mentone**
- Mentzer Park Pavillion & Path (70% funded*)
 - Downtown Master Plan (100% funded)
- Milford**
- Water Meter Replacement (72% funded)
 - Downtown Master Plan (100% funded)
- Pierceton**
- Community Building (42% funded)
 - Water Utility Study (100% funded)



County	CDBG-CV	CDBG-CV Allocated	ARPA Funds Allocated	K21 Grant Allocated	Other Local Needed	Total Investment	# of CDBG-CV Projects
● None							
Mentone	\$296,107	\$296,107	\$129,393	\$200,000	\$0	\$921,607	2
Milford	\$321,440	\$321,440	\$106,000	\$0	\$0	\$748,880	2
Pierceton	\$382,453	\$382,453	\$207,547	\$200,000	\$0	\$1,172,453	2
County	\$0	\$0	\$80,000		\$0	\$80,000	0
Total	\$1,000,000	\$1,000,000	\$522,940	\$400,000	\$0	\$2,922,940	6

*Only the Pavillion & Walking Paths are eligible for CDBG-CV funding, the rest is paid with ARPA/K21.

Graph provided by MACOG

Roe stated each community provided their top 2 priority projects they wished to be completed, which included:

Mentone: 1. Mentzer Park Enhancement 2. Downtown Master Plan

Milford: 1. Water Meter Replacement 2. Downtown Master Plan

Pierceton: 1. Community Building 2. Water Utility Study

\$1.2 Million of ARPA funds has been earmarked for community projects. Projects being looked at by the county are the trail project, master trail and blueway project and the broadband project. Council and Commissioners held a discussion concerning criteria that needs to be met in order to receive the funding; the needs of the county’s lower income areas, and the HELP projects being looked at. Scenario 4 was discussed as being the favorable option with the understanding that further discussion and adjusting of the plan may be needed pending qualifications and criteria of the applicants. The projects would be projected to be completed by the time the funds are to be expended. The Commissioners and Council were in agreeance and a motion was made by each board:

Council Motion: Sue Ann Mitchell motioned to proceed with scenario 4 and for reallocation purposes; move to Scenario 5.

MOTION: Sue Ann Mitchell

SECOND: Kimberly Cates

AYES: 7 NAYES: 0

MOTION CARRIED

TO: Approve to proceed with scenario 4 and for reallocation purposes; move to Scenario 5 as presented.

Commissioner Motion: Cary Groninger motioned to proceed with scenario 4 and for reallocation purposes; move to Scenario 5.

MOTION: Cary Groninger

SECOND: Bob Conley
AYES: 3 NAYES: 0
MOTION CARRIED

TO: Approve to proceed with scenario 4 and
for reallocation purposes; move to Scenario 5
as presented.

With no further business for either the Commissioners or the Council, the meeting was adjourned by each board president.

Kosciusko County Council June 8, 2023

The Kosciusko County Council met for their regular meeting on Thursday June 8, 2023 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello

Sue Ann Mitchell
Joni Truex
Dave Wolkins
Rhonda Helser, County Auditor

The meeting was called to order by Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM MAY 11, 2023:

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 6 NAYES: 0
Kathy Groninger - Abstained due to 5/11 Absence
MOTION CARRIED

TO: Approve the minutes for the May
11, 2023 meeting as presented.

IN THE MATTER OF APPROVAL OF MINUTES FROM MAY 23, 2023:

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the minutes for the May 23,
2023 meeting as presented.

IN THE MATTER OF REEDY FINANCIAL GROUP P.C.:

Reedy Financial Group P.C., CPA/Partner Brandon Robbins and Manager Matt Frische provided information about their full-service government financial planning group.

Manager Matt Frische provided the following:

- An overview of the firm's background was provided.
- Acts as a safety net for the County to meet State deadlines & requirements.
- Services the firm provides include the following:
 - Financial Planning
 - Bookkeeping
 - Budgeting
 - Economic Development & TIF Funding assistance offered

CPA/Partner Brandon Robbins provided the following:

- Stated they often find revenue generating opportunities; which often offset the costs of their services
- Budget timelines and deadlines can be handled for this year's budget process

The firm will work along with the Auditor's office for a fee of \$60,000.00 annually or \$5,000.00 per month. Services can be stopped at any point. Councilmember Mitchell requested information on how the group receives data from the Auditor's office. The group advised they would not need access to the County's internal system, but they would need a series of reports including, the location budget report, fund report, revenue history, encumbrances, and any additional appropriation requests. They would tailor the information to the county's needs and work along with Council to implement a plan for the 2024 budget process beginning now. The group had a brief Q&A discussion: Their quarterly workshop meetings would take place with no voting or decisions being made; it would be an educational workshop with the open-door law. Their services are year to year and they currently serve 5-6 counties and serve several municipalities.

The Group can bill at hourly rates, but the contracts are fixed at a fee of \$5,000.00 per month, \$60,000.00 annually. Council VP Groninger advised she had discussed with Administration on fund availability and stated funds are available without the need for transfers or an additional appropriation for the rest of the year.

Councilmember Sue Ann Mitchell requested to have a discussion on the motion prior to the vote to approve. She stated she is supportive to approve the motion if this can be a long-term strategic plan, however if the plan is to simply watch over the current processes; she is not supportive. If the service is productive, she would be in favor, but if a plan is not achieved pertaining to the budget and what funds are being spent on; she is not in favor.

Councilmembers stated the following:

Cates: Implementing a plan is necessary and one of the main reasons for partnering with the group.

Ciriello: Agreed with Mitchell's comments and agrees to try out the services until the end of the year and then reevaluate.

Truex: Was previously reluctant to agree to the plan but upon further discussion; agrees this is a good option.

Long: Was also reluctant as he does not want a duplicating effort from the Auditors office, or to question the Auditor's ability, but believes this will be a long-term benefit to the County.

MOTION: Kimberly Cates

SECOND: Kathy Groninger

AYES: 7 NAYS: 0

MOTION CARRIED

TO: Approve hiring Reedy Financial Group P.C. for services at \$5,000.00 per month through the end of 2023 and evaluate the services at the end of the year along with a recommendation to the Commissioners for approval, as presented

IN THE MATTER OF IRACS (INTEGRATED RE-ENTRY & CORRECTIONAL SUPPORT) PRESENTATION:

Sheriff Jim Smith along with Chief Deputy Chris McKeand, and KCODE ((Kosciusko County Coalition on Drug Education). representative, Heidi Blake presented information on the IRACS program stating she became aware of the program after hearing a presentation. She advised there are still a record amount of overdose deaths and record rates of people being incarcerated. IRACS is a wraparound service for individuals incarcerated. The program contains an IRACS supervisor who oversees the program, a group of forensic peers, an engagement coordinator, a re-entry coordinator, and a resource navigator. All these positions are required to be filled by someone who is in recovery themselves, except for the resource navigator. There was a brief discussion on things needed to re-enter into society and ways the program can assist in this. The five roles mentioned are paid roles of the program and is partially funded by Recovery Works and the RCO (Recovery Community Organization. If the program is implemented, the county will have oversight on the funding. Sheriff Smith reiterated that the IRACS program would not be taking the place of the JCAP program. The program will run parallel with it. Sheriff invited all to the next JCAP graduation. Chief Deputy McKeand provided an invite for a discussion on IRACS which will take place on June 21, 2023.

IN THE MATTER OF EXPENSES PAID FROM COMMISSARY FUND-SHERIFF'S OFFICE:

Sheriff Jim Smith requested permission to use commissary funds to purchase body cameras where only a portion/match were paid from a grant they were awarded. The request is to spend \$23,909.00 and their current balance in the commissary fund is approximately \$232,000.00. A brief grant discussion took place and will be checked on. No vote was necessary, but was a courtesy to ask permission.

IN THE MATTER OF ABATEMENT APPROVALS:

Council President Long, after requesting and hearing none, stated no one was in attendance to speak on behalf of the Louis Dreyfus abatements as well as the IDNA abatement that were provided for Council's approval. A brief discussion took place of whether its normal and customary for representation from the company on the abatement review. Council determined that there was uncollected information needed in order to properly approve the annual review of the current abatements. Council requested that a representative from each company be present to present their abatements at the next meeting.

MOTION: Tony Ciriello
SECOND: Sue Ann Mitchell
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Table all abatement requests until representation is present from each company and until the proper information is collected from within the courthouse to review the abatements.

IN THE MATTER OF NONPROFIT 2024 BUDGET REQUESTS:

The following nonprofit organizations appeared before Council to request funding for the 2024 budget year:

4-H Council – Requested \$46,589.91. Tyler Bouse, 4H Council President, stated the requested amount for 2024 is \$46,589.91 which is a 3% increase from last year. Enrollment numbers continue to increase. They are still partnering with the YMCA, Baker Youth Club and STEM. Several 4-H Junior Members came before Council to share their experiences and positive impact they have received from being a 4H Member.

Cardinal Services – Requested \$111,373.00 Marcie Arndt, Vice President of Programs, stated the requested amount for 2024 is \$111,373.00 which will go directly toward the programs and daily operations. The 3 main programs supported each year are Headstart, Healthy Families, and KABS.

- Headstart- prepares economically disadvantaged children ages birth to 5 years for success in school. 200 students served this year so far. For children birth to 3, services are provided in their homes. For children 3-5 their services are provided in a classroom setting. A family of four in the program cannot earn more than \$27,750.00 annually.
- Healthy Families-works with families to reduce the occurrence of child abuse by providing the parenting resources needed. Approximately 55 families are helped each month through the in-home service. Focus is parental resilience.
- KABS- owned by the county and operated by Cardinal Services, provides transportation for low-income individuals. Approximately 41% utilize this service for employment or education purposes.

Stillwater Hospice – Requested \$50,000.00. Glenn Hall, Administrator, stated the requested amount for 2024 is \$50,000.00 which is the same as last year to support their program. Hall stated effective March 1st Kosciusko Home Care & Hospice became Stillwater Hospice. He thanked Council for the Counties support, stating operations are not fully covered after Medicare, Medicaid and other insurance has paid. Stillwater Hospice provides a grief counseling service as a mission program and are free of charge and they are looking to expand that into Kosciusko County. Hall stated any funds granted by the county are designated specifically to Kosciusko County residents. A request was made by Council that Stillwater provide more detail on their correspondence to show how and where the money is being spent in Kosciusko County; in which he will request this from the CFO.

Historical Society – Requested \$25,000.00. Gregory Steffe, Co-Director stated the requested amount for 2024 is \$25,000.00, which is the same as last year. They are currently conducting a drive for new members. As of this meeting they have over 400 members which is the highest in years. The society appreciates all the continued support.

Beaman Home- Requested \$40,000.00 Renea Salyer, Executive Director stated the requested amount submitted for 2024 is \$40,000.00, which is a slight increase from last year. Funds will be used to supplement operating costs for some of the services they provide. She stated they served over 350 clients in 2022 with 80% of the assistance provided to Kosciusko. She stated they have received funding by ways of State and Federal funding, but have gaps where support is needed. The program provides emergency shelter services to clients who are leaving a domestic violence situation. She spoke briefly on program success stories.

Kosciusko County Senior Services – Requested \$40,000. David Neff, Executive Director, stated the requested amount submitted for 2024 is \$40,000.00 with the increase mainly due to concerns related to the rise in gas prices. Neff gave the following brief updates on the 3 main programs provided:

- Home Meal Delivery-approximately 85-100 meals are delivered all over the county, which in some cases is the only nutritional meal the senior is getting. Also provided is a well-being check, and for some is the only other interaction the senior has throughout the

- day. They have started a collaborative effort with Cardinal Services for their clients to help with the delivery of in-home meals at 1 route per day with supervision.
- Handicapped Van Transportation-5 handicapped accessible buses are available for medical, nutritional, and recreational rides for people within the community who are over the age of 60. There is also a partnership with KABS to provide maintenance of the buses.
 - Senior Activity Center-provides a hot nutritious meal at the Center 5 days a week, provides interaction and the opportunity for seniors to get out of the house.

St. Joe River Basin – Requested \$3,794.00 Matt Meersman, MACOG and St Joe River Basin Program Director an agency organized by the State of Indiana was created to protect water quality as well as mitigate flooding by organizing to control the drains. The northern third of Kosciusko County drains into the St. Joseph River. Meersman expressed gratitude for the support and the participation; as there are five County members that serve on the St Joe River Basin Board. The requested amount for 2024 is \$3,794.00, which is slightly higher than last year and contributes approximately 6% of the budget. These funds will be used to support the basic operating costs. Matt provided a brief update on recent projects such as water flow monitoring

IN THE MATTER OF ARPA COMMITTEE RECOMENDATIONS:

The following ARPA recommendations were presented, which have been approved by the ARPA Committee & County Commissioners.

Cori Humes, KCCVB Executive Director:

- Request: **\$100,000.00** to replace an existing sign with a digital message sign that would be viewed by approximately 13,240,000 motorists that pass through on US 30. It would also have the option to display amber alerts and emergency information to the public. Humes was commended for a job well done on the Visitor’s Guide their staff produced. A brief discussion took place on the ability to recommend additional funds than what was recommended by ARPA and the Commissioners. Further discussion will take place on the availability of funds.

MOTION: Tony Ciriello

TO: Approve ARPA committee recommendation as presented.

SECOND: Kathy Groninger

AYES: 7 NAYS: 0

MOTION CARRIED

Steve Moriarty, County Highway Superintendent:

- Request: **\$1,888,000.00** for resurfacing 1300 N from the city limits of Milford to the city limits of Syracuse. There would be intersection improvements at 300 East for safety measures and due to business expansions. Over 1200 area jobs would be added due to the expansions, but also an increase in truck and semi traffic. Moriarty stated they are currently working off a federally aided project, the 1300 N Overpass, which connects St Rd 15 to CR 1300 N (Where CSX & Norfolk Southern meet) The original request was for \$2,888,000.00 but he has revised the request to \$1,888,000.00 with the remainder of the funds coming from the MVH fund. They are not able to utilize funds from the Community Crossings grant.

MOTION: Joni Truex

TO Approve ARPA committee recommendation as presented.

SECOND: Kimberly Cates

AYES: 7 NAYS: 0

MOTION CARRIED

Cary Groninger, County Commissioner:

- Request: **\$76,000.00** to update the Fire Alarm system in the County Courthouse that is outdated. He advised that an ARPA application was submitted previously to replace the outdated Justice Building’s fire alarm system and the request was \$200,000.00. The Justice Building fire alarm system was completed under budget therefore, leaving a balance of approved ARPA funds. The request is for approval to use the over-budgeted funds for the courthouse.

MOTION: Joni Truex

SECOND: Kathy Groninger
AYES: 7 NAYS: 0
MOTION CARRIED

TO: Approve ARPA committee recommendation as presented.

Cary Groninger, County Commissioner:

- Request: **\$2,400,000.00** for various upgrades, remodeling and updating to the Justice Building. An architectural firm, Design Collaborative, was contacted to oversee the project and they inspected the building room by room. Some of the cosmetic items to be updated included wallpaper, paint, flooring, carpeting etc. and have not been updated for approximately 20 years. Bids would need to be obtained, but the estimated budget of \$2.4M is in line to complete the project. A discussion took place concerning the amount requested and that all updates are being done now instead of by a followed maintenance plan. Groninger explained that in order to have consistency throughout the building and to avoid having a problem of not being able to obtain matching materials in years ahead, they request to make all changes at one time. With Council receiving negative feedback from the public, they discussed tabling the matter pending the Commissioners provide more detailed information. They requested to receive the spreadsheet from Design Collaborative, of work to be performed within two weeks.

MOTION: Joni Truex
SECOND: Dave Wolkins
AYES: 6 NAYS: 1
Mike Long Opposed
MOTION CARRIED

TO: Table the matter until the July Council meeting; pending the Commissioners provide more detailed information/spreadsheet from Design Collaborative, of work to be performed.

Mike Long qualified his vote stating he spent a lot of time inspecting the Justice Building and there is a definite need for upgrades and there are funds to support the project. He agreed the \$2.4M is a large amount, but as stated in the ARPA Committee meeting; the funds are granted “up to” that amount. He would like to see a breakdown of the project, and agrees a maintenance plan is needed.

Tony Ciriello qualified his vote stating his vote to table the matter is not that he is against it, but in order to do his due diligence for the tax payers, additional information is needed in order to approve the request.

IN THE MATTER OF LEGAL SERVICES UPDATE-COMMISSIONERS:

Commissioner Cary Groninger provided a quarterly update on legal services. As of the end of April the amount spent for legal fees is just under 10% below the budget amount. The dollar amount spent, which was designated for the Commissioners is \$27,110.00 and \$1,150.00 has been spent for the Highway Department. Councilmember Joni Truex stated that Council should be receiving copies of the monthly invoices, as per stated in the meeting minutes and from prior meetings. A brief discussion took place and it was agreed upon that the Auditor’s office would send the invoices which have been paid to date.

IN THE MATTER OF 2023 IOCS PROBLEM SOLVING GRANT REQUEST-KCCC:
IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST – KCCC

Barry Andrew, Community Corrections Director, presented a request to approve a 2023 IOCS Problem Solving grant in the amount of \$10,000.00 that has already been awarded. Barry asked for forgiveness as time did not allow to seek approval prior to the due date of the grant request. The grant will help with training, incentives, and graduation supplies.

He also requested an additional appropriation for a total of \$10,00.00 which included the following:

<input type="checkbox"/>	9201-22049-000-0000	Graduation Supplies	\$1,500.00
<input type="checkbox"/>	9201-32025-000-0000	Incentives	\$2,000.00
<input type="checkbox"/>	9201-32028-000-0000	Participants Services	\$2,500.00
<input type="checkbox"/>	9201-36003-000-0000	Training	\$4,000.00

MOTION: Kathy Groninger
SECOND: Joni Truex

TO: Grant forgiveness and approve the request for the 2023 IOSC Problem Solving

AYES: 7 NAYS: 0
MOTION CARRIED

grant and the additional appropriation with a total amount of \$10,000.00 as presented.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented an encumbering report for May 2023 in the amount of \$1,168.12 for approval. The encumbrance of \$168.12 was questioned and will be looked into further.

Being no further business to come before the Council, the meeting was adjourned.

Kosciusko County Council July 13, 2023

The Kosciusko County Council met for their regular meeting on Thursday July 13, 2023 at 6:00 p.m. in the Courtroom of the Courthouse, 100 W. Center St., Warsaw, IN. Those present were:

Mike Long, President
Kathleen Groninger, Vice-President
Kimberly Cates
Tony Ciriello

Sue Ann Mitchell
Joni Truex
Dave Wolkins
Rhonda Helser, County Auditor

The meeting was called to order by Mike Long.

IN THE MATTER OF APPROVAL OF MINUTES FROM JUNE 8th 2023:

MOTION: Tony Ciriello TO: Approve the minutes for the June 8th
SECOND: Kimberly Cates 2023 meeting as presented.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF RATIFYING /APPROVAL OF MINUTES FROM MAY 23rd 2023:

MOTION: Kimberly Cates TO: Approve/ Ratify the minutes for the May
SECOND: Sue Ann Mitchell 23rd, 2023 meeting as presented.
AYES: 7 NAYES: 0
MOTION CARRIED

IN THE MATTER OF KEDCO QUARTERLY REPORT & ECONOMIC DEVELOPMENT PROJECTS FUNDING PROPOSAL:

Alan Tio, KEDCO CEO, advised Council to review and let him know of any questions concerning the quarterly report which was handed out. Tio then presented and requested approval of three special project funding opportunities from the Economic Development Special Projects account in which \$250,000.00 is approved in the 2023 CREDIT budget. The projects included:

Project #1 Entrepreneurship Initiative \$50,000.00:

MedTech Accelerator Studio Program-They are wanting this to continue in 2023. The objective of this program is to generate five startup clients per year for three years.

Project #2 Housing Initiative \$60,000.00:

To continue to work throughout Kosciusko County to encourage development of housing options. Currently there are requests for proposals for Etna Green, and to support Redevelopment of the South Shore Golf Course. This is a one time request. The management of this program has specifically led to significant expenses for bookkeeping services.

Project #3 Strategic Vision (2) \$85,000.00:

KEDCO is working with several partners to develop a feasibility study for downtown parking structure, hotel with conference space (multi use project) and event center. Tio stated the second portion of the project is to investigate developing an innovation District in the unincorporated portion of the county. The investment would continue to bring in additional businesses. He stated the County Commissioners endorsed using a portion of the economic development project funds towards this proposal and is requesting the Council's approval of the request in the amount of \$25,000.00 for the downtown parking study and \$60,000.00 for tech innovation projects.

Councilmembers had a brief discussion on event centers and the uncertainty of what the county currently has available.

MOTION: Kathy Groninger TO: Approve utilizing \$195,000.00 of
SECOND: Kimberly Cates Economic Development Funds for Special
AYES: 7 NAYS: 0 Projects on the above listed projects as
presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION-RAILROAD GRADE CROSSING 2023 GRANT:

Troy Kintzel, Assistant Highway Superintendent, requested an additional appropriation in the amount of \$40,000.00 9172-22040-000-0000 Road Signs, for advance warnings pavement marking for the department to complete railroad crossing pavement markings.

MOTION: Joni Truex TO: Approve the additional appropriation in
SECOND: Kimberly Cates the amount of \$40,000.00 9172-22040-000-
AYES: 7 NAYES: 0 0000 Road Signs, as presented.
MOTION CARRIED

IN THE MATTER OF GRANT REQUEST RAILROAD GRADE CROSSING-HIGHWAY:

Assistant Highway Superintendent Troy Kintzel presented a request to apply for the 2024 Railroad Grade Crossing 100% reimbursable grant in the amount of \$40,000.00. The funds will be used for pavement markings at railroads.

MOTION: Kimberly Cates TO: Approve the request to apply for the
SECOND: Kathy Groninger Railroad Grade Crossing grant in the amount
AYES: 7 NAYES: 0 \$40,000.00 as presented as presented.
MOTION CARRIED

IN THE MATTER OF THE CCMG 2023-2 COMMUNITY CROSSINGS GRANT REQUEST & FINANCIAL COMMITMENT LETTER - HIGHWAY:

Assistant Highway Superintendent Troy Kintzel, presented a request to apply for the Community Crossings /CCMG 2023-2 in the amount of \$2M. This is a 50/50 matching grant which is applied for annually.

MOTION: Kimberly Cates TO: Approve the request to apply for the
SECOND: Tony Ciriello Community Crossings 2023-2 matching grant
AYES: 7 NAYES: 0 in the amount of \$2M.
MOTION CARRIED

IN THE MATTER OF FINANCIAL COMMITMENT LETTER FOR THE CCMG 2023-2 GRANT REQUEST -HIGHWAY:

Assistant Highway Superintendent Troy Kintzel, presented a financial commitment letter for approval for 1 of 2 projects to be completed with funds from the Community Crossings /CCMG 2023-2 grant in the amount of \$999,790.00. The project is for Small Structures No. 320 (bridge) replacement for EMS T26 LN over Tippecanoe Lake boat channel. The counties share would be \$499,895.00 with the 50/50 matching grant.

MOTION: Joni Truex TO: Approve the Financial Commitment
SECOND: Kimberly Cates letter for Community Crossings /CCMG
AYES: 7 NAYES: 0 2023-2 grant in the amount of \$999,790.00.
MOTION CARRIED The counties share would be \$499,895.00
with the 50/50 matching grant.

IN THE MATTER OF FINANCIAL COMMITMENT LETTER FOR THE CCMG 2023-2 GRANT REQUEST -HIGHWAY:

Assistant Highway Superintendent Troy Kintzel, presented a financial commitment letter for approval for 2 of 2 projects to be completed with funds from the Community Crossings /CCMG 2023-2 grant in the amount of \$991,010.80. The project is for road work from Old Rd 30 from 450 E to US 30 and Ogden Rd from Cherokee to include Sunrise and Rozella Rd. The counties share would be \$495,505.40 with the 50/50 matching grant.

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the Financial Commitment letter for Community Crossings /CCMG 2023-2 grant in the amount of \$991,010.80. The counties share would be \$495,505.40 with the 50/50 matching grant.

IN THE MATTER OF RECORDS PERPETUATION FUND ORDINANCE/AFFIDAVIT:

Auditor Rhonda Helser on behalf of County Recorder Deb Wright, presented an affidavit stating the Recorder's Perpetuation Fund (RPF) is sufficient to support the 2024 functions of the Recorder's Office in the amount of \$265,455.00. An ordinance granting the request was presented for approval. A brief discussion took place on a breakdown of what the funds would be used for which would be for salary and benefits, per an email from the Recorder.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the use of the Recorder's Perpetuation Fund to support the functions of the Recorder's Office including three salaries for 2023 as presented.

**RESOLUTION NO. 23-07-13-001 (2023070436)
As recorded in the office of the Kosciusko County Recorder**

IN THE MATTER OF PURDUE EXTENSION UPDATE:

Emily Kresca, Agriculture and Natural Resources Educator presented an update on the happenings with the County Extension office which included the following:

- Held a home vegetable gardening series with Kosciusko County having the highest number of registrations across the state.
- Hosted an AG Day and Taste of AG event.
- Partnered with Grace College's Lilly Center for Lakes & Streams. Hosted an event featuring homesteading called "Women Growing Their Future." The program focused on gardening, canning, and producing on their homestead.
- Conducted a drone program where attendees of the 2 day event were farmers, landscapers, teachers and first responders. The exercise helped prepare them to get their certified license in drones.
- There will be another master gardener class in the fall.

Contact information was provided by Emily as well as how someone can obtain their newsletters.

Emily then provided information on behalf of Andrew Ferrell, County Extension Director which included the following:

- 1080 Livestock entries, 524 General Project entries, and 531 4-H members. There are 259 volunteers.
- Events have been held with Grace College and Jefferson Elementary. The focus of the event was engineering.
- Events with Bakers Youth Club which explored 3D printing.
- Worked with 4H members to co-teach engineering topics
- Robotic events were taught at the Warsaw Community Public Library which impacted 18, 3rd-6th grade students during 4 events.

Shannon Shepherd, Health, and Human Sciences Educator, provided information on the programs she has been working with. She stated she has conducted many health and wellness programs since she began last August. She reported on the following:

- Held a budgeting & banking workshop for students
- Partnered with Valley schools to conduct mock interviews
- Captain Cash program with Lakeland Christian Academy focusing on wants and needs.

IN THE MATTER OF SALARY ORDINANCE AMENDMENT- ASSESSOR:

Councilmember and Wage Committee Member, Sue Ann Mitchell, in the absence of Assessor Gail Chapman presented a salary ordinance amendment for the Part Time Personal Property Deputy 1000-11301-000-0003 \$21.38 hourly. Sue stated the amendment is to level the salary for the part time employee doing the same duties as a full time employee in this position. No transfer is needed and the request was approved and recommended by the Wage Committee.

MOTION: Kathy Groninger
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the salary ordinance amendment for the Part Time Personal Property Deputy 1000-11301-000-0003 \$21.38 hourly as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION -COUNTY VETERAN SERVICE OFFICER:

Veteran Service Officer Darryl McDowell requested approval of an additional appropriation in the amount of \$250.00 for Uniforms- 1000-22022-000-0018. Darryl advised having uniforms is another form of outreach and a walking billboard. He advised he is trying to reach veterans that are not members of the typical organizations such as VFW, American Legion, etc...

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$250.00 for Uniforms 1000-22022-000-0018 as presented.

IN THE MATTER OF PARKS & RECREATION BOARD GRAPHIC DESIGN LOGO & BRAND GUIDELINES:

County Parks & Recreation Board President, Rob Bishop, provided Council with the PRB logo which is under review by parks and recreation board. Bishop explained the importance of having the logo and their envision of having their logo as markers on trails in the future. The logo was designed by a student of Grace College. There was a brief discussion sharing opinions of the logo.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-PARKS & RECREATION BOARD:

County Parks & Recreation Board President, Rob Bishop requested the approval of additional appropriations for 4918-32003-000-0000 Mileage/Fuel/Travel in the amount of \$1,000.00 and for 4918-33001-000-0000 Printing & Advertising in the amount of \$1,000.00. Bishop advised the funds are needed for the board to attend a conference and to cover the cost of the branding/logo. The boards donation fund was discussed with Bishop advising those funds will be used to create their Master Trail Plan.

MOTION: Kathy Groninger
SECOND: Sue Ann Mitchell
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriations for 4918-32003-000-0000 Mileage/Fuel/Travel in the amount of \$1,000.00 and for 4918-33001-000-0000 Printing & Advertising in the amount of \$1,000.00 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Lieutenant Mike Mulligan requested approval for an additional appropriation in the amount of \$5,000.00 for Sex & Violent Offender- 1192-23010-000-0000 Supplies Operating to purchase new office equipment for a newly repurposed location for offender registry along with other necessary supplies.

MOTION: Joni Truex
SECOND: Dave Wolkins
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$5,000.00 for Sex & Violent Offender- 1192-23010-000-0000 Supplies Operating as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Lieutenant Mike Mulligan requested approval for an additional appropriation for a previously approved Grant in the amount of \$10,000.00 SAVE (Stop Arm Violation Enforcement) Grant Salaries 8274-11706-000-0000.

MOTION: Joni Truex
SECOND: Tony Ciriello
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$10,000.00 for SAVE grant 8274-11706-000-0000 as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Lieutenant Mike Mulligan requested approval for an additional appropriation in the amount of \$14,500.00 for CHIRP- CITLI Grant 8413-11706-000-0000 Grant Salaries. The funds will be used for patrol of seat belt violators.

MOTION: Kathy Groninger
SECOND: Mike Long
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$14,500.00 for CHIRP- CITLI Grant 8413-11706-000-0000 Grant Salaries. as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Lieutenant Mike Mulligan requested approval for an additional appropriation in the amount of \$14,500.00 for CHIRP- CITLI Grant 8413-11706-000-0000 Grant Salaries. The funds will be used for patrol of seat belt violators.

MOTION: Tony Ciriello
SECOND: Joni Truex
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$14,500.00 for CHIRP- CITLI Grant 8413-11706-000-0000 Grant Salaries. as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-SHERIFF:

Lieutenant Mike Mulligan requested approval for an additional appropriation in the amount of \$15,960.00 for Indiana Local Body Camera Grant 8908-44020-000-0000 Video Camera/Equipment.

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the additional appropriation in the amount of \$15,960.00 for Indiana Local Body Camera Grant 8908-44020-000-0000 Video Camera/Equipment as presented.

IN THE MATTER OF TRANSFER REQUEST- COUNTY EDIT:

Marsha McSherry, County Administrator, requested a transfer of \$47,640.00 from 1112-44019-000-0000 911 Equipment to 1112-34011-000-0000 PSC Utilities. The transfer will cover the expenses for utilities of the 911 towers which was a non budgeted item for 2023 due to the project being under construction and now knowing what expenses would be. This transfer will cover expenses for the remaining of the year.

MOTION: Tony Ciriello
SECOND: Kimberly Cates
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the transfer request of \$47,640.00 from 1112-44019-000-0000 911 Equipment to 1112-34011-000-0000 PSC Utilities as presented.

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUEST-COUNTY EDIT:

Marsha McSherry, County Administrator, requested an additional appropriation in the amount of \$10,000.00 1112-31002-000-0000 Legal Services and in the amount of \$60,000.00 for 1112-36013-000-0000 Unsafe Building Law which is for the Revitalization Committee for blighted buildings to be cleaned up. Funds will cover demolition and clean up as well as for attorney fees for the health department.

MOTION: Kimberly Cates
SECOND: Tony Ciriello
AYES: 6 NAYES: 1
Joni Truex Opposed
MOTION CARRIED

TO: Approve the additional appropriation in the amount \$10,000.00 1112-31002-000-0000 Legal Services as presented & and in the amount of \$60,000.00 for 1112-36013-000-0000 Unsafe Building Law

IN THE MATTER OF ADDITIONAL APPROPRIATION REQUESTS-ARPA:

Marsha McSherry, County Administrator, requested the following American Rescue Plan Act additional appropriations for approval which have all been approved by the ARPA Committee: 8950-38065-000-0000, KCCVB Digital Sign, \$100,000.00 and 8950-38066-000-0000 1300 N Project \$1,888,000.0.

MOTION: Kimberly Cates
SECOND: Kathy Groninger
AYES: 7 NAYES: 0
MOTION CARRIED

TO: Approve the following American Rescue Plan Act additional appropriations: 8950-38065-000-0000, KCCVB Digital Sign, \$100,000.00 and 8950-38066-000-0000 1300 N Project \$1,888,000.00, as presented.

IN THE MATTER OF TABLED ARPA COMMITTEE RECOMENDATION:

County Commissioner Cary Groninger presented on the ARPA recommendation which was previously tabled. Discussion took place on a spreadsheet which was sent to Council by the Administration office. Also in attendance was Chris Stein from Design Collaborative.

Chris Stein- Design Collaborative spoke on the following:

- Cost basis is determined by square foot or lineal footage cost for flooring and wall coverings. The justice building project is approximately 90,000 square feet and the approximate price is \$25.00 a square foot.
- In order to proceed, Design Collaborative would begin a bidding process in which subcontractors would bid the projects, i.e... flooring, painting etc. Design Collaborative works as the general manager to the project, not the company doing the work. They will also oversee the work being performed.

Discussion took place with Stein and Council concerning his experiences of larger scale projects such as schools, the approximate lifespans of flooring and wall coverings, and gradual budgeting for replacing those items. Stein advised he can provide further information regarding this.

Council held a lengthy discussion which included the following:

- The use of ARPA funds and if the project fit into that mission statement
- History of maintenance budget
- The importance of updates being budgeted
- Each Council member shared their opinion, or provided a statement on them
- Materials to be used in the project (Vinyl Wallpaper)

MOTION: Tony Ciriello
SECOND: Kathy Groninger
AYES: 6 NAYS: 1
Joni Truex- Opposed
MOTION CARRIED

TO: Approve the ARPA Committee Recommendation to fund renovations to the County Justice Building not to exceed \$2.4M, as presented.

IN THE MATTER OF ABATEMENT APPROVALS-LOUIS DREYFUS:

Council Vice President Kathy Groninger stated the abatement committee met to discuss the Louis Dreyfus abatements for compliance. She stated they are compliant in all areas, taxes are current, and obligations have been met according to the CF1 form. The abatements were filed on time but were tabled at last month's Council meeting as Council needed additional information from the Assessor's office. A brief discussion took place on Louis Dreyfus's attendance to the meeting as it was discussed at the June meeting. The census was that the applicant attends when the first request is made and not required to attend for their annual compliance. The abatements which were presented for approval are as follows:

	<u>Resolution No.</u>
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2016-06-09-001
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2017-01-10-001
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2019-10-10-002
<input type="checkbox"/> Abatement CF-1/Real Property Abatement	2021-07-08-001
<input type="checkbox"/> Abatement CF-1/Personal Property Abatement	2016-06-09-001
<input type="checkbox"/> Abatement CF-1/Personal Property Abatement	2017-01-10-001
<input type="checkbox"/> Abatement CF-1/Personal Property Abatement	2019-10-10-002

Abatement CF-1/Personal Property Abatement

2021-07-08-001

MOTION: Kimberly Cates

TO: Approve all Louis Dreyfus CF1 /

SECOND: Kathy Groninger

abatements as they are all in compliance.

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF ABATEMENT APPROVAL-iDNA:

Council approved iDNA CF1 as it is also in compliance.

MOTION: Sue Ann Mitchell

TO: Approve iDNA CF1

SECOND: Kathy Groninger

AYES: 7 NAYS: 0

MOTION CARRIED

Groninger advised the abatement committee also met with iDna for review and they met all requirements and were compliant.

IN THE MATTER OF PUBLIC HEALTH BILL PROGRAM:

Council President Mike Long stated the topic is dealing with the Health Department funds and he encouraged the Commissioners take it under advisement. The deadline date for the submission is the first of September where a budget needs to be ready.

IN THE MATTER OF ENCUMBERING:

County Auditor Rhonda Helser presented an encumbering report for June 2023 in the amount of \$382,067.67 for approval.

MOTION: Tony Ciriello

TO: Approve the encumbering report for

SECOND: Sue Ann Mitchell

June 2023 in the amount of \$382,067.67 for

AYES: 7 NAYS: 0

MOTION CARRIED

IN THE MATTER OF FURTHER BUSINESS:

Councilmember Joni Truex provided a report for the Redevelopment Commission stating effective July 1st legislation passed that two people cannot serve as the President and Vice President of the Commission that are appointed from the same governing body in which the current president and vice president of the Redevelopment Commission are both appointed by the County Council. At the 7/13/23 Redevelopment meeting, the officers were changed and voted on. Joni Truex will now serve as the President and Jan Orban will step down as Vice President to a Commission Member. Doug Hanes will now serve as the Vice President and Dan Thyrstrup will serve as secretary.

IN THE MATTER OF FURTHER BUSINESS:

Councilmember Sue Ann Mitchell advised of items discussed at the wage committee. These items will be presented for discussion at the 8/10/23 Council meeting. The wage committee met, and has approved the proposal for the Veteran Service Officer to be a full time position. Also, for discussion, is to change the status of the Community Coordinator to a full time position through 2026 in order to finish out the ARPA/HELP grant process.

Mitchell also advised the final documents have been submitted on the Opioid Grant. She stated the funds will be utilized as \$150,000.00 for Fellowship Missions, \$30,000.00 for jail counseling and \$22,500.00 for the juvenile counseling. The county match is the total which is \$202,500.00. The county will be receiving \$24,000.00; \$1,000.00 per month, to administer the grant for 2 years.

Being no further business to come before the Council, the meeting was adjourned.